

## AGENDA



Garden Grove City  
Council  
  
Tuesday, November 22,  
2016  
  
6:30 PM  
  
Community Meeting  
Center, 11300 Stanford  
Avenue, Garden Grove,  
CA 92840

**Bao Nguyen**  
Mayor  
**Steven R. Jones**  
Mayor Pro Tem  
**Christopher V. Phan**  
Council Member  
**Phat Bui**  
Council Member  
**Kris Beard**  
Council Member

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**Meeting Assistance:** Any person requiring auxiliary aids and services, due to a disability, to address the City Council, should contact the City Clerk's Office 72 hours prior to the meeting to arrange for accommodations. Phone: 714) 741-5040.

**Agenda Item Descriptions:** Are intended to give a brief, general description of the item. The City Council may take legislative action deemed appropriate with respect to the item and is not limited to the recommended action indicated in staff reports or the agenda.

**Documents/Writings:** Any revised or additional documents/writings related to an item on the agenda distributed to all or a majority of the Council Members within 72 hours of a meeting, are made available for public inspection at the same time (1) in the City Clerk's Office at 11222 Acacia Parkway, Garden Grove, CA 92840, during normal business hours; (2) on the City's website as an attachment to the City Council meeting agenda; and (3) at the Council Chamber at the time of the meeting.

**Public Comments:** Members of the public desiring to address the City Council are requested to complete a **pink speaker card** indicating their name and address, and identifying the subject matter they wish to address. This card should be given to the City Clerk prior to the start of the meeting. General comments are made during "Oral Communications" and should be limited to matters under consideration and/or what the City Council has jurisdiction over. Persons wishing to address the City Council regarding a Public Hearing matter will be called to the podium at the time the matter is being considered.

**Manner of Addressing the City Council:** After being called by the Mayor, you may approach the podium, it is requested that you state your name for the record, and proceed to address the City Council. All remarks and questions should be addressed to the City Council as a whole and not to individual Council Members or staff members. Any person making impertinent, slanderous, or profane remarks or who becomes boisterous while addressing the City Council shall be called to order by the Mayor. If such conduct continues, the Mayor may order the person barred from addressing the City Council any further during that meeting.

**Time Limitation:** Speakers must limit remarks for a total of (5) five minutes. When any group of persons wishes to address the City Council on the same subject matter, the Mayor may request a spokesperson be chosen to represent the group, so as to avoid unnecessary repetition. At the City

Council's discretion, a limit on the total amount of time for public comments during Oral Communications and/or a further limit on the time allotted to each speaker during Oral Communications may be set.

**PLEASE SILENCE YOUR CELL PHONES DURING THE MEETING.**

## AGENDA

### Open Session

ROLL CALL: COUNCIL MEMBER BEARD, COUNCIL MEMBER BUI, COUNCIL MEMBER PHAN, MAYOR PRO TEM JONES, MAYOR NGUYEN

INVOCATION

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

#### 1. PRESENTATIONS

- 1.a. Community Spotlight: Recognition of 2016 Miss Garden Grove and her Court of Honor and Miss Garden Grove's Outstanding Teen's Court of Honor.
- 1.b. Community Spotlight: Recognition of Judiel Ennis for her selfless act of donating bone marrow to save Zoey and Zayne Espayos.
- 1.c. Orange County Streetcar Project presentation by Orange County Transportation Authority representatives.

#### 2. ORAL COMMUNICATIONS (to be held simultaneously with other legislative bodies)

#### 3. WRITTEN COMMUNICATIONS

- 3.a. Request from West Garden Grove Youth Baseball for co-sponsorship of its 2017 Opening Day Parade. (Cost: \$3,450) (*Action Item*)

RECESS

CONDUCT OTHER LEGISLATIVE BODIES' BUSINESS

RECONVENE

#### 4. CONSENT ITEMS

*(Consent Items will be acted on simultaneously with one motion unless separate discussion and/or action is requested by a Council Member.)*

- 4.a. Receive and file the Fiscal Year 2015-16 Development Impact Fee Annual Report. (*Action Item*)

- 4.b. Adoption of a Resolution approving the submittal of the Euclid/Westminster Intersection Improvement Project and adopting a Negative Declaration pursuant to the California Environmental Quality Act. (*Action Item*)
- 4.c. Adoption of a Resolution adopting Fiscal Year 2015-16 Measure M2 Annual Expenditure Report. (*Action Item*)
- 4.d. Authorize the issuance of purchase orders to Regency Lighting, Premium Quality Lighting, and Walters Wholesale Electric, for lighting and electrical repair parts. (Cost: not to exceed \$100,000) (*Action Item*)
- 4.e. Award of a contract for on-call construction inspection services to Civiltec Engineering, Inc., for water infrastructure rehabilitation projects. (Cost: \$151,705) (*Action Item*)
- 4.f. Authorize the issuance of a purchase order to National Auto Fleet Group for one (1) new Police command vehicle. (Cost: \$83,807.03) (*Action Item*)
- 4.g. Award of a contract to R.E. Schultz Construction, Inc., to install new playground equipment and pour-in-place playground rubberized surfacing at Eastgate Park. (Cost: \$93,290) (*Action Item*)
- 4.h. Approval of an agreement with Howroyd-Wright Employment Agency, Inc., dba AppleOne Employment Services. (Cost: not to exceed \$100,000) (*Action Item*)
- 4.i. Approval of a Lease Agreement with the Credit Union of Southern California for office space at 11390 Stanford Avenue, Garden Grove. (*Action Item*)
- 4.j. Acceptance of the Site C Demolition Project at 12511, 12531, 12551, and 12571 Twintree Lane; and 12222, 12252, 12262, 12272, 12292, 12302 Harbor Boulevard, Garden Grove, as complete. (*Action Item*)
- 4.k. Grant of easement to Southern California Edison over real property designated by APN: 090-163-43 & 44. (*Action Item*)
- 4.l. Adoption of a Resolution revising the 2015-2017 Fire Fighters Association Memorandum of Understanding. (*Action Item*)
- 4.m. Receive and file minutes from the October 11, 2016, and October 25, 2016, meetings. (*Action Item*)
- 4.n. Approval of Warrants. (*Action Item*)
- 4.o. Approval to waive full reading of Ordinances listed. (*Action Item*)

## 5. PUBLIC HEARINGS

*(Motion to approve will include adoption of each Resolution unless otherwise stated.)*

- 5.a. Introduction of an Ordinance adopting the 2016 California

Uniform Building Codes with modifications. (*Action Item*)

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GARDEN GROVE AMENDING TITLE 18 OF THE GARDEN GROVE MUNICIPAL CODE AND ADOPTING BY REFERENCE THE FOLLOWING PRIMARY CODES WITH CERTAIN AMENDMENTS, DELETIONS, AND ADDITIONS THERETO: CALIFORNIA BUILDING CODE, 2016 EDITION; CALIFORNIA RESIDENTIAL CODE, 2016 EDITION; CALIFORNIA ELECTRICAL CODE, 2016 EDITION; CALIFORNIA MECHANICAL CODE, 2016 EDITION; CALIFORNIA PLUMBING CODE, 2016 EDITION; CALIFORNIA ENERGY CODE, 2016 EDITION; CALIFORNIA HISTORICAL BUILDING CODE, 2016 EDITION; CALIFORNIA FIRE CODE, 2016 EDITION; CALIFORNIA EXISTING BUILDING CODE, 2016 EDITION; CALIFORNIA GREEN BUILDING STANDARDS CODE, 2016 EDITION; AND CERTAIN SECONDARY CODES INCLUDING THE INTERNATIONAL PROPERTY MAINTENANCE CODE, 2015 EDITION, AS PUBLISHED BY THE INTERNATIONAL CODE COUNCIL; AND THE UNIFORM SWIMMING POOL, SPA, AND HOT TUB CODE, 2015 EDITION, AS PUBLISHED BY THE INTERNATIONAL ASSOCIATION OF PLUMBING AND MECHANICAL OFFICIALS.

- 5.b. Introduction of an Ordinance and adoption of a Resolution establishing Citywide Park Fees and revising the In-Lieu of Park Dedication Fees, Transportation Facilities Fees and Drainage Facilities Fees. (*Action Item*)

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GARDEN GROVE ENACTING REGULATIONS FOR THE PAYMENT OF DRAINAGE FACILITIES FEES AND CITYWIDE PARK FEES, INCLUDING REVISIONS TO TITLES 9 AND 10 OF THE GARDEN GROVE MUNICIPAL CODE AMENDING CHAPTER 9.44 TO CODIFY THE REQUIREMENTS FOR PARKLAND DEDICATION AND FEES FOR NEW SUBDIVISIONS AND AMENDING CHAPTER 10.110 TO PROVIDE FOR UPDATES TO TRAFFIC MITIGATION FEES PURSUANT TO DEVELOPMENT IMPACT FEE STUDIES.

6. COMMISSION/COMMITTEE MATTERS

- 6.a. Consideration of a recommendation from the Parks, Recreation and Arts Commission regarding joint use agreements with the Garden Grove Unified School District. (*Action Item*)

7. ITEMS FOR CONSIDERATION

- 7.a. Award a contract to Schafer Consulting, Inc., for Enterprise Resource Planning consulting services. (Cost: \$394,260) (*Action Item*)
- 7.b. Approval of an agreement with Southern California Edison for the conversion of Edison-owned street lights from High Pressure Sodium to Light Emitting Diode (LED). (*Action Item*)

8. ORDINANCES PRESENTED FOR SECOND READING AND ADOPTION



- 8.a. Ordinance No. 2874 presented for second reading and adoption entitled:  
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GARDEN GROVE AMENDING SECTION 2.70.010 OF CHAPTER 2.70 OF TITLE 2 OF THE GARDEN GROVE MUNICIPAL CODE RELATING TO THE TRAFFIC COMMISSION. (*Action Item*)
- 8.b. Ordinance No. 2875 presented for second reading and adoption entitled:  
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GARDEN GROVE AMENDING CHAPTERS 6.04 AND 6.05 OF TITLE 6 OF THE GARDEN GROVE MUNICIPAL CODE REGARDING ANIMAL REGULATIONS. (*Action Item*)

9. MATTERS FROM THE MAYOR, CITY COUNCIL MEMBERS, AND CITY MANAGER

- 9.a. Discussion on a joint resolution between the Garden Grove Unified School District and the City to address concerns regarding potential effects of the recent election, as requested by Mayor Nguyen.

10. ADJOURNMENT

The next Regular City Council Meeting will be held on Tuesday, December 13, 2016, at 5:30 p.m. at the Community Meeting Center, 11300 Stanford Avenue, Garden Grove, CA.

**City of Garden Grove**

**INTER-DEPARTMENT MEMORANDUM**

To:	Scott C. Stiles	From:	Kimberly Huy
Dept.:	City Manager	Dept.:	Community Services
Subject:	Request from West Garden Grove Youth Baseball for co-sponsorship of its 2017 Opening Day Parade. (Cost: \$3,450) ( <i>Action Item</i> )		
		Date:	11/22/2016

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**OBJECTIVE**

To transmit a letter from West Garden Grove Youth Baseball, requesting co-sponsorship of their Opening Day Parade on Saturday, February 11, 2017.

**BACKGROUND**

The West Garden Grove Youth Baseball (WGGYB) is a 501(c)3 organization that is in good standing and more than 50 percent of their participants are Garden Grove residents. Each year, the WGGYB holds an Opening Day Parade that includes baseball players and softball players in Garden Grove, the GGUSD School Board and school officials, the local Fire Department and City Council.

**DISCUSSION**

The WGGYB is requesting City Council approval for co-sponsorship of the 2017 Opening Day Parade on Saturday, February 11, 2017.

**FINANCIAL IMPACT**

Co-sponsorship for the 2017 Opening Day Parade will have an impact on the City's General Fund. The cost to provide Police staff required to close city streets is approximately \$3,200, and Public Works staff to set up the Showmobile Stage is approximately \$250, a total cost of \$3,450.

**RECOMMENDATION**

It is recommended that the City Council:

- Consider the West Garden Grove Youth Baseball Parade request for co-sponsorship of their Opening Day Parade on Saturday, February 11, 2017.

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>	<b>File Name</b>
WGGYB Co-Sponsorship Written Request	10/31/2016	Cover Memo	City_Council_request_letter_(1)_2017.doc



**West Garden Grove Youth Baseball  
P. O. Box 5094  
Garden Grove, CA 92845  
Tax ID Number – 46-3280114**

September 30, 2016

Garden Grove City Council  
11222 Acacia Parkway  
Garden Grove, CA 92840

Dear City Council,

My name is Terry Anderson and I am the president for West Garden Grove Youth Baseball. I am writing to ask for your support of our Opening day parade on Saturday February 11<sup>th</sup> 2017 by attending our event and waiving the Police motors (approx. \$2,600) and show mobile fees.

As you are aware, our Opening Day Parade has been a part of the West Garden Grove community for almost 60 years. Our parade will include our WGGYB baseball players and WGGS softball players. Invitations to participate in our parade will also be sent out to: Pacifica High School Baseball and Softball players, the local fire department, GGUSD school board, local Principals, Miss Garden Grove Court and of course all of you.

Our league is a non-profit organization, run solely by volunteers and we offer baseball to the entire City of Garden Grove. We want to keep our league fees competitive with surrounding leagues and need your help with keeping our league fees at an affordable price for our Garden Grove families. I'm asking that you please waive the Police motors and show mobile fees, as these costs would put an increased strain on our leagues finances and our ability to maintain our league fees for our players.

We certainly appreciate everything the City of Garden Grove has done for WGGYB and we look forward to providing many more years of wonderful parades and baseball to our community.

Thank you,

Terry Anderson  
2017 WGGYB President

**City of Garden Grove**

**INTER-DEPARTMENT MEMORANDUM**

To:	Scott C. Stiles	From:	William E. Murray
Dept.:	City Manager	Dept.:	Public Works
Subject:	Receive and file the Fiscal Year 2015-16 Development Impact Fee Annual Report. ( <i>Action Item</i> )	Date:	11/22/2016

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**OBJECTIVE**

For City Council to receive and file the Fiscal Year 2015-16 Development Impact Fee Annual Report (Report) as required by Government Code Section 66006(b).

**BACKGROUND**

Annually, the City is required to report on the disposition of collected development fees and provide information related to the use of these fees when funding capital improvements. Pursuant to Government Code Section 66006 (b), this report must be reviewed by the City Council at a public meeting, not less than 15 days after this information is made available to the public. The attached report summarizes the activity in several funds, which collect Development Impact Fees, and it pertains to information for Fiscal Year Fiscal Year 2015-16.

Fees that have been deposited with the City for more than five years must be identified and evaluated as required by Government Code Section 66001(d)(1). At this time, the City does not have any funds that were originally deposited in, or prior to, June 30, 2011. First funds received are first funds utilized.

**DISCUSSION**

In general, the City collects Development Impact Fees to offset the impacts of new development projects in the city. These impacts are usually associated with increased demand placed on City facilities due to the additional usage of the facilities. For example, the City collects a drainage fee to improve drainage facilities. As development occurs, more of the City's natural surfaces are replaced with paved surfaces. Paved surfaces do not absorb storm water, causing the runoff to go into the public streets. If drainage facilities are not improved, the streets will experience significant flooding that could damage private property.

**FINANCIAL IMPACT**

There is no impact to the General Fund.

**RECOMMENDATION**

It is recommended that the City Council:

- Receive and file the Fiscal Year 2015-16 Development Impact Fee Annual Report as required by Government Code Section 66006(b).

By: Ana V. Neal, Sr. Administrative Analyst

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>	<b>File Name</b>
Development Impact Fee Report FY 2015-16	10/26/2016	Backup Material	2015-16_Annual_Report_FINAL.pdf

**The City of Garden Grove  
Development Impact Fee Annual Report  
Fiscal Year 2015-2016**

The following is a report, which was prepared to comply with California Government Code Section 66006. This section requires an annual disclosure and review of collected development impact fees and expenditures. This review is prepared in compliance with the requirements of the code as a coordinated effort with the Department of Public Works and the Finance Department.

The disclosure portion of Section 66006(b) requires that within 180 days after the last day of the fiscal year the city shall make available the following information for the previous fiscal year:

- A. A brief description of the type of fee in the account or fund, included under Section 1.0.
- B. The amount of the fee, included as Section 2.0.
- C. The beginning and ending balances of the fund and fees collected and the interest earned, included as Section 3.0.
- D. An identification of each public improvement on which the fees were expended and the amount of the expenditure on each improvement, including the total percentage of the cost of the public improvement that was funded with fees. This was included as Section 4.0.
- E. An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete financing of an incomplete public improvement, as identified in paragraph (2) of subdivision (a) of Section 66001, and if the public improvement remains incomplete. This has been included as Section 5.0.
- F. A description of each inter-fund transfer or loan made from the account or fund including the public improvement on which the transferred or loaned fees will be expended, and the rate of an inter-fund loan, the date on which the loan will be repaid, and the rate of interest that the account or fund will receive on the loan. No transfers or loans were required or made.
- G. The amount of refunds made pursuant to subdivision (e) of Section 66001 and any allocations pursuant to subdivision (f) of Section 66001. No refunds were required or made.

## **Section 1.0. A brief description of the type of fee in the account or fund**

### Drainage Fee

As city lands are developed, hard surface areas (concrete/paving) increase and directly affect flooding citywide. A drainage fee is charged to fund local drainage improvements that are required to reduce the cumulative impact of increased runoff in the city.

### Traffic Impact Fee

Development increases the motorist population citywide and the cumulative increase requires constant improvements to meet the demands of the public. The Traffic Impact Fee is charged to fund projects that relieve traffic congestion either in a specific location or citywide.

### Water Assessment Fees

The fees reflect the cumulative impact of development on the water infrastructure. Water assessment fees are charged per (1) frontage and (2) acreage. The reasoning is that a property with a large frontage will benefit from additional street exposure, including landscaping and will place a greater burden on the water system as opposed to a similar sized parcel with a smaller sized frontage. The fee for acreage is to account for the increased demand placed on the water system by larger properties in general. Together, these fees fund capital projects that are required in order to meet the water needs of an increased population and to upgrade an aging infrastructure. As a result, we will meet the ever-increasing water quality and fire flow regulations.

### Parkway Tree Fee

City Parkway Trees are located throughout the city. The maintenance and care of the city's urban forest is an ongoing task that involves trimming, planting, removal, sucker removal, installation of root barriers, staking, etc. Additionally, hardscape items, such as curb, gutter, and sidewalk, need removal and replacement due to tree root damage. New development projects often result in the removal of mature trees. This fee is collected to pay for the capital improvement costs associated with maintaining the city's parkway trees and adjacent hardscape. In this manner, the city's urban forest is maintained at a service level that is consistent with public expectations.

### In Lieu of Park Dedication Fee

The in lieu park fee is charged to offset City requirements to provide onsite park space or improvements. These fees are used to pay for current capital replacement and improvements at parks as well as future park space.

### Cultural Arts Fee

The City collects Art fees to construct various public art pieces and memorials and for conducting public events, such as the Open Streets annual event.

### In Lieu Undergrounding Fee

This fee is collected in lieu of required utility undergrounding at the request of the developer. The fee will be used to underground overhead utility lines in conjunction with the City's Rule 20A program funded through Southern California Edison. This will maximize the City's resources and deliver a more cost effective project.



## Section 2.0. Fee Amounts

### Drainage Fee.

\$3,000/acre or \$.07 per square foot lot size

### Traffic Impact Fee

Cost is determined by land use.

#### Land Use--Fee Per Unit

Single Family (Includes Condominiums, town homes) .....	\$423.00
Apartment .....	\$381.00
Hotel/Motel .....	\$363.00

#### Land Use--Fee Per SFGFA\*

General Office .....	\$0.94
Industrial.....	\$0.31
Retail (PB) .....	\$1.80
Church .....	\$0.44
Hospital .....	\$0.86
Child Care (PB).....	\$2.46

Note: For specific land uses not listed, the fee will be determined by the City Engineer using the trip rates from the "Institute of Transportation Engineers (ITE) Trip Generation" manual, Fifth Edition.

\* SFGFA = Square Feet of Gross Floor Area PB = Passby Traffic

### Water Assessment Fees

Cost is determined by adding the acreage and frontage charges:

Acreage charge; \$950 per acre.

Frontage charge; \$8 per linear foot for an arterial street or \$4.50 per linear foot for a residential street

### Parkway Tree Fee

Cost = \$2.50 per linear foot of frontage.

### In Lieu of Park Dedication Fee

These fees are in lieu of dedication of park land for residential development only. Type of Residential Subdivision or Development Fee per Dwelling Unit

Single-family dwelling .....	\$5,500.00
Town House, Condominium or Planned Unit Development Units .....	\$5,500.00
Two, Three or Multiple Family Dwellings .....	\$5,500.00
Mobile Home Parks .....	\$2,750.00

### Art in Public Places

This fee applies to all office, commercial, and industrial developments within the City of Garden Grove.

### Cultural Arts Fee

\$2.00 plus \$1.75/\$1,000.00 or fraction thereof of valuation as determined by the Building Official.

### In Lieu Undergrounding Fee

This fee is equal to the Southern California Edison cost estimate to underground the required poles for the project

### Section 3.0. Fund Balances, Interest Earned, and Fees Collected

The beginning balance is as of July 1, 2015 and the ending balance is as of June 30, 2016. Fees and interest were collected between those dates.

<b>DRAINAGE FEE</b>			
Beginning Balance:	\$ 647,182.15	Interest Earned:	\$4,131.92
Fees Collected:	\$ 105,789.24	Fees Expended:	\$3,418.21
Ending Balance:	\$ 753,685.10		
<b>TRAFFIC IMPACT FEE</b>			
Beginning Balance:	\$140,718.87	Interest Earned:	\$ 927.78
Fees Collected:	\$ 29,123.38	Fees Expended:	\$4,983.00
Ending Balance:	\$165,787.03		
<b>WATER ASSESSMENT FEE (ACREAGE)</b>			
Beginning Balance:	0	Interest Earned:	0
Fees Collected:	\$10,564.44	Fees Expended:	\$10,564.44
Ending Balance:	0		
<b>WATER ASSESSMENT FEE (FRONTAGE)</b>			
Beginning Balance:	0	Interest Earned:	0
Fees Collected:	\$13,409.06	Fees Expended:	\$13,409.06
Ending Balance:	0		
<b>PARKWAY TREE FEE</b>			
Beginning Balance:	0	Interest Earned:	0
Fees Collected:	\$33,021.29	Fees Expended:	\$33,021.29
Ending Balance:	0		
<b>IN LIEU OF PARK DEDICATION FEE</b>			
Beginning Balance:	\$1,716,143.87	Interest Earned:	\$ 6,660.89
Fees Collected:	\$ 357,500.00	Fees Expended:	\$1,112,862.79
Ending Balance:	\$ 967,441.97		
<b>CULTURAL ART FEE</b>			
Beginning Balance:	\$115,258.05	Interest Earned:	\$ 777.32
Fees Collected:	\$ 50,958.04	Fees Expended:	\$28,106.00
Ending Balance:	\$ 138,887.41		
<b>IN LIEU UNDERGROUNDING FEE</b>			
Beginning Balance:	\$0	Interest Earned:	\$0
Fees Collected:	\$0	Fees Expended:	\$0
Ending Balance:	\$0		

#### Section 4.0. List of Public Improvements Funded by Each Fee.

An identification of each public improvement on which the fees were expended and the amount of the expenditure on each improvement, including the total percentage of the cost of the public improvement that was funded with fees.

<b>DRAINAGE FEE</b>	
Project: Lampson/West & Ranchero Way Drainage Project	Total Cost: \$250,000
Fee Spent: \$3,418.21 ( <i>On-going project</i> )	Percentage of project funded by fees: 100%
<b>TRAFFIC IMPACT FEE</b>	
Project: Valley View Timing & Westminster Traffic Signal Coordination	Valley View Timing Total Cost: \$25,000 Westminster Coordination Cost: \$115,000 ( <i>City's portion of multi-jurisdictional total project cost</i> )
Fee Spent: \$4,983.00	Valley View Timing Percentage of project funded by fees: 100%
	Westminster Coordination Percentage of project funded by fees: 45%
<b>WATER ASSESSMENT FEES</b>	
Project: Capital replacement (lines, meters, hydrants, laterals and gate valves citywide)	Total Cost: \$1,700,000 ( <i>City's total water appurtenance cost</i> )
Fee Spent: \$23,973.50	Percentage of project funded by fees: 1%
<b>PARKWAY TREE FEE</b>	
Project: Parkway Tree Capital Improvements & Maintenance at locations citywide	Total Cost: \$1,150,000 ( <i>City's total parkway tree capital costs</i> )
Fee Spent: \$33,021.29	Percentage of project funded by fees: 2%
<b>IN LIEU PARK FEE</b>	
Project: Community Mtg. Center Improvements, Amphitheater Renovation, Other Park Capital Improvements	Total Cost: \$1,188,273 (Community Meeting Center Improvements)
Fee Spent: \$1,112,862.79	Percentage of project funded by fees: 100%
<b>CULTURAL ART FEE</b>	
Project: Cultural Arts and Community Events (Professional, contractual services and commodities)	Total Cost: <i>Varies (Cost depends on number of public events and grant/other agency contributions)</i>
Fee Spent: \$28,106.00	Percentage of project funded by fees: <i>Varies</i>
<b>IN LIEU UNDERGROUNDING FEE</b>	
Project: N/A	Total Cost: \$0
Fee Spent: \$0	Percentage of project funded by fees: N/A

## **Section 5.0. List of Approximate Construction Dates for Public Improvements**

An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete financing of an incomplete public improvement, as identified in paragraph (2) of subdivision (a) of Section 66001.

### Drainage Fee

Project: Ranchero Way Alley Drainage & Lampson Storm Drainage @ West St.

Start Date: June 2016

Completion Date: October 2016

### Traffic Impact Fee

Project: Westminster Street Traffic Signal Coordination

Start Date: August 2016

Completion Date: June 2017

### Water Assessment Fees

Project: Citywide Capital Replacement (includes lines, meters, and valves)

Estimated Start Date: On-going

### Parkway Tree Fee

Project: Tree-Related Capital Improvements

Estimated Start Date: On-going

### In Lieu Park Fee

Project: Community Meeting Center Renovations, Atlantis Play Center Playground & Eastgate Park Playground

Estimated Start Date: On-going

### Cultural Arts Fees

Project: Cultural Art Projects & Community Events

Estimated Start Date: March 2017

### In Lieu Undergrounding Fee

Project: Project to be identified once funding is secured

Estimated Start Date: TBD

**City of Garden Grove**

**INTER-DEPARTMENT MEMORANDUM**

To:	Scott C. Stiles	From:	William E. Murray
Dept.:	City Manager	Dept.:	Public Works
Subject:	Adoption of a Resolution approving the submittal of the Euclid/Westminster Intersection Improvement Project and adopting a Negative Declaration pursuant to the California Environmental Quality Act. <i>(Action Item)</i>		
		Date:	11/22/2016

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**OBJECTIVE**

For City Council to adopt a Resolution authorizing submittal of the Euclid/Westminster Intersection Improvement Project application to the Orange County Transportation Authority's ("OCTA") Comprehensive Transportation Funding Program, and to adopt a Negative Declaration pursuant to the California Environmental Quality Act ("CEQA") for the project.

**BACKGROUND**

In August 2016, OCTA issued a call for projects for Measure M2's Comprehensive Transportation Funding Program ("CTFP"). The CTFP is the mechanism by which OCTA administers competitive funding for streets and road projects, including the Intersection Capacity Enhancement Program, which funds capital improvements, such as the addition of turning lanes at qualifying intersections.

**DISCUSSION**

Staff assessed various city intersections and based the final submittal on program eligibility, overall competitiveness and cost effectiveness. The Euclid/Westminster Intersection Improvement Project will add a southbound right-turn lane along Euclid Street, and an eastbound right-turn lane along Westminster Avenue at the intersection of Euclid Street and Westminster Avenue. Engineering staff does not foresee any significant impacts to the environment; therefore, staff will also be filing a Negative Declaration per CEQA provisions. A Public Hearing is not required for this action.

## FINANCIAL IMPACT

There is no impact to the General Fund. The CTFP program provides 75 percent of the funding, or \$700,000 for this Project, and requires a 25 percent local match. Gas Tax will be used to provide matching funds in the amount of \$233,000 for this grant cycle.

## RECOMMENDATION

It is recommended that the City Council:

- Adopt the attached Resolution authorizing the submittal of a grant application for the City of Garden Grove's Euclid/Westminster Intersection Improvement Project; and
- Authorize the filing of a Negative Declaration for the project per CEQA requirements.

By: Ana V. Neal, Sr. Administrative Analyst

### **ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>	<b>File Name</b>
Resolution	11/8/2016	Cover Memo	11-22-16_OCTA.pdf
Negative Declaration	10/31/2016	Backup Material	NOD_11-22-16.pdf
CEQA Filing - Euclid-Westminster	11/2/2016	Backup Material	CEQA_Filing_-_Euclid-Westminster.pdf

GARDEN GROVE CITY COUNCIL

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDEN GROVE  
APPROVING THE SUBMITTAL OF THE EUCLID STREET/WESTMINSTER AVENUE  
INTERSECTION IMPROVEMENT PROJECT TO THE ORANGE COUNTY  
TRANSPORTATION AUTHORITY (OCTA) FOR FUNDING UNDER THE  
COMPREHENSIVE TRANSPORTATION PROGRAM

THE CITY COUNCIL OF THE CITY OF GARDEN GROVE HEREBY RESOLVES,  
DETERMINES, AND ORDERS AS FOLLOWS THAT:

- (a) WHEREAS, the City of Garden Grove desires to implement the transportation improvements listed below;
- (b) WHEREAS, the City of Garden Grove has been declared by the OCTA to meet the eligibility requirements to receive M2 "Fair Share" funds;
- (c) WHEREAS, the City's Circulation Element is consistent with the County of Orange Master Plan of Arterial Highways;
- (d) WHEREAS, the City of Garden Grove will provide a minimum of 25% in matching funds for the Euclid Street/Westminster Avenue Intersection Improvement Project as required by the OCTA Comprehensive Transportation Funding Program Guidelines;
- (e) WHEREAS, the OCTA intends to allocate funds for transportation improvement projects within the incorporated cities and the County;
- (f) WHEREAS, the City of Garden Grove will not use M2 funds to supplant Developer Fees or other commitments;
- (g) WHEREAS, the City of Garden Grove hereby adopts a negative declaration prepared for this Project pursuant to the provisions of the California Environmental Quality Act;
- (h) WHEREAS, the City of Garden Grove must include all projects funded by Net Revenues in the Seven-Year Capital Improvement Program as part of the Measure M2 Ordinance eligibility requirement; and
- (i) WHEREAS, the City of Garden Grove authorizes a formal amendment to the Seven-Year Capital Improvement Program to add projects approved for funding upon approval from the Orange County Transportation Authority Board of Directors.

NOW THEREFORE, BE IT RESOLVED THAT:

The City of Garden Grove hereby requests OCTA allocate funds in the amount specified in the City's application to said City from the Comprehensive Transportation Funding Programs. Said funds shall be matched by funds from said City as required and shall be used as supplemental funding to aid the City in the improvement of the following intersection: Euclid Street and Westminster Avenue.



## NOTICE OF DETERMINATION

To: \_\_\_\_\_  
Office of Planning and Research  
1400 Tenth Street, Room 121  
Sacramento, CA 95814

Applicant:  
City of Garden Grove  
P. O. Box 3070  
11222 Acacia Parkway  
Garden Grove, CA 92842



"Fee Exempt per Government  
Code Section 6103."

  X    
County Clerk  
County of Orange  
P. O. Box 238  
Santa Ana, CA 92702

Filing of Notice of Determination in compliance with Section 21108 or 21152 of the Public Resources Code.

Euclid Street / Westminster Ave Intersection Improvement Project

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**Project Title**

Dan Candelaria, PE,TE City of Garden Grove

(714) 741-5185

**State Clearinghouse Number**  
(If submitted to Clearinghouse)

**Contact Person, Applicant**

**Area Code/telephone/ Extension**

Euclid Street at Westminster Avenue (Orange County)

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**Project Location** (include county)

**Project Description:**

Construction of a right turn lane on southbound of Euclid Street, and a right turn lane on eastbound of Westminster Avenue at the Intersection of Euclid Street and Westminster Avenue.

This is to advise that the City of Garden Grove has approved the above-described project on \_\_\_\_\_  
and has made the following determinations regarding the above-described project:

1. The project \_\_ will XX will not have a significant effect on the environment.
2. XX An Environmental Impact Report was prepared for this project pursuant to the provisions of CEQA.  
XX A Negative Declaration was prepared for this project pursuant to the provisions of CEQA.
3. Mitigation measures \_\_ were XX were not made a condition of the approval of the project.
4. A statement of Overriding Considerations \_\_ was XX was not adopted for this project.
5. Findings XX were \_\_ were not, made pursuant to the provisions of CEQA.

This is to certify that the Negative Declaration and record of project approval are available to the  
General Public at:

City of Garden Grove, Public Works Department, 11222 Acacia Parkway, Garden Grove, CA 92842

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Signature (Public Agency)	Date	City Engineer Title
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Date received for filing at OPR:



## ENVIRONMENTAL CHECKLIST FORM

1. **PROJECT TITLE:**

Euclid Street / Westminster Avenue Intersection Improvements

2. **LEAD AGENCY:**

City of Garden Grove  
11222 Acacia Parkway  
Garden Grove, CA 92842

3. **CONTACT PERSON:**

Dan Candelaria, PE, TE, City Engineer, City of Garden Grove (Orange County)

4. **PROJECT LOCATION:**

Euclid Street at Westminster Avenue, Garden Grove (Orange County)

5. **PROJECT SPONSOR:**

City of Garden Grove  
11222 Acacia Parkway  
Garden Grove, CA 92842

6. **GENERAL PLAN DESIGNATION:** Street Improvement

7. **ZONING:**

8. **DESCRIPTION OF PROJECT:**

The project is to enhance or improve capacity of the intersection by adding right turn lane on southbound of Euclid Street, and a right turn lane on eastbound of Westminster Avenue at the Intersection of Euclid Street and Westminster Avenue.

9. **OTHER AGENCIES WHOSE APPROVAL (AND PERMITS) IS REQUIRED:**

City of Garden Grove City Council

**ENVIRONMENTAL FACTORS POTENTIALLY AFFECTED:**

The environmental factors checked below would be potentially affected by this project, involving at least one impact that is a "Potentially Significant Impact" or "Potentially Significant Unless Mitigated," as indicated by the checklist on the following pages.

<input type="checkbox"/> Land use	<input type="checkbox"/> Transportation/Circulation	<input type="checkbox"/> Public Services
<input type="checkbox"/> Housing	<input type="checkbox"/> Biological Resources	<input type="checkbox"/> Utilities and Services
<input type="checkbox"/> Geophysical	<input type="checkbox"/> Energy Resources	<input type="checkbox"/> Aesthetics
<input type="checkbox"/> Water	<input type="checkbox"/> Hazards	<input type="checkbox"/> Cultural Resources
<input type="checkbox"/> Air Quality	<input type="checkbox"/> Noise	<input type="checkbox"/> Recreation
	<input type="checkbox"/> Mandatory Findings of Significance	




Euclid Street / Westminster Ave  
Intersection Improvements  
Project No. 78xx  
Initial Study

#### DETERMINATION:

On the basis of this initial evaluation:

I find that the proposed project **WOULD NOT** have a significant effect on the environment, and a **NEGATIVE DECLARATION** will be prepared.

 Dan Candelaria, PE, TE  
City Engineer, City of Garden Grove

Date

#### EVALUATION OF ENVIRONMENTAL IMPACTS:

1. A brief explanation is required for all answers except "*No Impact*" answers that are adequately supported by the information sources a lead agency cited in the parentheses following each question. A "*No Impact*" answer is adequately supported if the referenced information sources show that the impact simply does not apply to projects like the one involved (e.g. the project falls outside a fault rupture zone). A "*No Impact*" answer should be explained where it is based on project-specific factors as well as general standards (e.g. the project will not expose sensitive receptors to pollutants, based on a project-specific screening analysis).
2. All answers must take into account of the whole action involved, including off-site as well as on-site, cumulative as well as project-level, indirect as well as direct, and construction as well as operational impacts.
3. "*Potentially Significant Impact*" is appropriate if there is substantial evidence that an effect is significant. If there are one or more "*Potentially Significant Impact*" entries when the determination is made, an EIR is required.
4. "*Potentially Significant Unless Mitigated*" applies when the incorporation of mitigation measures has reduced an effect from "*Potentially Significant Impact*" to a "*Less than Significant Impact*." The lead agency must describe the mitigation measures, and briefly explain how they reduce the effect to a less than significant level (mitigation measures from Section XVII, "Earlier Analysis," may be cross-referenced).
5. Earlier analyses may be used where, pursuant to the tiering, program EIR, or other CEQA process, an effect has been adequately analyzed in an earlier EIR or negative declaration. Section 15063(c)(3)(D). Earlier analyses are discussed in Section XVII at the end of the checklist.
6. Lead agencies are encouraged to incorporate into the checklist references to information sources for potential impacts (e.g. general plans, zoning ordinances). A source list should be attached, and other sources used or individuals contacted should be cited in the discussion.

Significant Impact	Potentially Significant Unless Mitigated	Less than Significant Impact	No Impact
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#### I. LAND USE AND PLANNING

- |  |                          |                          |                          |                                     |
|--|--------------------------|--------------------------|--------------------------|-------------------------------------|
| a. Conflict with General Plan designation or zoning.<br><b>Response:</b> The Project complies with the goals and objectives of the Garden Grove General Plan for Land Use applicable to development. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| b. Conflict with applicable environmental plans or policies adopted by agencies with jurisdiction over the project.  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |



- |   | Significant<br>Impact    | Potentially<br>Significant<br>Unless<br>Mitigated | Less than<br>Significant<br>Impact | No<br>Impact                        |
|---|--------------------------|---|------------------------------------|-------------------------------------|
| c. Be compatible with existing land use in the vicinity.<br><b>Response:</b> (a and b) The proposed project is located within a highly urbanized area of Orange County and is in conformance with applicable Federal, State, County and City of Garden Grove environmental requirements.                | <input type="checkbox"/> | <input type="checkbox"/>                          | <input type="checkbox"/>           | <input checked="" type="checkbox"/> |
| d. Affect agricultural resources or operations (e.g. impacts to soils or farmlands, or impacts from incompatible uses).<br><b>Response:</b> There are no lands dedicated to agricultural uses within the area of the site. Therefore, there will be no impacts to agricultural resources or operations. | <input type="checkbox"/> | <input type="checkbox"/>                          | <input type="checkbox"/>           | <input checked="" type="checkbox"/> |
| e. Disrupt or divide the physical arrangement of an established community (including a low-income or minority community)<br><b>Response:</b> The project will not disrupt the physical arrangements of an established community.  | <input type="checkbox"/> | <input type="checkbox"/>                          | <input type="checkbox"/>           | <input checked="" type="checkbox"/> |

## II. POPULATION AND HOUSING.

- |   |                          |                          |                          |                                     |
|---|--------------------------|--------------------------|--------------------------|-------------------------------------|
| a. Cumulatively exceed official regional or local population projections.<br><b>Response:</b> The nature of this project will not alter location, distribution, density or growth rate of human population. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| b. Induce substantial growth in an area either directly or indirectly (e.g. through projects in an undeveloped area or extension of major infrastructure)<br><b>Response:</b> See above.                    | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| c. Displace existing housing, especially affordable housing.<br><b>Response:</b> The project will have a less than significant impact. No housing is affected in this street widening project               | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

## III. GEOPHYSICAL

- |   |                          |                          |                                     |                                     |
|---|--------------------------|--------------------------|-------------------------------------|-------------------------------------|
| a. Seismicity: fault rupture.<br><b>Response:</b> The City of Garden Grove lies in close proximity to the Newport/Inglewood fault. No fault rupture is expected in the immediate vicinity of the Project.   | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| b. Seismicity: ground shaking or liquefaction.  | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| c. Seismicity: Seiche, tsunami, or volcanic hazard.<br><b>Response:</b> (b and c) Seiches and tsunamis are not anticipated to occur in the vicinity of this project due to its distance from the coast and absence of large water bodies in the area. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |





	Significant Impact	Potentially Significant Unless Mitigated	Less than Significant Impact	No Impact
d. Landslides or mudslides.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Response:</b> The intersection is already developed. The area is flat and would not be subject to landslides or mudslides. The construction of the proposed Project may involve comparatively small excavations, which will be required to be made in accordance with all applicable codes and standards to minimize the threat of a landslide or mudslide.				
e. Erosion, changes in topography or unstable soil conditions from excavation, grading or fill.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Response:</b> The site is developed already and relatively flat. There is no anticipated erosion. All improvements are required to adhere to applicable codes including the State and Federal Occupational Safety requirements.				
f. Subsidence of the land.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Response:</b> Vertical displacement or subsidence of the land surface can be caused by several factors, including the withdrawal of oil, gas, or water from underlying formations, decomposition of buried organic material, and construction of heavy manmade structures above underlying poorly consolidated materials. None of these or any other conditions typically contributing to subsidence are expected in the area in which the Project is to be located and the Project will not result in subsidence of land in the area. Thus, no impacts are anticipated.				
g. Expansive soils.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Response:</b> The Project is not anticipated to have any impact in this area. However, as required by the General Plan EIR, all improvements are required to adhere to applicable codes, including the California Occupational Safety requirements.				
h. Unique geologic or physical features.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Response:</b> There are no known unique geologic or physical features in the Project area. Thus, the Project will not have any impacts in this area.				
<b>IV. WATER</b>				
a. Changes in absorption rates, drainage patterns, or the rate and amount of surface runoff.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Response:</b> There is no change in absorption rates, drainage patterns and in the rate or amount of surface runoff.				
b. Exposure of people or property to water related hazards such as flooding.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Response:</b> The project is located in an area within a 100-year flood plain as identified by the Federal Emergency Management Agency (FEMA). Because the Project does not involve the construction of habitable structures, the impact is not considered to be significant and no mitigation is required.				



Euclid Street / Westminster Ave  
Intersection Improvements  
Project No. 78xx  
Initial Study

	Significant Impact	Potentially Significant Unless Mitigated	Less than Significant Impact	No Impact
c. Discharge into surface waters or other alteration of surface water quality, including, but not limited to, temperature, dissolved oxygen, turbidity or other typical storm water pollutants (e.g. sediment from construction, hydrocarbons and metals from vehicle use, nutrients and pesticides from landscape maintenance, metals and acidity from mining operations).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d. Changes in the amount of surface water in any water body.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e. Changes in currents, or the course or direction of water movements.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Change in the quantity of ground waters, either through direct additions or withdrawals, or through interception of an aquifer by cuts or excavations, or through substantial loss of groundwater recharge capability..	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Altered direction or rate of flow of groundwater.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h. Change in the quality of ground waters through infiltration of reclaimed water or storm water runoff that has contacted pollutants from urban, industrial, or agricultural activities.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Substantial reduction in the amount of groundwater otherwise available for public water supplies.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
j. Alterations of wetlands in any way.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**Response:** (c through j) There are no surface waters within the area in which the Project is to be located. The Santa Ana River is located east of the Project boundaries. All runoff from the area is, and will continue to be, collected in local and regional storm drain facilities. These waters will be transported with other urban runoff into City and County drainage facilities. There, the Project will not directly affect surface waters. The Project is required to comply with all 1972 Clean Water Act and the National Pollution Discharge Elimination System (NPDES) requirements. The submittal of plans shall incorporate structural and non-structural Best Management practices (BMP's) in conformance with the NPDES permit.



	Significant Impact	Potentially Significant Unless Mitigated	Less than Significant Impact	No Impact
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## V. AIR QUALITY

- a. Violate any air quality standard or contribute to an existing or projected air quality violation. ☐ ☐ ☐ ☒

**Response:** There will be no violations of any air quality standard. No additional impacts are seen to existing air quality standards nor additional sources created that would contribute to an existing or projected air quality violation. Construction activities may contribute to air quality violations. However, these impacts are not considered significant due to their short-term nature. As required by the mitigation measures contained in the General Plan EIR, construction activities shall adhere to SCAQMD Rule 403, Fugitive Dust, as amended. All requirements of SCAQMD shall be incorporated into the final construction plans and specifications and all appropriate construction within the Project.

- b. Expose sensitive receptors to pollutants. ☐ ☐ ☐ ☒

**Response:** The site is already developed. No exposure or additional pollutant is anticipated.

- c. Alter air movement, moisture, or temperature, or cause any change in climate. ☐ ☐ ☐ ☒

**Response:** The project would not have the capability to alter air movement, moisture or temperature, or cause a change in the climate.

- d. Create objectionable odors. ☐ ☐ ☐ ☒

**Response:** No objectionable odors would be created by the proposed development. All requirements of SCAQMD shall be incorporated into the final construction drawings and all appropriate construction within the Project.

## VI. TRANSPORTATION / CIRCULATION

- a. Increased vehicle trips or traffic congestion. ☐ ☐ ☒ ☐

- b. Hazards to safety from design features (e.g. sharp curves or dangerous intersections) or incompatible uses (e.g. farm equipment). ☐ ☐ ☒ ☐

**Response:** (a and b) During construction increased vehicle trips or traffic congestion may occur but would be temporary in nature and would not create a significant impact. All projects involving construction in the public right-of-way are required to submit a traffic safety plan to minimize traffic congestion. Once project is completed, it will significantly reduce congestion.

- c. Inadequate emergency access to nearby uses. ☐ ☐ ☐ ☒

**Response:** Emergency access to the proposed Project and surrounding areas will not be affected. Police and fire services in the area are adequate to accommodate the development provided the project complies with the conditions of approval included on the Project by the City Police and Fire Departments.

- d. Insufficient parking capacity on-site or off-site. ☐ ☐ ☒ ☐

**Response:** On-site parking will be relocated. No significant change will occur.

- e. Hazards or barriers for pedestrians or bicyclists. ☐ ☐ ☒ ☐



	Significant Impact	Potentially Significant Unless Mitigated	Less than Significant Impact	No Impact
<b>XI. PUBLIC SERVICES</b>				
a. Fire protection.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b. Police protection.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Response:</b> (a and b) The City's Police and Fire Departments currently provide protection in the area. The Project is not likely to induce growth and will not result in new demand for protection services. There are no anticipated physical changes within the area that would significantly affect protection.				
c. Schools.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Response:</b> There are no anticipated physical changes that would affect schools or school districts in any area affected by this project as the project will not induce growth, generate new housing in the area or attract families with school age children to the area.				
d. Maintenance of public facilities, including roads or storm drains.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Response:</b> Pre-construction and post construction is the same. No significant impact in Storm Drain and under facilities.				
e. Other governmental services.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Response:</b> It is not likely that the project will increase demands on other governmental services addressed in this analysis.				
<b>XII. UTILITIES AND SERVICE SYSTEMS</b>				
a. Power or natural gas.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Response:</b> There are no impacts to power or natural gas caused by this Project. One SCE power pole and one vault need to be relocated.				
b. Communication systems.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Response:</b> There are no impacts to communications systems caused by this Project. Two to three pull boxes need to be relocated.				
c. Local or regional water treatment or distribution facilities.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Response:</b> There are no impacts to existing systems caused by this Project				
d. Sewer or septic tanks.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Response:</b> There are no impacts to existing systems caused by this Project				
e. Storm water drainage or storm water quality control.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Response:</b> The area in which the Project is to be located is a highly urbanized area. Storm water drainage facilities are adequate for these areas. If groundwater is discovered during construction, all attempts will be made to dispose of groundwater in accordance with NPDES requirements (see Section IV).				
f. Solid waste disposal.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Response:</b> The Garden Grove Utility Division administers solid waste disposal services. There are no impacts to existing systems caused by this Project.				





	Significant Impact	Potentially Significant Unless Mitigated	Less than Significant Impact	No Impact
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- |   |                                  |                          |                          |                          |                                     |
|---|----------------------------------|--------------------------|--------------------------|--------------------------|-------------------------------------|
| g.  | Local or regional water supplies | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| <b>Response:</b> There are no impacts to local or regional water supplies caused by this Project. |                                  |                          |                          |                          |                                     |

### XIII. AESTHETICS

- |   |  |                          |                          |                          |                                     |
|---|--|--------------------------|--------------------------|--------------------------|-------------------------------------|
| a.  | Affect on a scenic vista or scenic highway.    | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| <b>Response:</b> The project area is not adjacent to any scenic vistas or highways.                       |  |                          |                          |                          |                                     |
| b.  | Have a demonstrable negative aesthetic effect. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| <b>Response:</b> There will be no demonstrable negative aesthetic effects caused by the proposed Project. |  |                          |                          |                          |                                     |
| c.  | Create light or glare.                         | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| <b>Response:</b> The Project will not produce new light or glare.   |  |                          |                          |                          |                                     |

### XIV. CULTURAL RESOURCES

- |   |   |                          |                          |                          |                                     |
|---|---|--------------------------|--------------------------|--------------------------|-------------------------------------|
| a.  | Disturb paleontological resources.  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| <b>Response:</b> There are no known paleontological resources in the area. If unanticipated paleontological resources are discovered during construction, all attempts will be made to preserve the resources in place or leave in an undisturbed state in compliance with CEQA Section 21083.2 and Appendix K of CEQA. |   |                          |                          |                          |                                     |
| b.  | Disturb archaeological resources.   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| <b>Response:</b> There are no known archaeological resources in the area. If unanticipated archaeological artifacts are discovered during construction, all attempts will be made to preserve the artifacts in place or leave in an undisturbed state in compliance with CEQA Section 21083.2 and Appendix K of CEQA.   |   |                          |                          |                          |                                     |
| c.  | Affect historical resources.  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| <b>Response:</b> There are no known historical resources in the area. The Garden Grove General Plan Update noted 13 historically significant or potentially significant sites within the City limits. None of these sites are located in the Project area.  |   |                          |                          |                          |                                     |
| d.  | Have the potential to cause physical change which would affect unique ethnic cultural values. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| <b>Response:</b> There are no structures or activities that have unique cultural or ethnic value. The Project, therefore, will not affect unique ethnic or cultural values.   |   |                          |                          |                          |                                     |
| e.  | Restrict existing religious or sacred uses within the potential impact area.                  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| <b>Response:</b> The proposed development and the use of the property will not restrict religious or sacred uses. Therefore, there is no potential to restrict existing religious or sacred uses within the area of the project.  |   |                          |                          |                          |                                     |

### XV. RECREATION

- |    |  |                          |                          |                          |                                     |
|----|--|--------------------------|--------------------------|--------------------------|-------------------------------------|
| a. | Increase the demand for neighborhood or regional parks or other recreational facilities. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| b. | Affect existing recreation facilities.   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |



	Significant Impact	Potentially Significant Unless Mitigated	Less than Significant Impact	No Impact
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**Response:** Barriers for pedestrians or bicyclists may occur during the construction period. In accordance with City Municipal Code and California Vehicle Code, all projects involving construction in the public right-of-way will be required to submit a traffic safety plan to ensure the safety of pedestrians and/or bicyclists.

- |   |                          |                          |                          |                                     |
|---|--------------------------|--------------------------|--------------------------|-------------------------------------|
| f. Conflicts with adopted policies supporting alternative transportation. (e.g., bus turnouts, bicycle racks) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
|---|--------------------------|--------------------------|--------------------------|-------------------------------------|

**Response:** The proposed Project would not impact existing or proposed policies pertaining to alternative transportation and is located adjacent to mass transit stops.

- |   |                          |                          |                          |                                     |
|---|--------------------------|--------------------------|--------------------------|-------------------------------------|
| g. Rail, waterborne or air traffic impacts. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
|---|--------------------------|--------------------------|--------------------------|-------------------------------------|

**Response:** There are no air or waterborne traffic corridors in the immediate area. The site is not located within a flight path for any airport.

## VII. BIOLOGICAL RESOURCES

- |   |                          |                          |                          |                                     |
|---|--------------------------|--------------------------|--------------------------|-------------------------------------|
| a. Endangered, threatened or rare species or their habitats (including but not limited to plants, fish, insects, animals, and birds). | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
|---|--------------------------|--------------------------|--------------------------|-------------------------------------|

**Response:** In general, wildlife diversity in the project area is low due to the urbanized nature of the area and its surroundings. Endangered species do not exist in the area due to the lack of suitable habitat. Additionally, the site has existing improvements which would not be conducive to wildlife habitat. No impacts are expected.

- |  |                          |                          |                          |                                     |
|--|--------------------------|--------------------------|--------------------------|-------------------------------------|
| b. Locally designated species (e.g. heritage trees). | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
|--|--------------------------|--------------------------|--------------------------|-------------------------------------|

**Response:** There are no locally designated species on the site or in the surrounding area.

- |   |                          |                          |                          |                                     |
|---|--------------------------|--------------------------|--------------------------|-------------------------------------|
| c. Locally designated natural communities (e.g. oak forest, coastal habitat, etc.). | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
|---|--------------------------|--------------------------|--------------------------|-------------------------------------|

**Response:** There are no locally designated natural communities on the site or in the surrounding area.

- |  |                          |                          |                          |                                     |
|--|--------------------------|--------------------------|--------------------------|-------------------------------------|
| d. Reduction in acreage of wetland habitat (e.g. marsh, riparian and vernal pool). | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
|--|--------------------------|--------------------------|--------------------------|-------------------------------------|

**Response:** There are no wetland habitats in the area of the site or in the surrounding area.

- |   |                          |                          |                          |                                     |
|---|--------------------------|--------------------------|--------------------------|-------------------------------------|
| e. Wildlife dispersal or migration corridors. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
|---|--------------------------|--------------------------|--------------------------|-------------------------------------|

**Response:** The area in which the Project is to be located does not serve as a dispersal and/or migration corridor as the area is within a highly urbanized area.

## VIII. ENERGY AND MINERAL RESOURCES

- |   |                          |                          |                          |                                     |
|---|--------------------------|--------------------------|--------------------------|-------------------------------------|
| a. Conflict with adopted energy conservation plans. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
|---|--------------------------|--------------------------|--------------------------|-------------------------------------|

**Response:** The intersection Improvements at this Site are not in conflict with adopted energy conservation plans.

- |  |                          |                          |                          |                                     |
|--|--------------------------|--------------------------|--------------------------|-------------------------------------|
| b. Use non-renewable resources in a wasteful and inefficient manner. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
|--|--------------------------|--------------------------|--------------------------|-------------------------------------|



	Significant Impact	Potentially Significant Unless Mitigated	Less than Significant Impact	No Impact
c. Result in the loss of availability of a known mineral resource that would be of future value to the region and the residents of the State.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**Response:** (b and c) All development is required to adhere to all State and City energy-conservation regulations. Therefore, the Project will not create uses that use non-renewable resources in a wasteful manner.

#### IX. HAZARDS

a. A risk of accidental explosion or release of hazardous substances (e.g. oil, pesticides, chemicals, and radiation).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b. Possible interference with an emergency response plan or emergency evacuation plan.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c. The creation of any health hazard or potential health hazard.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d. Exposure of people to existing sources of potential health hazards.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**Response:** (a through d) There will be no health hazards or potential for health hazards caused by the proposed Project or uses. The Project will not create any health hazards or increase the potential of exposure to existing hazards. The Project will not increase the risk of accidental explosion, release of hazardous substances, or create an interference with existing emergency response or evacuation plans.

e. Increased fire hazard in area with flammable brush, grass, or trees.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
---	--------------------------	--------------------------	--------------------------	-------------------------------------

**Response:** There are no anticipated physical changes that would increase fire hazards within the Site or the surrounding area. Existing improvements would be removed and new development would be constructed.

#### X. NOISE

a. Increases in existing noise levels.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
--	--------------------------	--------------------------	-------------------------------------	--------------------------

**Response:** Construction activities associated with infrastructure improvements or the on-site development may temporarily increase noise levels at noise-sensitive receptors adjacent to the project site. However, with the temporary nature of these construction-related activities and requirements for contractor compliance with County and City noise ordinances, noise impacts can be mitigated to a level of insignificance.

b. Exposure of people to extreme noise levels.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
--	--------------------------	--------------------------	-------------------------------------	--------------------------

**Response:** Although construction noise could cause an annoyance for surrounding uses, due to the temporary nature of any construction activities and the fact that construction activities would be required to adhere to the County and City noise ordinances, the impact of extreme noise levels from any potential construction activities is considered to be less than significant.



	Significant Impact	Potentially Significant Unless Mitigated	Less than Significant Impact	No Impact
--	-----------------------	---	------------------------------------	--------------

**Response:** (a and b) The site does not contain any public open space and will not affect neighborhood or regional park facilities.

#### XVI. MANDATORY FINDINGS OF SIGNIFICANCE

- |  |                          |                          |                          |                                     |
|--|--------------------------|--------------------------|--------------------------|-------------------------------------|
| a. Does the project have the potential to degrade the quality of the environment, substantially reduce the habitat of a fish or wildlife species, cause a fish or wildlife population below self-sustaining levels, threaten to eliminate a plant or animal community, reduce the number or restrict the range of a rare or endangered plant or animal or eliminate important examples of the major periods of California history or prehistory? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| b. Does the project have the potential to achieve short-term, to the disadvantage of long-term environmental goals?  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| c. Does the project have impacts that are not individually, but cumulatively considerable? ("Cumulatively considerable" means the incremental effects of a project are considerable when viewed in connection with the effects of past projects, the effects of current projects and the effects of probable future projects.)   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| d. Does the project have environmental effects which will cause substantial adverse effects on human beings, either directly or indirectly?  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

#### XVII. EARLIER ANALYSIS

Earlier analyses may have been used where, pursuant to the tiering, program EIR, or other CEQA process, one or more effects have been adequately analyzed in an earlier EIR or negative declaration. Section 15063(c)(3)(D).

##### a. EARLIER ANALYSIS:

1. The City of Garden Grove General Plan Update.
2. The City of Garden Grove Existing Conditions Report.
3. The City of Garden Grove Final Environmental Impact Report for the General Plan Update, State Clearinghouse No. 93051015.
4. Title 9 of the Garden Grove Municipal Code.

##### b. IMPACTS ADEQUATELY ADDRESSED:

The following is a summary of potential impacts of the Project which are reduced to a level of insignificance under existing environmental documentation.

1. **Geophysical**
  - 1.1 Seismicity: Fault rupture.





- 1.1a The construction of this Project, and the additional impacts caused by this action, have been addressed in the General Plan EIR (See mitigation measures 5.3-1)
- 1.2 Seismicity: Ground shaking or liquefaction.
- 1.2a The construction of this Project, and the additional impacts caused by this action, have been addressed in the General Plan EIR (See mitigation measures 5.3-1)
- 1.3 Erosion, changes in topography or unstable soil conditions from excavation, grading or fill.
- 1.3a The constructions of this project and the additional impacts caused by this action, have been addressed in the General Plan EIR (See mitigation measures 5.3-1). Additionally, as stated in the General Plan EIR, implementation of existing codes and development standards pertaining to inappropriate earth-moving activities and recommended construction and earth-moving techniques will serve to mitigate this impact; therefore, no additional mitigation is necessary.

**2. Water**

- 2.1 Absorption rates, drainage patterns, surface runoff.
- 2.1a The following measure shall be implemented prior to the issuance of a grading or construction permit, whichever shall occur first:
  - The project is required to comply with all 1972 Clean Water Act and the National Pollution Discharge Elimination System (NPDES) requirements. The submittal of plans shall incorporate structural and non-structural Best Management Practices (BMP's) in conformance with the NPDES permit.

**3. Air Quality**

- 3.1 Violate air quality standard
- 3.1a The following measures shall be implemented during construction of projects within the City:
  - Adherence to SCAQMD Rule 403, Fugitive Dust, as revised, which includes dust minimization measures such as daily watering of soils, application of non-toxic soils stabilizers, replacement of ground cover in disturbed areas as soon as possible, suspension of excavating and grading operations when wind speeds (or instantaneous gusts) exceed 25 miles per hour, and maintenance of a minimum two feet of freeboard on all trucks hauling dirt, sand, soil or other loose material
  - Sweeping of streets near construction area.
  - Rinsing of wheels on construction vehicles prior to leaving construction area.
  - Paving of all construction access roads at least 100 feet onto the site from the main access points.
  - Use of electricity from power poles rather than temporary diesel or gasoline powered generators.
  - Use of any methanol, natural gas, propane or butane-powered on-site mobile equipment rather than diesel or gasoline powered equipment..
- 3.2 Expose sensitive receptors to pollutants.
- 3.2a See 3.1a above.
- 3.3 Create objectionable odors
- 3.3a See 3.1a above.

**4. Transportation**

- 4.1 Increased vehicle trips or traffic congestion
- 4.1a A traffic safety plan shall be submitted and approved by the City Traffic Engineer prior to the commencement of any construction in the public right-of-way as required by the California Vehicle Code.
- 4.1b Bicycle lanes and walking paths as depicted in the Garden Grove Master Plan of Highways and Master Plan of Parks and Recreation shall be provided concurrent with



Euclid Street / Westminster Ave  
Intersection Improvements  
Project No. 78xx  
Initial Study

- any public right-of-way improvements.
- 4.2 Hazards to Pedestrians
- 4.2a See 4.1b above.

5. **Noise**

- 5.1 Increases in existing noise levels
- 5.1a The construction and all uses operated within the project shall adhere to the City's Noise Ordinance including hours of operation and maximum noise levels.
- 5.2 Exposure of people to extreme noise levels.
- 5.2a The construction and all uses operated within the project shall adhere to the City's Noise Ordinance including hours of operation and maximum noise levels.

6. **Utilities and Service Systems**

- 6.1 Storm water drainage or storm water quality control.
- 6.1a See 2.1a above

Authority: Public Resources Code Sections 21083 and 21087.

Reference: Public Resources Code Sections 21080(c), 21080.1, 21080.3, 21082.1, 21083, 21083.3, 21093, 21094, 21151; *Sundstrom v. County of Mendocino*, 202 Cal. App. 3d 296 (1988); *Leonoff v. Monterey Board of Supervisors*, 222 Cal. App. 3d 1337 (1990).





## CEQA Filing Fee No Effect Determination

**Applicant Name and Address:**

Mark Uphus  
11222 Acacia Pkwy  
Garden Grove, CA 92840

**CEQA Lead Agency:** City of Garden Grove

**Project Name:** Intersection Capacity Enhancement - Euclid Street and Westminster Avenue

**CEQA Document Type:** Certified Regulatory Program Document

**State Clearing House Number and/or local agency ID number:** N/A

**Project Location:** Intersection of Westminster Ave. and Euclid Street, Garden Grove, CA  
County of Orange.

**Brief Project Description:** The project is to enhance or improve capacity of the intersection by adding right turn lane on southbound of Euclid Street, and a right turn lane on eastbound of Westminster Boulevard at the Intersection of Euclid Street and Westminster Blvd.

**Determination:** Based on a review of the project as proposed, the Department of Fish and Wildlife has determined that for purposes of the assessment of CEQA filing fees (Fish and Game Code [FGC] Section 711.4(c)) the project has no effect on fish, wildlife or their habitat and the project as described does not require payment of a CEQA filing fee. This determination does not in any way imply that the project is exempt from CEQA and does not determine the significance of any potential project effects evaluated pursuant to CEQA.

Please retain this original determination for your records. Local lead agencies are required to file two copies of this determination with the county clerk at time of filing of the Notice of Determination (NOD) after the project is approved. State lead agencies are required to file two copies of this determination with the Office of Planning and Research (State Clearinghouse) at the time of filing the NOD. If you do not file a copy of this determination as appropriate with the county clerk or State Clearinghouse at the time of filing of the NOD, the appropriate CEQA filing fee will be due and payable.

Without a valid CEQA Filing Fee No Effect Determination form or proof of fee payment, the project will not be operative, vested, or final and any local permits issued for the project will be invalid, pursuant to FGC Section 711.4(c)(3).

DFW Approved By: Jennifer Turner Jennifer Turner Date: 09/02/2016

Title: Environmental Scientist

**City of Garden Grove**

**INTER-DEPARTMENT MEMORANDUM**

To:	Scott C. Stiles	From:	William E. Murray
Dept.:	City Manager	Dept.:	Public Works
Subject:	Adoption of a Resolution adopting Fiscal Year 2015-16 Measure M2 Annual Expenditure Report. ( <i>Action Item</i> )		
		Date:	11/22/2016

---

**OBJECTIVE**

For City Council to adopt a Resolution adopting Fiscal Year 2015-16 Measure M2 Annual Expenditure Report as required by the Local Transportation Authority Ordinance Number Three (3).

**BACKGROUND**

In November 2006, Orange County voters approved a thirty-year renewal of the Measure M Program in order to meet regional growth and to continue the investment in the County's infrastructure. As in prior years, each local agency is required to submit approved documentation to the Orange County Transportation Authority (OCTA) to maintain Measure M2 eligibility for Local Fair Share appropriations and competitive grant funding.

**DISCUSSION**

Per Local Transportation Authority Ordinance Number Three (3), local jurisdictions are required to adopt an Annual Expenditure Report to account for beginning/ending balances, Local Fair Share distributions, developer and traffic impact fees, and Maintenance of Effort expenditures. The Expenditure Report has been prepared by the Finance Department and has been signed and certified by the Finance Director.

**FINANCIAL IMPACT**

There is no impact to the General Fund. The attached report is necessary to receive Measure M2 revenues and competitive grant funding.

**RECOMMENDATION**

It is recommended that the City Council:

- Adopt the attached Resolution adopting the Fiscal Year 2015-16 Measure M2 Expenditure Report.

By: Ana V. Neal, Sr. Administrative Analyst

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>	<b>File Name</b>
Resolution	11/8/2016	Cover Memo	11-22-16_measure_M.pdf
FY15-16 Annual Expenditure Report	10/26/2016	Backup Material	Annual_Exp_Report_FINAL.pdf

GARDEN GROVE CITY COUNCIL

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDEN GROVE  
CONCERNING THE FISCAL YEAR 2015-16 MEASURE M2 ANNUAL EXPENDITURE  
REPORT FOR THE CITY OF GARDEN GROVE FOR THE FISCAL YEAR ENDING JUNE  
30, 2016

WHEREAS, Local Transportation Authority Ordinance No. 3 requires local jurisdictions to adopt an annual Expenditure Report to account for Net Revenues, developer/traffic impact fees, and funds expended by local jurisdiction which satisfy the Maintenance of Effort requirements;

WHEREAS, the Expenditure Report shall include all Net Revenue fund balances, interest earned and expenditures identified by type and program or project; and

WHEREAS, the Expenditure Report must be adopted and submitted to the Orange County Transportation Authority (OCTA) each year within six months of the end of the local jurisdiction's fiscal year to be eligible to receive Net Revenues as part of Measure M2.

NOW THEREFORE, BE IT RESOLVED that the City of Garden Grove does hereby inform OCTA that:

- 1) The M2 Expenditure Report is in conformance with the M2 Expenditure Report Template provided in the Renewed Measure M2 Eligibility Guidelines and accounts for Net Revenues including interest earned, expenditures during the fiscal year and balances at the end of fiscal year.
- 2) The M2 Expenditure Report, attached hereto as Exhibit A, is hereby adopted by the City of Garden Grove.
- 3) The City of Garden Grove's Finance Director is hereby authorized to sign and submit the Measure M2 Annual Expenditure Report to the OCTA for the fiscal year ending June 30, 2016.



**M2 Expenditure Report**  
**Fiscal Year Ended June 30, 2016**  
**Beginning and Ending Balances**

Description	Line No.	Amount
<b>Balances at Beginning of Fiscal Year</b>		
M2 Fair Share	1	\$ 529,391
M2 Fair Share Interest	2	\$ 17,828
M2 CTFP	3	\$ -
M2 CTFP Interest	4	\$ -
Other M2 Funding	5	\$ (43,431)
Other M2 Interest	6	\$ 1,407
Other*	7	\$ 226,563
<b>Balances at Beginning of Fiscal Year (Sum Lines 1 to 7)</b>	8	\$ 731,758
Monies Made Available During Fiscal Year	9	\$ 2,613,211
<b>Total Monies Available (Sum Lines 8 &amp; 9)</b>	10	\$ 3,344,969
Expenditures During Fiscal Year	11	\$ 907,305
<b>Balances at End of Fiscal Year</b>		
M2 Fair Share	12	\$ 2,186,247
M2 Fair Share Interest	13	\$ 25,226
M2 CTFP	14	\$ -
M2 CTFP Interest	15	\$ -
Other M2 Funding	16	\$ (88,760)
Other M2 Interest	17	\$ 2,289
Other*	18	\$ 312,662

\* Ending Other Balance includes beginning balance of \$226,563 SMP - TDA Backfill and the following moneys received in FY15-16:

- \$47,029 of M1 close out money
- \$38,613 additional TDA Backfill
- \$457 for Horizon Repayment

CTFP - Comprehensive Transportation Funding Programs

# M2 Expenditure Report

## Fiscal Year Ended June 30, 2016

### Sources and Uses

Description	Line No.	Amount
<b>Revenues:</b>		
M2 Fair Share	1	\$ 2,369,119
M2 Fair Share Interest	2	\$ 7,398
M2 CTFP (Project O)	3	
M2 CTFP Interest	4	
Other M2 Funding**	5	\$ 149,713
Other M2 Interest	6	\$ 882
Other*	7	\$ 86,099
<b>TOTAL REVENUES (Sum lines 1 to 7)</b>	<b>8</b>	<b>\$ 2,613,211</b>
<b>Expenditures:</b>		
M2 Fair Share	9	\$ 712,263
M2 Fair Share Interest	10	
M2 CTFP (Project O)	11	
M2 CTFP Interest	12	
Other M2 Funding**	13	\$ 195,042
Other M2 Interest	14	
Other*	15	
<b>TOTAL EXPENDITURES (Sum lines 9 to 15)</b>	<b>16</b>	<b>\$ 907,305</b>
<b>TOTAL BALANCE (Subtract line 16 from 8)</b>	<b>17</b>	<b>\$ 1,705,906</b>

\* \$47,029 is M1 close out money, \$38,613 for TDA backfill, and \$457 for Horizon Repayment

\*\* Please provide breakdown of "Other M2 Funding". Other M2 Funding includes funding received and/or funds expended by Local Agencies from any other M2 program besides Project O (Regional Capacity Program) and Project Q (Local Fair Share Program).

Revenues				
Project Description	Project	Amount	Interest	Total
Freeway Environmental Mitigation	A-M	\$ -	\$ -	\$ -
Regional Traffic Signal Synchronization Program	P	\$ -	\$ -	\$ -
High Frequency Metrolink Service	R	\$ -	\$ -	\$ -
Transit Extensions to Metrolink	S	\$ -	\$ -	\$ -
Convert Metrolink Station(s) to Regional Gateways that connect Orange County with High-Speed Rail Systems	T	\$ -	\$ -	\$ -
Senior Mobility Program or Senior Non-Emergency Medical Program	U	\$ 149,713	\$ 882	\$ 150,595
Community Based Transit/Circulators	V	\$ -	\$ -	\$ -
Safe Transit Stops	W	\$ -	\$ -	\$ -
Water Quality Program	X	\$ -	\$ -	\$ -
<b>Total</b>		<b>\$ 149,713</b>	<b>\$ 882</b>	<b>\$ 150,595</b>

Expenditures				
Project Description	Project	Amount	Interest	Total
Freeway Environmental Mitigation	A-M	\$ -	\$ -	\$ -
Regional Traffic Signal Synchronization Program	P	\$ -	\$ -	\$ -
High Frequency Metrolink Service	R	\$ -	\$ -	\$ -
Transit Extensions to Metrolink	S	\$ -	\$ -	\$ -
Convert Metrolink Station(s) to Regional Gateways that connect Orange County with High-Speed Rail Systems	T	\$ -	\$ -	\$ -
Senior Mobility Program or Senior Non-Emergency Medical Program	U	\$ 184,904	\$ -	\$ 184,904
Community Based Transit/Circulators	V	\$ -	\$ -	\$ -
Safe Transit Stops	W	\$ -	\$ -	\$ -
Water Quality Program	X	\$ 10,138	\$ -	\$ 10,138
<b>Total</b>		<b>\$ 195,042</b>	<b>\$ -</b>	<b>\$ 195,042</b>

**M2 Expenditure Report**  
**Fiscal Year Ended June 30, 2016**  
**Streets and Roads Detailed Use of Funds**

Type of Expenditure	Line No.	*MOE	+ Developer / Impact Fees	M2 Fair Share	M2 Fair Share Interest	M2 CTFP	M2 CTFP Interest	Other M2	Other M2 Interest	Other	TOTAL
Administration (Indirect & Overhead)	1	\$ 1,260,526									\$ 1,260,526
Construction & Right-of-Way	2										
New Street Construction	3		\$ 4,983	\$ 641,941							\$ -
Street Reconstruction	4			\$ 70,322							\$ 646,924
Signals, Safety Devices, & Street Lights	5										\$ 70,322
Pedestrian Ways & Bikepaths	6										\$ -
Storm Drains	7										\$ -
Storm Damage	8		\$ 4,983	\$ 712,263							\$ -
Total Construction <sup>1</sup>	9										\$ 717,246
Right of Way Acquisition	10		\$ 4,983	\$ 712,263							\$ -
Total Construction & Right-of-Way	11										\$ 717,246
Maintenance	12										\$ -
Patching	13	\$ 878,585									\$ 878,585
Overlay & Sealing	14										\$ -
Street Lights & Traffic Signals	15										\$ -
Storm Damage	16	\$ 3,668,328						\$ 10,138			\$ 3,678,466
Other Street Purpose Maintenance	17	\$ 4,546,912						\$ 10,138			\$ 4,557,050
Total Maintenance <sup>1</sup>	18		\$ 4,983	\$ 712,263				\$ 184,904			\$ 184,904
Other	19							\$ 195,042			\$ 6,719,727
GRAND TOTALS (Sum Lines 1, 10, 16, 17)		\$ 5,807,439	\$ 4,983	\$ 712,263	\$ -	\$ -	\$ -	\$ 195,042	\$ -	\$ -	\$ 6,719,727

\* Local funds used to satisfy maintenance of effort (MOE) requirements

+ Transportation related only

<sup>1</sup> Includes direct charges for staff time

[illegible]

**M2 Expenditure Report**  
**Fiscal Year Ended June 30, 2016**

I certify that the interest earned on Net Revenues allocated pursuant to the Ordinance shall be expended only for those purposes for which the Net Revenues were allocated and all the information attached herein is true and accurate to the best of my knowledge:

Kingsley Okereke  
Assistant City Manager / Finance Director

10/26/16  
Date

  
Signature

**City of Garden Grove**

**INTER-DEPARTMENT MEMORANDUM**

To:	Scott C. Stiles	From:	William E. Murray
Dept.:	City Manager	Dept.:	Public Works
Subject:	Authorize the issuance of purchase orders to Regency Lighting, Premium Quality Lighting, and Walters Wholesale Electric, for lighting and electrical repair parts. (Cost: not to exceed \$100,000) ( <i>Action Item</i> )		
		Date:	11/22/2016

---

**OBJECTIVE**

To obtain City Council approval to award purchase orders to Regency Lighting, Premium Quality Lighting, and Walters Wholesale Electric for the purchase of lighting and electrical repair parts.

**BACKGROUND**

The Public Works Department Building Maintenance Division is responsible for maintaining the poles and lighting for all City owned facilities. To avoid delays in the purchase and delivery of parts to make required repairs, it is essential that Public Works have the ability to purchase these items from more than one vendor.

**DISCUSSION**

Specifications were prepared and sent to prospective bidders. The variety and quantity of lighting and electrical parts quoted was limited to simplify the bidding process. Specifications included fifteen (15) commonly used electrical and lighting repair products. For example, LED replacement bulbs, ballasts, parking lot and sports field bulbs. The lowest bidder, Regency Lighting, will be designated primary vendor. Premium Quality Lighting, will be the secondary and Walters Wholesale Electric will be the third vendor utilized.

In response to prescribed bidding procedures the following bids were received:

Regency Lighting	\$327.77
Chatsworth, CA	

Premium Quality Lighting Simi Valley, CA	\$400.44
Walters Wholesale Electric Anaheim, CA	\$543.50

#### FINANCIAL IMPACT

The financial impact is not to exceed \$100,000 per year for three years and will be managed within the existing Public Works budget.

#### RECOMMENDATION

It is recommended that City Council:

- Award purchase orders to Regency Lighting, Premium Quality Lighting, and Walters Wholesale Electric for lighting and electrical repair parts;
- Authorize the Finance Director to issue three (3) purchase orders in a fixed amount collectively not to exceed \$100,000 per year for three (3) years to be divided between Regency Lighting, Premium Quality Lighting, and Walters Wholesale Electric; and
- Authorize the City Manager to review and approve annual renewals provided that sufficient funds are budgeted for the renewals.

By: Phillip Carter, Division Manager

**City of Garden Grove**

**INTER-DEPARTMENT MEMORANDUM**

To:	Scott C. Stiles	From:	William E. Murray
Dept.:	City Manager	Dept.:	Public Works
Subject:	Award of a contract for on-call construction inspection services to Civiltec Engineering, Inc., for water infrastructure rehabilitation projects. (Cost: \$151,705) ( <i>Action Item</i> )		
		Date:	11/22/2016

---

**OBJECTIVE**

That the City Council award a contract for on-call construction inspection services of the MWD Interconnect and PRV Facilities Rehabilitation Project and the Well No. 21 Redevelopment Project to Civiltec Engineering, Inc. in the amount of \$151,705.

**BACKGROUND**

The City requires outside expertise for inspecting these rehabilitation and redevelopment projects. The construction contract for the MWD Interconnect and PRV Facilities Rehabilitation Project was awarded in September 2016, and the construction is scheduled to commence in November 2016. The Well No. 21 Redevelopment Project will be advertised within four (4) months for construction bids.

The projects consist of furnishing all labor, materials, tools, equipment, and incidentals necessary for the rehabilitation of three (3) MWD Import Interconnect and two (2) PRV Vaults, and the redevelopment of Well No. 21. These projects include: replacement of existing control cabinets, valves, hatches, various fittings, and appurtenances; sand blasting, scraping, patching, repairing and painting of all appurtenances in and part of the vaults; and all necessary well redevelopment activities.

**DISCUSSION**

Three (3) firms submitted proposals. Staff members rated the proposals on the basis of qualifications without considering cost. Based on evaluation results, Civiltech Engineering, Inc., rated highest in qualifications and its ability to provide inspection services for these projects.



The following is a summary of the ratings with the highest total as the most qualified:

	<u>Civiltec Engineering</u>	<u>KOA</u>	<u>JIG Consultants</u>
Rater A	165	161	161
Rater B	155	148.5	153.5
Rater C	<u>161</u>	<u>160.5</u>	<u>152.5</u>
<b>Total</b>	<b>481</b>	<b>470</b>	<b>467</b>

Upon selection of the most qualified firm, staff interviewed Civiltec Engineering, Inc., to negotiate an agreement for their services.

#### FINANCIAL IMPACT

These inspection services will be financed with Water Funds in the amount of \$151,705. There will be no impact to the General Fund.

#### RECOMMENDATION

It is recommended that the City Council:

- Award a contract for inspection services to Civiltec Engineering, Inc. for the MWD Interconnect and PRV Facilities Rehabilitation Project and the Well No. 21 Redevelopment Project in the amount of \$151,705; and
- Authorize the City Manager to sign the professional service agreement with Civiltec Engineering, Inc., for the inspection services of the MWD Interconnect and PRV Facilities Rehabilitation Project and the Well No. 21 Redevelopment Project.

By: Samuel Kim, P.E., Project Engineer

#### **ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>	<b>File Name</b>
Professional Services Agreement	10/31/2016	Cover Memo	Attachment_No_1_-_Professional_Service_Contract.pdf

## **PROFESSIONAL SERVICES AGREEMENT**

THIS PROFESSIONAL SERVICES AGREEMENT is made and entered into, to be effective the 22nd day of November, 2016, by and between the CITY OF GARDEN GROVE, a municipal corporation, hereinafter referred to as "City," and CIVILTEC ENGINEERING INC., a California Corporation, hereinafter referred to as "Consultant." City and Consultant are sometimes hereinafter individually referred to as "Party" and hereinafter collectively referred to as the "Parties."

### **RECITALS**

WHEREAS, City has determined that there is a need for on-call construction inspection services for the upcoming Water Infrastructure Rehabilitation Projects (the "Project");

WHEREAS, City desires to retain Consultant to provide such services; and

WHEREAS, Consultant is qualified by virtue of experience, training, education, and expertise to perform the professional services required by this Agreement and has agreed to provide such services.

NOW, THEREFORE, in consideration of the promises and mutual benefits which will result to the Parties in carrying out the terms of this Agreement, it is mutually agreed as follows:

### **AGREEMENT**

#### **I. SCOPE OF WORK**

City agrees to retain Consultant, and Consultant agrees to perform the services set forth in the Scope of Services described in Exhibit "A", attached hereto and by reference made a part of this Agreement (hereinafter the "Services"). Consultant agrees that its provision of Services under this Agreement shall be within accepted standards within the profession, and its specialized services shall be in accordance with customary and usual practices in Consultant's profession. By executing this Agreement, Consultant warrants that it has carefully considered how the work should be performed and fully understands the facilities, difficulties, and restrictions attending performance of the work under this Agreement.

## **II. TERM**

This Agreement shall be effective as of the date first set forth above. This Agreement shall commence upon the effective date of this Agreement, and shall remain and continue in effect until tasks described herein are completed unless otherwise terminated prior to this date pursuant to the provisions of this Agreement.

## **III. FEES**

### **A. Accounting Records**

Consultant shall keep complete, accurate, and detailed accounts of all time, costs, expenses, and expenditures pertaining in any way to this Agreement. Upon request of City, Consultant shall provide City with all records pertaining to this Agreement.

### **B. Total Payment**

The Parties agree that Consultant shall bill for the Services provided by Consultant to City on an hourly basis and in accordance with the charges and fee schedule attached as Exhibit "B," except as otherwise set forth herein, provided compensation under this Agreement shall not exceed \$151,705.00.

### **C. Monthly Payment**

1. City agrees to pay Consultant monthly, in accordance with the payment rates and terms and the schedule of payment, as set forth in Exhibit "B," attached hereto based upon actual time spent providing the services outlined in this Agreement. Consultant shall submit to City monthly or periodic statements requesting payment. Such requests shall be based upon the amount and value of the Services performed by Consultant under this Agreement and shall be prepared by Consultant and accompanied by such reporting data including a detailed breakdown of all costs incurred and tasks performed during the period covered by the statement, as may be required by City. Invoices shall be submitted on or about the first business day of each month, for Services provided the prior month. City shall use reasonable efforts to make payment to Consultant within forty-five (45) days after the date of the invoice or as soon thereafter as reasonably practicable. If City determines that the approved written Scope of Work under this Agreement or any specified task hereunder is incomplete, the City Manager, or his or her designee, shall notify Consultant and may withhold the payment amount for the unfinished work accordingly.

2. Consultant shall not be compensated for any services rendered in connection with its performance of this Agreement, which are in addition to those set forth herein, unless such additional services are authorized in advance and in writing by the City Manager.



#### **IV. TERMINATION**

City may terminate this Agreement for its convenience at any time, with or without cause, in whole or in part, upon giving Consultant thirty (30) days written notice. Upon said notice, City shall pay Consultant its allowable costs incurred to date of termination and those allowable costs determined by City to be reasonably necessary to effect such termination. Upon receipt of said notice, Consultant shall immediately cease all work under this Agreement, unless the notice provides otherwise. If City terminates a portion of this Agreement, such termination shall not make void or invalidate the remainder of this Agreement. Thereafter, Consultant shall have no further claims against City under this Agreement. Upon termination of the Agreement pursuant to this Section, Consultant will submit an invoice to City pursuant to Section 3. Consultant may terminate this Agreement, with or without cause, upon thirty (30) days written notice to City.

#### **V. DEFAULT OF CONSULTANT**

A. Consultant's failure to comply with the provisions of this Agreement shall constitute a default. In the event Consultant is in default, except as provided for in Section XXI, City shall have no obligation or duty to continue compensating Consultant for any work performed after the date of default and can terminate the Agreement immediately upon written notice to Consultant.

B. If the City Manager, or his/her designee, determines that Consultant is in default in the performance of any of the terms or conditions of this Agreement, it shall notify Consultant in writing of such default. Consultant shall have ten (10) days to cure the default by rendering a satisfactory performance. In the event Consultant fails to cure its default within such period of time, City shall have the right, notwithstanding any other provision of this Agreement, to terminate this Agreement without further notice and without prejudice of any remedy to which City may be entitled at law, in equity or under this Agreement. Consultant shall be liable for any and all reasonable costs incurred by City as a result of such default including, but not limited to, reprourement costs of the same or similar services defaulted by Consultant under this Agreement.

#### **VI. LEGAL RELATIONSHIP BETWEEN THE PARTIES**

A. The legal relationship between the Parties hereto is that of an independent contractor, and nothing herein shall be deemed to make Consultant a City employee. During the performance of this Agreement, Consultant and its officers, employees, and agents shall act in an independent capacity and shall not act as City officers, employees, or agents. The personnel performing the Services under this Agreement on behalf of Consultant shall at all times be under Consultant's exclusive direction and control. Neither City nor any of its officers, employees, or agents shall have control over the conduct of Consultant or any of its officers, employees, or agents, except as set



forth in this Agreement. Consultant, its officers, employees, or agents shall not maintain an office or any other type of fixed business location at City's offices.

B. Consultant shall not incur or have the power to incur any debt, obligation, or liability against City, or bind City in any manner.

C. No City benefits shall be available to Consultant, its officers, employees, or agents in connection with any performance under this Agreement. Except for fees paid to Consultant as provided for in this Agreement, City shall not pay salaries, wages, or other compensation to Consultant for the performance of Services under this Agreement. City shall not be liable for compensation or indemnification to Consultant, its officers, employees, or agents for injury or sickness arising out of performing Services hereunder. If for any reason, any court or governmental agency determines that City has financial obligations, other than pursuant to Section III herein, of any nature related to salary, taxes, or benefits of Consultant's officers, employees, servants, representatives, subcontractors, or agents, Consultant shall indemnify City for all such financial obligations.

## **VII. MODIFICATIONS AND AMENDMENTS TO AGREEMENT**

No modification or amendment of this Agreement or any of the provisions hereof shall be effective for any purpose unless set forth in writing signed by duly authorized representatives of both Parties.

## **VIII. ASSIGNMENTS AND SUBCONTRACTING**

The experience, knowledge, capability, and reputation of Consultant, its principals and employees were a substantial inducement for City to enter into this Agreement. Consultant may not assign the performance of this Agreement, nor any part thereof, nor any monies due hereunder, voluntarily or by operation of law, without the prior written approval of City. Except as otherwise expressly provided in the Scope of Services (Exhibit "A"), Consultant shall not contract with any other person or entity to perform the Services required without written approval of City. If Consultant is permitted to subcontract any part of this Agreement by City, Consultant shall be responsible to City for the acts and omissions of its subcontractor as it is for persons directly employed. Nothing contained in this Agreement shall create any contractual relationships between any subcontractor and City. All persons engaged in the work will be considered employees of Consultant. City will deal directly with and will make all payments to Consultant as provided for in Section III.

## **IX. SUCCESSORS IN INTEREST**

This Agreement shall be binding upon and inure to the benefit of the Parties' successors and assignees.



## **X. THIRD PARTY BENEFICIARY**

Except as may be specifically provided for herein, nothing contained in this Agreement is intended to confer, nor shall this Agreement be construed as conferring, any rights, including, without limitation, any rights as third-party beneficiary or otherwise, upon any entity or person not a party hereto.

## **XI. INSURANCE**

### **A. Insurance Required**

Consultant shall procure and maintain the insurance described herein for the duration of this Agreement, or as otherwise specified herein, against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by Consultant, its agents, representatives, or employees. Insurance required herein shall be provided by a reputable insurance company in good standing with the State of California and having a minimum A.M. Best's Guide Rating of A-, Class VII or better. City will require Consultant to substitute any insurer whose rating drops below the levels specified herein. Such substitution shall occur within twenty (20) days of written notice to Consultant by City.

Consultant shall provide to City certificates of insurance in a form acceptable to City indicating the deductible or self-retention amounts and the expiration date of the policy, and shall provide renewal certificates not less than ten (10) days prior to the expiration of each policy term. The certificates of insurance shall specifically identify this Agreement and shall contain express conditions that City is to be given at least thirty (30) days advance written notice of any material modification in or termination of insurance. Such insurance shall be primary to and not contributing with any other insurance maintained by City of Garden Grove and/or its respective councilmembers, officers, officials, employees, agents, and volunteers. The insurance shall name the City of Garden Grove and its respective councilmembers, officers, officials, employees, agents and volunteers as additional insureds by endorsement to the insurance policies. Except as expressly authorized herein, all insurance shall be on an occurrence basis.

#### **1. Errors and Omissions Insurance**

Consultant shall maintain in full force and effect throughout the term of this Agreement, standard industry form professional negligence errors and omissions insurance coverage in an amount of not less than One Million Dollars (\$1,000,000.00) per claim or per occurrence and Two Million Dollars (\$2,000,000.00) aggregate, in accordance with the provisions of this Section. If the policy of insurance is written on a "claims made" basis, the policy shall be continued in full force and effect at all times during the term of this Agreement, and for a period of three (3) years from the date of the completion of the Services provided hereunder. In the event of termination of the policy during this period, Consultant shall obtain continuing insurance coverage for the

prior acts or omissions of Consultant during the course of performing Services under the terms of this Agreement. The coverage shall be evidenced by either a new policy evidencing no gap in coverage, or by obtaining separate extended "tail" coverage with the present or new carrier.

In the event the policy of insurance is written on an "occurrence" basis, the policy shall be continued in full force and effect during the term of this Agreement, or until completion of the Services provided for in this Agreement, whichever is later. In the event of termination of the policy during this period, new coverage shall be obtained for the required period to ensure coverage for the prior acts of Consultant during the course of performing the Services under the terms of this Agreement.

2. Workers' Compensation

Consultant shall obtain and maintain, during the term of this Agreement, Workers' Compensation Employer's Liability Insurance in the statutory amount as required by state law. Such worker's compensation insurance shall be endorsed to provide for a waiver of subrogation against City of Garden Grove, its respective councilmembers, officers, officials, agents, employees, and volunteers.

B. Minimum Limits of Insurance

Consultant shall maintain limits no less than:

1. General Liability:

\$1,000,000 per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit. **(claims made and modified occurrence policies are not acceptable)**; Insurance companies must be acceptable to CITY and have an AM Best's Guide Rating of A-, Class VII or better, as approved by the CITY.

2. Automobile Liability:

\$1,000,000 per accident for bodily injury combined single limit. **(claims made and modified occurrence policies are not acceptable)**; Insurance companies must be acceptable to CITY and have an AM Best's Guide Rating of A-, Class VII or better, as approved by the CITY.



3. Employer Liability:

\$1,000,000 per accident for bodily injury or disease. (**claims made and modified occurrence policies are not acceptable**); Insurance companies must be acceptable to CITY and have an AM Best's Guide Rating of A-, Class VII or better, as approved by the CITY.

C. Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to and approved by the Risk Manager. At the option of the Risk Manager, either the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the City of Garden Grove, and its councilmembers, officials, officers, employees, agents and volunteers, or Consultant shall procure a bond guaranteeing payment of losses and related investigations, claim administration and defense expenses, or Consultant shall otherwise provide an alternative satisfactory to the Risk Manager.

D. Other Insurance Provisions

The general liability and automobile liability policies are to contain, or be endorsed to contain, the following provisions:

1. The City of Garden Grove and its respective councilmembers, officers, officials, employees, agents and volunteers are to be covered as insureds with respect to: liability arising out of activities and work performed by or on behalf of Consultant; products and completed operations of Consultant; premises owned occupied or used by Consultant; and automobiles owned, leased, hired, or borrowed by Consultant. The coverage shall contain no special limitations on the scope of protection afforded to the Garden Grove Sanitary District, the City of Garden Grove, the Garden Grove Agency for Community Development and their respective councilmembers, board members, officers, officials, employees, agents, and volunteers.

2. For any claims related to this Agreement, Consultant's coverage shall be primary insurance as respects the City and its councilmembers, officers, officials, employees, agents, and volunteers. Any insurance or self-insurance maintained by Garden Grove Sanitary District, the City of Garden Grove, and their respective councilmembers, board members, officers, officials, employees, agents, and volunteers shall be in excess of Consultant's insurance and shall not contribute with it.

3. Any failure to comply with reporting or other provisions of the policies, including breaches of warranties shall not affect coverage provided to the City of Garden Grove and its respective councilmembers, board members, officers, officials, employees, agents, and volunteers.

4. Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought except with respect to the limits of the insurer's liability.



5. Each insurance policy required by this Section shall be endorsed to state that coverage shall not be suspended, voided, cancelled by either party, reduced in coverage or in limits, except after thirty (30) days prior written notice by certified mail, return receipt requested, has been provided to City.

6. Consultant agrees to ensure that subcontractors, and any other parties involved with the project who are brought onto or involved in the project by Consultant, provide the same minimum insurance coverage required of Consultant. Consultant agrees to monitor and review all such coverage and assumes all responsibility for ensuring that such coverage is provided in conformity with the requirements of this Section. Consultant agrees that upon request, all agreements with subcontractors and others engaged in the project will be submitted to City for review.

#### **E. Verification of Coverage**

Consultant shall furnish City with original endorsements effecting coverage required by this Agreement. The endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. All endorsements are to be received and approved by City before work commences.

If CONSULTANT maintains higher insurance limits than the minimums shown above, CONSULTANT shall provide coverage for the higher insurance limits otherwise maintained by the CONSULTANT

### **XII. INDEMNITY**

#### **A. Indemnification**

To the fullest extent permitted by law, Consultant shall indemnify, defend (at Consultant's sole cost and expense), protect and hold harmless the City of Garden Grove and its respective councilmembers, officers, officials, employees, agents, and volunteers, (individually "Indemnified Party"; collectively "Indemnified Parties") against any and all liability, claims, judgments, costs, and demands (collectively, "Claims"), including Claims arising from injuries or death of persons (Consultant's employees included) and damage to property, which Claims arise out of, pertain to, or are related to the negligence, recklessness or willful misconduct of Consultant, its agents, employees, or subcontractors, or arise from Consultant's negligent, reckless or willful performance of or failure to perform any term, provision, covenant or condition of this Agreement ("Indemnified Claims"), but Consultant's liability for Indemnified Claims shall be reduced to the extent such Claims arise from the negligence, recklessness or willful misconduct of the City of Garden Grove and its councilmembers, officers, directors, officials, employees, or agents.

Consultant shall reimburse the Indemnified Parties for any reasonable expenditures, including reasonable attorneys' fees, expert fees, litigation costs and expenses that each Indemnified Party may incur by reason of Indemnified Claims. Upon request by an Indemnified Party, Consultant will defend with legal counsel



reasonably acceptable to the Indemnified Party all Claims against the Indemnified Party that may arise out of, pertain to, or relate to Indemnified Claims, whether or not Consultant is named as a party to the Claim proceeding. The determination whether a Claim may "arise out of, pertain to, or relate to" Indemnified Claims shall be based on the allegations made in the Claim and the facts known or subsequently discovered by the parties. In the event a final judgment, arbitration award, order, settlement, or other final resolution expressly determines that Claims did not arise out of, pertain to, nor relate to the negligence, recklessness or willful misconduct of Consultant to any extent, then City will reimburse Consultant for the reasonable costs of defending the Indemnified Parties against such Claims, except City shall not reimburse Consultant for attorneys' fees, expert fees, litigation costs and expenses as were incurred defending Consultant or any parties other than Indemnified Parties against such Claims.

Consultant's liability for indemnification hereunder is in addition to any liability Consultant may have to City for a breach by Consultant of any of the provisions of this Agreement. Under no circumstances shall the insurance requirements and limits set forth in this Agreement be construed to limit Consultant's indemnification obligation or other liability hereunder. The terms of this Agreement are contractual and the result of negotiation between the parties hereto. Accordingly, any rule of construction of contracts (including, without limitation, California Civil Code Section 1654) that ambiguities are to be construed against the drafting party, shall not be employed in the interpretation of this Agreement.

Consultant's indemnification obligation hereunder shall survive the expiration or earlier termination of this Agreement until all actions against the Indemnified Parties for such matters indemnified hereunder are fully and finally barred by the applicable statute of limitations or, if an action is timely filed, until such action is final. This provision is intended for the benefit of third party Indemnified Parties not otherwise a party to this Agreement.

### **XIII. COMPLIANCE WITH LAW**

A. Consultant certifies by the execution of this Agreement the following: that it pays employees not less than the minimum wage as defined by law and that it does not discriminate in its employment with regard to race, color, religion, sex, age, marital status, ancestry, or national origin; that Consultant is in compliance with all federal and state laws, local directives, and executive orders regarding non-discrimination in employment; and that Consultant agrees to demonstrate positively and aggressively the principle of equal opportunity in employment.

B. Consultant shall keep itself informed of State and Federal laws and regulations, which in any manner affect those employed by it or in any way affect the performance of its Services pursuant to this Agreement. Consultant shall at all times observe and comply with all such laws and regulations. The City of Garden Grove and its respective councilmembers, officers, employees, and agents shall not be liable at law or in equity for Consultant's failure to comply with such laws and regulations.



#### **XIV. LICENSES AND QUALIFICATIONS**

Consultant represents and warrants to City that it has obtained all licenses, permits, qualifications, and approvals of whatever nature that are legally required to practice its profession. Consultant represents and warrants to City that Consultant shall, at its sole cost and expense, keep in effect at all times during the term of this Agreement, any license, permit, or approval, which is legally required for Consultant to perform Services under this Agreement.

#### **XV. CONFIDENTIALITY AND OWNERSHIP OF DOCUMENTS**

A. All information gained by Consultant in the performance of this Agreement shall be considered confidential and shall not be released by Consultant without City's prior written authorization. Consultant, its officers, employees, agents or subcontractors shall not without written authorization from the City Manager or unless requested by City's Attorney, voluntarily provide declarations, letters of support, testimony at depositions, response to interrogatories, or other information concerning the Services performed under this Agreement or relating to any project or property location within City. Response to a subpoena or court order shall not be considered "voluntary" for the purposes of this Section, provided Consultant gives City proper notice of such subpoena or court order. Consultant shall properly notify City of any summons, complaints, subpoenas, notice of deposition, request for documents, interrogatories, requests for admissions or other discovery requests received by Consultant, its officers, employees, agents or subcontractors, related to Services performed pursuant to this Agreement. City retains the right, but has no obligation, to represent Consultant and/or be present at any deposition, hearing, or similar proceeding, the cost of which shall be borne by City. Consultant agrees to cooperate fully with City and to provide City with an opportunity to review and respond to discovery requests provided by Consultant, arising out of Services performed pursuant to this Agreement. However, City's right to review any such request or response does not imply or mean City has the right to control, direct, write or rewrite said response.

B. The documents and study materials for this project shall become the property of City upon the termination or completion of the work. Consultant agrees to furnish to City copies of all memoranda, correspondence, computation, and study materials in its files pertaining to the work described in this Agreement, which is requested in writing by City.

#### **XVI. INTERPRETED UNDER LAWS OF THE STATE OF CALIFORNIA**

This Agreement and any dispute arising hereunder shall be governed and interpreted in accordance with the laws of the State of California. This Agreement shall be construed as a whole according to its fair language and common meaning to achieve the objectives and purposes of the parties hereto, and the rule of construction to the effect that ambiguities are to be resolved against the drafting party shall not be

employed in interpreting this Agreement, all parties having been represented by counsel in the negotiation and preparation hereof. Venue for any litigation concerning this Agreement shall be in the Superior Court for the County of Orange, California.

#### **XVII. ATTORNEYS' FEES**

If any action at law or in equity is necessary to enforce or interpret the terms of this Agreement, the prevailing Party shall be entitled to reasonable attorneys' fees, costs, and necessary disbursements in addition to any other relief to which they may be entitled.

#### **XVIII. WAIVER**

No waiver of any provision of this Agreement shall be effective unless in writing and signed by a duly authorized representative of the Party against whom enforcement of a waiver is sought. Any waiver by the Parties of any default or breach of any covenant, condition, or term contained in this Agreement, shall not be construed to be a waiver of any subsequent or other default or breach, nor shall failure by the Parties to require exact, full, and complete compliance with any of the covenants, conditions, or terms contained in this Agreement be construed as changing the terms of this Agreement in any manner or preventing the Parties from enforcing the full provisions hereof.

#### **XIX. NOTICES**

All notices or other communications required or permitted hereunder shall be in writing and shall be personally delivered, sent by registered or certified mail, postage prepaid, return receipt requested, or delivered or sent by electronic transmission, and shall be deemed received upon the earlier of: (i) the date of delivery to the address of the person to receive such notice if delivered personally or by messenger or overnight courier; (ii) three (3) business days after the date of posting by the United States Post Office if by mail; or (iii) when sent if given by electronic transmission. Any notice, request, demand, direction, or other communication sent by electronic transmission must be confirmed within forty-eight (48) hours by letter mailed or delivered. Notices or other communications shall be addressed as follows:

To City: City of Garden Grove  
13802 Newhope Street  
Garden Grove, CA 92843  
Attention: Samuel Kim, P.E.

To Consultant: Civiltec Engineering Inc.  
118 West Lime Avenue  
Monrovia, CA 91016  
Attention: Shem Hawes, P.E.



Either Party may, by written notice to the other, designate a different address, which shall be substituted for that specified above.

**XX. ENTIRE AGREEMENT**

This Agreement constitutes the entire agreement between the parties and supersedes all prior negotiations, arrangements, representations, and understandings, if any, made by or among the parties with respect to the subject matter hereof. No amendments or other modifications of this Agreement shall be binding unless executed in writing by both parties hereto, or their respective successors, assigns, or grantees.

**XXI. FORCE MAJEURE**

If either party shall be delayed or prevented from the performance of any service under this Agreement by reason of acts of God, strikes, lockouts, labor troubles, restrictive governmental laws or regulations or other cause, without fault and beyond the reasonable control of the party obligated (financial inability excepted), performance of such act shall be excused for the period of delay, and the period for performance of any such act shall be extended for a period equivalent to the period of such delay.

**XXII. TIME IS OF THE ESSENCE**

The Parties agree that time is of the essence of this Agreement with respect to the deadlines set forth herein.

**XXIII. SEVERABILITY**

Whenever possible, each provision of this Agreement shall be interpreted in such a manner as to be effective and valid under applicable law, but if any provision of this Agreement shall be invalid under the applicable law, such provision shall be ineffective only to the extent of such prohibition or invalidity, without invalidating the remainder of that provision, or the remaining provisions of this Agreement.

**XXIV. PROHIBITED INTERESTS**

Consultant covenants that, for the term of this Agreement, no Board Member, official, officer or employee of City during his/her tenure in office/employment, or for one (1) year thereafter, shall have any interest, direct or indirect, in this Agreement or the proceeds thereof. Consultant warrants that it has not given or paid and will not give or pay any third party money or other consideration for obtaining this Agreement.

## **XXV. SCOPE CHANGES**

In the event of a change in the scope of the proposed project, as requested by City, the Parties hereto shall execute an addendum to this Agreement, setting forth, with particularity, all terms of the new Agreement, including but not limited to any additional Consultant's fees.

## **XXVI. NON-LIABILITY OF CITY OFFICERS AND EMPLOYEES**

No officer or employee of the City or City of Garden Grove shall be personally liable to the Consultant, or any successor in interest, in the event of any default or breach by the City or for any amount which may become due to the Consultant or its successor, or for breach of any obligation of the terms of this Agreement.

## **XXVII. AGREEMENT EXECUTION AUTHORIZATION**

Each of the undersigned represents and warrants that he or she is duly authorized to execute and deliver this Agreement and that such execution is binding upon the entity for which he or she is executing this Agreement.

## **XXVIII. RECITALS**

The Recitals above are hereby incorporated into this section as though fully set forth herein and each party acknowledges and agrees that such Party is bound, for purposes of this Agreement, by the same.

IN WITNESS WHEREOF, this Agreement has been executed in the name of City, by its officers thereunto duly authorized, and Consultant as of the day and year first above written.

CITY OF GARDEN GROVE

By: \_\_\_\_\_  
Scott C. Stiles  
City Manager

ATTEST:

By: \_\_\_\_\_  
Kathy Bailor  
City Clerk

CIVILTEC ENGINEERING INC.

By: C. Shem Hawes  
C. Shem Hawes, P.E.

Principal  
By: Diana Occhipinti  
Secretary

If CONTRACTOR is a corporation, a Corporate Resolution and/or Corporate Seal is required. If a Partnership, Statement of Partnership must be submitted to CITY.

APPROVED AS TO FORM:

Woodruff, Spradlin & Smart

By: \_\_\_\_\_  
Omar Sandoval  
City Attorney

## **EXHIBIT A**

### **SCOPE OF SERVICES**

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## SCOPE OF WORK

*Civiltec* has divided the project into several tasks to assist in orchestrating the efforts of overall project management, support services, agency coordination, contractor compliance with the contract, and completion and closeout of the project. The following scope of work contains a general outline of the required tasks.

### Construction Management and Observation Services

- A. **Records Review.** *Civiltec* will obtain and review plans, documents, records, and data for the redevelopment of Well No. 21. We are completely familiar with and have extensive knowledge of the requirements for the interconnect project.
- B. **Preconstruction Meeting.** *Civiltec* will arrange and conduct a preconstruction meeting, under supervision of the construction manager, for both projects. We will distribute an agenda and minutes of meeting to the project team. The project team will also video record the site prior to construction and post construction and provide the DVD to the City. We will document the condition of the existing roadways to ensure that any existing damage is well documented. We will perform this same review at the end of the construction project and document any changes to streets and areas adjacent.
- C. **Job Meetings.** *Civiltec* will arrange and conduct regular and weekly job site meetings with the City, observer, contractor, and participating outside consultants and agencies. We will coordinate a central conference call number so that all project participants can be involved in the meetings. Our construction manager will be available through this conference call number. We will develop an agenda of issues to be discussed and minutes of the meeting outlining action items for the contractor and each project team member. We believe these weekly jobsite meetings keep the contractor focused on the tasks at hand and upcoming tasks.
- D. **Master Schedule.** *Civiltec* will maintain the master construction schedule, continually develop methods to expedite work progress, monitor the contractor's progress with work in relation to the schedule, and provide solutions, as necessary. We will notify all parties involved of critical path issues as they arise. We will ensure the contractor issues monthly schedule updates and ensure the schedule reflects actual work performed. We will tie the progress schedule to the expenditures/invoicing by the contractor on a monthly basis to ensure the contract and budget controls are in compliance.
- E. **Submittals and Shop Drawings.** *Civiltec* will obtain, manage, review, and distribute shop drawings, manufacturer's submittals, and safety instructions on each phase of the work. We will continually track progress of submittals and approvals to ensure contractual compliance and issue monthly reports on the status of submittals. It is assumed that all contractor submittals will be distributed to the appropriate parties electronically.
- F. **Coordination.** *Civiltec* will coordinate multiple contractor's interfacing on the project in the same time frame; coordinate construction activities with adjacent land owners, agencies, utility companies, the public, and parties utilizing the site and adjacent streets; coordinate contractor's requirements for supplemental water; document contractor's relations with any outside parties; observe and record the physical condition of any temporary site security measures provided by the contractor; provide and coordinate the need for field geotechnical, geologic, and technical personnel to conduct excavation observations, concrete cylinder break tests, and compaction testing at the project site; and coordinate laboratory services for soil compaction, concrete break tests and for rebar sample tests and report all results of testing.
- G. **Observation.** *Civiltec* will provide on-going, full-time observation of construction work identified herein to ensure quality of construction and adherence to specifications, drawings, California



Environmental Quality Act documents, approved Stormwater Pollution Prevention Plans, and submittals. We will monitor and ensure the contractor's compliance with all requirements of the project; document daily work progress with written logs, digital photographs, and video logs as well as monitor all major equipment deliveries in accordance with approved shop drawings; maintain and continually organize the required folders and binders during construction so all field documents are readily available to the City; provide weekly summary reports to the City and project team documenting progress that will include daily reports, test results, and an updated schedule; observe the contractor for compliance with site and job safety requirements; and inform the City of any concerns or problems concerning site or job safety observed. *Civiltec* has the ability to provide off-site observation, as necessary, to ensure quality control and compliance with submittals, as requested by the City. All of the observer duties listed in the September 7, 2016 Request for Proposal will be accomplished. We developed observer hours based on an approximate 80 working day contract time that equates to 640 working hours.

- H. **RFIs and Changed Conditions.** *Civiltec* will manage and review RFIs and change orders submitted by the contractor and submit RFIs and requests for change orders with documentation and responses to the City for review and consideration, and implement changes, as required and directed, to the project team.
- I. **Pay Estimates.** *Civiltec* will obtain, verify, analyze, and process contractor's request for monthly progress pay estimates and the final pay request. We will also obtain conditional and unconditional lien releases from contractors and receive and provide certified payroll to the City as required for compliance with the contract.
- J. **Record Drawings.** *Civiltec* will maintain the official construction record drawings indicating any changes in the design, materials, dimensions, and details. This work will be done in concert with the contractor. The redline drawings will be issued to the City for production of the final record drawings. *Civiltec* will prepare the as-built drawings in ACAD for final approval by the City.
- K. **Final Observation.** *Civiltec* will arrange and conduct the start-up testing, pre-final observation, and final observation of work placed into service to be witnessed by the project team; ensure all operational manuals and warranties are reviewed and approved; prepare a "punch list" of all items to be completed by the contractor to obtain final completion; and ensure items are completed.
- L. **Project Closeout.** *Civiltec* will resolve all outstanding payment issues and recommend final payment to contractor. We will work with the City to prepare and record the Notice of Completion; prepare and provide a completion report to the City consisting of a discussion of construction activities, final schedule, contractor evaluation, photographs, reports, test results, change orders, and miscellaneous documentation; and meet with the City to close out the project.

**EXHIBIT B**

**SCHEDULE OF PAYMENT**

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Celebrating  
30 years  
1986 - 2016

**CIVILTEC**  
engineering inc.

Civil, Water, Wastewater, Drainage and Transportation Engineering  
Construction Management • Surveying  
California • Arizona

October 20, 2016

City of Garden Grove  
Water and Sanitary Sewer  
13802 Newhope Street  
Garden Grove, CA 92843

Attention: Samuel Kim, PE, Project Engineer

Subject: Proposal for On-Call Construction Inspection Services for  
Water Infrastructure Rehabilitation Projects

Dear Mr. Kim:

**Civiltec engineering, inc. (Civiltec)** proposes to provide the Scope of Services per our Proposal dated September 29, 2016 for the above mentioned project on a time and material basis **not to exceed \$101,087.00 and \$50,618.00 for the respective MWD Interconnect (Project No. 7369 and Well 21 Redevelopment projects** without prior authorization from the City of Garden Grove. **These projects together total \$151,705.00.** Project durations exceeding the established 80 working day time frame will be billed on a time and materials basis. The estimated cost per day to support construction with observation and construction management services is approximately \$1,032.00.

The project budget and hours worksheet is included as an attachment. The City will be responsible for any permit fees that are needed. Please contact me with any questions you may have. We are available to discuss this proposal at your convenience. This cost proposal is valid for a period of 90 days.

Sincerely,



C. Shem Hawes, PE  
Principal, Senior Engineer

CSH:cs:dlo

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# CITY OF GARDEN GROVE

Construction Management and Inspection Services for the  
MWD Interconnect (Project No. 7369) Project

## PROJECT BUDGET ESTIMATE

DATE: 20-Oct-16

CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES									
	HOURS BY SrE	HOURS BY CM	HOURS BY SE	HOURS BY D	HOURS BY RO	HOURS BY AA	EXPENSES	TOTAL	
	\$ 200.00	\$ 180.00	\$ 145.00	\$ 95.00	\$ 105.00	\$ 75.00		BUDGET	
A	1	1	4					\$ 1,215	
B		6						\$ 1,074	
C		22				4	112	\$ 4,474	
D		10						\$ 1,879	
E		9	45			6		\$ 8,546	
F		9						\$ 1,611	
G		12			597	18		\$ 66,129	
H	3	15	30					\$ 7,606	
I		1	12					\$ 1,998	
J		3	6	24				\$ 3,669	
K		3	6					\$ 1,402	
L	1	3	4					\$ 1,484	
HOURS								858	
BUDGET								101,087	

## TOTAL BUDGET

\$ 101,087

CIVILTEC LABOR (MINUS EXPENSES & SUBCONSULTANTS \$ 100,975.27

858

CIVILTEC MANHOURS

CIVILTEC COST PER MANHOUR

\$ 117.75

PE= Principal Engineer David Byrum  
SrE= Senior Engineer Shem Hawes  
CM= Construction Manager Greg Ripperger  
SE= Staff Engineer  
RO= Resident Observer Mark Serna  
AA= Admin Assistant Lindsey Ly  
D= Drafter Jenny Tsan

# CITY OF GARDEN GROVE

Construction Management and Inspection Services for the  
Well No. 21 Redevelopment Project

## PROJECT BUDGET ESTIMATE

DATE: 20-Oct-16

CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES										TOTAL
	HOURS BY SrE	HOURS BY CM	HOURS BY SE	HOURS BY D	HOURS BY RO	HOURS BY AA	EXPENSES			BUDGET
A	1	3	4							\$ 1,484
B		6								\$ 1,074
C		7				1	59			\$ 1,514
D		4								\$ 805
E		3	3			3				\$ 1,193
F		3								\$ 537
G		3			358	4				\$ 38,456
H	1	4	6							\$ 1,969
I		1	6							\$ 1,133
J										\$ -
K		3	3							\$ 969
L	1	3	4							\$ 1,484
	4	42	27	0	358	9				440
HOURS										
BUDGET	\$ 895	\$ 7,517	\$ 3,893	\$ -	\$ 37,583	\$ 671	\$ 59			\$ 50,618

## TOTAL BUDGET

\$ 50,618

CIVIL TEC LABOR (MINUS EXPENSES & SUBCONSULTANTS \$ 50,558.48

440

CIVIL TEC MANHOURS

CIVIL TEC COST PER MANHOUR

\$ 114.92

PE= Principal Engineer David Byrum  
SrE= Senior Engineer Shem Hawes  
CM= Construction Manager Greg Ripperger  
SE= Staff Engineer

RO= Resident Observer  
AA= Admin Assistant  
D= Drafter

Mark Serna  
Lindsey Ly  
Jenny Tsan

**City of Garden Grove**

**INTER-DEPARTMENT MEMORANDUM**

To:	Scott C. Stiles	From:	William E. Murray
Dept.:	City Manager	Dept.:	Public Works
Subject:	Authorize the issuance of a purchase order to National Auto Fleet Group for one (1) new Police command vehicle. (Cost: \$83,807.03) ( <i>Action Item</i> )		
		Date:	11/22/2016

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**OBJECTIVE**

To secure City Council approval to purchase one (1) new Police command vehicle from National Auto Fleet Group through the National Joint Powers Alliance (NJPA) competitive bid program, Contract No. 102811.

**BACKGROUND**

The Police Department has one (1) vehicle that currently meets the City's guidelines for replacement. The replacement was approved through the Fiscal Year 2016/17 budget process. Experience has shown that the City's buying power is enhanced through joining with other public agencies to purchase fleet vehicles and equipment.

**DISCUSSION**

The National Joint Powers Alliance (NJPA) nationally solicits, evaluates and awards contracts through a competitive bid process. As a member of NJPA, the City is able to utilize NJPA bid awards for equipment purchases. Staff recommends piggybacking on the results of a recent NJPA competitive bid program, Contract No. 102811. The results deemed National Auto Fleet Group as the lowest responsive bid.

National Auto Fleet Group	\$83,807.03*
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\* This price includes all applicable tax and destination charges

**FINANCIAL IMPACT**

There is no impact to the General Fund. The financial impact is \$83,807.03 to the Fleet Management Fund. The surplus equipment will be sold at public auction.

#### RECOMMENDATION

It is recommended that the City Council:

- Authorize the Finance Director to issue a Purchase Order in the amount of \$83,807.03 to National Auto Fleet Group for the purchase of one (1) new Police command vehicle.

By: Steve Sudduth, Equipment Lead Worker



**City of Garden Grove**

**INTER-DEPARTMENT MEMORANDUM**

To:	Scott C. Stiles	From:	Kimberly Huy
Dept.:	City Manager	Dept.:	Community Services
Subject:	Award of a contract to R.E. Schultz Construction, Inc., to install new playground equipment and pour-in-place playground rubberized surfacing at Eastgate Park. (Cost: \$93,290) ( <i>Action Item</i> )		
		Date:	11/22/2016

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**OBJECTIVE**

To request that the City Council award a contract to R.E. Schultz Construction Inc., to furnish all materials and labor for the installation of new playground equipment and poured-in-place rubberized playground surfacing at Eastgate Park.

**BACKGROUND**

Currently, the playground equipment and playground surfacing at Eastgate Park are aging and require replacement.

**DISCUSSION**

On September 7, 2016, a Notice Inviting Bids was released to contractors that would be interested in providing services for the installation of playground equipment and new surfacing. A bidders meeting was held on September 21, 2016, at Eastgate Park, at which time the prospective bidders viewed the actual site and took measurement on the equipment that is being replaced.

Four qualified proposals were received and opened on October 7, 2016. R.E. Schultz Construction, Inc., submitted the lowest responsible bid at \$93,290. The other three bids received were from Micon Construction, Inc., for \$98,682; States Link Construction for \$139,100; and Parsam Construction, Inc., for \$155,000. R.E. Schultz Construction Inc., was identified as the lowest responsible bid, and reference checks have been completed by staff.

**FINANCIAL IMPACT**

The total cost for the installation of the playground equipment and surface will be \$93,290. There are sufficient funds available within the existing FY 2016-17 Budget for this project.

#### RECOMMENDATION

It is recommended that the City Council:

- Award a contract to R.E. Schultz Construction, Inc. for the installation of new playground equipment and poured-in-place playground surfacing at Eastgate Park, in the amount not to exceed \$93,290; and
- Authorize the City Manager, or his designee, to sign the Agreement on behalf of the City, including making minor modifications as appropriate and necessary.

By: John Montanez, Manager

#### **ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>	<b>File Name</b>
RE Schultz Construction Contract	11/2/2016	Cover Memo	Contract_with_RE_Schultz_Construction.pdf

## **SECTION 4 - AGREEMENT**

### **PROJECT AGREEMENT**

**THIS AGREEMENT** is made this \_\_\_\_ day of \_\_\_\_\_, 2016, by the CITY OF GARDEN GROVE, a municipal corporation, ("CITY"), and **R.E. Schultz Construction, Inc.**, hereinafter referred to as ("CONTRACTOR").

#### **RECITALS:**

The following recitals are a substantive part of this Agreement:

This Agreement is entered into pursuant to Garden Grove COUNCIL AUTHORIZATION, DATED \_\_\_\_\_.

CITY desires to utilize the services of Furnish all Materials, Equipment, Tools and Labor for the Installation of Poured-In-Place Playground Surfacing at Eastgate Park in Garden Grove per the bid specifications.

CONTRACTOR is qualified by virtue of experience, training, education, and expertise to accomplish services.

#### **AGREEMENT**

THE PARTIES MUTUALLY AGREE AS FOLLOWS:

- 4.0 **Compensation.** CONTRACTOR shall be compensated as follows: Compensation under this agreement shall be a Not to exceed (NTE) amount of Ninety Three Thousand Two Hundred Ninety Dollars (\$93,290.00), payable in arrears and in accordance with Bid Pricing Sheet (Attachment B), which is attached and is hereby incorporated by reference. Payment for work under this Agreement shall be made per invoice or request for work completed subject to Section 4.11 hereof. All work shall be in accordance with Bid No. S-1194-B and the Plans and Specifications (Attachment A), which are attached and are hereby incorporated by reference.
- 4.1 **General Conditions.** CONTRACTOR certifies and agrees that all the terms, conditions and obligations of the Contract Documents as hereinafter defined, the location of the job site, and the conditions under which the work is to be performed have been thoroughly reviewed, and enters into this Contract based upon CONTRACTOR'S investigation of all such matters and is in no way relying upon any opinions or representations of CITY. It is agreed that this Contract represents the entire agreement. It is further agreed that the Contract Documents including the Notice Inviting Bids, Special Instructions to Bidders, if any, Plans and Specifications, and Contractor's Proposal, are incorporated in this Contract by reference, with the same force and effect as if the same were set forth at length herein, and that CONTRACTOR and its subcontractors, if any, will be and are bound by any and all of said Contract Documents insofar as they

incidental to the prosecution of CONTRACTOR'S work in conformance with an approved construction progress schedule. CONTRACTOR shall coordinate the work covered by this Contract with that of all other contractors, subcontractors and of the CITY, in a manner that will facilitate the efficient completion of the entire work in accordance with Section 4.5 herein. CITY shall have complete control of the premises on which the work is to be performed and shall have the right to decide the time or order in which the various portions of the work shall be installed or the priority of the work of other subcontractors, and, in general, all matters representing the timely and orderly conduct of the work of CONTRACTOR on the premises.

**4.7 Excusable Delays.** CONTRACTOR shall be excused for any delay in the prosecution or completion of the Project caused by acts of God; inclement weather; damages caused by fire or other casualty for which CONTRACTOR is not responsible; and act, neglect or default of CITY; failure of CITY to make timely payments to CONTRACTOR; late delivery of materials required by this CONTRACT to be furnished by CITY; combined action of the workers in no way caused by or resulting from default or collusion on the part of CONTRACTOR; a lockout by CITY; or any other delays unforeseen by CONTRACTOR and beyond CONTRACTOR'S reasonable control.

City shall extend the time fixed in Section 4.5 herein for completion of the Project by the number of days CONTRACTOR has thus been delayed, provided that CONTRACTOR presents a written request to CITY for such time extension within fifteen (15) days of the commencement of such delay and CITY finds that the delay is justified. CITY'S decision will be conclusive on the parties to this Contract. Failure to file such request within the time allowed shall be deemed a waiver of the claim by CONTRACTOR.

No claims by CONTRACTOR for additional compensation or damages for delays will be allowed unless CONTRACTOR satisfies CITY that such delays were unavoidable and not the result of any action or inaction of CONTRACTOR and that CONTRACTOR took all available measures to mitigate such damages. Extensions of time and extra compensation as a result of incurring undisclosed utilities will be determined in accordance with Section 9-103A of the State of California Department of Transportation Standard Specifications. The CITY'S decision will be conclusive on all parties to this Contract.

**4.8 Extra Work.** The Contract price includes compensation for all work performed by CONTRACTOR, unless CONTRACTOR obtains a written change order signed by a designated representative of CITY specifying the exact nature of the extra work and the amount of extra compensation to be paid all as more particularly set forth in Section 4.9 hereof. CITY shall extend the time fixed in Section 4.5 for completion of the Project by the number of days reasonably required for CONTRACTOR to perform the extra work, as determined by CITY'S Engineer. The decision of the Engineer shall be final.

**4.9.7** CONTRACTOR hereby agrees to make any and all changes, furnish the materials and perform the work that CITY may require without nullifying this Contract. CONTRACTOR shall adhere strictly to the Plans and Specifications unless a change therefrom is authorized in writing by the CITY. Under no condition shall CONTRACTOR make any changes to the Project, either in additions or deduction, without the written order of the CITY and the CITY shall not pay for any extra charges made by CONTRACTOR that have not been agreed upon in advance in writing by the CITY. CONTRACTOR shall submit immediately to the CITY written copies of its firm's cost or credit proposal for change in the work. Disputed work shall be performed as ordered in writing by the CITY and the proper cost or credit breakdowns therefor shall be submitted without delay by CONTRACTOR to CITY.

**4.10 Liquidated Damages for Delay.** The parties agree that if the total work called for under this Contract, in all parts and requirements, is not completed within the time specified in Section 4.5 herein, plus the allowance made for delays or extensions authorized under Section 4.7, 4.8 and 4.9 herein, the CITY will sustain damage which would be extremely difficult and impractical to ascertain. The parties therefore agree that CONTRACTOR will pay to CITY the sum of two hundred and fifty dollars (\$250.00) per day for each and every calendar day during which completion of the Project is so delayed. CONTRACTOR agrees to pay such liquidated damages and further agrees that CITY may offset the amount of liquidated damages from any moneys due or that may become due CONTRACTOR under the Contract.

**4.11 Contract Price and Method of Payment.** CITY agrees to pay and the CONTRACTOR agrees to accept as full consideration for the faithful performance of this Contract, subject to any subsequent additions or deductions as provided in approved change orders, the sum as itemized in the bid proposal. Progress payments shall be made to the CONTRACTOR per month for each successive month as the work progresses. The CONTRACTOR shall be paid such sum as will bring the total payments received since the commencement of the work up to ninety five percent (95%) of the value of the work completed, less all previous payments, provided that the CONTRACTOR submits the request for payment prior to the end of the day required to meet the payment schedule. The CITY will retain five percent (5%) of the amount of each such progress estimate and material cost until 30 days after the recordation of the Notice of Completion.

Payments shall be made on demands drawn in the manner required by law, accompanied by a certificate signed by the CITY'S Engineer, stating that the work for which payment is demanded has been performed in accordance with the terms of the Contract. Partial payments of the Contract price shall not be considered as an acceptance of any part of the work.

**4.14.4 Workday.** In the performance of this Contract, not more than eight (8) hours shall constitute a day's work, and CONTRACTOR shall not require more than eight (8) hours of labor in a day from any person employed by him thereunder except as provided in paragraph (4.14.1) above. CONTRACTOR shall conform to Article 3, Chapter 1, Part 7 (Sections 1810 et seq.) of the Labor Code of the State of California and shall forfeit to the CITY as a penalty, the sum of twenty-five dollars (\$25.00) for each worker employed in the execution of this Contract by CONTRACTOR or any subcontractor for each calendar day during which any worker is required or permitted to labor more than eight (8) hours in any one calendar day and forty (40) hours in any one week in violation of said Article. CONTRACTOR shall keep an accurate record showing the name and actual hours worked each calendar day and each calendar week by each worker employed by CONTRACTOR in connection with the Project.

**4.14.5 Record of Wages: Inspection.** CONTRACTOR agrees to maintain accurate payroll records showing the name, address, social security number, work classification, straight time and overtime hours worked each day and week, and the actual per diem wages paid to each journeyman, apprentice, worker or other employee employed by it in connection with the Project and agrees to require that each of its subcontractors does the same. The applicable CONTRACTOR or subcontractor or its agent having authority over such matters shall certify all payroll records as accurate. CONTRACTOR further agrees that its payroll records and those of its subcontractors shall be available to the employee or employee's representative, the Division of Labor Standards Enforcement, and the Division of Apprenticeship Standards and shall comply with all of the provisions of Labor Code Section 1776, in general. CONTRACTOR shall comply with all of the provisions of Labor Code Section 1776, and shall submit payroll records to the Labor Commissioner pursuant to Labor Code section 1771.4(a)(3).

**4.14.6 CONTRACTOR REGISTRATION; MAINTENANCE OF PAYROLL RECORDS; JOB SITE POSTING**

4.14.6.1 **Contractor Registration.** CONTRACTOR and its subcontractors must be registered with the California Department of Industrial Relations pursuant to Labor Code Section 1725.5. This Agreement shall not be effective until CONTRACTOR provides proof of registration to the CITY.

4.14.6.2 **Payroll Records.** CONTRACTOR shall maintain accurate payroll records and shall comply with all of the provisions of Labor Code Section 1776, and shall submit payroll records to the Labor Commissioner pursuant to Labor Code section 1771.4(a)(3).

4.14.6.3 **Posting of Job Site Notices.** CONTRACTOR shall comply with the job site notices posting requirements established by the Labor Commissioner pursuant to Title 8, California Code of Regulations Section 16461(e) or other

Notwithstanding nor diminishing the obligations of CONTRACTOR with respect to the foregoing, CONTRACTOR shall subscribe for and maintain in full force and effect during the life of this Contract, the following insurance in amounts not less than the amounts specified and issued by a company having a Best's Guide Rate of A-, Class VII or better (claims made and modified occurrence policies are not acceptable).

**4.16.5 COMMENCEMENT OF WORK.** CONTRACTOR shall not commence work under this Agreement until all certificates and endorsements have been received and approved by the CITY. All insurance required by this Agreement shall contain a Statement of Obligation on the part of the carrier to notify the CITY of any material change, cancellation, or termination at least thirty (30) days in advance. Contractor shall also provide a waiver of subrogation for each policy.

**4.16.6 INSURANCE AMOUNTS.** CONTRACTOR and all subcontractors shall maintain the following insurance in the amount and type for the duration of this Agreement:

- (a) Commercial general liability in an amount not less than \$1,000,000 per occurrence, and not excluding XCU; (**claims made and modified occurrence policies are not acceptable**); Insurance companies must be acceptable to CITY and have an AM Best's Guide Rating of A-, Class VII or better, as approved by the CITY.
- (b) Automobile liability in an amount not less than \$1,000,000 combined single limit; (**claims made and modified occurrence policies are not acceptable**); Insurance companies must be acceptable to CITY and have an AM Best's Guide Rating of A-, Class VII or better, as approved by the CITY.

An Additional Insured Endorsement, **ongoing and products-completed operations**, for the policy under section 4.16.6 (a) shall designate CITY, its officers, officials, employees, agents, and volunteers for this contract and all public agencies from whom permits will be obtained and their directors, officers, agents, and employees, as determined by the CITY, as additional insureds for liability arising out of work or operations performed by or on behalf of the CONTRACTOR. CONTRACTOR shall provide to CITY proof of insurance and endorsement forms that conform to city's requirements, as approved by the CITY.

An Additional Insured Endorsement for the policy under section 4.16.6 (b) shall designate CITY, its officers, officials, employees, agents, and volunteers for this contract and all public agencies from whom permits will be obtained and their directors, officers, agents, and employees, as determined by the CITY, as additional insureds for automobiles owned, leased, hired, or borrowed by the CONTRACTOR. CONTRACTOR shall provide to CITY proof of insurance and endorsement forms that conform to CITY's requirements, as approved by the CITY.

**4.18.3** Upon receipt of a termination action under paragraph (4.18.1) or (4.18.2) above, the CONTRACTOR shall (1) promptly discontinue all affected work (unless the notice directs otherwise), and (2) deliver or otherwise make available to the CITY all data, drawings, specifications, reports, estimates, summaries and such other information and materials as may have been accumulated by the CONTRACTOR in performing this Contract whether completed or in process.

**4.18.4** Upon termination under paragraphs (4.18.1) and (4.18.2) above, the CITY may take over the work and may award another party an agreement to complete the work under this Contract.

**4.19 Warranty.** The CONTRACTOR agrees to perform all work under this Contract in accordance with the CITY'S designs, drawings and specifications.

The CONTRACTOR guarantees for a period of one (1) year from the date of the notice of completion of the work that the completed work is free from all defects due to faulty materials, equipment or workmanship and that he shall promptly make whatever adjustments or corrections which may be necessary to cure any defects, including repairs or any damage to other parts of the system resulting from such defects. The CITY shall promptly give notice to the CONTRACTOR of observed defects. In the event that the CONTRACTOR fails to make adjustments, repairs, corrections or other work made necessary by such defects, the CITY may do so and charge the CONTRACTOR the cost incurred. The performance bond shall remain in full force and effect through the guarantee period.

The CONTRACTOR'S obligations under this clause are in addition to the CONTRACTOR'S other express or implied assurances provided under this Contract and in no way diminish any other rights that the CITY may have against the CONTRACTOR for faulty materials, equipment or work.

**4.20 Attorneys' Fees.** If any action at law or in equity is necessary to enforce or interpret the terms of this Contract, *each party shall be responsible for their own attorneys' fees, costs and necessary expenses.* If any action is brought against the CONTRACTOR or any subcontractor to enforce a Stop Notice or Notice to Withhold, which named the CITY as a party to said action, the CITY shall be entitled to all attorneys' fees, costs and necessary disbursements arising out of the defense or such action by the CITY. The CITY shall be entitled to deduct its costs for any Stop Notice filed, whether court action is involved or not.



**IN WITNESS THEREOF**, these parties have executed this Project Agreement on the day and year shown below.

Date: \_\_\_\_\_

**"CITY"**  
**CITY OF GARDEN GROVE**

By: \_\_\_\_\_  
City Manager

**ATTEST:**

\_\_\_\_\_  
City Clerk

Date: \_\_\_\_\_

**"CONTRACTOR"**  
**R.E. Schultz Construction, Inc.**

Contractor's State Lic. No. 1007195

DIR Registration Number 1000033385

Expiration Date: 6/30/17

By: Richard Schultz R.E. Schultz

Title: President

Date: 10/21/16

Tax ID No. 32-0465469

If CONTRACTOR is a corporation, a Corporate Resolution and/or Corporate Seal is required. If a partnership, Statement of Partnership must be submitted to the CITY.

**APPROVED AS TO FORM:**

Omar Sandoval  
Garden Grove City Attorney

- 3' X 6' Concrete sidewalk

Sub Base Repair to include:

- Furnish and compact up to 500 SF of aggregate base (recycled concrete preferred)
- Work with City approved arborist to remove possible tree roots
- Re-compact entire area to 95%

Furnish and install a 3' X 6' concrete sidewalk to match area in the northeast corner.

Damage to turf must be replaced by contractor.

Contractor in charge of USA Dig Alert 48 hours prior to any digging.

Equipment will be stored at Garden Grove Park Maintenance Compound 9301 Westminster Ave. Garden Grove. Contractor responsible for picking up the equipment from the Garden Grove Park Maintenance Compound and properly transporting it to the job site.

#### **CITY RESPONSIBILITIES:**

Playground Equipment has already been purchased and will be provided by the City.

Playground Equipment will be stored at Garden Grove Park Maintenance Compound 9301 Westminster Ave. Garden Grove.

City will provide direct access to playground area.

#### **CONTRACTOR'S LICENSES REQUIRED TO BID THIS PROJECT:**

**Playground Surfacing Installer:** Contractor shall have a California State Contractor's License C61 (D34). Limited Specialty, Prefabricated Equipment.

**Playground Equipment Installer:** Installer must be certified by the National Playground Safety Institute (NPSI).

**Concrete Work and Other Work:** Class "A" General Engineering Contractors License.

#### **PRODUCTS:**

The layout shown in the plan view is based upon equipment and measurements from Miracle Recreation Equipment Co. and can be contacted at 800-264-7225, Fax: 877-215-3869 or Email: [john@miracleplayground.com](mailto:john@miracleplayground.com). A list of all the components are in the plan view.

## **PLAYGROUND SURFACING**

### **Poured-in-Place Rubber**

#### **DESCRIPTION:**

All labor, materials and incidentals necessary to re-compact existing subgrade and furnish and install new poured-in-place rubber surfacing.

#### **CONTRACTOR'S LICENSES:**

Contractor shall have a California State Contractor's License C61 (D12). Limited Specialty, Synthetic Materials.

#### **SUBMITTAL OF "APPROVED EQUAL":**

Bidders shall comply with the following requirements:

- A. Bidder shall submit a sample measuring 6 inches x 6 inches x 2 inches thick with tapered edge.
- B. Bidder shall submit the following test results:
  - 1. ASTM F 1292-09 Impact Attenuation Test Data.
  - 2. ASTM E 108 Flame Test Data. Product shall exhibit a minimum of Class A rating.
  - 3. ASTM E 303 Skid Resistance Test Data.

Above test results shall be certified and submitted on the letterhead of an independent testing laboratory. Test results shall meet or exceed U.S. Consumer Products Safety Commission Standards and the Standard Consumer Performance Specification for Playground Equipment for Public Use.

- 4. Bidder shall submit verifiable documentation of a minimum of five (5) poured-in-place protective surface projects completed in the State of California, dating back 5 years or less, where the proposed "or approved equal" resilient surfacing was used. Include the project name, project cost, completion date, contract person, and telephone numbers.
- 4. Bidders shall comply with the following requirements:

The bidder shall note in his submittal any and all "alternatives" or "proposed equals" that it proposes to use in lieu of any named or designated material, product or thing that is named in the

**PERFORMANCE REQUIREMENTS:**

A. Area Safety: Poured in place within playground equipment use zones shall meet or exceed the performance requirements of the CPSC, ADA and Fall Height Test ASTM F 1292-09. The surface must yield both a peak deceleration of no more than 200 G-max and a Head Injury Criteria (HIC) value of no more than 1,000 for a head-first fall from the highest accessible portion of play equipment being installed as shown on drawings. IPEMA certification is required.(ASTM F1292 section 4.3.3: The laboratory test used to determine critical fall height shall have been conducted on surfacing material samples identical in design, materials, components, thickness and manufactured as the installed playground surface)

B. Accessibility: NOTE: Children's outdoor play areas shall be in compliance with the Uniform Federal Accessibility Standards (UFAS) FED-STD-795 and the Architectural and Engineer Instructions (9AEI) Design Criteria. The requirements of the Americans with Disabilities Act Accessibility Guidelines (ADAAG) 28 CFR Part 36 that provide equal or greater accessibility than the requirements of UFAS must also be met in children's outdoor play areas.

C. Poured in place surfaces intended to serve as accessible paths of travel for persons with disabilities shall be firm, stable and slip resistant, and shall meet the requirements of ASTM F 1951- 08 and ASTM F 1292-09

**PRODUCTS:****POURED-IN-PLACE PROTECTIVE PLAYGROUND SURFACE**

- A. Install 'EPDM Poured-in-Place Safety Surfacing', rubber playground surfacing by TotTurf® Aromatic Poured in Place Product or a City approved equal. Submit 6" x 6" sample of each color specified.
- B. Technical specifications on the resilient surfacing can be obtained directly from the manufacturer.
- C. The Contractor shall provide all services and products to ensure a complete installation of resilient playground surfacing.
- D. Colors of surface shall be Color of surface - 25% Tan, 25% Green and 50% Black - no design pattern.

**INSTALLATION:**

- A. Poured in Place Surfacing: Components of the poured in place surfacing shall be mixed on site in a rotating tumbler to ensure components are thoroughly mixed and are in accordance with manufactures recommendations. Installation of surfacing shall be seamless up to 2,000 square feet per day and completely bonded to compacted aggregate of sub base. Material shall cover all foundations and fill around all elements penetrating the surface.

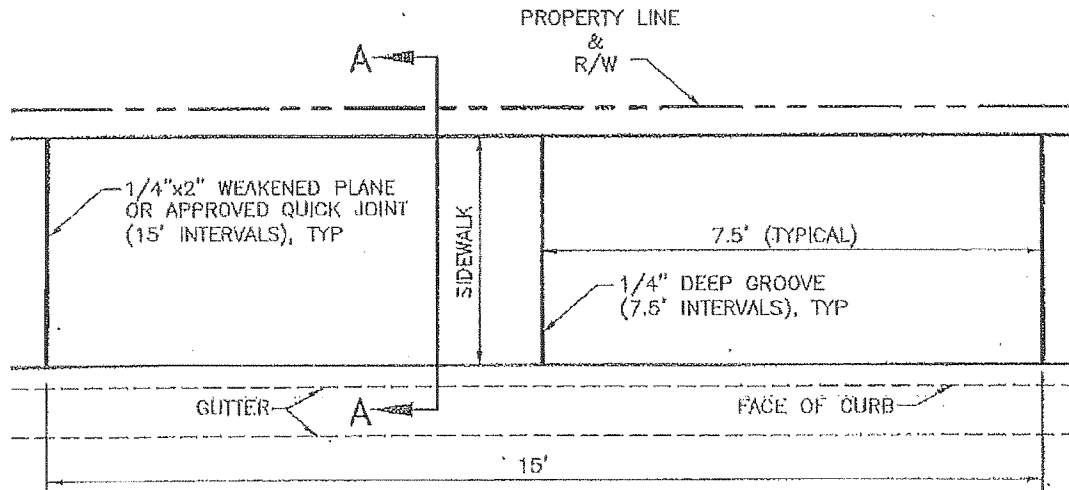
- H. Manufacturer's Services: For poured in place safety surfacing, a manufacturer's representative who is experienced in the installation of playground safety surfacing shall be provided. The representative shall supervise the installation to ensure that the system meets the impact attenuation requirements as specified herein.

### **CONCRETE WORK**

Replace 6' broken section sidewalk concrete in the north east section of playground area.

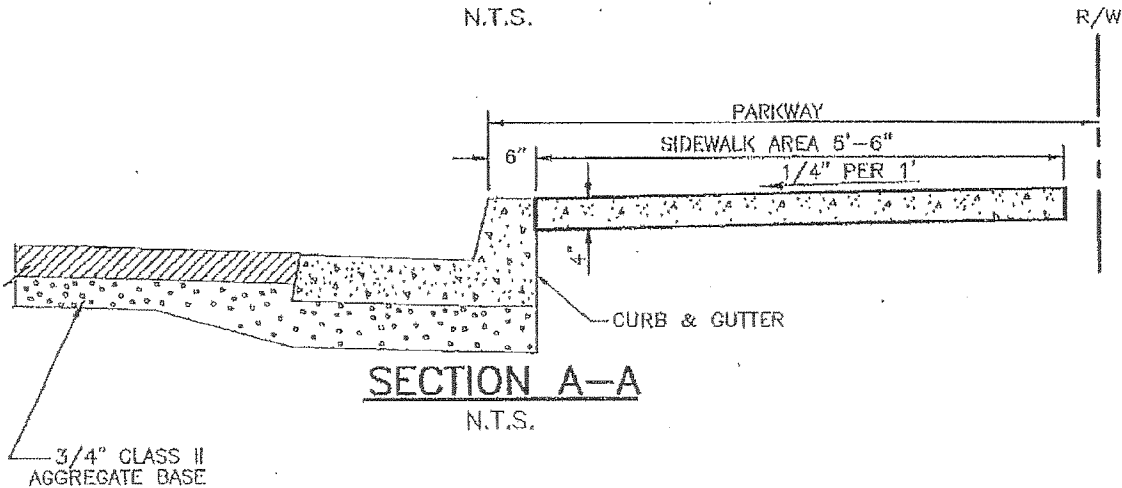
- A. Concrete work shall be per Standard Plans and Details, City of Garden Grove (see Detail 1).
- B. Concrete shall be Class 520-C-2500 with a maximum slump of four (4) inches, except where noted on Standard Plans.
- C. Sidewalk surface shall have a light broom finish to match existing sidewalk and/or curb and gutter.
- D. If both ends of new construction abut existing sidewalk, the new construction shall be scored to match existing.
- E. Sidewalks longer than 30 feet in length shall have weakened plain joints per City Standard Plans.
- F. All excess concrete shall be removed from the work area.
- G. Strip and remove excess concrete debris and clean all edges of newly poured concrete.
- H. All work shall be stamped with a stamp approved by CITY with name of CONTRACTOR and year.
- I. Install weakened plain joints per City Standard Plans around tree wells as designated by the Engineer.
- J. 4" Colored P.C.C. Work shall consist of constructing 4" colored concrete as designated by the Engineer. Concrete shall be a 6-1/2 sack of cement per cubic yard of concrete with a compressive strength of 3,000 pounds psi at 28 days. The coarse aggregate shall be 3/8" maximum and shall not be more than 30% by volume per cubic yard. The color shall be

# Detail 1:



PLAN VIEW OF SIDEWALK

N.T.S.



## NOTES:

1. SIDEWALK SHALL BE CONSTRUCTED NEXT TO CURB.
2. 3/4"x4" FELT EXPANSION JOINTS SHALL BE PLACED AT THE ENDS OF ALL CURB RETURNS AND AT TOP OF DRIVEWAYS. 1/4"x2" WEAKENED PLANE JOINTS SHALL BE PLACED AT 15' INTERVALS. SCORING LINES SHALL BE PLACED AT 7-1/2' INTERVALS. EXPANSION JOINTS TO BE INSTALLED AT 45' MAXIMUM SPACING.
3. 1/4"x2" APPROVED QUICK JOINTS FOR SIDEWALK SHALL BE PLACED TO COINCIDE WITH JOINTS OF THE CURB.
4. ALL CONCRETE SHALL BE CLASS 520--C-2500 AND 4" THICK.
5. 90% RELATIVE COMPACTION REQUIRED UNDER SIDEWALK.
6. COLORED ADDITIVES OR PATTERNED CONCRETE SHALL NOT BE USED IN PUBLIC R/W.



City of  
Garden Grove  
California

## RESIDENTIAL SIDEWALK

Approved: *[Signature]* Date: 12-8-15  
City Engineer R.E.F. 52125 Exp. 12-31-16

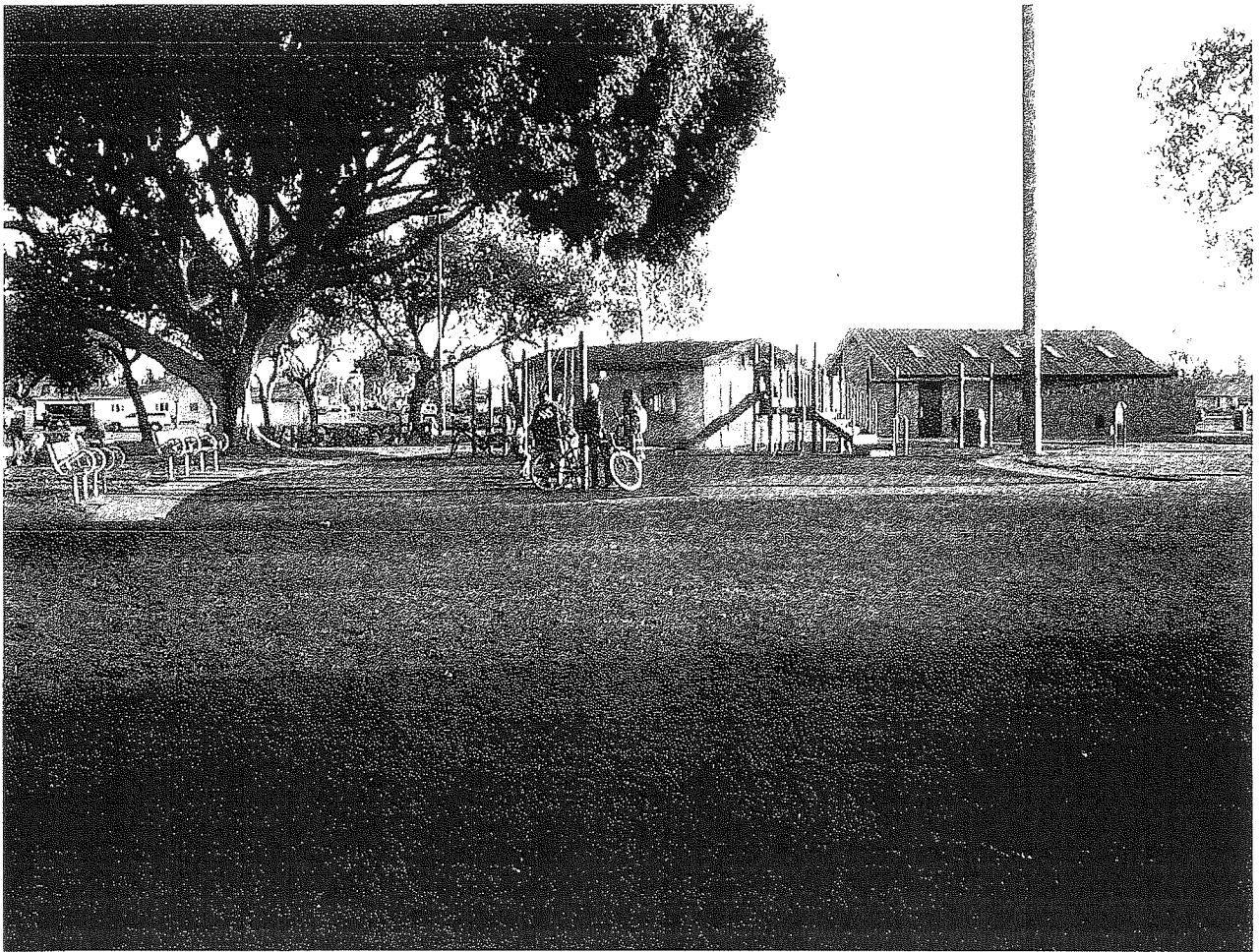
REVISIONS	BY	DATE	STD. PLAN NUMBER

B-105









person, firm or corporation to refrain from bidding, and that the undersigned has not in any manner sought, by collusion, to secure for himself an advantage over any other bidder.

(d) The Bidder acknowledges receipt of amendments to the Solicitation and related documents numbered and dated:

<u>Amendment No.</u>	<u>Date</u>
<u>01</u>	<u>9/22/10</u>
_____	_____
_____	_____
_____	_____

(e) undersigned has not in any manner sought, by collusion, to secure for himself an advantage over any other bidder.

Check below where appropriate:

☐ Partnership: That \_\_\_\_\_ are partners, doing  
(Names of all Partners)

business under the firm name of \_\_\_\_\_ and  
that the co-partnership makes the accompanying proposal.

☒ Corporation: That Richard Schultz of  
\_\_\_\_\_ makes \_\_\_\_\_ (President or Secretary) (Name of  
Corporation) R.E. Schultz Construction, Inc.

the accompanying proposal.

☐ Individual: That \_\_\_\_\_ is the bidder and makes the  
(Name of Individual)  
accompanying proposal.

Date: 10/5/10  
R.E. Schultz Construction, Inc.  
Company Name



Policy Number:

Date Entered: 04/14/2016

**CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY)

10/12/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> The Hulett Agency 13959 Saddlewood Drive Poway, CA 92064	<b>CONTACT NAME:</b>	<b>FAX (A/C, No):</b> (858) 618-5444	
	<b>PHONE (A/C, No, Ext):</b> (858) 618-5442	<b>E-MAIL ADDRESS:</b> hulettagency@sbcglobal.net	
<b>INSURED</b> R E Schultz Construction, Inc.  P O Box 6 Silverado, CA 92676	<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
	<b>INSURER A:</b> StarStone National Insurance, Co		
	<b>INSURER B:</b>		
	<b>INSURER C:</b>		
	<b>INSURER D:</b>		
	<b>INSURER E:</b>		
<b>INSURER F:</b>			

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	<b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ OTHER:
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ OTHER:
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ OTHER:
<b>A</b>	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<b>Y/N</b> <input checked="" type="checkbox"/> Y <input type="checkbox"/> N	<b>N/A</b> <input checked="" type="checkbox"/> N/A <input type="checkbox"/> A	<b>T20160710</b>	04/14/2016	04/14/2017	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Waiver of Subrogation in favor of City of Garden Grove

**CERTIFICATE HOLDER****CANCELLATION**City Of Garden Grove  
11222 Acacia Parkway  
Garden Grove, CA 92840

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

AUTHORIZED REPRESENTATIVE

**WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT-CALIFORNIA**

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.)

You must maintain payroll records accurately segregating the remuneration of your employees while engaged in the work described in the Schedule.

The additional premium for this endorsement shall be 2% of the California workers' compensation premium otherwise due on such remuneration.

**Schedule****Person or Organization**

Blanket Waiver of Subrogation

**Job Description**

As respects to all CA jobs performed by the named insured during the policy period where by written contract a waiver of subrogation is required prior to the commencement of work.

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.

(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)

Endorsement Effective: 04-14-2016

Policy No.: T20160710

Endorsement No.:

Insured: R E Schultz Construction, Inc. (A Corp)

Insurance Company: StarStone National Insurance Company

Countersigned By



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Western Heritage  
Insurance Company

ENDORSEMENT  
NO. \_\_\_\_\_

ATTACHED TO AND FORMING A PART OF POLICY NUMBER	ENDORSEMENT EFFECTIVE DATE (12:01 A.M. STANDARD TIME)	NAMED INSURED	AGENT NO.
SCP1017392	04/22/2016	R.E. Schultz Construction Inc.	

(The above information is required only when this endorsement is issued subsequent to preparation of the policy.)

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED—OWNERS, LESSEES OR CONTRACTORS—  
AUTOMATIC STATUS WHEN REQUIRED IN CONSTRUCTION AGREEMENT  
WITH YOU INCLUDING PRIMARY OR PRIMARY AND NON-CONTRIBUTORY  
AND LIMITED WAIVER OF SUBROGATION**

This endorsement modifies insurance provided under the following:

**COMMERCIAL GENERAL LIABILITY COVERAGE PART  
ERRORS AND OMISSIONS COVERAGE PART**

**A. SECTION II—WHO IS AN INSURED** is amended to include as an additional insured any person or organization for whom you are performing operations and you and such person or organization have executed a written contract or agreement prior to the time of an "occurrence" giving rise to a claim that such person or organization be added as an additional insured on your policy. Such person or organization is an additional insured only with respect to liability for "bodily injury," "property damage," "error or omission" or "personal and advertising injury" caused, in whole or in part, by:

1. Your negligent acts or omissions; or
  2. The negligent acts or omissions of those acting on your behalf;
- in the performance of your ongoing operations for the additional insured.

**B.** With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to:

1. "Bodily injury," "property damage," "error or omission" or "personal and advertising injury" arising out of the rendering of, or the failure to render, any professional architectural, engineering or surveying services, including:
  - a. The preparing, approving, or failing to prepare or approve, maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications; and
  - b. Supervisory, inspection, architectural or engineering activities.
2. "Bodily injury" or "property damage" occurring after:
  - a. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the site of the covered operations has been completed; or

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

## ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS – COMPLETED OPERATIONS

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART  
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

### SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s)	Location And Description Of Completed Operations
The City of Garden Grove, its officers, officials, employees, agents, and volunteers and all public agencies from whom permits will be obtained and their directors, officers, agents and employees	Blanket when required by written contract
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

**A. Section II – Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury" or "property damage" caused, in whole or in part, by "your work" at the location designated and described in the Schedule of this endorsement performed for that additional insured and included in the "products-completed operations hazard".

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

**B. With respect to the insurance afforded to these additional insureds, the following is added to Section III – Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable Limits of Insurance shown in the Declarations;

whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.



RESCH-1

OP ID: CS

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/13/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Cooper Insurance Service, Inc Playground Book P.O. Box 638 Lapel, IN 46051 Steve B. Carraway		<b>CONTACT NAME:</b> Steve B. Carraway <b>PHONE (A/C, No, Ext):</b> 765-534-3152 <b>E-MAIL ADDRESS:</b> <b>FAX (A/C, No):</b> 765-534-2067		
<b>INSURED</b> R.E. Schultz Construction Inc. P.O. Box 6 Silverado, CA 92676		<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
		INSURER A : Western Heritage Insurance Co.		37150
		INSURER B : General Casualty Co. of		24414
		INSURER C : National Union Fire Ins Co		19445
		INSURER D :		
		INSURER E :		
INSURER F :				

## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	X	X	SCP1017392	04/22/2016	04/22/2017	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 E&O \$ 1,000,000
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS	X	X	CBA1283972	04/22/2016	04/22/2017	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			BE019595088	04/22/2016	04/22/2017	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000 \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
B	Equipment Floater Leased/Rented			CIM1293972	04/22/2016	04/22/2017	Value: 250,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: Eastgate Park--The City of Garden Grove, its officers, officials, employees, agents, and volunteers and all public agencies from whom permits will be obtained and their directors, officers, agents and employees are additional insured regarding the general liability coverage on a primary and non-contributory basis for ongoing and completed operations with a waiver of

## CERTIFICATE HOLDER

GARDEN3

City of Garden Grove  
11222 Acacia Parkway  
Garden Grove, CA 92840

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Western Heritage  
Insurance Company

ENDORSEMENT  
NO. 5

ATTACHED TO AND FORMING A PART OF POLICY NUMBER	ENDORSEMENT EFFECTIVE DATE (12:01 A.M. STANDARD TIME)	NAMED INSURED	AGENT NO.
SCP1017392	10/17/2016	R.E. SCHULTZ CONSTRUCTION, INC	34100

(The above information is required only when this endorsement is issued subsequent to preparation of the policy.)

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

IT IS HEREBY UNDERSTOOD AND AGREED TO ADD 30 DAY NOC FOR THE FOLLOWING:

The City of Garden Grove, its officers, officials, employees, agents and volunteers and  
all public agencies from whom permits will be obtained and their directors, officers,  
agents and employees  
11222 Acacia Parkway  
Garden Grove, CA 92840

AND TO ADD COMPLETED OPERATIONS FOR 25 PROJECTS TO THE POLICY FOR AN ADDITIONAL FULLY  
EARNED PREMIUM OF:

\$400.00  
\$ 12.00 CA S/L Tax  
\$ .80 CA Stamp Fee

All other Terms and Conditions of this Policy remain unchanged.

\_\_\_\_\_  
AUTHORIZED REPRESENTATIVE

\_\_\_\_\_  
DATE

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

## ADDITIONAL INSURED - OWNERS, LESSEES OR CONTRACTORS - COMPLETED OPERATIONS

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART  
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

### SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s)	Location And Description Of Covered Operations
AS ON FILE WITH COMPANY FOR 25 PROJECTS	AS ON FILE WITH COMPANY
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

**A. Section II - Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury" or "property damage" caused, in whole or in part, by "your work" at the location designated and described in the Schedule of this endorsement performed for that additional insured and included in the "products-completed operations hazard".

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

**B. With respect to the insurance afforded to these additional insureds, the following is added to Section III - Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
  2. Available under the applicable Limits of Insurance shown in the Declarations;
- whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.



Western Heritage  
Insurance Company

ATTACHED TO AND FORMING A PART OF POLICY NUMBER	ENDORSEMENT EFFECTIVE DATE (12:01 A.M. STANDARD TIME)	NAMED INSURED	AGENT NO.
SCP1017392	10/17/2016	R.E. SCHULTZ CONSTRUCTION, INC	34100

(The above information is required only when this endorsement is issued subsequent to preparation of the policy.)

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

### AMENDMENT OF CANCELLATION PROVISIONS

This endorsement modifies insurance provided under:

**COMMERCIAL GENERAL LIABILITY COVERAGE PART**  
**LIQUOR LIABILITY COVERAGE PART**  
**OWNERS AND CONTRACTORS PROTECTIVE LIABILITY COVERAGE PART**  
**POLLUTION LIABILITY COVERAGE PART**  
**PRODUCT WITHDRAWAL COVERAGE PART**  
**PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART**  
**RAILROAD PROTECTIVE LIABILITY COVERAGE PART**

In the event of cancellation of the insurance afforded by this Coverage Part, other than cancellation for nonpayment of premium, we agree to mail prior written notice of cancellation to:

#### SCHEDULE

1.	<b>Name:</b> THE CITY OF GARDEN GROVE
2.	<b>Address:</b> 11222 ACACIA PARKWAY GARDEN GROVE, CA 92840
3.	<b>Number of days advance notice:</b> thirty (30) Days

\_\_\_\_\_  
AUTHORIZED REPRESENTATIVE

\_\_\_\_\_  
DATE

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Copyright, ISO Properties, Inc., 2003

**City of Garden Grove**

**INTER-DEPARTMENT MEMORANDUM**

To:	Scott C. Stiles	From:	Laura J. Stover
Dept.:	Human Resources	Dept.:	Human Resources
Subject:	Approval of an agreement with Howroyd-Wright Employment Agency, Inc., dba AppleOne Employment Services. (Cost: not to exceed \$100,000) ( <i>Action Item</i> )	Date:	11/22/2016

---

**OBJECTIVE**

The purpose of this memo is to request City Council approval for a new contract with Howroyd-Wright Employment Agency, Inc., dba AppleOne Employment Services for temporary staffing, in an amount not to exceed \$100,000 for a term of one year. The contract also contains a provision providing for an option to extend the agreement an additional four (4) years, for a total performance period of five (5) years. Option years shall be exercised one (1) year at a time, solely at the City's discretion, for a maximum total of five years.

**BACKGROUND**

The City maintains an "as needed" contract with a temporary employment agency to supply temporary employees, usually filling in for permanent employees who are out with extended illnesses, on maternity leave, and other reasons. The Human Resources Department administers the contract and monitors temporary employee usage to ensure compliance with applicable laws and to avoid open-ended temporary assignments, which can be costly.

**DISCUSSION**

The City has contracted with AppleOne Employment Services for the last several years on a limited basis. However, with unexpected vacancies due to retirements and employees out with extended illnesses, the City needed to use AppleOne Employment Services and has exceeded the current contract amount. Human Resources staff anticipates the continued use of AppleOne Employment Services to provide much needed support to the City while permanent solutions are pursued.

The City currently has three (3) temporary employees from AppleOne Employment

Services. These temporary employees are providing support in the Fire Department, Finance Department and the City Manager's Office. For the positions that are vacant, staff is currently conducting or has completed the recruitments to fill these vacancies permanently.

Staff has determined that it would be least disruptive and in the best interest of the City to continue to use AppleOne Employment Services. Due to the need to continue services without disruption, staff is requesting that the formal bidding process be dispensed, while development of a new Request for Proposal is being evaluated.

#### FINANCIAL IMPACT

There is no impact to the General Fund. This contract is funded by each Department using the temp service through funds already allocated for labor in their current budget. Also, Departments that are using the temp employees are only billed for actual usage (i.e., no base is guaranteed) and in arrears.

#### RECOMMENDATION

It is recommended that the City Council:

- Approve the agreement with Howroyd-Wright Employment Agency, Inc., dba AppleOne Employment Services in an amount not to exceed \$100,000 for the first year; and
- Authorize the City Manager or his designee to execute the contract and the four option years in the amount of \$50,000 a year.

By: Jany Lee, Human Resources Manager

#### **ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>	<b>File Name</b>
Contract between the City and Howroyd-Wright	11/7/2016	Cover Memo	AppleOne_Contract.pdf

## PROFESSIONAL SERVICES AGREEMENT

**THIS AGREEMENT** is made this \_\_\_\_\_ day of \_\_\_\_\_, 2016, by the **CITY OF GARDEN GROVE**, a municipal corporation, ("CITY") and **Howroyd-Wright Employment Agency, Inc., dba AppleOne Employment Services**, herein after referred to as "CONTRACTOR".

### RECITALS

The following recitals are a substantive part of this Agreement:

1. This Agreement is entered into pursuant to Garden Grove COUNCIL AUTHORIZATION, DATED \_\_\_\_\_.
2. CITY desires to utilize the services of CONTRACTOR to Provide Temporary Employee Staffing Services at Various Locations in the City of Garden Grove.
3. CONTRACTOR is qualified by virtue of experience, training, education and expertise to accomplish services.

### AGREEMENT

THE PARTIES MUTUALLY AGREE AS FOLLOWS:

1. **Term and Termination.** The term of the agreement shall be for period of one (1) year from full execution of the agreement, with an option to extend said agreement additional four (4) years, for a total performance period of five (5) years. Option years shall be exercised one (1) year at a time, at the sole option of the CITY. This agreement may be terminated by the CITY without cause. In such event, the CITY will compensate CONTRACTOR for work performed to date in accordance with proposal which is attached as Attachment A and is hereby incorporated by reference. Contractor is required to present evidence to support performed work.
2. **Services to be Provided.** The services to be performed by CONTRACTOR shall consist of tasks as set forth in the Proposal. The Proposal is attached as Attachment A, and is incorporated herein by reference. The Proposal and this Agreement do not guarantee any specific amount of work.
3. **Compensation.** CONTRACTOR shall be compensated as follows:
  - 3.1 **AMOUNT.** Total Compensation under this agreement shall not exceed (NTE) the amount of One Hundred Thousand Dollars (\$100,000.00), for the first year, payable in arrears and in accordance with proposal in Attachment "A". City and Contractor acknowledge that through the

Patient Protection and Affordable Care Act of 2010, as amended ("ACA"), and regulations promulgated thereby, statutory requirements have been imposed upon certain employers of certain employees working in the USA. Consultant is committed to fulfilling its ACA obligations through offering ACA compliant benefits to eligible contingent workers, including Consultant personnel assigned to City. In demonstrating City's commitment to ACA compliance, effective January 1, 2015, City agrees to share in ACA-related costs by paying a fifty-four cent (\$0.54) surcharge for each hour of service provided by each Consultant personnel assigned to City. The surcharge will be billed to City in a separate line item on the invoice.

In addition, City and Consultant agree that the parties will comply with the Healthy Workplace Healthy Family Act of 2014, which takes effect throughout the State of California on July 1, 2015, and that City agrees to share in HWHFA-related costs with Consultant and that such costs will be included in Consultant's bill rates to City for the Services."

- 3.2 Payment. For work under this Agreement, payment shall be made per invoice for work completed. For extra work not a part of this Agreement, a written authorization by CITY will be required, and payment shall be based on schedule included in Proposal (Attachment A).
- 3.3 Records of Expenses. CONTRACTOR shall keep complete and accurate records of all costs and expenses incidental to services covered by this Agreement. These records will be made available at reasonable times to CITY.
- 3.4 Termination. CITY and CONTRACTOR shall have the right to terminate this agreement, without cause, by giving thirty (30) days written notice of termination. If the Agreement is terminated by CITY, then the provisions of paragraph 3 would apply to that portion of the work completed.

#### **4. Insurance requirements.**

- 4.1 COMMENCEMENT OF WORK. CONTRACTOR shall not commence work under this Agreement until all certificates and endorsements have been received and approved by the CITY. All insurance required by this Agreement shall contain a Statement of Obligation on the part of the carrier to notify the CITY of any material change, cancellation, or termination at least thirty (30) days in advance.



- 4.2 WORKERS COMPENSATION INSURANCE. During the duration of this Agreement, CONTRACTOR and all subcontractors shall maintain Workers Compensation Insurance in the amount and type required by law, if applicable.
- 4.3 INSURANCE AMOUNTS. CONTRACTOR shall maintain the following insurance for the duration of this Agreement:
- (a) Commercial general liability in an amount of \$1,000,000.00 per occurrence **(claims made and modified occurrence policies are not acceptable)**; Insurance companies must be acceptable to CITY and have a Best's Guide Rating of A-, Class VII or better, as approved by the CITY.
  - (b) Automobile liability in an amount of \$1,000,000.00 combined single limit **(claims made and modified occurrence policies are not acceptable)**; Insurance companies must be acceptable to CITY and have a Best's Guide Rating of A-, Class VII or better, as approved by the CITY.
  - (c) Professional liability in an amount not less than \$1,000,000. Insurance companies must be admitted and licensed in California and have a Best's Guide Rating of A-, Class VII or better, as approved by the City. If the policy is written on a "claims made" basis, the policy shall be continued in full force and effect at all times during the term of the agreement, and for a period of three (3) years from the date of the completion of services provided. In the event of termination, cancellation, or material change in the policy, professional/consultant shall obtain continuing insurance coverage for the prior acts or omissions of professional/consultant during the course of performing services under the term of the agreement. The coverage shall be evidenced either by a new policy evidencing no gap in coverage, or by obtaining separate extended "tail" coverage with the present or new carrier
  - (d) Commercial Crime Policy in amount of \$100,000.00 per occurrence, including employ dishonesty, forgery, alteration and theft. Alternatively, CONTRACTOR may post a fidelity bond in the amount of \$100,000.00 to comply with this requirement.

An **On-Going and Completed Operations Additional Insured Endorsement** for the policy under section 4.3 (a) shall designate CITY, it's officers, officials, employees, agents, and volunteers as additional insureds for liability arising out of work or operations performed by or on behalf of the CONTRACTOR. CONTRACTOR shall provide to CITY proof of insurance and endorsement forms that conform to CITY's requirements, as approved by the CITY.

An Additional Insured Endorsement for the policy under section 4.3 (b) shall designate CITY, it's officers, officials, employees, agents, and volunteers as additional insureds for automobiles, owned, leased, hired, or borrowed by the CONTRACTOR. CONTRACTOR shall provide to CITY proof of insurance and endorsement forms that conform to CITY's requirements, as approved by the CITY.

For any claims related to this Agreement, CONTRACTOR's insurance coverage shall be primary insurance as respects CITY, it's officers, officials, employees, agents, and volunteers. Any insurance or self-insurance maintained by the CITY, it's officers, officials, employees, agents, and volunteers shall be excess of the CONTRACTOR's insurance and shall not contribute with it.

*If CONTRACTOR maintains higher insurance limits than the minimums shown above, CONTRACTOR shall provide coverage for the higher insurance limits otherwise maintained by the CONTRACTOR.*

5. **Non-Liability of Officials and Employees of the CITY.** No official or employee of CITY shall be personally liable to CONTRACTOR in the event of any default or breach by CITY, or for any amount which may become due to CONTRACTOR.
6. **Non-Discrimination.** CONTRACTOR covenants there shall be no discrimination against any person or group due to race, color, creed, religion, sex, marital status, age, handicap, national origin, or ancestry, in any activity pursuant to this Agreement.
7. **Independent Contractor.** It is understood and agreed that CONTRACTOR, including CONTRACTOR's employees, shall act and be independent contractor(s) and not agent(s) or employee(s) of CITY, and that no relationship of employer-employee exists between the parties. CONTRACTOR's assigned personnel shall not obtain or be entitled to any rights or benefits that accrue to, or are payable to, CITY employees, and CONTRACTOR shall so inform each employee organization and each employee who is hired or retained under this Agreement. CITY is not required to make any deductions or withholdings from the compensation payable to CONTRACTOR under the provisions of this Agreement, and is not required to issue W-2 Forms for income and employment tax purposes for any of

CONTRACTOR's assigned personnel. CONTRACTOR hereby expressly assumes all responsibility and liability for the payment of wages and benefits to its assigned personnel, and all related reporting and withholding obligations. CONTRACTOR hereby agrees to indemnify and hold CITY harmless from any and all claims or liabilities that CITY may incur arising from any contention by any third party, including, but not limited to, any employee of CONTRACTOR or any federal or state agency or other entity, that an employer-employee relationship exists by reason of this Agreement, including, without limitation, claims that CITY is responsible for retirement or other benefits allegedly accruing to CONTRACTOR's.

8. **Compliance with Law.** CONTRACTOR shall comply with all applicable laws, ordinances, codes, and regulations of the federal, state, and local government. CONTRACTOR shall comply with, and shall be responsible for causing all contractors and subcontractors performing any of the work pursuant to this Agreement to comply with, all applicable federal and state labor standards, including, to the extent applicable, the prevailing wage requirements promulgated by the Director of Industrial Relations of the State of California Department of Labor. The City makes no warranty or representation concerning whether any of the work performed pursuant to this Agreement constitutes public works subject to the prevailing wage requirements.
9. **Notices.** All notices shall be personally delivered or mailed to the below listed address, or to such other addresses as may be designated by written notice. These addresses shall be used for delivery of service of process.
  - a. (Contractor)  
Howroyd-Wright Employment Agency, Inc., dba AppleOne  
Employment Services'  
Government Services  
16371 Beach Boulevard, Suite 240  
Huntington Beach, CA 92647
  - b. (Address of CITY) (with a copy to):  
City of Garden Grove Garden Grove City Attorney  
11222 Acacia Parkway 11222 Acacia Parkway  
Garden Grove, CA 92840 Garden Grove, CA 92840
10. **CONTRACTOR'S PROPOSAL.** This Agreement shall include CONTRACTOR'S proposal or bid which shall be incorporated herein by reference. In the event of any inconsistency between the terms of the proposal and this Agreement, this Agreement shall govern.
11. **Licenses, Permits, and Fees.** At its sole expense, CONTRACTOR shall obtain a Garden Grove Business License, all permits, and licenses as may be required by this Agreement.

12. **Familiarity with Work.** By executing this Agreement, CONTRACTOR warrants that: (1) it has investigated the work to be performed; (2) it has investigated the site of the work and is aware of all conditions there; and (3) it understands the facilities, difficulties, and restrictions of the work under this Agreement. Should Contractor discover any latent or unknown conditions materially differing from those inherent in the work or as represented by CITY, it shall immediately inform CITY of this and shall not proceed, except at CONTRACTOR'S risk, until written instructions are received from CITY.
13. **Time of Essence.** Time is of the essence in the performance of this Agreement.
14. **Limitations Upon Subcontracting and Assignment.** The experience, knowledge, capability, and reputation of CONTRACTOR, its principals and employees were a substantial inducement for CITY to enter into this Agreement. CONTRACTOR shall not contract with any other entity to perform the services required without written approval of the CITY. This Agreement may not be assigned voluntarily or by operation of law, without the prior written approval of CITY. If CONTRACTOR is permitted to subcontract any part of this Agreement, CONTRACTOR shall be responsible to CITY for the acts and omissions of its subcontractor as it is for persons directly employed. Nothing contained in this Agreement shall create any contractual relationship between any subcontractor and CITY. All persons engaged in the work will be considered employees of CONTRACTOR. CITY will deal directly with and will make all payments to CONTRACTOR.
15. **Authority to Execute.** The persons executing this Agreement on behalf of the parties warrant that they are duly authorized to execute this Agreement and that by executing this Agreement, the parties are formally bound.
16. **Indemnification.** To the fullest extent permitted by law, CONTRACTOR shall defend, and hold harmless CITY and its elective or appointive boards, officers, agents, and employees from any and all claims, liabilities, expenses, or damages of any nature, including attorneys' fees, for injury or death of any person, or damages of any nature, including interference with use of property, arising out of, or in any way connected with the negligence, recklessness and/or intentional wrongful conduct of CONTRACTOR, CONTRACTOR'S agents, officers, employees, subcontractors, or independent contractors hired by CONTRACTOR in the performance of the Agreement. The only exception to CONTRACTOR'S responsibility to protect, defend, and hold harmless CITY, is due to the sole negligence, recklessness and/or wrongful conduct of CITY, or any of its elective or appointive boards, officers, agents, or employees.

This hold harmless agreement shall apply to all liability regardless of whether any insurance policies are applicable. The policy limits do not act as a

limitation upon the amount of indemnification to be provided by  
CONTRACTOR.

\\\\\\

(Agreement Signature Block On Next Page)

**IN WITNESS THEREOF**, these parties have executed this Agreement on the day and year shown below.

Date: \_\_\_\_\_

**"CITY"**  
**CITY OF GARDEN GROVE**

By: \_\_\_\_\_  
**City Manager**

**ATTESTED:**

\_\_\_\_\_  
**City Clerk**

Date: \_\_\_\_\_

**"CONTRACTOR"**  
**Howroyd-Wright Employment Agency,**  
**Inc., dba AppleOne Employment Services'**

By: \_\_\_\_\_

Name: Michael A. Hoyal

Title: Chief Financial Officer

Date: 10/14/16

Tax ID No. 95-2580864

Contractor's License: 237545

Expiration Date: 1/31/17

If CONTRACTOR is a corporation, a Corporate Resolution and/or Corporate Seal is required. If a partnership, Statement of Partnership must be submitted to CITY.

**APPROVED AS TO FORM:**

*[Signature]*  
Garden Grove City Attorney

10-27-16  
Date

**Attachment "A"**  
**City of Garden Grove**  
**2016**  
**AppleOne Associates**

Item No.	General Position Title	Employee Hourly Pay Rate		Agency Hourly Bill Rate		Percentage Mark Up
		Low	High	Low	High	
1	Administrative Assistant	\$19.85	\$26.62	\$27.39	\$36.74	38%
2	Office Clerk/Reception	\$14.62	\$19.08	\$20.18	\$26.33	38%
3	Accounting Clerk	\$16.41	\$21.01	\$22.65	\$28.99	38%
4	Customer Service Representative	\$16.92	\$23.23	\$23.35	\$32.22	38%
5	Purchasing Assistant	\$20.77	\$26.31	\$28.66	\$36.31	38%
6	Provide markup percentage rate for payrolling an individual with your organization					30 – 35%
7	Provide markup percentage rate agency will utilize to negotiate prices for positions payrolled or placed, not listed above					38 – 42%





HOWRGEN-01

DORTIZ

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/12/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> MG Skinner & Associates 11030 Santa Monica Blvd., Suite 207 Los Angeles, CA 90025		<b>CONTACT NAME:</b> PHONE (A/C, No, Ext): (310) 478-5041 FAX (A/C, No): (310) 479-8707 E-MAIL ADDRESS:		
<b>INSURED</b> Howroyd Wright Employment Agency Inc., dba AppleOne Employment Services P.O. Box 29048 Glendale, CA 91209-9048		<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
		<b>INSURER A:</b> Zurich American Insurance Company		16535
		<b>INSURER B:</b> American Guarantee And Liability Insurance Company		26247
		<b>INSURER C:</b> Ace American Ins Co		22667
		<b>INSURER D:</b>		
<b>INSURER E:</b>				
<b>INSURER F:</b>				

## COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> General Liability GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X	X	PRA 9698691-04 <i>Reviewed and approved as to insurance language and/or requirements.</i> <i>Heidi M. Jay</i> <i>10-17-16</i> <i>Risk Management</i>	04/01/2016	04/01/2017	EACH OCCURRENCE \$ 3,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 3,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY	X	X	PRA 9698691-04	04/01/2016	04/01/2017	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB DED <input checked="" type="checkbox"/> RETENTION \$ 0			UMB 9467218-04	04/01/2016	04/01/2017	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N Y	N/A	WLRC48604559	04/01/2016	04/01/2017	<input checked="" type="checkbox"/> PER STATUTE E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Crime (3rd Party)			PRA 9698691-04	04/01/2016	04/01/2017	Occurrence/Aggregate \$ 3,000,000
A	E&O/Prof. Liability			PRA 9698691-04	04/01/2016	04/01/2017	Occurrence/Aggregate \$ 3,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
City of Garden Grove, its officers, officials, employees, agents and volunteers are additional insureds under General Liability and Auto Liability (as per the terms and conditions of the business auto coverage form). Primary and Non-contributory coverage clause applies with respect to the City of Garden Grove, its officers, officials, employees, agents and volunteers. Notice of Cancellation under applicable policies: 30 days / 10 days for non-payment of premium. Waiver of Subrogation applies with respect to the City of Garden Grove, its officers, officials, agents, employees and volunteers.

## CERTIFICATE HOLDER

## CANCELLATION

City of Garden Grove, its officers, officials, employees, agents, volunteers P.O. Box 3070 Garden Grove, CA 92842-3070	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>[Signature]</i>



POLICY NUMBER: PRA 9698691-04 ✓

COMMERCIAL GENERAL LIABILITY  
CG 20 26 07 04

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**ADDITIONAL INSURED – DESIGNATED  
PERSON OR ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

## SCHEDULE

<p><b>Name Of Additional Insured Person(s) Or Organization(s)</b></p> <p>Any person or organization who you are required to add as an additional insured on this policy under a written contract and such contract is executed prior to loss, shall be an insured.</p>
<p>Information required to complete this Schedule, if not shown above, will be shown in the Declarations.</p>

**Section II – Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

- A. In the performance of your ongoing operations; or
- B. In connection with your premises owned by or rented to you.

Reviewed and approved as to insurance language  
and/or requirements.

## Risk Management

POLICY NUMBER: PRA 9698691-04 ✓

COMMERCIAL AUTO  
CA 20 48 02 99

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

## DESIGNATED INSURED


This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE FORM  
GARAGE COVERAGE FORM  
MOTOR CARRIER COVERAGE FORM  
TRUCKERS COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by the endorsement.

This endorsement identifies person(s) or organization(s) who are "insureds" under the Who Is An Insured Provision of the Coverage Form. This endorsement does not alter coverage provided in the Coverage Form.

This endorsement changes the policy effective on the inception date of the policy unless another date is indicated below.

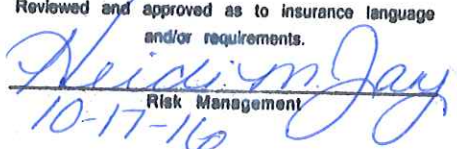
<b>Endorsement Effective:</b> 4/1/16	<b>Countersigned By:</b>    (Authorized Representative)
<b>Named Insured:</b> Howroyd Wright Employment Agency, Inc., dba: AppleOne	

## SCHEDULE

<b>Name of Person(s) or Organization(s):</b> City of Garden Grove, its officers, officials, employees, agents, volunteers
--

(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to the endorsement.)

Each person or organization shown in the Schedule is an "insured" for Liability Coverage, but only to the extent that person or organization qualifies as an "insured" under the Who Is An Insured Provision contained in **Section II** of the Coverage Form.

Reviewed and approved as to insurance language  
and/or requirements.  
  
Risk Management  
10-17-16

# Howroyd Wright Employment Agency, Inc.

## Notice Regarding Your Insurance Coverage:



This notice is intended to provide your clients with confirmation that your Staffing Industry General Liability Policy ✓PRA 9698691 - 04 contains the following pertinent coverages:

### Additional Insured:

Page 4 of U-SIL-105-A CW 10/11 Staffing Industry Amendatory Endorsement:

**D. Section II – Who Is An Insured** is replaced by the following:

2. Each of the following is also an insured:

g. Any person or organization who you are required to add as an additional insured on this policy under a contractor agreement shall be an insured, but only with respect to that person's or organization's liability arising out of your operations as a "staffing service" or premises owned by or rented to you.

This paragraph g. shall include but is not limited to any specifically scheduled additional insured shown on an Additional Insured endorsement.

### Waiver of Subrogation:

Page 5 of U-SIL-105-A CW 10/11 Staffing Industry Amendatory Endorsement:

**E. Section IV – Commercial General Liability Conditions** is amended as follows:

2. The following is added to Paragraph 8. **Transfer Of Rights Of Recovery Against Others To Us:**

However, if any insured is required by a written contract or written agreement which is executed before a "staffing services" "occurrence" to waive their rights of recovery from others, we agree to waive our rights of recovery.

### Primary Non-Contributory:

Page 1 of U-GL-1327-A CW 03/07 Other Insurance Amendment – Primary and Non-Contributory:

**SECTION IV. COMMERCIAL GENERAL LIABILITY CONDITIONS, 4. Other Insurance**, is amended per the following:

1. The following paragraph is added under **a. Primary Insurance**:

This insurance is primary insurance as respects our coverage to an additional insured person or organization, where the written contract or written agreement requires that this insurance be primary and noncontributory. In that event, we will not seek contribution from any other insurance policy available to the additional insured on which the additional insured person or organization is a Named Insured.

2. The following paragraph is added under **b. Excess Insurance**:

This insurance is excess over:

Any of the other insurance, whether primary, excess, contingent or on any other basis, available to an additional insured, in which the additional insured on our policy is also covered as an additional insured by attachment of an endorsement to another policy providing coverage for the same "occurrence", claim or "suit". This provision does not apply to any policy in which the additional insured is a Named Insured on such other policy and where our policy is required by written contract or written agreement to provide coverage to the additional insured on a primary and non-contributory basis.

Reviewed and approved as to insurance language  
and/or requirements.

*Neelam Jay*  
Risk Management  
10-17-16

Page 125 of 438  
Page 1 of 1

**City of Garden Grove**

**INTER-DEPARTMENT MEMORANDUM**

To:	Scott C. Stiles	From:	Kingsley Okereke
Dept.:	City Manager	Dept.:	Finance
Subject:	Approval of a Lease Agreement with the Credit Union of Southern California for office space at 11390 Stanford Avenue, Garden Grove. ( <i>Action Item</i> )		
		Date:	11/22/2016

---

**OBJECTIVE**

It is requested that the City Council consider the Second Amendment to Credit Union Lease ("Second Amendment") with the Credit Union of Southern California for the continued use of office space at 11390 Stanford Avenue, Garden Grove.

**BACKGROUND**

Golden West Cities Federal Credit Union ("Golden West") as the predecessor to the Credit Union of Southern California leased the city-owned office building located at 11390 Stanford Ave., since 1979. In 2002 the City of Garden Grove ("City") and Golden West executed an amendment ("First Amendment") to the lease, extending the term for an additional 15-years and for the renovation of the office building to comply with the American with Disabilities Act ("ADA"). In 2014, Credit Union of Southern California ("CUSC") and Golden West merged and the Lease was assigned to CUSC.

In September 2016, staff and CUSC began negotiating another extension ("Second Amendment") for an additional 3-years, with (2) one-year options held by CUSC. The salient points of the Second Amendment are as follows:

- Premises: correcting the actual area of the city-owned building from 2,882 square feet to 3,738 square feet.
- Term: Additional 3-years, with CUSC holding option to extend the Lease for an additional two years, in one-year increments.
- Rent: Five Thousand Two Hundred Thirty Three Dollars and Twenty Cents (\$5,233.20) per month, which is at fair market value. All other terms of the Lease remain unchanged.

**FINANCIAL IMPACT**

Revenues generated from the Second Amendment in the amount of \$313,992, over the five year term of the lease will be deposited into the City's General Fund.

#### RECOMMENDATION

It is recommended that the City Council:

- Approve the Second Amendment to Lease Agreement with the Credit Union of Southern California for continued occupancy of 11390 Stanford Avenue, Garden Grove; and
- Authorize the City Manager to execute the Second Amendment and make minor modifications as needed on behalf of the City.

By: Carlos Marquez, Senior Real Property Agent

#### ATTACHMENTS:

Description	Upload Date	Type	File Name
Amendment to the Agreement	11/16/2016	Backup Material	Credit_Union_Second_Amendment.pdf



## SECOND AMENDMENT TO LEASE AGREEMENT

This SECOND AMENDMENT TO LEASE AGREEMENT ("Second Amendment") is made and entered into this \_\_\_\_\_ day of October, 2016, by and between the **CITY OF GARDEN GROVE**, a municipal corporation ("City") and **CREDIT UNION OF SOUTHERN CALIFORNIA**, a California corporation ("Tenant").

### RECITALS

- A. Whereas, the City and Golden West Federal Credit Union previously entered into that certain Lease Agreement, dated November 19, 1991, and that certain First Amendment to Lease Agreement, dated December 1, 2001 (collectively, the "Lease") pertaining to certain real property owned by the City located 11390 Stanford Avenue, Garden Grove, CA, referred to herein as the "Premises."
- B. Whereas, Golden West Federal Credit Union merged with Credit Union of Southern California and the Garden Grove City Council approved assignment of the Lease to Credit Union of Southern California.
- C. Whereas, effective April 1, 2014, Credit Union of Southern California assumed, all of Golden West Federal Credit Union's rights, obligations, and liabilities as "Tenant" under the Lease.
- D. Whereas, the Lease incorrectly identifies the leased Premises' square footage of the leased area as 2,882 sf instead of 3,738 sf.
- E. Whereas, the City and Tenant desire to amend the Lease to extend the term thereof and correct the area of the leased Premises subject to the terms set forth herein.

**NOW THEREFORE**, in consideration of the foregoing Recitals that are a substantive part hereof and the covenants herein contained, and in consideration of the terms and conditions of this Second Amendment, City and Tenant agree as follows:

1. The rentable area of the Premises is hereby amended to 3,738 square feet.
2. The monthly rental amount is hereby amended and changed to Five Thousand Two Hundred Thirty Three Dollars and Twenty Cents (\$5,233.20) per month.
3. The termination date of the Lease is hereby amended from December 1, 2016 and is extended for an additional three (3) years, terminating on December 1, 2019.
4. The Tenant shall have the option to extend the term of the Lease for an additional two years in one year increments. The Tenant shall provide City with 90-day advance written notice of its intent to exercise each one-year option prior to the expiration of the then current term.
5. All other terms, covenants, and conditions set forth in the Lease shall remain in full force and effect.

[SIGNATURE PAGE FOLLOWS]

**IN WITNESS WHEREOF**, the City and Tenant have executed this SECOND AMENDMENT TO LEASE AGREEMENT as of the date first above written.

**"CITY"**  
CITY OF GARDEN GROVE, a municipal  
corporation

By: \_\_\_\_\_  
Scott C. Stiles, City Manager

**ATTEST**

\_\_\_\_\_  
Kathleen Bailor, City Clerk

**APPROVED AS TO FORM**

\_\_\_\_\_  
City Attorney

**"TENANT"**  
CREDIT UNION OF SOUTHERN CALIFORNIA,  
a California corporation

By: Dan Gend

Its: PRESIDENT/CEO

By: \_\_\_\_\_

Its: \_\_\_\_\_



**City of Garden Grove**

**INTER-DEPARTMENT MEMORANDUM**

To:	Scott C. Stiles	From:	Kingsley Okereke
Dept.:	City Manager	Dept.:	Finance
Subject:	Acceptance of the Site C Demolition Project at 12511, 12531, 12551, and 12571 Twintree Lane; and 12222, 12252, 12262, 12272, 12292, 12302 Harbor Boulevard, Garden Grove, as complete. ( <i>Action Item</i> )		
		Date:	11/22/2016

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**OBJECTIVE**

To request the City Council accept the Site C Demolition Project as complete, and authorize the City Manager to execute the Notice of Completion.

**BACKGROUND**

On July 22, 2016, the City Council awarded a contract to Titan Consolidated Industries, Inc., ("Contractor") for the demolition of the structures located at 12511, 12531, 12551, and 12571 Twintree Lane; and 12222, 12252, 12262, 12272, 12292, and 12302 Harbor Boulevard, (collectively, the "Properties"). The Contractor has demolished and removed all structures, foundations, landscaping, and other debris from the subject property, in accordance with the contract documents.

**FINANCIAL IMPACT**

There will be no impact to the General Fund. The retention payment will be paid from the Economic Development Fund/Package: 106/8850

**RECOMMENDATION**

It is recommended that the City Council:

- Accept the Site C Demolition Project as complete;
- Authorize the City Manager to execute the Notice of Completion; and
- Authorize the Finance Director to release the retention payment when

appropriate to do so.

By: Carlos Marquez, Senior Real Property Agent

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>	<b>File Name</b>
Notice of Completion	11/17/2016	Backup Material	Titan_Consolidated_Ind_Notice_of_Completion.pdf

RECORDING REQUESTED BY  
See below

---

When Recorded Mail To:

City Clerk  
City of Garden Grove  
P. O. Box 3070  
Garden Grove, CA 92842

---

NOTICE OF COMPLETION  
OF PUBLIC IMPROVEMENT AND WORK

---

NOTICE IS HEREBY GIVEN that the **City of Garden Grove**, a municipal corporation, located in Garden Grove, County of Orange, California, has caused a public improvement, to wit:

**SITE C DEMOLITION PROJECT**

To be executed on the preceding real property, more particularly described in Exhibit A attached hereto and made a part of. The contract for furnishing of all labor, services, materials, and equipment, and all utilities and transportation, including power, fuel, and water, and performing all work necessary to demolish all existing structures, in a good and workmanlike manner in strict accordance with the specifications, plans, and drawings therefore on file in the office of the City Clerk of the City of Garden Grove, for above-described public project and work, was heretofore made and entered into with, **Titan Consolidated Industries, Inc.**, on the 12<sup>th</sup> day of July 2016, and filed for record in the office of the City Clerk of the City of Garden Grove; that the work upon said real property has been completed, and that the Senior Real Property Agent and Building Inspector have notified the Garden Grove City Council that they have made and completed a final inspection of the demolition of said structures. The Senior Real Property Agent has certified in writing to the Garden Grove City Council that all the provisions of the contract and contract documents for the furnishing of all labor, materials, and equipment, and the performing of all work necessary for said public project above described has been fully complied with to his satisfaction as required by the contract document; that final acceptance of the of said public project above described was made on the 22<sup>nd</sup> day of November, 2016 that the nature of the title to said real property is as follows:

The **City of Garden Grove**, a municipal corporation, is the owner of said real property described in Exhibit A, in fee simple interest. The **City of Garden Grove** awarded a contract to **Titan Consolidated Industries, Inc.**, for the purpose of furnishing of all labor, services, materials, and equipment, and all utilities and transportation, including power, fuel, and water, and performing all work necessary to demolish of all existing structures.

NAME OF SURETY on Labor and Material Bond is:

Nationwide Mutual Insurance Company

7777 Alvarado Rd. Suite 201

La Mesa, CA 91942

Tel No. (800) 822-3666

DATED this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_

CITY OF GARDEN GROVE, a  
municipal corporation

By \_\_\_\_\_  
City Manager

ATTEST:

\_\_\_\_\_  
City Clerk

STATE OF CALIFORNIA  
COUNTY OF ORANGE

I am the City Manager of the City of Garden Grove

I have read the foregoing Notice of Completion of said public project, and know the contents thereof; and I certify that the same is true of my own knowledge, except as to those matters, which are therein stated upon my information or belief, and as to those matters I believe to be true.

I certify (or declare), under penalty of perjury, that the foregoing is true and correct.

Executed on \_\_\_\_\_ at Garden Grove, California  
(Date) (Place)

\_\_\_\_\_  
Scott C. Stiles  
City Manager

Exhibit A

Legal Description

Real property in the City of Garden Grove, County of Orange, State of California, described as follows:

PARCEL A:

LOT 215 OF TRACT 2012, IN THE CITY OF GARDEN GROVE, AS PER MAP RECORDED IN BOOK 55, PAGES 47, 48 AND 49 OF MISCELLANEOUS MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY.

PARCEL B:

THE SOUTH 129.44 FEET OF THE WEST  $\frac{1}{2}$  OF THE SOUTHWEST  $\frac{1}{4}$  OF THE NORTHWEST  $\frac{1}{4}$  OF THE NORTHEAST  $\frac{1}{4}$  OF SECTION 34, IN TOWNSHIP 4 SOUTH, RANGE 10 WEST, IN THE RANCHO LAS BOLSAS, AS PER MAP RECORDED IN BOOK 51, PAGE 10 OF MISCELLANEOUS MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY.

PARCEL C:

PARCEL 1:

THE NORTH 12 FEET OF THE WEST 400 FEET OF THE NORTH  $\frac{1}{2}$  OF THE NORTH  $\frac{1}{2}$  OF THE SOUTHWEST  $\frac{1}{4}$  OF THE NORTHEAST  $\frac{1}{4}$  OF SECTION 34, TOWNSHIP 4 SOUTH, RANGE 10 WEST IN THE RANCHO LAS BOLSAS, AS SHOWN ON A MAP RECORDED IN BOOK 51, PAGE 10 OF MISCELLANEOUS MAPS, RECORDS OF ORANGE COUNTY, CALIFORNIA

EXCEPTING THEREFROM AN UNDIVIDED  $\frac{1}{2}$  INTEREST IN AND TO ALL OIL, GAS, MINERAL OR HYDROCARBON SUBSTANCES LYING IN, UNDER OR ON THE ABOVE DESCRIBED LAND, UNTIL FEBRUARY 02, 1974, AS EXCEPTED AND RESERVED BY WALTER R. GISLER AND OTHERS IN THE DEED FROM THEM RECORDED MARCH 31, 1949 IN BOOK 182, PAGE 196 OF OFFICIAL RECORDS, WHICH DEED PROVIDES THAT SHOULD OIL, GAS, MINERAL OR HYDROCARBON SUBSTANCES BE DISCOVERED PRIOR TO SAID FEBRUARY 02, 1974, OR BE DISCOVERED IN ANY WELL BEING DRILLED ON SAID LAND ON SAID DATE, OR BE DISCOVERED SUBSEQUENTLY TO SAID DATE IN ANY LEASE THAT IS IN EFFECT ON SAID FEBRUARY 02, 1974, COVERING SAID LAND OR ANY PART THEREOF, THEN AND IN THAT EVENT THE GRANTORS EXCEPT AND RESERVE TO THEMSELVES, THEIR SUCCESSORS AND ASSIGNS,  $\frac{1}{2}$  OF ALL OIL, GAS, MINERALS OR HYDROCARBON SUBSTANCES PRODUCED FROM SAID LAND DURING THE TERM OF SAID LEASE, AND SO LONG AS OIL, GAS, MINERAL OR HYDROCARBON SUBSTANCES ARE PRODUCED FROM SAID LAND;

ALSO EXCEPTING THEREFROM THE RIGHT OF ENTRY UPON THE SURFACE AND INTO THE SUBSURFACE OF SAID LAND FOR THE PURPOSE OF PROSPECTING FOR, DEVELOPING AND PRODUCING SAID SUBSTANCES, OR ANY OF THEM; AND FURTHER RESERVING  $\frac{1}{2}$  OF ANY BONUS OR RENTAL PAID BY ANY LESSEE ON ACCOUNT OF ANY SUCH OIL, GAS, MINERAL OR OTHER HYDROCARBON LEASE COVERING SAID LAND.

PARCEL 2:

THE WEST 400 FEET OF THE NORTH  $\frac{1}{2}$  OF THE NORTH  $\frac{1}{2}$  OF THE SOUTHWEST  $\frac{1}{4}$  OF THE NORTHEAST  $\frac{1}{4}$  OF SECTION THIRTY-FOUR, TOWNSHIP FOUR SOUTH, RANGE TEN WEST, IN THE RANCHO LOS BOLSAS, IN THE CITY OF GARDEN GROVE, COUNTY OF ORANGE, STATE OF CALIFORNIA, AS SHOWN ON A MAP RECORDED IN BOOK 51, PAGE 10 OF MISCELLANEOUS MAPS, RECORDS OF ORANGE COUNTY, CALIFORNIA. EXCEPTING THEREFROM THE NORTH 12 FEET.

ALSO EXCEPTING THEREFROM THE SOUTH 200 FEET.

EXCEPTING THEREFROM AN UNDIVIDED  $\frac{1}{2}$  INTEREST IN AND TO ALL OIL, GAS, MINERAL OR HYDROCARBON SUBSTANCES LYING IN, UNDER OR ON THE ABOVE DESCRIBED LAND, UNTIL FEBRUARY 02, 1974, AS EXCEPTED AND RESERVED BY WALTER R. GISLER AND OTHERS IN THE DEED FROM THEM RECORDED MARCH 31, 1949 IN BOOK 182, PAGE 196 OF OFFICIAL RECORDS, WHICH DEED PROVIDES THAT SHOULD OIL, GAS, MINERAL OR HYDROCARBON SUBSTANCES BE DISCOVERED PRIOR TO SAID FEBRUARY 02, 1974, OR BE DISCOVERED IN ANY WELL BEING DRILLED ON SAID LAND ON SAID DATE, OR BE DISCOVERED SUBSEQUENTLY TO SAID DATE IN ANY LEASE THAT IS IN EFFECT ON SAID FEBRUARY 02, 1974, COVERING SAID LAND OR ANY PART THEREOF, THEN AND IN THAT EVENT THE GRANTORS EXCEPT AND RESERVE TO THEMSELVES, THEIR SUCCESSORS AND ASSIGNS,  $\frac{1}{2}$  OF ALL OIL, GAS, MINERALS OR HYDROCARBON SUBSTANCES PRODUCED FROM SAID LAND DURING THE TERM OF SAID LEASE, AND SO LONG AS OIL, GAS, MINERAL OR HYDROCARBON SUBSTANCES ARE PRODUCED FROM SAID LAND; ALSO RESERVING THE RIGHT OF ENTRY UPON THE SURFACE AND INTO THE SUBSURFACE OF SAID LAND FOR THE PURPOSE OF PROSPECTING FOR, DEVELOPING AND PRODUCING SAID SUBSTANCES, OR ANY OF THEM; AND FURTHER RESERVING  $\frac{1}{2}$  OF ANY BONUS OR RENTAL PAID BY ANY LESSEE ON ACCOUNT OF ANY SUCH OIL, GAS, MINERAL OR OTHER HYDROCARBON LEASE COVERING SAID LAND.

PARCEL 2A:

AN EASEMENT FOR INGRESS AND EGRESS AND FOR PUBLIC UTILITIES OVER THE NORTH 12 FEET OF THE WEST 400 FEET OF THE NORTH  $\frac{1}{2}$  OF THE NORTH  $\frac{1}{2}$  OF THE SOUTHWEST  $\frac{1}{4}$  OF THE NORTHEAST  $\frac{1}{4}$  OF SECTION THIRTY-FOUR, TOWNSHIP FOUR SOUTH, RANGE TEN WEST, IN THE RANCHO LOS BOLSAS, IN THE CITY OF GARDEN GROVE, COUNTY OF ORANGE, STATE OF CALIFORNIA, AS SHOWN ON A MAP RECORDED IN BOOK 51, PAGE 10 OF MISCELLANEOUS MAPS, RECORDS OF ORANGE COUNTY, CALIFORNIA.

PARCEL D:

PARCEL 1:

THE NORTH 45 FEET OF THE SOUTH 200 FEET OF THE WEST 400 FEET OF THE NORTH  $\frac{1}{2}$  OF THE NORTH  $\frac{1}{2}$  OF THE SOUTHWEST  $\frac{1}{4}$  OF THE NORTHEAST  $\frac{1}{4}$  OF SECTION 34, IN TOWNSHIP 4 SOUTH, RANGE 1.0 WEST, IN THE RANCHO LAS BOLSAS, AS SHOWN ON A MAP THEREOF RECORDED IN BOOK 51, PAGE 7, ET SEQ., MISCELLANEOUS MAPS, RECORDS OF SAID ORANGE COUNTY.

PARCEL 2:

A NON-EXCLUSIVE EASEMENT FOR THE OPERATION AND MAINTENANCE OF WATER PIPE LINES OVER THE EAST 6 FEET OF SAID WEST 400 FEET OF THE NORTH ½ OF THE NORTH ½ OF THE SOUTHWEST ¼ OF THE NORTHEAST ¼ OF SECTION 34, TOWNSHIP 4 SOUTH, RANGE 10 WEST, IN THE RANCHO LAS BOLSAS, IN THE CITY OF GARDEN GROVE, COUNTY OF ORANGE, STATE OF CALIFORNIA, AS SHOWN ON A MAP RECORDED IN BOOK 51, PAGE 10 OF MISCELLANEOUS MAPS, RECORDS OF ORANGE COUNTY, CALIFORNIA. EXCEPTING THEREFROM THE NORTH 12 FEET.

ALSO EXCEPTING THE SOUTH 200 FEET THEREOF.

PARCEL 3:

THE SOUTH 200 FEET OF THE WEST 400 FEET OF THE NORTH ½ OF THE NORTH ½ OF THE SOUTHWEST ¼ OF THE NORTHEAST ¼ OF SECTION 34 IN TOWNSHIP 4 SOUTH, RANGE 10 WEST, IN THE RANCHO LAS BOLSAS, IN THE CITY OF GARDEN GROVE, COUNTY OF ORANGE, STATE OF CALIFORNIA, AS SHOWN ON A MAP THEREOF RECORDED IN BOOK 51, PAGE 7, ET SEQ., MISCELLANEOUS MAPS, RECORDS OF SAID ORANGE COUNTY.

EXCEPT THE NORTH 45 FEET THEREOF;

ALSO EXCEPT THEREFROM THE SOUTH 84 FEET THEREOF;

PARCEL 4:

THE SOUTH 84 FEET OF THE WEST 400 FEET OF THE NORTH ½ OF THE NORTH ½ OF THE SOUTHWEST ¼ OF THE NORTHEAST ¼ OF SECTION 34, TOWNSHIP 4 SOUTH, RANGE 10 WEST, IN THE RANCHO LAS BOLSAS AS SHOWN ON A MAP THEREOF RECORDED IN BOOK 51, PAGE 10 ET SEQ., OF MISCELLANEOUS MAPS, RECORDS OF SAID ORANGE COUNTY.

EXCEPT ALL RIGHT, TITLE AND INTEREST IN ALL OIL, GAS, MINERALS AND OTHER HYDROCARBONS LYING IN AND UNDER THE SURFACE OF THE FOLLOWING DESCRIBED PROPERTY, BELOW THE DEPTH OF FIVE HUNDRED FEET, UNTIL FEBRUARY 02, 1974. PROVIDED, HOWEVER THAT SHOULD OIL, GAS, MINERAL OR HYDROCARBON SUBSTANCES BE DISCOVERED BELOW THE DEPTH OF FIVE HUNDRED FEET PRIOR TO FEBRUARY 02, 1974, OR BE DISCOVERED IN ANY WELL BEING DRILLED ON SAID DATE OR BE DISCOVERED SUBSEQUENTLY TO SAID DATE IN ANY LEASE THAT IS IN EFFECT ON FEBRUARY 02, 1974, COVERING SAID PROPERTY, OR ANY PART THEREOF, THEN AND IN THAT EVENT, THE ABOVE NAMED GRANTEE HEREIN, OR THEIR SUCCESSORS AND ASSIGNS, SHALL BE ENTITLED TO ALL OIL, GAS, MINERALS AND OTHER HYDROCARBON SUBSTANCES PRODUCED FROM SAID PROPERTY BELOW SAID FIVE HUNDRED FOOT DEPTH DURING THE TERM OF SAID LEASE AND SO LONG AS OIL, GAS, MINERAL OR HYDROCARBON SUBSTANCES ARE SO PRODUCED, THEY HAVING THE RIGHT OF ENTRY INTO THE SUBSURFACE OF SAID LAND BELOW THE DEPTH OF FIVE HUNDRED FEET BY THE METHOD COMMONLY KNOWN AS WHIPSTOCKING OR SLANT DRILLING FOR THE PURPOSE OF PROSPECTING FOR, DEVELOPING AND PRODUCING SAID SUBSTANCES OR ANY OF THEM.

PARCEL E:



LOTS 216 AND 217 OF TRACT NO. 2012, AS SHOWN ON A MAP RECORDED IN BOOK 55, PAGES 47, 48 AND 49 OF MISCELLANEOUS MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY.

EXCEPT THEREFROM ALL OIL, GAS, MINERALS AND OTHER HYDROCARBONS, BELOW A DEPTH OF 500 FEET, WITHOUT THE RIGHT OF SURFACE ENTRY, AS RESERVED IN INSTRUMENTS OF RECORD.

ALSO EXCEPT THEREFROM ALL WATER AND SUBSURFACE WATER RIGHTS, WITHOUT THE RIGHT OF SURFACE ENTRY, BELOW A DEPTH OF 500 FEET, AS DEDICATED OR RESERVED IN INSTRUMENTS OF RECORD.

PARCEL F:

LOT 214 OF TRACT NO 2012, AS PER MAP RECORDED IN BOOK 55, PAGE 47 TO 49 OF MISCELLANEOUS MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY. EXCEPT  $\frac{1}{2}$  OF ALL OIL, GAS, MINERALS AND HYDROCARBON SUBSTANCES LYING BELOW A DEPTH OF 500 FEET FROM THE SURFACE OF SAID LAND, BUT WITHOUT THE RIGHT OF ENTRY UPON ANY PORTION OF THE SURFACE OF SAID LAND FOR THE PURPOSE OF EXPLORING FOR, BORING, EXTRACTING, DRILLING, MINING, PROSPECTING FOR, REMOVING OR MARKETING SAID SUBSTANCES, AS RESERVED IN VARIOUS DEEDS OF RECORD.

ALSO EXCEPT AN UNDIVIDED  $\frac{1}{4}$  INTEREST IN ALL OIL, GAS, MINERALS AND HYDROCARBON SUBSTANCES LYING BELOW A DEPTH OF 500 FEET FROM THE SURFACE OF SAID LAND, BUT WITHOUT THE RIGHTS OF ENTRY UPON ANY PORTION OF THE SURFACE OF SAID LAND, FOR THE PURPOSE OF EXPLORING FOR, BORING, EXCAVATING, DRILLING, MINING, PROSPECTING FOR, REMOVING, OR MARKETING SAID SUBSTANCES, AS RESERVED IN VARIOUS DEEDS OF RECORD.

PARCEL G:

LOT 213 OF TRACT NO. 2012, AS PER MAP RECORDED IN BOOK 55, PAGE 47 TO 49 OF MISCELLANEOUS MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY. EXCEPT  $\frac{1}{2}$  OF ALL OIL, GAS, MINERALS AND HYDROCARBON SUBSTANCES LYING BELOW A DEPTH OF 500 FEET FROM THE SURFACE OF SAID LAND, BUT WITHOUT THE RIGHT OF ENTRY UPON ANY PORTION OF THE SURFACE OF SAID LAND FOR THE PURPOSE OF EXPLORING FOR, BORING, EXTRACTING, DRILLING, MINING, PROSPECTING FOR, REMOVING OR MARKETING SAID SUBSTANCES, AS RESERVED IN VARIOUS DEEDS OF RECORD.

ALSO EXCEPT AN UNDIVIDED  $\frac{1}{4}$  INTEREST IN ALL OIL, GAS, MINERALS AND HYDROCARBON SUBSTANCES LYING BELOW A DEPTH OF 500 FEET FROM THE SURFACE OF SAID LAND, BUT WITHOUT THE RIGHTS OF ENTRY UPON ANY PORTION OF THE SURFACE OF SAID LAND, FOR THE PURPOSE OF EXPLORING FOR, BORING, EXCAVATING, DRILLING, MINING, PROSPECTING FOR, REMOVING, OR MARKETING SAID SUBSTANCES, AS RESERVED IN VARIOUS DEEDS OF RECORD.

**City of Garden Grove**

**INTER-DEPARTMENT MEMORANDUM**

To:	Scott C. Stiles	From:	Kingsley Okereke
Dept.:	City Manager	Dept.:	Finance
Subject:	Grant of easement to Southern California Edison over real property designated by APN: 090-163-43 & 44. ( <i>Action Item</i> )	Date:	11/22/2016

---

**OBJECTIVE**

It is requested that the City Council approve a utility easement to Southern California Edison over real property located at the Education Center (APN: 090-163-43 &44).

**BACKGROUND**

Southern California Edison is requesting a 791 square foot easement over a portion of real property located in the Education Center Parking Lot, at the northwest corner of Euclid St. and Garden Grove Blvd. The purpose of the easement is to allow Edison to install additional conduit to upgrade electrical systems for future development near Main St. and the Education Center. Edison, as the acquiring public utility company, would need to provide just compensation to the City of Garden Grove ("City") for the easement. However, in lieu of a consideration, staff recommends the easement be granted on the condition that the City reserves the right to have the systems relocated at no cost to the City. The one time just compensation payment will not be sufficient to cover relocation costs due to inflation and escalating wages, if the facilities need to be relocated.

**FINANCIAL IMPACT**

There is no cost to the City's General Fund by granting of the easement.

**RECOMMENDATION**

It is recommended that the City Council:

- Approve the conveyance of the easement to Southern California Edison; and
- Authorize the City Manager and City Clerk to execute the easement on behalf of the City.

By: Carlos Marquez, Senior Real Property Agent

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>	<b>File Name</b>
Easement Deed	11/16/2016	Backup Material	SCE_easement_deed.pdf

RECORDING REQUESTED BY



SOUTHERN CALIFORNIA  
**EDISON**

An EDISON INTERNATIONAL Company

WHEN RECORDED MAIL TO

**SOUTHERN CALIFORNIA EDISON COMPANY**

Real Properties  
2131 Walnut Grove Avenue, 2<sup>nd</sup> Floor  
Rosemead, CA 91770

Attn: Distribution/TRES

SPACE ABOVE THIS LINE FOR RECORDER'S USE

**GRANT OF  
EASEMENT**

<u>DOCUMENTARY TRANSFER TAX \$ NONE (VALUE AND CONSIDERATION LESS THAN \$100.00)</u>		DISTRICT Central OC	WORK ORDER TD970771	IDENTITY	MAP SIZE
SCE Company		FIM: 47-11A-1	APPROVED: Real Properties	BY SLS/BT	DATE 11/10/16
SIG. OF DECLARANT OR AGENT DETERMINING TAX	FIRM NAME	APN: 090-163-43 & 44			

CITY OF GARDEN GROVE, a California municipal corporation (hereinafter referred to as "Grantor"), hereby grants to SOUTHERN CALIFORNIA EDISON COMPANY, a corporation, its successors and assigns (hereinafter referred to as "Grantee"), an easement and right of way to construct, use, maintain, operate, alter, add to, repair, replace, reconstruct, inspect and remove at any time and from time to time underground electrical supply systems and communication systems (hereinafter referred to as "systems"), consisting of wires, underground conduits, cables, vaults, manholes, handholes, and including above-ground enclosures, markers and concrete pads and other appurtenant fixtures and equipment necessary or useful for distributing electrical energy and for transmitting intelligence by electrical means, in, on, over, under, across and along that certain real property in the County of Orange, State of California, described as follows:

FOR LEGAL DESCRIPTION, SEE EXHIBITS "A" AND "B", BOTH ATTACHED HERETO AND MADE A PART HEREOF.

The Grantee agrees, by the acceptance of this instrument, that in the event the said systems shall interfere with the development of the above-described property of the Grantor(s), then the Grantee will, at its own expense, within 180 days after the receipt from said Grantor(s) of a written notice so to do, relocate said systems or portion(s) thereof to a feasible mutually agreeable location on the property of the Grantor(s), so as to conform to the proposed development of said property, in a manner consistent with the location of said systems on the adjoining lands, provided Grantor and Grantee shall amend this easement to reflect the new location of the relocated facilities.

Grantor agrees for himself, his heirs and assigns, not to erect, place or maintain, nor to permit the erection, placement or maintenance of any building, planter boxes, earth fill or other structures except walls and fences on the above described real property. The Grantee, and its contractors, agents and employees, shall have the right to trim or cut tree roots as may endanger or interfere with said systems and shall have free access to said systems and every part thereof, at all times, for the purpose of exercising the rights herein granted; provided, however, that in making any excavation on said property of the Grantor, the Grantee shall make the same in such a manner as will cause the least injury to the surface of the ground around such excavation, and shall replace the earth so removed by it and restore the surface of the ground to as near the same condition as it was prior to such excavation as is practicable.

EXECUTED this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

**GRANTOR**

CITY OF GARDEN GROVE, a California municipal corporation

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.
--

State of California )  
 )  
County of \_\_\_\_\_ )

On \_\_\_\_\_ before me, \_\_\_\_\_, notary public,  
(here insert name)

personally appeared \_\_\_\_\_  
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct

WITNESS my hand and official seal.

Signature\_\_\_\_\_

(This area for notary stamp)

EXECUTED this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

**GRANTEE**

SOUTHERN CALIFORNIA EDISON COMPANY,  
a corporation

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.
--

State of California )  
 )  
County of \_\_\_\_\_ )

On \_\_\_\_\_ before me, \_\_\_\_\_, notary public,  
(here insert name)

personally appeared \_\_\_\_\_  
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct

WITNESS my hand and official seal.

Signature\_\_\_\_\_

(This area for notary stamp)

## **EXHIBIT "A"**

TWO STRIPS OF LAND LYING WITHIN PARCEL 2 OF LOT LINE ADJUSTMENT NO. LLA-4-99, RECORDED ON JULY 07, 1999 AS DOCUMENT NO. 19990500578, OF OFFICIAL RECORDS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY, THE CENTERLINES OF SAID STRIPS ARE DESCRIBED AS FOLLOWS:

### **STRIP #1** (22.00 FEET WIDE)

**COMMENCING** AT THE MOST WESTERLY SOUTHWEST CORNER OF SAID PARCEL 2; THENCE ALONG THE MOST WESTERLY LINE OF SAID PARCEL 2, NORTH 00°05'13" EAST 110.03 FEET TO THE **TRUE POINT OF BEGINNING**; THENCE LEAVING THE MOST WESTERLY LINE OF SAID PARCEL 2, SOUTH 89°54'47" EAST 4.00 FEET TO A POINT HEREINAFTER REFERRED TO AS POINT "A"; THENCE CONTINUING SOUTH 89°54'47" EAST 9.00 FEET TO A POINT OF ENDING.

### **STRIP #2** (6.00 FEET WIDE)

**BEGINNING** AT SAID POINT "A"; THENCE SOUTH 00°05'13" WEST 110.04 FEET, MORE OR LESS, TO A POINT OF ENDING IN THE SOUTHERLY LINE OF SAID PARCEL 2.

THE SIDELINES OF SAID STRIP ARE TO BE PROLONGED OR SHORTENED TO TERMINATE SOUTHERLY IN THE SOUTHERLY LINE OF SAID PARCEL 2.

EXCEPTING THEREFROM THAT PORTION INCLUDED WITHIN STRIP #1 DESCRIBED HEREINABOVE.

THE AREA OF THE ABOVE-DESCRIBED STRIPS IS APPROXIMATELY 791 SQUARE FEET.

FOR SKETCH TO ACCOMPANY LEGAL DESCRIPTION, SEE EXHIBIT "B" ATTACHED HERETO AND MADE A PART HEREOF.

Prepared by me or under my supervision:

Dated: \_\_\_\_\_, 2016

\_\_\_\_\_  
Glenn M. Bakke R.C.E. #18619 Exp. 06-30-2017

**City of Garden Grove**

**INTER-DEPARTMENT MEMORANDUM**

To:	Scott C. Stiles	From:	Laura Stover
Dept.:	City Manager	Dept.:	Human Resources
Subject:	Adoption of a Resolution revising the 2015-2017 Fire Fighters Association Memorandum of Understanding. ( <i>Action Item</i> )		
		Date:	11/22/2016

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**OBJECTIVE**

For the City Council to adopt a Resolution revising the 2015-2017 Memorandum of Understanding (MOU) between the International Association of Fire Fighters, Garden Grove Local 2005, and the City of Garden Grove, implementing a revision resulting from the correction of clerical errors to the City's Salary Schedule.

**BACKGROUND**

At its meeting of September 13, 2016, staff reported and the City Council implemented a correction to a clerical error in the City's Salary Schedule to salary ranges for Firefighter/Paramedic. Revisions to the 2015-2017 MOU with the Fire Fighters' Union are necessary to implement and mitigate the impact of the correction to the City's paramedics.

**FINANCIAL IMPACT**

There is no impact to the budget. The correction and the revision to the MOU will result in a small reduction in firefighter/paramedic pay.

**RECOMMENDATION**

It is recommended that the City Council:

- Adopt the attached Resolution approving a revision to the 2015-2017 Memorandum of Understanding between the Association of Fire Fighters, Garden Grove Local 2005, and the City of Garden Grove.



**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>	<b>File Name</b>
Resolution	11/17/2016	Resolution Letter	11-22-16_Resolution_Revising_Fire_MOU_2015-2017-1.pdf

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDEN GROVE APPROVING A REVISION TO THE MEMORANDUM OF UNDERSTANDING BETWEEN THE ASSOCIATION OF FIRE FIGHTERS, GARDEN GROVE LOCAL 2005, AND THE CITY OF GARDEN GROVE FOR FISCAL YEAR 2015-2017.

THE CITY COUNCIL OF THE CITY OF GARDEN GROVE DOES HEREBY RESOLVE that the fourth paragraph of Section 4 of Article II of the Memorandum of Understanding by and between the International Association of Fire Fighters, Garden Grove Local 2005, and the City of Garden Grove is hereby revised to read as follows (deletions in ~~strikethrough~~):

“The three bonus pays referred to in this section shall be included in the base pay ~~for both overtime and cashout of leave benefits~~. This shall be the only bonus pay that will be calculated in this manner and sets no precedents for calculating other bonus pays in a similar manner. An employee is eligible to receive only one of these bonuses.”

Adopted and effective this 22<sup>nd</sup> day of November, 2016.

**City of Garden Grove**

**INTER-DEPARTMENT MEMORANDUM**

To: Scott C. Stiles From: Kathy Bailor

Dept.: City Manager Dept.: City Clerk

Subject: Receive and file minutes from the October 11, 2016, and October 25, 2016, meetings. (*Action Item*) Date: 11/22/2016

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Attached are the minutes from the meetings held on October 11, 2016, and October 25, 2016, to review and to take action to receive and file.

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>	<b>File Name</b>
October 11, 2016, Minutes	11/16/2016	Backup Material	cc-min_10_11_2016.pdf
October 25, 2016, Minutes	11/16/2016	Backup Material	cc-min_10_25_2016.pdf

MINUTES

GARDEN GROVE CITY COUNCIL

Regular Meeting

Tuesday, October 11, 2016

Community Meeting Center  
11300 Stanford Avenue, Garden Grove, CA 92840

CONVENE MEETING

At 6:35 p.m., Mayor Nguyen convened the meeting in the A Room.

ROLL CALL      PRESENT:      (5)      Mayor Nguyen, Council Members Beard, Bui,  
Jones, Phan

ABSENT:      (0)      None

INVOCATION

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

COMMUNITY SPOTLIGHT: RECOGNITION OF BOTH THE GARDEN GROVE HIGH SCHOOL AND THE SANTIAGO HIGH SCHOOL BOYS' SOCCER TEAMS FOR MAKING IT TO THE CIF STATE REGIONAL COMPETITION (F: 52.3)

COMMUNITY SPOTLIGHT: RECOGNITION OF CHANNEL 3 FOR THEIR AWARD OF EXCELLENCE FROM THE NATIONAL ASSOCIATION OF TELECOMMUNICATIONS OFFICES AND ADVISORS (NATOA) (F: 52.3)

ORAL COMMUNICATIONS

Speakers: Kay Parcell, Tony Flores, Peter Katz, Charles Mitchell, Josh McIntosh

Mr. Flores requested to present a PowerPoint presentation through the City's audio-visual system during his oral communication. Mayor Nguyen gave his permission for the presentation to be shown.

City Council discussion included concern on setting a precedent that could allow offensive graphics to be introduced during Oral Communications. Speakers can hand or distribute to the City Council the information they seek the City Council to review.

Council Member Phan moved a point of order to overrule Mayor Nguyen's decision to allow the PowerPoint presentation through the City's audio-visual system, seconded by Council Member Bui.

The point of order motion carried by a 4-1 vote as follows:

Ayes: (4) Beard, Bui, Jones, Phan  
Noes: (1) Nguyen

#### RECESS

At 7:28 p.m., Mayor Nguyen recessed the meeting.

#### RECONVENE

At 7:39 p.m., Mayor Nguyen reconvened the meeting with all Council Members present.

#### AUTHORIZE THE ISSUANCE OF OPEN PURCHASE ORDERS TO ECONOLITE CONTROL PRODUCTS AND JTB SUPPLY COMPANY, INC. TRAFFIC CONTROL PRODUCTS FOR FISCAL YEAR 16-17 (F: 60.4)

It was moved by Council Member Jones, seconded by Council Member Phan that:

The Finance Director be authorized to issue a Purchase Order to Econolite Control Products, in the amount not to exceed \$55,000, to purchase Econolite controllers; and

The Finance Director be authorized to issue a Purchase Order to JTB Supply Company, Inc., in the amount not to exceed \$75,000, to purchase traffic control products.

The motion carried by a 5-0 vote as follows:

Ayes: (5) Beard, Bui, Jones, Nguyen, Phan  
Noes: (0) None

#### ADOPTION OF A RESOLUTION AMENDING THE CONFLICT OF INTEREST CODE PERTAINING TO DESIGNATED POSITIONS AND DISCLOSURE CATEGORIES (F: 30.7)

It was moved by Council Member Jones, seconded by Council Member Phan that:

Resolution No. 9261-14 be rescinded; and

Resolution No. 9391-16 entitled A Resolution of the City Council of the City of Garden Grove amending the Conflict of Interest Code pertaining to designated positions and disclosure categories, be adopted.

The motion carried by a 5-0 vote as follows:

Ayes: (5) Beard, Bui, Jones, Nguyen, Phan  
Noes: (0) None

AUTHORIZE THE ISSUANCE OF A PURCHASE ORDER TO WONDRIES FLEET GROUP FOR THE PURCHASE OF EIGHT (8) POLICE VEHICLES (F: 60.4)

It was moved by Council Member Jones, seconded by Council Member Phan that:

The Finance Director be authorized to issue a Purchase Order, in the amount of \$241,030.96, to Wondries Fleet Group for the purchase of eight (8) new Police vehicles.

The motion carried by a 5-0 vote as follows:

Ayes: (5) Beard, Bui, Jones, Nguyen, Phan  
Noes: (0) None

AUTHORIZE THE ISSUANCE OF A PURCHASE ORDER TO NATIONAL AUTO FLEET GROUP FOR TWO (2) PICKUP TRUCKS (F: 60.4)

It was moved by Council Member Jones, seconded by Council Member Phan that:

The Finance Director be authorized to issue a purchase order in the amount of \$51,992.50 to National Auto Fleet Group for the purchase of two (2) new pickup trucks.

The motion carried by a 5-0 vote as follows:

Ayes: (5) Beard, Bui, Jones, Nguyen, Phan  
Noes: (0) None

APPROVAL OF AN AMENDED AND RESTATED LICENSE AGREEMENT WITH ARENA SOCCER PARKS, INC. FOR THE OPERATION OF THE OUTDOOR SOCCER FACILITIES AT GARDEN GROVE PARK (F: 55-Arena Soccer Parks, Inc.)

It was moved by Council Member Jones, seconded by Council Member Phan that:

A three (3) year Amended and Restated License Agreement between the City and Arena Soccer Parks, Inc., for the operation of the outdoor arena soccer facilities at Garden Grove Park be approved; and

The City Manager or his designee be authorized, to sign and execute the Agreement on behalf of the City; including making minor modifications as appropriate and necessary.

The motion carried by a 5-0 vote as follows:

Ayes: (5) Beard, Bui, Jones, Nguyen, Phan  
Noes: (0) None

RECEIVE AND FILE MINUTES (F: Vault)

It was moved by Council Member Jones, seconded by Council Member Phan that:

The minutes from September 13, 2016, meeting be received and filed.

The motion carried by a 5-0 vote as follows:

Ayes: (5) Beard, Bui, Jones, Nguyen, Phan  
Noes: (0) None

APPROVAL OF WARRANTS (F: 60.5)

It was moved by Council Member Jones, seconded by Council Member Phan that:

Regular Warrants 611846 through 612021, 612002 through 612633, 612634 through 612783; Direct Deposits W612021 through W612632; Wires W1668 through W1674, W1676 through W1679; be approved as presented in the warrant register submitted, and have audited for accuracy and funds are available for payment thereof by the Finance Director; and

Payroll Warrants 180319 through 180359; Direct Deposits D300419 through D301107; Wires W2274 through W2277; be approved as presented in the payroll register submitted, and have been audited for accuracy and funds are available for payment thereof by the Finance Director.

The motion carried by a 5-0 vote as follows:

Ayes: (5) Beard, Bui, Jones, Nguyen, Phan  
Noes: (0) None

APPROVAL TO WAIVE FULL READING OF ORDINANCES LISTED

It was moved by Council Member Jones, seconded by Council Member Phan that:

Full reading of ordinances listed be waived.

The motion carried by a 5-0 vote as follows:

Ayes: (5) Beard, Bui, Jones, Nguyen, Phan  
Noes: (0) None

APPROVAL OF AN AGREEMENT WITH 911 VEHICLE FOR POLICE PATROL VEHICLE EQUIPMENT CHANGEOVERS (F: 55-911 Vehicle)

Following staff's presentation, it was moved by Council Member Phan, seconded by Council Member Jones that:

The agreement with 911 Vehicle in the amount of \$450,000 for three (3) years, with an option to extend for an additional two (2) years, at a cost of \$150,000 per option year, for a total \$750,000 over five (5) years for the changeover of police patrol vehicle equipment be approved; and

The City Manager be authorized to execute the agreement on behalf of the City.

The motion carried by a 5-0 vote as follows:

Ayes: (5) Beard, Bui, Jones, Nguyen, Phan  
Noes: (0) None

ADOPTION OF A RESOLUTION APPROVING A PURCHASE AND SALE AGREEMENT AND JOINT ESCROW INSTRUCTIONS BETWEEN THE CITY OF GARDEN GROVE AND BN GROUP, LLC FOR REAL PROPERTY LOCATED AT 13650 HARBOR BOULEVARD, GARDEN GROVE (F: 55-BN Group, LLC)

Following staff's presentation, it was moved by Council Member Jones, seconded by Council Member Beard that:

Resolution No. 9392-16 entitled A Resolution of the City Council of the City of Garden Grove approving and authorizing the City Manager to execute, the Purchase and Sale Agreement and Joint Escrow Instructions between the City and BN Group, LLC for the real property located at 13650 Harbor Boulevard for the full appraised market value of \$2,800,000, be adopted.

The motion carried by a 5-0 vote as follows:

Ayes: (5) Beard, Bui, Jones, Nguyen, Phan  
Noes: (0) None



SECOND READING AND ADOPTION, BY TITLE ONLY, OF ORDINANCE NO. 2873  
ADDING CHAPTER 8.61 TO THE GARDEN GROVE MUNICIPAL CODE RELATING TO  
FALSE FIRE ALARMS (F: 61.1)(XR: 50.2)

*(As approved earlier in the meeting: It was moved by Council Member Jones, seconded by Council Member Phan and carried by a 5-0 vote that full reading of ordinances listed be waived.)*

Following the reading of the title of Ordinance No. 2873 into the record, it was moved by Council Member Jones, seconded by Council Member Beard that:

Ordinance No. 2873 entitled

An Ordinance of the City Council of the City of Garden Grove adding Chapter 8.61 of the Garden Grove Municipal Code relating to false fire alarms, be adopted.

The motion carried by a 5-0 vote as follows:

Ayes: (5) Beard, Bui, Jones, Nguyen, Phan  
Noes: (0) None

MATTERS FROM THE MAYOR, CITY COUNCIL MEMBERS, AND CITY MANAGER

Council Member Beard moved, seconded by Mayor Nguyen, that a policy regarding monuments to be located on City property be listed on the October 25, 2016, agenda. (F: 127.1)(XR: 73.5)(XR: 46.5)

The motion carried by a 5-0 vote as follows:

Ayes: (5) Beard, Bui, Jones, Nguyen, Phan  
Noes: (0) None

Council Member Bui moved, seconded by Council Member Jones, that a policy regarding the procedure for allowing the public to have PowerPoint presentations or other media during Oral Communications be listed on the October 25, 2016, agenda. (F: 127.4)

The motion carried by a 5-0 vote as follows:

Ayes: (5) Beard, Bui, Jones, Nguyen, Phan  
Noes: (0) None

Council Member Phan congratulated City Clerk Kathy Bailor on her pending retirement and expressed appreciation for her dedicated service, and also congratulated Deputy City Clerk Teresa Pomeroy on her appointment as the new City Clerk on January 1, 2017.

Mayor Nguyen moved, seconded by Council Member Phan, that an Anti Islamophobia Resolution be listed on the October 25, 2016, agenda. (F: 46.5)

The motion carried by a 5-0 vote as follows:

Ayes: (5) Beard, Bui, Jones, Nguyen, Phan  
Noes: (0) None

City Manager Stiles announced that the City's Information Technology Department was recently recognized by the Municipal Information Systems Association of California (MISAC) and received two awards, the first for Excellence in IT Practices and the second was the Innovation Award for the creation of a system to comply with Senate Bill 272, a bill meant to enhance the Public Records Act. (F: 43.3)

He further commented on the Brookhurst Triangle demolition agreement approved tonight; and announced that the City would be hosting the Active Transportation Forum on Friday, October 14, 2016, at the Community Meeting Center.

Adding to Council Member Phan's announcement, City Manager Stiles stated that Teresa Pomeroy will be the 7<sup>th</sup> City Clerk for the City.

#### CONVENE CLOSED SESSION

At 8:04 p.m., Mayor Nguyen announced that the City Council was going into Closed Session in the Founders Room to discuss the following matters:

At 8:24 p.m., Mayor Nguyen and convened the Closed Session with Council Members Beard, Jones, and Phan present.

#### Conference with Legal Counsel – Existing Litigation

Pursuant to Government Code Section 54956.9(d)(1):

Shed v. City of Garden Grove, OCSC Case No. 30-2015-00812453

#### Conference with Legal Counsel – Existing Litigation

Pursuant to Government Code Section 54956.9(d)(1):

Chambers v. City of Garden Grove, OCSC Case No. 30-2015-00815270

#### Conference with Legal Counsel – Existing Litigation

Pursuant to Government Code Section 54956.9(d)(1):

AmeriCare MedServices, Inc. v. City of Garden Grove, USDC Case No. 8:16-cv-01806

#### ADJOURN CLOSED SESSION

At 8:43 p.m., Mayor Nguyen adjourned the Closed Session.

### CLOSED SESSION REPORT

At 8:44 p.m., City Attorney Sandoval reported that there was no reportable action.

### ADJOURNMENT

At 8:45 p.m., Mayor Nguyen adjourned the meeting. The next Regular City Council Meeting will be held on Tuesday, October 25, 2016, at 5:30 p.m. at the Community Meeting Center, 11300 Stanford Avenue, Garden Grove, California.

Kathleen Bailor, CMC  
City Clerk

MINUTES

GARDEN GROVE CITY COUNCIL

Regular Meeting

Tuesday, October 25, 2016

Community Meeting Center  
11300 Stanford Avenue, Garden Grove, CA 92840

CONVENE CLOSED SESSION

At 6:02 p.m., Mayor Pro Tem Jones convened the meeting in the A Room.

ROLL CALL      PRESENT:      (4)      Mayor Pro Tem Jones, Council Members  
Beard, Bui, Phan

ABSENT:      (1)      Mayor Nguyen absent at Roll Call but joined  
the meeting at 6:04 p.m.

ORAL COMMUNICATIONS FOR CLOSED SESSION

Speakers:   None

CONVENE CLOSED SESSION

At 6:03 p.m., Mayor Pro Tem Jones announced that the City Council was going into Closed Session in the Founders Room to discuss the following matters:

Conference with Legal Counsel – Existing Litigation

Pursuant to Government Code Section 54956.9(d)(1)

Irvine Ranch Water District v. Orange County Water District, et al.,  
OCSC Case No. 30-2016-00858584

ADJOURN CLOSED SESSION

At 6:15 p.m., Mayor Nguyen adjourned the Closed Session.

## CONVENE REGULAR MEETING

At 6:36 p.m., Mayor Nguyen convened the meeting in the A Room.

ROLL CALL      PRESENT:      (5)      Mayor Nguyen, Council Members Beard, Bui, Jones, Phan

ABSENT:      (0)      None

## INVOCATION

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

## CLOSED SESSION REPORT

City Attorney Sandoval announced that there was no reportable action.

STATE LEGISLATIVE UPDATE BY SENATOR JANET NGUYEN (F: 52.3)

COMMUNITY SPOTLIGHT: RECOGNITION OF MASTER OFFICER LEYVA AND OFFICER ELIZONDO FOR GOING ABOVE AND BEYOND TO HELP A YOUNG VICTIM OF BULLYING (F: 52.3)

## ORAL COMMUNICATIONS

Speakers: Kevin Voeller, Susan Gonzales, Ray Hiemstra, John Wildsmith, Peter Katz, Tony Flores, Charles Mitchell, David Terry Lautherboren

REQUEST FROM THE SISTER CITY ASSOCIATION OF GARDEN GROVE FOR CO-SPONSORSHIP OF THE 2017 STRAWBERRY STOMP 5K (F: 88.1)

It was moved by Mayor Nguyen, seconded by Council Member Jones that:

The Sister City Association of Garden Grove request for co-sponsorship of its 4th annual Strawberry Stomp 5K, be approved; and

City Council Contingency Funding, in the amount of \$9,450, be used to cover the cost.

The motion carried by a 5-0 vote as follows:

Ayes:      (5)      Beard, Bui, Jones, Nguyen, Phan  
Noes:      (0)      None

## RECESS

At 7:32 p.m., Mayor Nguyen declared a recess.

## RECONVENE

At 7:36 p.m., Mayor Nguyen reconvened the meeting with all Council Members present.

### AWARD OF CONTRACT TO WESTERN STATES ROOFING INC., TO REMOVE AND REPLACE THE GEM THEATER ROOF (F: 55-Western States Roofing, Inc.)

It was moved by Council Member Phan, seconded by Council Member Jones that:

A contract be awarded to Western States Roofing, Inc., in the amount of \$63,475, to remove and replace the roof at the Gem Theater; and

The City Manager be authorized to execute the contract and make minor modifications as appropriate.

The motion carried by a 5-0 vote as follows:

Ayes: (5) Beard, Bui, Jones, Nguyen, Phan  
Noes: (0) None

### APPROVAL OF THE EXONERATION OF THE IMPROVEMENT BONDS FOR TRACT MAP NO. 17646 LOCATED AT 13581 AND 13591 YOCKEY STREET, GARDEN GROVE (F: 103.TT17646)

It was moved by Council Member Phan, seconded by Council Member Jones that:

The exoneration of the Improvement Bonds for Tract Map No. 17646 for property located on the west side of Yockey Street between Lariat Avenue and Trask Avenue at 13581 and 13591 Yockey Street, Garden Grove, be approved.

The motion carried by a 5-0 vote as follows:

Ayes: (5) Beard, Bui, Jones, Nguyen, Phan  
Noes: (0) None

### AUTHORIZE THE ISSUANCE OF A PURCHASE ORDER TO NATIONAL AUTO FLEET GROUP FOR TWO (2) NEW FIRE ADMINISTRATIVE TRUCKS (F: 60.4)

It was moved by Council Member Phan, seconded by Council Member Jones that:

The Finance Director be authorized to issue a purchase order in the amount of \$79,879.36, to National Auto Fleet Group for the purchase of two (2) new Fire Department administrative trucks.

The motion carried by a 5-0 vote as follows:

Ayes: (5) Beard, Bui, Jones, Nguyen, Phan  
Noes: (0) None

AUTHORIZE THE ISSUANCE OF A PURCHASE ORDER TO NATIONAL AUTO FLEET GROUP FOR ONE (1) NEW POLICE ADMINISTRATION UTILITY VEHICLE (F: 60.4)

It was moved by Council Member Phan, seconded by Council Member Jones that:

The Finance Director be authorized to issue a purchase order in the amount of \$29,567.27, to National Auto Fleet Group for the purchase of one (1) new Police Administration utility vehicle.

The motion carried by a 5-0 vote as follows:

Ayes: (5) Beard, Bui, Jones, Nguyen, Phan  
Noes: (0) None

RECEIVE AND FILE MINUTES FROM THE SEPTEMBER 27, 2016, MEETING (F: Vault)

It was moved by Council Member Phan, seconded by Council Member Jones that:

The minutes from the meeting held on September 27, 2016, be received and filed.

The motion carried by a 5-0 vote as follows:

Ayes: (5) Beard, Bui, Jones, Nguyen, Phan  
Noes: (0) None

WARRANTS (F: 60.5)

It was moved by Council Member Phan, seconded by Council Member Jones that:

Payroll Warrants 180360 through 180408; Direct Deposits D301106 through D301791; and Wires W2278 through W2281; be approved as presented in the warrant register submitted, and have been audited for accuracy and funds are available for payment thereof by the Finance Director; and

Regular Warrants 612784 through 613178; and Wires W1593 through W1690; be approved as presented in the warrant register submitted, and have been audited for accuracy and funds are available for payment thereof by the Finance Director.

The motion carried by a 5-0 vote as follows:

Ayes: (5) Beard, Bui, Jones, Nguyen, Phan  
Noes: (0) None

WAIVE FULL READING OF ORDINANCES LISTED

It was moved by Council Member Phan, seconded by Council Member Jones that:

Full reading of ordinances listed be waived.

The motion carried by a 5-0 vote as follows:

Ayes: (5) Beard, Bui, Jones, Nguyen, Phan  
Noes: (0) None

APPROVAL OF AN AGREEMENT WITH MERCHANTS BUILDING MAINTENANCE, RFP NO. S-1193, FOR JANITORIAL SERVICES AT CITY PARKS  
(F: 55-Merchants Building Maintenance)

It was moved by Council Member Phan, seconded by Council Member Jones that:

A one year contract for janitorial services at City parks be awarded to Merchants Building Maintenance in the firm fixed price amount of \$214,227 for the first year, with an option to renew the contract for four (4) additional years for a total of five (5) years, subject to approved budget allocation; and

The City Manager be authorized to execute the agreement on behalf of the City and make minor modifications as appropriate thereto.

The motion carried by a 5-0 vote as follows:

Ayes: (5) Beard, Bui, Jones, Nguyen, Phan  
Noes: (0) None

CONSIDERATION OF A MITIGATED NEGATIVE DECLARATION AND MITIGATION REPORTING PROGRAM AND A BILLBOARD REMOVAL AND RELOCATION AGREEMENT (F: 116.SP-027-2016)

Following staff's presentation and City Council discussion:

It was moved by Council Member Jones, seconded by Council Member Beard that:



Resolution No. 9393-16 entitled A Resolution of the City Council of the City of Garden Grove adopting a Mitigated Negative Declaration and Mitigation Reporting Program for conversion of relocated billboards within SR-22 Freeway corridor to an electronic billboard at 13512 Newhope Street, be adopted; and

Resolution No. 9394-16 entitled A Resolution of the City Council of the City of Garden Grove approving a Billboard Removal and Relocation Agreement with Outfront Media LLC, be adopted.

The motion carried by a 5-0 vote as follows:

Ayes: (5) Beard, Bui, Jones, Nguyen, Phan  
Noes: (0) None

INTRODUCTION AND FIRST READING OF AN ORDINANCE INCREASING THE TRAFFIC COMMISSION FROM FIVE TO SEVEN MEMBERS (F: 122.11A)(XR: 50.2)

*(As approved earlier in the meeting: It was moved by Council Member Phan, seconded by Council Member Jones, and approved by a 5-0 vote, that full reading of ordinances listed be waived.)*

Following staff's presentation and City Council discussion it was moved by Mayor Nguyen, seconded by Council Member Phan that:

Ordinance No. 2874 entitled:

An Ordinance of the City Council of the City of Garden Grove amending Section 2.70.10 of Chapter 2.70 of Title 2 to the Garden Grove Municipal Code relating to the Traffic Commission, after being introduced for first reading, be passed to second reading.

The motion carried by a 5-0 vote as follows:

Ayes: (5) Beard, Bui, Jones, Nguyen, Phan  
Noes: (0) None

INTRODUCTION AND FIRST READING OF AN ORDINANCE ADOPTING ANIMAL CONTROL REGULATIONS FOR THE CITY OF GARDEN GROVE (F: 27.1)(XR: 50.2)

*(As approved earlier in the meeting: It was moved by Council Member Phan, seconded by Council Member Jones, and approved by a 5-0 vote, that full reading of ordinances listed be waived.)*

Following staff presentation and City Council discussion: It was moved by Council Member Jones, seconded by Council Member Phan that:

Ordinance No. 2875 entitled:

An Ordinance of the City Council of the City of Garden Grove amending Chapters 6.04 and 6.05 of Title 6 of the Garden Grove Municipal Code regarding Animal Regulations, after being introduced for first reading, be passed to second reading.

The motion carried by a 5-0 vote as follows:

Ayes: (5) Beard, Bui, Jones, Nguyen, Phan  
Noes: (0) None

MATTERS FROM THE MAYOR, CITY COUNCIL MEMBERS, AND CITY MANAGER

ADOPTION OF AN ANTI ISLAMOPHOBIA RESOLUTION, AS REQUESTED BY MAYOR NGUYEN (F: 46.5)

Mayor Nguyen moved to adopt a Resolution of the City Council of the City of Garden Grove condemning violence and hate speech, expressing solidarity with Muslims and all those targeted for their ethnicity, race or religion.

Council Member Phan expressed concern that some of the statements used in the Resolution need to be vetted and the City Council needs to be observant of the source of the statements.

Council Member Bui agreed and suggested that the Resolution be brought back indicating that the overall tone of the Resolution is divisive and needs to reflect inclusive language of all ethnicities and religions.

Mayor Nguyen commented that the statements within the Resolution are well documented, and noted the email provided to the City Council from Dr. Muzammil Siddiqi, Chairman, Islamic Shura Council of Southern California Religious Director, of one of the more prominent mosques in the nation located in Garden Grove, supports the Resolution.

Council Member Bui commented that he is proud of the support the City Council and the Police Department provide to the Mosque in Garden Grove, as well as the restraint of Garden Grove residents after the incident in San Bernardino. He would like to see language in the Resolution that reflects that we are a united community, which would send a better message.

Mayor Nguyen asked that the City Council take leadership and condemn hateful rhetoric.

The motion failed due to a lack of a second.

DISCUSSION ON A POLICY REGARDING MONUMENTS TO BE LOCATED ON CITY PROPERTY, AS REQUESTED BY COUNCIL MEMBER BEARD  
(F: 127.1)(XR: 73.5)(XR: 46.5)

Council Member Beard introduced the policy from the City of Auburn in Washington State entitled, "Monuments to be located in City Parks and on City Property," which was provided to the City Council for review and discussion on developing a guideline for Garden Grove that would establish a criteria and to develop an application process for interested groups. Council Member Beard moved to have the Garden Grove Parks, Recreation and Arts Commission review and provide a recommendation to the City Council.

Mayor Nguyen moved to amend Council Member Beard's motion for City staff and the City Attorney to spend time developing a policy that fits Garden Grove; and to obtain public input as well as input from the Parks, Recreation and Arts Commission, seconded by Council Member Jones.

Council Member Jones suggested that the Planning Commission weigh in on establishing criteria for monuments on private property as well.

Council Member Bui agreed that it makes sense to develop a policy, and to also look at other agencies' policies as well as input from the Parks, Recreation and Arts Commissioners.

Council Member Beard rescinded his motion and agreed with Mayor Nguyen's amended motion for staff to develop an ordinance that will fit Garden Grove and commented that the policy from the City of Auburn was a starting point and he would like to have as much public input as possible.

The motion carried by a 5-0 vote as follows:

Ayes: (5) Beard, Bui, Jones, Nguyen, Phan  
Noes: (0) None

DISCUSSION ON A POLICY REGARDING THE PROCEDURE FOR ALLOWING THE PUBLIC TO HAVE POWERPOINT PRESENTATIONS OR OTHER MEDIA DURING ORAL COMMUNICATIONS, AS REQUESTED BY COUNCIL MEMBER BUI (F: 127.4)

Council Member Bui stated that he requested this discussion item to clarify the City's policy on PowerPoint presentations during Oral Communications, or to change the policy on what may or may not be allowed.

City Attorney Sandoval noted that the City Clerk provided information gathered from several other cities in Orange County. The majority of Orange County cities do not allow PowerPoint presentations and cite concerns for a potential virus and incompatibility with City equipment. There are five Orange County cities that do

allow presentations with sufficient advanced notification to address any issues. The City of Berkley does not allow audio/visual presentations under Oral Communications; however, a limit of three minutes are allowed for items on the agenda, e.g., a Public Hearing applicant. His interpretation is that the City of Garden Grove allows oral communications for the public comment period and does not specifically permit audio/visual presentations.

Mayor Nguyen inquired whether allowing audio/visual presentations would be at the Mayor's discretion as there is no specific policy.

City Attorney Sandoval responded yes if the City Council does not otherwise object.

Mayor Nguyen further inquired if it would be proper procedure to make a motion at the time even if it was not listed on the agenda if the City Council objects.

City Attorney Sandoval responded yes; however, he advised to have a specific policy in order to provide lead time to help staff prepare for PowerPoint presentations.

Council Member Bui expressed concern for the potential for a virus and that the material may not be appropriate for every audience, and moved that a policy be drafted with a clear policy, seconded by Council Member Phan.

Council Member Beard noted that the City Council has always honored an individual's right to speak and does not see a need for a policy, but to continue with the traditional practice of holding Oral Communications without PowerPoint presentations from the public.

Council Member Bui withdrew his motion and stated there is no need for a change or an adopted policy.

Council Member Beard moved to continue the practice and tradition of having Oral Communications without allowing PowerPoint presentations by the public, seconded by Council Member Jones.

Mayor Nguyen stated that Garden Grove is changing as well as technology, and we have the technical capability to accommodate PowerPoint presentations.

Council Member Jones stated that members of the public can speak on any subject under Oral Communications, and that PowerPoint presentations could cause confusion on what is actually City business and even be construed as representative of opinions of the City. Documents can be submitted to the City Council, and under Oral Communications is an opportunity for the public to address the City Council. Allowing presentations would be a distraction from conducting the business of the City.

Council Member Bui emphasized the point that someone could choose to have presentations with inappropriate content, and if the City were to censure the content, it might be in violation of an individual's rights.

Council Member Beard commented that in theory, technology could make it possible for people to not even attend meetings, and that technology should not replace civic engagement. Oral Communications provides people the opportunity for five minutes of free speech and that he would like to continue the practice of having Oral Communications at the podium.

The motion carried by a 4-0-1 vote as follows:

Ayes:	(4)	Beard, Bui, Jones, Phan
Noes:	(0)	None
Abstain:	(1)	Nguyen

DISCUSSION OF, AND RECEIVE AND FILE INFORMATION REGARDING PROCESS TO CONSIDER PROPOSED VIETNAM WAR AND BLACK APRIL MONUMENT, AS REQUESTED BY CITY MANAGER STILES (F: 46.5)

Following staff's presentation, Mayor Nguyen thanked the staff for their work and moved to receive and file the information for the process to consider a proposed Vietnam War and Black April Monument, seconded by Council Member Jones.

Council Member Bui requested clarification that the proposed project only be named a Black April Memorial to commemorate the tragedy of the Vietnamese refugees. He thanked staff for the guideline and commented it is very good, and provides a road map to the Black April Memorial Committee to submit a proposal to the City.

The motion carried by a 5-0 vote as follows:

Ayes:	(5)	Beard, Bui, Jones, Nguyen, Phan
Noes:	(0)	None

APPROVAL OF TRAVEL AND RELATED EXPENSES FOR TRAVEL TO SHANGHAI, CHINA AND NEW YORK (F: 43.1)(XR: A-78.1)

City Manager Stiles provided a report requesting approval for travel to Shanghai, China and noted that there was an error on the agenda listing travel to New York.

After City Council discussion, it was moved by Council Member Jones, seconded by Council Member Bui that:

Travel related expenses for five to six City Council members and staff be authorized for travel to Shanghai, China between December 2016 and June 2017, to meet with SCG America Board of Directors; and

A full report be required on the outcomes of the trip and provided to the City Council by the City Administration.

The motion carried by a 3-1-1 vote as follows:

Ayes: (3) Beard, Bui, Jones  
Noes: (1) Nguyen  
Abstain: (1) Phan

Council Member Phan wished Council Member Beard a Happy Birthday, and as he will be missing the November 22, 2016, City Council meeting, he wished everyone a Happy Thanksgiving.

Mayor Nguyen announced that the November 8, 2016, City Council meeting will be cancelled and reminded everyone to be sure and vote, and that the polls are open at 7:00 a.m. and closed at 8:00 p.m. on election day.

Council Member Beard wished everyone a Happy Halloween and encouraged everyone to vote.

#### ADJOURNMENT

At 9:11 p.m., Mayor Nguyen adjourned the meeting in memory of Chief Petty Officer Jason C. Finan. Tuesday, the November 8, 2016, meeting is cancelled. The next City Council Meeting will be held on Tuesday, November 22, 2016, at 5:30 p.m. at the Community Meeting Center, 11300 Stanford Avenue, Garden Grove, California.

Teresa Pomeroy, CMC  
Deputy City Clerk

## City of Garden Grove

# INTER-DEPARTMENT MEMORANDUM

To:	Scott C. Stiles	From:	Kathy Bailor
Dept.:	City Manager	Dept.:	City Clerk
Subject:	Approval of Warrants. (Action Item)	Date:	11/22/2016

Attached are the City of Garden Grove warrants recommended for approval.

**ATTACHMENTS:**

Description	Upload Date	Type	File Name
Warrants	11/16/2016	Cover Memo	CC_Warrants_11-22-16.pdf

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 10/26/16

WARRANT	VENDOR	DESCRIPTION	AMOUNT
612780	PRESSTEK INC.	REV & VOID	-7,657.09 *
612836	NIGHTENGALE, JEFFREY C	REV & VOID	-208.00 *
613070	MISSION AMBULANCE ATTN: LAUREN CUDE	REV & VOID	-225.00 *
613179	UNION BANK	ADVERTISING	888.78
		OTHER RENTALS	422.00
		TUITION/TRAINING	0.00
		TAXES/LICENSES	49.99
		FOOD	24.45
		FOOD SERV SUPPL	35.56
		OTHER FOOD ITEMS	49.85
		PAPER/ENVELOPES	14.17
		MINOR OFFICE FURN/EQ	206.47
		OTHER MINOR TOOLS/EQ	131.77
		AUDIO/VISUAL SUPP	199.90
			2,022.94 *
613180	UNION BANK	TRUST FUND EXPEND	200.00
		FaCT:YTH ENRCH	17.99
		FaCT:OFFICE EXP	72.73
		FaCT:STGTH FTHRS	100.84
		FOOD	99.54
		OTHER PROF SUPPLIES	320.76
		MINOR OFFICE FURN/EQ	14.99
			826.85 *
613181	UNION BANK	ADVERTISING	1,806.56
		REGISTRATION FEES	650.00
		FOOD	140.00
		OTHER FOOD ITEMS	99.86
		OFFICE SUPPLIES/EXP	23.68
			2,720.10 *
613182	UNION BANK	L/S/A TRANSPORTATION	335.58
		SUBSISTENCE	63.77
		OTHER CONF/MTG EXP	70.00
		MV GAS/DIESEL FUEL	72.60

PAGE TOTAL FOR "\*" LINES = -2,520.20



## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 10/26/16

WARRANT	VENDOR	DESCRIPTION	AMOUNT
			541.95 *
613183	UNION BANK	L/S/A TRANSPORTATION	612.40
		LODGING	178.99
		TUITION/TRAINING	125.00
			916.39 *
613184	UNION BANK	FOOD	52.98 *
613185	UNION BANK	MV GAS/DIESEL FUEL	329.26 *
613186	UNION BANK	L/S/A TRANSPORTATION	463.96 *
613187	UNION BANK	NETWORKING SERVICES	74.12
		L/S/A TRANSPORTATION	187.20
		REGISTRATION FEES	200.00
		BOOKS/SUBS/CASSETTES	37.69
		NETWORKING SUPPLIES	61.97
		OFFICE SUPPLIES/EXP	152.54
		MINOR OFFICE FURN/EQ	459.99
		MINOR FURN/EQUIP	253.94
			1,427.45 *
613188	UNION BANK	TRUST FUND EXPEND	92.63
		PRINTING	500.00
		ADMN/ENTRANCE FEE	433.83
		FOOD	36.62
		FOOD SERV SUPPL	25.88
		BOTTLED WATER	20.34
		OTHER FOOD ITEMS	57.70
		HSHLD EQUIP/SUPPLIES	27.05
		OFFICE SUPPLIES/EXP	63.99
		OTHER MINOR TOOLS/EQ	209.10
		AWARDS/TROPHIES	96.00
		OTHER REC/CULT SUPP	20.47
			1,583.61 *
613189	UNION BANK	POSTAGE	6.45
		L/S/A TRANSPORTATION	758.91
		LODGING	5,128.89
		OTHER CONF/MTG EXP	517.46
		TUITION/TRAINING	555.00
			6,966.71 *

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 10/26/16

WARRANT	VENDOR	DESCRIPTION	AMOUNT
613190	MISSION AMBULANCE ATTN: LAUREN CUDE	TUITION/TRAINING	225.00 *
613191	CHEVRON AND TEXACO CARD SERV	MV GAS/DIESEL FUEL	503.32 *
613192	DARE, THOMAS R	TRAVEL ADVANCE-P.D.	-279.60
		L/S/A TRANSPORTATION	50.00
		SUBSISTENCE	255.60
		OTHER CONF/MTG EXP	162.00
			188.00 *
613193	GARDEN GROVE SECURED STORAGE	OTHER RENTALS	1,080.00 *
613194	HERNANDEZ, GARY	MED TRUST REIMB	140.00 *
613195	LEE, GRACE	DEP CARE REIMB	192.30 *
613196	LIDGARD AND ASSOCIATES	OTHER PROF SERV	3,675.00 *
613197	LOPEZ, DAVID	TRAVEL ADVANCE-P.D.	-314.00
		SUBSISTENCE	289.00
		LODGING	50.00
		OTHER CONF/MTG EXP	25.00
			50.00 *
613198	MOVING FWRD PSYCHOLOGICAL INST	OTHER PROF SERV	714.00 *
613199	PERMITSOFT, INC.	MAINT-SERV CONTRACTS	15,000.00 *
613200	RAO*, ANAND V.	MED TRUST REIMB	185.00 *
613201	RUITENSCHILD, LES	DEP CARE REIMB	192.30 *
613202	SEGAWA*, SANDRA	MED TRUST REIMB	172.63 *
613203	SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS	DUES/MEMBERSHIPS	16,192.00 *
613204	STOVER, LAURA	DEP CARE REIMB	168.00 *
613205	TELEPACIFIC COMMUNICATIONS	NETWORK COMMUNICT	851.89 *
613206	TIME WARNER CABLE	NETWORK COMMUNICT	834.00 *
613207	GARCIA, DREW	MED TRUST REIMB	560.43 *

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 10/26/16

WARRANT	VENDOR	DESCRIPTION	AMOUNT
613208	HODSON, AARON	DEP CARE REIMB	138.46 *
613209	GARDEN GROVE POLICE ASSOCIATION RETIREE MEDICAL TRUST	POLICE RETIRED MED	40,924.00 *
613210	VU, KHANG	MED TRUST REIMB	1,493.20 *
613211	STILES, SCOTT C.	L/S/A TRANSPORTATION	185.23
		SUBSISTENCE	370.50
		OTHER CONF/MTG EXP	29.00
			584.73 *
613212	KOSKY, BEN	DEP CARE REIMB	221.00 *
613213	AIM ASSET PROPERTY MANAGEMENT, INC.	OTHER PROF SERV	4,166.50 *
613214	LIZ VASQUEZ	DEP CARE REIMB	75.40 *
613215	JOHN MARQUEZ	MED TRUST REIMB	725.13 *
613216	TRAN, DENNIS	PROP/EV REFUND	1,108.00 *
613217	BECKIES, GARY	PROP/EV REFUND	4,440.00 *
613218	AGHABEGIAN & ASSOC., APC & PLAINTIFF ERICH CHAMBERS	ACCRUED LIAB CLAIMS	99,999.99 *
613219	RACARDO J STOUT & LAW OFFICES OF CHRISTIAN AMENDT	ACCRUED LIAB CLAIMS	250,000.00 *
613220	MARIA NEUFARTH	SECURITY DEPOSITS	300.00 *
613221	JACOB BARRETT	SECURITY DEPOSITS	400.00 *
613222	MARIA GARCIA	SECURITY DEPOSITS	650.00 *
613223	CPPA	OTHER CONF/MTG EXP	375.00
		DUES/MEMBERSHIPS	135.00
			510.00 *
613224	DELAWARE COUNTY HOUSING AUTH.	UNCLM PROPERTY REFUND	294.39
		RENT SUBSIDY	702.00
			996.39 *
613225	DO, LAN HOANG	RENT SUBSIDY	2,004.00 *

PAGE TOTAL FOR "\*" LINES = 408,736.80

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 10/26/16

WARRANT	VENDOR	DESCRIPTION	AMOUNT
613226	COUNTY OF ORANGE ATTN TREASURER- TAX COLLECTOR	PROPERTY TAXES	43,972.06 *
613227-613230	VOID WARRANTS		
613231	AT&T	TELEPHONE	25,425.43 *
613232	AT&T	TELEPHONE	2,036.71 *
613233	FRONTIER COMMUNICATIONS	TELEPHONE/BEEPERS	562.17 *
613234	MCI COMM SERVICE	TELEPHONE	34.13 *
613235-613237	VOID WARRANTS		
613238	SO CALIF EDISON CO	ELECTRICITY	64,985.04 *
613239	SO CALIF GAS CO	NATURAL GAS	41,670.20 *
613240	TIME WARNER CABLE	CABLE	465.57 *
613241	A1 SURVEILLANCE SYSTEMS LLC DBA A1 SECURITY CAMERAS	GEN PURPOSE TOOLS	1,987.47 *
613242	ADMINSURE	SELF-INS ADMN	16,445.00 *
613243	APP-ORDER, LLC	OTHER PROF SERV	340.00 *
613244	ALAN'S LAWN AND GARDEN CENTER INC.	MOTOR VEH PARTS	142.91 *
613245	ALL AMERICAN ASPHALT	ASPHALT PRODUCTS	126.25 *
613246	ALLSTAR FIRE EQUIPMENT INC.	WILDLAND/SAFETY SAFETY EQ/SUPPLIES	1,134.00 179.78 1,313.78 *
613247	ANAHEIM HOUSING AUTHORITY COMMUNITY DEV.	MOBILITY INSP FEE	450.00 *
613248	ANDERSEN'S DOOR SERVICE	MAINT-SERV CONTRACTS	150.00 *
613249	VOID WARRANT		
613250	AUTO PARTS DISTRIBUTOR	MOTOR VEH PARTS	36,426.96 *
613251	BENDRITE SHEET METAL, INC.	HARDWARE	32.40 *

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 10/26/16

WARRANT	VENDOR	DESCRIPTION	AMOUNT
613252	BEST BUY FOR BUSINESS	MONITORED EQUIP	550.47 *
613253	BISHOP CO.	WHSE INVENTORY	630.24 *
613254	BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	4,956.36 *
613255	RUSSELL SIGLER INC.	AIR COND SUPPLIES	939.34 *
613256	CDW-GOVERNMENT INC	MINOR FURN/EQUIP	945.00 *
613257	C.WELLS PIPELINE MATERIALS INC.	WHSE INVENTORY	32,819.85 *
613258	CAMERON WELDING SUPPLY	MOTOR VEH PARTS	19.10
		OTHER MAINT ITEMS	444.28
			463.38 *
613259	SUPPLYWORKS	WHSE INVENTORY	983.40
		OTHER BLD/EQ/ST SERV	1,574.10
		JANITORIAL SUPPLIES	655.92
			3,213.42 *
613260	CLEANSTREET	STREET SWEEPING SERV	50,838.07 *
613261	CONTINENTAL CONCRETE CUTTING	OTHER MAINT ITEMS	2,318.00 *
613262	CONTROL AUTOMATION DESIGN	MAINT-SERV CONTRACTS	3,522.06 *
613263	DIAMOND ENVIRONMENTAL SERVICES	OTHER MAINT ITEMS	303.47 *
613264	EDWARD MEDICAL GROUP	MEDICAL SERVICES	4,194.00 *
613265	ELLSWORTH TRUCK & AUTO	REPAIRS-FURN/MACH/EQ	2,228.94 *
613266	EWING IRRIGATION PRODUCTS, INC.	PIPES/APPURTENANCES	4,905.96
		OTHER MAINT ITEMS	588.56
			5,494.52 *
613267	JOHN B EWLES INC	TRASH/CLEANING SERV	2,520.00 *
613268	EXCLUSIVE AUTO DETAIL	MOTOR VEHICLE MAINT	1,172.00 *
613269	FEDERAL EXPRESS CORP	DELIVERY SERVICES	167.23 *

PAGE TOTAL FOR "\*" LINES = 117,276.35

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 10/26/16

WARRANT	VENDOR	DESCRIPTION	AMOUNT
613270	FORD OF ORANGE	REPAIRS-FURN/MACH/EQ MOTOR VEH PARTS	223.35 3,283.02 3,506.37 *
613271	THE SHERWIN-WILLIAMS CO DBA FRAZEE PAINTS	PAINT/DYE/LUBRICANTS	53.72 *
613272	FRYE SIGN CO	MOTOR VEH PARTS OTHER MAINT ITEMS	84.00 152.00 236.00 *
613273	MONTROSE ENVIRONMENTAL GROUP ES ENGINEERING SERVICES	CONTRACTUAL SERV	3,198.75 *
613274	GPSIT	MOTOR VEHICLE MAINT	160.00 *
613275	REPUBLIC SERVICES #676	BANK FEES-CRDT CD TRASH/CLEANING SERV	17.48 644.08 661.56 *
613276	GOLDEN BELL PRODUCTS, INC.	REPAIRS-FURN/MACH/EQ	36,270.00 *
613277	GOLDEN WEST COLLEGE CRIMINAL JUSTICE TRAINING CENTER	TUITION/TRAINING	94.00 *
613278	HARBOR POINTE AIR CONDITIONING & CONTROL SYSTEMS, INC.	MAINT-SERV CONTRACTS	110.00 *
613279	HARRINGTON INDUSTRIAL PLASTICS LLC	PIPES/APPURTENANCES	303.70 *
613280	HILLCO FASTENER WAREHOUSE	MOTOR VEH PARTS HARDWARE	44.66 5.66 50.32 *
613281	HILL'S BROS LOCK & SAFE INC	MAINT-SERV CONTRACTS MOTOR VEH PARTS OTHER MAINT ITEMS	750.23 28.19 34.38 812.80 *
613282	APPLE ONE EMPLOYMENT SVS	TEMP AIDE SERVICES	4,153.38 *
613283	i.i. FUELS, INC	MV GAS/DIESEL FUEL	20,560.94 *
613284	ICC INTERNATIONAL CODE COUNCIL	BOOKS/SUBS/CASSETTES	426.60 *
613285	INTERVAL HOUSE	OTHER PROF SERV	1,142.64 *

PAGE TOTAL FOR "\*" LINES = 71,740.78

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 10/26/16

WARRANT	VENDOR	DESCRIPTION	AMOUNT
613286	KDM MERIDIAN	MEDICAL SERVICES	37,500.00 *
613287	KELLY PAPER	WHSE INVENTORY	1,728.70 *
613288	KOA CORPORATION	ENGINEERING SERVICES	11,898.90 *
613289	LAWSON PRODUCTS, INC.	MOTOR VEH PARTS	1,751.52 *
613290	LIFECOM SAFETY SERVICE & SUPPLY	SAFETY EQ/SUPPLIES	421.00 *
613291	MASTER LANDSCAPE & MAINTENANCE	MAINT OF REAL PROP	9,354.24 *
613292	MC MASTER-CARR SUPPLY CO	ELECTRICAL SUPPLIES	67.57 *
613293	MORENO, ASHLEE SUE	OTHER PROF SERV	125.00 *
613294	MR. D'S AUTOMOTIVE	MOTOR VEHICLE MAINT	75.00 *
613295	NEW IMAGE COMMERCIAL FLOORING	OTHER CONST SUPPLIES	1,500.00 *
613296	R.J. NOBLE COMPANY	OTHER MAINT ITEMS	1,753.39 *
613297	OCEAN BLUE ENVIRONMENTAL SERVICES, INC.	OTHER MAINT ITEMS	2,862.86 *
613298	OFFICEMAX INCORPORATED	OTHER MAINT ITEMS	0.00
		OFFICE SUPPLIES/EXP	2,645.14
			2,645.14 *
613299	OPPERMAN & SONS TRUCK	FREIGHT/CARTAGE	267.56
		MOTOR VEH PARTS	11.93
			279.49 *
613300	ORANGE COUNTY CONSERVATION CORP	OTHER PROF SERV	1,979.25 *
613301	O.C. HOUSING AUTHORITY ACCTG DEPT.	MOBILITY INSP FEE	2,025.00 *
613302	PACIFIC COAST CABLING, INC. PCC NETWORK SOLUTIONS	NETWORKING SERVICES	3,539.82
		NETWORKING SUPPLIES	2,232.18
			5,772.00 *
613303	DAY & NIGHT PLUMBING, INC	MAINT-SERV CONTRACTS	99.50 *
613304	PEST OPTIONS, INC.	NON-SPEC CONTR SERV	881.98 *

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 10/26/16

WARRANT	VENDOR	DESCRIPTION	AMOUNT
613305	PETTY CASH - MUN SRVC CTR	TELEPHONE	40.00
		DELIVERY SERVICES	27.75
		REGISTRATION FEES	100.00
		MV GAS/DIESEL FUEL	40.00
		ELECTRICAL SUPPLIES	11.25
		AIR COND SUPPLIES	14.03
		OTHER MAINT ITEMS	104.72
		OFFICE SUPPLIES/EXP	237.11
		AWARDS/TROPHIES	14.02
			588.88 *
613306	PLAYPOWER LT FARMINGTON INC.	REPAIRS-FURN/MACH/EQ	1,056.72
		OTHER MAINT ITEMS	869.03
		HARDWARE	591.56
			2,517.31 *
613307	POLYMENDERS	MAINT-SERV CONTRACTS	1,325.00 *
613308	POWERTRON BATTERY CO	ELECTRICAL SUPPLIES	35.64 *
613309	POWERWERX, INC.	OTHER MINOR TOOLS/EQ	1,704.49 *
613310	PRIME TRUCK TIRE SERVICE	TIRES/TUBES	445.00 *
613311	QUIEL BROTHERS ELECTRIC SIGN	PROJECT REAPPROP	13,690.62 *
613312	RADI'S CUSTOM UPHOLSTERY	MOTOR VEH PARTS	1,425.00 *
613313	RECOGNITION SERVICES, INC.	TRUST FUND EXPEND	1,050.00 *
613314	RICOH USA, INC DBA RICOH LEGAL DOC SERV	MAINT-SERV CONTRACTS	7,263.42 *
613315	LASALLE GROUP INC. DBA RIDDLE APPLIANCE & TV SVC	MAINT-SERV CONTRACTS	140.85 *
613316	SAXE-CLIFFORD, PH.D., SUSAN	MEDICAL SERVICES	375.00 *
613317	SELMAN LEASING	REPAIRS-FURN/MACH/EQ	580.29 *
613318	SHOETERIA	SAFETY EQ/SUPPLIES	187.93 *
613319	SIMPSON CHEVROLET OF GG	MOTOR VEH PARTS	129.10 *
613320	SMITH PIPE & SUPPLY COMPANY, INC	OTHER MAINT ITEMS	1,516.30 *



## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 10/26/16

WARRANT	VENDOR	DESCRIPTION	AMOUNT
613321	PROCURE AMERICA, INC.	OTHER PROF SERV	1,316.38 *
613322	SOUTH COAST EMERGENCY VEHICLE SERVICES	MOTOR VEH PARTS	1,188.23 *
613323	SOUTHERN CALIFORNIA GAS CO ML 711D	MOTOR VEHICLE MAINT	575.00 *
613324	SPARKLETTES	OFFICE EQUIP RENTAL	91.93
		BOTTLED WATER	148.99
		GUNS/AMMUNITION	135.47
			376.39 *
613325	STATE INDUSTRIAL PRODUCTS	WHSE INVENTORY	1,710.29 *
613326	STRADLING, YOCCA, CARLSON & RAUTH	LEGAL FEES	444.40 *
613327	SUNBELT RENTALS	HEAVY EQUIP RENTAL	360.93 *
613328	TOMARK SPORTS INC VARSITY BRANDS HLDGS CO LTD	OTHER MINOR TOOLS/EQ	742.44 *
613329	TRUCK & AUTO SUPPLY INC. TrucParCo	MOTOR VEH PARTS	666.50 *
613330	TURBO DATA SYSTEMS, INC	OTHER PROF SERV	6,714.16 *
613331	TURNOUT MAINTENANCE COMPANY	FIRE TURNOUTS REPAIR	1,251.46 *
613332	TYCO INTEGRATED SECURITY LLC	MAINT-SERV CONTRACTS	730.42 *
613333	UNDERGROUND SERVICE ALERT OF SOUTHERN CALIFORNIA	OTHER MAINT ITEMS	373.50 *
613334	UNIFIRST CORP	LAUNDRY SERVICES	818.37 *
613335	UNITED PARCEL SERVICE	DELIVERY SERVICES	36.12
		RELOCATION PAYMENTS	0.63
			36.75 *
613336	UNITED RENTALS NORTHWEST, INC	HEAVY EQUIP RENTAL	220.86 *
613337	UC REGENTS-UC IRVINE MED CTR OF CA	MEDICAL SUPPLIES	2,883.51 *
613338	VERDE INVESTMENTS, INC.	INTEREST COSTS	7,853.39
		LONG TERM DEBT	5,311.03

PAGE TOTAL FOR "\*" LINES = 20,409.59

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 10/26/16

WARRANT	VENDOR	DESCRIPTION	AMOUNT
			13,164.42 *
613339	VU, DAI	CELL PHONE/BEEPER	230.79 *
613340	VULCAN MATERIALS COMPANY WESTERN DIVISION	ASPHALT PRODUCTS	12,158.47 *
613341	GRAINGER	WHSE INVENTORY	1,054.26
		MOTOR VEH PARTS	35.49
		ELECTRICAL SUPPLIES	82.15
			1,171.90 *
613342	WALTERS WHOLESALE ELECTRIC	ELECTRICAL SUPPLIES	678.52 *
613343	WAXIE SANITARY SUPPLY	WHSE INVENTORY	3,544.76 *
613344	TREMCO/WEATHERPROOFING TECHNOLOGIES, INC.	MAINT OF REAL PROP	1,490.00 *
613345	UNITED WATER WORKS, INC.	PIPES/APPURTENANCES	1,316.25 *
613346	WEST COAST ARBORISTS INC	TREE TRIMMING SERV	1,840.00 *
613347	WEST COAST SAND & GRAVEL	OTHER MAINT ITEMS	603.93 *
613348	FERGUSON ENTERPRISES, INC #1350	WHSE INVENTORY	243.00
		PIPES/APPURTENANCES	165.13
			408.13 *
613349	WESTCOAST MUFFLER	MOTOR VEHICLE MAINT	150.00 *
613350	WESTERN EXTERMINATOR	MAINT-SERV CONTRACTS	3,141.00 *
613351	WESTERN OIL SPREADING SERVICES	ASPHALT PRODUCTS	1,011.80 *
613352	WILLIAMS & MAHER INC	MAINT OF REAL PROP	5,338.90 *
613353	WOODRUFF, SPRADLIN & SMART A PROFESSIONAL CORP	LEGAL FEES	34,878.46 *
613354	ZOLL MEDICAL CORP	MEDICAL SUPPLIES	728.19 *
613355	R.G. ENT.	MOTOR VEHICLE MAINT	840.00 *
613356	DTNTEch MARKETING	COMMUNITY RELATIONS	257.04
		UNIFORMS	213.84

PAGE TOTAL FOR "\*" LINES = 82,695.52

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 10/26/16

WARRANT	VENDOR	DESCRIPTION	AMOUNT
			470.88 *
613357	ASSOCIATED SOILS ENGINEERING, INC.	ENGINEERING SERVICES	2,450.00 *
613358	CUMMINS CAL PACIFIC INC	OTHER MAINT ITEMS	144.31 *
613359	ORIENTAL TRADING COMPANY	OTHER REC/CULT SUPP	62.03 *
613360	NATIONAL RESOURCE SAFETY CENTER INC.	DUES/MEMBERSHIPS	595.00 *
613361	FACTORY MOTOR PARTS CO BIN 139107	MOTOR VEH PARTS	1,421.66 *
613362	ARIN-AMERICAN REGISTRY FOR INTERNET NUMBERS	NETWORKING SERVICES	100.00 *
613363	PROFESSIONAL COLLISION	MOTOR VEHICLE MAINT	2,462.00 *
613364	HANDY HOSE SERVICES ADVANTAGE HOSE SERVICES LLC	MOTOR VEH PARTS	310.37 *
613365	CHEMEX INDUSTRIES	JANITORIAL SUPPLIES	1,128.04 *
613366	COMMERCIAL AQUATIC SERVICES	OTHER PROF SERV	625.00
		LABORATORY CHEMICALS	3,150.08
			3,775.08 *
613367	MCFADDEN DALE INDUSTRIAL HARDWARE	AIR COND SUPPLIES	124.65
		OTHER CONST SUPPLIES	28.35
			153.00 *
613368	LEAGUE OF CALIFORNIA CITIES	TUITION/TRAINING	300.00 *
613369	ULINE INC.	MINOR OFFICE FURN/EQ	70.07
		SAFETY EQ/SUPPLIES	45.32
			115.39 *
613370	LADNEY, MARK	SAFETY EQ/SUPPLIES	126.35 *
613371	CROSBY, JERRIT	INSTRUCTOR SERVICES	673.75 *
613372	TRAVELTECH ENTERPRISES	TRUST FUND EXPEND	252.00 *
613373	GONZALEZ, ALEX	EMPL COMPUTER PURCH	1,499.99 *

PAGE TOTAL FOR "\*" LINES = 16,039.85

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 10/26/16

WARRANT	VENDOR	DESCRIPTION	AMOUNT
613374	NGUYEN, NGAN VAN	TENANT UTILITY REIMB	21.00 *
613375	VORTEX INDUSTRIES INC	MAINT-SERV CONTRACTS	377.84 *
613376	WAUKESHA-PEARCE INDUSTRIES	OTHER MAINT ITEMS	1,741.25 *
613377	VERITIV OPERATING COMPANY	WHSE INVENTORY	2,212.02 *
613378	CAMFIL, USA INC.	OTHER MAINT ITEMS	192.46 *
613379	OCSO FINANCIAL MNGT DIV	SEWER FEES	16,732.35 *
613380	DARTCO	MOTOR VEHICLE MAINT	210.00 *
613381	TREE OF LIFE NURSERY	SEEDS/PLANTS	197.04 *
613382	FERRELL, LA RONDA	TENANT UTILITY REIMB	21.00 *
613383	ACRYLATEX COATINGS & RECYCLING	PAINT/DYE/LUBRICANTS	1,399.68 *
613384	BATTERY SYSTEMS	MOTOR VEH PARTS	2,373.60 *
613385	ECOLINE INDUSTRIAL SUPPLY INC	JANITORIAL SUPPLIES	1,774.72 *
613386	BOYS TOWN CALIFORNIA, INC.	OTHER PROF SERV	3,157.55 *
613387	TEAM OF ADVOCATES FOR SPECIAL KIDS	OTHER PROF SERV	668.83 *
613388	CAPITOL EQUIPMENT, INC.	SAFETY EQ/SUPPLIES	226.80 *
613389	WALLACE, LARONDA PEARLENE	TENANT UTILITY REIMB	17.00 *
613390	SUPERCO SPECIALITY PRODUCTS	WHSE INVENTORY	1,235.98
		JANITORIAL SUPPLIES	1,068.36
			2,304.34 *
613391	LABSOURCE, INC.	WHSE INVENTORY	9,635.00 *
613392	AMERICAN ASPHALT SOUTH, INC.	MAINT-SERV CONTRACTS	2,018.94 *
613393	NGUYEN, KIM HONG	TENANT UTILITY REIMB	60.00 *
613394	BELNICK INC DBA BIZCHAIR.COM	COMMODITIES	157.99 *

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 10/26/16

WARRANT	VENDOR	DESCRIPTION	AMOUNT
613395	PAVEMENT COATING	DEPOSIT REFUND	1,200.00
		WATER REFUND	-728.04
			471.96 *
613396	NGUYEN, BECKY	TENANT UTILITY REIMB	51.00 *
613397	AUTOZONE STORES, INC.	MOTOR VEH PARTS	399.58 *
613398	WRIGLEY, JAMES LAWRENCE	TENANT UTILITY REIMB	34.00 *
613399	NGUOI VIET DAILY NEWS	ADVERTISING	378.00 *
613400	MARKOVICH, KRISTINA	TENANT UTILITY REIMB	17.00 *
613401	ROADLINE PRODUCTS INC. USA	PAINT/DYE/LUBRICANTS	497.71 *
613402	DEPARTMENT OF JUSTICE	LIFESCAN FEE-DOJ	416.00 *
613403	SIGNARAMA	SIGNS/FLAGS/BANNERS	728.01 *
613404	BLAINE ISREAL FULLER	OTHER PROF SERV	200.00 *
613405	JAYDN MEIER	OTHER PROF SERV	150.00 *
613406	ACT FIRST FIRE PROTECTION	SERV INSTALL FEE REF	200.00 *
613407	GOLD STAR PARTY RENTALS	FOOD	75.00 *
613408	RODRIGUEZ, GABRIEL	BOOKING FEES-CITY	25.00 *
613409	SANDOVAL, SANDRA	DEPOSIT REFUNDS	500.00 *
613410	FAIR HOUSING FOUNDATION	CONTRACTUAL SERV	8,124.70 *
613411	WEST COUNTY TIRE & AUTO INC.	WHSE INVENTORY	2,513.19 *
613412	ORANGE COUNTY BUSINESS COUNCIL	ADMN/ENTRANCE FEE	65.00 *
613413	FLEET SERVICES, INC.	MOTOR VEH PARTS	334.80 *
613414	YO-FIRE SUPPLIES	WHSE INVENTORY	5,258.74
		OTHER MAINT ITEMS	453.60
			5,712.34 *

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 10/26/16

WARRANT	VENDOR	DESCRIPTION	AMOUNT
613415	SEAVCO IVR SEAVER MOTORCYCLES	REPAIRS-FURN/MACH/EQ	5,791.12 *
613416	GGTPC	AMT DUE TPC	300,000.00 *
613417	O.C. FOUNTAIN CARE	OTHER PROF SERV	50.00 *
613418	CORELOGIC SOLUTIONS, LLC	SOFTWARE	394.50 *
613419	EXTEND	FREIGHT/CARTAGE	210.00
		MAINT-SERV CONTRACTS	3,231.42
		SOFTWARE EQUIP	21,542.84
			24,984.26 *
613420	INTER-CITY ENERGY SYSTEMS, INC	FEE REFUND	12.00
		ELECTRL P/C FEES REF	24.00
			36.00 *
613421	AMERICAN INTERNET SERVICES, LLC	NETWORK COMMUNICT	669.56 *
613422	BLR	SAFETY EQ/SUPPLIES	451.55 *
613423	SOUTHERN COMPUTER WAREHOUSE, INC	NETWORKING SUPPLIES	222.97
		MONITORED EQUIP	1,512.09
			1,735.06 *
613424	ZERO WASTE USA	OTHER MAINT ITEMS	326.16 *
613425	INFOSEND, INC.	POSTAGE	5,643.62
		PRINTING	167.84
		OTHER PROF SERV	716.69
		PAPER/ENVELOPES	731.12
			7,259.27 *
613426	PREMIUM QUALITY LIGHTING	ELECTRICAL SUPPLIES	1,836.00 *
613427	AUTONATION FORD TUSTIN	REPAIRS-FURN/MACH/EQ	556.20 *
613428	MUNICIPAL WATER DISTRICT OF ORANGE COUNTY	IMPORT WTR-MWDOC	752,985.41 *
613429	VU, KIM CUC THI	TENANT UTILITY REIMB	29.00 *
613430	MIRANDA, PARISS A	TENANT UTILITY REIMB	27.00 *

PAGE TOTAL FOR "\*" LINES = 1,097,131.09

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 10/26/16

WARRANT	VENDOR	DESCRIPTION	AMOUNT
613431	SOBHANI, ELAHEH	TENANT UTILITY REIMB	22.00 *
613432	ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE, INC	CONTRACTUAL SERV	2,750.00
		MAINT-SERV CONTRACTS	9,203.29
		NETWORKING EQUIP	0.00
			11,953.29 *
613433	LACEY CUSTOM LINENS, INC.	LAUNDRY SERVICES	25.58 *
613434	COUNTY OF ORANGE TREASURER-TAX COLLECTOR	TELEPHONE	6,218.45
		OTHER RENTALS	1,755.00
			7,973.45 *
613435	SOUTH COAST AIR QUALITY MGMT DISTRICT	PERMITS/OTHER FEES	3,927.10 *
613436	MurCal, INC.	OTHER MAINT ITEMS	1,688.90 *
613437	SANTIN, HECTOR	OTHER PROF SERV	115.00 *
613438	PRESSTEK INC.	MAINT-SERV CONTRACTS	7,610.60 *
613439	MISS GARDEN GROVE SCHOLARSHIP PAGEANT	OTHER PROF SERV	3,150.00 *
613440	FLEMING ENVIRONMENTAL INC.	MAINT-SERV CONTRACTS	407.62 *
613441	COMMUNITY SENIORSERV	CONTRACTUAL SERV	5,000.00 *
W1691	ANAHEIM/ORANGE COUNTY VISITOR & CONVENTION BUREAU	AMT DUE VCB	157,444.11 *
W1692	DELTA DENTAL OF CALIFORNIA	SELF-INS ADMN	2,882.52 *
W1693	PUBLIC EMPLOYEES' RETIREMENT SYSTEM	PENSION PAYMENT	930,358.73 *
W1694	UNION BANK-COMM CUSTOMER SERV UNIT, GOVT ACCOUNTS	BANK FEES	3,135.86 *
W1695	UNION BANK-COMM CUSTOMER SERV UNIT, GOVT ACCOUNTS	BANK FEES	2,187.72 *

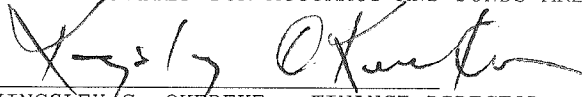
PAGE TOTAL FOR "\*" LINES = 1,137,882.48

WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 10/26/16

WARRANT	VENDOR	DESCRIPTION	AMOUNT
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FINAL TOTAL	3,421,252.59 *
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DEMANDS #613179 - 613441 AND WIRES W1691 - W1695 AS PRESENTED IN THE WARRANT REGISTER SUBMITTED TO THE GARDEN GROVE CITY COUNCIL OCTOBER 26, 2016, HAVE BEEN AUDITED FOR ACCURACY AND FUNDS ARE AVAILABLE FOR PAYMENT THEREOF

  
KINGSLEY C. OKEREKE - FINANCE DIRECTOR



180409	KIMBERLY HUY	813.86	180410	CAROL E BECKLES	50.00
180411	JAMES O'CONNOR	45.52	180412	MICHAEL J MC CLELLAN	2261.43
180413	KAREN J BROWN	614.74	180414	JUDITH A MOORE	1863.91
180415	SAEED R AMIRAZIZI	1071.86	180416	DIANE BELAIR	1408.18
180417	AMANDA M POLLOCK	1158.52	180418	JO ANNE M CHUNG	1747.06
180419	ALLISON MILLS	2009.86	180420	TIMOTHY E THRONE	437.69
180421	THOMAS E BUTTERS	1959.24	180422	CHRIS M VERES	2216.55
180423	ERIC M ESPINOZA	626.86	180424	JON A MIHAILA	504.82
180425	ROBERT R MOUNGEY	342.21	180426	MICHAEL F ROCHA	2016.74
180427	JAVIER RODRIGUEZ	890.55	180428	DANIEL C MOSS	1778.13
180429	YUKIYOSHI NAKAGAWA	1377.51	180430	CHRISTOPHER A RAHE	397.65
180431	ESTEBAN H RODRIGUEZ	585.18	180432	SOUHELIA K GOUNTOUNA	1450.69
180433	ANA E PULIDO	3269.11	180434	STEPHANIE AMBRIZ	391.52
180435	VALERIA J BARON	256.55	180436	DEANNA M CHUMACERO	1054.34
180437	STEVEN E GOMEZ	470.90	180438	KELLY L HOWENSTEIN	398.76
180439	MARK ANTHONY LOPEZ	182.19	180440	PHILIP J SEYMOUR	360.82
180441	MIRANDA M TORRES	211.11	180442	KENNETH P TRAVIS III	381.63
180443	BREANA C VARGAS	76.32	180444	NOAH B FISHER	411.59
180445	ISAAC DAVILA	338.51	180446	MICHELLE N ESTRADA-MONSA	344.89
180447	JULIAN TAPIA	326.61	180448	RANDY L TUCKER	1240.10
180449	SHELBY KEUILIAN	726.18	180450	JOAN M CEPLIUS	291.14
180451	KIMBRA S VELLANOWETH	1404.94	180452	JANY H LEE	3114.12
180453	O.C.E.A. GENERAL	2078.39	180454	O.C.E.A.	1040.55
180455	COMMUNITY HEALTH CHARITI	50.00	180456	GARDEN GROVE POLICE ASSO	1450.00
D301790	KRIS C BEARD	355.02	D301791	PHAT T BUI	1.94
D301792	STEVEN R JONES	167.12	D301793	BAO Q NGUYEN	251.23
D301794	CHRIS V PHAN	330.82	D301795	PAMELA M HADDAD	1475.68
D301796	SCOTT C STILES	6530.72	D301797	MARIA A STIPE	5958.75
D301798	KATHLEEN BAILOR	2632.09	D301799	CATHERINE L FOX	294.47
D301800	DENISE KEHN	1927.47	D301801	MARITZA PIZARRO	1470.57
D301802	TERESA L POMEROY	2389.53	D301803	SHAUNA J CARRENO	1862.02
D301804	TERESA G CASEY	1160.96	D301805	VIRGINIA DELGADO	1512.14
D301806	DANNY HUYNH	3907.69	D301807	VILMA C KLOESS	1737.68
D301808	IVY LE	1673.13	D301809	TAMMY LE	1441.19
D301810	LINDA MIDDENDORF	2255.00	D301811	ROSALINDA MOORE	1251.16
D301812	MARIA A NAVARRO	2062.48	D301813	PHUONG-VIEN T NGUYEN	2293.41
D301814	QUANG NGUYEN	2191.00	D301815	TINA T NGUYEN	1901.97
D301816	THYANA T PHI	2093.80	D301817	MARIA RAMOS	1945.60
D301818	TANYA L TO	1623.23	D301819	CUONG K TRAN	1982.61
D301820	ELAINE TRUONG	1370.56	D301821	THANH-NGUYEN VO	1730.16
D301822	CARLOS MARQUEZ	2627.68	D301823	SYLVIA GARCIA	2024.25
D301824	KINGSLEY C OKEREKE	5220.91	D301825	ANN CAO EIFERT	2339.17
D301826	HEIDI M JANZ	2091.80	D301827	CHRISTI C MENDOZA	246.72
D301828	DEBORAH A POWELL	1165.38	D301829	MARGARITA A ABOLA	1666.25
D301830	ELLIS EUN ROK CHANG	2593.78	D301831	HENRY CHAO	2740.32
D301832	JANET J CHUNG	1842.86	D301833	CLAUDIA FLORES	3014.98
D301834	CARRIE S HANES	2003.54	D301835	RHONDA C KAWELL	2623.88
D301836	ROBERT W MAY	1364.69	D301837	SHAWNA A McDONOUGH	1180.86

\*\*\*\* PAGE TOTAL = 142027.30

D301838	ALEXANDER TRINIDAD	2172.86	D301839	LIGIA ANDREI	1310.76
D301840	ARIANA B BAUTISTA	1370.30	D301841	PAMELA S GILLIS	2258.27
D301842	JEFF N KURAMOTO	3153.58	D301843	CHELSEA E LUKAS	1477.36
D301844	EDWARD E MARVIN JR	1641.96	D301845	ANGELA M MENDEZ	1696.63
D301846	MONICA A NEELY	2681.11	D301847	JENNIFER L PETERSON	1702.39
D301848	ANH PHAM	1431.94	D301849	EVA RAMIREZ	1602.34
D301850	JAIME F CHAVEZ	1361.03	D301851	GARY F HERNANDEZ	1445.75
D301852	SANDRA E SEGAWA	3059.98	D301853	ALANA R CHENG	2038.77
D301854	LISA L KIM	3788.99	D301855	MICHAEL G AUSTIN	2316.28
D301856	TODD C HARTWIG	2184.74	D301857	AARON J HODSON	1638.29
D301858	JERROLD R HOLSTEIN	887.79	D301859	DONALD E LUCAS	2454.32
D301860	LIZABETH C VASQUEZ	1583.34	D301861	RODRIGO E VICTORIA	1194.70
D301862	DANIEL A WINDHAM	2329.25	D301863	ISABELLA C ZANDVLIET	1852.91
D301864	CHRISTOPHER CHUNG	2279.56	D301865	PAUL GUERRERO	2750.94
D301866	KARL J HILL	3771.22	D301867	HUONG Q LY	442.19
D301868	LEE W MARINO	3153.22	D301869	MARIA L MEDRANO	1748.88
D301870	MARIA C PARRA	2257.20	D301871	ERIN WEBB	3039.22
D301872	GREG BLODGETT	2505.44	D301873	MONICA COVARRUBIAS	2381.28
D301874	GRACE E LEE	2184.69	D301875	AMEENAH ABU-HAMDIYYAH	1601.03
D301876	JULIE A ASHLEIGH	1712.14	D301877	RITA M CRAMER	1943.52
D301878	RALPH V HERNANDEZ	2005.49	D301879	JIMMY NGUYEN	1700.91
D301880	ROY N ROBBINS	2556.29	D301881	NIDA R WATKINS	2258.81
D301882	MICHAEL C BOS	2100.16	D301883	HOWARD R BROWN	2220.16
D301884	DANIEL J CANDELARIA	3952.65	D301885	KAMYAR DIBAJ	5083.46
D301886	NICOLAS C HSIEH	2775.01	D301887	ROSEMARIE JACOT	1869.75
D301888	NAVIN B MARU	3080.14	D301889	MICHAEL F SANTOS	2377.22
D301890	MARK P UPHUS	3068.28	D301891	JOSE A VASQUEZ	1835.51
D301892	ANA G VERGARA NEAL	2022.40	D301893	DAI C VU	3454.90
D301894	KHANG L VU	2258.34	D301895	JOSHUA J ARIONUS	1595.21
D301896	RUTH A BARSOTTI	149.10	D301897	JAN BERGER	1748.35
D301898	ROBERT P BERMUDEZ	2719.63	D301899	TIM P CANNON	3581.16
D301900	MYUNG J CHUN	3431.48	D301901	CARINA M DAN	411.72
D301902	RYAN H DAVIS	433.60	D301903	RONALD W DIEMERT	1782.35
D301904	CHRIS N ESCOBAR	2982.31	D301905	JASON A FERTAL	1641.22
D301906	ALEJANDRO GONZALEZ	2761.87	D301907	MICHAEL J GRAY	1085.76
D301908	LARRY GRIFFIN	1910.09	D301909	ROBERT ALAN HAENDIGES	2787.94
D301910	RYAN S HART	1401.77	D301911	ROBERT M HIGGINBOTHAM	1143.73
D301912	EDWARD A HUY	3185.29	D301913	VIDAL JIMENEZ	1570.98
D301914	SAMUEL K KIM	3575.77	D301915	SHAN L LEWIS	1505.36
D301916	REBECCA PIK KWAN LI	2806.47	D301917	SCOTT T LOWE	2559.15
D301918	DAVID MA'AE	2733.10	D301919	TYLER MEISLAHN	1616.99
D301920	JESSE K MONTGOMERY	1714.40	D301921	STEVEN J MOYA JR	1783.73
D301922	BASIL G MURAD	2469.99	D301923	KIRK L NATLAND	610.24
D301924	DUC TRUNG NGUYEN	1749.33	D301925	CORNELIU NICOLAE	1961.30
D301926	ANDREW I ORNELAS	1390.42	D301927	DAVID A ORTEGA	3993.39
D301928	CELESTINO J PASILLAS	2323.10	D301929	WILLIAM J PEARSON	1944.16
D301930	LES A RUITENSCHILD	2459.77	D301931	JONATHAN RUIZ	1802.87
D301932	MODESTO R SALDANA	1732.05	D301933	ALEXIS SANTOS	1238.55

\*\*\*\* PAGE TOTAL = 205319.35

D301934	ADRIAN M SARMIENTO	2248.47	D301935	ALBERT TALAMANTES JR	660.97
D301936	MINH K TRAN	1552.91	D301937	ALEJANDRO N VALENZUELA	1380.55
D301938	KATHLEEN N VICTORIA	731.01	D301939	RONALD J WOLLAND	1456.74
D301940	VICTOR K YERGENSEN	1619.24	D301941	ALICE K FREGOSO	1671.48
D301942	RAQUEL K MANSON	2307.83	D301943	CAROLYN E MELANSON	1630.73
D301944	WILLIAM E MURRAY JR	5862.25	D301945	EMILY H TRIMBLE	1350.10
D301946	ANTHONY U AGUIRRE	728.84	D301947	RODOLPHO M BECERRA	1361.89
D301948	HELEN L CAMDEN	748.71	D301949	EDGAR A CANO	729.98
D301950	ALBERT J CARRISOZA	1380.58	D301951	MARRAY R CHAPMAN	565.41
D301952	VINCENT L DE LA ROSA	1609.78	D301953	HECTOR M ESPINOZA	1696.50
D301954	ROBERT J FRANCO	626.86	D301955	MAURICIO S GARCIA	2258.97
D301956	GLORIA GAW	1847.16	D301957	RICHARD R GOSSELIN	3296.03
D301958	HERMILO HERNANDEZ	1256.61	D301959	DARNELL D JERRY	662.13
D301960	KEANU M KALOLO	1255.71	D301961	BRENT KAYLOR	1938.12
D301962	BEN A KOSKY	1260.39	D301963	MARK W LADNEY	2077.31
D301964	RAUL LEYVA	3001.90	D301965	ANTONIO R MARTIN	2325.80
D301966	ROBERT P MCLOGAN	597.39	D301967	CARLOS F MENDEZ	1303.09
D301968	RIGOBERTO MENDEZ	1870.87	D301969	STEVEN T ORTIZ	1754.84
D301970	RICHARD L PINKSTON	1728.54	D301971	BRADLEY J POINDEXTER	701.96
D301972	STEVE J TAUANU'U	1837.54	D301973	SUSAN VITALI	402.98
D301974	STEPHANIE A WASINGER	849.51	D301975	JEFFREY G CANTRELL	1766.95
D301976	THOMAS C COUNTS	27.62	D301977	JAMES CUNNINGHAM	2093.34
D301978	EARNEST L DOMINGUEZ	682.14	D301979	JULIA ESPINOZA	1083.13
D301980	ALBERT R EURS II	1965.05	D301981	CECELIA A FERNANDEZ	1069.96
D301982	CONRAD A FERNANDEZ	889.74	D301983	JORGE GONZALEZ	1016.98
D301984	MICHAEL R GREENE	2063.06	D301985	RONALD D GUSMAN	853.98
D301986	GLORIA A HARO	1082.04	D301987	ERIC W JOHNSON	900.09
D301988	URIEL MACIAS	782.98	D301989	KHUONG NGUYEN	1082.04
D301990	VIRGINIA NICHOLS	783.97	D301991	ALEJANDRO ORNELAS	945.99
D301992	WILLIAM R PICKRELL	2357.14	D301993	CHRISTOPHER L RELEFORD	1612.21
D301994	DELFRADO C REYES	1082.04	D301995	RAFAEL ROBLES	1112.29
D301996	RODERICK THURMAN	1443.83	D301997	EVARISTO VERA	1521.58
D301998	RICHARD L WILLIAMS	1447.15	D301999	ANSELMO AGUIRRE	1686.39
D302000	CHRISTOPHER L ALLEN	1633.30	D302001	JOHN M BRUNING	575.15
D302002	PHILLIP J CARTER	2039.93	D302003	RICK L DUVAL	2069.16
D302004	AARON R HANSEN	1475.68	D302005	PATRICIA CLAIR HAYES	2427.94
D302006	HUY HOA HUYNH	2135.57	D302007	BRYAN D KWIATKOWSKI	1472.60
D302008	BRANDON S NUNES	505.04	D302009	CHRISTOPHER B PRUDHOMME	341.07
D302010	ROLANDO QUIROZ	1647.24	D302011	TODD R REED	2002.38
D302012	RONALD E SANDIFORTH	1879.82	D302013	LUIS A TAPIA	1997.51
D302014	MICHAEL W THOMPSON	3116.13	D302015	WILLIAM J WHITE	1810.60
D302016	JEREMY J GLENN	443.62	D302017	JESSE GUZMAN	2733.52
D302018	BRETT A MEISLAHN	1694.48	D302019	MARK E MONSON	2130.80
D302020	ALAN D SARVER	1837.71	D302021	STEPHEN D SUDDUTH	1422.47
D302022	TIMOTHY WALLINGFORD	3371.96	D302023	HILLARD J WILLIAMS	1053.93
D302024	ALBERT J HOLMON III	3187.74	D302025	ALLEN L SERNA	2085.02
D302026	VICTOR T BLAS	2497.29	D302027	FRANK X DE LA ROSA	1759.56
D302028	ERVIN DUBRUL	1982.29	D302029	JOSE GOMEZ	1750.84

\*\*\*\* PAGE TOTAL = 150579.72

D302030	BRENT W HAYES	2527.85	D302031	FRANK D HOWENSTEIN	2190.76
D302032	ALLEN G KIRZHNER	6068.24	D302033	KEON DONTRAY NELSON	2062.31
D302034	STEPHEN PORRAS	2451.75	D302035	ALEJANDRO VALENZUELA JR	1374.90
D302036	JESSE VIRAMONTES	2064.55	D302037	JOHN ZAVALA	3860.77
D302038	VERONICA AVILA	903.32	D302039	JEFFREY P DAVIS	1977.66
D302040	BRITTANI L JOHNSON	895.89	D302041	NOELLE N KIM	1535.39
D302042	MISSY M MENDOZA	466.81	D302043	MARIE L MORAN	2780.43
D302044	KRISTY H THAI	1980.49	D302045	YOLANDA A ALVARADO	315.54
D302046	EDWARD D AMBRIZ GARCIA	500.48	D302047	SARAH M BAIRD	173.61
D302048	GABRIELLA E BALANDRAN	212.87	D302049	JOSUE BARREIRO MENDOZA	496.79
D302050	NICHOLAS J BARRETT	80.85	D302051	ALEXIS R BAUTISTA-MOYANO	89.52
D302052	DYLAN J BOGGAN	119.55	D302053	ALEJANDRA CAMARENA	220.72
D302054	RACHEL M CAMARENA	1713.12	D302055	RENE CAMARENA	1738.74
D302056	MARTI CARROLL	980.91	D302057	VICTORIA M CASILLAS	2018.70
D302058	CYNTHIA A CHEW	1660.31	D302059	MAXINE M COLTER	137.27
D302060	MARLOWE L CONTI	445.78	D302061	JULIE T COTTON	825.95
D302062	KENNETH E CUMMINGS	335.49	D302063	KEVIN J CUMMINGS	319.58
D302064	JEANETTE A DEMENECES	186.72	D302065	GRISELL V EVERASTICO	275.88
D302066	JARED D GARCIA	186.32	D302067	JACOB R GRANT	1741.73
D302068	KIMBERLY K HOLER	174.22	D302069	CAROLINA HONSTAIN	474.75
D302070	KIMBERLY HUY	4198.93	D302071	ANA C IZQUIERDO	461.99
D302072	MARITZA JIMENEZ	309.27	D302073	JOHNNY LUNA	335.07
D302074	ELAINE M MA'AE	2321.56	D302075	DEVANNA S MAAE	136.31
D302076	JESUS MEDINA	1586.86	D302077	JUAN MEDINA	1764.06
D302078	NICHOLAS M MEDINA	370.91	D302079	MONSERRAT MENDOZA ALVARE	322.88
D302080	JOHN A MONTANCHEZ	5954.67	D302081	BRIANNA M MOORE	757.39
D302082	KIRSTEN K NAKAISHI	235.81	D302083	GINA D NECCO	520.45
D302084	JACOB J NEELY	416.72	D302085	NOEL N NICHOLAS	1077.00
D302086	JENNIFER GODDARD NYE	810.75	D302087	GABRIELA O'CADIZ-HERNAND	2431.73
D302088	LORI OCHOA	1761.11	D302089	CHRISTIAN PANGAN	459.36
D302090	JANET E PELAYO	2652.54	D302091	KATIE L PHAM	64.37
D302092	LEGEND PHAM	271.65	D302093	ARIELLE PICKRELL	196.55
D302094	SUGEIRY REYNOSO	2026.14	D302095	PAIGE L ROBINSON	425.09
D302096	MARINA Y ROMERO	1640.77	D302097	MONICA K ROMO	249.29
D302098	RICARDO SALDIVAR	286.82	D302099	JONATHAN M SANTOS	45.98
D302100	LARISSA E SANTOS	73.57	D302101	DANA MARIE SAUCEDO	1831.19
D302102	EMERON J SCHLUMBERGER	996.91	D302103	KRISTOF A SIERRA	256.55
D302104	ARTURO TORRES ROBLES	272.53	D302105	CLAUDIA VALDIVIA	2513.84
D302106	JEFFREY VAN SICKLE	1890.22	D302107	JOSEFINA L VELAZQUEZ	536.00
D302108	DAISY O VENCES	393.15	D302109	JOSHUA VENCES	211.51
D302110	PAUL E VICTORIA	1340.34	D302111	DAVID M WILMES	570.35
D302112	LUCIA MEDINA-WHITTAKER	995.67	D302113	SVETLANA MOURE	1839.77
D302114	THOMAS R SCHULTZ	2521.11	D302115	RANDY ABRAHAMSON	3583.95
D302116	ALBERTO ACOSTA	4155.23	D302117	ANTHONY R ACOSTA	3227.56
D302118	JOHN D BARANGER III	3313.99	D302119	LUCAS B BAUER	3158.10
D302120	BRADLEY D BELL	2687.92	D302121	JERRY R BRENEMAN	5095.19
D302122	JEREMY J BROADWATER	1825.05	D302123	GUY BROWN	1899.80
D302124	JOSE J CAMBEROS	2595.03	D302125	DANIEL L CLEARWATER	2278.96

\*\*\*\* PAGE TOTAL = 132722.04

D302126	YVES G CLERMONT	1928.12	D302127	JOE W CRAWFORD	2614.23
D302128	TIMOTHY A CRAWFORD	2384.14	D302129	JUSTIN D DOYLE	3197.66
D302130	MICHAEL G ECKHARDT JR	1852.45	D302131	DAVID W EDNOFF	3777.21
D302132	STEVE P FELLNER	4057.79	D302133	JAMES L GABBARD	3964.07
D302134	DREW R GARCIA	2239.51	D302135	JEFF W HANNA	2968.83
D302136	MATTHEW R HENSHAW	2953.83	D302137	MICHAEL L JACOBS	2385.92
D302138	WILLIAM R JAEGER	1539.79	D302139	SCOTT A KUHLMAN	5858.85
D302140	NICHOLAS A LERARIO	3327.57	D302141	COREY L LINDSAY	2545.77
D302142	NORMAN M LOVELY	2746.50	D302143	JOHN M MARQUEZ JR	2367.41
D302144	CHEYNE C MAULE	5245.61	D302145	TERRY A MCGOVERN JR	8035.74
D302146	SHANE D MELLEM	933.69	D302147	TRAVIS M MELLEM	3425.14
D302148	MARK A MICKELSEN	2672.75	D302149	SON L NGUYEN	2840.33
D302150	FREDERICK N NIBLO	2874.30	D302151	BRENT C PARDOEN	2651.71
D302152	MICHAEL KURT RIETH	3387.69	D302153	WADE E RUHMAN	3242.31
D302154	DENNIS L RUZICKA	2686.59	D302155	NICK R SCHAEFER	271.92
D302156	SCOTT A SCHERER	3603.89	D302157	JEFFREY T SPARGUR	3847.36
D302158	MORRIS B SPELL	6073.06	D302159	WILLIAM S STROHM	5633.40
D302160	JUSTIN D TRAYER	2523.92	D302161	CHRISTOPHER B TRENHOLM	2309.58
D302162	JUSTIN TRUHILL	3017.55	D302163	MARIO G VALDERRAMA	2088.81
D302164	KEITH T VELOTTA	4644.17	D302165	DAVID S WALDSCHMIDT	2371.89
D302166	MARK S WEISS	4741.11	D302167	PAUL J WHITTAKER	4392.34
D302168	JEFFREY WILKINS	3902.52	D302169	JOSEPH A WINGERT JR	2623.43
D302170	MYLES A BURROUGHS	638.11	D302171	DAVID M CARLSON	3214.59
D302172	PARKER W CARY	1952.44	D302173	JOSHUA A FELDMAN	2204.55
D302174	TIMOTHY D FISHER	2388.91	D302175	GARRET M FURUTA	2934.12
D302176	SHANE S HOWEY	1583.27	D302177	PETER M HUBER	2406.40
D302178	JORDAN R JEMIOLA	3560.00	D302179	MATTHEW C KLEIBACKER	2502.38
D302180	ANTHONY L KNAACK	2815.26	D302181	DANIEL J MOORE	4205.31
D302182	GRANT A NOBLE	3049.62	D302183	ERIC S NORRDIN	2685.65
D302184	ANTHONY J PAGE	2636.49	D302185	ERIC M PALOMO	2565.91
D302186	ANDREW J ROACH	2799.95	D302187	RICHARD RONSTADT	4987.61
D302188	DAVID C SANCHEZ	2053.20	D302189	ERIC P STOKER	1960.25
D302190	ERIC THORSON	2611.59	D302191	RYAN D VAN WIE	2101.22
D302192	KICKER E VENCILL	2661.04	D302193	GREGORY D WILLIAMS	3829.49
D302194	JONATHAN C WOLFE	1911.37	D302195	JEREMIE E YORKE	2130.22
D302196	NATHAN T BRADY	3320.06	D302197	BRYSON T DAHLHEIMER	1634.59
D302198	LISA S GUARDI	632.17	D302199	DON T NGUYEN	2010.11
D302200	THANH Q NGUYEN	5992.61	D302201	TIMOTHY S SAWYER	5075.30
D302202	PEDRO R ARELLANO	3477.36	D302203	TODD D ELGIN	4858.30
D302204	CAROLE A KANEGAE	2127.95	D302205	KRISTEN A BACKOURIS	1609.07
D302206	GENA M BOWEN	1249.40	D302207	JESENIA CAMPOS	1101.56
D302208	HELENA ELSOUSOU	2664.59	D302209	ROBERT D FOWLER	3460.76
D302210	AI KELLY HUYNH	1667.83	D302211	EDUARDO C LEIVA	3791.46
D302212	CINDY S NAGAMATSU HANLON	2330.83	D302213	JEFFREY C NIGHTENGAL	3632.63
D302214	TRAVIS J WHITMAN	4412.64	D302215	CLAUDIA ALARCON	2751.79
D302216	TIMOTHY R ASHBAUGH	2036.33	D302217	ALFREDO R AVALOS	3107.26
D302218	CARLOS BAUTISTA JR	2403.14	D302219	JOSHUA K BEHZAD	2765.89
D302220	RYAN S BERLETH	1738.13	D302221	SUMMER A BOGUE	1649.07

\*\*\*\* PAGE TOTAL = 282640.24

D302222	RICHARD O BURILLO	3577.24	D302223	RYAN V BUSTILLOS	3446.10
D302224	ROBERT W CAMPBELL	2706.90	D302225	JUAN C CENTENO	4153.46
D302226	JEROME L CHEATHAM	2518.58	D302227	AARON J COOPMAN	2451.99
D302228	ADAM B COUGHRAN	3124.83	D302229	GARY L COULTER	2228.54
D302230	NATHANIEL D COX	2016.55	D302231	CHARLIE DANIELEY III	1696.51
D302232	NICHOLAS A DE ALMEIDA LO	2114.06	D302233	KEVIN DINH	3016.59
D302234	RONNIE D ECHAVARRIA	4485.38	D302235	KORY C FERRIN	2823.66
D302236	KARI A FLOOD	1832.15	D302237	MICHAEL E GERDIN	2217.43
D302238	JOSEPH P GROSS JR	2322.85	D302239	ALLAN S HARRY	2954.94
D302240	BRIAN HATFIELD	2709.75	D302241	WILLIAM T HOLLOWAY	3385.47
D302242	JASON L JOHNSON	2634.33	D302243	MICHAEL J JOHNSON	2607.06
D302244	GERALD F JORDAN	2609.30	D302245	ARION J KNIGHT	2778.66
D302246	TIMOTHY P KOVACS	3636.09	D302247	AUSTIN C LAVERTY	1959.51
D302248	CHRISTOPHER LAWTON	2606.57	D302249	RAFAEL LOERA JR	1867.43
D302250	JON D LOFQUIST	2203.09	D302251	MATTHEW P MARCHAND	2314.45
D302252	BRYAN J MEERS	2556.91	D302253	DANNY J MIHALIK	3477.39
D302254	JEREMY N MORSE	1971.80	D302255	MITCHEL S MOSSER	2649.94
D302256	AARON S NELSON	2995.34	D302257	JASON S PERKINS	3074.93
D302258	PHILLIP H PHAM	2849.42	D302259	JOHN E REYNOLDS	2924.56
D302260	CHRISTOPHER M SHELGTEN	1949.99	D302261	GAREY D STAAL	2695.57
D302262	DANIEL J VILLEGAS	3046.10	D302263	JONATHAN B WAINWRIGHT	2711.21
D302264	CHRISTOPHER A WASINGER	3455.39	D302265	MARCOS R ALAMILLO	4119.86
D302266	RICHARD A ALVAREZ-BROWN	2235.33	D302267	BOBBY B ANDERSON	2538.06
D302268	JOHN F BANKSON	2508.76	D302269	EVAN S BERESFORD	2260.41
D302270	RAY E BEX	2899.87	D302271	VANESSA M BRODEUR	2713.18
D302272	DAVID Y H CHANG	2551.67	D302273	CHASEN P CONTRERAS	2412.15
D302274	BRIAN D DALTON	7510.42	D302275	JARED R DOYLE	1967.93
D302276	AMIR A EL-FARRA	3340.12	D302277	MICHAEL K ELHAMI	2378.60
D302278	BENJAMIN M ELIZONDO	2766.21	D302279	JOSHUA N ESCOBEDO	2172.36
D302280	STEPHEN C ESTLOW	627.41	D302281	GEORGE R FIGUEROA	6206.61
D302282	ROGER A FLANDERS	807.59	D302283	SEAN M GLEASON	2106.32
D302284	ALDO U GUERRECA	2547.48	D302285	TROY HALLER	3275.16
D302286	RAPHAEL M LEE	298.83	D302287	ERICK LEYVA	3412.00
D302288	CHARLES H LOFFLER	4701.69	D302289	MARK A LORD	3623.94
D302290	TAYLOR A MACY	2070.01	D302291	MICHAEL L MARTIN	2183.33
D302292	MARIO MARTINEZ JR	4360.04	D302293	NATHAN D MORTON	3160.66
D302294	RUDOLPH J NEGRON	2342.52	D302295	JEFFREY C NGUYEN	2828.52
D302296	VINCENT T NGUYEN	2424.57	D302297	STEVEN TRUJILLO ORTIZ	2228.99
D302298	OMAR F PEREZ	2534.02	D302299	MICHAEL M PHILLIPS	3052.07
D302300	DOUGLAS A PLUARD	3218.10	D302301	COREY T POLOPEK	3347.93
D302302	SINDY RAMIREZ OROZCO	2335.74	D302303	JOHN E RANEY	2947.64
D302304	MICHAEL A REYNOLDS	3278.81	D302305	RYAN R RICHMOND	2178.26
D302306	CHRISTIN E ROGERS	2857.46	D302307	SEAN M SALAZAR	2525.77
D302308	LINO G SANTANA	3063.97	D302309	PHILIP E SCHMIDT	3809.62
D302310	CHARLES W STARNES	5271.91	D302311	ARTHUR F TINTLE JR	4305.86
D302312	VINCENTE J VAICARO	3420.37	D302313	JOHN J YERGLER	1882.05
D302314	KATHERINE M ANDERSON	3247.70	D302315	PAUL W ASHBY	3073.23
D302316	THOMAS A CAPPS	2091.18	D302317	PATRICK E GILDEA	3385.75

\*\*\*\* PAGE TOTAL = 272766.06

D302318	RON A REYES	3295.86	D302319	ROCKY F RUBALCABA	2461.02
D302320	ROYCE C WIMMER	2867.28	D302321	ADAM D ZMIJA	3482.50
D302322	JUAN L DELGADO JR	2833.85	D302323	CHRISTOPHER M EARLE	2428.81
D302324	OTTO J ESCALANTE	4780.49	D302325	GEORGE KAISER	2666.01
D302326	PETER M KUNKEL	2523.47	D302327	LUIS F RAMIREZ	2918.50
D302328	PETER HOANG VI	2198.85	D302329	JEFFREY A BROWN	3137.75
D302330	DONALD J HUTCHINS	3497.76	D302331	RYAN M LUX	2871.54
D302332	RAUL MURILLO JR	2749.37	D302333	JOSHUA T OLIVO	2521.60
D302334	ROBERT M STEPHENSON III	3039.96	D302335	COURTNEY P ALLISON	2149.91
D302336	LISA A BELTHIUS	695.40	D302337	CHARLES K BODDY	4897.77
D302338	RANDY G CHUNG	141.24	D302339	THOMAS R DARE	3832.96
D302340	TIFFANY M GRIEGO	421.84	D302341	CRAIG A HERRICK	340.47
D302342	PATRICK R JULIENNE	1271.41	D302343	VERONICA NELSON	887.31
D302344	JOHN O OJEISEKHOB	235.36	D302345	HECTOR FERREIRA JR	396.31
D302346	BRYAN GONZALEZ	353.24	D302347	KRYSTAL L N JEANG	619.45
D302348	HAN NA PARK	125.65	D302349	FELICIA H PEREZ	347.35
D302350	SAIRA VILLASENOR	338.89	D302351	KEIRA LONG	1481.35
D302352	ROBERT E BOWERS	1231.43	D302353	KAREN D BRAME	1016.96
D302354	KENNETH L CHISM	1450.34	D302355	CHARLES M CLINE JR	897.64
D302356	JAMES E COLEGROVE	6438.46	D302357	PAUL E DANIELSON	1762.42
D302358	ROBERT M DONAHUE JR	600.92	D302359	RUSSELL B DRISCOLL	498.56
D302360	MICHAEL FEHER	1269.93	D302361	JAMES D FISCHER	864.87
D302362	VICTORIA M FOSTER	1347.25	D302363	NICKOLAS K JENSEN	1957.14
D302364	CRAIG A MC IVER	2974.87	D302365	KENNETH E MERRILL	508.90
D302366	PATRICK WILLIAM MURPHY	1782.22	D302367	JOHN J STEPANOVICH	1009.30
D302368	PATRICK M THRASHER	834.25	D302369	MICHAEL J VISCOMI	3856.96
D302370	SCOTT D WATSON	882.24	D302371	ROBERT L BOGUE JR	3756.96
D302372	FLOR DE LIS ELIZONDO	1120.94	D302373	GARY E ELKINS	1990.08
D302374	JOHN A FLAWS	2060.76	D302375	JASON S FULTON	1892.91
D302376	JAMES C HOLDER	9128.09	D302377	ROBERT J KIVLER	1709.03
D302378	VICTORIA L LAWTON	1996.11	D302379	RAQUEL D MATA	774.97
D302380	REBECCA S MEEKS	3271.69	D302381	MICHELLE L OLMSTEAD	987.09
D302382	BENJAMIN L STAUFFER	4042.35	D302383	DAVID C YOUNG	3644.07
D302384	MARIA A ALCARAZ	1740.92	D302385	CARISSA L BRUNICK	1105.94
D302386	TAMMY L CHAURAN-HAIGROV	1478.19	D302387	VERONICA FRUTOS	1992.39
D302388	DAVID L GEORGE	1882.29	D302389	JOAN L HIGHTOWER	1715.93
D302390	PINKY C HINGCO	1655.75	D302391	SUSAN C HUANG	1726.75
D302392	RORY K JANOCOA	988.14	D302393	ANGELA LEDESMA	1898.66
D302394	MARIA C MCFARLANE	1821.11	D302395	BRITTNNEE D MCGOWEN	1348.52
D302396	TRINA T NGUYEN	1498.21	D302397	DEBRA J NICHOLS	1814.19
D302398	DIANA L O'BRIEN	967.93	D302399	ASHLEY C ROJAS	1461.08
D302400	JENNIFER V ROMBOUGH	1757.34	D302401	ASHLEY T SEROTA	1507.84
D302402	KRISTIN M WEISS	1372.49	D302403	SHANNON M YELENSKY	1732.88
D302404	JENNIFER A DIX	1940.85	D302405	DEBBY L FELSE	2474.75
D302406	KATHERINE M FRANCISCO	1454.80	D302407	AMANDA B GARNER	1801.24
D302408	ARCHIE GUZMAN	3030.31	D302409	ROBERT D LUX	2013.58
D302410	MELISSA MENDOZA-CAMPOS	2118.79	D302411	MICHAEL A MOSER	1653.18
D302412	BRANDY J PARK	2245.46	D302413	CRISTINA V PAYAN	1624.36

\*\*\*\* PAGE TOTAL = 188194.11

D302414	JENNIFER M RODRIGUEZ	2099.93	D302415	TANYA L SAMOFF	2064.58
D302416	SUSAN A I SEYMOUR	2291.51	D302417	NICOLE D SHORROW	1492.03
D302418	DANNY J SOSEBEE	2308.71	D302419	MARSHA D SPELLMAN	2499.42
D302420	SPENCER T TRAN	1895.34	D302421	SANTA WARDLE	1501.40
D302422	CHERYL L WHITNEY	2489.09	D302423	WILLIAM ALLISON	3478.15
D302424	DANIEL A CAMARA	2502.13	D302425	JOHN CASACCIA II	3350.73
D302426	HAN J CHO	2497.60	D302427	SCOTT A COLEMAN	2626.43
D302428	RICHARD E DESBIENS	1257.54	D302429	MICHAEL D FARLEY	2211.35
D302430	JAMES D FRANKS	1906.33	D302431	PETE GARCIA	1836.67
D302432	STEVEN H HEINE	525.18	D302433	JOSE D HERRERA	3524.32
D302434	THI A HUYNH	2468.35	D302435	JOSEPH L KOLANO	2623.65
D302436	LEA K KOVACS	2678.63	D302437	NICHOLAS A LAZENBY	2923.16
D302438	DAVID LOPEZ	2677.42	D302439	STEVEN W LUKAS	1556.14
D302440	LUIS A PAYAN	2136.06	D302441	TERRA M RAMIREZ	2162.41
D302442	ORLONZO REYES	2872.07	D302443	PAUL M TESSIER	2256.11
D302444	EDGAR VALENCIA	3316.24	D302445	TUONG-VAN NGUYEN VU	1830.40
D302446	DENNIS WARDLE	2674.67	D302447	CARL J WHITNEY	2523.14
D302448	RONALD A DOSCHER	2218.87	D302449	ERIC A QUINTERO	2030.32
D302450	MARY C CERDA	1822.90	D302451	NICOLE L CHUNG	1783.11
D302452	SUSAN A HOLSTEIN	3445.40	D302453	LIANE Y KWAN	2558.49
D302454	SHERRILL A MEAD	2071.70	D302455	KHRYNSTON SAMRETH	1826.59
D302456	CAITLYN M STEPHENSON	1515.01	D302457	LAURA J STOVER	4069.68
D302458	FRANA K CASSIDY	2261.01	D302459	ANNA L GOLD	1473.65
D302460	HIEU Q PHAM	1613.48	D302461	KATRENA J SCHULZE	398.90
D302462	MATTHEW T SWANSON	1179.18	D302463	ANTHONY VALENZUELA	1280.08
D302464	CANDY G WILDER	1805.33	D302465	STEVEN F ANDREWS	1367.69
D302466	TERENCE S CHANG	1953.89	D302467	VERNA L ESPINOZA	1681.84
D302468	CHARLES D KALIL	1575.62	D302469	GEOFFREY A KLOESS	2457.94
D302470	RACHOT MORAGRAAN	2845.59	D302471	NOEL J PROFFITT	3119.17
D302472	ANAND V RAO	4449.93	D302473	JOSEPH M SCHWARTZ	2172.71
D302474	ROD T VICTORIA	1879.85	D302475	TERREL KEITH WINSTON	3171.11
D302476	POLICE ASSN	13448.08	D302477	GG FIRE FIGHTERS 2005	20612.74
D302478	SO CAL C.U.	91672.37	D302479	SOUTHLAND C.U.	3300.00
W2282	GREAT WEST LIFE 457 #340	100249.38	W2283	GREAT WEST LIFE OBRA#340	2776.01
W2284	INTERNAL REVENUE SERVICE	350725.39	W2285	EMPLOYMENT DEVELOPMENT D	95322.19

\*\*\*\* PAGE TOTAL = 817192.09



TOTAL CHECK PAYMENTS	48	47,499.03
TOTAL DIRECT DEPOSITS	690	1,594,868.91
TOTAL WIRE PAYMENTS	4	549,072.97
GRAND TOTAL PAYMENTS	742	2,191,440.91

Checks #180409 thru #180456, and Direct Deposits #D301790 thru #D302479, and wire #W2282 thru #W2285 presented in the Payroll Register submitted to the Garden Grove City Council 22 NOV 2016, have been audited for accuracy and funds are available for payment thereof.

  
 KINGSLEY C OKEREKE - FINANCE DIRECTOR

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 11/01/16

WARRANT	VENDOR	DESCRIPTION	AMOUNT
613442	15915 LA FORGE ST WHITTIER LLC	RENT SUBSIDY	2,683.00 *
613443	2012 NHAN HOANG REVOCABLE TRST	RENT SUBSIDY	1,321.00 *
613444	2555 WEST WINSTON ROAD, LP	RENT SUBSIDY	1,744.00 *
613445	8080 BEVER PLACE-NEGBA LLC C/O LRS	RENT SUBSIDY	365.00 *
613446	ADAMS, WILLIAM C/O KK & ASSOCIATES	RENT SUBSIDY	905.00 *
613447	ADRIATIC APTS C/O MANAGER	RENT SUBSIDY	818.00 *
613448	ADVANCED GROUP 01-75, A CA LTD C/O CRESTWOOD APARTMENTS	RENT SUBSIDY	3,370.00 *
613449	AEGEAN APARTMENTS C/O STERLING PROPERTY MGMT	RENT SUBSIDY	4,954.00 *
613450	AGUIAR, MARIA	RENT SUBSIDY	150.00 *
613451	ALPINE APTS	RENT SUBSIDY	5,785.00 *
613452	AMERICAN FAMILY HOUSING	RENT SUBSIDY	4,228.00 *
613453	ANAHEIM REVITALIZATION II PART	RENT SUBSIDY	601.00 *
613454	ANAHEIM REVITALIZATION PARTNERS LP	RENT SUBSIDY	942.00 *
613455	AOU, CHUNG NAN	RENT SUBSIDY	1,525.00 *
613456	ARROYO DEVELOPMENT PARTNERS,LL C/O MPMS	RENT SUBSIDY	1,781.00 *
613457	ATTIA, EIDA A .	RENT SUBSIDY	1,415.00 *
613458	AUDUONG, PAUL	RENT SUBSIDY	699.00 *
613459	AYERS, MARILISA BRADFORD	RENT SUBSIDY	686.00 *
613460	BAHIA VILLAGE MOBILEHOME PARK	RENT SUBSIDY	1,654.00 *
613461	BAROT,JITENDRA P	RENT SUBSIDY	753.00 *
613462	BARRY SAYWITZ PROP TWO,LP	RENT SUBSIDY	5,351.00 *
613463	BEACH CREEK APARTMENTS C/O C&R MANAGEMENT COMPANY	RENT SUBSIDY	1,090.00 *

PAGE TOTAL FOR "\*" LINES = 42,820.00

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 11/01/16

WARRANT	VENDOR	DESCRIPTION	AMOUNT
613464	BHATT, N C	RENT SUBSIDY	1,451.00 *
613465	BIDWELL, KIM OANH	RENT SUBSIDY	1,135.00 *
613466	BOOTH, JAMES	RENT SUBSIDY	691.00 *
613467	BRIAR CREST / ROSE CREST	RENT SUBSIDY	2,262.00 *
613468	BROWN, SHARON OR NORMAN	RENT SUBSIDY	2,244.00 *
613469	BUI JR, RICHARD	RENT SUBSIDY	4,411.00 *
613470	BUI JR, RICHARD	RENT SUBSIDY	301.00 *
613471	BUI, BINH N.	RENT SUBSIDY	1,636.00 *
613472	BUI, DANG THANH	RENT SUBSIDY	1,469.00 *
613473	BUI, JIMMY QUOC	RENT SUBSIDY	3,472.00 *
613474	BUI, LAI	RENT SUBSIDY	660.00 *
613475	BUI, LAN HUYNH NGOC	RENT SUBSIDY	671.00 *
613476	BUI, MINH Q	RENT SUBSIDY	1,728.00 *
613477	BUI, PHAT	RENT SUBSIDY	1,392.00 *
613478	BUI, SON MINH	RENT SUBSIDY	1,897.00 *
613479	BUI, SON VAN	RENT SUBSIDY	1,386.00 *
613480	BUI, TINH TIEN	RENT SUBSIDY	242.00 *
613481	BUI, VU DINH	RENT SUBSIDY	830.00 *
613482	BUI,NGA GIANG	RENT SUBSIDY	902.00 *
613483	CALIFORNIA APTS	RENT SUBSIDY	528.00 *
613484	CALKINS, RONALD	RENT SUBSIDY	1,019.00 *
613485	CAMBRIDGE HEIGHTS, LP	RENT SUBSIDY	970.00 *

PAGE TOTAL FOR "\*" LINES = 31,297.00

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 11/01/16

WARRANT	VENDOR	DESCRIPTION	AMOUNT
613486	CAO, MYTRANG	RENT SUBSIDY	2,059.00 *
613487	CAO, PHUOC GIA	RENT SUBSIDY	848.00 *
613488	CEDAR CREEK APARTMENT HOMES	RENT SUBSIDY	762.00 *
613489	CENTURY CRESCENT, LLC	RENT SUBSIDY	1,312.00 *
613490	CHAMBERLAIN, DAVID T.	RENT SUBSIDY	1,438.00 *
613491	CHANG, WARREN	RENT SUBSIDY	749.00 *
613492	CHANTECLAIR APTS	RENT SUBSIDY	893.00 *
613493	CHAU, TU KHA	RENT SUBSIDY	868.00 *
613494	CHELSEA COURT APTS	RENT SUBSIDY	1,217.00 *
613495	CHEN, SHIAO-YUNG	RENT SUBSIDY	6,073.00 *
613496	CHEN, T C	RENT SUBSIDY	30,944.00 *
613497	CHERRY WEST PROPERTIES	RENT SUBSIDY	873.00 *
613498	CHEUNG,STEPHEN	RENT SUBSIDY	1,274.00 *
613499	CHUNG, NICHOLAS	RENT SUBSIDY	914.00 *
613500	CHUNG, SEKYUNG	RENT SUBSIDY	2,506.00 *
613501	CITRUS GROVE, LP	RENT SUBSIDY	546.00 *
613502	CO, PONCH C/O HUNTINGTON WEST PROPERTIES	RENT SUBSIDY	794.00 *
613503	CONCEPCION, RODRIGO C/O LOTUS PROPERTY SERVICES	RENT SUBSIDY	830.00 *
613504	CONCORD MGMT LLC	RENT SUBSIDY	737.00 *
613505	CORNER CAPITAL INVESTMENTS C/O DROUIN REALTY	RENT SUBSIDY	687.00 *
613506	COURTYARD VILLAS	RENT SUBSIDY	8,629.00 *
613507	CRESTWOOD ON 7, LLC	RENT SUBSIDY	2,372.00 *

PAGE TOTAL FOR "\*" LINES = 67,325.00

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 11/01/16

WARRANT	VENDOR	DESCRIPTION	AMOUNT
613508	CROSS CREEK	RENT SUBSIDY	2,222.00 *
613509	CURTIS PROPERTIES, INC	RENT SUBSIDY	1,107.00 *
613510	DAISY VI ASSOCIATES LTD	RENT SUBSIDY	7,585.00 *
613511	DANG, ANNIE	RENT SUBSIDY	1,382.00 *
613512	DANG, DAVID	RENT SUBSIDY	1,331.00 *
613513	DAO, JOSEPH N	RENT SUBSIDY	999.00 *
613514	DE MIRANDA MANAGEMENT	RENT SUBSIDY	862.00 *
613515	DEERFIELD APARTMENTS	RENT SUBSIDY	515.00 *
613516	DEERING II FAMILY L.P. C/O EMPIRE PROPERTY MANAGEMENT	RENT SUBSIDY	2,441.00 *
613517	DEWYER, CLARA J.	RENT SUBSIDY	1,044.00 *
613518	DINH, KIM	RENT SUBSIDY	800.00 *
613519	DINH, NHU Y	RENT SUBSIDY	698.00 *
613520	DINH, QUYEN	RENT SUBSIDY	762.00 *
613521	DINH, THU V.	RENT SUBSIDY	860.00 *
613522	DINH, THANH	RENT SUBSIDY	1,287.00 *
613523	DO, AI HANG NGUYEN	RENT SUBSIDY	1,339.00 *
613524	DO, DOMINIC HAU	RENT SUBSIDY	1,560.00 *
613525	DO, LAN HOANG	RENT SUBSIDY	1,846.00 *
613526	DO, MINH C.	RENT SUBSIDY	2,522.00 *
613527	DO, MY-PHUONG	RENT SUBSIDY	999.00 *
613528	DO, THAI VAN	RENT SUBSIDY	813.00 *
613529	DO, THUAN	RENT SUBSIDY	623.00 *

PAGE TOTAL FOR "\*" LINES = 33,597.00

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 11/01/16

WARRANT	VENDOR	DESCRIPTION	AMOUNT
613530	DO, TIM	RENT SUBSIDY	1,762.00 *
613531	DOAN, DINH T	RENT SUBSIDY	1,411.00 *
613532	DOAN, HUY	RENT SUBSIDY	1,079.00 *
613533	DOAN, KYLAM	RENT SUBSIDY	1,210.00 *
613534	DONNER, HELMUT	RENT SUBSIDY	719.00 *
613535	DOURBETAS, CHRISTINA	RENT SUBSIDY	823.00 *
613536	DUC NGUYEN AND PAULINE NGUYEN, LLC	RENT SUBSIDY	769.00 *
613537	DUCATO GARDENS, LLC C/O J FRENCH	RENT SUBSIDY	656.00 *
613538	DUNN, DAVID C C/O JLE PROPERTY MGMT	RENT SUBSIDY	3,089.00 *
613539	DUONG, HAI DINH	RENT SUBSIDY	1,095.00 *
613540	DUONG, LAN	RENT SUBSIDY	1,241.00 *
613541	DUONG, LOM	RENT SUBSIDY	1,355.00 *
613542	DUONG, THI A	RENT SUBSIDY	973.00 *
613543	DUONG, THUY	RENT SUBSIDY	1,073.00 *
613544	DUONG, VAN TU	RENT SUBSIDY	1,298.00 *
613545	DUONG, CHI THI	RENT SUBSIDY	1,401.00 *
613546	DYO, GLADYS C/O LION PROPERTIES	RENT SUBSIDY	487.00 *
613547	EASTWIND PROPERTIES, LLC	RENT SUBSIDY	1,649.00 *
613548	EDLUND, DANIEL T C/O WETHERGAGE MGMT	RENT SUBSIDY	693.00 *
613549	EL CAMINO LU, LLC	RENT SUBSIDY	1,250.00 *
613550	EL PASEO	RENT SUBSIDY	683.00 *
613551	EL PUEBLO APTS	RENT SUBSIDY	235.00 *

PAGE TOTAL FOR "\*" LINES = 24,951.00

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 11/01/16

WARRANT	VENDOR	DESCRIPTION	AMOUNT
613552	ELDEN EAST APARTMENTS	RENT SUBSIDY	1,013.00 *
613553	EMERALD COURT APARTMENTS ATTEN: LEASING OFFICE	RENT SUBSIDY	1,050.00 *
613554	EMERALD GARDENS APT	RENT SUBSIDY	1,912.00 *
613555	ENGEL, TERRY C	RENT SUBSIDY	255.00 *
613556	ERILEX FAMILY L.P. C/O MARK WEINER,MANAGER	RENT SUBSIDY	1,119.00 *
613557	EUCLID PARK APTS	RENT SUBSIDY	1,450.00 *
613558	FBC APARTMENTS	RENT SUBSIDY	833.00 *
613559	FIELDS, FLOYD H	RENT SUBSIDY	169.00 *
613560	FINCH, WENDY	RENT SUBSIDY	965.00 *
613561	FOUNTAIN GLEN AT ANAHEIM HILLS	RENT SUBSIDY	1,162.00 *
613562	FRANCISCAN GARDENS APTS- ATTN: MANAGER	RENT SUBSIDY	16,214.00 *
613563	FULLWOOD,DALE A	RENT SUBSIDY	760.00 *
613564	GANZ, KARL	RENT SUBSIDY	847.00 *
613565	GARCIA, ALBINO	RENT SUBSIDY	1,562.00 *
613566	GARDEN GROVE HOUSING AUTHORITY-ESCROW ACCT	RENT SUBSIDY	4,052.00 *
613567	GARDEN TERRACE ESTATES	RENT SUBSIDY	690.00 *
613568	GARZA, CAROL	RENT SUBSIDY	781.00 *
613569	GEORGIAN APTS	RENT SUBSIDY	931.00 *
613570	GIA VU, INC	RENT SUBSIDY	1,814.00 *
613571	GIGI APARTMENTS	RENT SUBSIDY	1,696.00 *
613572	GLENHAVEN MOBILODGE	RENT SUBSIDY	175.00 *
613573	GOMEZ, HENRY S.	RENT SUBSIDY	1,365.00 *

PAGE TOTAL FOR "\*" LINES = 40,815.00

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 11/01/16

WARRANT	VENDOR	DESCRIPTION	AMOUNT
613574	GR8 FAMILY HOMES, LLC	RENT SUBSIDY	912.00 *
613575	GRANDE APARTMENTS LP	RENT SUBSIDY	1,313.00 *
613576	GREEN LANTERN VILLAGE CALIFORNIA MHPMGT CO	RENT SUBSIDY	361.00 *
613577	GREEN LOTUS GROUP, LLC	RENT SUBSIDY	348.00 *
613578	GREENFIELDSDIDE, LLC	RENT SUBSIDY	885.00 *
613579	VOID WARRANT		
613580	GROVE PARK L.P.	RENT SUBSIDY	54,298.00 *
613581	Grove Park LLC	RENT SUBSIDY	3,561.00 *
613582	GULMESOFF, JIM	RENT SUBSIDY	4,466.00 *
613583	GUSTIN, TIMOTHY M	RENT SUBSIDY	714.00 *
613584	HA OF SNOHOMISH COUNTY	RENT SUBSIDY	846.27 *
613585	HA, MANH MINH	RENT SUBSIDY	828.00 *
613586	HALL & ASSOCIATES, INC.	RENT SUBSIDY	4,262.00 *
613587	HAN, LINDA	RENT SUBSIDY	1,626.00 *
613588	HANSEN, RICHARD D	RENT SUBSIDY	1,146.00 *
613589	HARA, KULJIT	RENT SUBSIDY	703.00 *
613590	HARA, STEVE C/O WESTERN INTL PROP	RENT SUBSIDY	1,950.00 *
613591	HARBOR GROVE LUXURY APARTMENTS C/O RENTAL OFFICE	RENT SUBSIDY	24,446.00 *
613592	HAUPT PROPERTIES LLC C/O DROUIN REALTY	RENT SUBSIDY	779.00 *
613593	HAWAII COUNTY HOUSING AGENCY	RENT SUBSIDY	576.78 *
613594	HERITAGE VILLAGE ANAHEIM	RENT SUBSIDY	936.00 *
613595	HIROMOTO, JANE	RENT SUBSIDY	1,418.00 *

PAGE TOTAL FOR "\*" LINES = 106,375.05



## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 11/01/16

WARRANT	VENDOR	DESCRIPTION	AMOUNT
613596	HMZ RESIDENTIAL PARK LP	RENT SUBSIDY	996.00 *
613597	HO, PAULINE	RENT SUBSIDY	2,106.00 *
613598	HO, THOMAS P	RENT SUBSIDY	860.00 *
613599	HOANG, JAMES	RENT SUBSIDY	2,926.00 *
613600	HOANG, LAN T	RENT SUBSIDY	1,828.00 *
613601	HOANG, LIEN	RENT SUBSIDY	1,931.00 *
613602	HOANG, LONG	RENT SUBSIDY	982.00 *
613603	HOANG, TRACY	RENT SUBSIDY	1,045.00 *
613604	HOANG,NHAN TIEN	RENT SUBSIDY	908.00 *
613605	HOFFMAN,NICK	RENT SUBSIDY	688.00 *
613606	HOLTZMAN, ROSEMARY LC	RENT SUBSIDY	920.00 *
613607	HOPPE,SALLY	RENT SUBSIDY	1,011.00 *
613608	HOUSING AUTHORITY OF PORTLAND	RENT SUBSIDY	769.35 *
613609	HUNTINGTON WESTMINSTER APT,LLC	RENT SUBSIDY	1,119.00 *
613610	HUSS, DON	RENT SUBSIDY	856.00 *
613611	HUYNH, ANNIE N	RENT SUBSIDY	1,382.00 *
613612	HUYNH, CHEN THI	RENT SUBSIDY	2,737.00 *
613613	HUYNH, JENNIFER	RENT SUBSIDY	1,185.00 *
613614	HUYNH, KIET	RENT SUBSIDY	2,660.00 *
613615	HUYNH, MINH HUY	RENT SUBSIDY	1,324.00 *
613616	HUYNH, NATALIE N	RENT SUBSIDY	1,880.00 *
613617	HUYNH, PHILIP	RENT SUBSIDY	744.00 *

PAGE TOTAL FOR "\*" LINES = 30,857.35

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 11/01/16

WARRANT	VENDOR	DESCRIPTION	AMOUNT
613618	HUYNH, RICHARD T	RENT SUBSIDY	1,145.00 *
613619	HUYNH, LONG BAO	RENT SUBSIDY	1,260.00 *
613620	HUYNH, NGHIA TRUNG	RENT SUBSIDY	930.00 *
613621	HUYNH, TRANG	RENT SUBSIDY	1,816.00 *
613622	J.D. PROPERTY MANAGEMENT, INC	RENT SUBSIDY	764.00 *
613623	JANESKI, JERRY	RENT SUBSIDY	1,262.00 *
613624	JEANNE JURADO TRUSTEE C/O ELITE MANAGEMENT	RENT SUBSIDY	948.00 *
613625	JOHNSON, LINDA	RENT SUBSIDY	3,009.00 *
613626	JOMARC PROPERTIES LTD C/O ROSE BREE	RENT SUBSIDY	4,819.00 *
613627	JU, LIN J	RENT SUBSIDY	2,878.00 *
613628	K & K INVESTMENTS, LP	RENT SUBSIDY	1,611.00 *
613629	KATELLA MOBILE HOME ESTATES	RENT SUBSIDY	523.00 *
613630	KCM INVESTMENTS LLC	RENT SUBSIDY	1,285.00 *
613631	KDF HERMOSA LP	RENT SUBSIDY	4,312.00 *
613632	KDF MALABAR LP C/O VPM INC	RENT SUBSIDY	20,087.00 *
613633	KDF QV LP	RENT SUBSIDY	1,017.00 *
613634	KDF SEA WIND LP	RENT SUBSIDY	1,526.00 *
613635	KEITH AND HOLLY CORPORATION	RENT SUBSIDY	2,398.00 *
613636	KENSINGTON GARDENS	RENT SUBSIDY	1,174.00 *
613637	KHEANG, SETH S	RENT SUBSIDY	819.00 *
613638	KIM, SON H	RENT SUBSIDY	2,339.00 *
613639	KING COUNTY HOUSING AUTHORITY	RENT SUBSIDY	1,389.07 *

PAGE TOTAL FOR "\*" LINES = 57,311.07

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 11/01/16

WARRANT	VENDOR	DESCRIPTION	AMOUNT
613640	KING INVESTMENT GROUP, INC C/O BERNARD KING	RENT SUBSIDY	4,989.00 *
613641	KING, BERNARD	RENT SUBSIDY	981.00 *
613642	KITSELMAN, KENT M	RENT SUBSIDY	807.00 *
613643	KLEIN, MARTIN C/O ORANGE COUNTY PROPERTY MGT	RENT SUBSIDY	721.00 *
613644	KNK PROPERTIES C/O EDWARD KUO	RENT SUBSIDY	6,903.00 *
613645	KOTLYAR, ALISA	RENT SUBSIDY	878.00 *
613646	KUNZMAN, WILLIAM	RENT SUBSIDY	1,275.00 *
613647	KUO, EDWARD	RENT SUBSIDY	1,635.00 *
613648	KUO, EDWARD C/O BUENA GROVE	RENT SUBSIDY	813.00 *
613649	LA PALMA APTS L.P.	RENT SUBSIDY	884.00 *
613650	LAGUNA STREET APARTMENTS, LLC	RENT SUBSIDY	843.00 *
613651	LAM, ANDRE	RENT SUBSIDY	1,808.00 *
613652	LAM, HOLLY AND STEVE	RENT SUBSIDY	2,009.00 *
613653	LAM, THONG KIM	RENT SUBSIDY	2,464.00 *
613654	LAMPLIGHTER VILLAGE APTS	RENT SUBSIDY	8,403.00 *
613655	LANE COUNTY HOUSING AUTHORITY	RENT SUBSIDY	268.02 *
613656	LARDERUCCIO, SAL	RENT SUBSIDY	1,174.00 *
613657	LAS FLORES APARTMENTS	RENT SUBSIDY	941.00 *
613658	LAU, STEPHEN	RENT SUBSIDY	1,152.00 *
613659	LE FAMILY TRUST C/O PHONG THANH LE	RENT SUBSIDY	2,198.00 *
613660	LE, BILL B.Q.	RENT SUBSIDY	1,013.00 *
613661	LE, DANIEL	RENT SUBSIDY	975.00 *

PAGE TOTAL FOR "\*" LINES = 43,134.02

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 11/01/16

WARRANT	VENDOR	DESCRIPTION	AMOUNT
613662	LE, DON	RENT SUBSIDY	528.00 *
613663	LE, DONALD	RENT SUBSIDY	1,045.00 *
613664	LE, HIEP THI	RENT SUBSIDY	1,764.00 *
613665	LE, JIMMY T	RENT SUBSIDY	1,864.00 *
613666	LE, JOHN TOAN	RENT SUBSIDY	1,272.00 *
613667	LE, LANH C	RENT SUBSIDY	1,440.00 *
613668	LE, LANH VAN	RENT SUBSIDY	1,193.00 *
613669	LE, LYAN	RENT SUBSIDY	945.00 *
613670	LE, MY C/O CALIFORNIA NETWORK REALTY	RENT SUBSIDY	1,129.00 *
613671	LE, NGA	RENT SUBSIDY	1,280.00 *
613672	LE, NGAT THI	RENT SUBSIDY	4,145.00 *
613673	LE, NGHIA V	RENT SUBSIDY	1,409.00 *
613674	LE, NGOC-MAI T	RENT SUBSIDY	1,431.00 *
613675	LE, PHU THI NOC	RENT SUBSIDY	779.00 *
613676	LE, TINA M	RENT SUBSIDY	999.00 *
613677	LE, TRACEY	RENT SUBSIDY	1,167.00 *
613678	LE, TRUNG ANH	RENT SUBSIDY	707.00 *
613679	LE, VIET Q.	RENT SUBSIDY	988.00 *
613680	LE, YENNHI	RENT SUBSIDY	1,979.00 *
613681	LE, ANH NGOC	RENT SUBSIDY	693.00 *
613682	LE, BAO GIA	RENT SUBSIDY	866.00 *
613683	LE, KIM Q	RENT SUBSIDY	1,048.00 *

PAGE TOTAL FOR "\*" LINES = 28,671.00

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 11/01/16

WARRANT	VENDOR	DESCRIPTION	AMOUNT
613684	LE,XAN NGOC	RENT SUBSIDY	992.00 *
613685	LE-MUNZER, HOABINH	RENT SUBSIDY	961.00 *
613686	LEE, DAVID OR TRINH	RENT SUBSIDY	1,035.00 *
613687	LIAO, ALICE	RENT SUBSIDY	1,094.00 *
613688	LIAO,ALICE	RENT SUBSIDY	1,930.00 *
613689	LIM, HONG S	RENT SUBSIDY	1,948.00 *
613690	LIN, DAVID	RENT SUBSIDY	2,050.00 *
613691	LOS CABALLEROS REAL ESTATE &FS	RENT SUBSIDY	1,313.00 *
613692	LOUIE, CINDY W	RENT SUBSIDY	837.00 *
613693	LUONG, TRA THI-PHUONG	RENT SUBSIDY	1,867.00 *
613694	LY, PHUOC VINH	RENT SUBSIDY	1,108.00 *
613695	LY, THANH	RENT SUBSIDY	1,917.00 *
613696	LY, TUYEN X	RENT SUBSIDY	2,204.00 *
613697	MACDONALD, WILLIAM T	RENT SUBSIDY	3,327.00 *
613698	MADJE-STAMPER PATRICIA A MADJE	RENT SUBSIDY	2,718.00 *
613699	MAGIC LAMP MOBILE HOME PARK	RENT SUBSIDY	948.00 *
613700	MAGNOLIA PLAZA	RENT SUBSIDY	1,220.00 *
613701	MAH, LARRY	RENT SUBSIDY	822.00 *
613702	MAI, ANN N	RENT SUBSIDY	2,273.00 *
613703	MAI, FRANK	RENT SUBSIDY	1,853.00 *
613704	MAI-NGUYEN, HANH T	RENT SUBSIDY	1,025.00 *
613705	MAMMEN, TERRY	RENT SUBSIDY	4,020.00 *

PAGE TOTAL FOR "\*" LINES = 37,462.00

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 11/01/16

WARRANT	VENDOR	DESCRIPTION	AMOUNT
613706	MANNIL, SUPUNNEE	RENT SUBSIDY	1,116.00 *
613707	MARIPOSA PROPERTIES	RENT SUBSIDY	843.00 *
613708	MARQUIS APTS, LLC C/O BEACH FRONT PROP. MGMT INC	RENT SUBSIDY	3,476.00 *
613709	MASHCOLE PROPERTY MGMT, INC	RENT SUBSIDY	3,019.00 *
613710	MAX & MIN PROPERTIES, LLC C/O AMPAC MANAGEMENT GROUP, INC	RENT SUBSIDY	3,353.00 *
613711	MAYER, LEOPOLD	RENT SUBSIDY	1,541.00 *
613712	MAYFIELD II, ARTHUR	RENT SUBSIDY	1,814.00 *
613713	MAZENKO, FRANCINE	RENT SUBSIDY	1,003.00 *
613714	MC GOFF, JOHN	RENT SUBSIDY	1,061.00 *
613715	MCCARTHY, CAMILLE D	RENT SUBSIDY	968.00 *
613716	MCCOWN, A R	RENT SUBSIDY	1,130.00 *
613717	MEAGHER, ELMER	RENT SUBSIDY	1,775.00 *
613718	MEHTA, JAGDISH P	RENT SUBSIDY	893.00 *
613719	MERCY HOUSING CA XXVIII, LP	RENT SUBSIDY	522.00 *
613720	METRO WEST HOUSING SOLUTIONS	RENT SUBSIDY	876.21 *
613721	MEYSENBURG, MAURICE F.	RENT SUBSIDY	902.00 *
613722	MICKEY LESTER TRUST B	RENT SUBSIDY	2,131.00 *
613723	MIDWAY CAPITAL PARTNERS	RENT SUBSIDY	913.00 *
613724	MILLER, RONALD	RENT SUBSIDY	1,107.00 *
613725	MIRACLE MILE PROPERTIES, LP	RENT SUBSIDY	1,260.00 *
613726	MITTAL, MARK	RENT SUBSIDY	2,037.00 *
613727	MIYAMOTO, JEAN C/O MONTEREY PROPERTY	RENT SUBSIDY	538.00 *

PAGE TOTAL FOR "\*" LINES = 32,278.21

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 11/01/16

WARRANT	VENDOR	DESCRIPTION	AMOUNT
613728	MOHLER, BYRON OR CHRISTINE COY - MANAGER	RENT SUBSIDY	969.00 *
613729	MONARCH POINTE	RENT SUBSIDY	949.00 *
613730	MONARK, LP	RENT SUBSIDY	1,279.00 *
613731	MONTEBELLO, ANTHONY	RENT SUBSIDY	907.00 *
613732	MONTECITO VISTA APT HOMES	RENT SUBSIDY	952.00 *
613733	MY MONTECITO	RENT SUBSIDY	516.00 *
613734	NEW HORIZONVIEW, LLC	RENT SUBSIDY	1,949.00 *
613735	NEW KENYON APARTMENTS LLC	RENT SUBSIDY	1,823.00 *
613736	NGHIEM, DANIEL	RENT SUBSIDY	10,085.00 *
613737	NGHIEM, THANH XUAN	RENT SUBSIDY	1,916.00 *
613738	NGO, ANDREW	RENT SUBSIDY	421.00 *
613739	NGO, DANNY	RENT SUBSIDY	1,049.00 *
613740	NGO, HONG DIEP LE	RENT SUBSIDY	943.00 *
613741	NGO, KIM	RENT SUBSIDY	878.00 *
613742	NGO, MARY	RENT SUBSIDY	4,679.00 *
613743	NGO, MIMI T	RENT SUBSIDY	1,219.00 *
613744	NGO, NANCY DINH	RENT SUBSIDY	939.00 *
613745	NGO, HOA KIM	RENT SUBSIDY	705.00 *
613746	NGUYEN, AN	RENT SUBSIDY	1,226.00 *
613747	NGUYEN, AN KIM	RENT SUBSIDY	911.00 *
613748	NGUYEN, ANH	RENT SUBSIDY	862.00 *
613749	NGUYEN, ANH-DAO	RENT SUBSIDY	909.00 *

PAGE TOTAL FOR "\*" LINES = 36,086.00

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 11/01/16

WARRANT	VENDOR	DESCRIPTION	AMOUNT
613750	NGUYEN, ANTHONY	RENT SUBSIDY	1,034.00 *
613751	NGUYEN, BACH THI	RENT SUBSIDY	1,019.00 *
613752	NGUYEN, BICHLE T	RENT SUBSIDY	3,928.00 *
613753	NGUYEN, BINH NGOC	RENT SUBSIDY	1,615.00 *
613754	NGUYEN, BRYAN	RENT SUBSIDY	1,710.00 *
613755	NGUYEN, CHARLIE	RENT SUBSIDY	894.00 *
613756	NGUYEN, CHRISTOPHER	RENT SUBSIDY	1,215.00 *
613757	NGUYEN, CUONG	RENT SUBSIDY	1,083.00 *
613758	NGUYEN, D DUY MD	RENT SUBSIDY	986.00 *
613759	NGUYEN, FRANK M	RENT SUBSIDY	1,473.00 *
613760	NGUYEN, HANH V	RENT SUBSIDY	1,398.00 *
613761	NGUYEN, HOA THI	RENT SUBSIDY	917.00 *
613762	NGUYEN, HOC VAN	RENT SUBSIDY	3,118.00 *
613763	NGUYEN, HUAN NGOC	RENT SUBSIDY	2,415.00 *
613764	NGUYEN, HUNG	RENT SUBSIDY	972.00 *
613765	NGUYEN, HUNG	RENT SUBSIDY	1,853.00 *
613766	NGUYEN, HUNG H	RENT SUBSIDY	1,934.00 *
613767	NGUYEN, HUNG THANH	RENT SUBSIDY	472.00 *
613768	NGUYEN, HUNG X	RENT SUBSIDY	1,140.00 *
613769	NGUYEN, JOHN QUANG	RENT SUBSIDY	3,190.00 *
613770	NGUYEN, JOHNATHON	RENT SUBSIDY	1,258.00 *
613771	NGUYEN, KHAI HUE	RENT SUBSIDY	747.00 *

PAGE TOTAL FOR "\*" LINES = 34,371.00



## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 11/01/16

WARRANT	VENDOR	DESCRIPTION	AMOUNT
613772	NGUYEN, KHANH DANG	RENT SUBSIDY	697.00 *
613773	NGUYEN, KHOI	RENT SUBSIDY	1,429.00 *
613774	NGUYEN, LE THUY	RENT SUBSIDY	1,051.00 *
613775	NGUYEN, LOAN THANH	RENT SUBSIDY	949.00 *
613776	NGUYEN, MICHELLE M	RENT SUBSIDY	1,329.00 *
613777	NGUYEN, MY THI	RENT SUBSIDY	1,020.00 *
613778	NGUYEN, NGHIA	RENT SUBSIDY	1,394.00 *
613779	NGUYEN, NICOLE U	RENT SUBSIDY	1,353.00 *
613780	NGUYEN, PETER L OR MAI, HAI T. C/O 999 INVESTMENT REALTY,	INRENT SUBSIDY	1,257.00 *
613781	NGUYEN, QUAN	RENT SUBSIDY	1,939.00 *
613782	NGUYEN, QUANG M	RENT SUBSIDY	1,047.00 *
613783	NGUYEN, ROBERT B	RENT SUBSIDY	1,150.00 *
613784	NGUYEN, SON DINH	RENT SUBSIDY	1,161.00 *
613785	NGUYEN, STEVE	RENT SUBSIDY	1,162.00 *
613786	NGUYEN, STEVEN	RENT SUBSIDY	837.00 *
613787	NGUYEN, STEVEN	RENT SUBSIDY	2,065.00 *
613788	NGUYEN, STEVENS	RENT SUBSIDY	456.00 *
613789	NGUYEN, TAM N	RENT SUBSIDY	1,028.00 *
613790	NGUYEN, TAN QUAN	RENT SUBSIDY	994.00 *
613791	NGUYEN, THANH VAN C/O WESTERN INTERNATIONAL PROP	RENT SUBSIDY	2,786.00 *
613792	NGUYEN, THANH-NHAN	RENT SUBSIDY	1,558.00 *
613793	NGUYEN, THIEN THI	RENT SUBSIDY	1,234.00 *

PAGE TOTAL FOR "\*" LINES = 27,896.00

WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 11/01/16

WARRANT	VENDOR	DESCRIPTION	AMOUNT
613794	NGUYEN, THOMAS	RENT SUBSIDY	1,500.00 *
613795	NGUYEN, THU-ANH	RENT SUBSIDY	1,773.00 *
613796	NGUYEN, THUYHUONG THI	RENT SUBSIDY	918.00 *
613797	NGUYEN, TIENG KIM	RENT SUBSIDY	1,722.00 *
613798	NGUYEN, TIMMY	RENT SUBSIDY	242.00 *
613799	NGUYEN, TRACY TRUC	RENT SUBSIDY	823.00 *
613800	NGUYEN, TU THANH	RENT SUBSIDY	1,497.00 *
613801	NGUYEN, TUAN NGOC	RENT SUBSIDY	1,732.00 *
613802	NGUYEN, TUNG XUAN	RENT SUBSIDY	1,341.00 *
613803	NGUYEN, TUYET TRINH	RENT SUBSIDY	1,063.00 *
613804	NGUYEN, TUYET TRINH	RENT SUBSIDY	1,115.00 *
613805	NGUYEN, VAN	RENT SUBSIDY	515.00 *
613806	NGUYEN, VAN HUY	RENT SUBSIDY	1,664.00 *
613807	NGUYEN, VU	RENT SUBSIDY	1,209.00 *
613808	NGUYEN, CANG	RENT SUBSIDY	1,019.00 *
613809	NGUYEN, CUONG CHI	RENT SUBSIDY	2,606.00 *
613810	NGUYEN, HAN	RENT SUBSIDY	662.00 *
613811	NGUYEN, HUYEN T.T.	RENT SUBSIDY	2,942.00 *
613812	NGUYEN, LAN-NGOC	RENT SUBSIDY	1,199.00 *
613813	NGUYEN, LANI LAN T	RENT SUBSIDY	884.00 *
613814	NGUYEN, LEYNA T	RENT SUBSIDY	1,026.00 *
613815	NGUYEN, MICHELLE	RENT SUBSIDY	2,480.00 *

PAGE TOTAL FOR "\*" LINES = 29,932.00

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 11/01/16

WARRANT	VENDOR	DESCRIPTION	AMOUNT
613816	NGUYEN, NICOLE UYEN	RENT SUBSIDY	589.00 *
613817	NGUYEN, PAUL	RENT SUBSIDY	1,213.00 *
613818	NGUYEN, PAULINE KIMPHUNG	RENT SUBSIDY	1,103.00 *
613819	NGUYEN, SHERRY LIEU	RENT SUBSIDY	1,591.00 *
613820	NGUYEN, THANH	RENT SUBSIDY	3,836.00 *
613821	NGUYEN, THANH-NGHIA	RENT SUBSIDY	68.00 *
613822	NGUYEN, THANH-TUYEN	RENT SUBSIDY	1,109.00 *
613823	NGUYEN, TIM C/O PARK PACIFIC	RENT SUBSIDY	481.00 *
613824	NGUYEN, TON SANH	RENT SUBSIDY	687.00 *
613825	NGUYEN, TRACY	RENT SUBSIDY	1,485.00 *
613826	NGUYEN, TUNG	RENT SUBSIDY	2,083.00 *
613827	NGUYEN, WIN	RENT SUBSIDY	1,037.00 *
613828	NGUYEN, XUAN YEN	RENT SUBSIDY	873.00 *
613829	NGUYEN-TU, THUY-TIEN	RENT SUBSIDY	2,210.00 *
613830	NHAN, VU	RENT SUBSIDY	1,510.00 *
613831	NORMANDY APARTMENTS, LLC	RENT SUBSIDY	1,018.00 *
613832	NORTHWOOD PLACE	RENT SUBSIDY	4,615.00 *
613833	OLSEN, MARIEL J	RENT SUBSIDY	1,213.00 *
613834	ORANGE COUNTY COMMUNITY HOUSING CORP	RENT SUBSIDY	24,960.00 *
613835	ORANGE TREE APTS-RENTAL OFFICE	RENT SUBSIDY	15,511.00 *
613836	OZAKI, SUIKO	RENT SUBSIDY	837.00 *
613837	PAHU, BRADRAKUMAR L	RENT SUBSIDY	762.00 *

PAGE TOTAL FOR "\*" LINES = 68,791.00

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 11/01/16

WARRANT	VENDOR	DESCRIPTION	AMOUNT
613838	PALM VISTA APTS - RENTAL OFFICE -	RENT SUBSIDY	1,006.00 *
613839	PARISIAN APT C/O DALJIT SARKARIA	RENT SUBSIDY	1,140.00 *
613840	PARK RIDGE APARTMENTS	RENT SUBSIDY	782.00 *
613841	PARK, JIN	RENT SUBSIDY	1,211.00 *
613842	PARK, CHONG PIL	RENT SUBSIDY	1,054.00 *
613843	PATEL, SMITA DIPAK	RENT SUBSIDY	1,112.00 *
613844	PATTUMMADITH, SUWAPANG	RENT SUBSIDY	1,070.00 *
613845	PAVILION PARK SENIOR 1 HOUSING PARTNERS, LP	RENT SUBSIDY	1,212.00 *
613846	PHAM, BINH Q	RENT SUBSIDY	1,195.00 *
613847	PHAM, CAROLINE	RENT SUBSIDY	840.00 *
613848	PHAM, CHAU N.	RENT SUBSIDY	1,001.00 *
613849	PHAM, CHIEN DINH	RENT SUBSIDY	1,299.00 *
613850	PHAM, DAVID DUNG	RENT SUBSIDY	1,447.00 *
613851	PHAM, DUNG TIEN	RENT SUBSIDY	1,397.00 *
613852	PHAM, HOANG	RENT SUBSIDY	2,058.00 *
613853	PHAM, LIEN	RENT SUBSIDY	1,040.00 *
613854	PHAM, MINH VAN	RENT SUBSIDY	1,025.00 *
613855	PHAM, NGHIA	RENT SUBSIDY	1,045.00 *
613856	PHAM, QUANG DUY	RENT SUBSIDY	1,773.00 *
613857	PHAM, QUYEN	RENT SUBSIDY	758.00 *
613858	PHAM, QUYNH GIAO	RENT SUBSIDY	1,206.00 *
613859	PHAM, RICHARD	RENT SUBSIDY	1,185.00 *

PAGE TOTAL FOR "\*" LINES = 25,856.00

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 11/01/16

WARRANT	VENDOR	DESCRIPTION	AMOUNT
613860	PHAM, TAP VAN	RENT SUBSIDY	621.00 *
613861	PHAM, THUY T T	RENT SUBSIDY	1,353.00 *
613862	PHAM, TIM	RENT SUBSIDY	2,383.00 *
613863	PHAM, TUAN A.	RENT SUBSIDY	1,081.00 *
613864	PHAM, TUNG	RENT SUBSIDY	1,161.00 *
613865	PHAM, VAN LOAN THI	RENT SUBSIDY	908.00 *
613866	PHAM, VANTHI	RENT SUBSIDY	1,289.00 *
613867	PHAM, VU	RENT SUBSIDY	1,038.00 *
613868	PHAM, XUANNHA T	RENT SUBSIDY	997.00 *
613869	PHAM, HELEN	RENT SUBSIDY	928.00 *
613870	PHAM, KHANG	RENT SUBSIDY	993.00 *
613871	PHAM, LOAN ANH THI	RENT SUBSIDY	924.00 *
613872	PHAN, TAMMY	RENT SUBSIDY	1,181.00 *
613873	PHAN, VIET TU	RENT SUBSIDY	608.00 *
613874	PHAN, VIVIAN	RENT SUBSIDY	993.00 *
613875	PHAN, DON	RENT SUBSIDY	1,365.00 *
613876	PHAN, THUY-TIEN	RENT SUBSIDY	933.00 *
613877	PHUNG, THICH VAN	RENT SUBSIDY	1,302.00 *
613878	PINCEK, DAVID C/O ORANGE COUNTY PROP MGMT	RENT SUBSIDY	822.00 *
613879	PINEMEADOWS APARTMENTS ATTEN: LEASING OFFICE	RENT SUBSIDY	1,523.00 *
613880	PLYMOUTH HRA	RENT SUBSIDY	617.63 *
613881	POKAL, SAILESH C/O HUNTINGTON WEST PROPERTIES	RENT SUBSIDY	767.00 *

PAGE TOTAL FOR "\*" LINES = 23,787.63

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 11/01/16

WARRANT	VENDOR	DESCRIPTION	AMOUNT
613882	PORTILLO, OSCAR OR ANISA	RENT SUBSIDY	1,383.00 *
613883	PP TT, LLC	RENT SUBSIDY	2,393.00 *
613884	QUACH, SAN T	RENT SUBSIDY	917.00 *
613885	QUAN, DERRICK WILLIAM	RENT SUBSIDY	1,125.00 *
613886	QUAN, VAN-LAN	RENT SUBSIDY	894.00 *
613887	RAMIREZ, RAYMOND	RENT SUBSIDY	1,248.00 *
613888	RANCHO ALISAL	RENT SUBSIDY	2,984.00 *
613889	RANCHO TIERRA APARTMENTS	RENT SUBSIDY	1,709.00 *
613890	RATANJEE, D M	RENT SUBSIDY	1,648.00 *
613891	RAYMOND AND LYNN RUAIS	RENT SUBSIDY	609.00 *
613892	REO INTERNATIONAL CORPORATION	RENT SUBSIDY	1,117.00 *
613893	ROANOKE INC	RENT SUBSIDY	1,150.00 *
613894	ROBERTA APTS LP	RENT SUBSIDY	2,310.00 *
613895	ROCEL PROPERTIES MGMT INC	RENT SUBSIDY	1,029.00 *
613896	S.E. AMSTER	RENT SUBSIDY	901.00 *
613897	SABUNJIAN, MIHRAN	RENT SUBSIDY	5,358.00 *
613898	SACRAMENTO HOUSING	RENT SUBSIDY	320.07 *
613899	SALSOL PROPERTIES, LLC	RENT SUBSIDY	1,406.00 *
613900	SAN DIEGO HOUSING COMMISSION	RENT SUBSIDY	933.78 *
613901	SAN MARCO APTS	RENT SUBSIDY	559.00 *
613902	SAN MARINO VILLAS APTS	RENT SUBSIDY	758.00 *
613903	SARGENT, PAT	RENT SUBSIDY	1,025.00 *

PAGE TOTAL FOR "\*" LINES = 31,776.85

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 11/01/16

WARRANT	VENDOR	DESCRIPTION	AMOUNT
613904	SCHLEIFER, JILL ANN C/O ORANGE COUNTY PROP MGMT INC.	RENT SUBSIDY	1,942.00 *
613905	SCHWERMANN, CELESTE	RENT SUBSIDY	1,539.00 *
613906	SCOTT G JOE C/O VP PROPERTY MANAGEMENT	RENT SUBSIDY	1,031.00 *
613907	SERRANO WOODS, LP.	RENT SUBSIDY	1,090.00 *
613908	SHREEVES PROPERTIES, LLC C/O ORANGE COUNTY PROP MGMT	RENT SUBSIDY	5,244.00 *
613909	SIGEL, IRV D C/O GERARD PROPERTIES	RENT SUBSIDY	741.00 *
613910	SILLO NORTHEAST, LLC	RENT SUBSIDY	1,809.00 *
613911	SILVERSTEIN, IRVIN C/O SMI PROPERTIES	RENT SUBSIDY	626.00 *
613912	SILVERSTEIN, MARILYN	RENT SUBSIDY	850.00 *
613913	SIROTT, STANLEY A	RENT SUBSIDY	2,098.00 *
613914	SPRINGSIDE, LLC	RENT SUBSIDY	4,142.00 *
613915	STANTON GROUP THREE, LLC	RENT SUBSIDY	2,227.00 *
613916	STEWART PROPERTIES	RENT SUBSIDY	777.00 *
613917-613918	VOID WARRANTS		
613919	SUMAC APARTMENT LLC	RENT SUBSIDY	710.00 *
613920	SUNNYGATE, LLC	RENT SUBSIDY	1,902.00 *
613921	SUNRISE APARTMENTS	RENT SUBSIDY	949.00 *
613922	TA, DAVID	RENT SUBSIDY	273.00 *
613923	TA, THAI T.	RENT SUBSIDY	1,390.00 *
613924	TA, VINH	RENT SUBSIDY	1,722.00 *
613925	TAHAMI, ALI	RENT SUBSIDY	1,492.00 *
613926	TALLEN, LLC	RENT SUBSIDY	3,342.00 *

PAGE TOTAL FOR "\*" LINES = 35,896.00

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 11/01/16

WARRANT	VENDOR	DESCRIPTION	AMOUNT
613927	TAMERLANE APARTMENTS	RENT SUBSIDY	1,717.00 *
613928	TAMERLANE ASSOCIATES LLC C/O MPMS INC	RENT SUBSIDY	2,058.00 *
613929	TANG, KIM VAN	RENT SUBSIDY	1,685.00 *
613930	TERESINA APARTMENTS	RENT SUBSIDY	1,055.00 *
613931	THACH, HENRY	RENT SUBSIDY	1,795.00 *
613932	THE CORINTHIAN APARTMENTS	RENT SUBSIDY	821.00 *
613933	THE FLORENTINE APTS	RENT SUBSIDY	809.00 *
613934	THE HUNTINGTON WESTMINSTER	RENT SUBSIDY	6,824.00 *
613935	THE KNOLLS	RENT SUBSIDY	91.00 *
613936	THE MEDITERRANEAN APTS	RENT SUBSIDY	872.00 *
613937	THE ROSE GARDEN APTS	RENT SUBSIDY	5,114.00 *
613938	THOMSON EQUITIES	RENT SUBSIDY	860.00 *
613939	THOMSON EQUITIES C/O BILL MAC DONALD	RENT SUBSIDY	2,511.00 *
613940	TLHA PALM LLC	RENT SUBSIDY	1,736.00 *
613941	TOPADVANCED, LLC	RENT SUBSIDY	1,960.00 *
613942	TRAN, ANDREW	RENT SUBSIDY	1,241.00 *
613943	TRAN, ANDREW	RENT SUBSIDY	2,875.00 *
613944	TRAN, ANH TUYET T	RENT SUBSIDY	1,041.00 *
613945	TRAN, ANNIE N	RENT SUBSIDY	800.00 *
613946	TRAN, BAC	RENT SUBSIDY	1,050.00 *
613947	TRAN, CATHY	RENT SUBSIDY	976.00 *
613948	TRAN, EDWARD T	RENT SUBSIDY	806.00 *

PAGE TOTAL FOR "\*" LINES = 38,697.00



## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 11/01/16

WARRANT	VENDOR	DESCRIPTION	AMOUNT
613949	TRAN, FREDERICK M	RENT SUBSIDY	1,179.00 *
613950	TRAN, HIEP OR TRAN, JACLYN	RENT SUBSIDY	3,540.00 *
613951	TRAN, HO VAN	RENT SUBSIDY	4,711.00 *
613952	TRAN, HOA THU	RENT SUBSIDY	1,151.00 *
613953	TRAN, HUNG QUOC	RENT SUBSIDY	876.00 *
613954	TRAN, JIM DUC	RENT SUBSIDY	1,388.00 *
613955	TRAN, JOHN D.	RENT SUBSIDY	1,137.00 *
613956	TRAN, JOSEPH QUANG	RENT SUBSIDY	696.00 *
613957	TRAN, KEVIN THANH	RENT SUBSIDY	893.00 *
613958	TRAN, KIM	RENT SUBSIDY	1,836.00 *
613959	TRAN, KIM VAN	RENT SUBSIDY	1,171.00 *
613960	TRAN, LINDA L	RENT SUBSIDY	1,224.00 *
613961	TRAN, LUCIA THUY	RENT SUBSIDY	753.00 *
613962	TRAN, MY T	RENT SUBSIDY	809.00 *
613963	TRAN, NGOCLAN THI	RENT SUBSIDY	1,369.00 *
613964	TRAN, NHUT NGUYEN	RENT SUBSIDY	1,813.00 *
613965	TRAN, SHELLY	RENT SUBSIDY	890.00 *
613966	TRAN, TAM MINH	RENT SUBSIDY	1,310.00 *
613967	TRAN, TAN MANH	RENT SUBSIDY	1,025.00 *
613968	TRAN, THERESA T	RENT SUBSIDY	834.00 *
613969	TRAN, THU-HA	RENT SUBSIDY	1,388.00 *
613970	TRAN, TIEN	RENT SUBSIDY	748.00 *

PAGE TOTAL FOR "\*" LINES = 30,741.00

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 11/01/16

WARRANT	VENDOR	DESCRIPTION	AMOUNT
613971	TRAN, TIM	RENT SUBSIDY	1,135.00 *
613972	TRAN, TRI	RENT SUBSIDY	1,563.00 *
613973	TRAN, TUNG	RENT SUBSIDY	1,224.00 *
613974	TRAN, VAN	RENT SUBSIDY	777.00 *
613975	TRAN,HAU	RENT SUBSIDY	1,207.00 *
613976	TRAN-NGUYEN, LIEN KIM	RENT SUBSIDY	872.00 *
613977	TRG FULLERTON AFFORDABLE LP / VENTANA APARTMENTS	RENT SUBSIDY	687.00 *
613978	TRIEU, HONG QUANG C/O FOCUS PROPERTY SERVICES	RENT SUBSIDY	960.00 *
613979	TRINH, HAI	RENT SUBSIDY	1,584.00 *
613980	TRINH, KATHLEEN	RENT SUBSIDY	949.00 *
613981	TRINH, THANH-MAI	RENT SUBSIDY	1,531.00 *
613982	TRINH, TUAN	RENT SUBSIDY	752.00 *
613983	TRUONG, BAY LE	RENT SUBSIDY	1,286.00 *
613984	TRUONG, THUAN BICH	RENT SUBSIDY	894.00 *
613985	TRUONG, THUAN BICH	RENT SUBSIDY	2,499.00 *
613986	TRUONG,QUYEN MY	RENT SUBSIDY	1,182.00 *
613987	TRUONG,SON BICH	RENT SUBSIDY	1,348.00 *
613988	TSAU,LI-CHIN	RENT SUBSIDY	2,024.00 *
613989	TU BI THIEN TAM	RENT SUBSIDY	837.00 *
613990-613991	VOID WARRANTS		
613992	TUDOR GROVE C/O GOLDEN REMCO INC	RENT SUBSIDY	59,866.00 *
613993	TURI, ANGELO S	RENT SUBSIDY	2,429.00 *

PAGE TOTAL FOR "\*" LINES = 85,606.00

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 11/01/16

WARRANT	VENDOR	DESCRIPTION	AMOUNT
613994	TUSTIN SOUTHERN APTS - OFFICE	RENT SUBSIDY	1,277.00 *
613995	V & M RASMUSSEN PROPERTIES, LLC	RENT SUBSIDY	698.00 *
613996	V.N. TIWARI & S. TIWARI AS TRUSTEES OF KASHI TRUST	RENT SUBSIDY	11,468.00 *
613997	VAN, MINH XUONG c/o KEVIN VAN	RENT SUBSIDY	537.00 *
613998	VAZQUEZ, ARTURO ENRIQUEZ	RENT SUBSIDY	2,803.00 *
613999	VERSAILLES APTS	RENT SUBSIDY	3,273.00 *
614000	VILLA CAPRI ESTATES	RENT SUBSIDY	899.00 *
614001	VILLA, ROSENDO AND/OR ENEDINA	RENT SUBSIDY	1,189.00 *
614002	VILLAGE PROPERTY MGMT	RENT SUBSIDY	11,411.00 *
614003	VILLAGE PROPERTY MGMT	RENT SUBSIDY	924.00 *
614004	VINH, THUA	RENT SUBSIDY	305.00 *
614005	VIRAMONTES, ARTHUR E	RENT SUBSIDY	712.00 *
614006	VISTA DEL SOL APTS	RENT SUBSIDY	1,019.00 *
614007	VO, CUONG B GALERIA PASEOS MALL	RENT SUBSIDY	1,019.00 *
614008	VO, KHANH MAI	RENT SUBSIDY	4,612.00 *
614009	VO, KIMCHI	RENT SUBSIDY	1,695.00 *
614010	VO, LAN KHAI THI	RENT SUBSIDY	1,187.00 *
614011	VO, LE	RENT SUBSIDY	1,900.00 *
614012	VO, NAM T	RENT SUBSIDY	485.00 *
614013	VO, TIN TRUNG	RENT SUBSIDY	807.00 *
614014	VOLE, TINA NGA	RENT SUBSIDY	693.00 *
614015	VONG, LONG	RENT SUBSIDY	1,068.00 *

PAGE TOTAL FOR "\*" LINES = 49,981.00

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 11/01/16

WARRANT	VENDOR	DESCRIPTION	AMOUNT
614016	VPM MANAGEMENT	RENT SUBSIDY	843.00 *
614017	VU, DAVID	RENT SUBSIDY	690.00 *
614018	VU, HUY HOANG	RENT SUBSIDY	1,058.00 *
614019	VU, LEO M	RENT SUBSIDY	1,745.00 *
614020	VU, LONG DUC	RENT SUBSIDY	846.00 *
614021	VU, MARY ANN	RENT SUBSIDY	686.00 *
614022	VU, NAM H	RENT SUBSIDY	842.00 *
614023	VU, TAM	RENT SUBSIDY	1,081.00 *
614024	VU, TAN DUY	RENT SUBSIDY	1,004.00 *
614025	VU, THAI	RENT SUBSIDY	1,363.00 *
614026	VU, DANNY	RENT SUBSIDY	548.00 *
614027	VUONG, HELEN DO	RENT SUBSIDY	2,259.00 *
614028	WALDEN APTS	RENT SUBSIDY	3,613.00 *
614029	WALDEN GLEN APTS	RENT SUBSIDY	525.00 *
614030	WASHINGTON COUNTY HRA	RENT SUBSIDY	1,248.90 *
614031	WEGENER, STELLA	RENT SUBSIDY	867.00 *
614032	WEI, FRANCIS	RENT SUBSIDY	961.00 *
614033	WEISER, IRVING	RENT SUBSIDY	3,320.00 *
614034	WEISSER INVESTMENTS	RENT SUBSIDY	6,949.00 *
614035	WEST, NEIL E	RENT SUBSIDY	946.00 *
614036	WESTCHESTER PARK LP	RENT SUBSIDY	1,285.00 *
614037	WESTLAKE APARTMENTS LLC	RENT SUBSIDY	5,945.00 *

PAGE TOTAL FOR "\*" LINES = 38,624.90

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 11/01/16

WARRANT	VENDOR	DESCRIPTION	AMOUNT
614038	WESTMINSTER HOUSING PARTNER LP	RENT SUBSIDY	6,897.00 *
614039	WESTMINSTER HSG PARTNERS LP	RENT SUBSIDY	1,217.00 *
614040	WICK,CINDY OR ED	RENT SUBSIDY	572.00 *
614041	WILSHIRE CREST	RENT SUBSIDY	1,151.00 *
614042	WINDMILL APARTMENTS	RENT SUBSIDY	4,921.00 *
614043	WINDSOR TOWNE LP	RENT SUBSIDY	730.00 *
614044	WINDSOR-DAWSON LP	RENT SUBSIDY	5,154.00 *
614045	WINDWOOD KNOLL APARTMENTS	RENT SUBSIDY	2,530.00 *
614046	WOODBURY SQUARE	RENT SUBSIDY	1,258.00 *
614047	WURZELL, DAVID P.	RENT SUBSIDY	1,487.00 *
614048	YIANG, VINCE	RENT SUBSIDY	1,025.00 *
614049	YOUNG, HENRY H	RENT SUBSIDY	1,032.00 *
614050	ZHAO, GEORGE	RENT SUBSIDY	977.00 *
W613441	13251 NEWLAND LLC C/O ERICA STIDHAM	RENT SUBSIDY	6,782.00 *
W613442	19822 BROOKHURST, LLC	RENT SUBSIDY	2,071.00 *
W613443	2300 W EL SEGUNDO, L.P. C/O SWAMI INT	RENT SUBSIDY	8,837.00 *
W613444	7632 21ST ST LP WESTMINSTER SENIOR APTS	RENT SUBSIDY	3,183.00 *
W613445	ACACIA VILLAGE C/O DOUGLAS HOFER	RENT SUBSIDY	49,113.00 *
W613450	ALLARD APARTMENT, LLC	RENT SUBSIDY	7,108.00 *
W613451	ALTAMIRANO,CHIN MEI CHU	RENT SUBSIDY	3,280.00 *
W613455	AP HIGA-HIGA, LLC	RENT SUBSIDY	5,909.00 *
W613458	AUGUSTA GROUP INVESTMENTS, LLC	RENT SUBSIDY	706.00 *

PAGE TOTAL FOR "\*" LINES = 115,940.00

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 11/01/16

WARRANT	VENDOR	DESCRIPTION	AMOUNT
W613459	AYNEM INVESTMENTS,LP C/O A & M PROP	RENT SUBSIDY	17,292.00 *
W613460	BAKER RANCH AFFORDABLE LP C/O SOLARI ENTERPRISES, INC	RENT SUBSIDY	3,464.00 *
W613463	BERTRAN, JAIME OR MAGALI	RENT SUBSIDY	4,998.00 *
W613466	BOZARJIAN, RICHARD	RENT SUBSIDY	28,213.00 *
W613470	BUI, BACH	RENT SUBSIDY	1,005.00 *
W613472	BUI, DUNG	RENT SUBSIDY	1,298.00 *
W613473	BUI, KIMBERLY	RENT SUBSIDY	2,196.00 *
W613476	BUI, MONICA	RENT SUBSIDY	2,648.00 *
W613479	BUI, THUAN	RENT SUBSIDY	2,984.00 *
W613480	BUI, TRIET THO-MINH	RENT SUBSIDY	3,527.00 *
W613482	BURLEY, DAVID M C/O PARK PACIFIC	RENT SUBSIDY	1,997.00 *
W613485	CAO, HUONG B	RENT SUBSIDY	818.00 *
W613487	CAO, XUAN	RENT SUBSIDY	8,421.00 *
W613489	CERVANTES JR, ARTEMIO	RENT SUBSIDY	614.00 *
W613490	CHAN, KOU LEAN	RENT SUBSIDY	6,555.00 *
W613492	CHAU, ALICE	RENT SUBSIDY	3,863.00 *
W613494	CHEN, DENNIS KYINSAN	RENT SUBSIDY	2,400.00 *
W613498	CHIANG, LI-YONG	RENT SUBSIDY	12,861.00 *
W613501	CLIFTON, KATHLEEN P	RENT SUBSIDY	902.00 *
W613502	COLACION, KATHY D	RENT SUBSIDY	3,342.00 *
W613504	CONTINENTAL GARDENS APTS	RENT SUBSIDY	25,605.00 *
W613505	COURTYARD APTS	RENT SUBSIDY	947.00 *

PAGE TOTAL FOR "\*" LINES = 135,950.00

WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 11/01/16

WARRANT	VENDOR	DESCRIPTION	AMOUNT
W613507	CROCKETT, JACK	RENT SUBSIDY	3,548.00 *
W613508	CURTIS FAMILY TRUST C/O SPURR & ASSOCIATES, INC	RENT SUBSIDY	6,158.00 *
W613509	DAC,NGHIA HO OR PHAN VE TU	RENT SUBSIDY	2,787.00 *
W613510	DAM, BINH DINH	RENT SUBSIDY	1,252.00 *
W613511	DANG, CHINH VAN	RENT SUBSIDY	1,840.00 *
W613512	DAO, AILEEN A	RENT SUBSIDY	1,456.00 *
W613513	DAO, TU VAN	RENT SUBSIDY	13,102.00 *
W613517	DINH, KATHLEEN	RENT SUBSIDY	5,859.00 *
W613518	DINH, LONG T	RENT SUBSIDY	2,042.00 *
W613522	DNK PROPERTY LLC	RENT SUBSIDY	11,386.00 *
W613524	DO, KENNETH	RENT SUBSIDY	1,687.00 *
W613527	DO, NANCY	RENT SUBSIDY	815.00 *
W613529	DO, THUY THI	RENT SUBSIDY	2,767.00 *
W613530	DO, TINA	RENT SUBSIDY	6,096.00 *
W613531	DOAN, DUNG VAN	RENT SUBSIDY	4,672.00 *
W613533	DONG, MINH TRANG	RENT SUBSIDY	11,748.00 *
W613534	DORADO SENIOR APARTMENTS, LP	RENT SUBSIDY	772.00 *
W613535	DSN INVESTMENT GROUP,LLC	RENT SUBSIDY	8,646.00 *
W613538	DUNNETT, DAVID F	RENT SUBSIDY	3,225.00 *
W613539	DUONG, HONG MANH	RENT SUBSIDY	744.00 *
W613541	DUONG, MINH B	RENT SUBSIDY	4,188.00 *
W613545	DV-DEVELOPMENT &INVESTMENT,LLC	RENT SUBSIDY	2,780.00 *

PAGE TOTAL FOR "\*" LINES = 97,570.00

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 11/01/16

WARRANT	VENDOR	DESCRIPTION	AMOUNT
W613548	EHLE, GERALD	RENT SUBSIDY	863.00 *
W613551	EL RAY PARTNERS, LLC C/O SCHROEDER MANAGEMENT CO.	RENT SUBSIDY	8,265.00 *
W613552	ELIAS CAPITAL GROUP, LLC C/O LIDO PROPERTY MGMT	RENT SUBSIDY	846.00 *
W613553	EMERALD FIELD, LLC	RENT SUBSIDY	5,398.00 *
W613557	FAIRFAX COUNTY DEPT OF HOUSING	RENT SUBSIDY	10,431.17 *
W613560	FOREVERGREEN EXPANSION, LLC	RENT SUBSIDY	4,669.00 *
W613562	FRECHTMAN, WILLIAM	RENT SUBSIDY	3,718.00 *
W613565	GARCIA, NORMA OR WILLIAM	RENT SUBSIDY	1,763.00 *
W613566	GARDEN GROVE HOUSING ASSOCIATE	RENT SUBSIDY	6,976.00 *
W613569	GERMAIN, AARON & CASSANDRA	RENT SUBSIDY	1,211.00 *
W613570	GIACALONE, BRIGITTE	RENT SUBSIDY	837.00 *
W613577	GREEN, WILLIAM C/O G REYES	RENT SUBSIDY	1,099.00 *
W613578	GREENHOUSE APARTMENTS	RENT SUBSIDY	1,049.00 *
W613583	HA OF DEKALB COUNTY	RENT SUBSIDY	4,256.96 *
W613584	HA, KHIEM Q	RENT SUBSIDY	2,720.00 *
W613585	HAH, CHENG	RENT SUBSIDY	1,842.00 *
W613588	HANSON, CLIFTON & BRENDA	RENT SUBSIDY	2,111.00 *
W613591	HAU, STEVEN	RENT SUBSIDY	2,639.00 *
W613593	HELMS, CHARLES	RENT SUBSIDY	731.00 *
W613594	HILLIARD, SHERRY OR RICHARD	RENT SUBSIDY	859.00 *
W613596	HO, HENRY HOI	RENT SUBSIDY	7,409.00 *
W613598	HO, TIM	RENT SUBSIDY	3,185.00 *

PAGE TOTAL FOR "\*" LINES = 72,878.13



## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 11/01/16

WARRANT	VENDOR	DESCRIPTION	AMOUNT
W613599	HOANG, KHOI	RENT SUBSIDY	1,994.00 *
W613603	HOANG, LANG	RENT SUBSIDY	837.00 *
W613605	HOLEY, ELIZABETH	RENT SUBSIDY	959.00 *
W613606	HONG, GEORGE	RENT SUBSIDY	1,291.00 *
W613608	HSU, CHANG-HUA LIU	RENT SUBSIDY	4,940.00 *
W613612	HUYNH, DUONG P	RENT SUBSIDY	3,584.00 *
W613613	HUYNH, KELVIN	RENT SUBSIDY	1,056.00 *
W613614	HUYNH, LOAN	RENT SUBSIDY	1,525.00 *
W613615	HUYNH, MINH T MAI	RENT SUBSIDY	771.00 *
W613618	HUYNH, SCOTT THANH OR LE, KIM DONG T	RENT SUBSIDY	4,718.00 *
W613621	INTERNATIONAL BUSINESS INVESTMENT GROUP, LLC	RENT SUBSIDY	11,666.00 *
W613622	JACKSON PALMS APARTMENTS, LLC	RENT SUBSIDY	3,783.00 *
W613624	JOHNSON, NATHAN D.	RENT SUBSIDY	10,327.00 *
W613626	JTK & ASSOCIATES	RENT SUBSIDY	1,127.00 *
W613627	JUNG SUN NOH C/O CROWN INVESTMENT REALTY	RENT SUBSIDY	9,762.00 *
W613628	K.L.S. ONE LLC	RENT SUBSIDY	1,055.00 *
W613629	KAY VEE, LLC	RENT SUBSIDY	918.00 *
W613634	KEH, LU-YONG	RENT SUBSIDY	2,616.00 *
W613635	KELLEY, ROBERT	RENT SUBSIDY	3,523.00 *
W613636	KHA, CAM MY	RENT SUBSIDY	4,053.00 *
W613637	KIM, JONG WAN C/O CROWN INVESTMENT REALTY	RENT SUBSIDY	4,350.00 *
W613638	KIM, HARRY H C/O CROWN INV REALTY	RENT SUBSIDY	1,025.00 *

PAGE TOTAL FOR "\*" LINES = 75,880.00

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 11/01/16

WARRANT	VENDOR	DESCRIPTION	AMOUNT
W613643	KLUNK, MARILYN c/o SHEPHERD PROPERTIES	RENT SUBSIDY	3,186.00 *
W613649	LAGUNA HILLS TRAVELODGE LLC ATTEN: OFFICE	RENT SUBSIDY	24,424.00 *
W613650	LAKESIDE ASSOCIATION	RENT SUBSIDY	6,586.00 *
W613651	LAM, HAI	RENT SUBSIDY	9,231.00 *
W613653	LAM, DUY M	RENT SUBSIDY	3,153.00 *
W613654	LANDA, SALVADOR	RENT SUBSIDY	886.00 *
W613663	LE, HIEN QUANG	RENT SUBSIDY	977.00 *
W613664	LE, HONG PHUC THI	RENT SUBSIDY	1,242.00 *
W613666	LE, KIM CHI T	RENT SUBSIDY	1,835.00 *
W613668	LE, LY PHUONG	RENT SUBSIDY	988.00 *
W613669	LE, MICHAEL	RENT SUBSIDY	1,712.00 *
W613671	LE, NGAN VAN	RENT SUBSIDY	1,649.00 *
W613674	LE, NGUYEN NHU	RENT SUBSIDY	975.00 *
W613675	LE, TAN T	RENT SUBSIDY	9,096.00 *
W613678	LE, TRUNG T	RENT SUBSIDY	1,006.00 *
W613685	LEDUC, MONIQUE	RENT SUBSIDY	1,591.00 *
W613686	LEUNG, ROGER	RENT SUBSIDY	3,936.00 *
W613690	LIN, EEL-YU	RENT SUBSIDY	10,794.00 *
W613691	LOTUS PROPERTIES	RENT SUBSIDY	4,136.00 *
W613692	LUONG, ALAN D	RENT SUBSIDY	3,068.00 *
W613693	LUVIE CORPORATION	RENT SUBSIDY	5,221.00 *
W613694	LY, TAN Q	RENT SUBSIDY	1,019.00 *

PAGE TOTAL FOR "\*" LINES = 96,711.00

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 11/01/16

WARRANT	VENDOR	DESCRIPTION	AMOUNT
W613695	LY, TRANH	RENT SUBSIDY	987.00 *
W613696	LY, XUAN GRACE LINH	RENT SUBSIDY	2,042.00 *
W613703	MAI, CHUCK	RENT SUBSIDY	5,434.00 *
W613708	MARTIN, MARILYN C/O CONSENSYS PROPERTY MGMT	RENT SUBSIDY	1,670.00 *
W613709	MAUREEN APARTMENTS NO.2 LP ATTEN: GILBERTO GONZALEZ, MGR	RENT SUBSIDY	3,524.00 *
W613716	MCGRATH, GRACE OR GERALD	RENT SUBSIDY	2,536.00 *
W613717	MEAK, MANH	RENT SUBSIDY	1,310.00 *
W613723	MIKE & KATHY LEE LP	RENT SUBSIDY	2,778.00 *
W613733	N & V DEVELOPMENT, LLC	RENT SUBSIDY	17,755.00 *
W613735	NEW TCNY LLC RETIREMENT PLAN & TRUST	RENT SUBSIDY	3,687.00 *
W613741	NGO, LOC T	RENT SUBSIDY	912.00 *
W613744	NGO, VINCE K	RENT SUBSIDY	1,129.00 *
W613747	NGUYEN, ANDREW Q	RENT SUBSIDY	3,188.00 *
W613749	NGUYEN, ANNIE	RENT SUBSIDY	1,341.00 *
W613750	NGUYEN, AUNDREY N	RENT SUBSIDY	811.00 *
W613753	NGUYEN, BRIAN BAO-KHA	RENT SUBSIDY	5,777.00 *
W613754	NGUYEN, CALVIN H	RENT SUBSIDY	995.00 *
W613755	NGUYEN, CHI HUYEN	RENT SUBSIDY	1,822.00 *
W613756	NGUYEN, CHUONG	RENT SUBSIDY	1,193.00 *
W613757	NGUYEN, CUONG C/O LUKE NGUYEN	RENT SUBSIDY	1,488.00 *
W613758	NGUYEN, DUONG	RENT SUBSIDY	6,914.00 *
W613760	NGUYEN, HOA THI	RENT SUBSIDY	4,718.00 *

PAGE TOTAL FOR "\*" LINES = 72,011.00

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 11/01/16

WARRANT	VENDOR	DESCRIPTION	AMOUNT
W613768	NGUYEN, HUONG THY OR PHAM, TIEN D	RENT SUBSIDY	2,144.00 *
W613770	NGUYEN, KENNETH	RENT SUBSIDY	1,183.00 *
W613772	NGUYEN, KHANH VAN	RENT SUBSIDY	1,997.00 *
W613773	NGUYEN, LANIE	RENT SUBSIDY	7,931.00 *
W613774	NGUYEN, LINDA	RENT SUBSIDY	2,362.00 *
W613775	NGUYEN, LYNDIA	RENT SUBSIDY	8,297.00 *
W613776	NGUYEN, MIMI	RENT SUBSIDY	1,074.00 *
W613777	NGUYEN, MYRA D	RENT SUBSIDY	14,121.00 *
W613779	NGUYEN, PETER	RENT SUBSIDY	1,953.00 *
W613780	NGUYEN, PHUONG MY THI	RENT SUBSIDY	9,514.00 *
W613784	NGUYEN, SON HONG	RENT SUBSIDY	1,249.00 *
W613790	NGUYEN, THAI DUC	RENT SUBSIDY	1,780.00 *
W613791	NGUYEN, THANH-LE	RENT SUBSIDY	1,566.00 *
W613793	NGUYEN, THINH QUOC	RENT SUBSIDY	3,225.00 *
W613795	NGUYEN, THUAN C	RENT SUBSIDY	2,936.00 *
W613797	NGUYEN, TIEP	RENT SUBSIDY	1,864.00 *
W613801	NGUYEN, TUNG QUOC	RENT SUBSIDY	1,828.00 *
W613804	NGUYEN, TUYET-LAN T	RENT SUBSIDY	603.00 *
W613806	NGUYEN, VANANH & DO, SOAN P	RENT SUBSIDY	1,116.00 *
W613807	NGUYEN, XUAN THI	RENT SUBSIDY	1,363.00 *
W613808	NGUYEN, CHI CHARLIE	RENT SUBSIDY	608.00 *
W613809	NGUYEN, DUNG VAN	RENT SUBSIDY	2,696.00 *

PAGE TOTAL FOR "\*" LINES = 71,410.00

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 11/01/16

WARRANT	VENDOR	DESCRIPTION	AMOUNT
W613810	NGUYEN, HUY	RENT SUBSIDY	1,658.00 *
W613811	NGUYEN, JAMES	RENT SUBSIDY	824.00 *
W613815	NGUYEN, MINH NGOC	RENT SUBSIDY	1,124.00 *
W613818	NGUYEN, PHAC V & NGUYEN HA T	RENT SUBSIDY	2,102.00 *
W613822	NGUYEN, THINH THI	RENT SUBSIDY	6,901.00 *
W613828	NGUYEN-SHEPARDSON, CAY THI	RENT SUBSIDY	4,432.00 *
W613830	NHIEU, CUONG C.	RENT SUBSIDY	248.00 *
W613837	PALM ISLAND	RENT SUBSIDY	11,761.00 *
W613839	PARK PLACE APTS LLP	RENT SUBSIDY	2,410.00 *
W613842	PATEL DILIP M	RENT SUBSIDY	8,656.00 *
W613845	PETITE ELISE, LLC	RENT SUBSIDY	5,698.00 *
W613850	PHAM, DAVID LINH	RENT SUBSIDY	1,703.00 *
W613851	PHAM, HIEU	RENT SUBSIDY	1,659.00 *
W613852	PHAM, LAN VAN	RENT SUBSIDY	5,190.00 *
W613854	PHAM, MINH VAN	RENT SUBSIDY	740.00 *
W613855	PHAM, PHUONG T	RENT SUBSIDY	1,133.00 *
W613859	PHAM, SON THAI	RENT SUBSIDY	1,822.00 *
W613860	PHAM, THANH QUOC	RENT SUBSIDY	2,770.00 *
W613861	PHAM, TIEN M	RENT SUBSIDY	1,163.00 *
W613862	PHAM, TRINH	RENT SUBSIDY	2,576.00 *
W613866	PHAM, VICTOR	RENT SUBSIDY	1,232.00 *
W613868	PHAM, HAI MINH	RENT SUBSIDY	7,323.00 *

PAGE TOTAL FOR "\*" LINES = 73,125.00

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 11/01/16

WARRANT	VENDOR	DESCRIPTION	AMOUNT
W613871	PHAN, OANH	RENT SUBSIDY	3,734.00 *
W613872	PHAN, THANH T	RENT SUBSIDY	645.00 *
W613876	PHARN, ART S	RENT SUBSIDY	4,265.00 *
W613878	PINE TREE PROPERTY, LLC	RENT SUBSIDY	3,204.00 *
W613879	PLANO HOUSING AUTHORITY	RENT SUBSIDY	4,430.36 *
W613882	POWELL, LEO OR DEBORAH	RENT SUBSIDY	3,165.00 *
W613883	PRINCE NEW HORIZON VILLAGE	RENT SUBSIDY	3,859.00 *
W613886	RAGASOL, EDWARD C/O LIDO PROPERTY MGMT	RENT SUBSIDY	358.00 *
W613890	RAVENWOOD PROPERTIES, LLC	RENT SUBSIDY	1,836.00 *
W613891	REED, ROGER LEE	RENT SUBSIDY	1,941.00 *
W613892	REYES, RAYMOND	RENT SUBSIDY	886.00 *
W613895	ROMO, JULIETA	RENT SUBSIDY	2,195.00 *
W613906	SCULLIN, ALFRED L C/O PARK PACIFIC	RENT SUBSIDY	2,704.00 *
W613910	SILVER COVE APARTMENTS, LP ATTEN: MANAGER OFFICE	RENT SUBSIDY	1,068.00 *
W613912	SINGING TREE	RENT SUBSIDY	1,067.00 *
W613913	SPH ENTERPRISES LLC	RENT SUBSIDY	7,490.00 *
W613916	STIDHAM, ERICA	RENT SUBSIDY	5,634.00 *
W613918	STUART DRIVE/ROSE GARDEN APTS C/O RENTAL OFFICE	RENT SUBSIDY	73,833.00 *
W613919	SUNGROVE SENIOR APTS	RENT SUBSIDY	19,047.00 *
W613921	SUNRISE VILLAGE PROPERTIES, LLC	RENT SUBSIDY	13,240.00 *
W613928	TANG, ENLIANG T	RENT SUBSIDY	1,060.00 *
W613929	TDT WASHINGTON, LLC	RENT SUBSIDY	1,688.00 *

PAGE TOTAL FOR "\*" LINES = 157,349.36

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 11/01/16

WARRANT	VENDOR	DESCRIPTION	AMOUNT
W613931	THE BERNTH FAMILY TRUST	RENT SUBSIDY	4,559.00 *
W613933	THE GROVE SENIOR APARTMENTS	RENT SUBSIDY	28,528.00 *
W613939	TIET, THAO PHUONG	RENT SUBSIDY	3,775.00 *
W613940	TN INVESTMENTS GROUP, LLC	RENT SUBSIDY	54,947.00 *
W613941	TRAN'S APARTMENTS	RENT SUBSIDY	4,954.00 *
W613945	TRAN, ANTON	RENT SUBSIDY	967.00 *
W613946	TRAN, BILLY	RENT SUBSIDY	1,061.00 *
W613947	TRAN, CHUONG V.	RENT SUBSIDY	2,352.00 *
W613949	TRAN, HENRY	RENT SUBSIDY	1,235.00 *
W613951	TRAN, HOA	RENT SUBSIDY	1,184.00 *
W613952	TRAN, HOANG N	RENT SUBSIDY	1,442.00 *
W613953	TRAN, HUYEN N	RENT SUBSIDY	2,411.00 *
W613959	TRAN, LAY THI	RENT SUBSIDY	1,171.00 *
W613960	TRAN, LUAN D.	RENT SUBSIDY	2,370.00 *
W613961	TRAN, MARY	RENT SUBSIDY	352.00 *
W613962	TRAN, NGOC THI	RENT SUBSIDY	2,114.00 *
W613964	TRAN, RYAN	RENT SUBSIDY	1,349.00 *
W613965	TRAN, SONNY	RENT SUBSIDY	2,196.00 *
W613968	TRAN, THERESA T	RENT SUBSIDY	2,229.00 *
W613969	TRAN, THUY	RENT SUBSIDY	921.00 *
W613972	TRAN, TU	RENT SUBSIDY	4,102.00 *
W613974	TRAN, DANNY	RENT SUBSIDY	1,988.00 *

PAGE TOTAL FOR "\*" LINES = 126,207.00

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 11/01/16

WARRANT	VENDOR	DESCRIPTION	AMOUNT
W613975	TRAN,THAO DUC	RENT SUBSIDY	3,379.00 *
W613976	TRANG, TOM	RENT SUBSIDY	2,184.00 *
W613978	TRIEU, NANCY	RENT SUBSIDY	1,949.00 *
W613982	TRUONG, ALAN	RENT SUBSIDY	1,269.00 *
W613983	TRUONG, HUE	RENT SUBSIDY	2,587.00 *
W613987	TSAI,CAROLINE	RENT SUBSIDY	3,878.00 *
W613995	V W PROPERTY	RENT SUBSIDY	3,539.00 *
W613996	VALLEY VIEW SENIOR APTS C/O G & K MGMT CO, INC	RENT SUBSIDY	10,050.00 *
W613997	VAN, XUAN NGA	RENT SUBSIDY	1,005.00 *
W614000	VILLA CHAPMAN APARTMENTS, LLC	RENT SUBSIDY	685.00 *
W614006	VJ SURGICAL, LLC	RENT SUBSIDY	2,831.00 *
W614007	VO, JEFF	RENT SUBSIDY	1,055.00 *
W614011	VO, LOC ANH	RENT SUBSIDY	1,078.00 *
W614015	VORA, NIPA D	RENT SUBSIDY	2,318.00 *
W614016	VU, DAT	RENT SUBSIDY	14,817.00 *
W614017	VU, DEAN	RENT SUBSIDY	2,242.00 *
W614018	VU, KATHY HUONG	RENT SUBSIDY	388.00 *
W614019	VU, LINH DUY	RENT SUBSIDY	1,727.00 *
W614022	VU, NGUYET-THUYEN LE	RENT SUBSIDY	6,242.00 *
W614025	VU, VINCE HUNG	RENT SUBSIDY	5,484.00 *
W614026	VU,TRACY	RENT SUBSIDY	1,522.00 *
W614027	VUONG, PETER H.	RENT SUBSIDY	4,238.00 *

PAGE TOTAL FOR "\*" LINES = 74,467.00



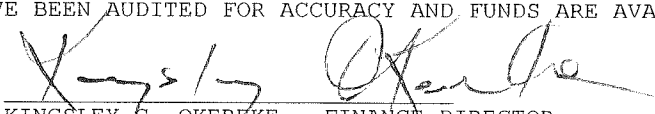
## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 11/01/16

WARRANT	VENDOR	DESCRIPTION	AMOUNT
W614029	WANG, SUZY	RENT SUBSIDY	8,397.00 *
W614034	WESSELN, HENRY B	RENT SUBSIDY	980.00 *
W614039	WESTPARK APTS	RENT SUBSIDY	1,973.00 *
W614045	WONDERFUL IDEA, LLC	RENT SUBSIDY	16,790.00 *
W614047	YAU, DEBBIE C.	RENT SUBSIDY	925.00 *
W614049	ZASLAVSKY, ALEXANDER OR EUGENIA	RENT SUBSIDY	4,653.00 *

PAGE TOTAL FOR "\*" LINES = 33,718.00

FINAL TOTAL 2,338,152.57 \*

DEMANDS #613442 - 614050 AND DIRECT DEPOSITS W613441 - W614049 AS PRESENTED IN THE WARRANT REGISTER SUBMITTED TO THE GARDEN GROVE CITY COUNCIL NOVEMBER 1, 2016, HAVE BEEN AUDITED FOR ACCURACY AND FUNDS ARE AVAILABLE FOR PAYMENT THEREOF



KINGSLEY C. OKEREKE - FINANCE DIRECTOR

DIRECT DEPOSIT \$1,174,265.49

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 11/08/16

WARRANT	VENDOR	DESCRIPTION	AMOUNT
608933	LE, NGAT THI	REV & VOID	-4,676.00 *
609062	NGUYEN, TOMMY	REV & VOID	-1,620.00 *
609269	VERSAILLES APTS	REV & VOID	-3,273.00 *
609604	SMITH, ROBERT DBA PARTY PRINCESS EVENTS	REV & VOID	-225.00 *
609818	CAROLINA'S ITALIAN CUISINE RESTAURANT	REV & VOID	-529.19 *
611012	ORANGE COUNTY STRIPING SERV	REV & VOID	340.00 *
611080	NOBLE, SUSAN	REV & VOID	150.00 *
613929	TANG, KIM VAN	REV & VOID	-1,685.00 *
614013	VO, TIN TRUNG	REV & VOID	-807.00 *
614051	TRELOAR, TOM	TRUST FUND EXPEND OTHER PROF SERV	100.00 300.00 400.00 *
614052	STATE OF CALIF-FRANCHISE TAX BOARD	WAGE ATTACHMENT	201.75 *
614053	STATE OF CALIF-FRANCHISE TAX BOARD	WAGE ATTACHMENT	150.00 *
614054	CITY OF GARDEN GROVE-WORK COMP ACCT	SELF-INS CLAIMS	286,318.77 *
614055	GARDEN GROVE SECURED STORAGE	LAND/BLDG/ROOM RENT	230.00 *
614056	MACY, TAYLOR	TRAVEL ADVANCE-P.D.	48.78 *
614057	MARYLAND CHILD SUPPORT ACCOUNT	WAGE ATTACHMENT	343.38 *
614058	CO. OF ORANGE	WAGE ATTACHMENT	461.54 *
614059	RIVERSIDE COUNTY SHERIFF'S DEPT	TUITION/TRAINING	360.00 *
614060	UNION BANK	LODGING OTHER CONF/MTG EXP	4,316.40 196.16 4,512.56 *
614061	CO. OF ORANGE	WAGE ATTACHMENT	134.31 *

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 11/08/16

WARRANT	VENDOR	DESCRIPTION	AMOUNT
614062	FELDMAN, JOSHUA	TUITION/TRAINING	1,350.00 *
614063	CO. OF ORANGE	WAGE ATTACHMENT	276.92 *
614064	NITV FEDERAL SERVICES, LLC	TUITION/TRAINING	1,185.00 *
614065	INTERNAL REVENUE SERVICE	WAGE ATTACHMENT	37.50 *
614066	JAEGER, WILLIAM	TUITION/TRAINING	1,350.00 *
614067	LERARIO, NICK	TUITION/TRAINING	1,350.00 *
614068	UNITED STATES TREASURY	WAGE ATTACHMENT	130.00 *
614069	ORANGE COUNTY CLERK RECORDER HALL OF FINANCE & RECORDS	FEE REFUND	50.00 *
614070	EDUARDO INIESTRA	OTHER PROF SERV	300.00 *
614071	CO. OF ORANGE	WAGE ATTACHMENT	831.00 *
614072	JUMP O'RAMA INFLATABLES, INC.	OTHER PROF SERV	950.00 *
614073	LAWTON, VICKY	TRAVEL ADVANCE-P.D.	120.00 *
614074	VO, TIN TRUNG	WAGE ATTACHMENT	-201.75
		RENT SUBSIDY	807.00
			605.25 *
614075	TANG, KIM VAN	WAGE ATTACHMENT	-505.50
		RENT SUBSIDY	1,685.00
			1,179.50 *
614076	VOID WARRANT		
614077	COUNTY OF ORANGE ATTN TREASURER- TAX COLLECTOR	PROPERTY TAXES	81,556.15 *
614078	RAYMOND KENT CREAMER	ACCRUED LIAB CLAIMS	10,000.00 *
614079	ROKETTI O'FARRELL	ACCRUED LIAB CLAIMS	12,500.00 *
614080	ROKETTI O'FARRELL	ACCRUED LIAB CLAIMS	12,500.00 *
614081	ATLAS BUILDING MAINTENANCE, INC.	JANITORIAL SUPPLIES	329.98 *

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 11/08/16

WARRANT	VENDOR	DESCRIPTION	AMOUNT
614082	ANTHONY JORDAN FERNANDEZ	OTHER PROF SERV	588.25 *
614083	ALAN'S LAWN AND GARDEN CENTER INC.	OTHER MAINT ITEMS	219.28 *
614084	ALLSTAR FIRE EQUIPMENT INC.	WILDLAND/SAFETY	189.00 *
614085	ANAHEIM REGIONAL MEDICAL CENTER	MEDICAL SERVICES	3,000.00 *
614086	BIG RON'S AUTO BODY & PAINT, INC.	REPAIRS-FURN/MACH/EQ	3,966.00 *
614087	BOLSA NURSERY	TREES	411.48 *
614088	C.WELLS PIPELINE MATERIALS INC.	OTHER MAINT ITEMS	1,738.80 *
614089	CAMERON WELDING SUPPLY	MOTOR VEH PARTS	73.16
		OTHER REC/CULT SUPP	35.65
			108.81 *
614090	CLASSIC PRESS	WHSE INVENTORY	816.48 *
614091	CONTINENTAL CONCRETE CUTTING	OTHER MAINT ITEMS	8,605.00
		GEN PURPOSE TOOLS	353.00
			8,958.00 *
614092	EWING IRRIGATION PRODUCTS, INC.	PIPES/APPURTENANCES	1,159.73
		OTHER MAINT ITEMS	-702.61
			457.12 *
614093	EXCLUSIVE AUTO DETAIL	MOTOR VEHICLE MAINT	1,430.00 *
614094	FLOWERS BY CINA, INC.	OTHER AGR SUPPLIES	139.31 *
614095	FORD OF ORANGE	MOTOR VEH PARTS	172.96 *
614096	FOREMOST PROMOTIONS	PINS/MEMENTOS	246.00 *
614097	FRYE SIGN CO	MOTOR VEHICLE MAINT	985.00 *
614098	GLADSTONE INTERNATIONAL, INC.	OTHER PROF SERV	1,225.00 *
614099	HD SUPPLY WATERWORKS, LTD.	WHSE INVENTORY	1,012.50
		OTHER MAINT ITEMS	594.01
			1,606.51 *

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 11/08/16

WARRANT	VENDOR	DESCRIPTION	AMOUNT
614100	HARBOR POINTE AIR CONDITIONING & CONTROL SYSTEMS, INC.	MAINT-SERV CONTRACTS	1,115.60 *
614101	HARRINGTON INDUSTRIAL PLASTICS LLC	PIPES/APPURTENANCES	533.31 *
614102	HILL'S BROS LOCK & SAFE INC	MAINT-SERV CONTRACTS	518.62
		MOTOR VEH PARTS	12.96
		OTHER MAINT ITEMS	27.05
		OTHER MINOR TOOLS/EQ	136.19
		HARDWARE	34.40
			729.22 *
614103	JIG CONSULTANTS	ENGINEERING SERVICES	12,505.00 *
614104	J & S STRIPING CO.	MAINT-SERV CONTRACTS	539.36 *
614105	JOHNSTONE SUPPLY	AIR COND SUPPLIES	45.47 *
614106	KILMER, WAGNER & WISE PAPER COMPANY, INC.	PAPER/ENVELOPES	26.00 *
614107	KLEINFELDER WEST, INC	ENGINEERING SERVICES	39,246.86 *
614108	LA HABRA FENCE CO, INC.	REPAIRS-FURN/MACH/EQ	750.00 *
614109	MEDLINE INDUSTRIES INC DBA MEDCAL SALES LLC	MEDICAL SUPPLIES	423.18 *
614110	MANERI SIGN COMPANY, INC	SIGNS/FLAGS/BANNERS	1,078.05 *
614111	NAN MCKAY & ASSOCIATES INC	BOOKS/SUBS/CASSETTES	224.00 *
614112	MERCHANTS BLDG MAINT LLC	MAINT-SERV CONTRACTS	4,847.36 *
614113	GARDEN GROVE ACE HARDWARE	PIPES/APPURTENANCES	5.39 *
614114	CABCO YELLOW, INC.	CONTRACTUAL SERV	15,412.75
		L/S/A TRANSPORTATION	1,778.00
			17,190.75 *
614115	NEW IMAGE COMMERCIAL FLOORING	MAINT-SERV CONTRACTS	302.88 *
614116	NIAGARA PLUMBING	OTHER MAINT ITEMS	6.37 *
614117	R.J. NOBLE COMPANY	OTHER MAINT ITEMS	1,851.61 *

PAGE TOTAL FOR "\*" LINES = 81,420.41

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 11/08/16

WARRANT	VENDOR	DESCRIPTION	AMOUNT
614118	ORANGE COUNTY SIGNS AND LIGHTING	SIGNS/FLAGS/BANNERS	1,513.33 *
614119	OFFICEMAX INCORPORATED	OFFICE SUPPLIES/EXP	3,659.73 *
614120	OPPERMAN & SONS TRUCK	MOTOR VEH PARTS	508.63 *
614121	ORANGE COUNTY NEWS	ADVERTISING	570.93 *
614122	PETDATA, INC.	OTHER PROF SERV	1,000.00 *
614123	PHI, THYANA	MILEAGE REIMB	43.42 *
614124	PLAYPOWER LT FARMINGTON INC.	MAINT OF REAL PROP	1,927.54 *
614125	PRO-FORCE LAW ENFORCEMENT	UNIFORMS	344.46 *
614126	REGAL CINEMEDIA	DELIVERY SERVICES	8.00
		ADMN/ENTRANCE FEE	1,700.00
			1,708.00 *
614127	SAFETY 1st PEST CONTROL, INC	MAINT OF REAL PROP	955.00 *
614128	SCHAEFER, NICK	L/S/A TRANSPORTATION	50.00
		TUITION/TRAINING	280.00
			330.00 *
614129	SMITH PIPE & SUPPLY, INC.	OTHER MAINT ITEMS	76.31 *
614130	SOUTH COAST EMERGENCY VEHICLE SERVICES	MOTOR VEH PARTS	189.31 *
614131	SOUTHERN CALIFORNIA GAS CO ML 711D	MAINT-SERV CONTRACTS	575.00 *
614132	SPARKLETTES	BOTTLED WATER	60.77
		OTHER MAINT ITEMS	94.98
			155.75 *
614133	STATE INDUSTRIAL PRODUCTS	WHSE INVENTORY	1,547.58 *
614134	THOMSON REUTERS- WEST	BOOKS/SUBS/CASSETTES	396.00 *
614135	TURNOUT MAINTENANCE COMPANY	FIRE TURNOUTS REPAIR	969.00 *
614136	TYLER TECHNOLOGIES, INC.	OFFICE SUPPLIES/EXP	590.00 *

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 11/08/16

WARRANT	VENDOR	DESCRIPTION	AMOUNT
614137	U.S. ARMOR CORP.	UNIFORMS	746.65 *
614138	UNIFIRST CORP	LAUNDRY SERVICES	880.10 *
614139	UNITED PARCEL SERVICE	DELIVERY SERVICES	56.31 *
614140	UNITED RENTALS NORTHWEST, INC	AGGREGATES/MASONRY	1,809.47 *
614141	VALLEY POWER SYSTEMS, INC. DEPT 34677	MOTOR VEH PARTS	283.25 *
614142	VISION MARKING DEVICES	OFFICE SUPPLIES/EXP	52.11 *
614143	VULCAN MATERIALS COMPANY WESTERN DIVISION	ASPHALT PRODUCTS	6,312.30 *
614144	WALTERS WHOLESALE ELECTRIC	ELECTRICAL SUPPLIES	44.84 *
614145	WAXIE SANITARY SUPPLY	WHSE INVENTORY	1,160.27 *
614146	WEST COAST ARBORISTS INC	TREE TRIMMING SERV	4,130.00 *
614147	WESTATES MARKING DEVICES & RUBBER STAMP MFG.	OFFICE SUPPLIES/EXP	26.50 *
614148	FERGUSON ENTERPRISES, INC #1350	PIPES/APPURTENANCES	118.71
		OTHER MAINT ITEMS	89.11
			207.82 *
614149	WESTERN OIL SPREADING SERVICES	ASPHALT PRODUCTS	248.67 *
614150	WILLDAN	OTHER PROF SERV	1,800.00 *
614151	ZOLL MEDICAL CORP	MEDICAL SUPPLIES	96.40 *
614152	JIMENEZ, VIDAL	DUES/MEMBERSHIPS	70.00 *
614153	THORSON, ERIC	TUITION/TRAINING	250.00 *
614154	NENA	DUES/MEMBERSHIPS	137.00 *
614155	AGUINAGA GREEN	OTHER MAINT ITEMS	496.80 *
614156	BOLSA GUNSMITHING	OTHER BLD/EQ/ST SERV	401.20 *
614157	FACTORY MOTOR PARTS CO BIN 139107	MOTOR VEH PARTS	392.64 *

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 11/08/16

WARRANT	VENDOR	DESCRIPTION	AMOUNT
614158	STATE WATER RESOURCES CONTROL BOARD	PERMITS/OTHER FEES	6,506.00 *
614159	DIEMERT, RON	SAFETY EQ/SUPPLIES	150.00 *
614160	WHITE NELSON DIEHL EVANS LLP	TUITION/TRAINING	325.00 *
614161	WESTNET INC	REPAIRS-FURN/MACH/EQ	1,354.53 *
614162	M. GANNON ECKHARDT	TUITION/TRAINING	103.00 *
614163	ANAHEIM FENCE CO.	OTHER PROF SERV	1,465.00 *
614164	GMS AUTOGLASS	MOTOR VEH PARTS	370.12 *
614165	SECOND HARVEST FOOD BANK OF ORANGE COUNTY, INC.	MPFRC PEP ACCT	250.00 *
614166	ECOLINE INDUSTRIAL SUPPLY INC	OTHER MAINT ITEMS	461.12 *
614167	TRISKELION EVENT SERVICES, INC.	OTHER PROF SERV	868.75 *
614168	KANESHIRO, KRISTINA DBA LABOR COMPLIANCE MANAGEMENT	OTHER PROF SERV	4,500.00 *
614169	LABSOURCE, INC.	WHSE INVENTORY	4,586.00 *
614170	ARIONUS, JOSH	SAFETY EQ/SUPPLIES	240.00 *
614171	NGUOI VIET DAILY NEWS	ADVERTISING	378.00 *
614172	DEPARTMENT OF JUSTICE	LIFESCAN FEE-DOJ	15.00 *
614173	GOVERNMENTJOBS.COM, INC.	OTHER PROF SERV	10,556.00 *
614174	TUAN LE & THOM T. LE	MISC REFUND	40.35 *
614175	THE KOREA DAILY	ADVERTISING	711.00 *
614176	FLEET SERVICES, INC.	MOTOR VEH PARTS	1,252.37 *
614177	YO-FIRE SUPPLIES	OTHER MAINT ITEMS	1,289.36 *
614178	SEAVCO IVR SEAVER MOTORCYCLES	REPAIRS-FURN/MACH/EQ	739.56 *
614179	JESSE QUINALTY DBA RED HELMET TRAINING	TUITION/TRAINING	300.00 *



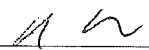
## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 11/08/16

WARRANT	VENDOR	DESCRIPTION	AMOUNT
614180	ORANGE COUNTY CLERK RECORDER HALL OF FINANCE & RECORDS	FEE REFUND	50.00 *
614181	JERRY BRENEMAN	TUITION/TRAINING	295.00 *
614182	LINE GEAR FIRE & RESCUE EQUIPMENT	WILDLAND/SAFETY	6,807.40 *
614183	M-TECHS PRINTER REPAIR INC	MAINT-SERV CONTRACTS	404.30 *
614184	GRP2 UNIFORMS, INC KEYSTONE UNIFORMS, OC	UNIFORMS	3,091.86 *
614185	ALFRED HANNA	OTHER PROF SERV	65.00 *
614186	ELITE COMMAND TRAINING	TUITION/TRAINING	245.00 *
614187	GREG WILLIAMS	TUITION/TRAINING	527.00 *
614188	POSITIVE CONCEPTS/ATPI	PAPER/ENVELOPES	514.20 *
614189	DANIEL MOORE	TUITION/TRAINING	575.00 *
614190	MAYER PRINTERS	PAPER/ENVELOPES	324.00 *
614191	ROSEMEAD OIL PRODUCTS INC.	WHSE INVENTORY	249.56 *
614192	COUNTY OF ORANGE TREASURER-TAX COLLECTOR	NETWORK COMMUNICT DISPATCH SERVICES	348,802.00 36,606.00 385,408.00 *
614193	PRADO FAMILY SHOOTING RANGE	PISTOL RANGE RENTAL	350.00 *
614194	KUSTOM IMPRINTS	UNIFORMS	9,633.76 *
W1696	CALIFORNIA STATE DISBURSEMENT UNIT	WAGE ATTACHMENT	4,829.58 *

PAGE TOTAL FOR "\*" LINES = 413,369.66

FINAL TOTAL 1,001,608.75 \*

DEMANDS #614051 - 614194 AND WIRE W1696 AS PRESENTED IN THE WARRANT REGISTER SUBMITTED TO THE GARDEN GROVE CITY COUNCIL NOVEMBER 8, 2016, HAVE BEEN AUDITED FOR ACCURACY AND FUNDS ARE AVAILABLE FOR PAYMENT THEREOF

  
KINGSLEY C. OKEREKE - FINANCE DIRECTOR

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180253	VOID	(VOID)	-584.71	180457	MILLIE MEROLA	3297.43
180458	PAMELA S GILLIS		2137.45	180459	PAMELA S GILLIS	20530.13
180460	ARIANA D RUVALCABA		584.71	180461	JAMES O'CONNOR	45.52
180462	MICHAEL J MC CLELLAN		2261.43	180463	JUDITH A MOORE	1863.91
180464	DIANE BELAIR		1408.18	180465	AMANDA M POLLOCK	1158.52
180466	JO ANNE M CHUNG		1747.06	180467	TIMOTHY E THRONE	437.69
180468	THOMAS E BUTTERS		1990.56	180469	CHRIS M VERES	2772.76
180470	ERIC M ESPINOZA		626.86	180471	ROBERT R MOUNGEY	342.21
180472	MICHAEL F ROCHA		1836.85	180473	JAVIER RODRIGUEZ	982.04
180474	DANIEL C MOSS		2966.20	180475	YUKIYOSHI NAKAGAWA	1962.00
180476	CHRISTOPHER A RAHE		566.76	180477	SOUHELIA K GOUNTOUMA	1450.69
180478	FRANK D HOWENSTEIN		2036.88	180479	ANA E PULIDO	3269.11
180480	STEPHANIE AMBRIZ		357.50	180481	VALERIA J BARON	231.77
180482	MELISSA L BELL		125.51	180483	DEANNA M CHUMACERO	1109.83
180484	STEVEN E GOMEZ		448.00	180485	EMERIE R HERRERA	69.25
180486	KELLY L HOWENSTEIN		398.76	180487	ELI C KARIM	163.30
180488	PHILIP J SEYMOUR		354.56	180489	MIRANDA M TORRES	157.40
180490	KENNETH P TRAVIS III		225.30	180491	BREANA C VARGAS	99.58
180492	JASON R BLOMGREN		680.65	180493	JOSHUA D LEE	444.76
180494	MICHAEL R RHYNE		573.91	180495	ISAAC DAVILA	338.51
180496	MICHELLE N ESTRADA-MONSA		340.11	180497	JULIAN TAPIA	326.61
180498	BRETT R ENGLAND		242.97	180499	RANDY L TUCKER	1269.93
180500	SHELBY KEUILIAN		726.18	180501	JOAN M CEPLIUS	814.16
180502	KIMBRA S VELLANOWETH		2368.84	180503	O.C.E.A. GENERAL	2108.39
180504	O.C.E.A.		524.43	180505	COMMUNITY HEALTH CHARITI	50.00
180506	GARDEN GROVE POLICE ASSO		1450.00	D302478	KRIS C BEARD	355.02
D302479	PHAT T BUI		5.94	D302480	STEVEN R JONES	167.12
D302481	BAO Q NGUYEN		251.23	D302482	CHRIS V PHAN	330.82
D302483	PAMELA M HADDAD		1401.00	D302484	SCOTT C STILES	6530.72
D302485	MARIA A STIPE		4880.78	D302486	KATHLEEN BAILOR	2632.09
D302487	CATHERINE L FOX		294.47	D302488	DENISE KEHN	1927.47
D302489	MARITZA PIZARRO		2872.04	D302490	TERESA L POMEROY	2615.92
D302491	SHAUNA J CARRENO		1862.02	D302492	TERESA G CASEY	1160.96
D302493	VIRGINIA DELGADO		1512.14	D302494	DANNY HUYNH	3155.11
D302495	VILMA C KLOESS		1721.30	D302496	IVY LE	3407.32
D302497	TAMMY LE		1441.19	D302498	LINDA MIDDENDORF	2255.00
D302499	ROSALINDA MOORE		1251.16	D302500	MARIA A NAVARRO	2062.48
D302501	PHUONG-VIEN T NGUYEN		2968.89	D302502	QUANG NGUYEN	2191.00
D302503	TINA T NGUYEN		3341.26	D302504	THYANA T PHI	2058.13
D302505	MARIA RAMOS		2994.28	D302506	TANYA L TO	1623.23
D302507	CUONG K TRAN		1982.61	D302508	ELAINE TRUONG	1370.56
D302509	THANH-NGUYEN VO		1694.49	D302510	CARLOS MARQUEZ	2627.68
D302511	SYLVIA GARCIA		2105.25	D302512	KINGSLEY C OKEREKE	5167.06
D302513	ANN CAO EIFERT		2339.17	D302514	HEIDI M JANZ	2091.80
D302515	CHRISTI C MENDOZA		246.72	D302516	DEBORAH A POWELL	1165.22
D302517	MARGARITA A ABOLA		1666.25	D302518	ELLIS EUN ROK CHANG	2593.78
D302519	HENRY CHAO		2287.18	D302520	JANET J CHUNG	1842.86
D302521	CLAUDIA FLORES		3084.42	D302522	CARRIE S HANES	2228.62

\*\*\*\* PAGE TOTAL = 165454.21

D302523	RHONDA C KAWELL	2031.70	D302524	ROBERT W MAY	1250.39
D302525	SHAWNA A McDONOUGH	2423.72	D302526	ALEXANDER TRINIDAD	2298.96
D302527	LIGIA ANDREI	1310.76	D302528	ARIANA B BAUTISTA	1370.30
D302529	KAREN J BROWN	783.02	D302530	SUE J GULLEY	573.53
D302531	JEFF N KURAMOTO	2093.02	D302532	CHELSEA E LUKAS	1451.63
D302533	EDWARD E MARVIN JR	1641.96	D302534	ANGELA M MENDEZ	1696.63
D302535	MONICA A NEELY	3910.67	D302536	JENNIFER L PETERSON	1702.39
D302537	ANH PHAM	1431.94	D302538	EVA RAMIREZ	2003.38
D302539	JAIME F CHAVEZ	1325.36	D302540	GARY F HERNANDEZ	3068.68
D302541	SANDRA E SEGAWA	3059.98	D302542	ALANA R CHENG	2038.77
D302543	LISA L KIM	3643.44	D302544	SAEED R AMIRAZIZI	3282.61
D302545	MICHAEL G AUSTIN	2316.28	D302546	TODD C HARTWIG	2184.74
D302547	AARON J HODSON	1638.29	D302548	JERROLD R HOLSTEIN	900.82
D302549	DONALD E LUCAS	3753.68	D302550	LIZABETH C VASQUEZ	1560.84
D302551	RODRIGO E VICTORIA	218.19	D302552	DANIEL A WINDHAM	2766.11
D302553	ISABELLA C ZANDVLIET	1852.91	D302554	CHRISTOPHER CHUNG	2277.29
D302555	PAUL GUERRERO	2422.07	D302556	KARL J HILL	3771.22
D302557	HUONG Q LY	410.05	D302558	LEE W MARINO	3153.22
D302559	MARIA L MEDRANO	1748.88	D302560	MARIA C PARRA	2257.20
D302561	ERIN WEBB	3039.22	D302562	GREG BLODGETT	2505.44
D302563	MONICA COVARRUBIAS	2381.28	D302564	GRACE E LEE	2184.69
D302565	AMEENAH ABU-HAMDIYYAH	1601.03	D302566	JULIE A ASHLEIGH	1701.18
D302567	RITA M CRAMER	1943.51	D302568	RALPH V HERNANDEZ	2005.49
D302569	ALLISON MILLS	2009.86	D302570	JIMMY NGUYEN	1700.24
D302571	ROY N ROBBINS	2556.02	D302572	NIDA R WATKINS	2223.14
D302573	MICHAEL C BOS	2100.16	D302574	HOWARD R BROWN	2220.16
D302575	DANIEL J CANDELARIA	3952.65	D302576	KAMYAR DIBAJ	2517.51
D302577	NICOLAS C HSIEH	2775.01	D302578	ROSEMARIE JACOT	1869.75
D302579	NAVIN B MARU	5407.22	D302580	MICHAEL F SANTOS	2432.13
D302581	MARK P UPHUS	3068.28	D302582	JOSE A VASQUEZ	1835.51
D302583	ANA G VERGARA NEAL	2022.40	D302584	DAI C VU	3454.90
D302585	KHANG L VU	2222.67	D302586	JOSHUA J ARIONUS	2452.97
D302587	JAN BERGER	1736.00	D302588	ROBERT P BERMUDEZ	3256.66
D302589	TIM P CANNON	2497.10	D302590	MYUNG J CHUN	2931.24
D302591	CARINA M DAN	484.39	D302592	RYAN H DAVIS	415.94
D302593	RONALD W DIEMERT	1782.35	D302594	CHRIS N ESCOBAR	2875.42
D302595	JASON A FERTAL	1924.77	D302596	ALEJANDRO GONZALEZ	2541.78
D302597	MICHAEL J GRAY	1085.77	D302598	LARRY GRIFFIN	1701.58
D302599	ROBERT ALAN HAENDIGES	2714.99	D302600	RYAN S HART	1401.77
D302601	ROBERT M HIGGINBOTHAM	1143.73	D302602	EDWARD A HUY	1907.35
D302603	VIDAL JIMENEZ	1568.58	D302604	SAMUEL K KIM	3543.21
D302605	SHAN L LEWIS	1923.23	D302606	REBECCA PIK KWAN LI	2770.80
D302607	SCOTT T LOWE	2559.15	D302608	DAVID MA'AE	1824.39
D302609	TYLER MEISLAHN	1616.99	D302610	JESSE K MONTGOMERY	1912.51
D302611	STEVEN J MOYA JR	1783.73	D302612	BASIL G MURAD	2725.31
D302613	KIRK L NATLAND	481.50	D302614	DUC TRUNG NGUYEN	2987.73
D302615	CORNELIU NICOLAE	3094.37	D302616	ANDREW I ORNELAS	1390.42
D302617	DAVID A ORTEGA	1824.76	D302618	CELESTINO J PASILLAS	2323.10

\*\*\*\* PAGE TOTAL = 206537.67

D302619	WILLIAM F PEARSON	2003.41	D302620	LES A RUITENSCHILD	3292.17
D302621	JONATHAN RUIZ	1657.32	D302622	MODESTO R SALDANA	1830.78
D302623	ALEXIS SANTOS	1238.55	D302624	ADRIAN M SARMIENTO	2207.22
D302625	ALBERT TALAMANTES JR	660.97	D302626	MINH K TRAN	1553.67
D302627	ALEJANDRO N VALENZUELA	1851.28	D302628	KATHLEEN N VICTORIA	731.01
D302629	RONALD J WOLLAND	1456.74	D302630	VICTOR K YERGENSEN	1619.24
D302631	ALICE K FREGOSO	1671.48	D302632	RAQUEL K MANSON	2307.83
D302633	CAROLYN E MELANSON	1630.73	D302634	WILLIAM E MURRAY JR	5848.92
D302635	EMILY H TRIMBLE	1350.10	D302636	ANTHONY U AGUIRRE	565.68
D302637	RODOLPHO M BECERRA	1361.89	D302638	HELEN L CAMDEN	435.06
D302639	EDGAR A CANO	729.97	D302640	ALBERT J CARRISOZA	1344.62
D302641	MARRAY R CHAPMAN	547.61	D302642	VINCENT L DE LA ROSA	3318.41
D302643	HECTOR M ESPINOZA	1858.80	D302644	ROBERT J FRANCO	626.86
D302645	MAURICIO S GARCIA	3744.19	D302646	GLORIA GAW	1892.72
D302647	RICHARD R GOSSELIN	3014.85	D302648	HERMILO HERNANDEZ	1190.09
D302649	DARNELL D JERRY	517.97	D302650	KEANU M KALOLO	2839.97
D302651	BRENT KAYLOR	2781.70	D302652	BEN A KOSKY	1260.39
D302653	MARK W LADNEY	2077.31	D302654	RAUL LEYVA	2021.99
D302655	ANTONIO R MARTIN	2991.95	D302656	ROBERT P MCLOGAN	526.16
D302657	CARLOS F MENDEZ	1601.50	D302658	RIGOBERTO MENDEZ	3382.66
D302659	JON A MIHAILA	500.57	D302660	STEVEN T ORTIZ	1754.84
D302661	RICHARD L PINKSTON	1721.56	D302662	BRADLEY J POINDEXTER	545.69
D302663	STEVE J TAUANU'U	1837.54	D302664	SUSAN VITALI	318.81
D302665	STEPHANIE A WASINGER	695.78	D302666	JEFFREY G CANTRELL	1766.95
D302667	THOMAS C COUNTS	21.82	D302668	JAMES CUNNINGHAM	2093.34
D302669	EARNEST L DOMINGUEZ	682.14	D302670	JULIA ESPINOZA	1065.32
D302671	ALBERT R EURS II	1965.05	D302672	CECELIA A FERNANDEZ	1069.96
D302673	CONRAD A FERNANDEZ	889.74	D302674	JORGE GONZALEZ	1016.98
D302675	MICHAEL R GREENE	1817.45	D302676	RONALD D GUSMAN	853.98
D302677	GLORIA A HARO	1082.04	D302678	ERIC W JOHNSON	900.09
D302679	URIEL MACIAS	816.94	D302680	KHUONG NGUYEN	1082.04
D302681	VIRGINIA NICHOLS	783.98	D302682	ALEJANDRO ORNELAS	912.15
D302683	WILLIAM R PICKRELL	2357.14	D302684	CHRISTOPHER L RELEFORD	2028.17
D302685	DELFRAO C REYES	1082.04	D302686	RAFAEL ROBLES	1112.29
D302687	RODERICK THURMAN	1443.83	D302688	EVARISTO VERA	1521.58
D302689	RICHARD L WILLIAMS	1447.15	D302690	ANSELMO AGUIRRE	1686.39
D302691	CHRISTOPHER L ALLEN	1633.30	D302692	JOHN M BRUNING	575.15
D302693	PHILLIP J CARTER	2039.85	D302694	RICK L DUVAL	2491.66
D302695	AARON R HANSEN	1425.89	D302696	PATRICIA CLAIR HAYES	2122.57
D302697	HUY HOA HUYNH	2135.57	D302698	BRYAN D KWIATKOWSKI	1231.72
D302699	BRANDON S NUNES	505.04	D302700	CHRISTOPHER B PRUDHOMME	341.07
D302701	ROLANDO QUIROZ	1395.04	D302702	TODD R REED	1938.87
D302703	ESTEBAN H RODRIGUEZ	585.18	D302704	RONALD E SANDIFORTH	1879.82
D302705	LUIS A TAPIA	2288.59	D302706	MICHAEL W THOMPSON	2433.53
D302707	WILLIAM J WHITE	3321.36	D302708	JEREMY J GLENN	443.62
D302709	JESSE GUZMAN	2062.02	D302710	BRETT A MEISLAHN	1640.22
D302711	MARK E MONSON	2130.80	D302712	ALAN D SARVER	2129.11
D302713	STEPHEN D SUDDUTH	1422.47	D302714	TIMOTHY WALLINGFORD	3255.46

\*\*\*\* PAGE TOTAL = 153845.03

D302715	HILLARD J WILLIAMS	1053.93	D302716	ALBERT J HOLMON III	3187.74
D302717	ALLEN L SERNA	2085.02	D302718	VICTOR T BLAS	2576.32
D302719	FRANK X DE LA ROSA	2664.01	D302720	ERVIN DUBRUL	1801.31
D302721	JOSE GOMEZ	1750.84	D302722	BRENT W HAYES	3144.90
D302723	ALLEN G KIRZHNER	3547.67	D302724	KEON DONTRAY NELSON	1687.28
D302725	STEPHEN PORRAS	2451.75	D302726	ALEJANDRO VALENZUELA JR	1374.90
D302727	JESSE VIRAMONTES	1541.10	D302728	JOHN ZAVALA	2258.28
D302729	VERONICA AVILA	903.32	D302730	JEFFREY P DAVIS	1977.66
D302731	BRITTANI L JOHNSON	855.35	D302732	NOELLE N KIM	1535.39
D302733	MISSY M MENDOZA	507.69	D302734	MARIE L MORAN	2242.38
D302735	KRISTY H THAI	1980.49	D302736	YOLANDA A ALVARADO	91.32
D302737	EDWARD D AMBRIZ GARCIA	469.19	D302738	SARAH M BAIRD	132.38
D302739	GABRIELLA E BALANDRAN	75.75	D302740	JOSUE BARREIRO MENDOZA	528.85
D302741	NICHOLAS J BARRETT	99.49	D302742	ALEXIS R BAUTISTA-MOYANO	110.79
D302743	DYLAN J BOGGAN	91.96	D302744	ALEJANDRA CAMARENA	256.07
D302745	RACHEL M CAMARENA	2454.63	D302746	RENE CAMARENA	1738.74
D302747	MARTI CARROLL	980.91	D302748	VICTORIA M CASILLAS	1640.29
D302749	CYNTHIA A CHEW	1660.31	D302750	MARLOWE L CONTI	470.55
D302751	JULIE T COTTON	825.95	D302752	KENNETH E CUMMINGS	444.86
D302753	KEVIN J CUMMINGS	373.67	D302754	JEANETTE A DEMENECS	457.35
D302755	GRISELL V EVERASTICO	317.27	D302756	JARED D GARCIA	116.10
D302757	JACOB R GRANT	1733.95	D302758	KIMBERLY K HOLER	122.61
D302759	CAROLINA HONSTAIN	308.94	D302760	KIMBERLY HUY	4198.93
D302761	ANA C IZQUIERDO	452.22	D302762	MARITZA JIMENEZ	279.50
D302763	MARISSA D LOPEZ	237.16	D302764	MARK ANTHONY LOPEZ	140.89
D302765	JOHNNY LUNA	446.81	D302766	ELAINE M MA'AE	3982.24
D302767	JESUS MEDINA	1586.86	D302768	JUAN MEDINA	4632.58
D302769	NICHOLAS M MEDINA	335.58	D302770	MONSERRAT MENDOZA ALVARE	333.48
D302771	JOHN A MONTANCHEZ	3111.94	D302772	BRIANNA M MOORE	757.39
D302773	KIRSTEN K NAKAISHI	210.32	D302774	GINA D NECCO	426.41
D302775	JACOB J NEELY	455.31	D302776	NOEL N NICHOLAS	919.87
D302777	JENNIFER GODDARD NYE	775.08	D302778	GABRIELA O'CADIZ-HERNAND	2431.73
D302779	LORI OCHOA	1761.11	D302780	CHRISTIAN PANGAN	476.51
D302781	JANET E PELAYO	2652.54	D302782	KATIE L PHAM	55.17
D302783	LEGEND PHAM	395.32	D302784	ARIELLE PICKRELL	47.61
D302785	SUGEIRY REYNOSO	2026.14	D302786	PAIGE L ROBINSON	333.48
D302787	MARINA Y ROMERO	1640.77	D302788	MONICA K ROMO	229.71
D302789	RICARDO SALDIVAR	331.32	D302790	LARISSA E SANTOS	149.15
D302791	DANA MARIE SAUCEDO	2209.52	D302792	EMERON J SCHLUMPBERGER	877.42
D302793	KRISTOF A SIERRA	64.37	D302794	ARTURO TORRES ROBLES	306.09
D302795	KARINA N VALDEZ	104.16	D302796	CLAUDIA VALDIVIA	2513.84
D302797	JEFFREY VAN SICKLE	1890.22	D302798	JOSEFINA L VELAZQUEZ	380.97
D302799	DAISY O VENCES	317.90	D302800	JOSHUA VENCES	183.92
D302801	PAUL E VICTORIA	1340.34	D302802	DAVID M WILMES	376.49
D302803	LUCIA MEDINA-WHITTAKER	597.42	D302804	MILLIE MEROLA	2318.15
D302805	SVETLANA MOURE	1839.77	D302806	THOMAS R SCHULTZ	2521.11
D302807	RANDY ABRAHAMSON	4850.89	D302808	ALBERTO ACOSTA	3575.20
D302809	ANTHONY R ACOSTA	1168.89	D302810	JOHN D BARANGER III	1644.61

\*\*\*\* PAGE TOTAL = 121523.67

D302811	LUCAS B BAUER	3419.18	D302812	BRADLEY D BELL	3649.00
D302813	JERRY R BRENNEMAN	2204.96	D302814	JEREMY J BROADWATER	1726.02
D302815	GUY BROWN	2224.90	D302816	JOSE J CAMBEROS	2111.51
D302817	DANIEL L CLEARWATER	3498.85	D302818	YVES G CLERMONT	2843.90
D302819	JOE W CRAWFORD	1738.65	D302820	TIMOTHY A CRAWFORD	2870.80
D302821	JUSTIN D DOYLE	3220.27	D302822	MICHAEL G ECKHARDT JR	3466.71
D302823	DAVID W EDNOFF	4444.78	D302824	STEVE P FELLNER	4192.52
D302825	JAMES L GABBARD	2942.06	D302826	DREW R GARCIA	1832.65
D302827	JEFF W HANNA	3880.82	D302828	MATTHEW R HENSHAW	3967.98
D302829	MICHAEL L JACOBS	2826.88	D302830	WILLIAM R JAEGER	1731.95
D302831	SCOTT A KUHLMAN	4307.89	D302832	NICHOLAS A LERARIO	3292.21
D302833	COREY L LINDSAY	1972.24	D302834	NORMAN M LOVELY	1726.55
D302835	JOHN M MARQUEZ JR	2275.05	D302836	CHEYNE C MAULE	3647.72
D302837	TERRY A MCGOVERN JR	5649.88	D302838	SHANE D MELLE	4677.22
D302839	TRAVIS M MELLE	4704.41	D302840	MARK A MICKELSEN	1807.76
D302841	SON L NGUYEN	2781.73	D302842	FREDERICK N NIBLO	2803.24
D302843	BRENT C PARDOEN	2846.67	D302844	MICHAEL KURT RIETH	3048.17
D302845	WADE E RUHMAN	3165.75	D302846	DENNIS L RUZICKA	4386.27
D302847	NICK R SCHAEFER	321.89	D302848	SCOTT A SCHERER	3986.36
D302849	JEFFREY T SPARGUR	3847.36	D302850	MORRIS B SPELL	4785.20
D302851	TIMOTHY N STOWE	601.90	D302852	WILLIAM S STROHM	6230.77
D302853	JUSTIN D TRAVER	2488.19	D302854	CHRISTOPHER B TRENHOLM	4082.31
D302855	JUSTIN TRUHILL	3419.54	D302856	MARIO G VALDERRAMA	2180.17
D302857	KEITH T VELOTTA	5160.70	D302858	DAVID S WALDSCHMIDT	2295.64
D302859	MARK S WEISS	2783.20	D302860	PAUL J WHITTAKER	4829.55
D302861	JEFFREY WILKINS	3201.15	D302862	JOSEPH A WINGERT JR	3288.51
D302863	MYLES A BURROUGHS	2738.48	D302864	DAVID M CARLSON	3484.38
D302865	PARKER W CARY	2183.98	D302866	JOSHUA A FELDMAN	5588.81
D302867	TIMOTHY D FISHER	4342.06	D302868	GARRET M FURUTA	1713.82
D302869	SHANE S HOWEY	2049.61	D302870	PETER M HUBER	3026.26
D302871	JORDAN R JEMIOLA	3234.25	D302872	JAYCEN R JUSTUS	363.57
D302873	MATTHEW C KLEIBACKER	3152.92	D302874	ANTHONY L KNAACK	4049.99
D302875	DANIEL J MOORE	4132.98	D302876	GRANT A NOBLE	1387.90
D302877	ERIC S NORRDIN	4306.33	D302878	ANTHONY J PAGE	3296.32
D302879	ERIC M PALOMO	3411.64	D302880	ANDREW J ROACH	2708.31
D302881	RICHARD RONSTADT	4618.22	D302882	DAVID C SANCHEZ	1840.83
D302883	ERIC P STOKER	3668.62	D302884	ERIC THORSON	4119.99
D302885	RYAN D VAN WIE	2577.84	D302886	KICKER E VENCILL	1931.69
D302887	GREGORY D WILLIAMS	3266.22	D302888	JONATHAN C WOLFE	4175.92
D302889	JEREMIE E YORKE	2141.34	D302890	NATHAN T BRADY	3125.50
D302891	BRYSON T DAHLHEIMER	2107.73	D302892	NOAH B FISHER	823.17
D302893	LISA S GUARDI	818.44	D302894	DON T NGUYEN	1669.22
D302895	THANH Q NGUYEN	4157.82	D302896	TIMOTHY S SAWYER	3172.78
D302897	PEDRO R ARELLANO	3410.10	D302898	TODD D ELGIN	4858.30
D302899	CAROLE A KANEGAE	2380.08	D302900	KRISTEN A BACKOURIS	1459.63
D302901	GENA M BOWEN	1407.27	D302902	JESENIA CAMPOS	1101.56
D302903	HELENA ELSOUSOU	2476.32	D302904	ROBERT D FOWLER	3460.76
D302905	AI KELLY HUYNH	1667.83	D302906	EDUARDO C LEIVA	12679.85

\*\*\*\* PAGE TOTAL = 299678.23

D302907	CINDY S NAGAMATSU HANLON	2330.83	D302908	JEFFREY C NIGHTENGAL	4843.97
D302909	TRAVIS J WHITMAN	8701.62	D302910	CLAUDIA ALARCON	2751.79
D302911	TIMOTHY R ASHBAUGH	2036.33	D302912	ALFREDO R AVALOS	3107.26
D302913	CARLOS BAUTISTA JR	2560.32	D302914	JOSHUA K BEHZAD	2562.66
D302915	RYAN S BERLETH	2168.12	D302916	SUMMER A BOGUE	1523.00
D302917	RICHARD O BURILLO	3540.64	D302918	RYAN V BUSTILLOS	2163.80
D302919	ROBERT W CAMPBELL	7528.37	D302920	JUAN C CENTENO	3023.46
D302921	JEROME L CHEATHAM	3123.50	D302922	AARON J COOPMAN	2451.99
D302923	ADAM B COUGHRAN	3384.48	D302924	GARY L COULTER	2228.54
D302925	NATHANIEL D COX	2695.54	D302926	CHARLIE DANIELEY III	1872.45
D302927	NICHOLAS A DE ALMEIDA LO	1595.58	D302928	KEVIN DINH	4176.54
D302929	RONNIE D ECHAVARRIA	3635.59	D302930	KORY C FERRIN	2870.86
D302931	KARI A FLOOD	1832.15	D302932	MICHAEL E GERDIN	2892.35
D302933	JOSEPH P GROSS JR	2322.85	D302934	ALLAN S HARRY	3359.66
D302935	BRIAN HATFIELD	2747.13	D302936	WILLIAM T HOLLOWAY	7471.46
D302937	JASON L JOHNSON	3176.73	D302938	MICHAEL J JOHNSON	2974.78
D302939	GERALD F JORDAN	2527.95	D302940	ARION J KNIGHT	3665.75
D302941	TIMOTHY P KOVACS	3910.44	D302942	AUSTIN C LAVERTY	1959.51
D302943	CHRISTOPHER LAWTON	2606.57	D302944	RAFAEL LOERA JR	2076.39
D302945	JON D LOFQUIST	2018.80	D302946	MATTHEW P MARCHAND	2743.18
D302947	BRYAN J MEERS	3831.24	D302948	DANNY J MIHALIK	2495.90
D302949	JEREMY N MORSE	1966.63	D302950	MITCHEL S MOSSER	1919.43
D302951	AARON S NELSON	2907.11	D302952	JASON S PERKINS	3717.63
D302953	PHILLIP H PHAM	3069.74	D302954	JOHN E REYNOLDS	2892.17
D302955	CHRISTOPHER M SHELREN	1949.99	D302956	GAREY D STAAL	3037.48
D302957	DANIEL J VILLEGAS	2512.22	D302958	JONATHAN B WAINWRIGHT	2481.58
D302959	CHRISTOPHER A WASINGER	3211.12	D302960	MARCOS R ALAMILLO	2608.43
D302961	RICHARD A ALVAREZ-BROWN	2228.76	D302962	BOBBY B ANDERSON	2538.06
D302963	JOHN F BANKSON	3028.25	D302964	EVAN S BERESFORD	2260.41
D302965	RAY E BEX	3942.74	D302966	VANESSA M BRODEUR	3254.45
D302967	DAVID Y H CHANG	2928.40	D302968	CHASEN P CONTRERAS	3720.11
D302969	BRIAN D DALTON	1669.76	D302970	JARED R DOYLE	3383.13
D302971	AMIR A EL-FARRA	3340.12	D302972	MICHAEL K ELHAMI	2378.60
D302973	BENJAMIN M ELIZONDO	4994.37	D302974	JOSHUA N ESCOBEDO	2227.70
D302975	STEPHEN C ESTLOW	892.91	D302976	GEORGE R FIGUEREDO	3182.48
D302977	ROGER A FLANDERS	942.48	D302978	SEAN M GLEASON	3088.97
D302979	ALDO U GUERECA	2337.00	D302980	TROY HALLER	3122.11
D302981	RAPHAEL M LEE	298.82	D302982	ERICK LEYVA	3251.68
D302983	CHARLES H LOFFLER	2683.81	D302984	MARK A LORD	2554.71
D302985	TAYLOR A MACY	2070.01	D302986	MICHAEL L MARTIN	2717.18
D302987	MARIO MARTINEZ JR	4736.62	D302988	NATHAN D MORTON	3160.66
D302989	RUDOLPH J NEGRON	2342.52	D302990	JEFFREY C NGUYEN	2828.52
D302991	VINCENT T NGUYEN	2424.57	D302992	STEVEN TRUJILLO ORTIZ	2228.99
D302993	OMAR F PEREZ	2324.18	D302994	MICHAEL M PHILLIPS	3052.07
D302995	DOUGLAS A PLUARD	7788.59	D302996	COREY T POLOPEK	3347.93
D302997	SINDY RAMIREZ OROZCO	3984.78	D302998	JOHN E RANEY	3109.07
D302999	MICHAEL A REYNOLDS	3278.81	D303000	RYAN R RICHMOND	2178.26
D303001	CHRISTIN E ROGERS	2857.46	D303002	SEAN M SALAZAR	3004.96

\*\*\*\* PAGE TOTAL = 285448.62

PAYROLL WARRANT REGISTER BY WARRANT NUMBER 11/10/16 PAGE 7

D303003	LINO G SANTANA	5249.63	D303004	PHILIP E SCHMIDT	3853.63
D303005	CHARLES W STARNES	1818.55	D303006	ARTHUR F TINTLE JR	3445.14
D303007	VINCENTE J VAICARO	3455.23	D303008	JOHN J YERGLER	2658.31
D303009	KATHERINE M ANDERSON	3247.70	D303010	PAUL W ASHBY	2807.00
D303011	THOMAS A CAPPS	2091.18	D303012	PATRICK E GILDEA	4288.43
D303013	RON A REYES	3161.34	D303014	ROCKY F RUBALCABA	2191.97
D303015	ROYCE C WIMMER	2995.41	D303016	ADAM D ZMIJA	3303.14
D303017	JUAN L DELGADO JR	4335.69	D303018	CHRISTOPHER M EARLE	5489.25
D303019	OTTO J ESCALANTE	9186.27	D303020	GEORGE KAISER	4726.61
D303021	PETER M KUNKEL	2523.47	D303022	LUIS F RAMIREZ	7725.01
D303023	PETER HOANG VI	2198.84	D303024	JEFFREY A BROWN	3556.26
D303025	DONALD J HUTCHINS	3507.38	D303026	RYAN M LUX	3019.66
D303027	RAUL MURILLO JR	2747.99	D303028	JOSHUA T OLIVO	2504.57
D303029	ROBERT M STEPHENSON III	3016.10	D303030	COURTNEY P ALLISON	2136.64
D303031	LISA A BELTHIUS	620.51	D303032	CHARLES K BODDY	3299.70
D303033	RANDY G CHUNG	282.47	D303034	THOMAS R DARE	3832.96
D303035	TIFFANY M GRIEGO	659.98	D303036	CRAIG A HERRICK	256.76
D303037	PATRICK R JULIENNE	1441.81	D303038	VERONICA NELSON	887.31
D303039	JOSEPH D VARGAS	389.77	D303040	HECTOR FERREIRA JR	516.74
D303041	BRYAN GONZALEZ	369.60	D303042	KRYSTAL L N JEANG	316.19
D303043	HAN NA PARK	136.12	D303044	FELICIA H PEREZ	342.44
D303045	SAIRA VILLASENOR	300.61	D303046	KEIRA LONG	2025.48
D303047	ROBERT E BOWERS	1525.50	D303048	KAREN D BRAME	1016.96
D303049	KENNETH L CHISM	1450.34	D303050	CHARLES M CLINE JR	835.11
D303051	JAMES E COLEGROVE	3369.69	D303052	PAUL E DANIELSON	1278.41
D303053	ROBERT M DONAHUE JR	600.92	D303054	RUSSELL B DRISCOLL	463.24
D303055	MICHAEL FEHER	822.77	D303056	JAMES D FISCHER	864.87
D303057	VICTORIA M FOSTER	1711.85	D303058	NICKOLAS K JENSEN	4716.71
D303059	CRAIG A MC IVER	2974.87	D303060	KENNETH E MERRILL	508.90
D303061	PATRICK WILLIAM MURPHY	1782.22	D303062	JOHN J STEPANOVICH	1126.39
D303063	PATRICK M THRASHER	1114.49	D303064	MICHAEL J VISCOMI	3829.99
D303065	SCOTT D WATSON	882.24	D303066	ROBERT L BOGUE JR	3756.96
D303067	FLOR DE LIS ELIZONDO	1092.14	D303068	GARY E ELKINS	1990.08
D303069	JOHN A FLAWS	3725.94	D303070	JASON S FULTON	2175.57
D303071	JAMES C HOLDER	3129.68	D303072	ROBERT J KIVLER	1741.74
D303073	VICTORIA L LAWTON	2764.60	D303074	RAQUEL D MATA	774.97
D303075	REBECCA S MEEKS	2464.91	D303076	MICHELLE L OLMSTEAD	952.96
D303077	BENJAMIN L STAUFFER	2608.17	D303078	DAVID C YOUNG	3320.21
D303079	MARIA A ALCARAZ	1740.92	D303080	CARISSA L BRUNICK	1516.42
D303081	TAMMY L CHAURAN-HAIGROV	1707.68	D303082	VERONICA FRUTOS	2871.68
D303083	DAVID L GEORGE	1874.98	D303084	JOAN L HIGHTOWER	1715.93
D303085	PINKY C HINGCO	3507.56	D303086	SUSAN C HUANG	3802.56
D303087	RORY K JANOSHA	1025.70	D303088	ANGELA LEDESMA	1898.66
D303089	MARIA C MCFARLANE	1810.46	D303090	BRITTNEE D MCGOWEN	1348.52
D303091	TRINA T NGUYEN	1498.21	D303092	DEBRA J NICHOLS	1814.19
D303093	DIANA L O'BRIEN	967.93	D303094	ASHLEY C ROJAS	1326.98
D303095	JENNIFER V ROMBOUGH	1679.65	D303096	ASHLEY T SEROTA	1976.92
D303097	KRISTIN M WEISS	1372.48	D303098	SHANNON M YELENSKY	1732.88

\*\*\*\* PAGE TOTAL = 215482.56

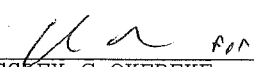


D303099	JENNIFER A DIX	2191.80	D303100	DEBBY L FELSE	2288.14
D303101	KATHERINE M FRANCISCO	2037.26	D303102	AMANDA B GARNER	1801.24
D303103	ARCHIE GUZMAN	2486.58	D303104	ROBERT D LUX	2013.58
D303105	MELISSA MENDOZA-CAMPOS	1739.24	D303106	MICHAEL A MOSER	1545.57
D303107	BRANDY J PARK	2219.73	D303108	CRISTINA V PAYAN	2068.08
D303109	JENNIFER M RODRIGUEZ	2099.93	D303110	TANYA L SAMOFF	2367.36
D303111	SUSAN A I SEYMOUR	2815.52	D303112	NICOLE D SHORROW	840.75
D303113	DANNY J SOSEBEE	2050.93	D303114	MARSHA D SPELLMAN	2057.90
D303115	SPENCER T TRAN	2792.61	D303116	SANTA WARDLE	1537.53
D303117	CHERYL L WHITNEY	2023.16	D303118	WILLIAM ALLISON	4390.28
D303119	DANIEL A CAMARA	2288.62	D303120	JOHN CASACCIA II	2722.86
D303121	HAN J CHO	29080.72	D303122	SCOTT A COLEMAN	2626.43
D303123	RICHARD E DESBIENS	1481.75	D303124	MICHAEL D FARLEY	2211.35
D303125	JAMES D FRANKS	2703.69	D303126	PETE GARCIA	1836.67
D303127	STEVEN H HEINE	720.16	D303128	JOSE D HERRERA	3524.32
D303129	THI A HUYNH	3590.32	D303130	JOSEPH L KOLANO	2596.68
D303131	LEA K KOVACS	3046.87	D303132	NICHOLAS A LAZENBY	4376.26
D303133	DAVID LOPEZ	2872.72	D303134	STEVEN W LUKAS	1433.29
D303135	LUIS A PAYAN	4263.82	D303136	TERRA M RAMIREZ	2162.41
D303137	ORLONZO REYES	3227.38	D303138	PAUL M TESSIER	2256.11
D303139	EDGAR VALENCIA	4060.55	D303140	TUONG-VAN NGUYEN VU	1710.17
D303141	DENNIS WARDLE	2468.34	D303142	CARL J WHITNEY	3420.38
D303143	RONALD A DOSCHER	2346.46	D303144	ERIC A QUINTERO	2030.32
D303145	MARY C CERDA	1928.43	D303146	NICOLE L CHUNG	1770.76
D303147	SUSAN A HOLSTEIN	2176.72	D303148	LIANE Y KWAN	2558.49
D303149	JANY H LEE	3114.12	D303150	SHERRILL A MEAD	2071.70
D303151	KHRYNSTON SAMRETH	2738.28	D303152	CAITLYN M STEPHENSON	1515.01
D303153	LAURA J STOVER	4069.62	D303154	FRANA K CASSIDY	1544.29
D303155	ANNA L GOLD	1473.65	D303156	HIEN Q PHAM	1613.48
D303157	KATRENA J SCHULZE	907.24	D303158	MATTHEW T SWANSON	1169.18
D303159	ANTHONY VALENZUELA	1280.08	D303160	CANDY G WILDER	1805.33
D303161	STEVEN F ANDREWS	1367.69	D303162	TERENCE S CHANG	1953.89
D303163	VERNA L ESPINOZA	1663.57	D303164	CESAR GALLO	2027.67
D303165	CHARLES D KALIL	1575.62	D303166	GEOFFREY A KLOESS	2457.94
D303167	RACHOT MORAGRAAN	2845.59	D303168	NOEL J PROFFITT	3119.17
D303169	ANAND V RAO	3440.46	D303170	JOSEPH M SCHWARTZ	2566.04
D303171	ROD T VICTORIA	1879.85	D303172	TERREL KEITH WINSTON	3888.07
D303173	POLICE ASSN	13448.08	D303174	GG FIRE FIGHTERS 2005	21370.17
D303175	SO CAL C.U.	91312.37	D303176	SOUTHLAND C.U.	3300.00
W2286	GREAT WEST LIFE 457 #340	200798.92	W2287	GREAT WEST LIFE OBRA#340	2655.84
W2288	INTERNAL REVENUE SERVICE	393458.21	W2289	EMPLOYMENT DEVELOPMENT D	107090.37

\*\*\*\* PAGE TOTAL = 1032381.74

TOTAL CHECK PAYMENTS	51	71,690.45
TOTAL DIRECT DEPOSITS	699	1,704,657.94
TOTAL WIRE PAYMENTS	4	704,003.34
GRAND TOTAL PAYMENTS	754	2,480,351.73

Checks #180457 thru #180506, and Direct Deposits #D302478 thru #D303176, and wire #W2286 thru #W2289 presented in the Payroll Register submitted to the Garden Grove City Council 22 NOV 2016, have been audited for accuracy and funds are available for payment thereof.

  
KINGSLEY C OKEREKE - FINANCE DIRECTOR

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 11/22/16

WARRANT	VENDOR	DESCRIPTION	AMOUNT
609837	VOID WARRANT		
614104	J & S STRIPING CO.	REV & VOID	-539.36 *
614185	ALFRED HANNA	REV & VOID	-65.00 *
W612064	CASA MADRID APTS C/O BEACH FRONT PROPERTY MGMT	REV & VOID	-3,990.00 *
614195	COULTER, HEATHER	CATERING SERVICES	140.00 *
614196	JASON SMITH	ACCRUED LIAB CLAIMS	15,000.00 *
614197	VOID WARRANT		
614198	AT&T	TELEPHONE	3,348.56 *
614199	AT&T	TELEPHONE	177.93 *
614200	ANAHEIM, CITY OF	ELECTRICITY	90.47 *
614201	FRONTIER COMMUNICATIONS	TELEPHONE/BEEPERS	445.54 *
614202	SO CALIF EDISON CO	ELECTRICITY	12,847.04 *
614203	SO CALIF GAS CO	NATURAL GAS	2,471.87 *
614204	TIME WARNER CABLE	CABLE	71.96 *
614205-614206	VOID WARRANTS		
614207	HOME DEPOT CREDIT SERVICES	HEAVY EQUIP RENTAL	7.01
		OTHER RENTALS	27.09
		INSECTICIDES	6.46
		OTHER PROF SUPPLIES	17.01
		PAINT/DYE/LUBRICANTS	1,026.07
		ELECTRICAL SUPPLIES	342.50
		HSHLD EQUIP/SUPPLIES	349.02
		PIPES/APPURTENANCES	186.52
		MAINT SUPP-TRAFF SIG	162.75
		OTHER MAINT ITEMS	949.28
		GEN PURPOSE TOOLS	61.51

PAGE TOTAL FOR "\*" LINES = 29,999.01

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 11/22/16

WARRANT	VENDOR	DESCRIPTION	AMOUNT
		SAFETY EQ/SUPPLIES	16.14
		OTHER MINOR TOOLS/EQ	1,438.50
		OTHER REC/CULT SUPP	72.23
		LUMBER	32.11
		HARDWARE	593.72
		AGGREGATES/MASONRY	62.92
		MONITORED MINOR EQ	751.68
			6,102.52 *
614208	TEX-WIL INC. DBA RICHARD JONES PIT BBQ	CATERING SERVICES	643.20 *
614209	C.L.E.A. CALIF LAW ENFORCEMENT ASSOC	DISABILITY INSURANCE	2,842.75 *
614210	CERDA, MARY	MED TRUST REIMB	495.59 *
614211	CHEVRON AND TEXACO CARD SERV	MV GAS/DIESEL FUEL	136.09 *
614212	COSTCO C/O CAPITAL ONE COMMERCIAL	TRUST FUND EXPEND	37.35
		FaCT:STGTH FTHRS	73.31
		FOOD	29.18
		FOOD SERV SUPPL	94.37
		BOTTLED WATER	29.44
		OTHER CLOTHING ITEMS	21.59
		OTHER FOOD ITEMS	129.29
		OFFICE SUPPLIES/EXP	15.97
		AWARDS/TROPHIES	425.00
			855.50 *
614213	ENTERPRISE RIDESHARE	OTHER RENTALS	965.00 *
614214	FERRIN, KORY	TRAVEL ADVANCE-P.D.	31.44 *
614215	FRANCISCO, KATHERINE	MED TRUST REIMB	320.00 *
614216	CITY OF GARDEN GROVE	THEFT	100.00 *
614217	i.i. FUELS, INC	MV GAS/DIESEL FUEL	18,133.47 *
614218	LEE, GRACE	DEP CARE REIMB	48.90 *
614219	LEGAL SHIELD	LEGAL	1,237.90 *
614220	RAO*, ANAND V.	MED TRUST REIMB	100.00 *

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 11/22/16

WARRANT	VENDOR	DESCRIPTION	AMOUNT
614221	SAFEWAY INC	OTHER FOOD ITEMS	90.93 *
614222	SPARGUR *, JEFFREY T	MED TRUST REIMB	193.96 *
614223	STOVER, LAURA	DEP CARE REIMB	129.00 *
614224	U.S. BEHAVIORAL HEALTH PLAN, CA	NON-SPEC CONTR SERV	1,632.40 *
614225	VISCOMI, MICHAEL	TRAVEL ADVANCE-P.D.	31.44 *
614226	WILDER, CANDY	MED TRUST REIMB	147.55 *
614227	GARCIA, DREW	MED TRUST REIMB	139.49 *
614228	CSULB FOUNDATION	TUITION/TRAINING	682.00 *
614229	HODSON, AARON	DEP CARE REIMB	138.46 *
614230	*BROWN, JEFFREY	TRAVEL ADVANCE-P.D.	-510.48
		MILEAGE REIMB	276.48
		SUBSISTENCE	198.00
		LODGING	514.60
		OTHER CONF/MTG EXP	36.00
			514.60 *
614231	STANDARD INSURANCE CO. RAS EXECUTIVE BENEFITS	DISABILITY INSURANCE	893.94 *
614232	WHITE NELSON DIEHL EVANS LLP 2015 GOVERNMENT TAX SEMINAR	REGISTRATION FEES	975.00 *
614233	TRANSAMERICA EMPLOYEE BENEFITS	LIFE INS PREMIUM	10,399.95 *
614234	IXII TRAINING	TUITION/TRAINING	693.00 *
614235	KOREAN AMERICAN FESTIVAL FNDTN OF OC	DEPOSIT REFUND	4,230.66 *
614236	STANDARD INSURANCE COMPANY	DISABILITY INSURANCE	24,576.31 *
614237	MANAGEMENT PARTNERS INC.	OTHER PROF SERV	2,000.00 *
614238	AMERICAN FAMILY HOUSING	RENT SUBSIDY	82.00 *
614239	ORANGE COUNTY CLERK RECORDER HALL OF FINANCE & RECORDS	FEE REFUND	2,000.25
		OTHER PROF SERV	260.00

PAGE TOTAL FOR "\*" LINES = 47,550.69

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 11/22/16

WARRANT	VENDOR	DESCRIPTION	AMOUNT
			2,260.25 *
614240	PUBLIC LAW CENTER	ACCRUED LIAB CLAIMS	50,000.00 *
614241	ACA COMPLIANCE SERVICES INC DBA CIMPLX COMPLIANCE SERVICES	OTHER PROF SERV	1,302.75 *
614242	ACA COMPLIANCE SERVICES INC DBA CIMPLX COMPLIANCE SERVICES	OTHER PROF SERV	3,072.75 *
614243	AAA OIL, INC. dba California Fuels & Lub	TAX REBATE	37,351.02 *
614244	C.A.P.F. CALIF ASSOC PROF FIREFIGHTERS	DISABILITY INSURANCE	2,082.50 *
614245	STATE OF CALIF-FRANCHISE TAX BOARD	WAGE ATTACHMENT	218.00 *
614246	FEDERAL EXPRESS CORP	DELIVERY SERVICES	58.38 *
614247	HERNANDEZ, GARY	MED TRUST REIMB	200.00 *
614248	JACOT, ROSEMARIE	MED TRUST REIMB	775.00 *
614249	KAWELL*, RHONDA C.	MED TRUST REIMB	363.65 *
614250	MARYLAND CHILD SUPPORT ACCOUNT	WAGE ATTACHMENT	343.38 *
614251	PRECISE PANEL ENGRAVING CO., INC.	14/15 SLESF	2,072.00 *
614252	REYNOLDS, MICHELLE	WAGE ATTACHMENT	461.54 *
614253	RUITENSCHILD, LES	DEP CARE REIMB	192.30 *
614254	S.C. YAMAMOTO, INC.	MAINT OF REAL PROP	9,357.55 *
614255	SMART & FINAL	DONATE-BCYFC PARE	87.35
		FOOD	45.98
		FOOD SERV SUPPL	139.35
		BOTTLED WATER	11.79
		OTHER FOOD ITEMS	587.18
		OFFICE SUPPLIES/EXP	7.62
			879.27 *
614256	UNION BANK	OTHER CONF/MTG EXP	28.00
		REGISTRATION FEES	300.00
		OFFICE SUPPLIES/EXP	128.94

PAGE TOTAL FOR "\*" LINES = 110,990.34

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 11/22/16

WARRANT	VENDOR	DESCRIPTION	AMOUNT
			456.94 *
614257	CO. OF ORANGE	WAGE ATTACHMENT	134.31 *
614258	CO. OF ORANGE	WAGE ATTACHMENT	276.92 *
614259	ORANGE COUNTY SHERIFF/ LEVYING OFFICER CENTRAL DIV	WAGE ATTACHMENT	113.12 *
614260	INTERNAL REVENUE SERVICE	WAGE ATTACHMENT	37.50 *
614261	COUNTY OF ORANGE TREASURER REVENUE RECOVERY-A/R UNIT	CITATION DIST	26,515.00 *
614262	MEERS, BRYAN	MED TRUST REIMB	406.12 *
614263	ROGERS, CHRISTIN	MED TRUST REIMB	1,318.80 *
614264	COURTYARD BY MARRIOTT SAN DIEGO CENTRAL	LODGING	1,849.35 *
614265	UNITED STATES TREASURY	WAGE ATTACHMENT	130.00 *
614266	LIZ VASQUEZ	DEP CARE REIMB	213.29 *
614267	CO. OF ORANGE	WAGE ATTACHMENT	831.00 *
614268	PAYAN, CRISTINA	DEP CARE REIMB	1,334.58 *
614269	CASA MADRID APTS C/O BEACH FRONT PROPERTY MGMT	RENT SUBSIDY	11,970.00 *
614270	EMBASSY SUITES ANAHEIM SOUTH	FOOD	740.96 *
614271	KOSKY, BEN	DEP CARE REIMB	177.00 *
614272	A1 SURVEILLANCE SYSTEMS LLC DBA A1 SECURITY CAMERAS	OTHER MAINT ITEMS	670.07 *
614273	AC EXCHANGE AUTO COMPRESSOR	REPAIRS-FURN/MACH/EQ	725.28 *
614274	ANTHONY JORDAN FERNANDEZ	OTHER PROF SERV	451.75 *
614275	ALBUS-KEEFE & ASSOCIATES, INC.	DEPOSIT REFUND	1,200.00
		WATER REFUND	-65.00
			1,135.00 *
614276	ALCO TARGET COMPANY	OTHER PROF SUPPLIES	389.70 *

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 11/22/16

WARRANT	VENDOR	DESCRIPTION	AMOUNT
614277	ALL CITY MANAGEMENT SERVICES, INC.	CROSSING GUARD SERV	20,532.60 *
614278	ALLSTAR FIRE EQUIPMENT INC.	AIRPAKS	1,444.50
		SAFETY EQ/SUPPLIES	937.82
			2,382.32 *
614279	AMTECH ELEVATOR SERVICES	MAINT-SERV CONTRACTS	707.75 *
614280	CITY OF ANAHEIM DIVISION OF COLLECTION	MAINT OF REAL PROP	210.00 *
614281	ART SUPPLY WAREHOUSE	COMMODITIES	106.67 *
614282	DE PAR, INC. DBA ENTHALPY ANALYTICAL, INC.	OTHER PROF SERV	1,905.00 *
614283	BAY ALARM COMPANY	OTHER MAINT ITEMS	540.00 *
614284	BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	2,950.18 *
614285	BROWNELLS, INC.	OTHER MINOR TOOLS/EQ	343.36 *
614286	CDW-GOVERNMENT INC	SOFTWARE	255.04 *
614287	CJ CONCRETE CONSTRUCTION, INC.	MAINT-SERV CONTRACTS	47,679.00 *
614288	C.WELLS PIPELINE MATERIALS INC.	WHSE INVENTORY	3,992.99 *
614289	CALIF FORENSIC PHLEBOTOMY INC	MEDICAL SERVICES	3,544.50 *
614290	CAMERON WELDING SUPPLY	FaCT:PROGRAM EXP	19.47
		MOTOR VEH PARTS	136.94
		OTHER REC/CULT SUPP	42.41
			198.82 *
614291	CEMEX	AGGREGATES/MASONRY	966.60 *
614292	CHEM PRO LABORATORY, INC	MAINT-SERV CONTRACTS	360.00 *
614293	SUPPLYWORKS	WHSE INVENTORY	763.02
		JANITORIAL SUPPLIES	504.51
			1,267.53 *
614294	COASTLINE EQUIPMENT	REPAIRS-FURN/MACH/EQ	9,575.12
		MOTOR VEH PARTS	1,205.01

PAGE TOTAL FOR "\*" LINES = 87,942.36



## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 11/22/16

WARRANT	VENDOR	DESCRIPTION	AMOUNT
			10,780.13 *
614295	COMSERCO	OTHER PROF SERV	21,545.00 *
614296	CRON & ASSOCIATES TRANSCRIPTION, INC.	OTHER PROF SERV	5,782.40 *
614297	WM CURBSIDE, LLC AT YOUR DOOR	OTHER PROF SERV	3,844.81 *
614298	DEKRA-LITE INDUSTRIES INC.	OTHER PROF SERV	9,502.93 *
614299	DIAMOND ENVIRONMENTAL SERVICES	NON-SPEC CONTR SERV	406.98 *
614300	EIFERT, ANN CAO	MILEAGE REIMB	44.28 *
614301	EVANS TEAMWEAR	UNIFORMS	1,938.60 *
614302	EXCLUSIVE AUTO DETAIL	MOTOR VEHICLE MAINT	1,460.00 *
614303	FEDERAL EXPRESS CORP	DELIVERY SERVICES	41.52 *
614304	FLOWERS BY CINA, INC.	OTHER AGR SUPPLIES	78.83 *
614305	FORD OF ORANGE	MOTOR VEH PARTS	64.42 *
614306	THE SHERWIN-WILLIAMS CO DBA FRAZEE PAINTS	PAINT/DYE/LUBRICANTS	23.48 *
614307	GBS LINENS	LAUNDRY SERVICES	89.98 *
614308	CITY OF GARDEN GROVE	DEPOSIT REFUND	1,048.50 *
614309	GOLDEN OFFICE TRAILERS INC	LAND/BLDG/ROOM RENT	864.00 *
614310	GREEN'S DISCOUNT GLASS & SCREENS	OTHER MAINT ITEMS	111.72 *
614311	HAZ EQUIPMENT RENTAL	OTHER RENTALS	412.75 *
614312	CHUNG*, NICOLE	MILEAGE REIMB	142.88
		OTHER CONF/MTG EXP	24.00
			166.88 *
614313	HILL'S BROS LOCK & SAFE INC	HARDWARE	209.08 *
614314	APPLE ONE EMPLOYMENT SVS	TEMP AIDE SERVICES	3,301.02 *

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 11/22/16

WARRANT	VENDOR	DESCRIPTION	AMOUNT
614315	CITY OF HUNTINGTON BEACH	POLICE BOOKING FEES	360.00 *
614316	INTERVAL HOUSE	CONTRACTUAL SERV	19,636.57 *
614317	J & M SERVICE, INC.	OTHER MINOR TOOLS/EQ	198.23 *
614318	JIG CONSULTANTS	ENGINEERING SERVICES	7,485.85 *
614319	JAY'S CATERING	FOOD	255.00 *
614320	KELLY PAPER	WHSE INVENTORY	97.69 *
614321	KNORR SYSTEMS, INC.	OTHER MAINT ITEMS	273.78 *
614322	KYOCERA DOCUMENT SOLUTIONS	NETWORKING EQUIP	1,639.26 *
614323	LANGUAGE LINE SERVICES	TELEPHONE	764.22 *
614324	LAWSON PRODUCTS, INC.	MOTOR VEH PARTS	1,809.23 *
614325	LIFECOM SAFETY SERVICE & SUPPLY	OTHER MAINT ITEMS	382.65
		MONITORED MINOR EQ	1,223.25
			1,605.90 *
614326	MEDLINE INDUSTRIES INC DBA MEDCAL SALES LLC	MEDICAL SUPPLIES	879.54
		INTEREST COSTS	17.78
			897.32 *
614327	MAGIC JUMP RENTALS OC LLC	OTHER PROF SERV	233.75 *
614328	MARLOW WHITE UNIFORMS, INC.	UNIFORMS	1,773.50 *
614329	NAN MCKAY & ASSOCIATES INC	BOOKS/SUBS/CASSETTES	400.00 *
614330	MERCHANTS BLDG MAINT LLC	MAINT-SERV CONTRACTS	6,088.63 *
614331	MERCY HOUSE LIVING CENTERS	CONTRACTUAL SERV	673.00 *
614332	FIS ACCOUNTING DEPT	BANK FEES-CRDT CD	18,576.83 *
614333	GARDEN GROVE ACE HARDWARE	PIPES/APPURTENANCES	17.19 *
614334	NEW IMAGE COMMERCIAL FLOORING	MAINT OF REAL PROP	3,412.24 *

WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 11/22/16

WARRANT	VENDOR	DESCRIPTION	AMOUNT
614335	NIAGARA PLUMBING	PIPES/APPURTENANCES	139.33 *
614336	R.J. NOBLE COMPANY	STREET CONSTR CONT	703,871.49 *
614337	ORANGE COUNTY SIGNS AND LIGHTING	SIGNS/FLAGS/BANNERS	1,415.79 *
614338	O'CADIZ-HERNANDEZ*, GABRIELA	OTHER REC/CULT SUPP	84.23 *
614339	OCEAN BLUE ENVIRONMENTAL SERVICES, INC.	HAZMAT REMOVAL	998.29 *
614340	OFFICEMAX INCORPORATED	OFFICE SUPPLIES/EXP	3,167.37 *
614341	ORANGE COUNTY APPLIANCE PARTS	ELECTRICAL SUPPLIES	58.88 *
614342	ORANGE COUNTY NEWS	ADVERTISING	149.61 *
614343	ORANGE COUNTY STRIPING SERV	MAINT-SERV CONTRACTS	539.36 *
614344	ORANGE COUNTY WELDING, INC.	MAINT OF REAL PROP	2,900.00 *
614345	TECHNOLOGY INTEGRATION GROUP	ELECTRICAL SUPPLIES	1,944.00 *
614346	PACIFIC 4	WHSE INVENTORY	2,055.58 *
614347	PARKHOUSE TIRE INC	WHSE INVENTORY	2,347.17 *
614348	PENCO ENGINEERING, INC.	ENGINEERING SERVICES	3,800.00 *
614349	PETTY CASH-COMMUNITY SERV	DONATE-BCYFC PARE	74.41
		TRUST FUND EXPEND	3.24
		FaCT:YTH ENRCH	28.08
		TUITION/TRAINING	15.00
		ADMN/ENTRANCE FEE	20.00
		FaCT:TLER FAM FUN	12.01
		FaCT:PROGRAM EXP	66.21
		FaCT:CAC EXP	35.98
		FaCT:STGTH FTHRS	144.89
		FaCT: TRAINING	15.00
		FOOD	21.60
		BOTTLED WATER	5.39
		OTHER FOOD ITEMS	140.38
		PAINT/DYE/LUBRICANTS	4.94
		OTHER MINOR TOOLS/EQ	32.90

PAGE TOTAL FOR "\*" LINES = 723,471.10

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 11/22/16

WARRANT	VENDOR	DESCRIPTION	AMOUNT
		CRAFT SUPPLIES	5.13
		OTHER REC/CULT SUPP	128.21
			753.37 *
614350	PICKRELL*, BILL	SAFETY EQ/SUPPLIES	150.00 *
614351	REDFLEX TRAFFIC SYSTEMS, INC.	OTHER PROF SERV	31,900.00 *
614352	RED WING SHOE STORE	SAFETY EQ/SUPPLIES	240.00 *
614353	RICOH USA, INC DBA RICOH LEGAL DOC SERV	MAINT-SERV CONTRACTS	11.53 *
614354	SAFETY COMPLIANCE PUBLICATION, INC.	OTHER EDUCATION EXP	298.50 *
614355	SELECTRON TECHNOLOGIES, INC	OTHER PROF SERV	8,175.00 *
614356	SHOETERIA	SAFETY EQ/SUPPLIES	200.00 *
614357	SHRED CONFIDENTIAL, INC.	OTHER PROF SERV	157.50 *
614358	SIMPSON CHEVROLET OF GG	MOTOR VEH PARTS	431.27 *
614359	SMITH PIPE & SUPPLY COMPANY, INC	WHSE INVENTORY	1,624.28 *
614360	SMITH EMERY LABORATORIES	ENGINEERING SERVICES	6,626.00 *
614361	SMITHSON ELECTRIC, INC	MAINT-SERV CONTRACTS	4,750.00 *
614362	SOUTH COAST A.Q.M.D	PERMITS/OTHER FEES	1,750.18 *
614363	SOUTH COAST EMERGENCY VEHICLE SERVICES	MOTOR VEH PARTS	10,353.57 *
614364	SO CALIF MUN ATHLETIC FEDERATION	REGISTRATION FEES	150.00
		FaCT:STGTH FTHRS	26.25
			176.25 *
614365	SOUTHERN COUNTIES LUBRICANTS LLC.	WHSE INVENTORY	3,799.82 *
614366	SPARKLETTS	BOTTLED WATER	122.07 *
614367	SPECTRUM GAS PRODUCTS, INC.	OTHER-RENTALS	337.00 *
614368	STATE BOARD OF EQUALIZATION MOTOR CARRIER OFFICE	PERMITS/OTHER FEES	82.73 *

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 11/22/16

WARRANT	VENDOR	DESCRIPTION	AMOUNT
614369	STATE INDUSTRIAL PRODUCTS	WHSE INVENTORY	314.32 *
614370	STRADLING, YOCCA, CARLSON & RAUTH	LEGAL FEES	87.00 *
614371	SUN BADGE COMPANY	UNIFORMS	730.75 *
614372	SUNBELT RENTALS	HEAVY EQUIP RENTAL	1,090.27 *
614373	TT TECHNOLOGIES, INC	WHSE INVENTORY	2,395.15 *
614374	THOMAS HOUSE TEMPORARY SHELTER	CONTRACTUAL SERV	4,510.00 *
614375	THOMSON REUTERS- WEST C/O WEST PAYMENT CENTER	DUES/MEMBERSHIPS	247.74 *
614376	HONEYWELL (FORMER TOTAL FIRE GROUP)	SAFETY EQUIP	2,444.27 *
614377	TRANSPORTATION STUDIES, INC.	ENGINEERING SERVICES	1,122.00 *
614378	TURNOUT MAINTENANCE COMPANY	FIRE TURNOUTS REPAIR	2,020.80 *
614379	U.S. ARMOR CORP.	UNIFORMS	844.75 *
614380	UNIFIRST CORP	OTHER RENTALS	162.80
		LAUNDRY SERVICES	1,574.04
			1,736.84 *
614381	UNITED PARCEL SERVICE	DELIVERY SERVICES	87.90 *
614382	UNITED RENTALS NORTHWEST, INC	AGGREGATES/MASONRY	218.16 *
614383	U.S. TOY CO.	OTHER REC/CULT SUPP	277.03 *
614384	VALLEY POWER SYSTEMS, INC.	MOTOR VEH PARTS	292.94 *
614385	VISION MARKING DEVICES	OFFICE SUPPLIES/EXP	57.29 *
614386	VULCAN MATERIALS COMPANY WESTERN DIVISION	ASPHALT PRODUCTS	1,277.43 *
614387	GRAINGER	WHSE INVENTORY	1,190.61 *
614388	GRAND VALLEY BANK-FRONTIER C/O WALLACE & ASSOC CONSULTING	ENGINEERING SERVICES	30,856.60 *
614389	WALTERS WHOLESALE ELECTRIC	FREIGHT/CARTAGE	20.92

PAGE TOTAL FOR "\*" LINES = 51,801.85

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 11/22/16

WARRANT	VENDOR	DESCRIPTION	AMOUNT
		ELECTRICAL SUPPLIES	522.54
		WIRE/METALS	108.00
			651.46 *
614390	CARL WARREN & CO	SELF-INS ADMN	9,000.00 *
614391	WAXIE SANITARY SUPPLY	WHSE INVENTORY	830.09 *
614392	WEISS, MARK S	TUITION/TRAINING	324.00 *
614393	FERGUSON ENTERPRISES, INC #1350	WHSE INVENTORY	1,987.20
		PIPES/APPURTENANCES	106.09
			2,093.29 *
614394	WESTERN EXTERMINATOR	MAINT-SERV CONTRACTS	1,062.00 *
614395	WILLIAMS & MAHER INC	OTHER MAINT ITEMS	990.00 *
614396	GEORGE YARDLEY COMPANY	PIPES/APPURTENANCES	92.25 *
614397	2-1-1 ORANGE COUNTY	CONTRACTUAL SERV	2,025.00 *
614398	SAFARILAND, LLC	OTHER PROF SUPPLIES	1,138.71 *
614399	DTNTech MARKETING	COMMUNITY RELATIONS	1,699.20
		OTHER PROF SERV	1,717.20
			3,416.40 *
614400	ASSOCIATED SOILS ENGINEERING, INC.	ENGINEERING SERVICES	1,980.00 *
614401	LIGHT BULBS ETC.	ELECTRICAL SUPPLIES	38.71 *
614402	BRODY CHEMICAL	WHSE INVENTORY	435.35 *
614403	ALL STAR JUMPER RENTALS LLC	OTHER PROF SERV	449.00 *
614404	MONTROSE ENVIRONMENT CORP DBA SCEC	MAINT-SERV CONTRACTS	2,197.50 *
614405	TRELOAR, TOM	TRUST FUND EXPEND	250.00
		OTHER PROF SERV	300.00
			550.00 *
614406	CHEMEX INDUSTRIES	JANITORIAL SUPPLIES	735.51 *

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 11/22/16

WARRANT	VENDOR	DESCRIPTION	AMOUNT
614407	COMMERCIAL AQUATIC SERVICES	LABORATORY CHEMICALS	1,453.92 *
614408	THOMAS PLUMBING CO MILLER, THOMAS E	MAINT-SERV CONTRACTS	243.43 *
614409	VIET BAO DAILY, INC.	ADVERTISING	100.00 *
614410	ZAVIN'S UNIFORMS	UNIFORMS	135.00 *
614411	ADVANCED CAR CARE INC	WHSE INVENTORY	1,393.20 *
614412	O'REILLY AUTO PARTS	MOTOR VEH PARTS	1,858.95 *
614413	TRAVELTECH ENTERPRISES	TRUST FUND EXPEND	1,272.00 *
614414	AT&T TELECONFERENCE SERVICES	TELEPHONE	153.00 *
614415	NELSON BURKE	OTHER PROF SERV	300.00 *
614416	MAJOR LEAGUE SOFTBALL, INC.	OTHER PROF SERV	525.00 *
614417	NGUYEN, NGAN VAN	TENANT UTILITY REIMB	21.00 *
614418	ALAMO, ROSAMARIA	OTHER PROF SERV	1,125.00 *
614419	VORTEX INDUSTRIES INC FILE 1095	MAINT OF REAL PROP	2,993.00 *
614420	LEXISNEXIS RISK SOLUTIONS	BOOKS/SUBS/CASSETTES	197.75 *
614421	911 VEHICLE	REPAIRS-FURN/MACH/EQ	12,020.04 *
614422	CA DEPT OF PUBLIC HEALTH FOOD & DRUG BRCH-CASHIER MS7602	PERMITS/OTHER FEES	473.00 *
614423	GMS AUTOGLASS	MOTOR VEH PARTS	256.61 *
614424	FERRELL, LA RONDA	TENANT UTILITY REIMB	21.00 *
614425	AMERINATIONAL COMMUNITY SERVICES, INC.	OTHER PROF SERV NSP HOME IMP GRANT	1,516.90 63.67 1,580.57 *
614426	STILES, SCOTT C.	DUES/MEMBERSHIPS	175.00 *
614427	WALLACE, LARONDA PEARLENE	TENANT UTILITY REIMB	17.00 *

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 11/22/16

WARRANT	VENDOR	DESCRIPTION	AMOUNT
614428	SHOP EQUIPMENT LA	FURN/MACH/EQUIP REPL	7,452.00 *
614429	PETCO ANIMAL SUPPLIES, INC.	TRUST EXP	100.13 *
614430	SUPERCO SPECIALITY PRODUCTS	JANITORIAL SUPPLIES	577.92 *
614431	LABSOURCE, INC.	WHSE INVENTORY	2,120.00 *
614432	NGUYEN, KIM HONG	TENANT UTILITY REIMB	60.00 *
614433	NGUYEN, BECKY	TENANT UTILITY REIMB	51.00 *
614434	FLORES, CLAUDIA	TUITION/TRAINING	1,450.00 *
614435	WRIGLEY, JAMES LAWRENCE	TENANT UTILITY REIMB	34.00 *
614436	NGUOI VIET DAILY NEWS	ADVERTISING	378.00 *
614437	MARKOVICH, KRISTINA	TENANT UTILITY REIMB	17.00 *
614438	BURKE, WILLIAMS & SORENSEN, LLP	LEGAL FEES	7,784.50 *
614439	ISERI, ALEXANDER	OTHER PROF SERV	786.00 *
614440	DEPARTMENT OF JUSTICE ACCOUNTING/CASHERING DEPT	LIFESCAN FEE-DOJ	2,514.00 *
614441	JUSTICE PRISONER AND ALIEN TRANSPORTATION SYSTEM	L/S/A TRANSPORTATION	2,126.00 *
614442	LOPEZ, MARIA	DEPOSIT REFUNDS	116.00 *
614443	BANNER BANK ESCROW NO.1201	STREET CONSTR CONT	37,045.86 *
614444	SIGNARAMA	SIGNS/FLAGS/BANNERS	3,158.57 *
614445	LAM CAO	STATE ADA PASSTHRU	0.30
		BUS OPER TAX REFUND	28.90
		BOT REFUND	8.67
		BOT FEE REFUND	10.00
		CITY ADA ASMT 70%	0.70
			48.57 *
614446	BURNS ENVIRONMENTAL SERVICES	CITATION DIST	51.00 *

PAGE TOTAL FOR "\*" LINES = 65,870.55



## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 11/22/16

WARRANT	VENDOR	DESCRIPTION	AMOUNT
614447	JON MIHAILA	DEPOSIT REFUNDS	100.00
		SAFETY EQ/SUPPLIES	176.76
			276.76 *
614448	JENNA MARIE HOWARD	BOOKING FEES-CITY	25.00 *
614449	D-V CONSTRUCTION	SERV INSTALL FEE REF	736.32 *
614450	KELLYN TRAN	MISC REFUND	7.34 *
614451	DANNY TRINH	CITATION DIST	51.00 *
614452	MARIE JASPARD	CITATION DIST	51.00 *
614453	US BANK	BANK FEES	2,500.00 *
614454	ORANGE COUNTY BUSINESS COUNCIL	OTHER PROF SERV	65.00 *
614455	YO-FIRE SUPPLIES	WHSE INVENTORY	54.53 *
614456	THE GEO GROUP, INC. ATTN: CONTROLLER	JAILER SERVICES	44,172.17 *
614457	JESSE QUINALTY DBA RED HELMET TRAINING	TUITION/TRAINING	300.00 *
614458	ORANGE COUNTY CLERK RECORDER HALL OF FINANCE & RECORDS	FEE REFUND	100.00 *
614459	LINE GEAR FIRE & RESCUE EQUIPMENT	WILDLAND/SAFETY	1,080.30 *
614460	DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT	NSP HOME IMP GRANT	80,298.00 *
614461	SHADOW-SOFT, LLC	MAINT-SERV CONTRACTS	7,654.50 *
614462	CORELOGIC SOLUTIONS, LLC	SOFTWARE	394.50 *
614463	AMERICAN INTERNET SERVICES, LLC	NETWORK COMMUNICT	669.56 *
614464	GRP2 UNIFORMS, INC KEYSTONE UNIFORMS, OC	UNIFORMS	1,827.69 *
614465	SOUTHERN COMPUTER WAREHOUSE, INC	MAINT-SERV CONTRACTS	9,761.64
		DATA PROCESSING SUPP	149.73
		SOFTWARE	3,574.44
		MONITORED MINOR EQ	1,418.72
		MONITORED EQUIP	3,200.40

PAGE TOTAL FOR "\*" LINES = 140,263.67

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 11/22/16

WARRANT	VENDOR	DESCRIPTION	AMOUNT
		MONITORED EQ-COMP	362.33
			18,467.26 *
614466	BRIAN BISHOP	OTHER PROF SERV	160.00 *
614467	GREG WILLIAMS	TUITION/TRAINING	245.00 *
614468	MORRIS PI GROUP	OTHER PROF SERV	420.00 *
614469	JAIME POMBO	FaCT:STGTH FTHRS	600.00 *
614470	INFOSEND, INC.	OTHER MAINT ITEMS	216.00 *
614471	PREMIUM QUALITY LIGHTING	ELECTRICAL SUPPLIES	4,325.62 *
614472	AUTONATION FORD TUSTIN	REPAIRS-FURN/MACH/EQ	406.78 *
614473	DATABLAZE LIGHTING UP WIRELESS DATA	OTHER PROF SERV	79.90 *
614474	VU, KIM CUC THI	TENANT UTILITY REIMB	29.00 *
614475	MIRANDA, PARISS A	TENANT UTILITY REIMB	27.00 *
614476	BELL PIPE & SUPPLY CO.	LABORATORY CHEMICALS	123.37 *
614477	LACEY CUSTOM LINENS, INC.	LAUNDRY SERVICES	42.70 *
614478	PRINT MASTERS 85	ADVERTISING	1,473.07 *
614479	COUNTY OF ORANGE TREASURER-TAX COLLECTOR	NETWORKING SERVICES	1,115.00
		OTHER PROF SERV	391,865.58
		FORENSIC SERV	77,749.34
			470,729.92 *
614480	UNIVERSAL CONCRETE BREAKERS	MAINT OF REAL PROP	460.00 *
614481	PRADO FAMILY SHOOTING RANGE	PISTOL RANGE RENTAL	350.00 *
614482	JTB SUPPLY CO INC	MAINT SUPP-TRAFF SIG	6,694.44 *
614483	MurCal, INC.	OTHER MAINT ITEMS	6,179.46 *
614484	FLEMING ENVIRONMENTAL INC.	MOTOR VEHICLE MAINT	605.00

PAGE TOTAL FOR "\*" LINES = 511,029.52

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 11/22/16

WARRANT	VENDOR	DESCRIPTION	AMOUNT
		TAXES/LICENSES	1,173.34
			1,778.34 *
614485	SANTA ANA COLLEGE	TUITION/TRAINING	150.00 *
614486	DEPARTMENT OF TRANSPORTATION ATTN: CASHIERING OFFICE	MAINT-SERV CONTRACTS	523.28 *
614487	BAI, JUSTIN	WATER CLOSING BILL REFUND	38.78 *
614488	BAKER, EDWARD	WATER CLOSING BILL REFUND	45.85 *
614489	J M MC CONKEY & CO	WATER CLOSING BILL REFUND	79.02 *
614490	ROBLES, GEORGE	WATER CLOSING BILL REFUND	14.51 *
614491	FLANIGAN, SUSAN	WATER CLOSING BILL REFUND	19.73 *
614492	TRAN, GIANG	WATER CLOSING BILL REFUND	19.75 *
614493	LE, KRISTINE NHI	WATER CLOSING BILL REFUND	27.95 *
614494	HOANG, ANH	WATER CLOSING BILL REFUND	14.38 *
614495	KIM, BOKHEE	WATER CLOSING BILL REFUND	117.17 *
614496	LE, STEVE	WATER CLOSING BILL REFUND	21.81 *
614497	AL RICCI ENTERPRISES	WATER CLOSING BILL REFUND	26.85 *
614498	THOANG, TED	WATER CLOSING BILL REFUND	55.24 *
614499	UNDERWOOD, LARRY	WATER CLOSING BILL REFUND	17.39 *
614500	NGUYEN, LU	WATER CLOSING BILL REFUND	31.97 *
614501	DUONG, KAREN	WATER CLOSING BILL REFUND	16.86 *
614502	DENNIS, LACEY	WATER CLOSING BILL REFUND	20.55 *
614503	NGUYEN, HANHTHAO	WATER CLOSING BILL REFUND	2.04 *
614504	VERA, IVORY	WATER CLOSING BILL REFUND	6.23 *

PAGE TOTAL FOR "\*" LINES = 3,027.70

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 11/22/16

WARRANT	VENDOR	DESCRIPTION	AMOUNT
614505	MCCRACKEN, PAMELA	WATER CLOSING BILL REFUND	67.16 *
614506	PARK, JANG SOON	WATER CLOSING BILL REFUND	18.62 *
614507	PHAM-VU, JESSE	WATER CLOSING BILL REFUND	131.00 *
614508	NGUYEN, LESLIE	WATER CLOSING BILL REFUND	6.62 *
614509	HIJAZIN, WESAM	WATER CLOSING BILL REFUND	5.79 *
614510	ALTISOURCE % REID SCHERMER	WATER CLOSING BILL REFUND	8.40 *
614511	SKEFFINGTON, KAREN	WATER CLOSING BILL REFUND	13.05 *
614512	PHAM, HUNG	WATER CLOSING BILL REFUND	71.15 *
614513	PHAN, XUYEN	WATER CLOSING BILL REFUND	19.31 *
614514	NGUYEN, NHAT	WATER CLOSING BILL REFUND	141.90 *
614515	LEE, ALWIN	WATER CLOSING BILL REFUND	53.02 *
614516	LAM, HOLLY	WATER CLOSING BILL REFUND	70.00 *
614517	NGUYEN, CONNIE	WATER CLOSING BILL REFUND	46.96 *
614518	YIANG, VINCE	WATER CLOSING BILL REFUND	57.26 *
614519	BARRETT, NATALEIGH	WATER CLOSING BILL REFUND	13.35 *
614520	CITY OF GARDEN GROVE ATTN: REAL PROPERTY, CARLOS	WATER CLOSING BILL REFUND	67.61 *
614521	NGO, KHOA	WATER CLOSING BILL REFUND	56.57 *
614522	VO, HIEN THUONG	WATER CLOSING BILL REFUND	38.02 *
614523	UONG, DAVY	WATER CLOSING BILL REFUND	18.47 *
614524	DO, HIEP	WATER CLOSING BILL REFUND	43.14 *
614525	ROMAN, FLOR	WATER CLOSING BILL REFUND	104.88 *
614526	JUNG, KUM BAI	WATER CLOSING BILL REFUND	881.36 *

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 11/22/16

WARRANT	VENDOR	DESCRIPTION	AMOUNT
614527	CATOLINO, ANTHONY	WATER CLOSING BILL REFUND	55.26 *
614528	TRAN, DAVID	WATER CLOSING BILL REFUND	64.98 *
W1697	PUBLIC EMPLOYEES' RETIREMENT SYSTEM	HEALTH INSURANCE	656,561.48 *
W1698	INTERNAL REVENUE SERVICE	WAGE ATTACHMENT	505.50 *
W1699	DELTA DENTAL OF CALIFORNIA	SELF-INS CLAIMS	20,398.90 *
W1700	KS STATE BANK	INTEREST COSTS	393.23
		LONG TERM DEBT	7,483.85
			7,877.08 *
W1701	LINCOLN FINANCIAL GROUP	LIFE INS PREMIUM	7,713.06 *
W1702	PUBLIC EMPLOYEES' RETIREMENT SYSTEM	PENSION PAYMENT	4,019.81 *
W1705	VISION SERVICE PLAN	VISION INSURANCE	4,011.44 *
W1706	SUNTRUST	INTEREST COSTS	3,352.85
		LONG TERM DEBT	23,281.46
			26,634.31 *
W1707	PUBLIC EMPLOYEES' RETIREMENT SYSTEM	PENSION PAYMENT	941,897.84 *
W1708	CITY OF GARDEN GROVE-LIABILITY ACCT	ACCRUED LIAB CLAIMS	999.99
		LEGAL FEES	46,237.22
			47,237.21 *
W1709	CALIFORNIA STATE DISBURSEMENT UNIT	WAGE ATTACHMENT	4,829.58 *

PAGE TOTAL FOR "\*" LINES = 1,721,806.45

WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 11/22/16

WARRANT	VENDOR	DESCRIPTION	AMOUNT
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	FINAL TOTAL	3,831,754.24 *	
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DEMANDS #614195 - 614528 AND WIRES W1697 - W1709 AS PRESENTED IN THE WARRANT REGISTER SUBMITTED TO THE GARDEN GROVE CITY COUNCIL NOVEMBER 22, 2016, HAVE BEEN AUDITED FOR ACCURACY AND FUNDS ARE AVAILABLE FOR PAYMENT THEREOF

 *Per*  
KINGSLEY C. OKEREKE - FINANCE DIRECTOR

**City of Garden Grove**

**INTER-DEPARTMENT MEMORANDUM**

To:	Scott C. Stiles	From:	Lisa Kim
Dept.:	City Manager	Dept.:	Community and Economic Development
Subject:	Introduction of an Ordinance adopting the 2016 California Uniform Building Codes with modifications. ( <i>Action Item</i> )	Date:	11/22/2016

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**OBJECTIVE**

To introduce an Ordinance adopting the 2016 Edition of the California Codes with certain amendments and certain Uniform Codes, including findings supporting the modifications.

**BACKGROUND**

The State's Health and Safety Code establishes that the Building and Fire Standards Code (Title 24, California Code of Regulations) as published by the California Building and Standards Commission every three (3) years, is the applicable code for occupancy throughout the State.

The Building Standards Commission published the 2016 California Building and Fire Standards Code on July 1, 2016, and it becomes effective January 1, 2017. During this waiting period, local governments may adopt modifications that impose more restrictive building and fire standards to the California Building and Fire Standards Code when deemed necessary because of local climatic, geological, or topographical conditions.

**DISCUSSION**

The attached Ordinance adopts and amends the 2016 Editions of the California Building, Residential, Plumbing, Electrical, Mechanical, Energy, Historical Building, Fire, Existing Building and Green Building Codes, adopted by the State of California; and adopts the 2015 Edition of the International Property Maintenance Code, and the 2015 Edition of the Uniform Swimming Pool, Spa, and Hot Tub Code.

The Community and Economic Development Department and Fire Department are recommending changes and modifications to the 2016 California Building Code, California Residential Code, California Plumbing Code, and California Fire Code. The

proposed modifications are intended to increase safety to life and property from fire and other hazards. A majority of the proposed modifications are carried over from previous code adoption.

#### FINANCIAL IMPACT

There is no financial impact to the City.

#### RECOMMENDATION

It is recommended that the City Council:

- Hold a Public Hearing for consideration of the California Building and Fire Standards Code, 2016 Edition and certain Uniform Codes, along with the findings supporting the respective amendments; and
- Conduct the first reading and introduce the attached Ordinance.

By: Alana Cheng, Senior Analyst

#### **ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>	<b>File Name</b>
Ordinance	11/17/2016	Cover Memo	11-22-16__2016_BUILDING_AND_FIRE_CODE.pdf



ORDINANCE NO.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GARDEN GROVE AMENDING TITLE 18 OF THE GARDEN GROVE MUNICIPAL CODE AND ADOPTING BY REFERENCE THE FOLLOWING PRIMARY CODES WITH CERTAIN AMENDMENTS, DELETIONS, AND ADDITIONS THERETO: CALIFORNIA BUILDING CODE, 2016 EDITION; CALIFORNIA RESIDENTIAL CODE, 2016 EDITION; CALIFORNIA ELECTRICAL CODE, 2016 EDITION; CALIFORNIA MECHANICAL CODE, 2016 EDITION; CALIFORNIA PLUMBING CODE, 2016 EDITION; CALIFORNIA ENERGY CODE, 2016 EDITION; CALIFORNIA HISTORICAL BUILDING CODE, 2016 EDITION; CALIFORNIA FIRE CODE, 2016 EDITION; CALIFORNIA EXISTING BUILDING CODE, 2016 EDITION; CALIFORNIA GREEN BUILDING STANDARDS CODE, 2016 EDITION; AND CERTAIN SECONDARY CODES INCLUDING THE INTERNATIONAL PROPERTY MAINTENANCE CODE, 2015 EDITION, AS PUBLISHED BY THE INTERNATIONAL CODE COUNCIL; AND THE UNIFORM SWIMMING POOL, SPA, AND HOT TUB CODE, 2015 EDITION, AS PUBLISHED BY THE INTERNATIONAL ASSOCIATION OF PLUMBING AND MECHANICAL OFFICIALS

***City Attorney Summary***

***This Ordinance adopts and amends the 2016 Editions of the California Building, Residential, Plumbing, Electrical, Mechanical, Energy, Historical Building, Fire, Existing Building and Green Building Codes, adopted by the State of California. This Ordinance adopts the 2015 Edition of the International Property Maintenance Code. This Ordinance adopts the 2015 Edition of the Uniform Swimming Pool, Spa, and Hot Tub Code.***

A. Recitals.

(i) Article 2 of Chapter 1 of Part 1 of Division 1 of Title 5 of the California Government Code authorizes the adoption, by reference, of the California Building Code, 2016 Edition; the California Residential Code, 2016 Edition; the California Electrical Code, 2016 Edition; the California Mechanical Code, 2016 Edition; the California Plumbing Code, 2016 Edition; the California Energy Code, 2016 Edition; the California Historical Building Code, 2016 Edition; the California Fire Code, 2016 Edition; the California Existing Building Code, 2016 Edition; and the California Green Building Standards Code, 2016 Edition as adopted into the California Code of Regulations, Title 24, Parts 2 through 6 and Parts 8 through 11 respectively (collectively, the "California Building Standards Code"); the International Property Maintenance Code, 2015 Edition; and the Uniform Swimming Pool, Spa, and Hot Tub Code, 2015 Edition.

(ii) Pursuant to the provisions of the California Health and Safety Code Section 17958, 17958.5 and 17958.7, it is determined that the amendments of building standards within the California Building Standards Code in this Ordinance are

reasonably necessary because of local climatic, geological, or topographical conditions.

(iii) Adoption by reference of those additional Uniform Codes is not subject to Sections 17958, 17958.5 and 17958.7 of the California Health and Safety Code.

(iv) A duly noticed Public Hearing, as required by California Government Code Section 50022.3, has been conducted and concluded prior to the adoption of this Ordinance.

(v) All legal prerequisites to the adoption of this Ordinance have occurred.

B. Ordinance

NOW, THEREFORE, the City Council of the City of Garden Grove does hereby find, determine and ordain as follows:

SECTION 1: Title 18 of the Garden Grove Municipal Code, entitled Building Codes and Regulations, of the City of Garden Grove is hereby amended as set forth herein, provided that said amendments shall not apply to, or excuse any violation thereof occurring prior to the effective date of this Ordinance and provided further that the California Codes and Uniform Codes as adopted herein by reference and amended by Ordinance Nos. 2835 and 2800 of this City shall continue to be applicable to construction for which permits have been issued prior to the effective date of this Ordinance.

SECTION 2: Chapter 04 of Title 18 of the Garden Grove Municipal Code is hereby repealed and replaced in its entirety to read as follows:

**Chapter 04**  
**CODES ADOPTED BY REFERENCE**

Section:

18.04.010 Codes Designated — Filing.

18.04.010 Codes Designated — Filing. Section 18.04.010 of said Garden Grove Municipal Code is hereby added to read as follows:

The California Building Code, 2016 Edition, based on the 2015 International Building Code as published by the International Code Council, including Division II of Chapter 1, and appendices H, I and J; California Residential Code, 2016 Edition, based on the 2015 International Residential Code as published by the International Code Council, including Division II of Chapter 1, and appendices H, J and V; California Electrical Code, 2016 Edition, based on the 2014 National Electrical Code as published by the National Fire Protection Association; California Mechanical Code, 2016 Edition, based on the 2015 Uniform Mechanical Code as published by the International Association of Plumbing and Mechanical Officials, including appendices B and C; California Plumbing Code, 2016 Edition, based on

the 2015 Uniform Plumbing Code as published by the International Association of Plumbing and Mechanical Officials, including appendices A, B, C, D, G, H, and I; California Energy Code, 2016 Edition, as published by the International Code Council; California Historical Building Code, 2016 Edition, based on the 2015 International Building Code as published by the International Code Council; California Fire Code, 2016 Edition, based on the 2015 International Fire Code as published by the International Code Council, including appendices B, BB, C, CC and D; California Existing Building Code, 2016 Edition, based on the 2015 International Existing Building Code as published by the International Code Council; and the California Green Building Standards Code, 2016 Edition, as published by the International Code Council; as adopted into the California Code of Regulations, Title 24, Parts 2 through 6, and 8 through 11 respectively; International Property Maintenance Code, 2015 Edition as published by the International Code Council; and Uniform Swimming Pool, Spa, and Hot Tub Code, 2015 Edition as published by the International Association of Plumbing and Mechanical Officials; are hereby adopted by reference as the Building Codes and Regulations of the City of Garden Grove, together with amendments set forth in Chapters 12, 14, 24 and 32 below.

SECTION 3: Chapter 12 of Title 18 of the Garden Grove Municipal Code is hereby repealed and replaced in its entirety to read as follows:

## **Chapter 12 BUILDING CODE**

### Sections:

18.12.010	Section 101.1	Amended — Title.
18.12.020	Section 113	Amended — Board of Appeals.
18.12.030	Section 105.2	Amended — Work exempt from permit.
18.12.040	Section [F]903.2	Amended — Where required.
18.12.050	Table 1505.1	Amended — Roofing Classification.
18.12.060	Section 1505.1.3	Amended — Roof coverings within all other areas.

18.12.010 Section 101.1 Amended — Title. Section 101.1 is hereby amended to read as follows:

**101.1 Title.** These regulations shall be known as the Building Code of the City of Garden Grove, hereinafter referred to as "this Code."

18.12.020 Section 113 Amended — Board of Appeals. Section 113 is hereby amended and restated to read as follows:

**113 Board of Appeals.** The Administrative Board of Appeals for the City shall hear and decide appeals of orders, decisions or determinations made by the Building Official relative to the application and interpretations of the Building

Codes and Regulations of the City of Garden Grove including, without limitation, this Code. Refer to GGMC Title 2, Chapter 54.

18.12.030 Section 105.2 Amended — Work exempt from permit.  
Item#2 under Building is hereby amended to read as follows:

2. Masonry and/or concrete fences not over three (3) feet high and other fences not over seven (7) feet high.

18.12.040 Section [F]903.2 Amended — Where required. Section [F]903.2 is hereby amended by adding the following after the first paragraph:

Notwithstanding any other provisions in this Code, approved automatic sprinkler systems shall be installed and maintained in accordance with the latest edition of NFPA Standard 13 throughout all new buildings or structures, regardless of fire walls, with a gross floor area of 6,000 square feet or more, or with a total height of 55 feet or more above grade, or containing three or more stories.

Buildings or structures which presently exceed 6,000 square feet of floor area constructed prior to the adoption of this Code, upon or to which any alteration or additions are to be made which would add more than 2,000 square feet to the existing square footage of this building, shall have automatic sprinklers installed, as required herein and above.

Buildings or structures which presently do not exceed 6,000 square feet of floor area, to which any alterations or additions are made, and after such alterations or additions the floor area will exceed 8,000 square feet, shall have automatic sprinkler systems installed, as required herein and above. (Balance of Section to remain unchanged.)

18.12.050 Table 1505.1 Amended — Roofing Classification. Table 1505.1 is hereby amended by the deletion of Table 1505.1 and the addition of a new Table 1505.1 thereto to read as follows:

**TABLE 1505.1<sup>a</sup>**  
**MINIMUM ROOF COVERING CLASSIFICATION**  
**FOR TYPES OF CONSTRUCTION**

IA	IB	IIA	IIB	IIIA	IIIB	IV	VA	VB
B	B	B	B	B	B	B	B	B

For SI: 1 foot = 304.8mm, 1 square foot = 0.0929m<sup>2</sup>  
a. Unless otherwise required in accordance with Chapter 7A.

18.12.060 Section 1505.1.3 Amended – Roof coverings within all other areas.  
Section 1505.1.3 is hereby amended by the deletion of the entire section and the addition of a new section thereto, to read as follows:

**1505.1.3 Roof coverings within all other areas.** The entire roof covering of every existing structure where more than 50 percent of the total area is replaced within any one-year period, the entire roof covering of every new structure, and any roof covering applied in the alteration, repair or replacement of the roof of every existing structure, shall be a fire-retardant roof covering that is at least Class B.

SECTION 4: Chapter 14 of Title 18 of the Garden Grove Municipal Code is hereby repealed and replaced in its entirety to read as follows:

#### **Chapter 14 RESIDENTIAL CODE**

Sections:

18.14.010	Section R101.1	Amended — Title.
18.14.020	Section R112	Amended — Board of Appeals.
18.14.030	Section R902.1	Amended — Roofing covering materials.
18.14.040	Section R902.1.3	Amended — Roof coverings in all other areas.
18.14.050	Section R902.2	Amended — Fire-retardant-treated shingles and shakes.

18.14.010 Section R101.1 Amended — Title. Section 101.1 is hereby amended to read as follows:

**R101.1 Title.** These provisions shall be known as the Residential Code of the City of Garden Grove, and shall be cited as such and will be referred to herein as "this Code."

18.14.020 Section R112 Amended — Board of Appeals. Section R112 is hereby amended and restated to read as follows:

**R112 Board of Appeals.** The Administrative Board of Appeals for the City shall hear and decide appeals of orders, decisions or determinations made by the Building Official relative to the application and interpretations of the Building Codes and Regulations of the City of Garden Grove including, without limitation, this Code. Refer to GGMC Title 2, Chapter 54.

18.14.030 Section R902.1 Amended - Roof covering materials.  
Section R902.1 is hereby amended to read as follows:

**R902.1 Roofing covering materials.** Roofs shall be covered with materials as set forth in Sections R904 and R905. A minimum Class A or B roofing shall be installed in areas designated by this section or where the edge of the roof is less than

3 feet from a lot line. Class A and B roofing required by this section to be listed shall be tested in accordance with UL 790 or ASTM E 108.

**Exceptions:**

1. Class A roof assemblies include those with coverings of brick, masonry and exposed concrete roof deck.
2. Class A roof assemblies include ferrous or copper shingles or sheets, metal sheets and shingles, clay or concrete roof tile, or slate installed on noncombustible decks.
3. Class A roof assemblies include minimum 16 ounces per square foot copper sheets installed over combustible decks.
4. Class A roof assemblies include slate installed over underlayment over combustible decks.

18.14.040 Section R902.1.3 Amended - Roof coverings in all other areas.  
Section R902.1.3 is hereby amended to read as follows:

**R902.1.3 Roof coverings in all other areas.** The entire roof covering of every existing structure where more than 50 percent of the total roof area is replaced within any one-year period, the entire roof covering of every new structure and any roof covering applied in alteration, repair or replacement of the roof of every existing structure, shall be a fire-retardant roof covering that is at least Class B.

18.14.050 Section R902.2 Amended — Fire-retardant-treated shingles and shakes. The first paragraph of Section R902.2 is hereby amended to read as follows:

**R902.2 Fire-retardant-treated shingles and shakes.** Fire-retardant-treated wood shakes and shingles are wood shakes and shingles complying with UBC Standard 15-3 or 15-4 which are impregnated by the full-cell vacuum-pressure process with fire-retardant chemicals, and which have been qualified by UBC Standard 15-2 for use on Class A or B roofs. Fire-retardant-treated wood shakes and shingles shall comply with ICC-ES EG107 and with the weathering requirements contained in Health and Safety Code Section 13132.7 (j). Each bundle shall bear labels from an ICBO accredited quality control agency identifying their roof-covering classification and indicating their compliance with ICC-ES EG 107 and with the weathering requirements contained in Health and Safety Code Section 13132.7(j).

SECTION 5: Chapter 24 of Title 18 of the Garden Grove Municipal Code is hereby repealed and replaced in its entirety to read as follows:

**Chapter 24  
PLUMBING CODE**

Sections:

18.24.010	Section 610.8	Amended — Size of Meter and Building Supply Pipe Using Table 610.4.
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18.24.020      Table 610.4      Amended — Fixture Unit Table for  
Determining Water Pipe and  
Meter Sizes.

18.24.010      Section 610.8      Amended — Size of Meter and Building Supply Pipe  
Using Table 610.4. The last paragraph of Section 610.8 is hereby amended to  
read as follows:

No building supply pipe shall be less than one (1) inch in diameter for single-family  
dwellings and 3/4 inch in diameter for all other buildings.

18.24.020      Table 610.4      Amended — Fixture Unit Table for Determining Water  
Pipe and Meter Sizes. Footnote Number 2 of Table 610.4 is hereby amended to  
read as follows:

2. Building supply - not less than 1" diameter for each single-family dwelling unit,  
and not less than 3/4" diameter for all other buildings.

SECTION 6: Chapter 32 of Title 18 of the Garden Grove Municipal Code is hereby  
repealed and replaced in its entirety to read as follows:

## **Chapter 32 FIRE CODE**

Sections:

18.32.010	Section 103.2	Amended — Appointment.
18.32.020	Section 109.4	Amended — Violation penalties.
18.32.030	Section 202	Amended — Definition of fireworks.
18.32.040	Section 507.5.1	Amended — Where required.
18.32.050	Section 903.2	Amended — Where required.
18.32.060	Section 2306.2.3	Amended — Aboveground tanks located outside, above grade.

18.32.010      Section 103.2      Amended — Appointment.  
Section 103.2 is hereby amended to read as follows:

**103.2 Appointment.** The Fire Code Official shall be appointed by the chief  
appointing authority of the jurisdiction.

18.32.020      Section 109.4      Amended — Violation penalties.  
Section 109.4 is hereby amended to read as follows:

**109.4 Violation penalties.** Persons who shall violate a provision of this Code or  
shall fail to comply with any of the requirements thereof or who shall erect, install,



alter, repair, or do work in violation of the approved construction documents or directive of the Fire Code Official, or of a permit or certificate used under provisions of this Code, shall be guilty of either a misdemeanor, infraction or both, punishable by a fine of not more than \$1,000 dollars. Each day that the violation continues after due notice has been served shall be deemed a separate offence. Penalties shall be prescribed by local Ordinance.

18.32.030 Section 202 Amended — Definition of fireworks. The definition for "Fireworks, 1.4G" within Section 202 is hereby amended to read as follows:

**Fireworks, 1.4G.** Small fireworks devices containing restricted amounts of pyrotechnic composition designed primarily to produce visible or audible effects by combustion, including safe and sane fireworks as defined in Division 11, part 2 of the Health and Safety Code of the State of California. Such 1.4G fireworks which comply with the construction, chemical composition and labeling regulations of the DOTn for Fireworks, UN 0336, and the U.S. Consumer Product Safety Commission as set forth in CPSC 16 CFR Parts 1500 and 1507, are not explosive materials for the purpose of this Code.

18.32.040 Section 507.5.1 Amended — Where required. Section 507.5.1 is hereby amended to read as follows:

**507.5.1 Where required.** Where a portion of the facility or building hereafter constructed or moved into or within the jurisdiction is located more than the distance allowed in APPENDIX C – FIRE HYDRANT LOCATIONS AND DISTRIBUTION from a hydrant on a fire apparatus road, as measured by an approved route around the exterior of the facility or building, on site fire hydrants and mains shall be provided where required by the Fire Code Official.

**Exception:**

1. For Group R-3 and Group U occupancies, the distance requirement shall be no more than 600 feet when fire sprinklers are installed throughout the structure in accordance with NFPA 13D.

18.32.050 Section 903.2 Amended — Where required. Section 903.2 is hereby amended by adding the following after the first paragraph to read as follows:

Notwithstanding any other provisions in this Code, approved automatic sprinkler systems shall be installed and maintained in accordance with the latest edition of NFPA Standard 13 throughout all new buildings or structures, regardless of fire walls, with a gross floor area of 6,000 square feet or more, or with a total height of 55 feet or more above grade, or containing three or more stories.

Buildings or structures which presently exceed 6,000 square feet of floor area constructed prior to the adoption of this Code, upon or to which any alteration or additions are to be made which would add more than 2,000 square feet to the



existing square footage of this building, shall have automatic sprinklers installed, as required herein and above.

Buildings or structures which presently do not exceed 6,000 square feet of floor area, to which any alterations or additions are made, and after such alterations or additions the floor area will exceed 8,000 square feet, shall have automatic sprinkler systems installed, as required herein and above. (Balance of Section to remain unchanged.)

18.32.060 Section 2306.2.3 Amended — Aboveground tanks located outside, above grade. The first paragraph of section 2306.2.3 is hereby amended to read as follows:

**2306.2.3 Aboveground tanks located outside, above grade.** Above-ground tanks shall not be used for the storage of Class I, II or III liquid motor fuels except as provided in this section. NOTE: Class I and Class II liquids shall not be dispensed into the fuel tank of a motor vehicle from aboveground tanks except when approved by the Fire Chief. (Balance of Section to remain unchanged.)

SECTION 7: Findings. Pursuant to the provisions of the California Health & Safety Code Section 17958.7, it is determined that the amendments of building standards within the California Building Standards Code in this Ordinance are reasonably necessary because of local climatic, geological, or topographical conditions, and as more specifically described below.

1. The city of Garden Grove has a semi-arid Mediterranean type climate which predisposes all fuels, including wood shingles, to rapid ignition and spread of fire.
2. Hot, dry Santa Ana winds are common to all areas within the city of Garden Grove. These winds, which can cause small fires to spread quickly, are contributing factor to the high fire danger in the city and create the need for an increased level of fire protection.
3. The city of Garden Grove is located in a highly active seismic area. The Newport-Inglewood Fault Zone (NIFZ) which runs through Orange County was the source of the destructive 1933 Long Beach earthquake.
4. The viability of the public water system would be questionable after a major seismic event. This would leave tall buildings vulnerable to uncontrolled fires due to a lack of available water and an inability to pump sufficient quantities of any available water to floors above the 75-foot level.
5. The city of Garden Grove is in a suburban area which is almost fully developed. The extensive development, when coupled with the semi-arid climate, drought conditions, and Santa Ana winds, results in a significant potential for large, disastrous fires.

6. Untreated wood roofs cause or contribute to serious fire hazard and to the rapid spread of fires when such fires are accompanied by high winds. Pieces of burning wooden roofs become flying brands and are carried by the wind to other locations and thereby spread fire quickly.
7. The local water supply is "hard" and contains high amounts of minerals which can negatively affect the plumbing used for supply and drain lines in buildings.

The amended Code Sections and the corresponding Findings #'s are as follows:

<u>Code Section</u>	<u>Findings #'s</u>
CBC 105.2	2,3
CBC 903.2	1,2,4,5,6
CBC Table 1505.1	1,2,5,6
CBC 1505.1.3	1,2,5,6
CRC R902.1	1,2,5,6
CRC 902.1.3	1,2,5,6
CRC 902.2	1,2,5,6
CPC 610.8	4,5,7
CPC Table 610.4	4,5,7
CFC Section 109.4	1,2,5,6
CFC Section 202	1,2,3,4,5,6
CFC 507.5.1	1,2,4,5,6
CFC 903.2	1,2,4,5,6
CFC 2306.2.3	1,2,4,5,6

SECTION 8: Filing with the California Building Standards Commission. A copy of this Ordinance shall be filed with the California Building Standards Commission by the City Clerk of the City of Garden Grove as required by Health & Safety Code Section 17958.7.

SECTION 9: Severability. If any section, subsection, subdivision, sentence, clause, phrase, or portion of this Ordinance is, for any reason, held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have adopted this Ordinance and each section, subsection, subdivision, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more section, subsection, subdivision, sentence, clause, phrase, or portion thereof be declared invalid or unconstitutional.

SECTION 10: The Mayor shall sign and the City Clerk shall certify to the passage and adoption of this Ordinance and shall cause the same, or the summary thereof, to be published and posted pursuant to the provisions of law. This Ordinance shall take effect thirty (30) days after adoption.

**City of Garden Grove**

**INTER-DEPARTMENT MEMORANDUM**

To:	Scott C. Stiles	From:	William E. Murray
Dept.:	City Manager	Dept.:	Public Works
Subject:	Introduction of an Ordinance and adoption of a Resolution establishing Citywide Park Fees and revising the In-Lieu of Park Dedication Fees, Transportation Facilities Fees and Drainage Facilities Fees. ( <i>Action Item</i> )		
		Date:	11/22/2016

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**OBJECTIVE**

For City Council to introduce an Ordinance and adopt a resolution to establish a Citywide Park Fee and to revise development impact fees for In-Lieu of Park Dedication for new subdivisions ("Quimby Fee"), Transportation Facilities ("Traffic Fee"), and Drainage Facilities ("Drainage Fee").

**BACKGROUND**

In July 2015, staff conducted a City Council Study Session to review and update the Quimby Fees, Traffic Fees, and Drainage Fees, as these had not been updated in several years. Staff proceeded to hire a consultant to develop a revised Development Impact Fee Study ("Study"), as required by the Mitigation Fee Act and Quimby Act to levy and collect fees. City Council also directed staff to assess the feasibility of phasing-in the new fee schedule over a period of years to lessen any financial impacts on project applicants.

The final Development Impact Fee Study, prepared by Willdan Financial Services, includes growth projections, demographic factors, and public facility standards necessary to support future development. The final fee schedule for all fee categories consists of a maximum fee amount supported by the data and conclusions of the Study. The Study also implements a Citywide Park Facilities Fee, applicable only to residential development consisting of non-subdivisions. A residential development project can only be assessed by either the Quimby Fee or Citywide Park Fee, not both.

**DISCUSSION**

Per Schedule "A" of the attached Resolution, the City would gradually implement, during a three-year period, the maximum fee amounts for the Quimby Fee, Drainage Fee, and Citywide Park Fee. The Traffic Fee implementation schedule will raise the fee up to 60 percent (60%) of the recommended maximum amount. Public Works receives local, state and federal transportation grants that could offset the cost of traffic infrastructure improvements to approximately forty percent (40%); therefore, reducing the fair share from development for this fee category.

As illustrated by the attached Orange County Cities Fee Survey, a three-year implementation approach will allow the City to gradually raise its fees while maintaining a competitive ranking among neighboring Orange County cities. During the transition from the current fee schedule to the proposed fee schedule, staff will charge applicants the Traffic Fees, Drainage Fees, and Citywide Park Fees that are in effect at the time a grading permit is issued and charge the Quimby Fee in effect at the time a Final Tract or Parcel Map is approved by City Council.

The new and adjusted fees will become effective sixty (60) days from adoption of the Resolution by the City Council, contingent on the second reading and adoption of the Ordinance.

#### FINANCIAL IMPACT

There is no impact to the General Fund. A new fund must be established for the Citywide Park Fee to comply with expenditure and reporting requirements per the Mitigation Fee Act.

#### RECOMMENDATION

It is recommended that the City Council:

- Introduce and conduct the first reading of an Ordinance entitled: An Ordinance of the City Council of the City of Garden Grove enacting regulations for the payment of Drainage Facilities Fees and Citywide Park Fees, including revisions to Titles 9 and 10 of the Garden Grove Municipal Code amending Chapter 9.44 to codify the requirements for parkland dedication and fees for new subdivisions and amending Chapter 10.110 to provide for updates to Traffic Mitigation Fees pursuant to Development Impact Fee studies;
- Adopt a Resolution establishing a Citywide Park Fee and revising the In-Lieu of Park Dedication Fee, Transportation Facilities Fee and Drainage Facilities Fee; and
- Authorize the Finance Director to set-up a new fund for the Citywide Park Fee to track expenditures and revenues, as mandated by the Mitigation Fee Act.

By: Ana V. Neal, Sr. Administrative Analyst

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>	<b>File Name</b>
Ordinance	11/17/2016	Cover Memo	11-22_2016_ESTABLISH_CITYWIDE_PARK_FEE.pdf
Resolution	11/15/2016	Cover Memo	11-22-16_CITYWIDE_PARK_FEE.pdf
Development Impact Fee Study	11/10/2016	Exhibit	Impact_Fee_Report_FINAL_7-6-16.pdf
OC Cities Fee Survey	11/10/2016	Exhibit	OC_Fee_Survey.pdf

ORDINANCE NO.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GARDEN GROVE ENACTING REGULATIONS FOR THE PAYMENT OF DRAINAGE FACILITIES FEES AND CITYWIDE PARK FEES, INCLUDING REVISIONS TO TITLES 9 AND 10 OF THE GARDEN GROVE MUNICIPAL CODE AMENDING CHAPTER 9.44 TO CODIFY THE REQUIREMENTS FOR PARKLAND DEDICATION AND FEES FOR NEW SUBDIVISIONS AND AMENDING CHAPTER 10.110 TO PROVIDE FOR UPDATES TO TRAFFIC MITIGATION FEES PURSUANT TO DEVELOPMENT IMPACT FEE STUDIES

**City Attorney Summary**

***This Ordinance enacts regulations for the payment of drainage facilities fees and citywide park fees for new development projects. The park fees are only applicable to new residential projects. The Ordinance further codifies more specific requirements for the dedication of parkland and/or the payment of an in-lieu fee applicable to new residential subdivisions and adds a provision to the traffic impact mitigation fee regulations allowing the fee to be adjusted pursuant to development impact fee studies. The ordinance does not set the amount of each fee. The regulations being codified by this Ordinance require that the City Council set the amount of the fees by Resolution.***

WHEREAS, State law authorizes the City to adopt development impact fees to mitigate the impacts to the City's infrastructure caused by development projects; and

WHEREAS, Willdan Financial Services has prepared a Development Impact Fee Study dated July 6, 2016, analyzing the level of fees required to support future development in the City through 2030 and determining the future development's share of the cost of public facilities and capital improvements for parks, transportation and drainage facilities required as a result of such development;

WHEREAS, Citywide Park Fees and In-Lieu Park Fees are required to provide funding for the development of City parks to accommodate the residents of development projects, which create a need for and demand upon park facilities, when developers of such projects do not develop park facilities and/or dedicate park land or sufficient amounts thereof;

WHEREAS, Citywide Park Fees and In-Lieu Park Fees are applied to development projects based upon the impacts that such projects have on park facilities and the need therefor;

WHEREAS, Transportation Facilities Fees provide funding for necessary improvements to the transportation system to accommodate development, which development creates a need for and demand upon the transportation system;

WHEREAS, Transportation Facilities Fees are applied to development projects based upon the impacts that such projects have on Transportation Facilities and the need therefor;

WHEREAS, Drainage Facilities Fees provide funding for necessary improvements to the drainage system to accommodate development, which development creates a need for and demand upon the drainage system;

WHEREAS, Drainage Facilities Fees are applied to development projects based upon the impacts that such projects have on drainage system facilities and the need therefor; and

WHEREAS, the implementation of the Willdan Financial Services fee study requires revisions to the Municipal Code to clarify the imposition of the fees to be set by Resolution of the City Council.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GARDEN GROVE HEREBY ORDAINS AS FOLLOWS:

SECTION 1: Chapter 9.44 of Title 9 of the Garden Grove Municipal Code is hereby revised in its entirety to read as follows:

## **CHAPTER 9.44**

### **MITIGATION FEES**

#### **Section 9.44.010 Fees for Development Projects**

The following fees are required to mitigate impacts to City infrastructure created by development projects.

- A. Traffic Impact Mitigation Fees pursuant to Chapter 10.110 of this Code.
- B. Water Assessment Fee pursuant to Chapter 14.24 of this Code.
- C. General Plan and Cultural Arts Fee pursuant to Chapter 3.48 of this Code.
- D. Drainage Facilities Fees pursuant to this Chapter.
- E. Park Fees pursuant to this Chapter.
- F. Parkway Tree Fee pursuant to Chapter 9.40 of this Code.

#### **Section 9.44.020 Drainage Facilities Fee**

New development generates storm water runoff by increasing the amount of land that is impervious to precipitation and such runoff must be controlled through

storm drain facilities. A Drainage Facilities Fee is hereby established to mitigate the costs of new or expanded storm drain facilities required as a result of new development. The fee shall be in such amounts as established by Resolution of the City Council.

### **Section 9.44.030 In-Lieu Park Fees (Quimby)**

#### **A. Park Dedication and In-Lieu Fee Requirement for Subdivisions.**

In accordance with Government Code 66477, every residential subdivider who creates a subdivision shall be required to dedicate land, pay a fee in lieu thereof, or do a combination of both, as established in this section for the purpose of providing park and recreational facilities to serve future residents of the subdivision. Said park and recreational facilities shall be reasonably accessible for use by the future inhabitants of said subdivision.

#### **B. Relation of Land Required to Population Density.**

Consistent with the General Plan, it is hereby found and determined that the public interest, convenience, health, welfare and safety require that two (2) acres of land for each 1,000 persons residing within the city be devoted to public park and recreational purposes.

#### **C. Population Density.**

For the purposes of this section, population density shall be established by Resolution of the City Council, utilizing the following classifications:

1. Single-family residential. Detached single-family homes where there is no more than one (1) dwelling unit on a lot.

2. Multiple-family residential. Apartments, common interest developments, townhouses and similar multiple-family residential developments, including detached single-family homes where there is more than one (1) dwelling unit on a lot.

#### **D. Amount of Land to be Dedicated.**

The amount of land required to be dedicated by a subdivider pursuant to this section shall be based on the following formula:

$$A = 2(DF \times DU)/1,000$$

Where:

A - Is the area in acres required to be dedicated as park sites.



- 2 - Is the number of acres for park area per 1000 persons required by the General Plan.
- DF - Is the population density factor established by Resolution of the City Council pursuant to subdivision (C), as applicable to the proposed development.
- DU - Is the number of dwelling units proposed for the development. When the actual number of units is unknown, the number of the units shall be based on the maximum number of units which are permitted by the General Plan and this Title for the property at the time the tentative or parcel map is filed with the City.

E. Amount of Fee In Lieu of Land Dedication.

1. Where there is no public park or recreation facility required or provided within or for the proposed subdivision, or where the subdivision contains 50 lots or fewer, the subdivider shall pay a fee in lieu of land dedication reflecting the value of land required for park and recreation purposes in accordance with the schedule of fees as adopted by Resolution of the City Council. This fee shall reflect the amount of land that would otherwise be required to be dedicated under subdivision (D) multiplied by the estimated cost of land acquisition within the City.

2. Nothing in this section shall prohibit the dedication and acceptance of land for park and recreation purposes in subdivisions of 50 lots or fewer, where the subdivider proposes the dedication voluntarily and the land is accepted by the City Council.

3. When a common interest development project, stock cooperative, or community apartment project exceeds 50 dwelling units, the City may elect to require dedication of land notwithstanding that the number of lots may be 50 lots or fewer.

4. For subdivisions in excess of 50 lots, the City Council may elect to accept a fee in lieu of land dedication. The amount of such a fee shall be based upon the fair market value of land which would otherwise be required for dedication. The fair market value shall be determined by an M.A.I. appraisal acceptable to the City and at the expense of the developer. If more than one year elapses between the date of the appraisal and recording of the final map, the City shall have prepared a new appraisal and shall invoice the subdivider for the cost of the appraisal.

5. If the subdivider objects to the amount of the in-lieu fee required pursuant to this section, an appeal may be made to the City Council pursuant to Chapter 2.60 of this Code.

6. The fee collected shall be deposited and held in appropriate accounts to be expended only for the purpose of developing new or rehabilitating existing

neighborhood or community park or recreation facilities to serve the subdivision on which the fee is charged.

F. Credits.

1. When park and recreational facilities, including equipment, are provided by the subdivider to dedicated land, the value of the recreational facilities or equipment as determined by the City Council, upon the recommendation of the Community Services Director, shall be a credit against the fees to be paid or land to be dedicated pursuant to this section; provided that the recreational facilities or equipment have been made or installed with the prior approval and to the satisfaction of the Community Services Director.

2. Credit shall not be allowed for single purpose commercial recreation facilities whether dedicated or in private ownership.

3. No credit shall be given for private park open space in any subdivision.

G. Time for Payment of Fees and Dedication of Land.

At the time of approval of the tentative tract map or parcel map, the City shall determine the amount of land to be dedicated, and/or the amount of fees to be paid by the subdivider. At the time the final tract or parcel map is submitted to the City Council for approval, the subdivider shall dedicate the land and/or pay required in-lieu fees.

**Section 9.44.040 Citywide Park Fees**

Every residential developer who creates a residential development not subject to Chapter 9.40 (Subdivisions) of this Code shall be required to remit a park fee as established by Resolution of the City Council for the purpose of providing citywide park and recreational facilities. The provisions of this section shall apply to all residential developments, which are not subdivided and subject to Government Code Section 66000 et seq.

SECTION 2: Section 9.40.140(C) of Chapter 9.40 of Title 9 of the Garden Grove Municipal Code is hereby revised to read as follows (deletions in ~~strikethrough~~, additions in **bold**):

C. Parks and Recreation **Facilities** Dedication ~~Facilities~~.

~~1. Dedication of Park Land Required.~~ The subdivider shall dedicate land, or pay a fee in lieu thereof, or a combination of both, as a condition of approval, for the

purpose of providing parks and recreational facilities for future inhabitants of said subdivision **as provided for in Section 9.44.030.**

~~2. Relationship to General Plan. The amount and location of land to be dedicated shall be determined by the City Council according to the standards and principles contained in the recreation element of the General Plan, and any amendments thereto, and said park and recreation facilities shall be reasonably accessible for use by the future inhabitants of said subdivision.~~

~~3. Fee in Lieu of Dedication. In lieu of such park land dedication, the City Council, at its option may require payment of a fee or a combination of dedication and fee. Said dedication and fee shall be established by the City Council by resolution.~~

SECTION 3: Section 10.110.020 of Chapter 10.110 of Title 10 of the Garden Grove Municipal Code is hereby revised to read as follows (deletions in ~~strikethrough~~, additions in **bold**):

#### 10.110.020 Establishment of a Transportation Improvement Program

An analysis of the need for public transportation roadway improvements required by new development was conducted and is set forth in a study entitled "Revised Transportation System Improvement Program," which is on file in the office of the City Traffic Engineer. Said study sets forth the relationship between new developments, the needed improvements, and the estimated costs of those improvements. **Additional traffic and transportation facilities studies or development impact fee studies may be conducted from time to time to update and support the resolution establishing the facilities and fees required to provide for the transportation roadway improvements required by new development.**

SECTION 4: Section 10.110.030 of Chapter 10.110 of Title 10 of the Garden Grove Municipal Code is hereby revised to amend subdivision (F) and add subdivision (G) to read as follows (deletions in ~~strikethrough~~, additions in **bold**):

F. CREDIT FOR CERTAIN STREET WIDENING IMPROVEMENTS. ~~The traffic impact mitigation fee street widening improvements costs include certain items that may be constructed by a developer whose project is located on an arterial highway as indicated in Tables II and III of the "Revised Transportation System Improvement Program."~~ If the City Traffic Engineer determines that the developer is constructing eligible street widening improvements **included in the most current Transportation Facilities Study or Development Impact Fee Study** (right-of-way dedication is not an eligible credit), the developer shall receive credit against the traffic impact mitigation fee. In no case shall the credit exceed the traffic impact mitigation fee **applicable to the project.**

**G. CREDIT FOR PRIOR OR EXISTING PROJECTS.** In order for a developer to receive credit towards the traffic impact mitigation fee for a prior or existing project, the establishment of the use of the prior or existing project must have been operational after January 1, 1991. The determination of the credit will be based on the most current Transportation Facilities Study or Development Impact Fee Study applicable at the time the credit is requested. In no case shall the credit exceed the traffic impact mitigation fee applicable to the project for which the credit is requested.

SECTION 5: Subdivision (C) of Section 10.110.050 of Chapter 10.110 of Title 10 of the Garden Grove Municipal Code is hereby deleted as follows (deletions in strikethrough):

~~C. Small traffic generators such as walk-in sandwich shops/coffee shops that do not increase restaurant type business in the center over 20% of the total floor space in the existing center.~~

SECTION 6: If any section, subsection, subdivision, sentence, clause, phrase, word, or portion of this Ordinance is, for any reason, held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have adopted this Ordinance and each section, subsection, subdivision, sentence, clause, phrase, word, or portion thereof, irrespective of the fact that any one or more sections, subsections, subdivisions, sentences, clauses, phrases, words or portions thereof be declared invalid or unconstitutional.

SECTION 7: The Mayor shall sign and the City Clerk shall certify to the passage and adoption of this Ordinance and shall cause the same, or the summary thereof, to be published and posted pursuant to the provisions of law and this Ordinance shall take effect 30 days after adoption.

GARDEN GROVE CITY COUNCIL

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDEN GROVE  
ESTABLISHING A CITYWIDE PARK FEE AND REVISING DEVELOPMENT IMPACT FEES  
FOR IN LIEU PARK DEDICATION FOR NEW SUBDIVISIONS (QUIMBY), FOR  
TRANSPORTATION FACILITIES, AND FOR DRAINAGE FACILITIES

WHEREAS, State law authorizes a city to adopt development impact fees after a Public Hearing;

WHEREAS, the City Council has concurrently with this Resolution introduced an ordinance amending Chapter 9.44 of Title 9 of the Garden Grove Municipal Code to enact regulations for the payment of drainage facilities fees and citywide park fees, and revising the parkland dedication and fee requirements for new subdivisions, the amount of the fees to be set by resolution of the City Council;

WHEREAS, the City Council Ordinance amending Chapter 9.44 and Chapter 10.110 of the Garden Grove Municipal Code updating traffic mitigation fees to be set pursuant to a development impact fee study;

WHEREAS, Willdan Financial Services has prepared a Development Impact Fee Study dated July 6, 2016, analyzing the level of fees required to support future development in the city through 2030 and determining the future development's share of the cost of public facilities and capital improvements for parks, transportation, and drainage facilities required as a result of such development;

WHEREAS, the newly established Citywide Park Fees and revised In-Lieu Park Fees adopted herein provide funding for the development of City parks to accommodate the residents of development projects, which create a need for and demand upon park facilities, when developers of such projects do not develop park facilities and/or dedicate park land or sufficient amounts thereof;

WHEREAS, Citywide Park Fees and In-Lieu Park Fees are applied to development projects based upon the impacts that such projects have on park facilities and the need therefor, and the newly established Citywide Park Fees and revised In-Lieu Park Fees do not exceed such impacts;

WHEREAS, Transportation Facilities Fees provide funding for necessary improvements to the transportation system to accommodate development, which development creates a need for and demand upon the transportation system;

WHEREAS, Transportation Facilities Fees are applied to development projects based upon the impacts that such projects have on Transportation Facilities and the need therefor, and the revised Transportation Facilities Fees do not exceed such impacts;

WHEREAS, Drainage Facilities Fees provide funding for necessary improvements to the drainage system to accommodate development, which development creates a need for and demand upon the drainage system;

WHEREAS, Drainage Facilities Fees are applied to development projects based upon the impacts that such projects have on drainage system facilities and the need therefor, and the revised Drainage Facilities Fees do not exceed such impacts; and

WHEREAS, Citywide Park Fees, revised In-Lieu Park Fees, Transportation Facilities Fees, and Drainage Facilities Fees are set forth in attached Schedule A.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Garden Grove does hereby establish Citywide Park Fees and adopts revised In-Lieu Park Fees, Transportation Facilities Fees and Drainage Facilities Fees as set forth in attached Schedule "A." Schedule "A" is a three-year implementation of the maximum fee supported by the Development Impact Fee Study, with the third year fees becoming the fee applicable for the fourth and subsequent years. The fees in Schedule "A" supersede any fees previously adopted for the same development impact fees.

BE IT FURTHER RESOLVED that in order to provide the public an easy-to-understand schedule of fees, the City Clerk is directed to compile and make available upon request an updated schedule of fees and charges for City services that combines: (1) the list of previously-established service fees and charges that are not superseded by this Resolution, with (2) the list of services subject to the fees and charges established and revised pursuant to the attached Schedule "A." The combined list is for public information purposes, and clerical or other errors or omissions in the preparation of the list shall not have the effect of increasing, decreasing, invalidating, or waiving adopted fees or charges.

BE IT FURTHER RESOLVED that the Development Impact Fee Study dated July 6, 2016, prepared by Willdan Financial Services, attached hereto as Attachment "B" is hereby approved and adopted.

BE IT FURTHER RESOLVED that the fees attached in Schedule "A" shall become effective sixty (60) days following the adoption of this Resolution, subject to the adoption of the Ordinance amending Chapter 9.44 and 10.110 of the Garden Grove Municipal Code introduced concurrently herewith.

## **SCHEDULE "A"**

### **I. PARK FACILITIES FEE SCHEDULE**

#### Quimby Fee - Subdivisions / Neighborhood Parks

<b>Land Use</b>	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>
Single Family (Dwelling Unit)	\$ 7,600	\$ 9,700	\$ 11,794
Multi Family (Dwelling Unit)	\$ 6,900	\$ 8,300	\$ 9,804

#### Mitigation Fee - Non-Subdivisions / Citywide Parks

<b>Land Use</b>	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>
Single Family (Dwelling Unit)	\$ 5,700	\$ 5,900	\$ 6,061
Multi Family (Dwelling Unit)	\$ 5,038	\$ 5,038	\$ 5,038

### **II. DRAINAGE FACILITIES FEE SCHEDULE**

<b>Land Use</b>	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>
Single Family (Sq.Ft.)	\$ 0.14	\$ 0.20	\$ 0.27
Multi Family (Sq.Ft.)	\$ 0.11	\$ 0.14	\$ 0.18
Commercial (Sq.Ft.)	\$ 0.19	\$ 0.30	\$ 0.42
Office (Sq.Ft.)	\$ 0.21	\$ 0.36	\$ 0.50
Industrial (Sq.Ft.)	\$ 0.20	\$ 0.34	\$ 0.47

### **III. TRANSPORTATION FACILITIES FEE SCHEDULE**

<b>Land Use</b>	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>
Single Family (Dwelling Unit)	\$ 800	\$ 1,200	\$ 1,600
Multi Family (Dwelling Unit)	\$ 600	\$ 800	\$ 990
Hotel/Motel (Room)	\$ 550	\$ 750	\$ 919
Industrial (Sq.Ft.)	\$ 0.40	\$ 0.48	\$ 0.57
Retail (Sq.Ft.)	\$ 2.42	\$ 3.04	\$ 3.66
Office (Sq.Ft.)	\$ 1.50	\$ 2.05	\$ 2.61
Cost Per Trip Fee*	\$ 600	\$ 1,000	\$ 1,407

*\*'Per Trip Fee' will be applied to land use project categories not listed in this schedule. Additional trip calculations will use the latest Institute of Transportation Engineers Trip Generation Manual.*

# CITY OF GARDEN GROVE

## DEVELOPMENT IMPACT FEE STUDY

**FINAL**  
**JULY 6, 2016**



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# Executive Summary

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This report summarizes an analysis of development impact fees needed to support future development in the City of Garden Grove through 2030. It is the City's intent that the costs representing future development's share of public facilities and capital improvements be imposed on that development in the form of a development impact fee, also known as a public facilities fee. The public facilities and improvements included in this analysis are divided into the fee categories listed below:

- ♦ Park and Recreation Facilities;
- ♦ Storm Drain Facilities; and,
- ♦ Transportation Facilities.

## Background and Study Objectives

The primary policy objective of a development impact fee program is to ensure that new development pays the capital costs associated with growth. Although growth also imposes operating costs, there is not a similar system to generate revenue from new development for services. The primary purpose of this report is to calculate and present fees that will enable the City to expand its inventory of public facilities as new development creates increases in service demands.

The City imposes public facilities fees under authority granted by the *Mitigation Fee Act* (the *Act*), contained in *California Government Code Sections 66000 et seq.* This report provides the necessary findings required by the *Act* for adoption of the fees presented in the fee schedules contained herein.

All development impact fee-funded capital projects should be programmed through the City's Capital Improvement Plan (CIP). Using a CIP can help the City identify and direct its fee revenue to public facilities projects that will accommodate future growth. By programming fee revenues to specific capital projects, the City can help ensure a reasonable relationship between new development and the use of fee revenues as required by the *Mitigation Fee Act*.

## Facility Standards and Costs

There are three approaches typically used to calculate facilities standards and allocate the costs of planned facilities to accommodate growth in compliance with the *Mitigation Fee Act* requirements:

The **existing inventory** approach is based on a facility standard derived from the City's existing level of facilities and existing demand for services. This approach results in no facility deficiencies attributable to existing development. This approach is often used when a long-range plan for new facilities is not available. Future facilities to serve growth will be identified through the City's annual capital improvement plan and budget process and/or completion of a new facility master plan. This approach is to calculate the parks and recreation facilities fee in this report.

The **planned facilities** approach allocates costs based on the ratio of planned facilities that serve new development to the increase in demand associated with new development. This approach is appropriate when specific planned facilities that only benefit new development can be identified, or when the specific share of facilities benefiting new development can be identified. This approach is used to calculate impact fees for the transportation facilities and storm drain facilities fee categories in this report.

The **system plan** approach is based on a master facilities plan in situations where the needed facilities serve both existing and new development. This approach allocates existing and planned facilities across existing and new development to determine new development's fair share of facility needs. This approach is used when it is not possible to differentiate the benefits of new

facilities between new and existing development. Often the system plan is based on increasing facility standards, so the City must find non-impact fee revenue sources to fund existing development's fair share of planned facilities. This approach is not used in this report.

## Use of Fee Revenues

Impact fee revenue must be spent on new facilities or the expansion of current facilities to serve new development. Facilities can be generally defined as capital acquisition items with a useful life greater than five years. Impact fee revenue can be spent on capital facilities to serve new development, including but not limited to: land acquisition, the construction of buildings, the acquisition of vehicles or equipment, information technology, software licenses and studies identifying needed public facilities.

## Development Impact Fee Schedule Summary

**Table E.1** summarizes the development impact fees that meet the City's identified needs and comply with the requirements of the *Mitigation Fee Act*.

**Table E.1: Maximum Justified Impact Fee Summary**

Land Use	Parks and Recreation Facilities <sup>1</sup>	Trans- portation	Storm Drainage	Total - Maximum Justified
<u><i>Residential - Fee per Dwelling Unit</i></u>				
Single Family Unit	\$ 6,061	\$ 2,679	\$ 704	\$ 9,444
Multi-family Unit	5,038	1,650	303	6,991
<u><i>Nonresidential - Fee per 1,000 Sq. Ft.</i></u>				
Commercial	\$ -	\$ 3,660	\$ 422	\$ 4,082
Office	-	4,353	500	4,853
Industrial	-	574	471	1,045

<sup>1</sup> Mitigation Fee Act Fee shown. Quimby Act Fee is \$11,794 per single family unit, and \$9,804 per multifamily unit.

Sources: Tables 3.8, 4.5 and 5.5.

## Other Funding Needed

Impact fees only fund the share of public facilities related to new development in Garden Grove. They may not be used to fund the share of facility needs generated by existing development or by development outside of the City. As shown in **Table E.2**, approximately \$213.5 million in additional funding will be needed to complete the facility projects the City currently plans to develop. The "Additional Funding Required" column shows non-impact fee funding required to fund a share of the improvements that cannot be funded by impact fees. Non-fee funding is needed because these facilities are needed partially to remedy existing deficiencies and partly to accommodate new development.

The City will need to develop alternative funding sources to fund existing development's share of the planned facilities. Potential sources of revenue include, but are not limited to: existing or new general fund revenues, existing or new taxes, special assessments, and grants.

**Table E.2: Non-Impact Fee Funding Required**

<b>Fee Category</b>	<b>Total Project Cost</b>	<b>Projected Impact Fee Revenue</b>	<b>Additional Funding Required</b>
Parks and Recreation <sup>1</sup>	\$ 14,010,660	\$ 14,010,660	\$ -
Transportation	195,959,500	20,125,041	175,834,459
Storm Drain	<u>41,300,000</u>	<u>3,604,389</u>	<u>37,695,611</u>
Total	\$ 251,270,160	\$ 37,740,089	\$ 213,530,071

<sup>1</sup> Assumes all development subject to Mitigation Fee Act. Development subject to Quimby Act would generate higher fee revenue.

Sources: Tables 3.6, 4.3, and 5.3.

# 1. Introduction

---

This report presents an analysis of the need for public facilities to accommodate new development in the City of Garden Grove. This chapter provides background for the study and explains the study approach under the following sections:

- ♦ Public Facilities Financing in California;
- ♦ City of Garden Grove Impact Fee Program;
- ♦ Study Objectives;
- ♦ Fee Program Maintenance;
- ♦ Study Methodology; and,
- ♦ Organization of the Report.

## Public Facilities Financing in California

The changing fiscal landscape in California during the past 30 years has steadily undercut the financial capacity of local governments to fund infrastructure. Three dominant trends stand out:

- ♦ The passage of a string of tax limitation measures, starting with Proposition 13 in 1978 and continuing through the passage of Proposition 218 in 1996;
- ♦ Declining popular support for bond measures to finance infrastructure for the next generation of residents and businesses; and
- ♦ Steep reductions in federal and state assistance.

Faced with these trends, many cities and counties have had to adopt a policy of “growth pays its own way.” This policy shifts the burden of funding infrastructure expansion from existing ratepayers and taxpayers onto new development. This funding shift has been accomplished primarily through the imposition of assessments, special taxes, and development impact fees also known as public facilities fees. Assessments and special taxes require the approval of property owners and are appropriate when the funded facilities are directly related to the developing property. Development impact fees, on the other hand, are an appropriate funding source for facilities that benefit all development jurisdiction-wide. Development impact fees need only a majority vote of the legislative body for adoption.

## City of Garden Grove Impact Fee Program

Garden Grove currently charges traffic mitigation and park in-lieu impact fees to fund the expansion of facilities. This study provides the documentation needed for a comprehensive update of the City's impact fee program and adds fees for storm drainage improvements.

All fee-funded capital projects should be programmed through the City's five-year and seven-year Capital Improvement Plans (CIP). Using a CIP can help the City of Garden Grove identify and direct its fee revenue to public facilities projects that will accommodate future growth. By programming fee revenues to specific capital projects, the City of Garden Grove identifies the use for fee revenues as expressly required by the *Mitigation Fee Act*

## Study Objectives

The primary policy objective of a public facilities fee program is to ensure that new development pays the capital costs associated with growth. *Section 6.3* of the City's General Plan Infrastructure Element contemplates, “How can development fees best contribute to facility planning in future growth areas? Further, *Policy INFR-IMP-3E* of the same document states that

the City will “Utilize development fees, redevelopment funds, drainage fees and other funding sources to assure that development of drainage facilities corresponds with development within the City.” The primary purpose of this report is to update the City’s impact fees based on the most current available facility plans and growth projections. The proposed fees will enable the City to expand its inventory of public facilities as new development leads to increases in service demands. This report supports the General Plan objective stated above.

The City imposes public facilities fees under authority granted by the *Mitigation Fee Act (the Act)*, contained in California Government Code Sections 66000 et seq. This report provides the necessary findings required by *the Act* for adoption of the fees presented in the fee schedules presented in this report.

Garden Grove is forecast to experience a moderate amount of growth through this study’s planning horizon of 2030. This growth will create an incremental increase in demand for public services and the facilities required to deliver them. Given the revenue challenges described above, Garden Grove has decided to use a development impact fee program to ensure that new development funds the share of facility costs associated with growth. This report makes use of the most current available growth forecasts and facility plans to update the City’s existing fee program to ensure that the fee program accurately represents the facility needs resulting from new development.

## Fee Program Maintenance

Once a fee program has been adopted it must be properly maintained to ensure that the revenue collected adequately funds the facilities needed by new development. To avoid collecting inadequate revenue, the inventories of existing facilities and costs for planned facilities must be updated periodically for inflation, and the fees recalculated to reflect the higher costs. The use of established indices for each facility included in the inventories (land, buildings, and equipment), such as the *Engineering News-Record*, is necessary to accurately adjust the impact fees. For a list of recommended indices, see Chapter 6.

While fee updates using inflation indices are appropriate for annual or periodic updates to ensure that fee revenues keep up with increases in the costs of public facilities, it is recommended to conduct more extensive updates of the fee documentation and calculation (such as this study) when significant new data on growth forecasts and/or facility plans become available, or at least every five years. For further detail on fee program implementation, see Chapter 6.

## Study Methodology

Development impact fees are calculated to fund the cost of facilities required to accommodate growth. The six steps followed in this development impact fee study include:

1. **Estimate existing development and future growth:** Identify a base year for existing development and a growth forecast that reflects increased demand for public facilities;
2. **Identify facility standards:** Determine the facility standards used to plan for new and expanded facilities;
3. **Determine facilities required to serve new development:** Estimate the total amount of planned facilities, and identify the share required to accommodate new development;
4. **Determine the cost of facilities required to serve new development:** Estimate the total amount and the share of the cost of planned facilities required to accommodate new development;
5. **Calculate fee schedule:** Allocate facilities costs per unit of new development to calculate the development impact fee schedule; and



6. **Identify alternative funding requirements:** Determine if any non-fee funding is required to complete projects.

The key public policy issue in development impact fee studies is the identification of facility standards (step #2, above). Facility standards document a reasonable relationship between new development and the need for new facilities. Standards ensure that new development does not fund deficiencies associated with existing development.

## Types of Facility Standards

There are three separate components of facility standards:

- ♦ *Demand standards* determine the amount of facilities required to accommodate growth, for example, park acres per thousand residents, square feet of library space per capita, or gallons of water per day. Demand standards may also reflect a level of service such as the vehicle volume-to-capacity (V/C) ratio used in traffic planning.
- ♦ *Design standards* determine how a facility should be designed to meet expected demand, for example, park improvement requirements and technology infrastructure for City office space. Design standards are typically not explicitly evaluated as part of an impact fee analysis but can have a significant impact on the cost of facilities. Our approach incorporates the cost of planned facilities built to satisfy the City's facility design standards.
- ♦ *Cost standards* are an alternate method for determining the amount of facilities required to accommodate growth based on facility costs per unit of demand. *Cost standards* are useful when demand standards were not explicitly developed for the facility planning process. *Cost standards* also enable different types of facilities to be analyzed based on a single measure (cost or value), and are useful when different facilities are funded by a single fee program. Examples include facility costs per capita, cost per vehicle trip, or cost per gallon of water per day.

## New Development Facility Needs and Costs

A number of approaches are used to identify facility needs and costs to serve new development. This is often a two-step process: (1) identify total facility needs, and (2) allocate to new development its fair share of those needs.

There are three common methods for determining new development's fair share of planned facilities costs: the **existing inventory method**, the **planned facilities method**, and the **system plan method**. Often the method selected depends on the degree to which the community has engaged in comprehensive facility master planning to identify facility needs.

The formula used by each approach and the advantages and disadvantages of each method is summarized below:

### *Existing Inventory Method*

The existing inventory method allocates costs based on the ratio of existing facilities to demand from existing development as follows:

$$\frac{\text{Current Value of Existing Facilities}}{\text{Existing Development Demand}} = \$/\text{unit of demand}$$

Under this method new development funds the expansion of facilities at the same standard currently serving existing development. By definition the existing inventory method results in no facility deficiencies attributable to existing development. This method is often used when a long-range plan for new facilities is not available. Only the initial facilities to be funded with fees may be identified in the fee study. Future facilities to serve growth are identified through an annual capital improvement plan and budget process. This approach is to calculate the parks and recreation facilities fee in this report.

### ***Planned Facilities Method***

The planned facilities method allocates costs based on the ratio of planned facility costs to demand from new development as follows:

$$\frac{\text{Cost of Allocated Planned Facilities}}{\text{New Development Demand}} = \$/\text{unit of demand}$$

This method is appropriate when planned facilities will entirely serve new development, or when a fair share allocation of planned facilities to new development can be estimated. An example of the former is a sewer trunk line extension to a previously undeveloped area. An example of the latter is expansion of an existing library building and book collection, which will be needed only if new development occurs, but which, if built, will in part benefit existing development, as well. Under this method new development funds the expansion of facilities at the standards used in the applicable planning documents. This approach is used to calculate impact fees for the transportation facilities and storm drain facilities fee categories in this report.

### ***System Plan Method***

This method calculates the fee based on the value of existing facilities plus the cost of planned facilities, divided by demand from existing plus new development:

$$\frac{\text{Value of Existing Facilities} + \text{Cost of Planned Facilities}}{\text{Existing} + \text{New Development Demand}} = \$/\text{unit of demand}$$

This method is useful when planned facilities need to be analyzed as part of a system that benefits both existing and new development. It is difficult, for example, to allocate a new fire station solely to new development when that station will operate as part of an integrated system of fire stations that together achieve the desired level of service.

The system plan method ensures that new development does not pay for existing deficiencies. Often facility standards based on policies such as those found in General Plans are higher than the existing facility standards. This method enables the calculation of the existing deficiency required to bring existing development up to the policy-based standard. The local agency must secure non-fee funding for that portion of planned facilities required to correct the deficiency to ensure that new development receives the level of service funded by the impact fee. This approach is not used in this report.

## **Organization of the report**

The determination of a public facilities fee begins with the selection of a planning horizon and development of growth projections for population and employment. These projections are used throughout the analysis of different facility categories, and are summarized in Chapter 2.

Chapters 3 through 5 identify facility standards and planned facilities, allocate the cost of planned facilities between new development and other development, and identify the appropriate development impact fee for each of the following facility categories:

- ♦ Park and Recreation Facilities;
- ♦ Storm Drain Facilities;
- ♦ Transportation Facilities; and,

Chapter 6 details the procedures that the City must follow when implementing a development impact fee program. Impact fee program adoption procedures are found in *California Government Code* Sections 66016 through 66018.

The five statutory findings required for adoption of the proposed public facilities fees in accordance with the Mitigation Fee Act are documented in Chapter 7.

## 2. Growth Forecasts

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Growth projections are used as indicators of demand to determine facility needs and allocate those needs between existing and new development. This chapter explains the source for the growth projections used in this study based on a 2015 base year and a planning horizon of 2030.

Estimates of existing development and projections of future growth are critical assumptions used throughout this report. These estimates are used as follows:

- ♦ The estimate of existing development in 2015 is used as an indicator of existing facility demand and to determine existing facility standards.
- ♦ The estimate of total development at the 2030 planning horizon is used as an indicator of future demand to determine total facilities needed to accommodate growth and remedy existing facility deficiencies, if any.
- ♦ Estimates of growth from 2015 through 2030 are used to (1) allocate facility costs between new development and existing development, and (2) estimate total fee revenues.

The demand for public facilities is based on the service population, dwelling units or nonresidential development creating the need for the facilities.

### Land Use Types

To ensure a reasonable relationship between each fee and the type of development paying the fee, growth projections distinguish between different land use types. The land use types that impact fees have been calculated for are defined below.

- ♦ **Single family:** Single family dwelling units are defined as detached and attached one-unit dwellings.
- ♦ **Multi-family:** Multi-family dwelling units are defined as all attached multi-family dwellings including duplexes and condominiums.
- ♦ **Commercial:** All commercial, retail, educational, and hotel/motel development.
- ♦ **Office:** All general, professional, and medical office development.
- ♦ **Industrial:** All manufacturing and other industrial development.

Some developments may include more than one land use type, such as a mixed use development with both multi-family and commercial uses. In those cases the facilities fee would be calculated separately for each land use type.

The City has the discretion to determine which land use type best reflects a development project's characteristics for purposes of imposing an impact fee and may adjust fees for special or unique uses to reflect the impact characteristics of the use.

### Existing and Future Development

**Table 2.1** shows the estimated number of residents, dwelling units, employees, and building square feet in Garden Grove, both in 2015 and in 2030. The base year estimates of residents and dwelling units comes from the California Department of Finance. Future resident and dwelling unit projections are based on data from the City's 2014-2021 Housing Element.

Base year employees were estimated based on data from the *Profile of the City of Garden Grove*, prepared by the Southern California Association of Governments (SCAG) in May, 2015. The increase in jobs is estimated based on maintaining the current jobs-housing balance.

**Table 2.1: Demographic Assumptions**

	2015	2030	Increase
<u>Residents</u> <sup>1</sup>	172,833	181,771	8,938
<u>Dwelling Units</u> <sup>2</sup>			
Single Family	31,288	31,570	282
Multi-family	16,440	22,726	6,286
Total	47,728	54,296	6,568
<u>Building Square Feet (000s)</u> <sup>3</sup>			
Commercial	13,235	15,057	1,821
Office	3,408	3,877	469
Industrial	8,798	10,009	1,211
Total	25,442	28,943	3,501
<u>Employment</u> <sup>4</sup>			
Commercial	31,633	35,986	4,353
Office	10,633	12,097	1,463
Industrial	10,206	11,610	1,405
Total	52,472	59,693	7,221

Note: Figures have been rounded to the hundreds.

<sup>1</sup> Current population from California Department of Finance (DOF). 2030 estimate from Figure 1 in the Housing Element.

<sup>2</sup> Current values from DOF. Single family projection total based on General Plan Housing Element percentage increase for future growth and review of actual as-built increases in single family dwellings from 2007 - 2015.

<sup>3</sup> Estimates of square footage estimated by dividing employees by occupancy density factors.

<sup>4</sup> Total, less public employees identified in Profile of the City of Garden Grove (May 2015). Increase in jobs based on maintaining current jobs-housing balance.

Sources: California Department of Finance (DOF), Table E-5, 2015; Garden Grove General Plan Land Use Element; 2014-2021 Housing Element, City of Garden Grove; Profile of the City of Garden Grove, SCAG, May, 2015; Willdan Financial Services.

## Occupant Densities

All fees in this report are charged based on increases dwelling units or building square feet. Occupant density assumptions ensure a reasonable relationship between the size of a development project, the increase in service population associated with the project, and the amount of the fee.

Occupant densities (residents per dwelling unit or workers per building square foot) are the most appropriate characteristics to use for most impact fees. The fee imposed should be based on the land use type that most closely represents the probable occupant density of the development.

The average occupant density factors used in this report are shown in **Table 2.2**. The residential density factors are based on data for Garden Grove from the 2010-2014 U.S. Census' American Community Survey.

The nonresidential occupancy factors are based on occupancy factors are found in the *Employment Density Study Summary Report*, prepared for the Southern California Association of Governments by The Natelson Company. Though not specific to Garden Grove, the Natelson study covered employment density over a wide array of land use and development types, making it reasonable to apply these factors to other areas. The specific factors used in this report are for developing suburban areas, as defined by the Natelson study.

**Table 2.2: Occupant Density**

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Residential

Single Family	3.79	Residents Per Dwelling Unit
Multifamily	3.15	Residents Per Dwelling Unit

Nonresidential

Commercial	2.39	Employees per 1,000 square feet
Office	3.12	Employees per 1,000 square feet
Industrial	1.16	Employees per 1,000 square feet

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Sources: U.S. Census Bureau, 2010-2014 American Community Survey 5-Year Estimates, Tables B25024 and B25033; The Natelson Company, Inc., *Employment Density Study Summary Report*, prepared for the Southern California Association of Governments, October 31, 2001, SCAG region data; Willdan Financial Services.

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# 3. Park and Recreation Facilities

The purpose of the parkland and park facilities impact fee is to fund the park facilities needed to serve new development. The maximum justified impact fee is presented based on the existing plan standard of parkland and park facilities per capita.

## Service Population

Park and recreation facilities in Garden Grove primarily serve residents. Therefore, demand for services and associated facilities is based on the City's residential population. **Table 3.1** shows the existing and future projected service population for park facilities.

**Table 3.1: Parks Service Population**

Residents	
Existing (2015)	172,833
Growth (2015 - 2030)	8,938
Total (2030)	181,771

Source: Table 2.1.

## Existing Parkland and Park Facilities Inventory

The City of Garden Grove maintains several park and recreation facilities throughout the city. **Table 3.2** summarizes the City's existing parkland inventory in 2015. All facilities are located within the City limits. In total, the City's inventory includes a total of 159.9 acres of parkland.

**Table 3.2: Park Land Inventory**

<b>Facility</b>	<b>Address</b>	<b>Park Acreage</b>
Atlantis Play Center	13630 Atlantis Way	4.0
Bicentennial Park	Brookhurst / Lampson	0.5
Chapman Sports Complex	11700 Knott	11.0
Civic Center Park	Euclid / Acacia	11.2
Eastgate Park	12001 St. Mark St	4.5
Edgar Park	12781 Topaz	12.0
Faylane	11700 Seacrest	2.9
Garden Grove Park	9301 Westminster	36.0
Gutosky Park	9201 Ferris	2.1
Hare School Park	12012 Magnolia	14.0
Haster Basin	12952 Lampson	23.0
Jardin De Los Ninos	12534 Keel	0.7
Magnolia Park	11402 Magnolia	5.9
Morningside School	10468 Morningside	1.5
Pioneer	12722 Chapman	4.0
Village Green	12732 Main St	6.3
West Grove	5372 Cerulean Ave	6.6
West Haven	12252 West St.	10.0
Woodbury Park	13880 Rosita Place	3.3
Shelly-Kensington	12626 Shelly Dr.	0.3
Tibbs Circle Park	10671 Tibbs Circle	0.1
Total - Parkland		159.9

Source: City of Garden Grove.

**Table 3.3** summarizes the City's inventory of park buildings and special use facilities. The inventory includes a various park buildings, a sports complex, a pool and a roller rink. In total, the City owns approximately \$12.7 million in buildings and special use facilities. At the bottom of Table 3.3 the total value of buildings and special use facilities is divided by the total park acreage owned by the City to determine the value of buildings and special use facilities per acre within the City.

**Table 3.3: Existing Special Use Park Facility Inventory**

	Quantity	Units	Unit Cost	Total Value
<i><u>Buildings and Special Use Facilities</u></i>				
West Grove Park - Activity Building	1,655	Sq. ft.	\$ 261	\$ 431,645
West Grove Park - Picnic Shelter	700	Sq. ft.	61	42,657
Pioneer Park - Snack Bar and Restrooms	731	Sq. ft.	115	84,357
Pioneer Park - Roller Hockey Rick	20,790	Sq. ft.	23	478,337
Gutosky Park - Restrooms	342	Sq. ft.	340	116,265
Gutosky Park - Picnic Shelter	625	Sq. ft.	68	42,657
Haster Basin - Control Building	62	Sq. ft.	88	5,432
Haster Basin - Restrooms	900	Sq. ft.	208	187,178
Magnolia Park - Community Building	2,645	Sq. ft.	374	988,762
Magnolia Park - Restroom	2,000	Sq. ft.	155	310,944
Magnolia Park - Picnic Shelter	900	Sq. ft.	53	48,007
Magnolia Park - Swimming Pool	800	Sq. ft.	129	103,562
Woodbury Park - Restrooms	784	Sq. ft.	208	163,058
Woodbury Park - Control Building / Restrooms	972	Sq. ft.	63	60,855
Woodbury Park - Swimming Pool	2,400	Sq. ft.	129	310,684
Faylane Park - Pump House	151	Sq. ft.	138	20,821
Faylane Park - Control Building / Restrooms	1,874	Sq. ft.	24	45,506
Faylane Park - Picnic Shelter	700	Sq. ft.	122	85,316
Faylane Park - Restroom	200	Sq. ft.	566	113,254
Eastgate Park - Community Theater	2,683	Sq. ft.	206	554,011
Eastgate Park - Restrooms	1,021	Sq. ft.	208	212,410
Eastgate Park - Restrooms	776	Sq. ft.	461	357,762
Eastgate Park - Office / Pump House	357	Sq. ft.	56	20,028
Eastgate Park - Picnic Shelter	2,000	Sq. ft.	43	85,314
Eastgate Park - Swimming Pool	2,400	Sq. ft.	129	310,684
Edgar Park - Recreation Building	1,600	Sq. ft.	244	390,215
Edgar Park - Picnic Shelter	900	Sq. ft.	50	44,658
West Haven Park - Restrooms	330	Sq. ft.	353	116,418
West Haven Park - Recreation Building	1,824	Sq. ft.	190	347,291
West Haven Park - Picnic Shelter	1,000	Sq. ft.	43	42,657
Atlantis Play Center - Restrooms	801	Sq. ft.	181	145,295
Atlantis Play Center - Storage	96	Sq. ft.	54	5,216
Atlantis Play Center - Park Maintenance	120	Sq. ft.	130	15,650
Atlantis Play Center - Concession Stand	342	Sq. ft.	140	47,924
Atlantis Play Center - Splash Pool	650	Sq. ft.	129	84,144
Garden Grove Park / Atlantis - Restrooms	1,712	Sq. ft.	231	394,712
Garden Grove Park - Compound	2,079	Sq. ft.	82	170,070
Garden Grove Park - Pump House	416	Sq. ft.	60	25,155
Garden Grove Park - Picnic Pavillion	4,157	Sq. ft.	54	224,947
Garden Grove Park - Picnic Shelters	2,700	Sq. ft.	50	134,417
Garden Grove Park - Park Storage Building	576	Sq. ft.	23	12,978
Garden Grove Park - Indoor Sports Complex	15,925	Sq. ft.	285	4,540,248
Village Green Park - Clock Tower	3,360	Sq. ft.	148	496,338
Chapman Sports Complex - Restrooms	455	Sq. ft.	202	91,913
Hare School Park - Restrooms	731	Sq. ft.	217	158,851
Total				\$ 12,668,603
Total Acres of Improved Parkland (From Table 3.2)				159.90
Special Use Facilities Cost per Acre			\$	79,200

Sources: City of Garden Grove PEPIP-CA Property Schedule, prepared by Alliant Insurance Services, Inc. (January 2016); Table 3.2, Willdan Financial Services.



## Parkland and Park Facilities Unit Costs

**Table 3.4** displays the unit costs necessary to develop parkland in Garden Grove. The cost of land acquisition is estimated at \$1,386,000 per acre, based on the weighted cost per acre of land sales within the City in the past five years, as reported by Loopnet.com. The cost of standard park improvements, including turf and basic amenities, is estimated at \$300,000 per acre. The value per acre of buildings and special use facilities developed in Table 3.3 is added to the cost of an acre of standard park improvements to determine the total improvement cost per acre. In total, this analysis assumes that it costs nearly \$1.8 million to acquire and develop an acre of parkland in Garden Grove.

**Table 3.4: Park Facilities Unit Costs**

	<b>Cost Per Acre</b>	<b>Share of Total Costs</b>
Land Acquisition <sup>1</sup>	\$ 1,386,000	79%
Standard Park Improvements <sup>2</sup>	\$ 300,000	
Buildings and Special Use Facilities	79,200	
Subtotal - Improvements	\$ 379,200	21%
Total Cost per Acre	\$ 1,765,200	100%

<sup>1</sup> Based on data from Loopnet.com. Sales of raw land in Garden Grove between 2010 and 2014.

<sup>2</sup> Improvement costs are estimated at \$300,000 per acre for site improvements (curbs, gutters, water, sewer, and electrical access), plus basic park and school field amenities such as basketball or tennis court, parking, tot lot, irrigation, turf, open green space, pedestrian paths, and picnic tables. Excludes special use facilities such as recreation centers, structures and pools.

Sources: Loopnet.com; Table 3.3.

## Parkland and Park Facility Standards

Park facility standards establish a reasonable relationship between new development and the need for expanded parkland and park facilities. The most common measure in calculating new development's demand for parks is the ratio of park acres per resident. In general, facility standards may be based on the Mitigation Fee Act (using a city's existing inventory of parkland and park facilities), or an adopted policy standard contained in a master facility plan or general plan. Facility standards may also be based on a land dedication standard established by the Quimby Act.<sup>1</sup> In this case, the City will use the Mitigation Fee Act to impose park impact fees for development not occurring in subdivisions, and will use the Quimby Act for development occurring in subdivisions.

<sup>1</sup> California Government Code §66477.

## Mitigation Fee Act

The Mitigation Fee Act does not dictate use of a particular type or level of facility standard for public facilities fees. To comply with the findings required under the law, facility standards must not burden new development with any cost associated with facility deficiencies attributable to existing development.<sup>2</sup> A simple and clearly defensible approach to calculating a facility standard is to use the City's existing ratio of park acreage per 1,000 residents. Under this approach, new development is required to fund new parkland and park facilities at the same level as existing residents have provided those same types of facilities to date.

## Quimby Act

The Quimby Act specifies that the dedication requirement can be a minimum of 3.0 acres and a maximum of 5.0 acres per 1,000 residents. A jurisdiction can require residential developers to dedicate above the three-acre minimum if the jurisdiction's existing park standard at the time it adopted its Quimby Act ordinance justifies the higher level (up to five acres per 1,000 residents). The standard used must also conform to the jurisdiction's adopted general or specific plan standards. In this case the City of Garden Grove's General Plan 2030, Parks, Recreation, and Open Space Element establishes a goal of 2.0 acres of parkland per 1,000 residents under Goal PRK-1. Therefore, Quimby fees are calculated to provide 2.0 acres of parkland per 1,000 residents in this analysis.

The Quimby Act only applies to land subdivisions. The Quimby Act would not apply to residential development on future approved projects on single parcels, such as apartment complexes and other multi-family development.

The Quimby Act allows payment of a fee in lieu of land dedication. The fee is calculated to fund acquisition of the same amount of land that would have been dedicated.

The Quimby Act allows use of in-lieu fee revenue for any park or recreation facility purpose. Allowable uses of this revenue include land acquisition, park improvements including recreation facilities, and rehabilitation of existing park and recreation facilities.

## City of Garden Grove Parkland and Park Facilities Standards

**Table 3.5** shows the existing standard for improved park acreage per 1,000 residents based on the type of parkland. In total the City has an existing parkland standard of 0.93 acres per 1,000 residents, which allows the City to charge at 2.0 acres per 1,000 residents under the Quimby Act. For development not subject to the Quimby Act, the fee analysis in this report will be based on maintaining a 0.93 acres per 1,000 service population standard as new development adds demand for parks in Garden Grove.

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<sup>2</sup> See the *Benefit* and *Burden* findings in *Background Report*.

**Table 3.5: Existing Parkland Standard**

Total Park Acreage	159.90
Service Population (2015)	<u>172,833</u>
Existing Standard (Acres per 1,000 Residents)	0.93
Quimby Standard (Acres per 1,000 Capita) <sup>1</sup>	2.00

<sup>1</sup> Consistent with Goal PRK-1 of the Garden Grove General Plan Parks, Recreation, and Open Space Element.

Sources: Tables 3.1 and 3.2.

## Facilities Needed to Accommodate New Development

**Table 3.6** estimates the cost of park and recreation facilities needed to accommodate new development at the existing standard and the Quimby standard, respectively. To achieve the standard by the planning horizon, depending on the amount of development subject to the Quimby Act, new development must fund the purchase and improvement of between 8.31 and 17.88 parkland acres, at a total cost ranging between \$14 and \$27.3 million.

The facility standards and resulting fees under the Quimby Act are higher, because development will be charged to provide 2.0 acres of parkland per 1,000 residents, and 0.93 acres of improvements, whereas development not subject to the Quimby Act will be charged to provide only 0.93 acres of parkland per 1,000 service population, and 0.93 acres of improvements. Since the exact amount of development that will be subject to the Quimby fees is unknown at this time, Table 3.6 presents the range of total facility costs that may be incurred depending on the amount of future development occurring in subdivisions.

**Table 3.6: Park Facilities to Accommodate New Development**

	Calculation	Parkland	Improvements	Total Range <sup>1</sup>
<u>Parkland (Quimby Act), Improvements (Mitigation Fee Act)<sup>2</sup></u>				
Facility Standard (acres/1,000 residents)	A	2.00	0.93	
Resident Growth (2015-2035)	B	<u>8,938</u>	<u>8,938</u>	
Facility Needs (acres)	$C = (B / 1,000) \times A$	17.88	8.31	
Average Unit Cost (per acre)	D	<u>\$ 1,386,000</u>	<u>\$ 300,000</u>	
Total Cost of Parkland To Serve New Development	$E = C \times D$	\$24,781,680	\$ 2,493,000	\$27,274,680
<u>Parkland and Improvements - Mitigation Fee Act<sup>3</sup></u>				
Facility Standard (acres/1,000 residents)	F	0.93	0.93	
Resident Growth (2015-2035)	G	<u>8,938</u>	<u>8,938</u>	
Facility Needs (acres)	$H = (G / 1,000) / F$	8.31	8.31	
Average Unit Cost (per acre)	D	<u>1,386,000</u>	<u>300,000</u>	
Total Cost of Parkland To Serve New Development	$I = H \times D$	\$ 11,517,660	\$ 2,493,000	\$14,010,660

Note: Totals rounded to the thousands.

<sup>1</sup> Values in this column show the range of the cost of parkland acquisition and development should all development be either subject to the Quimby Act, or to the Mitigation Fee Act, respectively.

<sup>2</sup> Cost of parkland to serve new development shown if all development is subject to the Quimby Act. The Quimby Fee applies anytime the Subdivision Map Act is applied. Under the Quimby Act, an in-lieu fee is charged at 2.0 acres per 1,000 residents; improvements charged at the existing standard. If a subdivision has less than 50 units, then the Quimby "in-lieu" fee will apply. If a subdivision has more than 50 units, then the developer has the option of dedicating land to meet its Quimby parkland requirements or paying the fee.

<sup>3</sup> Cost of parkland to serve new development shown if all development is subject to the Mitigation Fee Act. Parkland and improvements are charged at the existing standard.

Sources: Tables 3.1, 3.3 and 3.5.

## Park and Recreation Facilities Cost per Capita

**Table 3.7** shows the cost per capita of providing new parkland and park facilities at the existing facility standard, and at the Quimby standard. The cost per capita is shown separately for land and improvements. First, the per acre unit costs are multiplied by the acreage standards to determine the total amount of costs needed to serve 1,000 residents for each type of parkland, respectively. Then, those costs are divided by 1,000 to determine the cost needed to serve one resident.

**Table 3.7: Park Facilities Investment Per Capita**

			<u>Land</u>	<u>Improvements</u>
	Calculation	Quimby Fee	Impact Fee	Impact Fee
Parkland Investment (per acre)	A	\$ 1,386,000	\$ 1,386,000	\$ 300,000
Facility Standard (acres per 1,000 service pop.)	B	2.00	0.93	0.93
Total Investment Per 1,000 capita	$C = A \times B$	\$ 2,772,000	\$ 1,289,000	\$ 279,000
	D	1,000	1,000	1,000
Investment Per Capita	$E = C / D$	\$ 2,772	\$ 1,289	\$ 279

Sources: Tables 3.5, and 3.6; Willdan Financial Services.

## Use of Fee Revenue

The City plans to use parkland and park facilities fee revenue to purchase parkland or construct improvements to add to the system of park facilities that serves new development. The City may only use impact fee revenue to provide facilities and intensify usage of existing facilities needed to serve new development.

## Fee Schedule

In order to calculate fees by land use type, the investment in park facilities is determined on a per resident basis for both land acquisition and improvement. These investment factors (shown in Table 3.7) are investment per capita based on the unit cost estimates and facility standards.

**Tables 3.8a** and **3.8b** show the park facilities fee based on the minimum Quimby standard and the existing standard, respectively. The City would collect the fee based on only one of the two approaches as appropriate. Each fee includes a component for park improvements based on the City's existing standard. The cost per capita is converted to a fee per dwelling unit using the occupancy density factors in Table 2.2.

The total fee includes an administrative charge to fund costs that include: (1) legal, accounting, and other administrative support and (2) impact fee program administrative costs including revenue collection, revenue and cost accounting, mandated public reporting, and fee justification analyses.

**Table 3.8a: Park Facilities Fee Schedule - Quimby Act**

	A	B	C = A x B	D = C x 0.02	E = C + D
Land Use	Cost Per Capita	Density	Base Fee	Admin Charge <sup>1</sup>	Total Fee
<u>Single Family</u>					
Parkland	\$ 2,772	3.79	\$ 10,506	\$ 210	\$ 10,716
Improvements	279	3.79	1,057	21	1,078
Total	\$ 3,051		\$ 11,563		\$ 11,794
<u>Multifamily Family</u>					
Parkland	\$ 2,772	3.15	\$ 8,732	\$ 175	\$ 8,907
Improvements	279	3.15	879	18	897
Total	\$ 3,051		\$ 9,611		\$ 9,804

<sup>1</sup> Administrative charge of 2.0 percent for (1) legal, accounting, and other administrative support and (2) impact fee program administrative costs including revenue collection, revenue and cost accounting, mandated public reporting, and fee justification analyses.

Sources: Tables 2.2 and 3.7; Willdan Financial Services.

**Table 3.8b: Park Facilities Fee Schedule - Mitigation Fee Act**

	A	B	C = A x B	D = C x 0.02	E = C + D
Land Use	Cost Per Capita	Density	Base Fee	Admin Charge <sup>1</sup>	Total Fee
<u>Single Family</u>					
Parkland	\$ 1,289	3.79	\$ 4,885	\$ 98	\$ 4,983
Improvements	279	3.79	1,057	21	1,078
Total	\$ 1,568		\$ 5,942		\$ 6,061
<u>Multifamily Family</u>					
Parkland	\$ 1,289	3.15	\$ 4,060	\$ 81	\$ 4,141
Improvements	279	3.15	879	18	897
Total	\$ 1,568		\$ 4,939		\$ 5,038

<sup>1</sup> Administrative charge of 2.0 percent for (1) legal, accounting, and other administrative support and (2) impact fee program administrative costs including revenue collection, revenue and cost accounting, mandated public reporting, and fee justification analyses.

Sources: Tables 2.2 and 3.7; Willdan Financial Services.

## 4. Transportation Facilities

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This chapter summarizes an analysis of the need for transportation facilities to accommodate new development. The chapter documents a reasonable relationship between new development and the impact fee for funding of these facilities.

### Trip Demand

The need for transportation system improvements is based on the trip demand placed on the system by development. A reasonable measure of demand is the number of average daily vehicle trips, adjusted for the type of trip. Vehicle trip generation rates are a reasonable measure of demand on the City's system of street improvements across all modes because alternate modes (transit, bicycle, pedestrian) often substitute for vehicle trips.

The two types of trips adjustments made to trip generation rates to calculate trip demand are described below:

- ♦ Pass-by trips are deducted from the trip generation rate. Pass-by trips are intermediates stops between an origin and a final destination that require no diversion from the route, such as stopping to get gas on the way to work.
- ♦ The trip generation rate is adjusted by the average length of trips for a specific land use category compared to the average length of all trips on the street system.

**Table 4.1** shows the calculation of trip demand factors by land use category based on the adjustments described above. Data is based on extensive and detailed trip surveys conducted in the San Diego region by the San Diego Association of Governments. The surveys provide one of the most comprehensive databases available of trip generation rates, pass-by trips factors, and average trip length for a wide range of land uses. Though urban development patterns differ between San Diego and the City of Garden Grove, the use of this data is appropriate as a means of allocating trips across multiple land use categories. It should be noted that the projections of current and future trip generation in this report are based on data specific to the City of Garden Grove.

**Table 4.1: Trip Rate Adjustment Factors**

	Primary Trips <sup>1</sup>	Diverted Trips <sup>1</sup>	Total Excluding Pass-by <sup>1</sup>	Average Trip Length <sup>2</sup>	Adjust- ment Factor <sup>3</sup>	ITE Category	PM Peak Hour Trips <sup>4</sup>	Trip Demand Factor <sup>5</sup>
	A	B	C = A + B	D	$E = C \times D / 6.9$		F	G = E x F
<b><u>Residential</u></b>								
Single Family	86%	11%	97%	7.9	1.11	Single Family Housing (210)	1.01	1.12
Multi-family	86%	11%	97%	7.9	1.11	Apartment (220)	0.62	0.69
<b><u>Nonresidential</u></b>								
Commercial	47%	31%	78%	3.6	0.41	Shopping Center (820)	3.73	1.53
Office	77%	19%	96%	8.8	1.22	General Office Building (710)	1.49	1.82
Industrial	79%	19%	98%	9.0	1.28	General Light Industrial (110)	0.19	0.24
Hotel/Motel (per Room)	58%	38%	96%	7.6	1.06	Hotel (310)	0.60	0.64

<sup>1</sup> Percent of total trips. Primary trips are trips with no midway stops, or "links". Diverted trips are linked trips whose distance adds at least one mile to the primary trip. Pass-by trips are links that do not add more than one mile to the total trip.

<sup>2</sup> In miles. Based on SANDAG data.

<sup>3</sup> The trip adjustment factor equals the percent of non-pass-by trips multiplied by the average trip length and divided by the systemwide average trip length of 6.9 miles.

<sup>4</sup> Trips per dwelling unit, per 1,000 building square feet, or per hotel room.

<sup>5</sup> The trip demand factor is the product of the trip adjustment factor and the trips rate.

Sources: San Diego Association of Governments, Brief Guide of Vehicular Traffic Generation Rates for the San Diego Region, July 1998; Institute of Traffic Engineers, Trip Generation, 9th Edition; Willdan Financial Services.

## Trip Growth

The planning horizon for this analysis is 2030. **Table 4.2** lists the 2015 and 2030 land use assumptions used in this study. The trip demand factors calculated in Table 4.1 are multiplied by the existing and future dwelling units, and building square feet to determine the increase in trip demand associated with new development.



**Table 4.2: Land Use Scenario and Total Trips**

Land Use	Trip Demand Factor	2015		2030		Growth 2015 to 2030	
		Units / 1,000 SF	Trips	Units / 1,000 SF	Trips	Units / 1,000 SF	Trips
<i><u>Residential</u></i>							
Single Family	1.12	31,288	35,043	31,570	35,358	282	315
Multi-family	0.69	16,440	11,344	22,726	15,681	6,286	4,337
Subtotal		47,728	46,387	54,296	51,039	6,568	4,652
<i><u>Nonresidential</u></i>							
Commercial	1.53	13,235	20,250	15,057	23,037	1,821	2,787
Office	1.82	3,408	6,203	3,877	7,056	469	853
Industrial	0.24	8,798	2,112	10,009	2,402	1,211	290
Subtotal		25,442	28,565	28,943	32,495	3,501	3,930
Total			74,952		83,534		8,582
			90%		100%		10.27%

Sources: Tables 2.1 and 4.1; Willdan Financial Services

## Project Costs

City staff identified transportation projects that will serve both existing and new development in Garden Grove. Projects include the synchronization of signals needed to aid circulation, new traffic signals, transit improvements, pedestrian improvements and bike improvements. **Table 4.3** documents the total cost of these projects, and allocates a share to new development. The allocation to new development for each project is equal to new development's share of total trip demand in 2030. In total, \$20.1 million worth of transportation projects is allocated to new development.

**Table 4.3: Transportation Projects**

		A	B	D = A x B x C
			Share Allocated to New Development <sup>1</sup>	Cost Allocated To Citywide DIF
Project Name	Description	Total Cost		
<u>Citywide Transportation Projects</u>				
Local Signal Synchronization Program (3-Year Cycle)	Per the City's TSSP, the constrained/unconstrained cost for maintenance, construction and operations for a three-year synchronization cycle is \$3.665M. (Starting in 16/17, there will be 4.33-three-year cycles.)	\$ 15,759,500	10.27%	\$ 1,618,501
Citywide Traffic Signal Modification Program	Traffic Engineering estimates completing one traffic signal modification @ \$200K per year for the following 14 calendar years.	2,800,000	10.27%	287,560
Citywide New Traffic Signal Program	Traffic Engineering estimates completing six (6) new traffic signals @ \$200K each in the next 14 calendar years.	1,200,000	10.27%	123,240
Intersection Improvement Program (IIP)	IIP Average Cost Component: \$1M (ROW), \$150K (Design), \$1.65M (CON) Total: \$2.8M. Proposed Intersections: Euclid/Trask, Euclid/Westminster, Brookhurst/Trask & Harbor/Trask	11,200,000	10.27%	1,150,240
Harbor Corridor Transit Improvements	The project will traverse two miles on Harbor Blvd. and connect transit stations from Santa Ana to Fullerton. Based on OCTA's 'Go Local' Project costs, the estimated cost per mile is \$74.5M for similar projects, totaling \$150M for this	150,000,000	10.27%	15,405,000
Pacific Electric Right-of-Way Bike/Ped Trail	Per Planning, the project traverses five miles at a cost of \$3M per mile, including soils remediation work.	15,000,000	10.27%	1,540,500
Total - Citywide Transportation Projects		\$ 195,959,500		\$ 20,125,041

<sup>1</sup> Allocation to new development based on new development's share of total trips at the planning horizon.

Sources: City of Garden Grove - Capital Improvement Program - Fiscal Years 2015/2016 through 2021/2022, including projections for future transportation and transit projects; Table 4.2, Willdan Financial Services.

## Fee per Trip Demand Unit

Every impact fee consists of a dollar amount, or the cost of projects that can be funded by a fee, divided by a measure of demand from new development. In this case, all fees are first calculated as a cost per trip demand unit. Then these amounts are translated into housing unit (\$/unit) and employment space (\$/1,000 square feet) by multiplying the cost per trip by the trip generation rate for each land use category. These amounts become the fee schedule.

**Table 4.4** calculates the cost the cost per trip by dividing the total project costs allocated to new development by the growth in trip demand from new development calculated in Table 4.2.

**Table 4.4: Cost per Trip to Accommodate Growth**

Fee Program Share of Planned Facilities Costs	\$ 20,125,041
Growth in Daily Trips	<u>8,582</u>
Cost per Trip	\$ 2,345

Sources: Tables 4.2 and 4.3; Willdan Financial Services.

## Fee Schedule

**Table 4.5** shows the proposed transportation facilities fee schedule. The proposed fees are based on the costs per trip shown in Table 4.4. The cost per trip is multiplied by the trip demand factors in Table 4.1 to determine a fee per unit of new development. The total fee includes a two percent (2%) administrative charge to fund costs that include: a standard overhead charge applied to all City programs for legal, accounting, and other departmental and administrative support, and fee program administrative costs including revenue collection, revenue and cost accounting, mandated public reporting, and fee justification analyses.

In Willdan's experience with impact fee programs, two percent of the base fee adequately covers the cost of fee program administration. The administrative charge is not an impact fee; rather, it is a user fee. It should be reviewed and adjusted during comprehensive impact fee updates to ensure that revenue generated from the charge sufficiently covers, but does not exceed, the administrative costs associated with the fee program.

**Table 4.5: Transportation Facilities Impact Fee**

Land Use	A		B		C = A x B		D = C x 0.02		E = C + D		E / 1,000	
	Cost Per	Trip	Demand	Trip	Base Fee <sup>1</sup>	Admin	Charge <sup>1, 2</sup>		Total Fee <sup>1</sup>	Fee per	Sq. Ft.	
<b>Residential</b>												
Single Family	\$	2,345	1.12		\$ 2,626	\$	53		\$ 2,679			
Multi-family		2,345	0.69		1,618		32		1,650			
<b>Nonresidential</b>												
Commercial	\$	2,345	1.53		\$ 3,588	\$	72		\$ 3,660	\$	3.66	
Office		2,345	1.82		4,268		85		4,353		4.35	
Industrial		2,345	0.24		563		11		574		0.57	
Hotel/Motel (per Room)		2,345	0.64		1,501		30		1,531		n/a	

<sup>1</sup> Persons per dwelling unit, per 1,000 square feet of nonresidential or per hotel room.

<sup>2</sup> Administrative charge of 2.0 percent for (1) legal, accounting, and other administrative support and (2) impact fee program administrative costs including revenue collection, revenue and cost accounting, mandated public reporting, and fee justification analyses.

Sources: Tables 4.1 and 4.4; Willdan Financial Services.

## 5. Storm Drain Facilities

This chapter summarizes an analysis of the need for storm drain facilities to accommodate growth within the City of Garden Grove. This projects and associated costs in this chapter were identified by City staff. This chapter documents a reasonable relationship between new development and a storm drain fee to fund storm drain facilities that serve new development.

### Storm Drain Demand

Most new development generates storm water runoff that must be controlled through storm drain facilities by increasing the amount of land that is impervious to precipitation. **Table 5.1** shows the calculation of equivalent dwelling unit (EDU) demand factors based on impervious surface coefficient by land use category. The impervious surface coefficients are based on from California Environmental Protection Agency data.

**Table 5.1: Equivalent Dwelling Units**

	DU or KSF per acre <sup>1</sup>	Impervious Surface Coefficient	Equivalent Dwelling Unit (EDU) <sup>2</sup>
<i><u>Residential</u></i>			
Single Family	11.00	0.61	1.00
Multi-Family	32.00	0.76	0.43
<i><u>Nonresidential</u></i>			
Commercial	23.96	0.80	0.60
Office	17.42	0.69	0.71
Industrial	21.78	0.81	0.67

<sup>1</sup> Dwelling units for residential and thousand building square feet for non-residential. Density based on estimated development and acreage for each land use type in the *General Plan*. Nonresidential densities are based on floor-area-ratios of 0.55 for commercial, 0.40 for office, and 0.5 for industrial, calculated from Table 2-3 of the *General Plan Land Use Element*.

<sup>2</sup> EDUs per dwelling unit for residential development and per thousand square feet for nonresidential development.

Sources: Land Use Element, Table 2-3, *Garden Grove General Plan*; Tables 1 and 2 from the User's Guide for the California Impervious Surface Coefficients, Office of Environmental Health Hazard Assessment California Environmental Protection Agency, December 2010; Willdan Financial Services.

### EDU Generation by New Development

**Table 5.2** shows the estimated EDU generation from new development through 2030. New development will generate approximately 5,222 new EDUs inside the city limits.

**Table 5.2: Storm Drain Facilities Equivalent Dwelling Units**

	EDU Factor <sup>1</sup>	Existing (DU/KSF)	Projected Growth (DU/KSF)	Total (DU/KSF)	Existing EDUs	Growth in EDUs	Total
<b><u>Existing City</u></b>							
<b><u>Residential</u></b>							
Single Family	1.00	31,288	282	31,570	31,288	282	31,570
Multi-Family	0.43	16,440	6,286	22,726	7,069	2,703	9,772
Subtotal		47,728	6,568	54,296	38,357	2,985	41,342
<b><u>Nonresidential</u></b>							
Commercial	0.60	13,235	1,821	15,057	7,941	1,093	9,034
Office	0.71	3,408	469	3,877	2,420	333	2,753
Industrial	0.67	8,798	1,211	10,009	5,895	811	6,706
Subtotal		25,442	3,501	28,943	16,256	2,237	18,493
Total					54,613	5,222	59,835
					91.27%	8.73%	100%

<sup>1</sup> Per dwelling unit (residential) or thousand building square feet (nonresidential).

Sources: Table 2.1 and 5.1; Willdan Financial Services

## Planned Facilities

City staff identified storm drainage projects that will serve both existing and new development in Garden Grove. **Table 5.3** summarizes the storm drainage projects that will serve existing and new development within the City. The cost of the facilities listed in these tables is the basis for the storm drainage impact fee for new development in the City. The allocation to new development for each project is equal to new development's share of total EDUs in 2030. In total, \$3.6 million worth of storm drain improvements is allocated to new development.

**Table 5.3: Total Cost of Facilities Needed to Serve New Development**

Description	Total Cost	Allocation to New Development <sup>1</sup>	Costs
			Allocated to New Development
Belgrave Channel Improvement	\$ 27,000,000	8.73%	\$ 2,356,380
Yockey/Newland Phase 2 - 6	13,300,000	8.73%	1,160,735
Bartlett St. Drainage Improvement	1,000,000	8.73%	87,273
Total	\$ 41,300,000		\$ 3,604,389

<sup>1</sup> Based on new development's share of total EDUs identified in Table 5.2.

Sources: 5-Year Capital Improvement Plan, FY 2015/16 to FY 2019/21, including internal projections for future drainage projects; Table 5.2, Willdan Financial Services.

## Cost per Equivalent Dwelling Unit

This chapter uses the planned facilities approach to calculate the storm drainage cost standard. The cost of planned facilities allocated to new development is divided by the growth in EDUs to determine a cost standard per EDU. **Table 5.4** shows the facility cost standard for storm drain facilities.

**Table 5.4: Storm Drain Planned Facility Standard**

<i>Planned Facilities</i>		
Net Cost of Planned Facilities for New Development	\$	3,604,389
Growth in EDUs		<u>5,222</u>
Cost per EDU	\$	690

Sources: Tables 5.2 and 5.3, Willdan Financial Services.

## Fee Schedule

The maximum justified fee for storm drain facilities is shown in **Table 5.5**. The cost per EDU from Table 5.4 is converted to a fee per unit of new development based on the EDU factors shown in Table 5.1. A cost per square foot for residential development is also included based on the average size of new dwelling units built in Garden Grove in 2014 and 2015 from building permit records, including garage space.

The total fee includes a two percent (2%) administrative charge to fund costs that include: a standard overhead charge applied to all City programs for legal, accounting, and other departmental and administrative support, and fee program administrative costs including revenue collection, revenue and cost accounting, mandated public reporting, and fee justification analyses.

In Willdan's experience with impact fee programs, two percent of the base fee adequately covers the cost of fee program administration. The administrative charge is not an impact fee; rather, it is a user fee. It should be reviewed and adjusted during comprehensive impact fee updates to ensure that revenue generated from the charge sufficiently covers, but does not exceed, the administrative costs associated with the fee program.

**Table 5.5: Storm Drainage Facilities Impact Fee**

	A	B	C = A x B		D = C x 0.02	E = C + D	F	G = E / F
	Cost Per	EDU	Base	Admin			Average	Fee per
	EDU	Factor	Fee <sup>1</sup>	Charge <sup>1, 2</sup>		Total Fee <sup>1</sup>	Sq. Ft. <sup>3</sup>	Sq. Ft.
<b><i>Residential</i></b>								
Single Family	\$ 690	1.00	\$ 690	\$ 14		\$ 704	2,624	\$ 0.27
Multi-family	690	0.43	297	6		303	1,652	0.18
<b><i>Nonresidential</i></b>								
Commercial	\$ 690	0.60	\$ 414	\$ 8		\$ 422	1,000	\$ 0.42
Office	690	0.71	490	10		500	1,000	0.50
Industrial	690	0.67	462	9		471	1,000	0.47

<sup>1</sup> Persons per dwelling unit or per 1,000 square feet of nonresidential.

<sup>2</sup> Administrative charge of 2.0 percent for (1) legal, accounting, and other administrative support and (2) impact fee program administrative costs including revenue collection, revenue and cost accounting, mandated public reporting, and fee justification analyses.

<sup>3</sup> Based on average size of new dwelling units built in Garden Grove in 2014 and 2015 from building permit records. Includes garage space.

Sources: Tables 5.1 and 5.4; Willdan Financial Services.



# 6. Implementation

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## Impact Fee Program Adoption Process

Impact fee program adoption procedures are found in the *California Government Code* section 66016. Adoption of an impact fee program requires the City Council to follow certain procedures including holding a public hearing. Data, such as an impact fee report, must be made available at least 10 days prior to the public hearing. The City's legal counsel should be consulted for any other procedural requirements as well as advice regarding adoption of an enabling ordinance and/or a resolution. After adoption there is a mandatory 60-day waiting period before the fees go into effect.

## Inflation Adjustment

The City can keep its impact fee program up to date by periodically adjusting the fees for inflation. Such adjustments should be completed regularly to ensure that new development will fully fund its share of needed facilities. We recommend that the following indices be used for adjusting fees for inflation:

- ♦ Buildings – Engineering News-Record's Building Cost Index (BCI)
- ♦ Equipment – Consumer Price Index, All Items, 1982-84=100 for All Urban Consumers (CPI-U)

The indices recommended can be found for local jurisdictions (state, region), and for the nation. With the exception of land, we recommend that the national indices be used to adjust for inflation, as the national indices are not subject to frequent dramatic fluctuations that the localized indices are subject to.

Due to the highly variable nature of land costs, there is no particular index that captures fluctuations in land values. We recommend that the City adjust land values based on recent land purchases, sales or appraisals at the time of the update.

While fee updates using inflation indices are appropriate for periodic updates to ensure that fee revenues keep up with increases in the costs of public facilities, the City will also need to conduct more extensive updates of the fee documentation and calculation (such as this study) when significant new data on growth forecasts and/or facility plans become available.

## Reporting Requirements

The City should comply with the annual and five-year reporting requirements of the *Mitigation Fee Act*. For facilities to be funded by a combination of public fees and other revenues, identification of the source and amount of these non-fee revenues is essential. Identification of the timing of receipt of other revenues to fund the facilities is also important.

## Programming Revenues and Projects with the CIP

The City maintains a five-year and a seven-year Capital Improvement Program (CIP) to plan for future infrastructure needs. The CIP identifies costs and phasing for specific capital projects. The use of the CIP in this manner documents a reasonable relationship between new development and the use of those revenues.

The City may decide to alter the scope of the planned projects or to substitute new projects as long as those new projects continue to represent an expansion of the City's facilities. If the total cost of facilities varies from the total cost used as a basis for the fees, the City should consider revising the fees accordingly.

## 7. Mitigation Fee Act Findings

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Development impact fees are one-time fees typically paid when a building permit is issued and imposed on development projects by local agencies responsible for regulating land use (cities and counties). To guide the widespread imposition of public facilities fees the State Legislature adopted the *Mitigation Fee Act* (the *Act*) with Assembly Bill 1600 in 1987 and subsequent amendments. The *Act*, contained in *California Government Code* Sections 66000 through 66025, establishes requirements on local agencies for the imposition and administration of fee programs. The *Act* requires local agencies to document five findings when adopting a fee.

The five statutory findings required for adoption of the public facilities fees documented in this report are presented in this chapter and supported in detail by the preceding chapters. All statutory references are to the *Act*.

### Purpose of Fee

- ♦ *Identify the purpose of the fee (§66001(a)(1) of the Act).*

Development impact fees are designed to ensure that new development will not burden the existing service population with the cost of facilities required to accommodate growth. The purpose of the fees proposed by this report is to provide a funding source from new development for capital improvements to serve that development. The fees advance a legitimate City interest by enabling the City to provide public facilities to serve new development.

### Use of Fee Revenues

- ♦ *Identify the use to which the fees will be put. If the use is financing facilities, the facilities shall be identified. That identification may, but need not, be made by reference to a capital improvement plan as specified in §65403 or §66002, may be made in applicable general or specific plan requirements, or may be made in other public documents that identify the facilities for which the fees are charged (§66001(a)(2) of the Act).*

Fees proposed in this report, if enacted by the City, would be used to fund expanded facilities to serve new development. Facilities funded by these fees are designated to be located within the City's boundaries. Fees addressed in this report have been identified by the City to be restricted to funding the following facility categories: parks and recreation facilities, transportation facilities and storm drain facilities.

### Benefit Relationship

- ♦ *Determine the reasonable relationship between the fees' use and the type of development project on which the fees are imposed (§66001(a)(3) of the Act).*

The City will restrict fee revenue to the acquisition of land, construction of facilities and buildings, and purchase of related equipment, furnishings, vehicles, and services used to serve new development. Facilities funded by the fees are expected to provide a citywide network of facilities accessible to the additional residents and workers associated with new development. Under the *Act*, fees are not intended to fund planned facilities needed to correct existing deficiencies. Thus, a reasonable relationship can be shown between the use of fee revenue and the new development residential and non-residential use classifications that will pay the fees.

### Burden Relationship

- ♦ *Determine the reasonable relationship between the need for the public facilities and the types of development on which the fees are imposed (§66001(a)(4) of the Act).*

Facilities need is based on a facility standard that represents the demand generated by new development for those facilities. For each facility category, demand is measured by a single

facility standard that can be applied across land use types to ensure a reasonable relationship to the type of development. For most facility categories service population standards are calculated based upon the number of residents associated with residential development and the number of workers associated with non-residential development. To calculate a single, per capita standard, one worker is weighted less than one resident based on an analysis of the relative use demand between residential and non-residential development.

The standards used to identify growth needs are also used to determine if planned facilities will partially serve the existing service population by correcting existing deficiencies. This approach ensures that new development will only be responsible for its fair share of planned facilities, and that the fees will not unfairly burden new development with the cost of facilities associated with serving the existing service population.

*Chapter 2, Growth Forecasts* provides a description of how service population and growth forecasts are calculated. Facility standards are described in the *Facility Standards* sections of each facility category chapter.

## Proportionality

- ♦ *Determine how there is a reasonable relationship between the fees amount and the cost of the facilities or portion of the facilities attributable to the development on which the fee is imposed (§66001(b) of the Act).*

The reasonable relationship between each facilities fee for a specific new development project and the cost of the facilities attributable to that project is based on the estimated new development growth the project will accommodate. Fees for a specific project are based on the project's size. Larger new development projects can result in a higher service population, trip demand or area of impervious surface resulting in higher fee revenue than smaller projects in the same land use classification. Thus, the fees ensure a reasonable relationship between a specific new development project and the cost of the facilities attributable to that project.

See *Chapter 2, Growth Forecasts and Unit Costs*, or the *Service Population* sections in each facility category chapter for a description of how service populations or other factors are determined for different types of land uses. See the *Fee Schedule* section of each facility category chapter for a presentation of the proposed facilities fees.

# ORANGE COUNTY CITIES FEE SURVEY

Three-Year Implementation Comparison  
for Single-Family Residential Development

## PARK FACILITIES - QUIMBY FEE (SUBDIVISIONS)

CURRENT GARDEN GROVE FEE	YEAR 1 PROPOSED FEE	YEAR 2 PROPOSED FEE	YEAR 3 PROPOSED FEE
Single Family Unit Cost	Single Family Unit Cost	Single Family Unit Cost	Single Family Unit Cost
Placentia	Placentia	Placentia	Placentia
\$4,978	\$4,978	\$4,978	\$4,978
Santa Ana	Santa Ana	Santa Ana	Santa Ana
\$5,375	\$5,375	\$5,375	\$5,375
Garden Grove	Anaheim	Anaheim	Anaheim
\$5,500	\$6,936	\$6,936	\$6,936
Anaheim	Garden Grove	Cypress	Cypress
\$6,936	\$7,600	\$8,000	\$8,000
Cypress	Cypress	Orange	Orange
\$8,000	\$8,000	\$8,444	\$8,444
Orange	Orange	Garden Grove	Brea (Estimate)
\$8,444	\$8,444	\$9,700	\$9,818
Brea (Estimate)	Brea (Estimate)	Brea (Estimate)	Seal Beach
\$9,818	\$9,818	\$9,818	\$10,000
Seal Beach	Seal Beach	Seal Beach	Stanton
\$10,000	\$10,000	\$10,000	\$11,173
Stanton	Stanton	Stanton	Fullerton
\$11,173	\$11,173	\$11,173	\$11,700
Fullerton	Fullerton	Fullerton	Garden Grove
\$11,700	\$11,700	\$11,700	\$11,794
Buena Park	Buena Park	Buena Park	Buena Park
\$12,500	\$12,500	\$12,500	\$12,500
Costa Mesa	Costa Mesa	Costa Mesa	Costa Mesa
\$13,572	\$13,572	\$13,572	\$13,572
Westminster	Westminster	Westminster	Westminster
\$15,386	\$15,386	\$15,386	\$15,386
Huntington Beach	Huntington Beach	Huntington Beach	Huntington Beach
\$16,278	\$16,278	\$16,278	\$16,278
Yorba Linda	Yorba Linda	Yorba Linda	Yorba Linda
\$16,716	\$16,716	\$16,716	\$16,716
Newport Beach	Newport Beach	Newport Beach	Newport Beach
\$26,125	\$26,125	\$26,125	\$26,125
<b>Median Fee:</b>	<b>Median Fee:</b>	<b>Median Fee:</b>	<b>Median Fee:</b>
<b>\$10,587</b>	<b>\$10,587</b>	<b>\$10,587</b>	<b>\$11,437</b>
<b>Average Fee:</b>	<b>Average Fee:</b>	<b>Average Fee:</b>	<b>Average Fee:</b>
<b>\$11,406</b>	<b>\$11,538</b>	<b>\$11,669</b>	<b>\$11,800</b>

Note: The comparison above assumes other cities' fees will remain unchanged. However, some OC cities may raise their fees periodically.

# ORANGE COUNTY CITIES FEE SURVEY

Three-Year Implementation Comparison  
for Single-Family Residential Development

## TRANSPORTATION FACILITIES FEE

### CURRENT GARDEN GROVE FEE

#### Single Family Unit Cost

Garden Grove	\$423
Orange	\$817
Westminster	\$880
Seal Beach	\$1,452
Newport	\$1,704
Irvine	\$1,953
HB	\$1,986
Anaheim	\$2,029
Costa Mesa	\$2,226
Santa Ana	\$2,467

**Median Fee:** \$1,829

**Average Fee:** \$1,594

### YEAR 1 PROPOSED FEE

#### Single Family Unit Cost

Garden Grove	\$800
Orange	\$817
Westminster	\$880
Seal Beach	\$1,452
Newport	\$1,704
Irvine	\$1,953
HB	\$1,986
Anaheim	\$2,029
Costa Mesa	\$2,226
Santa Ana	\$2,467

**Median Fee:** \$1,829

**Average Fee:** \$1,631

### YEAR 2 PROPOSED FEE

#### Single Family Unit Cost

Orange	\$817
Westminster	\$880
Garden Grove	\$1,200
Seal Beach	\$1,452
Newport	\$1,704
Irvine	\$1,953
HB	\$1,986
Anaheim	\$2,029
Costa Mesa	\$2,226
Santa Ana	\$2,467

**Median Fee:** \$1,829

**Average Fee:** \$1,671

### YEAR 3 PROPOSED FEE

#### Single Family Unit Cost

Orange	\$817
Westminster	\$880
Seal Beach	\$1,452
Garden Grove	\$1,600
Newport	\$1,704
Irvine	\$1,953
HB	\$1,986
Anaheim	\$2,029
Costa Mesa	\$2,226
Santa Ana	\$2,467

**Median Fee:** \$1,829

**Average Fee:** \$1,711

# ORANGE COUNTY CITIES FEE SURVEY

Three-Year Implementation Comparison  
for Single-Family Residential Development

## DRAINAGE FACILITIES FEE

### CURRENT GARDEN GROVE FEE

#### Single Family Sq.Ft. Cost

Fountain Valley / GG	\$0.07
Santa Ana / Placentia	\$0.14
Cypress	\$0.18
Costa Mesa	\$0.20
Huntington Beach	\$0.32
Anaheim	\$0.61

**Median Fee:** \$0.19  
**Average Fee:** \$0.25

### YEAR 1 PROPOSED FEE

#### Single Family Sq.Ft. Cost

Fountain Valley	\$0.07
Santa Ana / Placentia / GG	\$0.14
Cypress	\$0.18
Costa Mesa	\$0.20
Huntington Beach	\$0.32
Anaheim	\$0.61

**Median Fee:** \$0.19  
**Average Fee:** \$0.25

### YEAR 2 PROPOSED FEE

#### Single Family Sq.Ft. Cost

Fountain Valley	\$0.07
Santa Ana / Placentia	\$0.14
Cypress	\$0.18
Costa Mesa / GG	\$0.20
Huntington Beach	\$0.32
Anaheim	\$0.61

**Median Fee:** \$0.19  
**Average Fee:** \$0.25

### YEAR 3 PROPOSED FEE

#### Single Family Sq.Ft. Cost

Fountain Valley	\$0.07
Santa Ana / Placentia	\$0.14
Cypress	\$0.18
Costa Mesa	\$0.20
Garden Grove	\$0.27
Huntington Beach	\$0.32
Anaheim	\$0.61

**Median Fee:** \$0.20  
**Average Fee:** \$0.26

**City of Garden Grove**

**INTER-DEPARTMENT MEMORANDUM**

To:	Scott C. Stiles	From:	Kimberly Huy
Dept.:	City Manager	Dept.:	Community Services
Subject:	Consideration of a recommendation from the Parks, Recreation and Arts Commission regarding joint use agreements with the Garden Grove Unified School District. ( <i>Action Item</i> )	Date:	11/22/2016

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**OBJECTIVE**

For the City Council to consider a recommendation from the Parks, Recreation and Arts Commission, to direct staff to open discussions with the Garden Grove Unified School District regarding joint use agreements for the use of additional school properties for recreation programming and activities.

**BACKGROUND**

On the October 13, 2016, the Parks, Recreation and Arts Commission meeting, Chair Montoya shared his concern regarding park poor neighborhoods and the possibility of opening up discussions with the Garden Grove Unified School District to use school land, including parking lots, as open park space for recreational programming. Currently, the City has six (6) joint use agreements with the Garden Grove Unified School District at the following locations:

- Chapman Sports Complex
- Edgar Park
- Hare School Park
- Morningside Park
- Pioneer Park
- Woodbury Park Pool

As part of these joint use agreements, the City is responsible to provide funding to maintain and program all six facilities.

**DISCUSSION**

On November 7, 2016, the Parks, Recreation and Arts Commission made a motion to

make a recommendation to the City Council to request that staff open up discussions with the Garden Grove Unified School District regarding joint use agreements for the use of additional school properties, including parking lots, to be used for recreation programming and activities.

#### FINANCIAL IMPACT

There is no financial impact at this time.

#### RECOMMENDATION

The Parks, Recreation and Arts Commission recommends that the City Council:

- Direct City staff to open discussions with the Garden Grove Unified School District to look at opportunities for additional joint use agreements.

By: John Montanez, Community Services Manager

#### **ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>	<b>File Name</b>
Draft Minutes	11/17/2016	Backup Material	Parks_Rec_Arts_Com_Draft_Minutes_11-7-16.pdf





DRAFT  
MINUTES  
Special Meeting

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PARKS, RECREATION AND ARTS COMMISSION

Community Meeting Center  
11300 Stanford Ave., Garden Grove, CA 92840

November 7, 2016

5:56 p.m.

ROLL CALL: COMMISSIONER BARON, COMMISSIONER GIBSON, COMMISSIONER KLOPFENSTEIN, COMMISSIONER PEREZ, COMMISSIONER SOEFFNER, VICE CHAIR BAMINI, CHAIR MONTOYA

Absent: Commissioner Baron

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

Chair Montoya

1. ORAL COMMUNICATIONS – PUBLIC: None.
2. WRITTEN COMMUNICATIONS: None.
3. APPROVAL OF MINUTES:

3.a. Minutes of the Regular Meeting held on October 13, 2016.

It was moved by Commissoiner Bamini, seconded by Commissioner Perez that:

The minutes from the October 13, 2016 meeting be received and filed.

The motion carried by a 6-0 vote as follows:

Ayes: (6) Bamini, Gibson, Klopfenstein, Montoya, Perez, Soeffner  
Noes: (0) None  
Absent:(1) Baron

4. DISCUSSION ITEMS:

None.

5. MATTERS FROM COMMISSIONERS:

5.a. Recommendation for a Joint Use Agreement with Garden Grove Unified School District

It was moved by Chair Montoya and seconded by Commissioner Perez to:

Recommend that the City Council approve staff to open discussions with the Garden Grove Unified School District for joint use agreements regarding school properties including parking lots for City programming.

Staff pointed out that there are six existing joint use agreements that allow the City to use school land as park space. Staff is interested in entering into this same type of agreements for the use of additional school properties.

Chair Montoya added that having access to school parking lots that are adjacent to Garden Grove parks would facilitate City programming where parking is problematic.

Commissioner Soeffner inquired on how soccer leagues and the City are currently able to use school properties. Staff explained that it is done through joint use agreements, the City is responsible for financially maintaining those. Staff is considering the possibility of using Doig Intermediate School's 20 acres of open space that is not currently being used for programming, but there are still some factors to consider such as the cost to maintain and to program before entering into an agreement.

Commissioner Bamini added that the 2016 Strawberry Festival had many parking/traffic issues and inquired on the possibility of being able to utilize the Garden Grove High School parking lot as overflow for future festivals. Staff will pass on this information to the Community Events Committee.

The motion carried by a 6-0 vote as follows:

Ayes: (6) Bamini, Gibson, Klopfenstein, Montoya, Perez, Soeffner  
Noes: (0) None  
Absent: (1) Baron

6. MATTERS FROM STAFF:

6.a. Monument Policy Update

Staff updated the Commission on the proposal submitted by Council Member Bui to bring a donated monument to Garden Grove Park. Currently the City Council only has a preliminary design of what the monument will look like. Once the design is finalized, it will be presented to the Parks, Recreation and Arts Commission, this will give the Commission an opportunity to hold

community meetings to get comments on the design from the public. The Commission would then be able to make recommendations to the City Council.

At the October 25 City Council meeting, Council Member Beard indicated that there is not a policy in place for the City to accept the donation of the monument. Council Member Beard recommended that staff review a monument policy from Auburn, Washington. Mayor Nguyen also recommended that staff look into the League of California Cities and other Cities that have these type of policies. The City Council is recommending that staff create the policy, take it to the Parks, Recreation and Arts Commission for comments and feedback and report back to the City Council. Staff will take a draft policy to the January Parks, Recreation and Arts Commission meeting.

7. ADJOURNMENT:

At 6:16 p.m., the meeting was declared adjourned to January 12, 2017 at 6:00 p.m. at the Community Meeting Center Council Chamber, 11300 Stanford Ave., Garden Grove.

SUGEIRY REYNOSO  
Commission Secretary

**City of Garden Grove**

**INTER-DEPARTMENT MEMORANDUM**

To:	Scott C. Stiles	From:	Kingsley Okereke
Dept.:	City Manager	Dept.:	Finance
Subject:	Award a contract to Schafer Consulting, Inc., for Enterprise Resource Planning consulting services. (Cost: \$394,260) ( <i>Action Item</i> )		
		Date:	11/22/2016

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**OBJECTIVE**

To seek City Council approval to award a five-year contract with two additional option years to Schafer Consulting, Inc., to provide consulting services for the assessment and acquisition of Enterprise Resource Planning (ERP) system software.

**BACKGROUND**

The City's current financial software system was developed on the PICK database with overlapping BASIC programming language, and maintained by in-house staff since the 1970's. It is a legacy financial system that has become operationally unwieldy, lacks industry best practices, internal controls, and modern security features. Hence, there is a need to acquire a new and integrated ERP solution that will leverage modern technology to enhance operational efficiency, facilitate transparency, enhance internal controls, and integrate administrative business functions.

Over the past five years, the City's external financial auditors have commented on the weaknesses associated with the City's financial system. During the City Council's workshop discussion conducted in March 2016, City Council and management identified the implementation of an ERP solution as a need and priority to ensure financial data integrity and reliability. The City Council approved an allocation of \$200,000 in the FY 2016-17 budget to begin this ERP solution initiative.

**DISCUSSION**

Given the scope and scale of this project, it was deemed mission critical to retain the services of an ERP consultant that will assist city staff with software vendor selection. The consultant, as appropriate, will partake in the eventual system conversion and software implementation. Staff identified three project phases during which consulting services would be needed.

- Phase One (Tasks 01-10 in the proposal) – ERP Software Vendor and Module Selection
  - o ERP consultant to assess City software needs, prepare a request for proposal for software vendor selection, and assist the City with vendor contract negotiations.
- Phase Two (Task 11 in the proposal) - Implementation
  - o ERP consultant to assist City with implementing the software modules purchased.
- Phase Three (Task 12 in the proposal) - Look Back
  - o ERP consultant to review the goals of the ERP system conversion and assess whether the goals have been met and identify areas of improvement for future module selection and implementation.

An executive steering committee and a project management team were formed to oversee and manage this project. A Source Selection Committee (SSC), comprised of the Accounting, Information Technology, and Human Resources managers, led the development of a request for proposal (RFP) to source the services of a qualified ERP consulting firm.

RFP No. S-1198 was advertised on July 22, 2016, and a non-mandatory pre-proposal meeting was held on August 4, 2016. Seven proposals were received by the August 22, 2016, deadline. Two of the seven consulting firms were disqualified for submitting incomplete proposals.

The SSC scored the remaining proposals based on the project plan proposed, qualifications of the team, and price. Proposals that fell below the competitive score of 1,823 were eliminated from further consideration in the RFP process. The SSC also conducted interviews with the four (4) remaining qualified consulting firms and obtained and reviewed references. The top two consulting firms were then asked to provide best and final offers. The final scores and pricing are listed below.

<b>Firm Name</b>	<b>Cost Phase I (Tasks 1- 10)</b>	<b>Cost Phase II (Task 11)</b>	<b>Cost Phase III (Task 12)</b>	<b>Other Costs</b>	<b>Total Cost</b>	<b>SSC Scores</b>
Berry Dunn	\$ 135,720	\$149,100	\$10,150	\$ -	\$ 294,970	2,131
ClientFirst Consulting Group, LLC	\$ 218,070	\$ 70,960	\$31,900	\$ -	\$ 320,930	2,279
ProVantus, LLC	\$1,244,220	\$224,000	\$17,100	\$17,000	\$1,502,320	1,330
Sciens Consulting, LLC	\$ 162,580	\$ 56,320	\$ 5,120	\$28,275	\$ 252,295	2,210
Schafer Consulting, Inc.	\$ 108,260	\$246,000	\$40,000	\$ -	\$ 394,260	2,430

Schafer Consulting was deemed the most qualified and best fit for the project. Their overall approach aligns with City requirements to identify system needs, implement best practices, and navigate the change management challenges of a project of this magnitude. Schafer Consulting's average hourly rate was the more competitive of the top two firms. Further, the scope of work and hours proposed by Schafer Consulting for implementation indicated that the firm is more in tune with the challenges the City will likely encounter during the implementation phase.

#### FINANCIAL IMPACT

Total cost of ERP consulting services is estimated to be \$394,260. The cost for phase one will be \$108,206. Phase one will begin in Fiscal Year 2016-17, and is expected to be completed in Fiscal Year 2017-18. The total cost for phases two and three, which are at the City's option, are \$246,000 for phase two and \$40,000 for phase three. The cost for phases two and three will be spread over the number of years required to implement the software modules. This process is estimated to span between four to six years.

The funds for phase one will be paid with approved and available funds in the Fiscal Year 2016-17 budget, and the requisite funds for phases two and three will be appropriated annually in future fiscal years as part of the regular budget cycle. Any changes in the future will result in reductions or increases in the annual fees based on City needs for implementation and look back services at the standard personnel fees outlined in the proposal.

#### RECOMMENDATION

It is recommended that City Council:

- Award a contract to the highest scoring proposer, Schafer Consulting, Inc., in the amount of \$394,260, for all three phases for ERP Consulting and other services as outlined in the proposal; and
- Authorize the City Manager or his designee to execute the contract and, as needed, approve two additional option years for ERP implementation and other services as outlined in the proposal.

By: Ellis Chang, Accounting Manager

#### **ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>	<b>File Name</b>
Schafer Consulting, Inc. Contract	11/2/2016	Backup Material	Schafer_Contracting_Contract.pdf

## **CONSULTANT AGREEMENT**

**THIS AGREEMENT** is made this \_\_\_\_\_ day of \_\_\_\_\_, 2016, by the **CITY OF GARDEN GROVE**, a municipal corporation, ("CITY") and **Schafer Consulting, Inc.**, herein after referred to as "CONSULTANT".

### **RECITALS**

The following recitals are a substantive part of this Agreement:

1. This Agreement is entered into pursuant to Garden Grove COUNCIL AUTHORIZATION, DATED \_\_\_\_\_.
2. CITY desires to utilize the services of CONSULTANT to Provide Consultant Services for the Acquisition of an Enterprise Resource Planning Software System.
3. CONSULTANT is qualified by virtue of experience, training, education, and expertise to accomplish services.

### **AGREEMENT**

THE PARTIES MUTUALLY AGREE AS FOLLOWS:

1. **Term and Termination.** The term of the agreement shall be for period of five (5) years from full execution of the agreement, with an option to extend said agreement an additional two (2) years, for a total performance period of seven (7) years. Option years shall be exercised one (1) year at a time, at the sole option of the CITY. This agreement may be terminated by the CITY or CONSULTANT without cause. In the event of early termination, the CITY will compensate CONSULTANT for work performed to date in accordance with the PROPOSAL PRICING form, which is attached as Attachment B and is hereby incorporated by reference. CONSULTANT is required to present evidence to support performed work.
2. **Services to be Provided.** The services to be performed by CONSULTANT shall consist of tasks as set forth in the CONSULTANT's proposal, which is attached as Attachment A, and is incorporated herein by reference. The CONSULTANT's proposal and this Agreement do not guarantee any specific amount of work.
3. **Compensation.** CONSULTANT shall be compensated as follows:
  - 3.1 **AMOUNT.** Total Compensation under this agreement shall not exceed (NTE) the amount of One Hundred Eight Thousand Two Hundred Sixty Dollars (\$108,260.00), for the first year, for Tasks 1 through 10, payable in arrears and in accordance with the PROPOSAL PRICING form, Attachment B.

For Tasks 11 and 12, total compensation under this Agreement shall not exceed (NTE) the amount of Two Hundred Eighty Six Thousand Dollars (\$286,000.00) payable in arrears and in accordance with the PROPOSAL PRICING form, Attachment B. This NTE amount shall not be affected by any allowable CPI increases to CONSULTANT's rates for option years. All work under Tasks 11 and 12 shall be at the sole request of the City. No specific amount of hours are guaranteed.

Pricing shall remain firm for the initial five (5) year performance period. For the optional years thereafter, CONSULTANT's rates for Project Manager effective July 1 and each year thereafter for the remaining term of the Agreement shall be adjusted in an amount equal to the percentage increase in the Consumer Price Index for the Los Angeles-Orange County Metropolitan Area, all wage earners, for the last available 12 month period. Each hourly rate shall be rounded to the nearest \$1.00 increment.

All work shall be in accordance with RFP No. S-1198.

- 3.2 Payment. For work under this Agreement, payment shall be made per invoice for work completed. For extra work not a part of this Agreement, a written authorization by CITY will be required, and payment shall be based on schedule included in PROPOSAL PRICING form (Attachment B).
- 3.3 Records of Expenses. CONSULTANT shall keep complete and accurate records of all costs and expenses incidental to services covered by this Agreement. These records will be made available at reasonable times to CITY.
- 3.4 Termination. CITY or CONSULTANT shall have the right to terminate this agreement, without cause, by giving thirty (30) days written notice of termination. If the Agreement is terminated by CITY, then the provisions of paragraph 3 would apply to that portion of the work completed.

#### 4. **Insurance Requirements.**

- 4.1 COMMENCEMENT OF WORK. CONSULTANT shall not commence work under this Agreement until all certificates and endorsements have been received and approved by the CITY. All insurance required by this Agreement shall contain a Statement of Obligation on the part of the carrier to notify the CITY of any material change, cancellation, or termination at least thirty (30) days in advance.
- 4.2 WORKERS COMPENSATION INSURANCE. During the duration of this Agreement, CONSULTANT shall maintain Workers Compensation Insurance in the amount and type required by law, if applicable.



4.3 INSURANCE AMOUNTS. CONSULTANT shall maintain the following insurance for the duration of this Agreement:

- (a) Commercial general liability in an amount not less than of \$1,000,000.00 per occurrence (**claims made and modified occurrence policies are not acceptable**); Insurance companies must be acceptable to CITY and have a Best's Guide Rating of A-, Class VII or better, as approved by the CITY.
- (b) Automobile liability in an amount not less than \$1,000,000.00 combined single limit (**claims made and modified occurrence policies are not acceptable**); Insurance companies must be acceptable to CITY and have a Best's Guide Rating of A-, Class VII or better, as approved by the CITY.
- (c) Professional liability in an amount not less than \$1,000,000. Insurance companies must be admitted and licensed In California and have a Best's Guide Rating of A-, Class VII or better, as approved by the City. If the policy is written on a "claims made" basis, the policy shall be continued in full force and effect at all times during the term of the agreement, and for a period of three (3) years from the date of the completion of services provided. In the event of termination, cancellation, or material change in the policy, professional/consultant shall obtain continuing insurance coverage for the prior acts or omissions of professional/consultant during the course of performing services under the term of the agreement. The coverage shall be evidenced either by a new policy evidencing no gap in coverage, or by obtaining separate extended "tail" coverage with the present or new carrier

An Additional Insured Endorsement, **ongoing and completed operations**, for the policy under section 4.3 (a) shall designate CITY, its officers, officials, employees, agents, and volunteers as additional insureds for liability arising out of work or operations performed by or on behalf of the CONSULTANT. CONSULTANT shall provide to CITY proof of insurance and endorsement forms that conform to CITY's requirements, as approved by the CITY.

An Additional Insured Endorsement for the policy under section 4.3 (b) shall designate CITY, its officers, officials, employees, agents, and volunteers as additional insureds for automobiles owned, leased, hired, or borrowed by the CONSULTANT. CONSULTANT shall provide to CITY proof of insurance and endorsement forms that conform to CITY's requirements, as approved by the CITY.

For any claims related to this Agreement, CONSULTANT's insurance coverage shall be primary insurance as respects CITY, its officers, officials, employees, agents, and volunteers. Any insurance or self-insurance maintained by the CITY, its officers, officials, employees, agents, or volunteers shall be in excess of the CONSULTANT's insurance and shall not contribute with it.

*If CONSULTANT maintains higher insurance limits than the minimums shown above, CONSULTANT shall provide coverage for the higher insurance limits otherwise maintained by the CONSULTANT.*

5. **Non-Liability of Officials and Employees of the CITY.** No official or employee of CITY shall be personally liable to CONSULTANT in the event of any default or breach by CITY, or for any amount which may become due to CONSULTANT.
6. **Non-Discrimination.** CONSULTANT covenants there shall be no discrimination against any person or group due to race, color, creed, religion, sex, marital status, age, handicap, national origin, or ancestry, in any activity pursuant to this Agreement.
7. **Independent Contractor.** It is agreed to that CONSULTANT shall act and be an independent contractor and not an agent or employee of the CITY, and shall obtain no rights to any benefits which accrue to CITY'S employees.
8. **Compliance with Law.** CONSULTANT shall comply with all applicable laws, ordinances, codes, and regulations of the federal, state, and local government. CONSULTANT shall comply with, and shall be responsible for causing all contractors and subcontractors performing any of the work pursuant to this Agreement to comply with, all applicable federal and state labor standards, including, to the extent applicable, the prevailing wage requirements promulgated by the Director of Industrial Relations of the State of California Department of Labor. The CITY makes no warranty or representation concerning whether any of the work performed pursuant to this Agreement constitutes public works subject to the prevailing wage requirements.
9. **Disclosure of Documents.** It is understood that all documents or other "Confidential Information" shared between the CITY and CONSULTANT shall not be disclosed without authorization or prior consent by the other party, subject to California's Public Records Act. For purposes of this Agreement, "Confidential Information" shall mean information, data or material deemed proprietary by CONSULTANT and which may be marked, or, if orally transmitted, designated as "Confidential" by CONSULTANT and not generally known by the public or by parties which are competitive with or otherwise in an industry, trade or business similar to CONSULTANT. Confidential Information also includes any information described above which CONSULTANT obtains from its customers or another party and which CONSULTANT treats as proprietary or designates in writing as Confidential Information, whether or not owned or developed by CONSULTANT. Unless

specifically developed for the CITY under this Agreement, Confidential Information includes, but is not limited to, the following types of information and other information of a similar nature (whether or not reduced to writing): discoveries, ideas, concepts, designs, drawings, specifications, techniques, models, data, documentation, diagrams, flow charts, consulting methods and techniques, research, development, processes, procedures, "know-how", and other information related to price lists, pricing policies and financial information.

10. **Ownership of Work Product.** All documents or other information developed or received by CONSULTANT pursuant to this Agreement shall be the property of the CITY. CONSULTANT shall provide CITY with copies of these items upon demand or upon termination of this Agreement.
11. **Conflict of Interest and Reporting.** CONSULTANT shall at all times avoid conflict of interest or appearance of conflict of interest in performance of this Agreement.
12. **Notices.** All notices shall be personally delivered or mailed to the below listed address, or to such other addresses as may be designated by written notice. These addresses shall be used for delivery of service of process.
  - a. (Consultant)  
Schafer Consulting, Inc.  
Attention: Nancy Schafer, President  
24681 La Plaza, Suite 240  
Dana Point, CA 92612
  - b. (Address of CITY) (with a copy to):  
City of Garden Grove                      Garden Grove City Attorney  
11222 Acacia Parkway                      11222 Acacia Parkway  
Garden Grove, CA 92840                      Garden Grove, CA 92840
13. **CONSULTANT'S PROPOSAL.** This Agreement shall include CONSULTANT'S proposal or bid which shall be incorporated herein by reference. In the event of any inconsistency between the terms of the proposal and this Agreement, this Agreement shall govern.
14. **Licenses, Permits, and Fees.** At its sole expense, CONSULTANT shall obtain a Garden Grove Business License, all permits, and licenses as may be required by this Agreement.
15. **Familiarity with Work.** By executing this Agreement, CONSULTANT warrants that: (1) it has investigated the work to be performed; (2) it has investigated the site of the work and is aware of all conditions there; and (3) it understands the facilities, difficulties, and restrictions of the work under this Agreement. Should CONSULTANT discover any latent or unknown conditions materially differing from those inherent in the work or as represented by CITY, it shall immediately inform

CITY of this and shall not proceed, except at CONSULTANT's risk, until written instructions are received from CITY.

16. **Time of Essence.** Time is of the essence in the performance of this Agreement.
17. **Limitations Upon Subcontracting and Assignment.** The experience, knowledge, capability, and reputation of CONSULTANT, its principals and employees were a substantial inducement for CITY to enter into this Agreement. CONSULTANT shall not contract with any other entity to perform the services required without written approval of the CITY. This Agreement may not be assigned voluntarily or by operation of law, without the prior written approval of CITY. If CONSULTANT is permitted to subcontract any part of this Agreement, CONSULTANT shall be responsible to CITY for the acts and omissions of its subcontractor as it is for persons directly employed. Nothing contained in this Agreement shall create any contractual relationship between any subcontractor and CITY. All persons engaged in the work will be considered employees of CONSULTANT. CITY will deal directly with and will make all payments to CONSULTANT.
18. **Authority to Execute.** The persons executing this Agreement on behalf of the parties warrant that they are duly authorized to execute this Agreement and that by executing this Agreement, the parties are formally bound.
19. **Indemnification.** CONSULTANT agrees to protect, defend, and hold harmless CITY and its elective or appointive boards, officers, agents, and employees from any and all claims, liabilities, expenses, or damages of any nature, including attorneys' fees, for injury or death of any person, or damage to property, or interference with use of property, arising out of, or in any way connected with performance of the Agreement by CONSULTANT, CONSULTANT'S agents, officers, employees, subcontractors, or independent contractors hired by CONSULTANT. The only exception to CONSULTANT'S responsibility to protect, defend, and hold harmless CITY, is due to the sole negligence of CITY, or any of its elective or appointive boards, officers, agents, or employees.  
  
This hold harmless agreement shall apply to all liability regardless of whether any insurance policies are applicable. The policy limits do not act as a limitation upon the amount of indemnification to be provided by CONSULTANT.
20. **Appropriations.** This Agreement is subject to and contingent upon funds being appropriated therefor by the Garden Grove City Council for each fiscal year covered by the term of this Agreement. If such appropriations are not made, this Agreement shall automatically terminate without penalty to the CITY.

\\\\\\

(Agreement Signature Block on Next Page)

**IN WITNESS THEREOF**, these parties have executed this Agreement on the day and year shown below.

Date: \_\_\_\_\_

**"CITY"**  
**CITY OF GARDEN GROVE**

By: \_\_\_\_\_  
**City Manager**

**ATTESTED:**

\_\_\_\_\_  
**City Clerk**

Date: \_\_\_\_\_

**"CONSULTANT"**  
**Schafer Consulting, Inc.**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Tax ID No. \_\_\_\_\_

If CONSULTANT is a corporation, a Corporate Resolution and/or Corporate Seal is required. If a partnership, Statement of Partnership must be submitted to CITY.

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Garden Grove City Attorney

**IN WITNESS THEREOF**, these parties have executed this Agreement on the day and year shown below.

Date: \_\_\_\_\_

**"CITY"**  
**CITY OF GARDEN GROVE**

By: \_\_\_\_\_  
**City Manager**

**ATTESTED:**

\_\_\_\_\_  
**City Clerk**

Date: \_\_\_\_\_

**"CONSULTANT"**  
**Schafer Consulting, Inc.**

By: \_\_\_\_\_

Name: Nancy Schafer

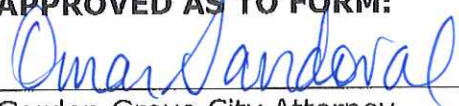
Title: President

Date: 10/24/16

Tax ID No. 40-0000177

If CONSULTANT is a corporation, a Corporate Resolution and/or Corporate Seal is required. If a partnership, Statement of Partnership must be submitted to CITY.

**APPROVED AS TO FORM:**

  
Garden Grove City Attorney

ATTACHMENT "A"

RESPONSE TO REQUEST FOR PROPOSAL

# City of Garden Grove

Consultant Services for the Acquisition of an  
Enterprise Resource Planning Software System

RFP No. S-1198

**SCHAFER**  
CONSULTING

**SUBMITTED BY:**  
NANCY SCHAFFER  
SCHAFFER CONSULTING  
24681 LA PLAZA, STE 240  
DANA POINT CA 92629  
PHONE: (949) 388-4577

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# Cover Letter & Statement of Qualifications

Dear Ms. Segawa:

Schafer Consulting, an Orange County-based, Asian Woman-owned company, is pleased to offer a winning proposal in response to the City of Garden Grove (the City's) Request for Proposal (RFP) for consultant services in the acquisition of a new Enterprise Resource Planning (ERP) software solution. We understand the City desires to pursue a collaborative approach with an independent advisor and we are prepared to share our unique experiences and lessons learned when working in partnership with the City.

The initiative to modernize the City's current in-house developed Raining Data D3 database and the Ruby on Rails PostgreSQL database in order to meet the evolving needs of City operations can be a difficult undertaking. Engaging an experienced partner to support the City can also be equally challenging. We believe we are uniquely qualified to assist the City on this very important project. As one of the leading IT consulting firms, we have extensive experience in serving the public sector. Our proposed project team brings to this engagement extensive knowledge and experience gained in working with government clients in conducting ERP needs assessment, software selection and implementation of ERP solutions. We offer the following qualifications:

- ✓ *Demonstrated record of objectivity advisory experience for public sector modernization projects* – Within our ERP practice, we have chosen to focus on a core set of technology services that enable us to provide objective advice to clients as a credible advisor. To deliver these services, we have invested significantly to build an established proprietary methodology based on leading industry standards as well as a talented pool of professionals.
- ✓ *Industry thought leader on advising local government clients with ERP system processes* – The City's ERP acquisition project will have a broad business and operational impact. The City will need an advisor with experience in the areas of core financial, payroll, purchasing, human resources, capital projects, warehouse (inventory), grant management and technology; using technology to increase efficiency; and demonstrating project management leadership. We can provide substantial experience for each project discipline and relevant technology.
- ✓ *Focus on Government* – Unlike some of the national consulting and IT firms with many different vertical markets and services, the primary focus of our business is providing management and technology consulting services to local government agencies, including counties, cities and water districts. Furthermore, we understand the political

- ✓ *Certified Change Management* – Our Prosci-certified Change Management professionals will draw on years of experience in business transformation projects and utilize organizational change management best practices and tools to help guide our clients to success.
- ✓ *Agile Approach and Solutions* – Our size allows us to provide a very agile and tailored solution to our clients as we do not have layers of overhead and bureaucracy which are often the cause of rigid and “cookie cutter” methodologies.
- ✓ *Extensive Toolkits* - We have developed many tools and templates to facilitate the process of uncovering the needs and functional requirements of each ERP module. We can leverage these pre-existing toolkits, along with our proven methodology in order to assist the City with its ERP project.
- ✓ *Tested methodologies based upon industry leading practices* – Our ERP advisory methodology; derived from the value delivery framework, is supported by robust and nimble toolsets that are continuously being refined through our experience gathered from other similar organizations and on industry standards.
- ✓ *Past Employees of Public Sector Organizations* – A number of our key project professionals are former members / employees of local government organizations, including the City of Orange, Orange County Transportation Authority, the City of Long Beach and the Alameda Corridor Transportation Authority, and have first-hand experience of California government operations.
- ✓ *Experienced Project Team* – We offer seasoned consultants who:
  - Have proven experience at defining functional requirements, identifying integration and interfaces, and developing an application migration plan to transition from the legacy system and other stand-alone “shadow” systems.
  - Possess specific expertise regarding aligning software solutions with various local government operations.
  - Are certified in various project management disciplines
  - Are members of national and local organizations dedicated to improve government and technology operations, including Government Finance Officers Association (GFOA), California Municipal Finance Officers Association, League of Cities, ACWA (Association of California Water Agencies), AWWA (American Water Works Association), SHRM (Society of Human Resources), Prosci for Change Management, etc.
- ✓ *Contract Negotiations Experience* – Our consultants have successfully assisted clients negotiate very complex contracts with many software providers/system integrators that

# Company Profile

## Company Contact Information

Company Information	
Legal Name:	Schafer Consulting, Inc.
Address:	24681 La Plaza, Suite 240 Dana Point, CA 92612
Phone Number:	(949) 388-4577
Federal ID Number:	40-0000177
No. of Yrs in Business	17 years
E-mail:	snewman@schaferconsult.com

## List of California Cities and Related Experience

California Cities	
City of Fullerton	<ul style="list-style-type: none"> <li>▪ General Ledger</li> <li>▪ Accounts Payable</li> <li>▪ Purchasing</li> <li>▪ Grant Management</li> <li>▪ Projects</li> <li>▪ Capital Projects</li> <li>▪ AR/Billing</li> <li>▪ Utility Billing</li> <li>▪ Budget</li> <li>▪ Contract Management</li> <li>▪ Inventory</li> <li>▪ Fixed Assets</li> <li>▪ Human Resources (Personnel, Benefits, Leave, Position Control, Applicant Tracking, Onboarding, Training, etc.)</li> <li>▪ Payroll</li> <li>▪ Timekeeping</li> </ul>
City of Carlsbad	<ul style="list-style-type: none"> <li>▪ Human Resources (Personnel, Benefits, Leave, Position Control, Applicant Tracking, Onboarding, Training, etc.)</li> <li>▪ Payroll</li> <li>▪ Timekeeping</li> </ul>
City of Santa Rosa	<ul style="list-style-type: none"> <li>▪ General Ledger</li> <li>▪ Accounts Payable</li> <li>▪ Purchasing</li> <li>▪ Grant Management</li> <li>▪ Projects</li> <li>▪ Capital Projects</li> </ul>

	<ul style="list-style-type: none"> <li>▪ Human Resources</li> <li>▪ Payroll</li> <li>▪ Timekeeping</li> </ul>
City of Lakewood	<ul style="list-style-type: none"> <li>▪ General Ledger</li> <li>▪ Accounts Payable</li> <li>▪ Accounts Receivable</li> <li>▪ Inventory</li> <li>▪ Purchasing</li> <li>▪ Project</li> <li>▪ Budget</li> <li>▪ Human Resources</li> <li>▪ Payroll</li> <li>▪ Timekeeping</li> <li>▪ Utility Billing</li> <li>▪ Business License</li> </ul>
City of Orange	<ul style="list-style-type: none"> <li>▪ General Ledger</li> <li>▪ Accounts Payable</li> <li>▪ Accounts Receivable</li> <li>▪ Inventory</li> <li>▪ Purchasing</li> <li>▪ Project</li> <li>▪ Budget</li> <li>▪ Human Resources</li> <li>▪ Payroll</li> <li>▪ Timekeeping</li> <li>▪ Utility Billing</li> <li>▪ Business License</li> </ul>
City of Murrieta Budget, HR, Payroll, Reporting , Timekeeping	<ul style="list-style-type: none"> <li>▪ General Ledger</li> <li>▪ Accounts Payable</li> <li>▪ Accounts Receivable</li> <li>▪ Inventory</li> <li>▪ Purchasing</li> <li>▪ Project</li> <li>▪ Budget</li> <li>▪ Human Resources</li> <li>▪ Payroll</li> <li>▪ Timekeeping</li> <li>▪ Work Order</li> </ul>
City of Anaheim	<ul style="list-style-type: none"> <li>▪ General Ledger</li> <li>▪ Accounts Payable</li> <li>▪ Accounts Receivable</li> <li>▪ Inventory</li> <li>▪ Purchasing</li> <li>▪ Project</li> <li>▪ Budget</li> <li>▪ Human Resources</li> <li>▪ Payroll</li> </ul>

## Individual Experience

Name	Years of Experience	Proposed Role on Project	Based out of	Tasks Proposed Consultant will be working on
Nancy Schafer	+25	Engagement Manager	Dana Point, CA	<p>Ms. Schafer will be the project sponsor on behalf of Schafer Consulting. She will be responsible for deploying resources for the project, ensure all deliverables are submitted to the satisfaction of the project, remove project obstacles, monitor project budget, resolve problems that have been escalated to the sponsor level, and oversee all contractual and administrative tasks associated with the project. Periodically, Ms. Schafer will meet with the City's Project Sponsors to ensure project success.</p> <p>Ms. Schafer will also assist with contract negotiations.</p>
Megan Delaney	+25	Project Manager	Costa Mesa, CA	<p>Ms. Delaney will be the Project Manager, overseeing the day to day activities and managing the project workplan. She will ensure all project tasks are completed on schedule, within budget and meet appropriate quality standards. She will be responsible for risks and issues management and provide regular project communications to the City. In addition to being the Project Manager, Ms. Delaney may also contribute to other project tasks due to her vast knowledge of public sector and all relate functional areas.</p>

## Application Experience

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Our extensive experience spans over these applications:



The top three ERP systems that Schafer Consulting has the most experience with are:

- Tyler Munis/New World Systems (now one company)
- SunGard OneSolution
- Lawson (now part of Infor)

## Company Background

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Schafer Consulting is a minority, woman-owned firm founded in 1999 to provide Management, Information Technology and Business Transformation services exclusively to the public sector. Ms. Nancy Schafer leads this firm of highly experienced financial, human resources and IT consultants dedicated to the assessment, evaluation, selection, project management and implementation of Enterprise Resources Planning systems.

We are a privately held corporation that has been in business for over seventeen years providing services that are similar to those described by the City. Prior to that, our senior managers worked as former finance officers at several city and county agencies. Our corporate office is located in Dana Point where our consultants work on a variety of business consulting, IT and software

## Departmental/Functional Experience

On a regular basis, we work with these functional areas and City/County departments.

Functional Areas/Departments	
<ul style="list-style-type: none"> <li>▪ City Council/County Board</li> <li>▪ Administration</li> <li>▪ Building &amp; Safety</li> <li>▪ City Clerk</li> <li>▪ City Attorney's Office</li> <li>▪ Finance</li> <li>▪ Fire</li> <li>▪ Sheriff's Office</li> <li>▪ Police</li> <li>▪ Utilities (Water, Electric, Gas)</li> <li>▪ Courts (Superior, Magistrate, State, Juvenile, Probate)</li> <li>▪ District Attorney</li> <li>▪ Public Defender</li> <li>▪ Solicitor General</li> <li>▪ Library</li> <li>▪ Customer Service/Call Center</li> <li>▪ Human Resources</li> <li>▪ Payroll</li> <li>▪ Convention &amp; Tourism</li> <li>▪ Transportation</li> </ul>	<ul style="list-style-type: none"> <li>▪ Public Works</li> <li>▪ Parks &amp; Recreation</li> <li>▪ Fleet</li> <li>▪ Engineering</li> <li>▪ Planning &amp; Inspection</li> <li>▪ Code Enforcement</li> <li>▪ Economic Development</li> <li>▪ Communications/Public Outreach</li> <li>▪ Technology</li> <li>▪ Bureau of Sanitation</li> <li>▪ Field Operations</li> <li>▪ Facilities Maintenance</li> <li>▪ Central Warehouse</li> <li>▪ Housing &amp; Community Development</li> <li>▪ Budget Office</li> <li>▪ Tax Assessor's Office</li> <li>▪ Emergency Management</li> <li>▪ Purchasing</li> <li>▪ Airport</li> <li>▪ Ports/Harbor Department</li> <li>▪ Street Lighting</li> </ul>

## Why Schafer Consulting

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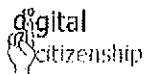
What sets us apart from our competitors is summarized below:



- Local Government & Water Utilities Experience



- We have over 16 years of experience in providing IT and business transformation services to the public sector



- Digital Citizen Engagement Experience



- Highly Qualified & Experienced Professionals



- Knowledge of all Tier 1 and Tier 2 solutions in the Market Place



- Expertise in Cloud Technology



- Demonstrated success in business transformation



- We are independent from all providers of ERP/CIS/CRM/HRM/CJIS systems



- We lead clients through the complete transition to a new solution from project initiation to post-live support



- We have developed a vast repository of tools, templates and methods that can be customized for each client



- The biggest testament to our commitment is client satisfaction and retention



Client	Services Delivered	Vendor Selected
 City of Evanston	ERP implementation support - business processes documentation – development of test scripts – development of training materials	New World Systems
 CITY OF FULLERTON CALIFORNIA	ERP/CIS Needs Analysis – ERP/CIS Evaluation and Selection – ROI Analysis	SunGard OneSolution
 CITY OF LITTLE ROCK	ERP Needs Analysis – ERP Evaluation and Selection – Project Management – Quality Assurance – Data Conversion – Testing – Implementation Support	Infor Lawson
 CITY OF MADISON WISCONSIN	ERP Needs Analysis – ERP Evaluation and Selection – Project Management – Quality Assurance – Change Management – Testing – Implementation Support	Tyler Munis
 CITY OF MEMPHIS TENNESSEE	Technology Assessment - ERP Needs Analysis – ERP Evaluation and Selection – Change Management	Oracle PeopleSoft
 NEW ORLEANS REDEVELOPMENT AUTHORITY	ERP/CRM Needs Analysis – Business Case - ERP/CRM Evaluation and Selection – Implementation Support	New World Systems
 CITY OF CARLSBAD CALIFORNIA	HCM Needs Analysis – ROI Analysis - HCM Evaluation and Selection –	Infor Lawson
 CITY OF KINGSTON JAMAICA	ERP / EAM Needs Analysis – ROI Analysis – Business Case	Oracle PeopleSoft / CherryRoad
 CITY OF MADISON WISCONSIN	ERP / Property Taxes Needs Analysis – ROI Analysis - ERP / Property Taxes Evaluation and Selection	Infor Lawson

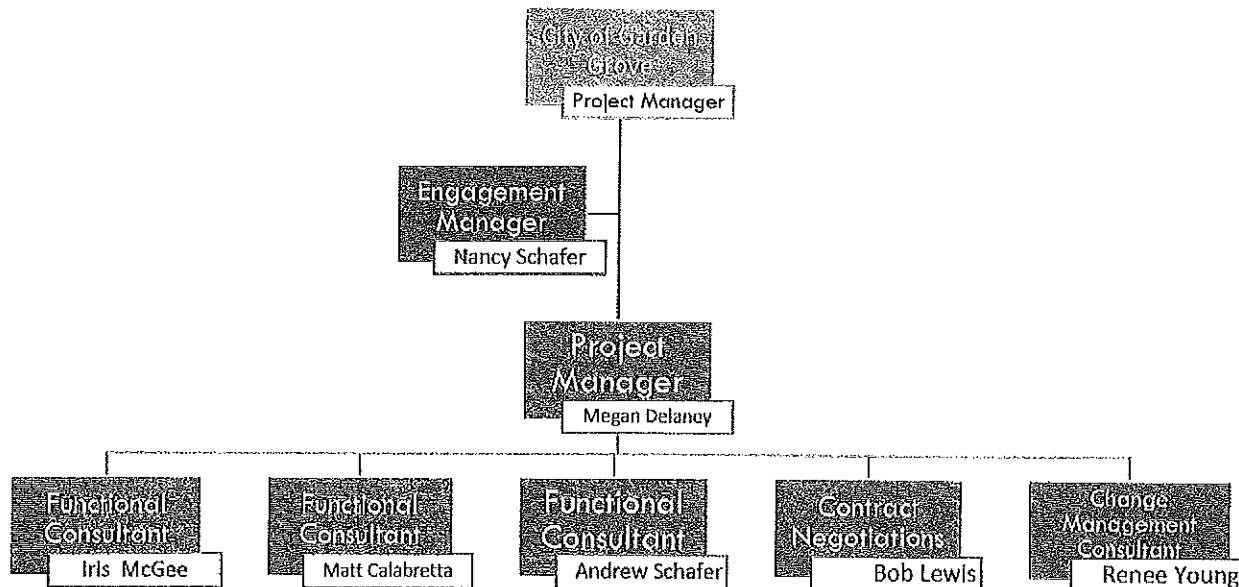
Client	Services Delivered	Vendor Selected
	ERP Needs Analysis – ERP Evaluation and Selection – Project Management – Quality Assurance – Data Conversion – Testing – Implementation Support	New World Systems
	ERP/CIS Needs Analysis – ERP/CIS Evaluation and Selection	Cogsdale
	Project Management for ERP Project – Quality Assurance Implementation Support	Tyler Eden
	ERP Implementation Support	SunGard OneSolution
	ERP Implementation Support	SunGard OneSolution
	Project Management for ERP Project – Quality Assurance Implementation Support	Infor Lawson
	ERP Needs Analysis – ERP Evaluation and Selection	New World Systems
	Project Management for ERP/CIS Project – Quality Assurance - Implementation Support	New World Systems
	Project Management for ERP/CIS Project – Quality Assurance - Implementation Support	Infor Lawson

# Qualifications of Personnel and Resumes

## Overview & Project Organization Chart

To successfully meet the objectives of this engagement, Schafer Consulting is offering a team of highly competent technical and functional consultants to address the needs and challenges facing the City.

Our selection of professional staff to serve on an engagement team is based upon careful consideration of our staff's skills and experience in relation to the client's needs. It is our goal to assemble the "best and the brightest" team for each engagement. It is in the firm's best interest, as well as the interest of our clients, for the team members to remain for the duration of the engagement. To the best of our ability, Schafer Consulting will make that same commitment to the City. We feel that such continuity assures the client of experienced help and ensures efficiency of service. In the event that any of the team members becomes unavailable due to unforeseen circumstances, then with the approval of the City an equally competent and experienced team member will be assigned as a replacement. Please refer to the below organizational chart of our proposed staffing levels.



# NANCY SCHAFFER

## Engagement Manager

### SUMMARY

#### Professional Experience

Nancy Schaffer has more than 30 years of financial, technology and business advisory experience, including 5 years in public accounting, 8 years as a former Finance Manager for two California transportation agencies, and 16 years in consulting to government and public sector organizations. Her experience includes auditing cities and K-12 school districts, managing multi-billion operating/capital government operations, performing indirect cost allocations for federal grants, providing IT assessment and system selection reviews, managing complex system implementation projects, performing business transformation analysis, negotiating contracts, providing quality assurance services, and developing IT governance and change management plans. Nancy's clients have included a wide range of municipalities, transportation agencies, utilities and K-12 school districts. Nancy has recently been involved in creating Digital Citizens Strategic Plans to usher government agencies into the age of cloud solutions, social media and digital engagement with the public.

#### Functional Areas

ERP  
GIS/Utility Billing  
Licensing & Permitting  
Code Enforcement  
CRM  
HCM/HRIS  
EAM

#### Expertise

Project Management  
Systems Selection  
Quality Assurance  
Change Management  
Business Process Redesign  
ROI Analysis  
Contract Negotiation  
Digital Citizen Strategic Planning  
System Implementation  
Water Conservation

#### Key Clients/Projects

Clayton County  
Macon-Bibb County  
Santa Cruz County  
Los Alamos County  
Salt Lake County  
Brown County  
Macomb County  
St Croix County  
Union County  
Arapahoe County  
Oklahoma County  
City of Fullerton  
City of Santa Rosa  
City of Little Rock  
City of Carlsbad  
City of Kingston  
City of Los Angeles  
City of Evanston  
City of Irvine  
City of Gresham  
City of Nashua  
City of Santa Fe  
City of Lee's Summit  
Supreme Court of Louisiana

#### Key Clients/Projects

New Orleans Redevelopment Agency  
LA Community Development Commission  
LA County Metro Transp Authority  
Contra Costa Transportation Authority  
Riverside County Trans Commission  
San Diego Metropolitan Transit System  
San Joaquin Regional Transit District  
Dallas Area Rapid Transit  
Transbay Joint Powers Authority  
Lower Valley Water District  
Eastern Municipal Water District  
Olivenhain Municipal Water District  
Central Basin Municipal Water District  
West Basin Municipal Water District  
Jurupa Community Services District  
Elsinore Municipal Water District  
Sweetwater Authority  
Cherokee Nation  
Washtenaw Intermediate School District  
Oakland Unified School District  
Austin Independent School District  
Milwaukee Public Schools  
Milton Hershey School

# MEGAN DELANEY

Project Manager

## SUMMARY

### Professional Experience

Ms. Delaney's expertise is in analysis, evaluation, planning, implementation and quality assurance for information systems and related business practices in large organizations, primarily public sector. She is also experienced in budget and financial analysis, and cost recovery studies.

### Functional Areas

ERP/FMS  
CIS/Utility Billing  
HR/Payroll  
Business License

### Expertise

Project Management  
Systems Selection  
RFP Development  
Business Process Redesign  
ROI Analysis  
Feasibility Studies  
Quality Assurance  
System Implementation

### Key Clients/Projects

City of Irvine  
City of Costa Mesa  
City of Santa Barbara  
City of Lakewood  
City of Orange  
City of Murrieta

### Key Clients/Projects

City of Anaheim  
City of Los Angeles  
City of Pasadena  
Orange County Fire Authority  
Eastern Municipal Water District  
The Colburn School

## WORK EXPERIENCE

### Schafer Consulting

#### Project Manager

Provides project management for large scale software implementation projects, including finance, HR/Payroll, Utilities and Community Development software. Guides clients through software selection process to acquire best value fit. Advises clients on best practices, systems integration and organizational change management. Provides oversight and quality assurance on key projects.

### County of Orange

#### Business Analyst

Ms. Delaney conducted a review of the County of Orange Public Works service fees to develop a more consistent, blended rate and fee structure to be used to more appropriately charge for services. Her scope of work included a review of background materials to understand the current fees, processes and issues; interviewing Department and Division Management to determine goals; interviewing key staff to understand business processes and functional responsibilities; analysis of current Public Works hourly rates to identify gaps or differences among and between Division rate methodologies; and make recommendations for improved fee methodologies, policies and procedures, and impacts on funding.

# BOB LEWIS

## Contract Negotiations Manager

### SUMMARY

#### Professional Experience

Bob Lewis has more than 25 years of ERP and system application experience working directly with the major tier 1 and tier 2 ERP solution providers. Mr. Lewis started his career in 1988 and has held executive management positions since 1995. He has built a reputation as an executive adept in contracts negotiations, change management and quality assurance who can develop innovative solutions to problems and bring people together through communication, trust, and collective responsibility. Since 2003, Mr. Lewis has focused his efforts specifically in Local Government, providing ERP/Criminal Justice Information Systems/HCM/CIS selection and project management services to hundreds of public sector organizations. Furthermore, Bob brings the unique perspective of negotiating on behalf of the vendor, enabling him to be an effective negotiating agent on behalf of the client he serves. Bob has recently been involved in creating Digital Citizen Strategic Plans to usher government agencies into the age of cloud solutions, social media and digital engagement with the public.



#### Functional Areas

ERP, EAM  
CIS/Utility Billing  
Licensing & Permitting  
Code Enforcement  
Criminal Justice Information  
Systems  
Unified Court Case Mgmt – CMS  
HCM/HRIS

#### Expertise

Project Management  
Systems Selection  
Quality Assurance  
Change Management  
RFP Development  
Business Process Redesign  
Contract Negotiation  
Digital Citizen Strategic Planning



#### Key Clients/Projects

Clayton County  
Macon-Bibb County  
Santa Cruz County  
Los Alamos County  
Brown County  
Macon County  
Union County  
Oklahoma County  
Dutchess County  
Niagra County  
Caddo Parish  
City of Evanston  
City of Santa Fe  
City of Ann Arbor

#### Key Clients/Projects

City of Battle Creek  
City of Palatine  
City of Brownsville  
City of Birmingham  
City of Suffolk  
City of Moreno Valley  
City of Valdosta  
New Orleans Redevelopment Agency  
Contra Costa Transportation Authority  
Transbay Joint Powers Authority  
Lower Valley Water District  
Central Basin Municipal Water District  
Jurupa Community Services District  
Washtenaw Intermediate School District

## ANDREW SCHAFER

Senior Business Consultant

### SUMMARY

#### Professional Experience

Andrew has more than 7 years of providing IT and business process transformation services, 4 of which were entirely dedicated to the public sector. He has expertise in system selection, business process improvement, data conversion, project management and the development and improvement of various selection/project management templates. Andrew has experience with several Tier 1 and Tier 2 solutions, including Tyler Technologies, SAP, New World Systems, Accela and Oracle Cloud Services. Furthermore, Andrew possesses expert proficiency with Excel, including the development of complex formulas and logic using VBA. Andrew has assisted multiple public sector clients with needs assessment, requirements gathering, development of demo scripts, implementation support, testing and training. Recently, Andrew has been working on creating Citizen Engagement campaigns to improve the public sector's digital presence.

#### Functional Areas

ERP, EAM  
CIS/Utility Billing  
Licensing & Permitting  
Code Enforcement  
Marketing, Service &  
Social Cloud

#### Expertise

Project Management  
Systems Selection  
RFP Development  
Business Process Redesign  
ROI Analysis  
Digital Citizen Strategic Planning  
Business Case Development  
System Implementation

#### Key Clients/Projects

Clayton County  
Macon-Bibb County  
Milton Hershey Schools  
Santa Cruz County  
Oklahoma County  
City of Carlsbad

#### Key Clients/Projects

City of Santa Fe  
City of Lee's Summit  
San Diego Metropolitan Transit System  
Lower Valley Water District  
Jurupa Community Special District  
Washtenaw Intermediate School District

### WORK EXPERIENCE

#### Schafer Consulting

#### Functional Business Consultant

Responsible for providing system evaluation and selection, data conversion, testing, project management, business transformation, business process re-engineering, digital consulting, and system implementation services.

#### RWE Trading Americas (RWE Supply and Trading)

#### Business Analyst

Responsible for liquidity planning and forecasting, financial analysis, researching/analyzing utility rates, FERC reporting, tracking of all incoming and outgoing invoices/settlements,

# MATT CALABRETTA

Senior Business Consultant – HR/Payroll

## SUMMARY

### Professional Experience

Matt Calabretta has over 15 years of experience in payroll and human resources technology and training, including implementation of payroll, timekeeping, and learning management software for both public and private sector clients. His experience includes creating and conducting end-user training on new software for a Fortune 500 payroll, human resource, and benefits outsourcing company. Matt also worked for a major ERP software vendor where he conducted business needs analysis, legacy data mapping, software testing, and implementation of payroll, human resource, and financial modules. Recently, Matt has managed the first public sector implementation of a new cloud offering from a major tier 1 vendor.

### Functional Areas

Payroll, FLSA  
Personnel Administration  
Workforce Administration  
Learning Management  
Leave Management  
FMLA & Workers' Comp  
COBRA Management  
Applicant Tracking  
Career Path / Tracking  
Grievance Tracking  
Accounts Payable  
Web Portals

### Expertise

Needs Assessment  
Requirements Definition  
Evaluation/Selection  
Process Improvement  
System Implementation  
Workflow Design  
System Testing  
End User Training  
Post Implementation Support  
Quality Assurance

### Key Clients/Projects

Clayton County  
Santa Cruz County  
Los Alamos County  
Oklahoma County  
City of Santa Fe  
Milton Hershey School

### Key Clients/Projects

Eastern Municipal Water District  
Jurupa Community Services District  
Los Angeles Sanitation  
Washtenaw Intermediate School District  
Lower Valley Water District  
Sweetwater Water District

## WORK EXPERIENCE

### Schafer Consulting

#### Functional Business Consultant

Provides system evaluation, selection, and implementation services. Responsibilities include conducting needs assessments, requirements definitions, proposal evaluation, software demonstration scripts, vendor demonstration scoring, reference checks, and developing business cases. Also provides project management, quality assurance, end-user training, and change management services.

### Government ERP Provider

#### Application Specialist/Technical Account Manager



# IRIS MCGEE

## Senior Business Consultant – Financial Modules

### SUMMARY

#### Professional Experience

Iris McGee has more than 20 years of financial, technology and business advisory experience, including 5 years in public accounting and 15 years in consulting to government and public sector organizations. Her experience includes providing IT assessment and system selection reviews, managing complex system implementation projects, performing business transformation analysis, and providing quality assurance services. Iris' clients have included a wide range of municipalities, transportation agencies, utilities and K-12 school districts. Ms. McGee is a well-organized, highly motivated and results-oriented individual with the proven ability to effectively guide and support others. She has excellent written communication skills and Microsoft office skills and her background is 100% based in the public sector.

#### Functional Areas

General Ledger,  
Budgeting Accounts  
Payable Accounts  
Receivable/Cash Fixed  
Assets, Inventory  
Projects, Grants  
Purchasing/Contracts

#### Expertise

Needs Assessment  
Requirements Definition RFP  
Development  
Business Case Development  
Demo Script Development  
Evaluation/Selection  
System Configuration Data  
Conversion System Testing  
End User Training Customized  
Documentation Post  
Implementation Support

#### Key Clients/Projects

Clayton County  
Santa Cruz County  
Salt Lake County  
Brown County  
Macon County  
St Croix County  
City of Fullerton  
City of Santa Rosa  
City of Little Rock  
City of Carlsbad  
City of Kingston  
City of Irvine  
City of Gresham  
City of Nashua  
City of Santa Fe  
City of Lee's Summit  
Supreme Court of Louisiana  
Cherokee Nation  
Choctaw Nation

#### Key Clients/Projects

New Orleans Redevelopment Agency  
LA Community Development Commission  
LA County Metro Transp Authority  
Contra Costa Transportation Authority  
Riverside County Trans Commission  
San Diego Metropolitan Transit System  
San Joaquin Regional Transit District  
Dallas Area Rapid Transit  
Transbay Joint Powers Authority  
Lower Valley Water District  
Eastern Municipal Water District  
Olivenhain Municipal Water District  
Central Basin Municipal Water District  
Jurupa Community Services District  
Elsinore Municipal Water District  
Sweetwater Authority  
Oakland Unified School District  
Austin Independent School District  
Milwaukee Public Schools  
Milton Hershey School

### WORK EXPERIENCE

Schafer Consulting

## References

Below, we list our references, which represent clients who have contracted with Schafer Consulting for services similar to those requested by the City. Additional information on any of our past projects is available upon request.

Santa Cruz County	
Project Description:	Financial Management System Selection & Implementation
Address:	701 Ocean St., Room 100, Santa Cruz, CA 95060
Project Duration:	October 2013 - Present
Key Contact:	Edith Driscoll
Title:	Auditor Controller of the County
Phone:	831-454-2683
Email:	Edith.driscoll@santacruzcounty.us

Macon-Bibb County	
Project Description:	ERP (including HRIS) Evaluation, Selection & Implementation
Address:	700 Poplar St., Macon, GA 31202
Project Duration:	May 2012 – June 2013
Key Contact:	Dale Walker
Title:	Chief Administrator Officer
Phone:	478-751-7170
Email:	Dwalker@maconbibb.us

Eastern Municipal Water District	
Project Description:	Evaluation, Selection, Implementation of an HR System
Address:	2270 Trumble Road, Perris, CA 92572
Project Duration:	April 2014 – Present
Key Contact:	Laura Zamora
Title:	HR Manager
Phone:	951-928-3777 Ext. 4224
Email:	zamorala@emwd.org

Clayton County	
Project Description:	Evaluation and Selection of an ERP system Data Conversion and Change Management
Address:	7994 North McDonough St., Jonesboro, GA 30236

# Overview and Approach

Our experience in acquiring and implementing ERP systems has taught us that the project cannot succeed without top management commitment, a clear focus about the goals of the project, and good management of change. By sharing our experience with the City, we can bring learned factors of success to the project and create awareness of what newer systems can offer. Below, we describe our approach and methodology for accomplishing the activities necessary to meet the requirements of the scope of work. All deliverables and work products will be subject to the review and approval by designated City personnel before they are finalized and before the project team proceeds to the next task of the project. Our methodology has been built on the "Best Practices" gained from participating in the selection and implementation processes for other similar projects. We believe that establishing a strong project structure from the onset is the best way of ensuring achievement of the project goals.

## Our ERP Philosophy

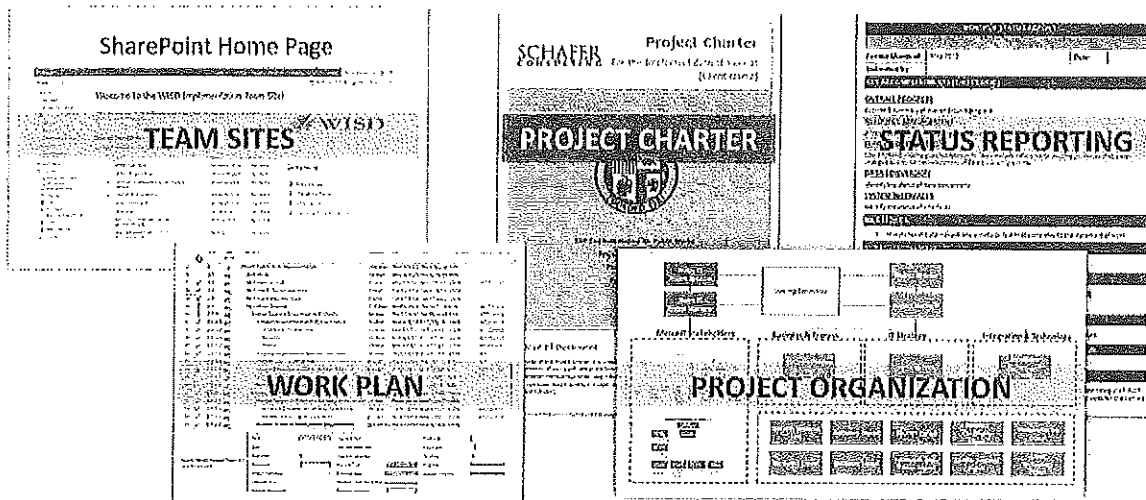
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Our approach to each consulting engagement is structured to provide the services and level of professional support required to meet the individual needs of the client. Transforming an organization as complex as the City of Garden Grove requires a holistic view of the people, processes and technologies that are required for the City to perform its business functions. Simply replacing the ERP technology at the center of the operations will not yield the same benefits as transforming the organization and driving performance increases and operational efficiencies from the top down. Developing a strategy earlier on, using Schafer Consulting's approach and methodology, will help the City translate its vision into practical and achievable results.

Our holistic strategy starts out with a good staffing approach, which is based on providing the right resources in the right place at the right time. We have carefully selected a project team based on their experience in providing similar clients with ERP evaluation and selection support. Our team consists of professionals who have worked collaboratively together on many other projects together and who know exactly how to support each other, especially during the critical phases of the project. They are cross-trained to mitigate project gaps and risks, and the ensure success for the City.

Besides having the right resources in place, it is also important to apply a holistic and pragmatic approach to project oversight. Our toolkit and approach is organized to include project governance and foster discipline; manage scope, schedule and costs; manage expectations (upward and downward); create transparency; provide quality assurance; and manage issues and risks. We will use this approach to deliver incremental value that is aligned with the City's goal of assessing the current and "to be" processes, building a business case, procuring the best Commercial Off-The-Shelf (COTS) within the funding capacity of the City, and ultimately migrating

## Task 1 – Planning and Maintenance



### Risk Management

Risks are factors that reduce the chances of the project being successful. At the onset of the project, we will work closely with the City to identify risk factors before they occur, assesses how likely it is they will occur, takes steps to minimize their occurrence or impact, and plans the steps to be taken if they do occur. Our Project Manager will ensure that risks are identified and appropriate risk management plans are put in place to react to them.

### Establish Project Collaboration Center

Because communication and project transparency are essential ingredients for success, our standard practice is to create a secure Project Team Site, such as Microsoft SharePoint, to support essential communication between all project participants. Because some of our past vendors have expressed that SharePoint is not always intuitive to use, we could also use Dropbox or Base Camp as alternatives.



variances arise. When such need occurs, we will ensure the project work plan is properly managed and take early action to mitigate further resource or scheduling impact on the project.

Our Project Manager will meet with the City's Project Manager based on a mutually agreed upon frequency. During critical phases of the project, we suggest these meetings take place weekly. At these meetings, our Project Manager will provide a status report that includes:

- Activities completed in the current reporting period and the hours expended
- Activities planned for the next reporting period
- Updated schedule including milestones and their status (originally scheduled date, current target date, and the number of changes to the date)
- Issues or problems requiring resolution
- The status of any changes that affect scope, cost, or schedule

***Deliverables:***

- ✓ Prepare a Project Charter (governance)
- ✓ Prepare status report template
- ✓ Create a Project Team Site
- ✓ Identification of Project Risks

## **Task 2 – Project Initiation Meeting and Data Collection**

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Some of the tasks highlighted in the City's RFP may overlap with Task 1. Specifically, we will:

### **Develop Detailed Work Plan**

Once the Charter has been created, we will schedule a meeting with the City to establish open lines of communication and to develop a common understanding as to what is included in or excluded from the project. The project scope will be the foundation on which the project schedule, budget and resource plans are built. We will focus on establishing agreement on the outcome of the project and discuss the changes that will occur upon completion of the project.

In order to develop an effective project work plan, we will work with the City's Project Manager to:

- ✓ *Determine the project scope* – We will define all aspects that the project will cover. This includes:
  - Determining which functions and/or systems should be included and prioritize based on degree of gap and other agreed upon metrics.
  - Identifying functions and systems that will be outside the scope of the project that may still need to be addressed

## Estimated Project Cost

ERP projects are notorious for running over budget. There is no reason why this has to be the case if the Total Cost of Ownership (TCO) of the project is properly developed at the outset. The types of costs incurred in an ERP project are generally split between capital and operational costs, although recently, some software vendors are also providing hosted and cloud-based solutions. The cost associated with these solutions have shifted capital expenditures entirely to the operational side, which allows the client to spread the cost over a longer period of time and the ability to adjust the subscription fees if volume and user count change. The table below shows some of the major cost headings and factors that could impact the cost.

Cost Heading	Issues to consider
Acquisition	<ul style="list-style-type: none"> <li>✓ Number of subsystems to review and purchase</li> <li>✓ Size of the City's evaluation committee</li> <li>✓ Number of City personnel participating in the software demos</li> <li>✓ Number of "short-listed" vendors</li> <li>✓ Length of onsite software demonstrations</li> <li>✓ Length and complexity of contract negotiations</li> </ul>
Hardware (for on premise solutions)	<ul style="list-style-type: none"> <li>✓ Number of environments (development, training, testing, and production), as well as configuration for each environment (number of users, sizing, sharing servers, etc.).</li> <li>✓ Sizing and server requirements.</li> <li>✓ Hardware preference.</li> <li>✓ Configuration preference, such as server redundancy, storage method (SAN, NAS, Local Drive, etc.), backup equipment, Disaster and Recovery requirements, capacity utilization tolerance for servers, etc.</li> <li>✓ Ability of the Board to leverage its existing hardware.</li> </ul>
Software (for on premise solutions)	<ul style="list-style-type: none"> <li>✓ Number of subsystems/modules</li> <li>✓ Number of concurrent/named users</li> <li>✓ Operating budget</li> <li>✓ Number of servers</li> <li>✓ Number of sites/organizations</li> <li>✓ Other pricing methodologies</li> </ul>
Equipment	<ul style="list-style-type: none"> <li>✓ Is it more cost effective to buy or lease?</li> <li>✓ Do you need maintenance agreements for printers, scanners, mobile devices, cash registers, etc.?</li> </ul>
Internal Project Staff	<ul style="list-style-type: none"> <li>✓ The number of FTE's allocated to the project</li> <li>✓ The level of involvement by the City's Project Steering Committee and Sponsors</li> <li>✓ The ability to backfill certain positions. If backfill is needed, what is the recruitment and advertising fee</li> <li>✓ The skill set and labor rate of assigned team members</li> <li>✓ The amount of anticipated overtime</li> </ul>

### Roles and Responsibilities Between City and Schafer:

Task / Activity	Client	Schafer Consulting
<b>Project Initiation</b>	<ul style="list-style-type: none"> <li>✓ Work with Schafer to coordinate and participate in the kick off meeting</li> <li>✓ Jointly establish a project charter to define the "rules of engagement"</li> <li>✓ Establish the project team</li> <li>✓ Approve status report template</li> <li>✓ Approve timeline</li> <li>✓ Approve SharePoint directory structure</li> </ul>	<ul style="list-style-type: none"> <li>✓ Conduct internal kick off meeting and deploy resources</li> <li>✓ Develop kick off meeting PowerPoint presentation</li> <li>✓ Jointly establish a project charter</li> <li>✓ Develop status report template</li> <li>✓ Develop timeline</li> <li>✓ Setup SharePoint</li> </ul>

### Task 3 & 4 – Business Process Analysis and Needs Assessment

The business process analysis and needs assessment will examine the City's existing Raining Data D3 database, the Ruby on Rails PostgreSQL database and any other functions currently being performed outside of the two legacy system(s) which should generally be included in an enterprise environment. Our project team will walk through each of the processes (both manual and automated) to gain an understanding of how the process works, what its inputs are, the strengths and weaknesses of the process, the various systems utilized to complete the process, and—most importantly—what you want the process to look like.

Our review will encompass the activities, processes, users, reports and controls in areas such as General Ledger, Accounts Payable, Accounts Receivable, Budget, Purchasing, Inventory, Payroll, Property/Capital Assets, Utility Billing, Business Licenses, Permits, Human Resources (Position Control, Performance Appraisal, Applicant Tracking, Benefits, Leave, Personnel, Timekeeping, Training/Certificates, Self Service, etc.), and other potential modules.

By focusing on the needs assessment and process definition, we help you to identify process improvements and cost-saving methods that can be implemented independent of the ERP selection. This will allow the City to achieve tangible results earlier in the process and prior to actual implementation.

We will perform the following tasks as a part of the Business Process Analysis:

- ✓ *Gather and review all available relevant documentation, including any studies that have already been conducted by the City, internal policies and procedures manual, current chart of accounts, sample forms, sample reports, utility rates, etc.*

- ✓ Capital Projects Funds
- ✓ Permanent Funds
- ✓ Enterprise Funds
- ✓ Agency Funds

Furthermore, the chart should also address tracking projects and capital projects to account for multi-year grants and programs regardless of the fiscal year.

### Develop a Detailed Plan of Action

Once the Needs Assessment tasks have been completed, we will develop a Plan of Action that will provide guidance to the City on how to implement solutions to the issues identified in the Gap Analysis. We will focus on both the current and future states of the City. Our report will:

- ✓ Discuss how well the City's current applications meet its business needs based on our conclusion from the work performed in this task.
- ✓ Prioritize solution requirements.
- ✓ Develop a project schedule with suggested time frames for the project. This schedule will help us estimate the total length of the project, identify tasks, milestones, deliverables and resources necessary to complete each task in the project work breakdown structure
- ✓ Present potential opportunities for the software implementation phase of the project.

### *Deliverables:*

At the completion of this task, we will submit:

- ✓ An "As-Is" documentation by functional area that describes the current environment, manual processes and constraints, opportunities for improvement, recommendations and how new technology will be used to fill in the current gaps.
- ✓ An interface diagram, using Visio, that shows the touch points between the current system and other ancillary systems.
- ✓ A preliminary draft of a new chart of accounts

### **City Involvement:**

To assist Schafer, the City's Project Manager will provide documentation and reports regarding current process, chart of accounts and systems flows, secure meeting facilities, send invite to workshop attendees, and facilitate the review of all deliverables. Team members and other stakeholders will actively participate in workshops, provide feedback, respond to follow up questions and review deliverables based on mutually agreed upon timeline.



Please note that these matrices will be used to quantitatively determine which software vendor will best meet the needs of the City from a functionality perspective. An explanation of that process is provided below:

Software vendors will be asked to rate themselves on how well they can meet each of the requirements. The vendors will not be able to view the City's priority rating on each requirement, as that may impact their response, but will be asked to rate themselves on the following basis:

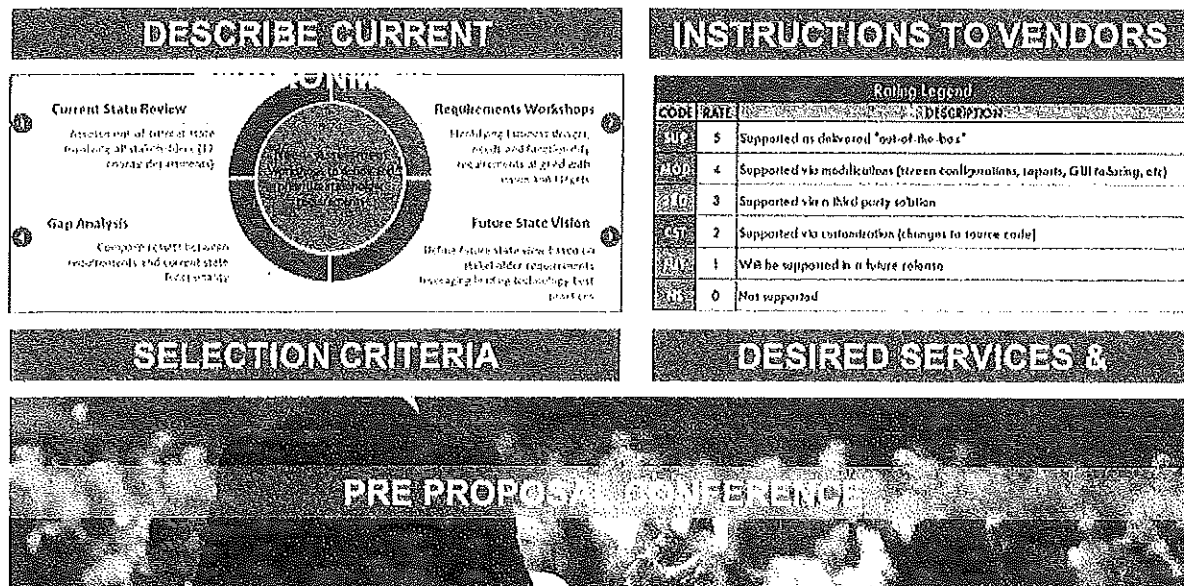
Rating Legend		
CODE	RATE	DESCRIPTION
SUP	5	Supported as delivered "out-of-the-box"
MOD	4	Supported via modifications (screen configurations, reports, GUI tailoring, etc)
3RD	3	Supported via a third party solution
CST	2	Supported via customization (changes to source code)
FUT	1	Will be supported in a future release
NS	0	Not supported

Vendor responses will be fed into a calculation sheet, which will compare the City's priority to the software's level of ability to meet that need in order to come up with a weighted score for each requirement.

It is important to note that our approach encourages the involvement of all departments whose employees and processes will be impacted by the system replacement. Soliciting their input will improve the level of support for the project as well as ensure that a comprehensive set of requirements have been gathered. It would be costly to the organization if the new system did not end up meeting the needs of everyone.

A summary of the activities in relation to the requirements gathering process is illustrated below.

## Task 6 – RFP Draft



Schafer Consulting has extensive experience in assisting our clients in the development of Requests for Proposals. We believe a clear, concise RFP is the beginning of a successful project. A clear RFP will bring in the information the City is seeking, and will produce better-qualified responses. It will enable bidders to thoroughly comprehend the needs of the City and the environment in which the system will operate. A well-written RFP will also elicit the most accurate information from vendors that will allow the City to evaluate the vendor's software against the documented requirements.

Before we begin the process of developing the RFP, we will develop a procurement strategy to ensure that the procurement process is performed in the best interest of the County and that the project team and the City completely agree on the approach and the expected outcome. In addition, the strategy will help to ensure that the RFP is in compliance with all applicable legal codes and requirements. Once the strategy has been accepted, we will begin the process of writing the RFP.

In preparing for the development of the RFP, we will perform the following:

- ✓ Obtain and review all pertinent City's procurement regulations and guidelines.
- ✓ Provide guidance to City personnel to establish evaluation and scoring criteria using our pre-established criteria and templates as a guideline.
- ✓ Establish a deadline for receipt of proposals.

We believe that evaluation criteria should be established and included in the RFP so the software vendors clearly understand the critical factors that are important to the City and allow them the opportunity to fully address those points in their responses. We will incorporate the final

- ✓ An outline of the City's IT standards.
- ✓ A description of the City's preferred platform (on premise vs. hosted vs. cloud)
- ✓ Data conversion needs.
- ✓ Data interface needs.

Based on the information provided in the software RFP, the City should receive software bids for a user-friendly system that provides data in a fast and efficient manner and has the ability to meet all business requirements now and well into the future.

The chart on the following page depicts our approach to collecting information to prepare for the RFP:

## Pre-Proposal Conference

We will develop an agenda and a PowerPoint presentation for the pre-proposal conference that will provide prospective bidders with a high level review of the RFP. We will lead the conference and assist the City in responding to and documenting vendor questions.

## Response to Vendor Questions

The RFP generally defines an open period for software vendors to obtain clarification on the RFP. We will assist the City in responding to all vendor questions in relation to the RFP.

At the end of this task, we will have assisted the City in developing a clear, concise RFP along with established vendor selection criteria and templates.

### *Deliverables:*

- ✓ Develop evaluation template based on City's evaluation criteria
- ✓ Prepare an ERP RFP that includes technical and functional requirements as well as other City required forms.
- ✓ Prepare an agenda and a PowerPoint presentation to be used during the pre-proposal conference
- ✓ Prepare written responses to vendor questions from pre-proposal conference and from emails.

### Roles and Responsibilities Between City and Schafer:

Task / Activity	Client	Schafer Consulting
<b>Develop RFP</b>	<ul style="list-style-type: none"> <li>✓ Provide City's procurement policies</li> <li>✓ Jointly develop evaluation team</li> <li>✓ Review RFP draft</li> <li>✓ Define selection criteria</li> <li>✓ Jointly develop procurement schedule</li> <li>✓ Advertise RFP</li> <li>✓ Release RFP</li> <li>✓ Jointly respond to vendor questions</li> <li>✓ Jointly facilitate pre-bid conference</li> </ul>	<ul style="list-style-type: none"> <li>✓ Review City procurement policies</li> <li>✓ Make recommendation on selection criteria</li> <li>✓ Gather a list of viable vendors</li> <li>✓ Jointly develop procurement schedule</li> <li>✓ Create RFP</li> <li>✓ Jointly respond to vendor questions</li> <li>✓ Jointly facilitate pre-bid conference</li> <li>✓ Develop agenda for pre-bid conference</li> </ul>

## WHAT IS CHANGE MANAGEMENT?

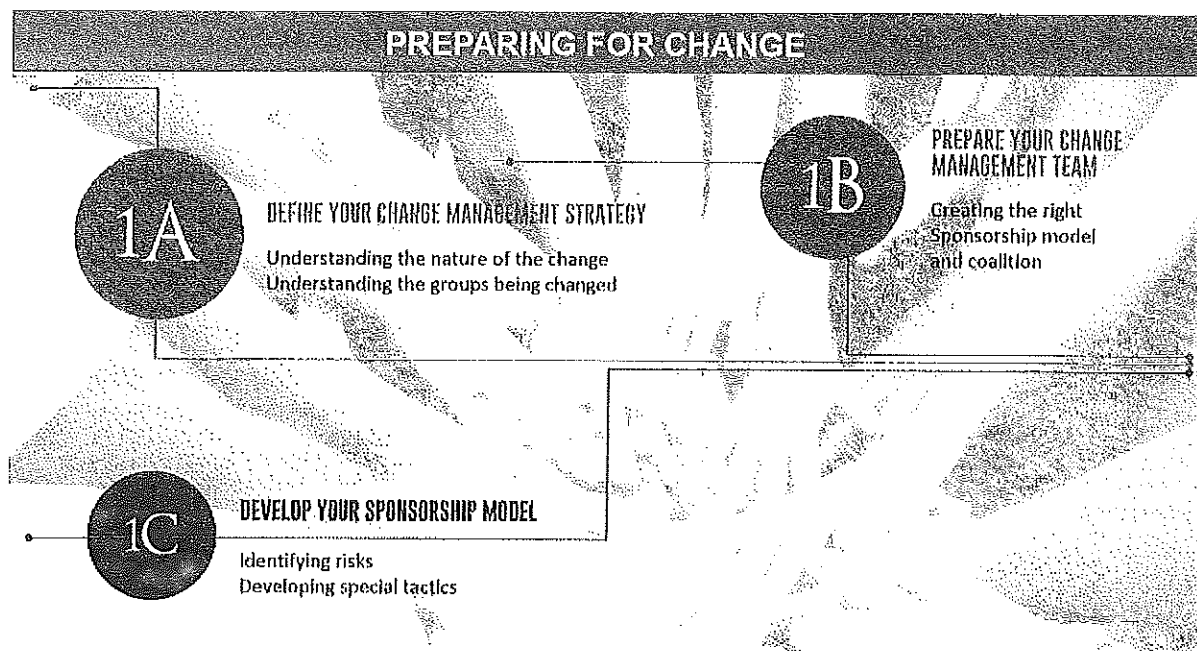
### On a **PROJECT** level:

- ✓ Change Management is the application of a structured process and set of tools for leading the people side of change to achieve a desired outcome.

### On a **ORGANIZATIONAL** level:

- ✓ A leadership competency for enabling change within an organization.
- ✓ A strategic capability designed to increase change capacity and responsiveness.
- ✓ Requires two perspectives - individual (leading individual through change) and organizational.
- ✓ Mitigates risks of productivity loss, negative customer impact and employee turnover.
- ✓ Maximizes the speed of adoption and ultimate utilization of the change.

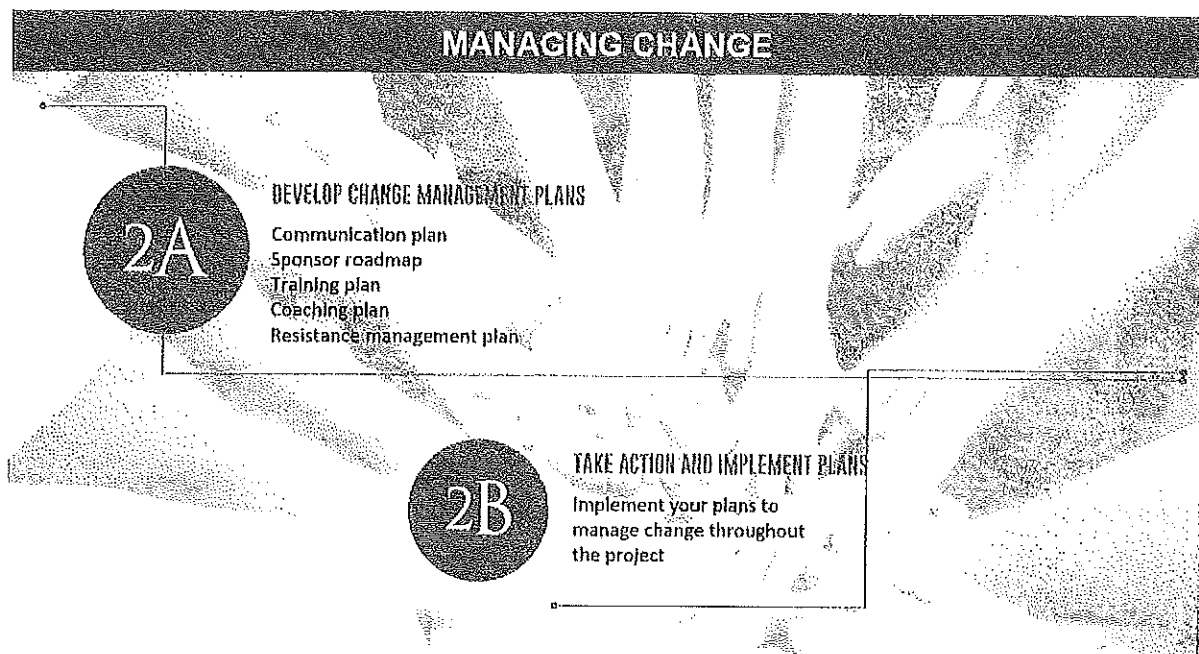
Our Change Management Plan begins with the creation of a Change Management (CM) team, made up of various change coaches and subject matter experts. The size and complexity of this team is completely scalable to fit the size and culture of each organization. This team will participate in all aspects of the process.



Most software vendors will incorporate a number of approaches to facilitate change management during the implementation project. However, the nature and level of changes an organization will experience will always be unique and should be assessed and planned for. Of particular importance is identifying and planning for any situation that could pose potential risk to the success of the project and to the operations of the City. We assist our clients in understanding the potential impact of a change on business needs and assigning a corresponding priority to the importance of planning for the change.

During the preparation phase, the CM team will develop a comprehensive CM Strategy, which will incorporate these success factors: 1) active and visible executive sponsorship, 2) structured CM approach, 3) dedicated CM resources and funding, 4) frequent communication about the change and the need for change, 5) employee engagement and participation, 6) engagement and integration with project management and 7) engagement with and support from middle management.

The CM team, under the leadership of our certified Change Manager, will work closely with the Steering Committee and the City's Project Manager to prepare a CM Plan and to develop the Sponsorship Model. Some of the activities that we will perform during this stage include:



During this phase, we will take action to implement a plan that will move the City's organization and individuals through change. We will 1) Finalize plans for communication, sponsorship, coaching and resistance management; 2) Integrate CM activities into the Implementation Project Plan; and 3) Execute plans.

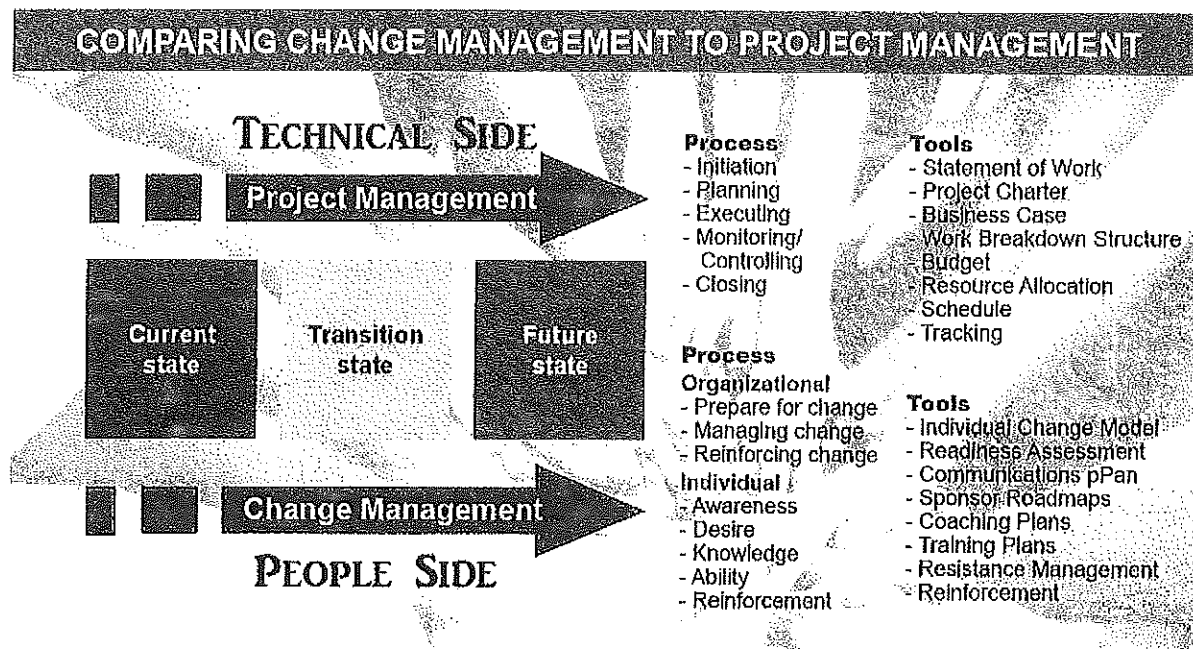
We will utilize the five tenets of change management, which will provide a foundation for discussing change and the necessity of CM to City employees, enabling the CM team to explain what change management is within the context of the benefits, results and outcomes of the various software implementation projects. The five tenets of CM are:

- ✓ We change for a reason
- ✓ Organizational change requires individual change
- ✓ Organizational outcomes are the collective result of individual change
- ✓ Change management is an enabling framework for managing the people side of change
- ✓ We apply change management to realize the benefits and desired outcomes of change

### Reinforcing Change

The process of transferring ownership involves informing the City's Project Sponsors, determining what outstanding issues or needs must be addressed prior to dissolving the CM team, and working out an acceptable time table for the transition to occur.

### Integrating Project Management with Change Management



There are many tools and approaches that Schafer Consulting uses to facilitate successful business change within an organization:

#### Communications

- ✓ Communications from the City's executive management
- ✓ Communications, updates from project management, team leaders
- ✓ Status reports, newsletters
- ✓ Status meetings, forums

#### Organizational, relationship

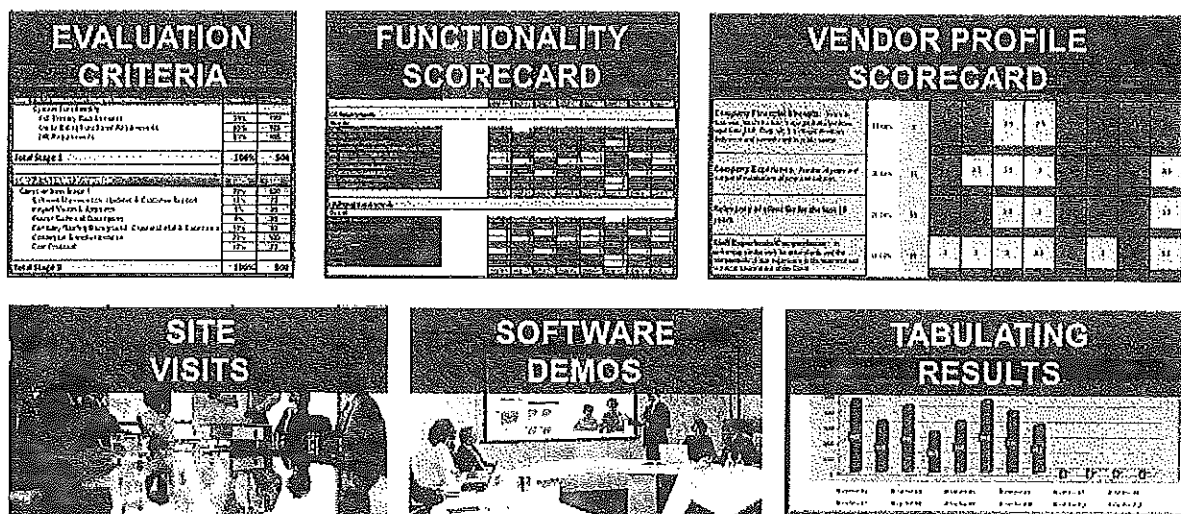
- ✓ Cross-functional representation in the project, decision process
- ✓ An environment of empowerment, openness and inclusion
- ✓ Organizational ownership of the project
- ✓ Demonstrated management report
- ✓ A means to provide feedback to management, the decision process
- ✓ Informal team gatherings for team building, morale

#### Training, team involvement



evaluation is to select the vendor(s) that offers the best value to meet the needs of the City. Best value does not necessarily mean lowest price, but it does mean best price for the services and products offered. We will assist the City's Project Team and Project Manager in performing the following proposal evaluation tasks:

- ✓ Establish an evaluation committee made up of City and Schafer Consulting representatives. Committee members may also include system experts in the areas of application functionality, application programming, database administration and system analysis.
- ✓ Evaluate proposals received from vendors based upon the criteria established in the software selection section below.
- ✓ Identify a shortlist of vendors that provide the best solutions.
- ✓ Tabulate costs from each of the short-listed proposals.
- ✓ Facilitate a meeting with the evaluation committee to confirm final evaluation and scoring in order to come up with a short list of vendors for software demonstration.



## Evaluation Criteria

In selecting the best software solution, we will consider the following:

- ✓ Quality, clarity and responsiveness of proposal in conformance with instructions, conditions and format contained herein.
- ✓ Quality of software/implementation services.
- ✓ Functional/Technical requirements.
- ✓ Installation, implementation and training plan.
- ✓ Demonstrated performance of proposed system elsewhere in the public sector; system maintenance, updating and ongoing technical support.
- ✓ Vendor financial stability.

- ✓ We will also optionally participate in the software demonstrations to evaluate the differences, advantages and disadvantages of each vendor based on our observations during the demonstrations as well as our existing knowledge of each software product.

We will utilize a demonstration-scoring template to evaluate the results of the software demonstrations. This spreadsheet allows for the weighting of scores based on the role (subject matter expert, casual end user, etc.) of each scorer. After all scores have been entered into the scoring template, the spreadsheet will provide a comparison of weighted scores by module for each vendor to allow for a side-by-side comparison. In addition, it will summarize all scores and provide a total demonstration score and ranking for each vendor.

### Site Visits

The City may wish to further validate its selection decision by conducting site visits to similar organizations that use the same ERP solution in a live environment. The site visits will enable the City to talk directly to the users without any intervention from the software vendor. We can optionally assist the City in contacting other organizations that have implemented the shortlisted solutions to arrange for on-site visits. As a part of this task, we will setup an agenda and provide a list of topics to cover.

### Reference Checking

As part of the evaluation process, reference checking is typically performed either for the shortlisted vendors or for the finalist. We have developed a reference-checking template, which consists of over 40 different questions in these categories:

- ✓ *Reference information* – Background information regarding the organization (i.e.: population, number of users, name of project manager, etc.)
- ✓ *System and environment information* – Name of legacy system, modules purchased/implemented, operating system, version number, other applications that interface to the HRIS, etc.)
- ✓ *Vendor selection information* – Exploration of the vendor selection process.
- ✓ *Implementation information* – Duration of project, resource requirements, timeliness, on budget, experience and level of professionalism of the assigned consultants, problems encountered, how were problems resolved, etc.
- ✓ *Past production* – How ‘bugs’ and new releases/upgrades were handled, level of support, etc.
- ✓ *Overall* – The major benefits and limitations of the system and the overall acceptance of the software by the user community.

Please refer to the diagram below for our scoring methodology:

	<ul style="list-style-type: none"> <li>✓ Review reference checking results</li> <li>✓ Participate in final selection meeting</li> </ul>	<ul style="list-style-type: none"> <li>✓ Develop agenda for site visits</li> <li>✓ Provide reference checking questionnaires and conduct reference checking</li> <li>✓ Facilitate final selection meeting</li> </ul>
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## Task 9 – Contracts Negotiation

Our ERP professionals have a background in the public sector, in working with ERP software vendors and in working with other consulting firms, which has given us a unique outlook gained from partaking in contract negotiations from all angles – from the perspective of the City, the vendor and the independent consultant. We are knowledgeable about how the contract impacts the implementation process. In conducting contract negotiations between the City and the successful vendor, we will draw on these experiences to ensure the City's best interests are being met. As a part of that process, we believe it is critical to develop a positive relationship between the City and the vendor, as this relationship will be long-lasting and will set the foundation for a collaborative implementation process. We understand the roles of all parties involved in negotiations and will utilize our experience as facilitators to establish clear communication, trust, and good will between all parties involved. This does not mean we will forego the City's best interest during the process, as the ultimate goal is for us to achieve the best terms and conditions for the City.

Our contract negotiations will comprise of the following:

- ✓ Prior to the start of negotiations, we will develop a strategy with the City and identify key roles for decision-making.
- ✓ We will then draw on the information gathered during our review of the vendor's proposal, identify any concerns, and provide the vendor with an opportunity to respond with requested modifications, if any.
- ✓ We will work with the City's project team, the City's legal counsel and the successful vendor to develop a draft contract, following the City's procurement policies and the vendor's proposal as a starting point.
- ✓ We will review contract documents in consultation with the City to establish that requirements are clearly defined and to establish that the City agrees on the schedule, implementation process, fee arrangement, vendor resources, roles and responsibilities, deliverables, costs, acceptance criteria, and terms and conditions.
- ✓ We will be onsite to assist the project team and the City's legal counsel during the actual negotiations.

We will ensure a positive working relationship between all parties involved and establish a constructive sense of partnership as we transition into the implementation phase.

- ✓ *Project governance* – Simply put, the project governance defines the rules of engagement for such areas as communications, decision-making, frequency of status reports, change control management, team members, etc. It generally defines the project sponsors, project committee, project management and project stakeholders. The stakeholders are typically individuals whose interests may be positively or negatively affected as a result of project execution or project completion. They may also exert influence over the project and its results. It is an expanded version of the initial Project Charter developed under Task 1.
- ✓ *Project phases and timeline* – Details of the project activities, deliverables and milestones.
- ✓ *Scope* - Details of the project scope in relation to the organization, functional areas and time as well as a statement about any related areas that are considered to be out of scope.
- ✓ *Assumptions* – These might include assumptions that the Project Manager is making about what support the project will receive from other parts of the organization or what the consultants will deliver.
- ✓ *Risks and constraints* - Risk management is a continued systematic process of identifying, analyzing, and responding to project risks. If the City adopts a formal Change Management Plan, then the risk mitigation becomes part of that plan.
- ✓ *Incorporation of Change Management Plan (includes communication, resistance management, risk mitigation, and training)* – The CM Plan will manage the “people” side of the project whose activities will be incorporated into the “technical” side. Included in CM is the project’s communications management, which includes communications planning, performance reporting and administrative closure.
- ✓ *Budget* - A budget or financial plan must be developed as part of the Project Plan. ERP projects are notorious for running over budget. There is no reason why this has to be the case if the project budget is managed tightly by the Project Manager and concerns/issues are addressed to the team on a timely basis.
- ✓ *Data conversion plan* – Details about the process of extracting data out of the legacy systems, transforming that data to be compatible with the new ERP system and loading the data into the tables of the new system.
- ✓ *Test plan* – Details about testing, including performance, unit, integration, parallel and end user acceptance testing.
- ✓ *Roles and responsibilities* - The roles and responsibilities of the project team members need to be clearly defined. Roles typically include Project Sponsors, Project Manager, steering committee, consulting firm Project Manager, project team members, systems developer, systems administrator, training coordinator, change management manager, etc.

aware of how to log an issue. All issues will be assigned to a project team member who is responsible for following through to ensure that the issue is resolved promptly before it has an impact on the progress of the project. The issue management procedures will ensure that the status of every issue identified is known to the affected participants, that the issue is addressed promptly, and that resolutions are documented.

### ***Issue Escalation***

Issues that are not resolved by the project team according to our issue management process will be escalated to the project's executive as follows:



### ***Change Control***

We know that change is inevitable on any project. As one of the initial activities for the ERP project, we will establish change control procedures jointly with the City. Change control is an integrated process used to manage and contain change within the project. It identifies changes in deliverables, specifications, and/or project plans. Through this process, the impact of proposed change(s) on functionality, performance, cost, schedule and quality is analyzed, evaluated, and reported for decisions.

We recommend that the City establish a change budget threshold to accommodate expected, small-scale project changes. A change budget will help the City make swift decisions on minor changes, thereby reducing their impact on the schedule.

### Design & Configuration Strategy

Schafer Consulting will work closely with the functional experts from the City and the software vendor to validate that the best design and configuration decisions are being made for the City. Many of the decisions will be made during the core design sessions when the functional options of the new system are fully explored. Based on the availability of the different features and the requirements already established, the best options will be incorporated. If possible, the City should, to the extent possible, utilize standard features of the software versus customization since it is more difficult for software companies to support any modifications to their standard programs. We will ensure that the pre-defined system requirements are communicated to the software vendor to avoid any misunderstandings.

### Data Interface Plan

The City's legacy systems will most likely need to interface data to and from to a number of other business applications. All existing manual and electronic interfaces will be identified so they can be included in the RFP. The development of the software vendor's statement of work (SOW) is generally agreed upon during contracts negotiations and refined during the development of the implementation plan as things may change. We will develop a data interface plan that documents the optimal interfaces for the new system (including the examination of opportunities to convert manual interfaces to electronic interfaces).

Schafer Consulting will work closely with the City and the software vendor to:

- ✓ Identify all applications that need to be interfaced to the new systems
- ✓ Once the applications are identified, coordinate the development of interface specifications and delivery of specifications to the software vendor
- ✓ Define data interface schedule
- ✓ Ensure timely completion of interface programs
- ✓ Facilitate interface testing
- ✓ Coordinate re-work if initial testing fails

During the implementation, we will oversee the following activities:

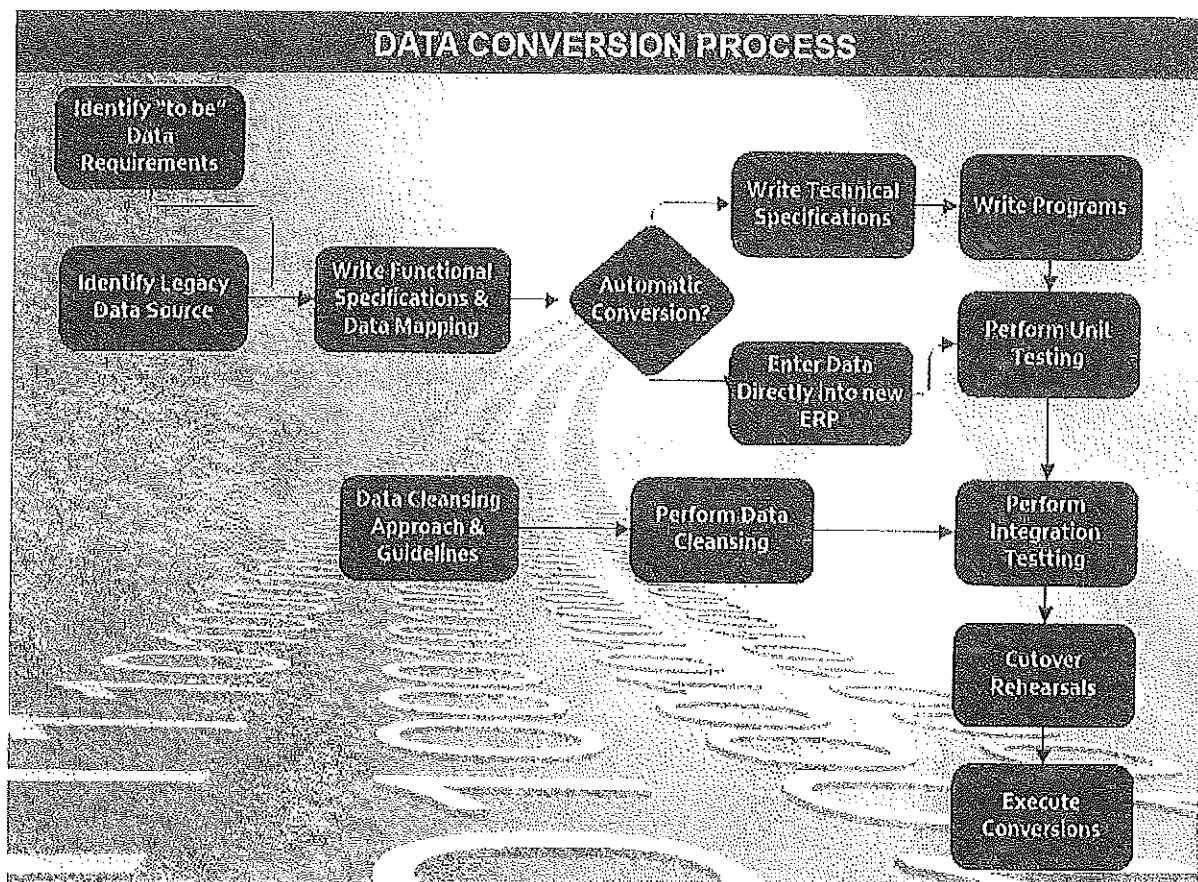
Activity	Description
Communicate & Coordinate w/ Interface Owner(s)	Each interface will require the involvement of a 3 <sup>rd</sup> party, either internal or external, for requirements gathering, testing, and deployment.

*Data Structure Model Analysis* – This decision should have already been decided during the development of the implementation plan; however, things change and it is always a good idea to confirm these decisions before any data conversion work begins.

- ✓ *Determine Data to be Converted:*
  - Type of data – Master data or Transactional data
  - Amount of data – The number of years (or months) of history that will be converted.
  - Level of data – The data can be converted at a detailed transactional level or can be summarized at a roll-up level. For example, General Ledger data from prior years can be brought over at summary account totals and the current year can be brought over at a detailed level.
- ✓ *Identify if data will be converted from multiple legacy systems.*
- ✓ *Identify manual data conversions versus automated conversions.*
  - Manual data loads typically have a limited number of entries and/or have a higher level of complexity which doesn't justify the time and effort required to code, test and tune an automated conversion.
  - Automated conversions are used to address large volumes of data.
- ✓ *Determine the level of data cleansing that is required* – The data cleansing process results in relevant and accurate data being converted from the legacy system(s) into the new ERP. Data cleansing analyzes legacy application data to verify that data is correct, complete, consistent and convertible. Most of the time, the client is responsible for this task as they are more familiar with their current data structure and the state that it is in; however, for those organizations who require our assistance, we will perform the following data cleansing tasks, which includes:
  - Eliminating unnecessary data records
  - Identifying and correcting inaccurate data
  - Merging duplicated data, e.g., multiple vendor masters files, which will need to be consolidated for a single vendor
  - Reformatting and standardizing data so that it can be converted
  - Gathering information that does not exist in any legacy system but is required in the new ERP system.

*Data Mapping* – We will participate in discussions related to the development of the chart of accounts, so when data mapping is ready to be performed, we would have knowledge of new structure and the logic behind it. We will perform the following:

- ✓ Identify and document the target field in the new system for each of the fields in the legacy system(s).
- ✓ Define the mapping rules to be applied during the conversion process.
- ✓ Identify gaps in the design of the target system (fields in the legacy system for which there are no target fields in the new system)
- ✓ Identify and populate required field in the new system that do not exist in the legacy system.



## Training Plan

Schafer Consulting will work with the City and the software vendor to develop a formal training schedule, develop user procedures and training manuals, and provide training. Generally, the initial training classes are oriented towards the power users of the organization. Once this focus group becomes proficient with the system, the training should be rolled out to the rest of the organization. A sample training plan should include:

- ✓ *Setup and Configuration Consulting* – this type of training typically involves the core decision makers of the City. The software vendor will instruct the setup switches required to enable the software to perform specific activities and processes identified during the design phase of the project.
- ✓ *Functional Training* – These classes are typically designed for the power users.
- ✓ *Technical Training* – This type of training is designed for the technical staff at the City so they will be able to administer and support the new technical environment. At a minimum, the technical staff should be able to perform system backups and restores; manage users and their system security level; manage printers, scanners, and other peripherals; install patches and upgrades; and other general systems administration duties.



Communication regarding this project will be an essential part of the success of the project. Communicating in a consistent and effective manner will contribute to the success of the project by increasing awareness and understanding of the project and building acceptance, support, involvement, and commitment. Our objectives for the communication plan will include:

- ✓ Communication with the City's Executive Steering Committee and Project Sponsors to provide an overview of the project and outline progress being completed.
- ✓ Communication with the Implementation Team Leaders/Members and the Project Management Team to provide information regarding the impact of the project within their area.
- ✓ Communications between established committees and teams to facilitate an understanding of work being completed in each area and impact on all aspects of the project.

Audiences should be aware of the reasons why the system is being implemented. We will clearly communicate the expectations of the project and the change that should be expected as a part of implementing the new system. The level and complexity of the Communication Plan will be tailored to reflect the City's culture and size.

### Vendor Contract Management

Schafer Consulting will review the contractor's submittals related to budget, schedule, and overall status. Our Project Manager will review scope requests, re-plan work, adjust schedule and baselines, participate in change control meetings, document and facilitate approval of changes, communicate to all stakeholders, and take corrective actions when appropriate. In addition, we will ensure that the vendor performance during implementation is satisfactory and in accordance with agreed upon terms and conditions. If requested, our Project Manager will also review vendor invoices against work performed and the project budget.

### Summary

In summary, we will act as an extension of the City's project team and bridge any gaps that may exist between the vendor and the City. We will validate vendor requests, recommendations, change orders, reasons for project delays, etc. Specific tasks include:

- ✓ Work with selected vendor to resolve issues and problems in a timely manner.
- ✓ Recommend system decisions to the City's Project Management Team.
- ✓ Work closely with the City functional implementation teams. We will be participating in all phases of the project, including the design and construction phases when most of the configurations decisions are made. We will be able to utilize our extensive knowledge of the public sector to determine if decisions make sense and represent best practices for the City.

"passing" or "failing" quality assurance—it is proactively anticipating potential failures so that a "death march" can be averted.

### Tools Used in Quality Assurance Consulting

Our QA methodology includes a library of checklists, but it is not a mechanized set of online forms. This is because each project has its own set of salient dynamics, and only a skilled, highly experienced analyst can discern this. The analyst, not the tools, must be in the forefront. Nonetheless, we do not approach QA with a blank slate. We have assembled a set of potential risks and questions that we use to guide our analysis and our assessment of uncertainties. These relate to:

- ✓ The technical system (scope, requirements, technical components, configuration, interfaces and integration, migration, testing, change control, acceptance, and handoffs)
- ✓ User activities and business processes (scope, procedures, roles, responsibilities, resources, training, transition planning, and organizational readiness)
- ✓ System support (scope, procedures, roles, responsibilities, resources, training, transition planning, and organizational readiness)
- ✓ The implementation project itself (phasing, roles, responsibilities, resources, training, development and test environments, schedule, cost, project team communication, stakeholder communication, coordination between projects, milestones, go/no-go criteria, fallback positions, and transition management)

### Process Analysis and Review

We understand the need to view business processes from different perspectives:

- ✓ *The technical perspective* - What are the processing functions and business rules that the software needs to support?
- ✓ *The controller's perspective* - Will procedures be set up to maintain control over decentralized transaction processing, bringing them into a common data framework and producing auditable statements and projections?
- ✓ *The operation manager's perspective* - Will the new system accurately and thoroughly capture real-world information, and analyze operations to support decision-making?
- ✓ *The hands-on user's perspective* - What exact procedures are to be used in various day-to-day circumstances? How can the workflow be reliably coordinated from person to person?

We have been continually involved in assisting the public sector in assessing business processes with respect to regulatory requirements and best practices. However, we have found that all governments, small and large, have unique challenges that make it unrealistic either to rigidly adopt a standardized business process, or to customize software to automate every procedure.

- ✓ Organizational readiness
- ✓ Project communications

A hallmark of our approach is communication. We focus thinking on the project risks and issues not just in our written reports, but also in our day-to-day conversations with the project team. Our consulting team has a proven track record of communicating to all parties involved in implementing systems for the public sector, including the ability to deal with “difficult news” with clarity and fairness.

### Change Management Implementation


Please refer to our write up on Change Management under Task 7, which includes the development of a formal Change Management Plan. This tasks includes the implementation of the plan throughout the project. The process is described in detail under Task 7.

# Proposal Pricing

Staff Position		32	\$150	\$4,800
<b>ERP Needs Assessment:</b>				
Task 04: Business Case Recommendations				
Staff Position Project Manager		12	\$160	\$1,920
Staff Position		24	\$150	\$3,600
Staff Position		40	\$150	\$6,000
Task 05: Process Design and Requirements				
Staff Position Project Manager		12	\$160	\$1,920
Staff Position		24	\$150	\$3,600
Staff Position		24	\$150	\$3,600
<b>ERP Request for Proposal:</b>				
Task 06: RFP Draft				
Staff Position Project Manager		40	\$160	\$6,400
Staff Position		8	\$150	\$1,200
Staff Position				
Task 07: Governance Support				
Staff Position Project Manager		4	\$160	\$640
Staff Position Change Management		40	\$150	\$6,000
Staff Position				
<b>ERP System Selection</b>				
Task 08: System Selection	Cost assumes shortlisting 3 vendors with 3 days demo			
Staff Position Project Manager		50	\$160	\$8,000
Staff Position		150	\$150	\$22,500
Staff Position				
Task 09: Contract Negotiations				
Staff Position Project Manager				
Staff Position Contract Negotiator		50	\$160	\$8,000
Staff Position				

that the undersigned has not in any manner sought, by collusion, to secure for himself an advantage over any other bidder.

Please check your calculations before submitting your Proposal; the City of Garden Grove will not be responsible for Proposer miscalculations and may deem your proposal as non-responsive

BY:   
(Signature)

(949) 292-7718  
Telephone Number

Nancy Schafer  
(Type or Print Name)

President  
(Title)

nschafer@schaferconsult.com  
(Email Address)

**City of Garden Grove**

**INTER-DEPARTMENT MEMORANDUM**

To:	Scott C. Stiles	From:	William E. Murray
Dept.:	City Manager	Dept.:	Public Works
Subject:	Approval of an agreement with Southern California Edison for the conversion of Edison-owned street lights from High Pressure Sodium to Light Emitting Diode (LED). ( <i>Action Item</i> )		
		Date:	11/22/2016

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**OBJECTIVE**

For City Council to approve an Agreement with Southern California Edison (SCE) for the conversion of Edison-owned street lights (LS1 lights) from High Pressure Sodium to Light Emitting Diode (LED), with no upfront capital cost to the City.

**BACKGROUND**

In April 2016, staff met with SCE to assess the feasibility of acquiring all SCE-owned street lights (LS1 lights), as SCE was considering selling their LS1 street lights to local jurisdictions for a limited time period. At this meeting, SCE informed the City the acquisition cost would be approximately \$20 million for Garden Grove, thereby restricting the City from continuing with the acquisition process.

Another cost saving alternative presented by SCE was the conversion of all LS1 street lights into LED. This new program, titled "Option E – LED Fixture Replacement Program" would convert all LS1 lights within the City's jurisdiction, and, per the attached Edison's Rate Analysis, save the City approximately \$40,000 annually in energy costs for the first twenty (20) years of the contract.

**DISCUSSION**

In June 2016, LS1 Option E became available to customers to request LED technology for SCE-owned LS-1 street lights. Customers do not pay any upfront capital costs; however, the contractual term is locked-in for twenty years and incorporates an energy efficiency premium, which recovers the capital expenditure for the installation of LED fixtures. Under this new Program, any future LED replacement or pole knock-down is covered by SCE as usual.

The Option E Program is also eligible for energy efficiency incentives under standard Energy Efficiency programs administered by SCE. The estimated one-time energy efficiency conversion incentive for the City of Garden Grove is approximately \$500,000. This amount is finalized once the City files an application for energy efficiency rebates. Once the Option E Agreement is executed, the City will be placed into a queue for jurisdictions awaiting LED conversion. SCE is estimating the conversion to take place in 2017/2018.

#### FINANCIAL IMPACT

There is no impact to the General Fund. The City is anticipating saving approximately \$40,000 annually in street lighting costs and receiving a one-time credit of up to \$500,000. Other Option E rate components are subject to California Public Utilities Commission rate changes.

#### RECOMMENDATION

It is recommended that the City Council:

- Approve the Energy Efficiency LED Fixture Replacement Agreement with Southern California Edison (SCE) for the conversion of Edison-owned street lights to Light Emitting Diode (LED); and
- Authorize the City Manager to execute the agreement on behalf of the City.

By: Ana V. Neal, Sr. Administrative Analyst

#### **ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>	<b>File Name</b>
Agreement	11/8/2016	Backup Material	SCE_Option_E_Agreement.pdf
Rate Analysis	11/8/2016	Backup Material	SCE_Option_E_Rate_Analysis.pdf





Southern California Edison  
Rosemead, California (U 338-E)

Original  
Cancelling

Cal. PUC Sheet No. 57074-E  
Cal. PUC Sheet No.

Sheet 1

SCHEDULE LS-1 OPTION E,  
ENERGY EFFICIENCY-LIGHT EMITTING DIODE (LED) FIXTURE REPLACEMENT  
RATE AGREEMENT

Form 14-965

(To be inserted by utility)

Advice 3241-E  
Decision 14-10-046

1P8

Issued by  
R.O. Nichols  
Senior Vice President

(To be inserted by Cal. PUC)

Date Filed Jun 30, 2015  
Effective Jun 1, 2016  
Resolution Page 401 of 438

**SOUTHERN CALIFORNIA EDISON COMPANY**  
**SCHEDULE LS-1 OPTION E, ENERGY EFFICIENCY-LIGHT EMITTING DIODE (LED)**  
**FIXTURE REPLACEMENT RATE AGREEMENT**

This Schedule LS-1 Option E, Energy Efficiency-Light Emitting Diode (LED) Fixture Replacement Rate Agreement (Agreement), effective this \_\_\_\_\_ day of \_\_\_\_\_,

\_\_\_\_\_ (Effective Date), is entered into between Southern California Edison Company (SCE) and the City of Garden Grove, an SCE customer taking service on Schedule LS-1 (Applicant), referred to collectively as "Parties," and individually as "Party." This Agreement provides for SCE, at Applicant's request, to replace the existing street lighting fixtures serving Applicant's premises with Light Emitting Diode (LED) street lighting fixtures to achieve energy efficiency benefits for Applicant, as set forth in Special Condition 14, Option E, Energy Efficiency-Light Emitting Diode (LED) Fixture Replacement, of Schedule LS-1.

The Parties agree as follows:

**1. LED FIXTURES**

SCE shall install, own, operate, and maintain LED Fixtures for Applicant as set forth in Exhibit "A" attached hereto and incorporated herein by this reference. The LED Fixtures provided hereunder shall at all times remain the property of SCE.

**2. LED FIXTURE REPLACEMENT COSTS**

- 2.1 The replacement costs of the LED Fixtures provided hereunder shall be borne by Applicant.
- 2.2 Applicant shall pay the charge for the LED Fixtures Replacement rate, which includes an Energy Efficiency Premium Charge (EEPC) and a Base LED Charge, under Option E of Schedule LS-1. Applicant elects Option E in lieu of an upfront, one-time payment of the replacement costs.
- 2.3 SCE does not guarantee that any energy or bill savings will accrue to Applicant as a result of the LED Fixture replacements.

**3. COMMENCEMENT OF SERVICE**

The Parties agree that SCE has the right to charge Applicant, and Applicant has an obligation to pay SCE, for the charges set forth in Schedule LS-1, Option E, commencing on the date SCE begins serving the LED Fixtures installed pursuant to this Agreement.

**4. TERM AND TERMINATION**

- 4.1 This Agreement shall be effective as of the Effective Date and shall continue for a term of twenty (20) years from the commencement of service as specified in Section 3 above (Term).
- 4.2 Applicant may terminate this Agreement at any time during the Term upon a thirty (30) - day advance written notice, provided that Applicant, prior to or within the 30-day advance notice period, assigns the Agreement to any New Party In (NPI) that owns, rents or leases the premises served by the street lighting fixtures replaced under this Agreement and will take service under Option E of Schedule LS-1 effective as of the date of termination; *otherwise*, Applicant shall pay a one-time termination charge equal to the present value of the balance of the EEPC of Option E over the remaining Term. The present value is determined based on SCE's authorized rate of return on rate base, or discounted rate of 7.90%.

**SOUTHERN CALIFORNIA EDISON COMPANY  
SCHEDULE LS-1 OPTION E, ENERGY EFFICIENCY-LIGHT EMITTING DIODE (LED)  
FIXTURE REPLACEMENT RATE AGREEMENT**

**5. AMENDMENTS; ASSIGNMENTS**

- 5.1 Any changes or amendments to this Agreement must be in writing and must be executed by the Applicant and SCE and, if required, be approved by the California Public Utilities Commission (Commission).
- 5.2 Applicant shall not assign this Agreement without the prior written consent of SCE; provided, however, that Applicant may assign the Agreement pursuant to the terms and conditions of Section 4.2 above, and the NPI must assume all rights and obligations under this Agreement for the remaining Term. Any assignment and assumption shall be in a form acceptable to SCE.

**6. NOTICE**

Any notice either Applicant or SCE may wish to provide the other regarding this Agreement must be in writing. Such notice must be either hand-delivered or sent by U.S. certified or registered mail, postage prepaid, to the person designated to receive notice for the other Party below, or to such other address as either may designate by written notice. Notices delivered by hand shall be deemed effective when delivered. Notices delivered by mail shall be deemed effective when received, as acknowledged by the receipt of the certified or registered mailing.

Applicant:

SCE:

\_\_\_\_\_  
Scott C. Stiles  
\_\_\_\_\_  
(Name)  
\_\_\_\_\_  
City Manager  
\_\_\_\_\_  
(Title)  
\_\_\_\_\_  
11222 Acacia Pkwy  
\_\_\_\_\_  
(Address)  
\_\_\_\_\_  
Garden Grove, CA 92840  
\_\_\_\_\_  
(City, State, Zip)

Business Customer Division  
Southern California Edison Company  
2244 Walnut Grove Avenue  
Rosemead, CA 91770

**7. NONWAIVER**

The failure of either Party to enforce any of the terms and conditions or to exercise any right or privilege in this Agreement shall not be construed as a waiver of any such term and conditions or rights or privileges, and the same shall continue and remain enforce and effect as if no such failure to enforce or exercise had occurred.

**8. SEVERABILITY**

In the event that any of the provisions, or portions thereof, of this Agreement are held to be unenforceable or invalid by the Commission, or any court of competent jurisdiction, the validity and enforceability of the remaining provisions or any portion thereof shall not be affected.

**9. APPLICABLE LAWS, RULES, AND REGULATIONS**

This Agreement shall be subject to, and interpreted under the laws, rules, decisions and regulations of the State of California, without regard to its conflict of laws principles, the Commission, and SCE's Commission-approved tariffs.

**SOUTHERN CALIFORNIA EDISON COMPANY  
SCHEDULE LS-1 OPTION E, ENERGY EFFICIENCY-LIGHT EMITTING DIODE (LED)  
FIXTURE REPLACEMENT RATE AGREEMENT**

**10. CALIFORNIA PUBLIC UTILITIES COMMISSION JURISDICTION**

- 10.1 This is a filed form tariff agreement authorized by the Commission for use by SCE. No officer, inspector, solicitor, agent or employee of SCE has any authority to waive, alter, or amend any part of this Agreement except as provided herein or authorized by the Commission. This Agreement is to be used in conjunction with Schedule LS-1 and supplements the terms and conditions of the Applicant's electric service under Schedule LS-1.
- 10.2 This Agreement shall at all times be subject to such changes or modifications by the Commission as said Commission may, from time to time, direct in the exercise of its jurisdiction.
- 10.3 Notwithstanding any other provisions of this Agreement, SCE has the right to unilaterally file with the Commission, pursuant to the Commission's rules and regulations, an application for change in rates, charges, classification, service, or rule or any agreement relating thereto.

**11. ENTIRE AGREEMENT**

This Agreement, including SCE's Commission-approved tariffs, constitutes the complete agreement and understanding between the Applicant and SCE regarding the LED Fixtures replacement costs. Prior agreements, representations, understandings, whether expressed or implied, and communications, oral or written, between the Applicant and SCE shall not be construed to be a part of this Agreement.

**12. AUTHORIZATION SIGNATURE**

In witness whereof, the Parties hereto have caused this Agreement to be signed by their duly authorized representatives.

**APPLICANT**

BY: \_\_\_\_\_

NAME: Scott C. Stiles

TITLE: City Manager, Garden Grove

DATE SIGNED: \_\_\_\_\_

**SOUTHERN CALIFORNIA EDISON COMPANY**

BY: Southern California Edison

NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE SIGNED: \_\_\_\_\_

**SOUTHERN CALIFORNIA EDISON COMPANY**  
**EXHIBIT "A"**  
**SCHEDULE LS-1 OPTION E,**  
**ENERGY EFFICIENCY-LIGHT EMITTING DIODE (LED) FIXTURE REPLACEMENT**

APPLICANT

City of Garden Grove

CUSTOMER ACCOUNT NO.

See Attachment List of Accounts

SERVICE ACCOUNT NO.

See Attachment List of Accounts

(Additional account numbers/addresses may be attached hereto.)

SERVICE ADDRESS

See Attachment

APPLICANT REQUESTED READY TO SERVE DATE

\_\_\_\_\_

SCE READY TO SERVE DATE \_\_\_\_\_

DESCRIPTION OF **LED** FIXTURES/SCOPE OF WORK: SPECIFY HOW MANY STREET LIGHTING  
FIXTURE REPLACEMENTS ARE BEING REQUESTED AND AGREED TO UNDER THIS  
AGREEMENT AND OTHER RELEVANT DETAILS.

W.O. No(s): \_\_\_\_\_

Cust Name	Cust Num	Serv Acct Num	Cust Acct Num	Current Rate	Service Street Addr	City Name	2
GARDEN GROVE, CITY OF	8480	1376719	11949500	LS-1-ALLNITE	VARIOUS	GARDEN GROVE	92
GARDEN GROVE, CITY OF	8480	8802553	11949559	LS-1-ALLNITE	VARIOUS	GARDEN GROVE	92

**City of Garden Grove**

Customer Number: 1-0-000-8481

Lamp Wattage	Lamp Count	Estimated High Pressure Sodium Vapor (HPSV) Annual Costs	Estimated Light Emitting Diode (LED) Annual Costs	Estimated Annual Savings
50	5	\$590	\$612	\$22
70	4,278	\$536,975	\$536,461	(513)
100	1,695	\$230,045	\$219,469	(10,577)
150	15	\$2,444	\$2,254	(191)
200	1,220	\$222,967	\$193,980	(28,987)
250	56	\$11,390	\$10,389	(1,001)
310	0	\$0	\$0	
400	0	\$0	\$0	0
Total	7,269	\$1,004,412	\$963,165	(41,247)

This analysis is only an estimate and the results presented are based on HPSV Lamp Wattage and counts as of May 2016, LED wattage conversion lamps available after August 1, 2016, and June 1, 2016 rates. This analysis excludes the following when applicable: Tap Device Charge, State Tax, Utility Users Tax, and Generation Municipal Surcharge. The Analysis does not include costs associated with Incandescent, Mercury Vapor, Low Pressure Sodium Vapor, Metal Halide, or already existing LED Lamps. Actual costs may vary due to factors including but not limited to, rate changes, factor changes, wattage conversion changes, excluded cost components.

**City of Garden Grove**

Customer Number: 1-0-000-8480

Additional Savings after the energy efficiency premium falls off after 20 years and beyond

Wattage	Lamp Count	EEP Per Month	Estimated Monthly Savings
50	5	\$1.32	\$6.60
70	4278	\$1.32	\$5646.96
100	1,695	\$1.36	\$2305.20
150	15	\$1.48	\$22.20
200	1220	\$1.76	\$2147.20
250	56	\$1.97	\$110.32
310	0	\$0.00	\$0.00
400	0	\$2.79	\$0.00
TOTAL			\$10,238.48

Additional monthly savings after 20 years: \$10,238.48

Additional annual savings after 20 years: \$122,861.76

**Estimated Annual Savings During 20 Year Repayment:** \$41,247.00

**Estimated Annual Savings Post 20 Year Repayment:** \$164,108.76



**City of Garden Grove**

**INTER-DEPARTMENT MEMORANDUM**

To: Scott C. Stiles From: Kathy Bailor  
Dept.: City Manager Dept.: City Clerk  
Subject: Ordinance No. 2874 Date: 11/22/2016  
presented for second reading  
and adoption entitled:

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Attached is Ordinance No. 2874 for second reading.

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>	<b>File Name</b>
Ordinance No. 2874	10/26/2016	Ordinance	2874_MC_2.70.010_Traffic_Commission_from_5_to_7_members_NOVUS.pdf

ORDINANCE NO. 2874

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GARDEN GROVE  
AMENDING SECTION 2.70.010 OF CHAPTER 2.70 OF TITLE 2 OF THE GARDEN  
GROVE MUNICIPAL CODE RELATING TO THE TRAFFIC COMMISSION

**City Attorney Summary**

***This Ordinance amends Section 2.70.010 of Chapter 2.70 of the Garden Grove Municipal Code to increase the membership of the Traffic Commission from five members to seven members.***

THE CITY COUNCIL OF THE CITY OF GARDEN GROVE HEREBY ORDAINS AS  
FOLLOWS:

SECTION 1: Section 2.70.010 of Chapter 2.70 of Title 2 of the Garden Grove Municipal Code is hereby amended as follows (additions shown in ***bold/italics***; deletions shown in **~~bold/strikeout~~**):

SECTION 2.70.010 Establishment of Traffic Commission

A Traffic Commission consisting of **~~five~~ seven** members is hereby established.

SECTION 2: If any section, subsection, subdivision, sentence, clause, phrase, word, or portion of this Ordinance is, for any reason, held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have adopted this Ordinance and each section, subsection, subdivision, sentence, clause, phrase, word, or portion thereof, irrespective of the fact that any one or more sections, subsections, subdivisions, sentences, clauses, phrases, words or portions thereof be declared invalid or unconstitutional.

SECTION 3: The Mayor shall sign and the City Clerk shall certify to the passage and adoption of this Ordinance and shall cause the same, or the summary thereof, to be published and posted pursuant to the provisions of law and this Ordinance shall take effect thirty (30) days after adoption.

The foregoing Ordinance was passed by the City Council of the City of Garden Grove on the \_\_\_\_ day of \_\_\_\_\_.

ATTEST:

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CITY CLERK

STATE OF CALIFORNIA    )  
COUNTY OF ORANGE     ) SS:  
CITY OF GARDEN GROVE)

I, TERESA POMEROY, Deputy City Clerk of the City of Garden Grove, do hereby certify that the foregoing Ordinance was introduced for first reading and passed to second reading on October 25, 2016, with a vote as follows:

AYES:     COUNCIL MEMBERS:   (5) BEARD, BUI, JONES, PHAN, NGUYEN  
NOES:     COUNCIL MEMBERS:   (0) NONE  
ABSENT: COUNCIL MEMBERS:   (0) NONE

**City of Garden Grove**

**INTER-DEPARTMENT MEMORANDUM**

To: Scott C. Stiles From: Kathy Bailor  
Dept.: City Manager Dept.: City Clerk  
Subject: Ordinance No. 2875 Date: 11/22/2016  
presented for second reading  
and adoption entitled:

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Attached is Ordinance No. 2875 for second reading.

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>	<b>File Name</b>
Ordinance	11/17/2016	Cover Memo	2875_MC_Chapter_6_- _Animal_Regulations_NOVUS.pdf

ORDINANCE NO. 2875

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GARDEN GROVE  
AMENDING CHAPTERS 6.04 AND 6.05 OF TITLE 6 OF THE GARDEN GROVE  
MUNICIPAL CODE REGARDING ANIMAL REGULATIONS

**City Attorney Summary**

***This Ordinance amends Chapters 6.04 and 6.05 of the Garden Grove Municipal Code pertaining to animal regulations. The new regulations in Chapter 6.04 are modeled substantially after the Orange County animal regulations, which have been previously enforced by the County pursuant to its contract with the City, which contract will expire at the end of 2016. The new regulations are being codified in the Garden Grove Municipal Code and will be enforced by City officers commencing in 2017. Various provisions of Chapter 6.05 are being amended to remove references to County offices and officials, replacing them with City offices and officials.***

WHEREAS, the City has contracted with the County of Orange to enforce animal regulations since July 1982 and has adopted the County's regulations by reference; and

WHEREAS, the City's contract with the County will be terminated as of December 31, 2016 and the City will thereafter enforce animal regulations in the City through its own program and personnel; and

WHEREAS, it is necessary to replace the codification of the County Ordinances by reference and replace them with local regulations.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GARDEN GROVE HEREBY ORDAINS AS FOLLOWS:

SECTION 1: Chapter 6.04 of Title 6 of the Garden Grove Municipal Code is hereby revised in its entirety to read as follows:

## **CHAPTER 6.04**

### **ANIMAL REGULATIONS**

#### **Section 6.04.010 Definitions**

The following terms, as used in this chapter, shall have the meanings herein set forth, unless it is apparent from the context thereof that some other meaning is intended.

*Animal* includes, but is not limited to, birds, fishes, reptiles and nonhuman mammals.

*Approved rabies vaccine* means a vaccine which is approved for use in the animal concerned by the California Department of Health.

*Approved research institution* means a college, hospital, university or research laboratory conducting research under humane conditions, if the Director so finds and certifies in writing.

*Cat* includes domesticated members of the species *Felis catus*; it excludes other members of the family *Felidae*.

*Commercial* means operated or carried on primarily for financial gain.

*Dangerous animals* means any animal of a species which presents a threat to the safety of persons or property, as determined by the Director.

*Director* means the Public Works Director or his/her designee.

*Dog* includes domesticated members of the species *Canis familiaris*; it excludes other members of the family *Canidae*.

*Guard (sentry) dog* means any dog utilized, on a commercial basis, to guard any property within the City, including guarding against fire or theft or both.

*Guide dog* means a properly trained dog certified by a licensed guide (Seeing Eye) dog agency and actually being used by a blind person.

*Impounded* shall mean having been received into the custody of any animal shelter, or into the custody of the Director.

*Neutered* means rendered incapable of reproduction by physical (surgical alteration or the implantation of a device) or other means. To be acceptable, the neutering must be certified to by a licensed veterinarian.

*Person* means any individual, firm, partnership, corporation, company, society, or association, and every officer, agent or employee thereof.

*Potentially dangerous dog* means any of the following:

- (1) Any dog which, when unprovoked, on 2 separate occasions within the prior thirty-six-month period, engages in any behavior that requires a defensive action by any person to prevent bodily injury whether the person and the dog are on or off the property of the owner or custodian of the dog.
- (2) Any dog which, when unprovoked, bites a person causing any injury less severe than a "severe injury." Severe injury means any physical injury to a human being that results in muscle tears or disfiguring lacerations or requires multiple sutures or corrective or cosmetic surgery.
- (3) Any dog which, when unprovoked, has killed, seriously bitten, inflicted injury, or otherwise caused injury attacking a domestic animal.
- (4) Provided, no dog may be determined to be a vicious dog if any such bite, threat, injury or damage was sustained by a person who, at the time, was committing a willful trespass upon the premises occupied by the owner or custodian of the dog, or was committing or attempting to commit a crime upon the premises occupied by the owner or custodian of the dog, or was teasing, tormenting, abusing or assaulting the dog or who has, in the past, teased, tormented, abused or assaulted the dog.
- (5) Provided, further, that these definitions do not apply to dogs used in military or police work while they are actually performing in that capacity.

*Quarantine* means the strict confinement of an animal upon the premises of the owner or elsewhere as approved by the Director.

*Vicious dog* means any of the following:

- (1) Any dog seized as a "fighting animal" under section 599aa of the Penal Code and upon the sustaining of a conviction of the owner or custodian of a fighting animal as set forth in subdivision (a) of Section 597.5 of the Penal Code.
- (2) Any dog which, when unprovoked, in an aggressive manner, inflicts severe injury on or kills a human being, whether the person and the dog are on or off the property of the owner or custodian of the dog.
- (3) Any dog previously determined to be and currently listed as a potentially dangerous dog, which, after its owner or keeper has been notified of this determination, continues the behavior of a "potentially dangerous dog," or is maintained in violation of the conditions and restrictions placed upon the dog as a "potentially dangerous dog."
- (4) Provided, no dog may be determined to be a vicious dog if any such bite, threat, injury or damage was sustained by a person who, at the time, was committing a willful trespass upon the premises occupied by the owner or custodian of the dog, or was committing or attempting to commit a crime upon the premises occupied by the owner or custodian of the dog, or was teasing, tormenting, abusing or assaulting the dog or who has, in the past, teased, tormented, abused or assaulted the dog.
- (5) Provided, further, that these definitions do not apply to dogs used in military or police work while they are actually performing in that capacity.

#### **Section 6.04.020 Prohibition, Administration, and Enforcement**

##### **A. Keeping of Certain Animals Prohibited.**

1. It is unlawful for any person to keep or maintain animals within the corporate City limits not permitted by this chapter or in violation of this chapter.
2. No person shall keep or maintain any animals that are detrimental to the public health, safety, and welfare.



3. Roosters and Livestock Animals Prohibited. It is unlawful for any person to keep or maintain roosters and livestock animals, including, but not limited to, any bull, steer, cows, calves, cattle, sheep, swine, equine, and bovine, etc., within the corporate City limits.
4. Beehives. Beehives shall be prohibited within the corporate City limits.
5. Unsanitary Conditions. No person shall keep or maintain any animals in an odious, offensive, obnoxious, filthy, or unsanitary condition.
6. Limitations. Except as otherwise provided for in this chapter, the following animals may be permitted on properties zoned for residential use:
  - (a) A maximum of four of the following or four of any combination of the following shall be permitted:
    - (1) A maximum of four dogs, four months of age or older, shall be permitted on any premises within the corporate city limits;
    - (2) A maximum of four roaming cats, four months of age or older, shall be permitted on any premises within the corporate city limits;
    - (3) A maximum of four fowl, rabbits, birds, or household pets, or any combination thereof shall be permitted on any premises within the corporate city limits subject to the following condition: Fowl, rabbits, birds, or household pets (excluding dogs and cats) shall be kept at all times in a fully enclosed pen, coop, cage, or similar appropriate enclosure and shall maintain a minimum setback of 25 feet from all adjacent dwelling units and all property lines.
  - (b) Five or more cats, kept at all times in enclosed catteries, shall be permitted on any premises within the corporate City limits and shall comply with all regulations in this chapter.

- (c) A maximum of 10 parakeets shall be permitted on any premises within the corporate City limits subject to the following condition: Parakeets shall be kept at all times in a fully enclosed pen, coop, cage, or similar appropriate enclosure and shall maintain a minimum setback of 25 feet from all adjacent dwelling units and property lines.
- (d) A maximum of 10 racing pigeons shall be permitted on any premises within the corporate City limits subject to the following condition: Racing pigeons shall be kept at all times in a fully enclosed pen, coop, cage, or similar appropriate enclosure and shall maintain a minimum setback of 25 feet from all adjacent dwelling units and all property lines.
- (e) A maximum of 100 pigeons, kept at all times in a fully enclosed pen, coop, cage, or similar appropriate enclosure that maintains a minimum setback of 25 feet from all adjacent dwelling units and all property lines, may be permitted on any premises within the corporate City limits subject to a conditional use permit, as set forth in Title 9 of this Code.

B. Administration. The Director is charged with the administration of this chapter.

C. Regulations. The City Council may, by resolution, promulgate any necessary rules and regulations for the administration of this chapter.

D. Enforcement. The Director, is hereby empowered and it shall be his/her duty to enforce this chapter and any statute relating to animal control, unless otherwise provided by law. Pursuant to Corporations Code 14503 each of the aforementioned individuals shall have the power to issue notices to appear in court for violations of the aforementioned provisions pursuant to chapter 5c, commencing with section 853.5 of title 3 of part 2 of the California Penal Code.

E. Inspection. The Director is authorized to inspect any building or other property for the purpose of enforcing this chapter or any statute relating to animal control.

### **Section 6.04.030 Interference**

No person shall interfere with, oppose or resist any authorized person charged with the enforcement of this chapter while such person is engaged in the performance of his/her duties.

### **Section 6.04.040 Firearms Authorized**

Trained supervisory and animal care services employees are authorized to carry and use appropriate firearms for use with tranquilizer equipment, issued by the City, while acting in the course and scope of their employment.

### **Section 6.04.050 Disposal of Dead Animals**

The owner of any animal which dies shall dispose of the carcass of such animal in a sanitary manner as prescribed by the Director within 24 hours after said owner has knowledge of the animal's death. The Director shall be responsible for the disposal of all dead animals whose ownership cannot be established.

### **Section 6.04.060 Violations-Infractions-Misdemeanor**

A. Any person who violates any provision of this chapter is guilty of an infraction, except as set forth in subsection (B) of this section.

B. Any person who violates any provision of sections 6.04.080.D, 6.04.080.G, or 6.04.120.B is guilty of a misdemeanor. Moreover, any person who violates any other provisions of this chapter and the violation occurs within 1 year of the occurrence of 2 other separate violations of this chapter by that person is guilty of a misdemeanor.

C. Each day on which a violation occurs or continues shall constitute a separate offense.

### **Section 6.04.070 Complaints**

Upon receiving a complaint from any person alleging a violation of this chapter and upon receiving the name and address of the owner and/or custodian of the animal, if known, an investigation to determine whether a violation exists may be made. If the investigation discloses a violation of this division, prosecution may be initiated against the owner and/or custodian.

## **Section 6.04.080 Keeping and Restraint of Dogs and Cats**

### **A. Restraint of dogs.**

1. No person owning or having charge, care, custody, or control of any dog shall cause or permit, either willfully or through failure to exercise due care or control, any such dog to be upon any private property unless such dog be restrained thereon by a fence, wall, substantial chain, leash not exceeding six (6) feet in length, other appropriate physical restraint, or is under the charge of a person competent to exercise care, custody, and control over such dog.
2. No person owning or having charge, care, custody, or control of any dog shall cause or permit, either willfully or through failure to exercise due care or control, any such dog to be upon any public property unless such dog be restrained by a substantial chain, or leash not exceeding 6 feet in length, and is under the charge of a person competent to exercise care, custody, and control over such dog, unless the owner or operator of such public property grants written permission for such dog to be on such property without such chain or leash.

### **B. Public school property.**

1. No person having the charge of any dog, except a blind, deaf or disabled person with his or her guide dog, signal dog or service dog, or a person training a guide, signal or service dog, shall permit said dog to be under any circumstances within public school property.
2. Exceptions. The provisions of this subdivision are not applicable to dogs that are in direct supervision of City personnel or in areas designated by the City Council as allowing dogs. The terms "guide dog," "service dog," and "signal dog," in this subdivision shall be given the same meaning as set forth in Penal Code Section 365.5.

C. Female cats and dogs in season to be confined. Every person owning or having charge of any female cat or dog shall strictly confine such animal during its breeding season (i.e., while it is in heat) in a building or other enclosure adequate to keep such cat or dog confined.

D. Nuisance.

1. No person shall keep, maintain, or permit, either willfully or through failure to exercise proper control, on any lot, parcel of land or premises under his or her control any animal:
  - (a) Which by sound or cry shall disturb the peace and comfort of the inhabitants of the neighborhood, or
  - (b) Which affects an entire community or neighborhood, or any considerable number of persons, although the extent of annoyance or damage may differ, or
  - (c) Which interferes with any person in the reasonable and comfortable enjoyment of life or property.
2. Violation of the noise standards set out in section 8.47.050 shall be treated as a violation of this section.
3. Violation of either subsection (1) or (2) above, or both, may form the basis of a violation of this subdivision. Nothing herein shall be deemed to require performance of any test or other measurement except as required to prove a violation of section 8.47.050.
4. A violation of this subdivision is a public nuisance.
5. The existence of such nuisance for each and every day after the service of a notice in writing from the Director, or district attorney or city attorney or prosecuting attorney, to remove, discontinue or abate may be deemed a separate and distinct offense.

E. Private property. No person, owning or having care, custody, or control of any animal, shall permit, either willfully or through failure to exercise proper control, such animal to trespass or be upon any private property of another person without the consent of such person.

F. Dogs to be curbed. A person having custody of any dog shall not permit, either willfully or through failure to exercise due care or control, any such dog to defecate or urinate upon:

1. A public sidewalk or parkway comprising the area between the street and sidewalk:

2. The floor of any common hall in any apartment house, tenement house, motel or other multiple dwelling;
3. Any entranceway, stairway or wall immediately abutting on a public sidewalk;
4. The floor of any theatre, shop, store, office building or other building used by the public; or
5. Any public park.

The person having custody of any dog shall immediately remove any feces deposited by such dog.

G. Public protection from dogs.

1. Dog owners and custodians of dogs shall, at all times, take all reasonable precautions to prevent their dogs from biting, attacking or attempting to bite any person or from interfering with the use of public or private property. It shall be unlawful for any person to fail to comply with this subdivision.
2. Any person owning or having custody or control of a vicious dog commits a violation of this Code if, as a result of that person's failure to exercise ordinary care, the dog bites, attacks, wounds or otherwise injures or kills a human being and the owner or custodian knew or should have known of the vicious or dangerous nature of the dog.
3. Nothing in this subdivision shall authorize the bringing of a criminal action pursuant to a violation of subsection (1) or (2) of this subdivision if the bite, attack, attempted bite, injury or threat was sustained by a person who, at the time, was committing a willful trespass upon the premises occupied by the owner or custodian of the dog, or was committing or attempting to commit a crime upon the premises occupied by the owner or custodian of the dog, or was teasing, tormenting, abusing or assaulting the dog or who has, in the past, teased, tormented, abused or assaulted the dog.

**Section 6.04.090 Rabies Control**

A. Dog vaccination required. Every person owning or harboring a dog 4 months of age or older, for 15 days or more, shall, if not currently

vaccinated; have such dog vaccinated against rabies by a licensed veterinarian with a vaccine approved by the California Department of Health. By obtaining an antirabies deferment from a licensed veterinarian, and upon approval of the Director, dogs that are ill may be given temporary deferment from rabies vaccination requirements; old age of the dog, however, shall not be a basis for such deferment. Such a deferred dog shall be vaccinated within 10 days of the conclusion of the deferment period.

B. Quarantine.

1. The State Director of Health has declared Orange County a rabies area. The Director is authorized under State law to quarantine suspected rabid animals. The Director or his authorized agent is hereby empowered to enter upon any private property, including the home or residence where the animal is kept or has strayed, to inspect, and if necessary, to seize and impound any animal suspected of being rabid for a period of 14 days (10 days for dogs and cats). The impounding officer shall make reasonable effort to immediately notify the owner or custodian of the animal before it has been impounded and the address of the facility to which it will be taken. If the owner or custodian is not present at the time of impounding, the above notice shall be posted on the property of such owner or custodian, if known. In lieu of impounding the animal, he may, by serving a written notice upon the owner, require the owner to quarantine the animal for such period.
2. No person shall disobey any quarantine order issued by the Director or remove from its place of confinement any animal under quarantine without the permission of the Director.

C. Duty to report. Any person having knowledge of the location of an animal suspected of having rabies, or of any person having been bitten or scratched by any warmblooded mammal, or of any signs of disease or unusual behavior in any animal under quarantine, shall immediately report such facts to the Director.

D. Proof of vaccination. No person who owns or harbors any dog shall fail or refuse to exhibit his copy of the rabies vaccination form, antirabies inoculation deferment form, or health certificate upon demand by any person charged with the enforcement of this division.

E. Duty of person performing vaccination. Each duly licensed veterinarian after vaccinating any dog shall complete and sign a rabies

certificate in triplicate. He shall keep one copy and shall give one copy to the owner of the vaccinated dog, which the owner shall retain in his possession. He shall file the other copy with the Director on a monthly basis.

#### **Section 6.04.100 Dog Licensing**

A. Dog license required. Every person owning or having custody of any dog 4 months of age or older shall procure for said dog a dog license. Such license shall be procured within 15 days after the date on which it becomes due.

1. The following are exceptions to the requirement to license:
  - (a) A dog brought into Garden Grove for show or other purposes and which leaves within 30 days; and
  - (b) A dog maintained in an approved research institution or licensed kennel, provided said dog is owned by the owner or operator of said research institution or kennel.
2. Guard (sentry) dogs are not exempted. Each such guard (sentry) dog must be individually licensed and each dog shall be wearing its license tag securely fastened to a collar or harness whether or not the dog is kenneled in the City.
3. No dog shall be licensed without proof of approved rabies vaccination. No license may expire later than the expiration date of the rabies vaccination. Licenses are issued for a 12 month period upon payment of fees established by resolution of the City Council.

B. Wearing of dog license tag required. Each dog required to be licensed shall wear at all times the current license tag assigned to that dog; except:

1. When the dog is physically confined within the premises of the owner or other person authorized to have custody;
2. When the dog is confined in a vehicle or cage;
3. When the dog is participating in any dog exhibition, field trial or competition; or
4. When the dog is confined in a licensed kennel or veterinary hospital, in which case the license tag number shall be recorded



and placed nearby so that it is readily identifiable with the dog to which it belongs; or if not licensed, that fact shall be clearly indicated on the facility's records.

A license tag shall not be removed from any dog without the consent of the owner thereof.

C. Dog license renewal. Licenses not purchased or renewed within 15 days after expiration, or the date on which they become due, shall be considered delinquent and a late fee as determined by resolution of the City Council shall be added to the cost of the new license. The Director may waive the above late fee if he determines the applicant made a reasonable effort to comply with the above deadline.

D. False or stolen documents illegal. No person shall make use of or have in his possession or under his control a stolen, counterfeit or forged dog license receipt, dog license tag, rabies vaccination certificate, antirabies-inoculation-deferment form, or other form issued in accordance with this subdivision.

E. Display of certificates required upon demand. Every person shall, upon demand by the Director, exhibit any current rabies vaccination certificate or dog license tag issued to said person pursuant to this division.

F. Animal permit required. An animal permit must be obtained from the Director in order to keep or maintain at any residence or upon any other property 5 or more dogs, required to be licensed under subdivision (A), or 5 or more cats, over the age of 4 months. Veterinary clinics and veterinary hospitals are excluded from the foregoing animal permit requirement. The Director shall issue a permit for the keeping of such animals upon receipt of the fee established by the City Council and when, in the Director's opinion, such animals may be kept or maintained without endangering the safety and comfort of such animals and the inhabitants of the neighborhood, and the owner or custodian has complied with any other applicable laws, including zoning regulations. Each such animal shall be individually licensed. The permit shall specify the number and types of animals authorized to be kept thereunder and may contain any conditions regarding the keeping of animals thereunder deemed necessary by the Director. Animal permits shall be nontransferable and must be renewed annually. The City Council may, by resolution, adopt regulations governing the keeping of animals under permit, including facility construction and maintenance standards. Failure to comply with such regulations or any conditions imposed by the Director shall constitute cause for denial or revocation of such permit.

The provisions of section 2.60.020 of this Code shall govern appeals from the denial or revocation of a permit under this subdivision.

### **Section 6.04.110 Cat Licensing**

The owner of any cat may, upon submission of proof of rabies vaccination, certified to by a licensed veterinarian, and upon payment of the fee established by resolution of the City Council, be issued a license certificate and tag. No person shall remove a registration tag from a cat without the consent of the owner thereof. Licensing shall be valid for the period of the rabies vaccination. The obtaining of such a license shall be optional on the part of the owner, except as provided in section 6.04.100.F.

### **Section 6.04.120 Dangerous and Vicious Animals**

#### **A. Wild, exotic, dangerous and nondomestic animals.**

1. No person shall have, keep, or maintain any wild, exotic, dangerous or nondomestic animal without first applying to and receiving a license from the Director. The Director shall by regulation determine those animals to be covered by this section. The keeping or maintenance of such animals shall also conform to the zoning regulations of the City.
2. The Director shall issue a license to any person for the keeping or maintaining of any wild, exotic, dangerous or nondomestic animal upon receipt of the fee established by the City Council and when, in his opinion, such animal may be kept or maintained without endangering its safety and comfort and the safety and comfort of any person or property; provided, however, that the Director may require any such animal to be properly caged or tethered and he may make such additional rules and regulations that may be necessary and proper under the circumstances. He may revoke any such license for the violation of any of the provisions of this division or of any of the rules and regulations adopted pursuant thereto, or when in his opinion the safety or comfort of such animal or any person or property is endangered by the keeping of any such animal. The provisions of section 2.60.020 of this Code shall govern appeals from the denial or revocation of a license under this subdivision.

3. The owner or custodian of such animal shall give written notice to the Director prior to the transfer, trade or barter of such animal or its progeny.

B. Declaration and possession of vicious or potentially dangerous dog.

1. General Provisions.

- (a) If the Director has cause to believe that a dog is a vicious dog or potentially dangerous dog within the meaning of section 6.04.010, he or she may tentatively find and declare such dog a "vicious dog" or "potentially dangerous dog."
- (b) Upon tentatively finding and declaring that a dog is a "vicious dog" or "potentially dangerous dog," the Director shall notify the owner and/or custodian in writing of his or her tentative finding and declaration. If the Director finds that ownership or possession of any dog by the owner or custodian of the declared vicious dog would create a significant threat to the public health, safety or welfare, the Director's tentative finding and declaration may set forth such finding and impose prohibitions on the owner or custodian of the declared vicious dog in accordance with subsection (B)(5) of this section.
- (c) The notice shall inform the owner and/or custodian of such dog that he or she may request a hearing in writing before the Director within 5 working days of receipt of such notice to contest the tentative finding and declaration. Any such hearing shall be requested and conducted as provided in subsection (B)(5) of this section.
- (d) Failure of the owner and/or custodian to request a hearing pursuant to subsection (B)(1)(c) of this section shall result in the declaration, and all findings and prohibitions therein, becoming final.
- (e) The possession or maintenance of a "vicious dog" or "potentially dangerous dog," or the allowing of any such dog to be in contravention of this section, is hereby declared to be a public nuisance. The director is hereby authorized and empowered to impound and/or abate any vicious dog or potentially dangerous dog independently of any criminal

prosecution or the results thereof by any means reasonably necessary to ensure the health, safety and welfare of the public, including, but not limited to, the destruction of the dog or by the imposition upon the owner and/or custodian of specific reasonable restrictions and conditions for the maintenance of the dog. The restrictions and conditions may include but are not limited to:

- (1) Obtaining and maintaining liability insurance in the amount of \$100,000.00 against bodily injury or death or damage to property and furnishing a certificate or proof of insurance by which the Director shall be notified at least 10 days prior to cancellation or nonrenewal or, at the owner's or custodian's option, the filing with the Director of proof of a bond in the amount of \$100,000.00, to be able to respond in damages.
  - (2) Requirements as to size, construction and design of the dog's enclosure.
  - (3) Location of the dog's residence.
  - (4) Requirements as to type and method of restraints and/or muzzling of the dog.
  - (5) Photo identification or permanent marking of the dog for purposes of identification.
  - (6) Requirements as to the posting of a warning notice or notices conspicuous to the public warning persons of the presence of a vicious dog.
  - (7) Payment of a fee or fees as established by resolution of the City Council to recover the costs of enforcing the provisions of this chapter as applied to the regulation of vicious dogs.
2. Notification of Right to Hearing. At least 5 working days prior to impoundment and/or abatement, the owner or custodian shall be notified in writing of his or her right to request a hearing in writing to determine whether grounds exist for such impoundment and/or abatement. If a hearing is requested, the impoundment and/or

abatement hearing may be held in conjunction with the hearing provided for in subsection (B)(1) of this section. If the owner or custodian requests a hearing prior to impoundment and/or abatement, no impoundment and/or abatement shall take place pending decision by the Director following a hearing, except as provided in subsection (B)(3) of this section. Pending such impoundment and/or abatement hearing and decision by the Director, the Director may order the owner or custodian to keep the dog within a substantial enclosure or securely attached to a chain or other type of control which the Director may deem necessary under the circumstances. The Director may also order the owner or custodian to post and keep posted upon the premises where such dog is kept under restraint, a warning notice pending such impoundment and/or abatement hearing and decision by the Director. The form, content and display of such notice shall be specified by the Director. Any hearing under this subsection shall be conducted in accordance with subsection (B)(4) of this section.

3. Immediate Impoundment. When, in the opinion of the Director, immediate impoundment is necessary for the preservation of animal or public health, safety or welfare, or if the dog has been impounded under other provisions of this Code or State law, the pre-impoundment hearing shall not be required; however, the owner or custodian shall be given written notice allowing 5 working days from receipt of such notice to request in writing an abatement hearing. If requested, a hearing shall be held within 5 working days of receipt of the request by the Director and the dog shall not be disposed of prior to the decision of the Director following such hearing. A hearing under this subsection shall be conducted in accordance with subsection (B)(4) of this section except as otherwise indicated. If, after 5 working days following receipt of such notice, no written request for a hearing is received from the owner or custodian, the dog in question shall be disposed of under applicable provisions of law.
4. Request for and Conduct of Hearings.
  - (a) Except as otherwise provided in subsection (B)(3) of this section, the Director shall conduct a hearing within 15 days following receipt of a written request from the owner or custodian requesting a hearing under this section, and notice of the time, date and place thereof shall be mailed to

the person requesting the hearing at the address given in the hearing request, at least 10 days prior to said hearing. The Director may appoint a hearing officer to take evidence, summarize the evidence presented and report his or her findings and recommendations based on such evidence to the Director, or the Director may personally conduct the hearing.

- (b) At the hearing each party shall have the right to call and examine witnesses, to introduce exhibits, to cross-examine opposing witnesses, impeach any witness, and to rebut the evidence against him or her. The hearing need not be conducted according to technical rules relating to evidence and witnesses. Any relevant evidence shall be admitted if it is the sort of evidence on which responsible persons are accustomed to rely in the conduct of serious affairs, regardless of the existence of any common law or statutory rule which might make improper the admission of such evidence over objection in civil actions. The rules of privilege shall be effective to the same extent that they are now or hereafter may be recognized in civil actions, and irrelevant or unduly repetitious evidence shall be excluded.
  - (c) Within 15 days following the conclusion of the hearing, the Director shall determine, on all the evidence presented to him or her, or on the summary of evidence and findings of fact and recommendations of the person holding the hearing, whether any designation, finding, prohibition, impoundment and/or abatement under this section should be rescinded or amended. Within 5 working days following such decision, the Director shall notify in writing the person requesting the hearing of his or her determination as to any issue as to which the hearing was requested.
5. Prohibition on owning, possessing, controlling, or having custody. The owner and/or custodian of a dog determined to be a vicious dog may be prohibited by the Director from owning, possessing, controlling, or having custody of any dog for a period of up to three years, when either the Director determines, under subsection (B)(1)(b) of this section, or it is found, after proceedings conducted under subsection (B)(4) or (B)(9) of this section, that ownership or possession of a dog by that person

would create a significant threat to the public health, safety or welfare.

6. Change of Circumstances. In the event of changed circumstances, the Director may amend or rescind any prohibition, abatement and/or impoundment imposed pursuant to subsection (B)(1)(e) or subsection (B)(5) of this section. Any such revision to a prohibition, abatement and/or impoundment due to changed circumstances shall be subject to the same notice, hearing and other procedural requirements as required for imposing an initial prohibition, abatement and/or impoundment set forth in this section.
7. Change of Ownership, Custody and/or Residence. Owners of a vicious dog or potentially dangerous dog who sell or otherwise transfer the ownership, custody or residence of the dog shall at least 10 days prior to the sale or transfer, inform the Director in writing of the name, address and telephone number of the new owner, custodian and/or residence and the name and description of the dog. The owner shall, in addition, notify the new owner or custodian in writing of the details of the dog's record, terms and conditions of maintenance and provide the Director with a copy thereof containing an acknowledgment by the new owner or custodian of his or her receipt of the original. The Director shall notify the new owner or custodian in writing of any different or additional restrictions or conditions imposed pursuant to subsection (B)(1)(e) of this section as a result of the change of ownership, custody or residence. The imposition of any such different or additional restrictions or conditions shall be subject to the same notice, hearing and other procedural requirements as required for imposing an initial abatement and/or impoundment set forth in subsections (B)(2), (B)(3) and (B)(4) of this section.
8. Possession Unlawful. It is unlawful to have custody of, own or possess a vicious dog or potentially dangerous dog within the meaning of section 6.04.010 unless it is restrained, confined or muzzled so that it cannot bite, attack or cause injury to any person.
9. Declared Vicious Dog or Potentially Dangerous Dog.
  - (a) It shall be unlawful for the owner and/or custodian of a dog declared vicious or potentially dangerous pursuant to

subsection (B)(1) to fail to comply with any prohibitions, requirements or conditions imposed pursuant to subsection (B)(1)(e) or subsection (B)(5) of this section. If a vicious or potentially dangerous dog escapes, the owner and/or custodian shall immediately notify the Director and make every reasonable effort to recapture it.

- (b) The Director shall have the discretion, in any event, to directly petition the court to seek a determination whether or not the dog in question should be declared potentially dangerous or vicious and, if applicable, whether the ownership or possession of any dog by the owner or custodian of the declared vicious dog would create a significant threat to the public health, safety or welfare. The Director shall follow the procedures set forth in Food and Agriculture Code Sections 31621 and following for this purpose.

#### **Section 6.04.130 Animal Impoundment**

A. Impoundment by City personnel. The Director may take into custody:

1. Any animal kept or maintained contrary to the provisions of this Code, any regulation adopted thereunder, or any California statute.
2. Animals running at large contrary to the provisions of this chapter or any statute.
3. Sick, injured, stray, unwanted animals, for which the owner or custodian cannot be found or is unable or unwilling to provide proper care.
4. Animals quarantined for which no other place of quarantine is acceptable to the Director.
5. Animals delivered or requested to be impounded by a peace officer, or public officer or employee as defined in Penal Code section 836.5.



6. Any wild animal found to be at large upon any public property, or upon request of the owner or tenant, found to be at large upon private property.
7. Animals impounded pursuant to section 6.04.120.B.
8. Any other animal authorized to be impounded under this chapter.

The Director may place animals which he takes into custody in the Animal Shelter or other facility designated by him/her, except that animals impounded pursuant to subparagraph (6) above, may be summarily destroyed.

B. Retention without owner's consent. No person shall, without the consent of the owner, hold or retain possession of any animal for more than 24 hours without first reporting the possession of such animal to the Director, giving his name and address and a true description of the animal, and then surrendering such animal to the Director upon demand.

C. Redemption of animals from Animal Shelter.

1. Except as otherwise provided by State law, when any animal, other than an animal abandoned by its owner, is impounded pursuant to this chapter, the Director shall, within 12 working hours after impounding such animal, notify the owner, if known, of the location of such animal. Said notification shall be by mail with postage fully prepaid thereon.
2. Any impounded animal may be redeemed by the owner upon payment of the fees established by the animal shelter. The owner must also demonstrate that he/she is the owner of the animal, and that he/she can keep such animal in conformance with the requirements of this chapter.
3. If a licensed animal is not redeemed within 4 days of impoundment, excluding City holidays and the day of impoundment (3 days for unlicensed animals), it shall be deemed abandoned and the shelter may sell, release, or destroy said animal.

D. Sale of unredeemed animals. Except as otherwise provided by State law or by this chapter any unredeemed animal may be sold.

E. Disposition by euthanasia. Any impounded animal which has not been redeemed or sold may be disposed of by euthanasia. Euthanasia may also be performed at the request of the owner of the animal; a fee may be charged.

F. Animal shelter. No humane shelter or shelter operated by a society for the prevention of cruelty to animals shall sell or give away, except for approved medical research, any female dog which has not been neutered unless the cost of neutering such dog has been deposited with the shelter for payment to a veterinarian or neutering clinic designated by the person purchasing or receiving the dog. The deposit shall be forwarded to the veterinarian or clinic upon receipt by the shelter of a notice from the veterinarian or clinic that the dog has been neutered.

#### **6.04.140 Prohibition on Retail Sale of Dogs and Cats**

A. No pet store shall display, sell, deliver, offer for sale, barter, or auction dogs or cats in the City of Garden Grove, except dogs and/or cats obtained from a public animal control facility or shelter or duly authorized nonprofit humane society or animal rescue organization. Cats obtained by donation from a local resident for no charge may also be displayed, sold, and/or offered for sale; provided, however, that the pet store owner or operator shall notify the City in writing of any sale of any such locally donated cat.

B. A pet store that, as of the effective date of the ordinance codified in this section, displayed, sold, delivered, offered for sale, bartered, or auctioned dogs or cats in the City, which were obtained from sources other than those permitted by subsection (A), and whose operations complied with all applicable provisions of this Code, may continue to display, sell, deliver, offer for sale, barter, or auction dogs and cats obtained from sources other than those permitted by subsection (A) until the one-year anniversary of the effective date of ordinance 2855.

C. For purposes of this section, the term "pet store" shall have the same meaning as set forth in California Health and Safety Code Section 122350, as it may be amended from time to time.

SECTION 2: Section 6.05.010 of the Garden Grove Municipal Code is hereby revised to read as follows (deletions in ~~strikethrough~~, additions in **bold**):

### **6.05.010 Applicability**

Notwithstanding ~~Orange County Codified Ordinances (OCCO) Section 4-1-48~~ **the provisions of Chapter 6.04 of this Code**, this chapter makes any violation for keeping, maintaining, or permitting a barking dog as defined in Section 6.05.020 subject to civil fine. This chapter establishes the administrative procedures for the imposition, enforcement, collection, and administrative review of civil fines for barking dog violations pursuant to Government Code Section 53069.4 and the City's plenary police power. The issuance of a civil citation under this chapter is solely at the City's discretion, and is one option the City has to address barking dog violations. By adopting this chapter, the City does not intend to limit its discretion to utilize any other remedy, civil or criminal, including available public nuisance remedies. The purpose of issuing civil citations pursuant to this chapter is to encourage voluntary and complete compliance with the provisions of this Code and to eliminate nuisances for the protection and benefit of the entire community.

SECTION 3: The following definitions of Section 6.05.020 of the Garden Grove Municipal Code are hereby revised to read as follows (deletions in ~~strikethrough~~, additions in **bold**):

"Animal care services" means the ~~department within the Orange County Health Care Agency~~ **division within the Public Works Department** authorized to perform the functions described in ~~OCCO Sections 4-1-1 through 4-1-180~~ **Chapter 6.04 of this Code** and any other ordinance, law, or agreement that delegates such authority to the Animal Care Services ~~Department~~ **Division** or its Director.

"Director" means the ~~Health Care Agency Animal Care Services Director of the County~~ **Public Works Director**, or his or her designee.

"Hearing officer" means a person appointed by the ~~County Executive Officer~~ **City Manager** or designee to serve as a hearing officer for administrative hearings.

SECTION 4: Section 6.05.040.N of the Garden Grove Municipal Code is hereby revised to read as follows (deletions in ~~strikethrough~~, additions in **bold**):

N. A self-addressed envelope in which the violator can mail the civil fine to the ~~County~~ **City** if the citation is not contested.

SECTION 5: Section 6.05.090.F and G of the Garden Grove Municipal Code is hereby revised to read as follows (deletions in ~~strikethrough~~, additions in **bold**):

F. Neither the enforcement officer nor any other representative of the ~~County or City~~ shall be required to attend the hearing. However, any such appearance and/or additional submission may be made at the discretion of the enforcement officer or any other Animal Care Services employee.

G. The ~~director~~ **Director** may continue a hearing once if a request for continuance is made showing good cause by a violator, a complainant, or a representative of the ~~County or City~~. A hearing officer may also continue a hearing upon his or her own motion. All continuance requests shall either:

1. Be made in person at the hearing; or
2. Be made by a written request received by the Director via e-mail, facsimile, or letter at least one week (7 days) prior to the hearing date. If a continuance is granted, the parties will be notified and a new hearing date shall be scheduled that is within 14 days of the date on which the continued hearing was first scheduled to take place. If the request for continuance is denied, the parties will be notified and the hearing shall proceed as originally scheduled. If the violator or complainant is not present on an assigned hearing date and no continuance of the hearing has been granted, the hearing shall be deemed abandoned or dismissed in accordance with subsection J below.

**SECTION 6:** Section 6.05.110.A of the Garden Grove Municipal Code is hereby revised to read as follows (deletions in ~~striketrough~~, additions in **bold**):

A. A responsible person may seek judicial review of the administrative hearing decision by filing an appeal with the Orange County Superior Court within 20 calendar days after the responsible person receives a copy of the notice of decision at the conclusion of the hearing, in accordance with the provisions of California Government Code Section 53069.4. The appeal filed with the court must also contain a proof of service showing that a copy of the appeal was served upon "~~Clerk of the Board of Supervisors, County of Orange, Robert E. Thomas Hall of Administration Building, 10 Civic Center Plaza, Room 465, Santa Ana, California 92702.~~ **City Clerk, City of Garden Grove, 11222 Acacia Parkway, Garden Grove, CA, 92840.**" The responsible person must pay the appropriate Superior Court filing fee when the appeal is filed.

**SECTION 7:** If any section, subsection, subdivision, sentence, clause, phrase, word, or portion of this Ordinance is, for any reason, held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have adopted this Ordinance and each section, subsection, subdivision, sentence, clause, phrase, word, or portion thereof, irrespective of the fact that any one or more sections, subsections, subdivisions, sentences, clauses, phrases, words or portions thereof be declared invalid or unconstitutional.

**SECTION 8:** The Mayor shall sign and the City Clerk shall certify to the passage and adoption of this Ordinance and shall cause the same, or the summary thereof, to be published and posted pursuant to the provisions of law and this Ordinance shall take effect 30 days after adoption.

The foregoing Ordinance was passed by the City Council of the City of Garden Grove on the \_\_\_\_ day of \_\_\_\_\_.

ATTEST:

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CITY CLERK

STATE OF CALIFORNIA)  
COUNTY OF ORANGE ) SS:  
CITY OF GARDEN GROVE)

I, TERESA POMEROY, Deputy City Clerk of the City of Garden Grove, do hereby certify that the foregoing Ordinance was introduced for first reading and passed to second reading on October 25, 2016, with a vote as follows:

AYES: COUNCIL MEMBERS: (5) BEARD, BUI, JONES, PHAN, NGUYEN  
NOES: COUNCIL MEMBERS: (0) NONE  
ABSENT: COUNCIL MEMBERS: (0) NONE