



AGENDA

Garden Grove Sanitary District
Board of Directors

Tuesday, February 28, 2023

6:30 PM

Community Meeting Center 11300
Stanford Avenue Garden Grove
California 92840

John R. O'Neill
President

Cindy Tran

Vice President

George S. Brietigam

Member

Joe Dovich

Member

Stephanie

Klopfenstein

Member

Kim B. Nguyen

Member

Steve Jones

Member

COVID-19 Information: Members of the public can address the City Council during the public comment portion of the meeting in person or via e-mail. If you plan to attend the meeting in person, masks or face coverings are required to be worn if you are not vaccinated. If you feel ill or are showing symptoms of COVID-19, please consider submitting comments by e-mail. Instructions are available on the City's website at <https://ggcity.org/city-council/meetings-participation>

Meeting Assistance: Any person requiring auxiliary aids and services, due to a disability, to address the City Council, should contact the City Clerk's Office 72 hours prior to the meeting to arrange for accommodations. Phone: (714) 741-5040.

Agenda Item Descriptions: Are intended to give a brief, general description of the item. The City Council may take legislative action deemed appropriate with respect to the item and is not limited to the recommended action indicated in staff reports or the agenda.

Documents/Writings: Any revised or additional documents/writings related to an item on the agenda distributed to all or a majority of the Council Members within 72 hours of a meeting, are made available for public inspection at the same time (1) in the City Clerk's Office at 11222 Acacia Parkway, Garden Grove, CA 92840, during normal business hours; (2) on the City's website as an attachment to the City Council meeting agenda; and (3) at the Council Chamber at the time of the meeting.

Public Comments: Members of the public who attend the meeting in-person and would like to address the City Council are requested to complete a pink speaker card indicating their name and address, and identifying the subject matter they wish to address. This card should be given to the City Clerk before the meeting begins. General comments are made during "Oral Communications" and should be limited to matters under consideration and/or what the City Council has jurisdiction over. Persons wishing to address the City Council regarding a Public Hearing matter will be called to the podium at the time the matter is being considered.

Manner of Addressing the City Council: After being called by the Mayor, you may approach the podium, it is requested that you state your name for the record, and proceed to address the City Council. All remarks and questions should be addressed to the City Council as a whole and not to

individual Council Members or staff members. Any person making impertinent, slanderous, or profane remarks or who becomes boisterous while addressing the City Council shall be called to order by the Mayor. If such conduct continues, the Mayor may order the person barred from addressing the City Council any further during that meeting.

Time Limitation: When any group of persons wishes to address the City Council on the same subject matter, the Mayor may request a spokesperson be chosen to represent the group, so as to avoid unnecessary repetition. At the City Council's discretion, a limit on the total amount of time for public comments during Oral Communications and/or a further limit on the time allotted to each speaker during Oral Communications may be set.

PLEASE SILENCE YOUR CELL PHONES DURING THE MEETING.

AGENDA

Open Session

6:30 PM

ROLL CALL: MEMBER BRIETIGAM, MEMBER DOVINH, MEMBER KLOPFENSTEIN, MEMBER NGUYEN, MEMBER JONES, VICE PRESIDENT TRAN, PRESIDENT O'NEILL

1. ORAL COMMUNICATIONS (to be held simultaneously with other legislative bodies)

2. CONSENT ITEMS

(Consent Items will be acted on simultaneously with one motion unless separate discussion and/or action is requested by a Sanitary District Member.)

2.a. Receive and file agreed-upon procedures applied to Appropriation Limit Worksheets for Fiscal Year 2021-22. *(Action Item)*

2.b. Receive and file minutes from the meeting held on February 14, 2023. *(Action Item)*

3. MATTERS FROM THE PRESIDENT, BOARD MEMBERS AND GENERAL MANAGER

4. ADJOURNMENT

The next Regular Sanitary District Meeting is scheduled for Tuesday, March 28, 2023, at 5:30 p.m. in the Community Meeting Center, 11300 Stanford Avenue, Garden Grove, California 92840.

City of Garden Grove

INTER-DEPARTMENT MEMORANDUM

To: General Manager From: Patricia Song

Dept.: Dept.: Finance

Subject: Receive and file agreed-upon Date: 2/28/2023
procedures applied to
Appropriation Limit
Worksheets for Fiscal Year
2021-22. (*Action Item*)

OBJECTIVE

For the Garden Grove Sanitary District (District) Board to receive and file the agreed-upon procedures applied to appropriation limit worksheets for Fiscal Year 2021-22.

BACKGROUND

Article XIIIB of the California Constitution requires a review of a government entity's appropriations limit worksheets on an annual basis. In order to ensure the independence and reliability of the review, the City contracted with an independent audit firm, Davis Farr LLP, to perform the annual agreed-upon procedures.

DISCUSSION

The review of the District's appropriations limit worksheets for the year ended June 30, 2022 was completed on January 31, 2023 by Davis Farr LLP. The procedures applied in the review comply with Article XIIIB Appropriations Limitation Uniform Guidelines published by the League of California Cities. No exceptions were noted.

FINANCIAL IMPACT

There is no fiscal impact to receive and file the auditor's reports related to the review of the District's appropriation limit worksheets for the year ended June 30, 2022. The fees for review services were provided for in the District's annual operating budget.

RECOMMENDATION

It is recommended that the Sanitary District Board:

- Receive and file the Independent Accountant's Report on the agreed-upon procedures applied to Appropriation Limit Worksheets.

ATTACHMENTS:

Description	Upload Date	Type	File Name
Auditor Report on GANN Limit Worksheet Review	2/6/2023	Exhibit	AUP_Report_GANN_Letter- Sanitary_District.pdf

INDEPENDENT ACCOUNTANT'S REPORT

The Honorable Mayor and City Council
The Garden Grove Sanitary District
Garden Grove, California

We have performed the procedures enumerated below on the Garden Grove Sanitary District (The District) appropriations limit worksheets for compliance with the requirements of Section 1.5 of Article XIII B of the California Constitution for the year ended June 30, 2022. The District is responsible for compliance with Section 1.5 of Article XIII B of the California Constitution.

The District has agreed to and acknowledged that these procedures are appropriate to meet the intended purpose of evaluating compliance with the requirements of Section 1.5 of Article XIII B of the California Constitution and the League of California Cities publication entitled *Article XIII B Appropriations Limitation Uniform Guidelines* for the year ended June 30, 2022. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

The procedures and the associated findings are as follows:

1. We obtained the worksheets referred to above and compared the limit and annual adjustment factors included in those worksheets to the limit and annual adjustment factors that were adopted by resolution of the Board of Directors. We also compared the population and inflation options included in the aforementioned worksheets to those that were selected by a recorded vote.

Results: No exceptions were noted as a result of our procedures.

2. We recalculated the mathematical computations reflected in The District's worksheets.

Results: No exceptions were noted as a result of our procedures.

3. We compared the current year information used to determine the current year limit and agreed it to worksheets prepared by The District and to information provided by the State Department of Finance.

Results: No exceptions were noted as a result of our procedures.

4. We compared the amount of the prior year appropriations limit presented in the worksheets to the amount adopted by the Board of Directors for the prior year.

Results: No exceptions were noted as a result of our procedures.

The Honorable Mayor and City Council
The Garden Grove Sanitary District
Garden Grove, California
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We were engaged by The District to perform this agreed-upon procedures engagement and conducted our engagement in accordance with standards established by the American Institute of Certified Public Accountants. We were not engaged to and did not conduct an examination or review, the objective of which would be the expression of an opinion or conclusion, respectively on the worksheets referred to above. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you. No procedures have been performed with respect to the determination of the appropriation limit for the base year, as defined by the League publication entitled *Article XIII B Appropriations Limitation Uniform Guidelines*.

We are required to be independent of The District and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely for the information and use of the Management of The District and is not intended to be, and should not be, used by anyone other than the specified party.

A handwritten signature in blue ink that reads "Davis Fan" followed by a stylized flourish.

Irvine, California
January 31, 2023

City of Garden Grove

INTER-DEPARTMENT MEMORANDUM

To: General Manager From: Teresa Pomeroy

Dept.: Dept.: Secretary

Subject: Receive and file minutes Date: 2/28/2023
 from the meeting held on
 February 14, 2023. (*Action
 Item*)

Attached are the minutes from the meeting held on February 14, 2023, recommended to be received and filed as submitted or amended.

ATTACHMENTS:

Description	Upload Date	Type	File Name
Minutes	2/23/2023	Minutes	sd_min_02_14_2023.pdf

MINUTES

GARDEN GROVE SANITARY DISTRICT BOARD OF DIRECTORS

Special Meeting

Tuesday, February 14, 2023

Community Meeting Center
11300 Stanford Avenue, Garden Grove, CA 92840

CONVENE MEETING

At 7:08 p.m., President O'Neill convened the meeting in the Council Chamber.

ROLL CALL PRESENT: (7) Members Brietigam, DoVinh, Jones,
Klopfenstein, K. Nguyen, Vice President
Tran, President O'Neill

ABSENT: (0) None

ORAL COMMUNICATIONS

Speakers: Rubi Garcia, Grace Lee, Teresa Tran, Nicholas Dibs

RECESS

At 7:20 p.m., President O'Neill recessed the meeting.

RECONVENE

At 7:22 p.m., President O'Neill reconvened the meeting in the Council Chamber with all Members present.

RECEIVE AND FILE MINUTES FROM THE MEETING HELD ON JANUARY 24, 2023 (F: Vault)

It was moved by Member Brietigam, seconded by Member Klopfenstein that:

The minutes from the meeting held on January 24, 2023, be received and filed.

The motion carried by a 7-0 vote as follows:

Ayes: (7) Brietigam, Jones, DoVinh, Klopfenstein, Nguyen,
Tran, O'Neill
Noes: (0) None

REFUSE CONTRACT IMPLEMENTATION UPDATE AS REQUESTED BY GENERAL
MANAGER STILES (F: S-55.Republic Waste)

Staff provided a six month review of the Amended and Restated Franchise Agreement with Republic Services. The background and legislative impacts were provided by Haley Kunert, with HF&H Consultants; a review of contract compliance and services for the previous six months was provided by City Staff, Mark Ladney; and looking ahead was provided by Republic Services Staff, Kate Schlentz. German Hernandez with Republic Services also provided information related to customer service response.

The Amended and Restated Agreement with Republic Services was approved in June 2022, with program implementation beginning in July 2022. Key components are: Residential Food Scraps Collection, additional designated Republic staff, compliance with mandated legislation for green waste, public outreach and education, multi-family bulky item pick-up, and community clean-up events. The PowerPoint provided a legislative history and timeline for mandatory compliance.

New programs include: a free sharps pick up; annual shred event; multi-family bulky item collection; extended holiday tree pick up; battery collection at city facilities; increased bus stop collection; and a proactive abandoned clean-up program. Republic's proactive abandoned clean-up program has resulted in a significant decrease in calls for service from the City's public works staff.

The City's internal collaboration for getting information to residents and businesses includes utilizing the website at <https://ggcity.org/organics>, GGTV3 videos, social media posts, and printed materials. Republic Services has utilized their website, quarterly and yearly printed materials, how to guides and cart labels, robo calls, and multi-lingual outreach using a QR code.

Contract performance monitoring includes: monthly meetings between Republic Services and City staff, audits, and customer complaint reviews. From July through December, data shows the majority of complaints issued have been missed pick-ups and requests for container exchanges.

Upcoming events include: Compost Giveaway on April 1st; Community Clean up days February through April; Community Shred Event in the Fall of 2023; the Environmental Ambassador Program and Republic Scholarship event; Household hazardous waste – four countywide locations; the Sharps program for disposing diabetic testing and insulin needles; and the Bulky Item Pick-Up program for up to ten items three times a year.

Members expressed their appreciation for the new programs; however, expressed concerned about updated messaging and timely response to customer issues, with Member Nguyen suggesting customer auto text updates.

ADJOURNMENT

At 7:23 p.m., President O'Neill adjourned the meeting. The next Regular Sanitary District Meeting is scheduled for Tuesday, February 28, 2023, at 5:30 p.m. at the Community Meeting Center, 11300 Stanford Avenue, Garden Grove, California.

Teresa Pomeroy
Secretary