

AGENDA



Garden Grove City
Council

Tuesday, September 14,
2021

6:30 PM

Community Meeting
Center, 11300 Stanford
Avenue, Garden Grove,
California 92840

Steve Jones

Mayor

Kim B. Nguyen

Mayor Pro Tem - District 6

George S. Brietigam

Council Member - District 1

John R. O'Neill

Council Member - District 2

Diedre Thu-Ha Nguyen

Council Member - District 3

Patrick Phat Bui

Council Member - District 4

Stephanie Klopfenstein

Council Member - District 5

COVID-19 Information: Masks are required to be worn and adherence to six foot distancing from others when attending public meetings.

Meeting Assistance: Any person requiring auxiliary aids and services, due to a disability, to address the City Council, should contact the City Clerk's Office 72 hours prior to the meeting to arrange for accommodations. Phone: (714) 741-5040.

Agenda Item Descriptions: Are intended to give a brief, general description of the item. The City Council may take legislative action deemed appropriate with respect to the item and is not limited to the recommended action indicated in staff reports or the agenda.

Documents/Writings: Any revised or additional documents/writings related to an item on the agenda distributed to all or a majority of the Council Members within 72 hours of a meeting, are made available for public inspection at the same time (1) in the City Clerk's Office at 11222 Acacia Parkway, Garden Grove, CA 92840, during normal business hours; (2) on the City's website as an attachment to the City Council meeting agenda; and (3) at the Council Chamber at the time of the meeting.

Public Comments: Members of the public desiring to address the City Council are requested to complete a **pink speaker card** indicating their name and address, and identifying the subject matter they wish to address. This card should be given to the City Clerk prior to the start of the meeting. General comments are made during "Oral Communications" and should be limited to matters under consideration and/or what the City Council has jurisdiction over. Persons wishing to address the City Council regarding a Public Hearing matter will be called to the podium at the time the matter is being considered.

Manner of Addressing the City Council: After being called by the Mayor, you may approach the podium, it is requested that you state your name for the record, and proceed to address the City Council. All remarks and questions should be addressed to the City Council as a whole and not to individual Council Members or staff members. Any person making impertinent, slanderous, or profane remarks or who becomes boisterous while addressing the City Council shall be called to order by the Mayor. If such conduct continues, the Mayor may order the person barred from addressing the City Council any further during that meeting.

Time Limitation: When any group of persons wishes to address the City Council on the same subject matter, the Mayor may request a spokesperson be chosen to represent the group, so as to avoid unnecessary repetition. At the City Council's discretion, a limit on the total amount of time for public comments during Oral Communications and/or a further limit on the time allotted to each speaker during Oral Communications may be set.

PLEASE SILENCE YOUR CELL PHONES DURING THE MEETING.

AGENDA

ROLL CALL: COUNCIL MEMBER BRIETIGAM, COUNCIL MEMBER O'NEILL, COUNCIL MEMBER D. NGUYEN, COUNCIL MEMBER BUI, COUNCIL MEMBER KLOPFENSTEIN, MAYOR PRO TEM K. NGUYEN, MAYOR JONES

INVOCATION

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

1. ORAL COMMUNICATIONS (to be held simultaneously with other legislative bodies)
2. WRITTEN COMMUNICATIONS
 - 2.a. Consideration of a written request from the California-Nevada District Exchange Clubs Charitable Foundation, Inc., for co-sponsorship of the first annual Garden Grove Veterans Day Celebration. (Cost: \$370) (*Action Item*)

RECESS

CONDUCT OTHER LEGISLATIVE BODIES' BUSINESS

RECONVENE

3. CONSENT ITEMS

(Consent Items will be acted on simultaneously with one motion unless separate discussion and/or action is requested by a Council Member.)

- 3.a. Adoption of a Resolution supporting the Orange County Veterans Cemetery in Anaheim Hills. (*Action Item*)
- 3.b. Adoption of a Proclamation recognizing September as National Recovery Month in Garden Grove. (*Action Item*)
- 3.c. Adoption of a Proclamation celebrating the 100th Anniversary of Garden Grove High School. (*Action Item*)
- 3.d. Exoneration of Public Improvement bonds for Tract Map No. 18169, a subdivision project located at 9861 11th Street, Garden Grove. (*Action Item*)

- 3.e. Authorize issuance of a purchase order with Motorola Solutions for mobile vehicle-mounted radios. (Cost: \$87,078) (*Action Item*)
- 3.f. Authorize the issuance of an increase to blanket purchase orders to All American Asphalt, Vulcan Materials, and R.J. Noble for asphalt products. (Cost: \$200,000) (*Action Item*)
- 3.g. Authorize the issuance of a purchase order to National Auto Fleet Group for (4) four new utility body trucks. (Cost: \$244,174.63) (*Action Item*)
- 3.h. Award a contract to Blue Violet Networks LLC, to install a new jail surveillance camera system. (Cost: \$91,435.53) (*Action Item*)
- 3.i. Approval of Amendment No. 2 of the agreement with Howroyd-Wright Employment Agency, Inc., dba AppleOne Employment Services for temporary staffing. (Cost: \$100,000) (*Action Item*).
- 3.j. Award a contract for RFP No. S-1284-A to Valley Maintenance Corporation to provide janitorial services at City parks. (Cost: \$146,400) (*Action Item*)
- 3.k. Receive and file minutes from the meeting held on August 24, 2021. (*Action Item*)
- 3.l. Receive and file warrants. (*Action Item*)

4. ITEMS FOR CONSIDERATION

- 4.a. Adoption of a Resolution by the City Council approving a Relocation Plan; approval of a Cooperation Agreement with the Garden Grove Housing Authority; adoption of a Resolution by the Garden Grove Housing Authority approving a Home Investment Partnership Affordable Housing and Loan Agreement; and approval by the Garden Grove Housing Authority for eight project based voucher payments for the implementation of permanent supportive housing located at 11742 Stuart Drive, Garden Grove. (*Joint Action Item with the Garden Grove Housing Authority.*)
- 4.b. Approval to participate in the 2021-2022 Office of Traffic Safety (OTS) Selective Traffic Enforcement Program (STEP). (Grant Funding: \$278,000)(*Action Item*)

5. MATTERS FROM THE MAYOR, CITY COUNCIL MEMBERS, AND CITY MANAGER

- 5.a. Graffiti Abatement update as requested by the City Council.

6. ADJOURNMENT

The next Regular City Council Meeting is Tuesday, September 28, 2021, at 5:30 p.m. in the Community Meeting Center, 11300 Stanford Avenue, Garden Grove, California, 92840.

Happy Birthday to Council Member Brietigam

City of Garden Grove

INTER-DEPARTMENT MEMORANDUM

To:	Scott C. Stiles	From:	John Montanez
Dept.:	City Manager's Office	Dept.:	Community Services
Subject:	Consideration of a written request from the California-Nevada District Exchange Clubs Charitable Foundation, Inc., for co-sponsorship of the first annual Garden Grove Veterans Day Celebration. (Cost: \$370) (<i>Action Item</i>)		
		Date:	9/14/2021

OBJECTIVE

To transmit a letter from the California-Nevada District Exchange Clubs Charitable Foundation, Inc. requesting co-sponsorship of the first annual Garden Grove Veterans Day Celebration on Saturday, November 6, 2021.

BACKGROUND

The California-Nevada District Exchange Clubs Charitable Foundation, Inc. is organizing this event to reaffirm the City's designation as a "Purple Heart City" and celebrate and salute all veterans, all those currently serving, and all military families in the community. The event will include entertainment, kids activities, resources booths and a keynote address. Any proceeds generated from this event will go back to the community through the programs and projects of the local service groups participating in the event.

The California-Nevada District Exchange Clubs Charitable Foundation, Inc. is a 501(c)3 organization that is in good standing with the California State Attorney General's Office and the Internal Revenue Service.

DISCUSSION

The California-Nevada District Exchange Clubs Charitable Foundation, Inc. is requesting co-sponsorship of the first annual Garden Grove Veterans Day Celebration to be held at Village Green Park on Saturday, November 6, 2021.

FINANCIAL IMPACT

Co-sponsorship for the Garden Grove Veterans Day Celebration will have an impact on the City's General Fund. The rental of the Showmobile Stage is \$250, and staff to set up the stage is approximately \$120, a total cost of \$370. The cost for staff would need to be absorbed within the current Community Services budget.

RECOMMENDATION

It is recommended that the City Council:

- Consider the California-Nevada District Exchange Clubs Charitable Foundation, Inc. request for co-sponsorship of the first annual Garden Grove Veterans Day Celebration on Saturday, November 6, 2021.

By: Janet Pelayo, Manager

ATTACHMENTS:

Description	Upload Date	Type	File Name
Written Request - Pacific Coast Exchange Club	9/1/2021	Letter	2021_GG_Veterans_day_Letter_to_City_Council_.pdf
Letter from IRS - 501C3 Organization	9/1/2021	Backup Material	CA_NV_XC_IRS_C3_LTR.pdf
Letter CA State 501C3 Status	9/1/2021	Backup Material	State_CA_Exempt_status_District.pdf
California-Nevada District Exchange Foundation	9/2/2021	Backup Material	CALIFORNIA-NEVADA_DISTRICT_EXCHANGE_CLUBS_CHARITABLE_FOUNDATION_INC_CAL_AG_REGISTRATION_INFO.pdf



Garden Grove Veterans Day Celebration

5382 Santa Barbara Avenue
Garden Grove, CA 92845
Kay Kearney 949-294-6303

Mayor Steven Jones, Honorable Council Members
City of Garden Grove
11222 Acacia Parkway,
Garden Grove, CA 92840

Dear Mayor Jones, Honorable Councilmembers:

The first annual **GARDEN GROVE VETERANS DAY CELEBRATION** will be held at Village Green Park, 12732 Main St, Garden Grove, CA 92840 on Saturday, November 6th, 2021, from 10:00 am – 4:30 pm.

On this day we will reaffirm our designation as a “Purple Heart City” and celebrate and salute all veterans, all those currently serving, and all military families through the dedication and work of several Garden Grove service organizations. All proceeds will go back to the community through the programs and projects of the service groups participating in the event.

The event is free to the public and will include:

- **Keynote Address by Senator Tom Umberg, Retired Army Colonel**
- **Entertainment – hosted by various Garden Grove Groups**
- **BBQ Lunch (for purchase) – Hosted by the Garden Grove Elks Lodge 1952**
- **Beverages (Non-alcoholic, for purchase)**
- **Kids Activity Area – Hosted by Scout Troop 1103**
- **Local business booths**
- **Veterans Resource Booths**

Our planning committee has been working on this event for over 14 months, and includes local business owners, Council Members, associations, Veterans groups and local residents.

At this time, we are respectfully asking the City Council to please waive the fees for the use of the Garden Grove Show Mobile, to include the \$250 rental fee, and the \$120 staff fee.

We would also like to ask for the Council’s approval, to include the city’s help in promoting the event to the community residents, on the city’s website, and via the message light boards on Acacia Street and Euclid, Main Street next to the Garden Amp/Gem Theatre, and on Harbor Blvd next to Bank of America.

For your support the city will be provided the Colonel Level of Sponsorship recognition for the event.

Follow us on Facebook at facebook.com/GGVeteransDay



Garden Grove Veterans Day Celebration

5382 Santa Barbara Avenue
Garden Grove, CA 92845
Kay Kearney 949-294-6303

We are also inviting all members of the council to attend and support all our veterans and service organizations in celebrating Veterans Day and request Mayor Jones to introduce Senator Umberg.

The Main host for the event is the California/Nevada District Exchange Clubs Charitable Foundation 501(c)(3) Tax ID number 95-4568283.

For more information please contact Kay Kearney or Don Taylor, Co-Chairs of the event.

Kay Kearney, Co-Chair

kkearney1@me.com

Don Taylor, Co-Chair

indiecoyote@gmail.com

Follow us on Facebook at facebook.com/GGVeteransDay



Entity Status Letter

Date:

ESL ID:

Why You Received This Letter

According to our records, the following entity information is true and accurate as of the date of this letter.

Entity ID:

Entity Name:

1. The entity is in good standing with the Franchise Tax Board.
2. The entity is **not** in good standing with the Franchise Tax Board.
3. The entity is currently exempt from tax under Revenue and Taxation Code (R&TC) Section 23701
4. We do not have current information about the entity.
5. The entity was administratively dissolved/cancelled on _____ through the Franchise Tax Board Administrative Dissolution process.

Important Information

- This information does not necessarily reflect the entity's current legal or administrative status with any other agency of the state of California or other governmental agency or body.
- If the entity's powers, rights, and privileges were suspended or forfeited at any time in the past, or if the entity did business in California at a time when it was not qualified or not registered to do business in California, this information does not reflect the status or voidability of contracts made by the entity in California during the period the entity was suspended or forfeited (R&TC Sections 23304.1, 23304.5, 23305a, 23305.1).
- The entity certificate of revivor may have a time limitation or may limit the functions the revived entity can perform, or both (R&TC Section 23305b).

Connect With Us

Web: **ftb.ca.gov**
Phone: 800.852.5711 from 7 a.m. to 5 p.m. weekdays, except state holidays
916.845.6500 from outside the United States
TTY/TDD: 800.822.6268 for persons with hearing or speech impairments

Entity type: Corporate Class as registered with the Secretary of State or based on founding & registration documents.

Registry Status:	Current	Renewal Due/Exp. Date:	11/15/2021
RCT Registration Number:	102070	Issue Date:	6/30/2006
Record Type:	Charity Registration	Effective Date:	6/30/2006
Date This Status:	2/1/2021	Date of Last Renewal:	2/1/2021
DBA:			

Mailing Address

Filings & Correspondence

Filings & Correspondence

RRF-1 2011	2011 RRF-1
IRS Form 990 2011	2011 IRS Form 990
RRF-1 2012	2012 RRF-1
IRS Form 990 2012	2012 IRS Form 990
RRF-1 2010	2010 RRF-1
IRS Form 990 2010	2010 IRS Form 990
Founding Documents	Founding Documents
RRF-1 2008	2008 RRF-1
IRS Form 990 2008	2008 IRS Form 990
IRS Form 990 2006	2006 IRS Form 990
RRF-1 2007	2007 RRF-1
IRS Form 990 2007	2007 IRS Form 990
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RRF-1 2013	2013 RRF-1
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RRF-1 2014	2014 RRF-1
IRS Form 990 2014	2014 IRS Form 990
2015 RRF-1	2015 RRF-1
2015 IRS Form 990	2015 IRS Form 990
2016 RRF-1	2016 RRF-1

2016 IRS Form 990	2016 IRS Form 990
CT-550 Form RRF-1 Incomplete	2017
Form RRF-1	2017
IRS Form 990 Series	2017
Renewal Filing	2019
Renewal Filing	2020 Renewal Filing
CT-712 Raffle Notice to Register	2021
Miscellaneous Documents	2021 AD
Renewal Filing	2018

Annual Renewal Data

Status of Filing:	Accepted
Accounting Period Begin Date:	7/1/2009
Accounting Period End Date:	6/30/2010
Gross Annual Revenue:	\$218,698.00
Noncash Contributions:	
Total Assets:	\$84,155.00
Program Expenses:	
Total Expenses:	
Filing Received Date:	5/19/2011
Complete CT-TR-1/IRS Form 990 Received (Y/N):	Y
Online Submission (Y/N):	N
Status of Filing:	Accepted
Accounting Period Begin Date:	7/1/2010
Accounting Period End Date:	6/30/2011
Gross Annual Revenue:	\$207,471.00
Noncash Contributions:	
Total Assets:	\$103,789.00
Program Expenses:	
Total Expenses:	
Filing Received Date:	2/9/2012
Complete CT-TR-1/IRS Form 990 Received (Y/N):	Y
Online Submission (Y/N):	N
Status of Filing:	Accepted
Accounting Period Begin Date:	7/1/2011
Accounting Period End Date:	6/30/2012
Gross Annual Revenue:	\$231,372.00
Noncash Contributions:	
Total Assets:	\$87,527.00
Program Expenses:	
Total Expenses:	
Filing Received Date:	5/7/2013
Complete CT-TR-1/IRS Form 990 Received (Y/N):	Y
Online Submission (Y/N):	N
Status of Filing:	Accepted
Accounting Period Begin Date:	7/1/2012
Accounting Period End Date:	6/30/2013
Gross Annual Revenue:	\$420,035.00
Noncash Contributions:	
Total Assets:	\$194,838.00
Program Expenses:	
Total Expenses:	
Filing Received Date:	11/7/2013
Complete CT-TR-1/IRS Form 990 Received (Y/N):	Y
Online Submission (Y/N):	N
Status of Filing:	Accepted
Accounting Period Begin Date:	7/1/2013
Accounting Period End Date:	6/30/2014
Gross Annual Revenue:	\$241,383.00
Noncash Contributions:	
Total Assets:	\$156,502.00
Program Expenses:	
Total Expenses:	
Filing Received Date:	2/23/2015
Complete CT-TR-1/IRS Form 990 Received (Y/N):	Y
Online Submission (Y/N):	N
Status of Filing:	Accepted
Accounting Period Begin Date:	7/1/2014
Accounting Period End Date:	6/30/2015

Gross Annual Revenue:	\$271,617.00
Noncash Contributions:	
Total Assets:	\$137,068.00
Program Expenses:	
Total Expenses:	
Filing Received Date:	5/16/2016
Complete CT-TR-1/IRS Form 990 Received (Y/N):	Y
Online Submission (Y/N):	N
Status of Filing:	Accepted
Accounting Period Begin Date:	7/1/2015
Accounting Period End Date:	6/30/2016
Gross Annual Revenue:	\$1,349,209.00
Noncash Contributions:	
Total Assets:	\$104,015.00
Program Expenses:	
Total Expenses:	
Filing Received Date:	11/22/2016
Complete CT-TR-1/IRS Form 990 Received (Y/N):	Y
Online Submission (Y/N):	N
Status of Filing:	Accepted
Accounting Period Begin Date:	7/1/2016
Accounting Period End Date:	6/30/2017
Gross Annual Revenue:	\$156,912.00
Noncash Contributions:	
Total Assets:	\$89,145.00
Program Expenses:	
Total Expenses:	
Filing Received Date:	11/28/2017
Complete CT-TR-1/IRS Form 990 Received (Y/N):	Y
Online Submission (Y/N):	N
Status of Filing:	Accepted
Accounting Period Begin Date:	7/1/2017
Accounting Period End Date:	6/30/2018
Gross Annual Revenue:	\$166,438.00
Noncash Contributions:	
Total Assets:	\$109,222.00
Program Expenses:	
Total Expenses:	
Filing Received Date:	5/20/2019
Complete CT-TR-1/IRS Form 990 Received (Y/N):	Y
Online Submission (Y/N):	
Status of Filing:	Accepted
Accounting Period Begin Date:	7/1/2018
Accounting Period End Date:	6/30/2019
Gross Annual Revenue:	\$203,268.00
Noncash Contributions:	
Total Assets:	\$102,435.00
Program Expenses:	
Total Expenses:	
Filing Received Date:	11/18/2019
Complete CT-TR-1/IRS Form 990 Received (Y/N):	Y
Online Submission (Y/N):	
Status of Filing:	Accepted
Accounting Period Begin Date:	7/1/2019
Accounting Period End Date:	6/30/2020
Gross Annual Revenue:	\$113,690.00
Noncash Contributions:	\$0.00
Total Assets:	\$98,445.00
Program Expenses:	\$0.00
Total Expenses:	\$117,680.00
Filing Received Date:	11/17/2020
Complete CT-TR-1/IRS Form 990 Received (Y/N):	Y
Online Submission (Y/N):	

Related Registrations & Event Reports

The related records shown below depend on the record type being viewed:

- Charity Registrations relate to Professional Fundraising Events which relate to Professional Fundraiser Registrations.
- Raffle Registrations relate to Raffle Reports.
- Click on the **RCT Registration No** to navigate to the related record.

No Related Records

City of Garden Grove

INTER-DEPARTMENT MEMORANDUM

To: Mayor and City Council From: Mayor Pro Tem Kim Nguyen
Dept.: Dept.:
Subject: Adoption of a Resolution Date: 9/14/2021
 supporting the Orange
 County Veterans Cemetery in
 Anaheim Hills. (*Action Item*)

Attached is the Resolution in support of the establishment of a Veteran Cemetery in Anaheim Hills that was approved for agenda listing at the meeting held on August 24, 2021, and recommended for adoption.

ATTACHMENTS:

Description	Upload Date	Type	File Name
Resolution	8/31/2021	Resolution	8-24-21_Resolution_Anaheim_OC_Veterans_Cemetary_Support8.18.21.pdf

GARDEN GROVE CITY COUNCIL

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDEN GROVE
SUPPORTING THE ORANGE COUNTY VETERANS CEMETERY IN ANAHEIM HILLS,
AND ENCOURAGING FEDERAL, STATE, AND LOCAL GOVERNMENT SUPPORT FOR
THIS MUCH NEEDED PROJECT

WHEREAS, the Garden Grove City Council wholeheartedly endorses building a Veterans cemetery in Orange County. The County of Orange has allocated over 200 acres of county-owned land located at Gypsum Canyon near the intersection of the 91 freeway and 241 toll road in Anaheim Hills; and

WHEREAS, to honor and respect the men and women who served our country and who deserve the right to be buried in Orange County, we ask federal, state, and local governments to closely consider this proposed project as a benefit, not only to Orange County, but to the region as well; and

WHEREAS, the Garden Grove City Council would like to support the planning and development of a site that would ultimately fulfill the promise made to Orange County Veterans; and

WHEREAS, the property at Gypsum Canyon has been deeded to the Orange County Cemetery District by the County of Orange for the purpose of building a Veterans cemetery; and

WHEREAS, the property's breathtaking view of the rolling hills remind many of Arlington Cemetery and we can bring historical pieces from the former El Toro Marine Corps Air Station, which closed in 1999, to the Veterans cemetery location in Anaheim Hills; and

WHEREAS, on July 1, 2021, numerous leaders representing Veteran organizations gathered at the proposed Orange County Veterans Cemetery site in Anaheim Hills and expressed their enthusiastic support for this location.

NOW, THEREFORE, the City Council of the City of Garden Grove does hereby resolve to support the Orange County Veterans Cemetery in Anaheim Hills, and further encourages federal, state, and local governments to support this much needed project.

City of Garden Grove

INTER-DEPARTMENT MEMORANDUM

To: Mayor and City Council From: Mayor Jones

Dept.: Dept.:

Subject: Adoption of a Proclamation Date: 9/14/2021
recognizing September as
National Recovery Month in
Garden Grove. (*Action
Item*)

Attached is a Proclamation recognizing September as National Recovery Month in Garden Grove that was approved to be listed for action by the City Council at the meeting held on August 24, 2021.

ATTACHMENTS:

Description	Upload Date	Type	File Name
Proclamation	8/31/2021	Proclamation	9-14-21_September_as_Recovery_Month.pdf

Proclamation

September 2021 as National Recovery Month

WHEREAS, Mental health and substance use disorders affect all communities nationwide, with commitment and support, those impacted can embark on a journey of improved health and overall wellness.

WHEREAS, The focus of *National Recovery Month (Recovery Month)* this September is to celebrate all people that make the journey of recovery possible by embracing the 2021 theme, "*Recovery is For Everyone: Every Person, Every Family, Every Community.*"

WHEREAS, *Recovery Month* spreads the message that no one needs to struggle alone with addiction and that people can and do recover every day;

WHEREAS, The impact of mental health and substance use disorders is apparent in our local community with many people in Orange County affected by these conditions;

WHEREAS, Dedicating September as *Recovery Month* fosters awareness of the signs of mental health and substance use disorders and encourages people in need of recovery services to seek help. Managing the effects of these conditions helps individuals achieve healthy lifestyles, both physically and emotionally; and

WHEREAS, the Community is invited to visit ocrecoveryrally.org to learn about the upcoming Recovery Connection Rally event on Saturday, September 25, 2021, in Garden Grove.

NOW THEREFORE, The City of Garden Grove City Council does hereby proclaim the month of September 2021 as *NATIONAL RECOVERY MONTH* in Garden Grove and calls upon our community to observe this month and support this year's observance, the 32nd anniversary of Recovery Month.

September 14, 2021

City of Garden Grove

INTER-DEPARTMENT MEMORANDUM

To: Scott C. Stiles From: Ana Pulido
Dept.: City Manager Dept.: City Manager
Subject: Adoption of a Proclamation Date: 9/14/2021
celebrating the 100th
Anniversary of Garden Grove
High School. (*Action Item*)

Attached is the Proclamation celebrating the 100th Anniversary of Garden Grove High School recommended for adoption.

ATTACHMENTS:

Description	Upload Date	Type	File Name
Proclamation	8/31/2021	Proclamation	9-14- 21_Garden_Grove_High_School_100th_Anniversary_(1).docx

Proclamation

100th Anniversary of Garden Grove High School

September 15, 2021

WHEREAS, In response to the proposed annexation of Garden Grove into the Santa Ana High School District, a local election was held in March 1921 that successfully formed the independent Garden Grove Union High School District that paved the way for the establishment of the first high school in Garden Grove; and

WHEREAS, Garden Grove Union High School, comprised of three bungalows erected on the current site of the Lincoln Education Center on Garden Grove Boulevard, and opened on September 15, 1921; and

WHEREAS, In September 1922, Garden Grove Union High School moved to its present location on Stanford Avenue, marking the 1922-23 school year with the first graduating class made up of six students; and

WHEREAS, As a result of the post-World War II economic boom, the graduating class increased from 72 in 1946 to over 500 in 1967. The school district responded to the growth by building six new high schools between 1956 and 1966, and Garden Grove High School dropped "Union" from its official title in 1955; and

WHEREAS, Many Garden Grove High School alumni have obtained successful careers and noteworthy accomplishments, including a United States congressman, members of the California State Legislature, members of the Orange County Board of Supervisors, the first City of Garden Grove Mayor and members of the Garden Grove City Council, and a posthumous Congressional Medal of Honor recipient; and

WHEREAS, On September 15, 2021, Garden Grove High School commemorates a major milestone of 100 years of outstanding contributions to the Garden Grove community through the education of thousands of young residents.

NOW, THEREFORE, WE, the Garden Grove City Council, do hereby proclaim September 15, 2021 as the 100th Anniversary of Garden Grove High School.

Tuesday, September 14, 2021

City of Garden Grove

INTER-DEPARTMENT MEMORANDUM

To: Scott C. Stiles From: William E. Murray

Dept.: City Manager Dept.: Public Works

Subject: Exoneration of Public Improvement bonds for Tract Map No. 18169, a subdivision project located at 9861 11th Street, Garden Grove. (*Action Item*) Date: 9/14/2021

OBJECTIVE

For the City Council to exonerate the Public Improvement bonds for Tract Map No.18169, a subdivision project located between Kerry and Brookhurst Streets on the north side at 9861 11th Street, Garden Grove.

BACKGROUND

The City Council approved Final Tract Map No. TR 18169 and a Subdivision Improvement Agreement with Consolidated Industries, Inc., on November 26, 2019, for a subdivision project. The 1.8 acre multi-family residential site, located between Kerry and Brookhurst Streets on the north side at 9861 11th Street, is comprised of 31 two and three story townhome units with street and open space improvements and dedicated easements for public utility, vehicle access, domestic water and appurtenances.

DISCUSSION

The Subdivision Improvement Agreement requires the posting of improvement bonds to ensure completion of the street, sewer, water, drainage, and related onsite improvements for the development. With the project completed, the following improvement bonds are ready for exoneration:

Public Improvement	Amount
Faithful Performance	\$324,125.00
Labor and Material	\$162,062.50
Monument	\$ 5,000.00

FINANCIAL IMPACT

There is no financial impact to the General Fund.

RECOMMENDATION

It is recommended that the City Council:

- Exonerate the Public Improvement bonds for Tract Map No. 18169, a subdivision project located between Kerry and Brookhurst Streets on the north side at 9861 11th Street, Garden Grove.

By: Kamyar Dibaj, Project Engineer

City of Garden Grove

INTER-DEPARTMENT MEMORANDUM

To:	Scott C. Stiles	From:	Tom DaRé
Dept.:	City Manager	Dept.:	Police Chief
Subject:	Authorize issuance of a purchase order with Motorola Solutions for mobile vehicle-mounted radios. (Cost: \$87,078) (<i>Action Item</i>)		
		Date:	9/14/2021

OBJECTIVE

For the City Council to authorize the issuance of a purchase order to Motorola Solutions in the amount of approximately \$87,078 for seven (7) mobile vehicle-mounted radios.

BACKGROUND

In Fiscal Year 2019-20, the City Council appropriated funds for the purchase and full outfitting of five (5) patrol vehicles and two (2) traffic enforcement trucks. Due to pandemic-related delays, however, the City was unable to procure new patrol vehicles prior to June 30, 2020.

In order to get additional patrol cars "on the street" as quickly as possible, Public Works Fleet agreed to outfit and put into service vehicles intended for changeovers. In order to do this radios were removed from police vehicles not in use during the pandemic, but this left the Department with no radios for those vehicles and no spares. Purchasing seven (7) mobile vehicle-mounted radios will restore the fleet's communications capabilities and allow for three spare radio(s).

DISCUSSION

Motorola is the exclusive provider to the County of Orange for its countywide inter-agency and public safety radio system. Motorola's radio transceivers, accessories, and parts support the P25, 800 MHz radio network for the County of Orange.

The full line of 800 MHz radio subscriber equipment contains programming information that is locked by a unique System Key, which is only issued to the County of Orange. All radio transceivers contain hardware and a System Key or Factory Software customized to the County of Orange. In addition, all Law and Fire agency subscriber equipment is equipped with hardware encryption that cannot be removed and is specific to the County's public safety platform.

Pursuant to Garden Grove Municipal Code Section 2.050.060(c), Motorola Solutions is a single source provider for the mobile vehicle-mounted radios utilized by the Police Department. The City may use the Orange County Equipment and Services Price Book

Agreement #MA-060-21010004 for the purchase of patrol vehicle radios from Motorola.

FINANCIAL IMPACT

In FY 2019-20, funds were appropriated for the purchase of five (5) "fully equipped" patrol vehicles and two (2) "fully equipped" Traffic enforcement vehicles. Due to pandemic-related delays in procurement, funds were carried over to FY 2021-22 to execute this project. There is no additional impact to the General Fund.

RECOMMENDATION

It is recommended that the City Council:

- Authorize the Finance Director to issue a purchase order in the approximate amount of \$87,078 to Motorola Solutions for the purchase of (7) mobile vehicle-mounted radios; and
- Authorize the City Manager or his designee to execute the purchase order and make any minor modifications as necessary thereto on behalf of the City.

ATTACHMENTS:

Description	Upload Date	Type	File Name
Pages from Motorola Price Book Agreement #MA-060-2101004 V8	8/25/2021	Backup Material	Pages_from_Motorola-ORANGE_COUNTY_PRICE_BOOK_AGREEMENT#_MA-060-2101004_V8_FINAL_12-18-2020.pdf
Motorola Solutions Quote 1397602	8/25/2021	Backup Material	Motorola_GG_HRR_8-25-2021_QUOTE-1397602-4_(7)_Car_Radios.pdf

ORANGE COUNTY EQUIPMENT AND SERVICES PRICE BOOK AGREEMENT # MA-060-21010004

800 MHZ COUNTYWIDE COORDINATED COMMUNICATIONS SYSTEM



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INTRODUCTION

Motorola is pleased to present the **Orange County Equipment Price Book**. The equipment type, models and prices shown are from Motorola's **Agreement # MA-060-21010004, Dated May 21, 2020** to provide a coordinated communications system to the numerous agencies in the County of Orange. Motorola agrees to offer equipment and contract prices contained within the price book to any other public agency (i.e., city, district, public authority, public agency, authorized private agencies, municipality and other political sub-division or public corporation of California). Each agency may contract directly through Motorola for equipment as required.

All equipment offered in the price book meets the operational requirements established by the 800 MHz CCCS Governance Committee and 800 MHz Users Group for system compatibility. The price book contains a brief overview of the 800 MHz CCCS Voice System, recommended products, and descriptions.

The Terms and Conditions of the Price Book will not change unless both the County and Motorola agree to changes in writing.

However, products and services in the Price Book will change as products are cancelled and new products are released.

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For 800 MHz CCCS policies, radio programming, training and system information, contact the appropriate person above.

**For Product, Equipment, System Engineering, or Service information,
please contact the specific Motorola Representative listed below:**

Motorola Representative Contact Information	
<p align="center"><u>Kim Caplan—Senior Account Manager</u></p> <p align="center">Mobile: (858) 442-3979 Fax: (760) 630-4119 Email: kim.caplan@motorolasolutions.com</p> <p align="center">For Quantity Discounts Please Contact Kim Caplan.</p>	
<p><u>Andrew Gretencord—Inside Sales</u></p> <p>Contact for:</p> <ul style="list-style-type: none"> ▪ Quotes, questions on existing orders/status of orders/purchase orders <p>Phone: (872) 242-5370 andrew.gretencord@motorolasolutions.com</p>	<p><u>Motorola Parts</u></p> <p>Contact for:</p> <ul style="list-style-type: none"> ▪ To check on parts availability, compatibility, part number replacements <p>Phone: (800) 422-4210 Option #3</p>
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EXHIBIT A: SYSTEM OVERVIEW

2.1 800 MHZ COUNTYWIDE COORDINATED COMMUNICATIONS SYSTEM (CCCS)

2.2 800 MHZ CCCS RADIO SYSTEM

The 800 MHz Countywide Coordinated Communications System (800 MHz CCCS) participating public safety and public service organizations provide the existing radio communication system throughout Orange County with the Motorola *ASTRO* Digital/Analog Trunked 800 MHz *SmartZone* radio system.

2.3 800 MHZ CCCS RADIO SYSTEM CAPABILITIES

- Provides Countywide agency interoperability
- Provides expanded coverage throughout the County
- Provides improved emergency response for all citizens in Orange County
- Increases personnel safety and productivity
- Enhances mutual aid communications capability
- Improves ability to respond to major disasters (i.e., fires, floods)

The 800 MHz CCCS provides effective and reliable radio communications for routine interagency operations as well as interagency communications throughout the region during mutual aid and disaster operations.

Public Safety includes all law enforcement, fire service, EMS, lifeguard and disaster preparedness agencies in Orange County.

Public Service includes other participating organizations in Orange County whose primary responsibility is providing non-public safety services.

2.4 CONVENTIONAL MUTUAL SYSTEM

A separate 800 MHz Conventional Mutual Aid System was implemented, to provide Mutual Aid communications capabilities at the local, County, Regional, State and National levels.

3.3 WARRANTY

3.4 PRODUCT WARRANTY

Motorola warrants that all subscriber Mobiles, Portable, Accessories, Parts and Fixed Equipment products provided in the 800 MHz CCCS “Price Book” will be free from defects in design, material, and workmanship for the Warranty Period of 1 year from date of shipment as provided in the Motorola Standard Commercial Warranty, or upon beginning of any other specified warranty period. Motorola will repair or replace defective parts free of charge, including freight, during the product warranty period. Future subsystems warranty periods will be determined at the time of purchase.

3.5 PARTS WARRANTY

For one (1) year from the date of shipment to Licensee, Motorola warrants that component parts and boards that it provides under this Agreement will be free from material defects in materials and workmanship under normal use and service.

3.6 SERVICES

Repairs under the standard 1 year warranty can be made at any qualified Motorola Service Center, or Motorola Subscriber Depots. Repairs under the 3-5 year extended warranty must be made at a Motorola Subscriber Depot. Motorola will pay for outbound shipping via Motorola’s normal shipping methods. For repair issues please call (800) 814-0601 or e-mail Motorola Customer Care at customercare.services@motorolasolutions.com.

3.7 MAINTENANCE AGREEMENT FOR SELECT SUBSCRIBER RADIOS

Motorola can offer a maintenance agreement for Motorola equipment that does not have the Essential Service option available. Maintenance costs can be obtained from your Motorola Account Manager at the time of equipment price quotation.

3.8 ENGINEERING AND TECHNICAL SERVICES

Motorola can provide engineering and technical services to help satisfy particular requirements for existing or future needs. This includes, but is not limited to Engineering, Project Management, System Technologist and Installation services. Services can be purchased via the Orange County Price Book. The cost for services can be based on an 8 hour day or quoted per task or job.

3.9 ONLINE MOTOROLA SHOP

Customers may now take advantage of ordering parts and accessories, push to talk solutions and walkie talkies online at <https://shop.motorolasolutions.com/>.



Customer	Order Number
Fullerton Fire Dept	1000404369
Fullerton Police Dept	1000816598
Fullerton Public Works	1000557259

Customer	Order Number
G—I	
Garden Grove Fire Dept	1000404400
Garden Grove Police Dept	1000404418
Garden Grove Public Works	1000404393
Huntington Beach Fire Dept	1000428632
Huntington Beach Lifeguards	1000561177
Huntington Beach Police Dept	1000561177
Huntington Beach Public Works	1000561177
Irvine Police Dept	1000324872
Irvine Public Works	1000324872
Irvine Valley College	1012565521
J—N	
John Wayne Airport	1036315506
La Habra Fire Dept	1036253003
La Habra Police Dept	1000404434
La Habra Public Works	1000404434
La Palma Police Dept	1000404468
La Palma Public Works	1000761272
Laguna Beach Fire Dept	1036127315
Laguna Beach Lifeguards	1000561424
Laguna Beach Police Dept	1000428960
Laguna Beach Public Works	1000428690
Laguna Hills Police Services	1036067610
Laguna Hills Public Works	1036067610
Laguna Niguel Police Services	1012565571
Laguna Niguel Public Works	1012565571
Laguna Woods Police Services	1036152487
Laguna Woods Public Works	1036152487



EXHIBIT A: MOBILE RADIOS

5.1 APX 6500 PROJECT 25 DIGITAL MOBILE RADIOS 700/800 MHZ



Figure 5-1:APX 6500 Enhanced Mobile Shown with O7 Control Head

From street patrols to multi-agency response APX 6500 Enhanced mobiles provide the highest level of interoperability. APX mobiles can work across multiple digital and analog networks from conventional, to SMARTNET® and SmartZone® to ASTRO® 25 providing true P25 interoperability. The APX 6500 has evolved to support newer technologies like Wi-Fi, and SmartConnect. Direct cloning with Legacy models will not be available.

Control Head Variety

The APX 6500 Enhanced mobile is available with the O7, control head, O5 control head, O2 control head and the O3 handheld control head. In addition, the APX 6500 is available in a dual control head configuration. The County recommends the O7 control head.

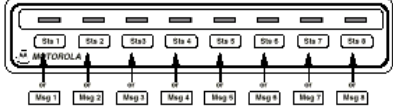
Enhanced Frequency Spectrum Utilization

The APX 6500 Enhanced mobile radio is designed to offer multiple frequency band solutions for perfect system optimization in congested urban areas or wider country regions. Motorola currently offers the 700/800 MHz dual band (764-870MHz), 10-35 watt variable power, VHF (136-174 MHz), UHF Range 1 (380-470 MHz) and UHF Range 2 (450-520 MHz).

RADIO PACKAGES NOT LISTED ARE 27.5% OFF LIST AND ACCESSORIES ARE 20% OFF LIST PER SECTION 9 "ADDITIONAL DISCOUNTS" SECTION OF THIS PRICE BOOK. ALL OTHER DISCOUNTS FOR PRODUCTS AND SERVICES ALSO LISTED IN SECTION 9. FOR SPEAKER MICS AND ADDITIONAL ACCESSORIES PLEASE REFER ACCESSORIES CATALOG. https://shop.motorolasolutions.com/?_ga=2.209673489.265811969.1588006669-1558378512.1587576280

5.7 APX 6500 ENHANCED MOBILE ACCESSORIES AND SERVICE OPTIONS

5.8 APX 6500 ACCESSORIES

Model/Option	Description	Unit price
W599	<p>8 Status/Message (1 Supplemental Housing)</p> <p>Requires Remote Mount Configuration. This is part number and pricing if ordered with the radio.</p> 	\$144

5.9 APX 6500 ENHANCED MOBILE SERVICE OPTIONS

Model	Description	Unit Price
G78	<p>ENH: 3 ESSENTIAL SERVICE</p> <p>Provides 3 years of extended hardware repair coverage beginning after the standard warranty period expires. Repairs will be made only at the designated Motorola repair depot. Local services are not included. Motorola will pay the inbound shipping charges only with use of the Motorola designated delivery service. Motorola will pay for outbound shipping via Motorola's normal shipping methods. No discounts are allowed on this option.</p>	Included in Radio Configuration
GA00318	<p>ENH:5 YEARS ESSENTIAL SERVICE</p> <p>Provides 4 year of extended hardware repair coverage beginning after the standard warranty period expires. Repairs will be made only at the designated Motorola repair depot. Local services are not included. Motorola will pay the inbound shipping charges only with use of the Motorola designated delivery service. Motorola will pay for outbound shipping via Motorola's normal shipping methods. No discounts are allowed on this option.</p>	\$319
GA00249AC	<p>ENH: 3 YR ESSENTIAL ACCIDENTAL DAMAGE</p> <p>Provides for extended hardware repair coverage and chemical, liquid, and other physical damage on your Motorola portable and mobile subscriber radios. Comprehensive coverage starts from the first day the radio is put into use. Repairs will be made only at the designated Motorola repair depot. Local services are not included. Motorola will pay the inbound shipping charges only with use of the Motorola designated delivery service. Motorola will pay for outbound shipping via Motorola's normal shipping methods. No discounts are allowed on this option.</p>	\$506

5.23

APX 6500 ENHANCED HOT RED RECEIVER MOBILE RADIO

Package Price for both Red and Green Mobiles: \$11,851

Model	Description- Hot Red Mobile (Green Radio)
M25URS9PW1BN	APX6500 ENHANCED 700/800 MHZ MID POWER MOBILE 10-35 WATT
G51	ADD: SMARTZONE OPERATION
G806	ADD: ASTRO DIGITAL CAI OPERATION
GA00805	ADD: APX 07 CONTROL HEAD
G444	ADD: CONTROL HEAD SOFTWARE
G843	ADD: AES ENCRYPTION
G298	ENH: ASTRO 25 OTAR W/ MULTIKEY
G361	ADD:P25 TRUNKING
G67	ADD: REMOTE MOUNT MID POWER
G335	ADD: ANT 1/4 WAVE 762-870 MHZ
W22	ADD: PALM MICROPHONE
B18	ADD: AUXILIARY SPKR 7.5 WATT
W599	ADD: 8 MODE DIRECT ENTRY
GA001115	ADD: DUAL RADIO STACKABLE MID POWER TRUNNION
GA01113AA	ENH: DUAL RADIO OPERATION (PRIMARY RADIO)
G996	ADD: PROGRAMMING OVER P25 (OTAP)
GA00235	ADD: NO GPS ANTENNA NEEDED
GA09008	ADD:GROUP SERVICES
G24	ADD: 3 YEAR ESSENTIAL SERVICE
	GREEN RADIO PRICE \$6,264
Model	Description- Hot Red Mobile (Red Radio)
M25URS9PW1 BN	APX6500 ENHANCED 700/800 MHZ MID POWER MOBILE 10-35 WATT
G51	ADD: SMARTZONE OPERATION
G806	ADD: ASTRO DIGITAL CAI OPERATION
G361	ADD:P25 TRUNKING
G88	ADD: NO CONTROL HEAD NEEDED
G444	ADD: CONTROL HEAD SOFTWARE
G843	ADD: AES ENCRYPTION
G67	ADD: REMOTE MOUNT MID POWER
G335	ADD: ANT 1/4 WAVE 762-870 MHZ
G90	ADD: NO MICROPHONE NEEDED
B18	ADD: AUXILIARY SPKR 7.5 WATT
G996	ADD: PROGRAMMING OVER P25 (OTAP)
GA01117AA	ENH: DUAL RADIO OPERATION (SECONDARY RADIO)
GA00235	ADD: NO GPS ANTENNA NEEDED
G298	ENH: ASTRO 25 OTAR W/ MULTIKEY
GA09008	ADD:GROUP SERVICES
G24	ADD: 3 YEAR ESSENTIAL SERVICE
	RED RADIO PRICE \$5,587

NOTE: Hot Red Radio packages come with two antennas. For service plan options refer to APX6500 Service Plan Section. Will need to add plan to both green and red radios separately.

10.1 EXHIBIT A: ADDITIONAL DISCOUNTS

Blanket discount applies to the section as stated, with specific Exceptions as stated.

Pricing shall be in accordance with Motorola Solutions Systems PCAT Electronic Catalog.

Discounts only apply to specific main line and options.

All subscription based products and services will be subject to Motorola's Subscriptions Services Agreement."

Equipment and Services	Discount %
APX Next Hardware	10%
APX Series Radio Packages	27.5%
APX Radio Accessories if not Ordered in a Radio Package	20%
Automatic License Plate Recognition (ALPR)	15%
Broadband	0%
CAD/RMS/Jail/Mobile Applications	5%
Command Central Suite	5%
Comparators	14%
Consoles	14%
Conversion Kits (Subscribers)	20%
Crime Analysis and Visualization	5%
Critical Connect	0%
Data Products	5%
Desksets	14%
Digital Evidence Mangement (DEMS)	5%
Dispatch Furniture	10%
NG911- Including but not limited to: -Vesta -Emergency Call Works	5%
Encoders	4%
Enhanced Statistical Awareness Tools	10%
Fixed Data Products	14%
Fixed Stations- Including, but not limited to: ▪ Repeaters / Receivers	19%
Fixed Station Accessories	4%
Fixed Station Antenna Systems	4%

Equipment and Services	Discount %
Fixed Station Controls- Including, but not limited to: -MCC7500 -MCC7500e -Avtec -Monitoring and Control Stations -911 -Logging Recorders -AXS Console -Other Consoles/Equipment	14%
Hardware and Software Not Listed	5%
LEX Devices	15%
Mobile Accessories	20%
Mobile Radios/Stations Not Listed	10%
MSB Building	4%
Networking Products	14%
Portable Accessories	20%
Portable Radios Not Listed	10%
Predictive Analytics	10%
Receivers	19%
Trunked Systems	14%
Social Media Analytics	5%
Software Solutions	5%
Subscriber FLASHport Software Upgrade	27.5%
Subscription Services	0%
Motorola Parts and Accessories (if not in a radio package)	20%
Non-Motorola Mfg. Items/Drop Ship	4%
Motorola Radios Not Listed	20%
Private LTE	5%
Video Solutions-Including but not limited to: -Avigilon -Vigilant -WatchGuard -Fixed Video -In Car Video	0%
Virtual Collaboration Tools	0%
SERVICES AND TRAINING	
Depot Repair- Current flat rate fees apply for time and material. Discounts available if Depot Service Contract signed with Motorola.	0%
Engineering or Project Management. Contact Motorola Account Manager	\$0% Price Will Vary
Other Services-Including but not limited to: Maintenance and Support and SUA. Will vary according to project scope. Contact Motorola Account Manager for quote.	0% Price Will Vary

10.2 NOTES

1. For equipment that is not listed out individually or in packages please see Section 9 “Additional Discounts” section of the price book for discount level.
2. The base part number will always stay the same. However, occasionally a suffix on a part number will be changed.
3. Existing suffixes on a part numbers are subject change. However, the base part number will always stay the same.
4. Product description may vary slightly depending on which source information on a particular product is pulled from.
5. No discounts available on flash upgrades; however, a discount is available on software options, if purchased with radios.
6. Service pricing will vary depending on project scope and resources needed. Please contact Motorola Sales Representative for services quotes.
7. If a part is discontinued it may be replaced with a substituted part that has the same functionality and quality.

TERMS AND CONDITIONS

11.1 PRICE BOOK AGREEMENT

County of Orange and Motorola, Inc. Price Book Agreement

Motorola Solutions, Inc., formerly Motorola, Inc., and the County of Orange propose the following changes to Amendment No. 3 to Agreement Number S0000015.95 (Amendment) as the basis for a new Agreement between the Parties for purchasing Equipment, software and related services. This new County Price Book Agreement is number 060-15011560.

Recitals

1. The County of Orange ("County") desires to purchase from Motorola Solutions, Inc. ("Motorola") various products, equipment, software from Motorola's Price Book, and related services.
2. The County contract Number S0000015.95 with Motorola expired on May 20, 2010, and was replaced with County Price Book Agreement MA-060-10012594. County Price Book Agreement MA-060-15011560 expires on May 21, 2020, and this Agreement is the new contract replacing County Price Book Agreement MA-060-10012594 by which the County may purchase products, equipment, software and related services from Motorola. MA-060-15011560 Replaced with Contract # MA-060-21010004 which Expires on May 20, 2025.
3. Motorola has a published price book containing the products, equipment, software, and related services, and is offering it to the County.

Terms

County and Motorola agree as follows:

Section 1 Exhibits

The Exhibits listed below are incorporated into and made a part of this Agreement. In interpreting this Agreement and resolving any ambiguities, the main body of this Agreement will take precedence over the Exhibits.

- Exhibit A Orange County Price Book (See Section 1 through 9 above.)
- Exhibit B Motorola Software License Agreement
- Exhibit C County Participants

Exhibit A may be amended from time to time to add, delete, or change offered products as new products become available or existing products become obsolete.

Section 2 Definitions

“Contract Participants” are more particularly described in Exhibit C.

“Customer” means the County and any of its Contract Participants.

“Effective Date” means that date upon which the last party to sign this Agreement has executed this Agreement.

“Equipment” means the hardware and components listed in the Orange County Price Book.

“Infringement Claim” means a third-party claim alleging that the Equipment manufactured by Motorola or the Motorola Software infringes upon the third-party’s United States patent or copyright

“Motorola Software” means Software that Motorola owns.

“Non-Motorola Software” means Software that a party other than Motorola owns.

“Party” means Customer or Motorola, as the context indicates; “Parties” means both of them.

“Price Book” means the Orange County Price Book dated May 21, 2020 (Exhibit A).

“Proprietary Rights” means the patents, patent applications, inventions, copyrights, trade secrets, trade marks, trade names, mask works, know-how, and other intellectual property rights in and to the Equipment and Software, including those created or produced by Motorola under this Agreement and any corrections, bug fixes, enhancements, updates or modifications to or derivative works from the Software made by Motorola or another party.

“Software” means the Motorola and Non-Motorola Software in object code format that is furnished with the Equipment.

“Software License Agreement” means the agreement in Exhibit B.

Section 3 Terms of the Agreement

3.1 Terms of Purchase. This Agreement shall apply only to purchases of products, equipment, software, and related services that occur on or after the Effective Date. Also, this Agreement may be used for system transactions, provided that necessary additional documents are mutually agreed; these additional documents may include a system description, statement of work, equipment list, acceptance test plan, project schedule, payment milestone schedule, and supplemental terms and conditions that apply to that system transaction but which do not generally modify this Agreement. Although pricing for system transactions will be based off of the Orange County Price Book, nothing in this Agreement precludes Motorola from offering additional discounts such as a system discount.

3.2 Controlling Terms and Conditions. This Agreement, including all Exhibits, constitutes the entire agreement of the Parties regarding the subject matter of



the Agreement and supersedes all previous agreements, proposals, and understandings, whether written or oral, relating to this subject matter. This Agreement may be amended or modified only by a written instrument signed by authorized representatives of both Parties. The preprinted terms and conditions found on any Customer purchase order, acknowledgment or other form will not be considered an amendment or modification of this Agreement, even if a representative of each Party signs that document.

3.3 Change Orders. Either Party may request changes within the general scope of this Agreement. Neither Party is obligated to perform requested changes unless both Parties execute a written change order.

3.4 Term. Unless otherwise terminated in accordance with the provisions of this Agreement or extended by mutual agreement of the Parties, the term of this Agreement will begin on the Effective Date and shall continue until May 20, 2025.

3.4.1. Termination for Convenience. Notwithstanding any other provision of this Agreement, the Customer may, at any time, and without any cause, terminate this Agreement in whole or in part, upon not less than seven (7) days' written notice to Motorola. Such termination shall be effected by delivery to Motorola of a notice of termination specifying the effective date of the termination and the extent of the Work (i.e., ordered products and/or services) to be terminated. Motorola shall immediately stop work in accordance with the notice and comply with any other direction as may be specified in the notice or as provided subsequently by the Customer. Customer shall pay Motorola for the Work completed prior to the effective date of the termination, and such payment shall be Motorola's sole remedy under this Agreement. Under no circumstances will Motorola be entitled to anticipatory or unearned profits, consequential damages, or other damages of any sort as a result of a termination or partial termination under this Paragraph.

3.5 Maintenance Service. This Agreement does not cover maintenance or support of the Equipment except as provided under the warranty. If Customer wishes to purchase maintenance or support, Motorola will provide a separate maintenance and support proposal upon request.

3.6 Non-Motorola Software. Any Non-Motorola Software is licensed to Customer in accordance with the standard license, terms, and restrictions of the copyright owner on the Effective Date unless the copyright owner has granted to Motorola the right to sublicense the Non-Motorola Software pursuant to the Software License Agreement, in which case it applies and the copyright owner will have all of Licensor's rights and protections under the Software License Agreement. Motorola makes no representations or warranties of any kind regarding Non-Motorola Software. Non-Motorola Software may include Open Source Software. All Open Source Software is licensed to Customer in accordance with, and Customer agrees to abide by, the provisions of the standard license of the copyright owner and not the Software License Agreement. Upon request by

Customer, Motorola will use commercially reasonable efforts to determine whether any Open Source Software will be provided under this Agreement; and if so, identify the Open Source Software and provide to Customer a copy of the applicable standard license (or specify where that license may be found); and provide to Customer a copy of the Open Source Software source code if it is publicly available without charge (although a distribution fee or a charge for related services may be applicable).

- 3.7 Motorola Software. Any Motorola Software, including subsequent releases, is licensed to Customer solely in accordance with the Software License Agreement. Customer hereby accepts and agrees to abide by all of the terms and restrictions of the Software License Agreement. TO THE EXTENT, IF ANY, THAT THERE IS A SEPARATE LICENSE AGREEMENT PACKAGED WITH, OR PROVIDED ELECTRONICALLY WITH, A PARTICULAR PRODUCT THAT BECOMES EFFECTIVE ON AN ACT OF ACCEPTANCE BY THE END USER, THEN THAT AGREEMENT SUPERCEDES THIS SOFTWARE LICENSE AGREEMENT AS TO THE END USER OF EACH SUCH PRODUCT.
- 3.8 Services. If services are being provided, they will be provided at the location specified in the description of the services. Unless otherwise stated in the description of the services, the hours of service will be 8:30 a.m. to 4:30 p.m., local time, excluding weekends and holidays. Unless otherwise stated in the description of the services, the price for the services exclude any charges or expenses associated with helicopter or other unusual access requirements; if these charges or expenses are reasonably incurred by Motorola in rendering the services and agreed to by Customer prior to incurring such expenses, Customer agrees to reimburse Motorola for those charges and expenses.
- 3.9 Any subscription based services or products purchased will be subject to Contractor's Subscription Services Agreement, a copy of which is available upon request.

Section 4 Payment Requirements

- 4.1 Terms of Payment. Motorola will submit to Customer invoices for Equipment or Software when they are delivered and for related services when they are performed (but no more frequently than monthly). Customer will make payments to Motorola within thirty (30) days after receipt of Motorola's invoice. Customer will make payments when due in the form of a check, cashier's check, or wire transfer drawn on a U.S. financial institution. Payments made by Customer shall not preclude the right of Customer from thereafter disputing any Equipment or service billed under this Agreement and shall not be construed as acceptance of the Products.
- 4.2 Freight, Title and Risk of Loss. All freight charges will be pre-paid by Motorola and added to the invoices. Title and risk of loss to the Equipment will pass to Customer upon delivery to Customer, except that title to Software will not pass to Customer at any time but is licensed. Motorola will pack and ship all Products in accordance with good commercial practices.

- 4.3 Invoicing Instructions. As a condition of payment of any invoice, the Customer must receive an invoice in an acceptable format, including Motorola's Federal I.D. number (36-1115800) and the California seller's permit number (SR SOHA 30-616008), if applicable. In addition, sufficient itemization and/or description, including the serial numbers of any equipment items, must appear on the invoice. Dollar amounts, extensions and totals must be correct. When appropriate, dollar amounts for taxes, freight or any other fees must be adequately described and itemized.

Section 5 Pricing

The pricing of the Equipment, Software, and services is controlled by the Orange County Price Book. The prices in the Orange County Price Book for Equipment and Software are a fixed discount off of the list price for specific categories of Equipment or Software. The applicable list price shall be the list price in effect on the date of the order. However, Motorola will provide Customer with reasonable notice and a 30 day grace period before any price change will take effect. If a new product is added to the Price Book, Motorola reserves the right to establish a fixed discount for the new product. Any discount not meeting the category discount shall be by mutual agreement of the Parties.

Section 6 Acceptance

Acceptance of the Equipment will occur upon delivery to Customer unless the Statement of Work provides for acceptance verification or testing, in which case acceptance of the Equipment will occur upon successful completion of the acceptance verification or testing. Notwithstanding the preceding sentence, Customer's use of any Equipment or Software for their operational purposes will constitute acceptance. Equipment shall not be accepted for purposes of this section if returned by the Customer for Equipment that is not conforming to the order, defective or unsatisfactory.

Section 7 Representations and Warranties

- 7.1 Equipment Warranty. For one (1) year from the date of delivery, Motorola warrants that the Equipment under normal use and service will be free from material defects in materials and workmanship. Motorola shall repair or replace equipment or parts during the warranty period. All parts and labor shall be included by Motorola at no charge. If a piece of equipment fails or operates at less than the manufacturer's designed specifications three times for the same or similar reason, within its warranty period, Motorola will replace the piece of equipment at Customer's request and at Motorola's cost.
- 7.2 Software Warranty. For one (1) year from the date of delivery, Motorola warrants the Motorola Software in accordance with the terms of the Software License Agreement and the provisions of this Section that are applicable to the Motorola Software.

- 7.3 Services Warranty. For 90 days from the date the services were performed, Motorola warrants that the services were performed in a good and workmanlike manner, consistent with industry practices.
- 7.4 Exclusions to Equipment and Software Warranties. These warranties do not apply to: (i) defects or damage resulting from use of the Equipment or Software in other than its normal, customer, and authorized manner; (ii) defects or damage occurring from misuse, accident, liquids, neglect, or acts of God; (iii) defects or damage occurring from testing, maintenance, disassembly, repair, installation, alteration, modification, or adjustment not provided or authorized in writing by Motorola; (iv) breakage of or damage to antennas unless caused by Customer's failure to comply with all applicable industry and OSHA standards; (v) Equipment that has had the serial number removed or made illegible; (vi) batteries (because they carry their own separate limited warranty); (vii) scratches or other cosmetic damage to Equipment surfaces that does not affect operation of the Equipment; and (viii) normal or customary wear and tear.
- 7.4 Warranty Claims. Motorola will, at no additional charge to Customer, repair the defective Equipment or Motorola Software, replace it with the same or equivalent product, or refund the price of the defective Equipment or Motorola Software upon verbal notification by Customer. Motorola will, at no additional charge to Customer, re-perform defectively performed services upon verbal notification by Customer. Such action will be the full extent of Motorola's liability hereunder. If this investigation indicates the warranty claim is not valid, then Motorola may invoice Customer for responding to the claim on a time and materials basis using Motorola's current labor rates. Repaired or replaced product is warranted for the balance of the original applicable Warranty Period. All replaced products or parts will become the property of Motorola.
- 7.5 Parts Availability. Motorola will use best commercially reasonable efforts to provide replacement parts for Motorola manufactured subscriber equipment for five (5) years and for Motorola manufactured fixed infrastructure equipment for seven (7) years from the date at which the product is no longer shipped. Motorola reserves the right to supply either assemblies or piece parts. Concerning non-Motorola manufactured Equipment; if Motorola receives written notice from a third party vendor that it intends to cancel any Equipment it provides, Motorola shall provide Customer written notice prior to the scheduled cancellation to provide Customer the opportunity to purchase replacement parts.
- 7.6 Third Party Warranty. Motorola will pass through to Customer on a non-exclusive basis any assignable third party warranties that exceed the Motorola warranty provided in this Agreement. Motorola will not assume any obligations concerning the pass-through third party warranties.
- 7.7 Original End User is Covered. These express limited warranties are extended by Motorola to the original user purchasing the Equipment or Motorola Software for commercial, industrial, or governmental use only, and are not assignable or transferable.



- 7.8 EQUIPMENT COMPATIBILITY Equipment provided pursuant to this Agreement must operate in a manner compatible with the County's Countywide Coordinated Communications System ("CCCS").
- 7.9 DISCLAIMER OF OTHER WARRANTIES. THESE WARRANTIES ARE THE COMPLETE WARRANTIES FOR THE PRODUCTS, EQUIPMENT, MOTOROLA SOFTWARE, AND SERVICES PROVIDED UNDER THIS AGREEMENT AND ARE GIVEN IN LIEU OF ALL OTHER WARRANTIES. EXCEPT FOR THE FOREGOING EXPRESS WARRANTIES, THE PRODUCTS, EQUIPMENT MOTOROLA SOFTWARE, AND SERVICES ARE PROVIDED "AS IS" AND MOTOROLA DISCLAIMS ALL OTHER WARRANTIES OR CONDITIONS, INCLUDING THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. NOTWITHSTANDING THE PRECEDING SENTENCE, MOTOROLA EXPRESSLY WARRANTS THAT ALL PRODUCTS, EQUIPMENT AND SOFTWARE PROVIDED UNDER THIS AGREEMENT IS MERCHANTABLE (WITHIN THE MEANING OF SECTION 2314 OF THE CALIFORNIA COMMERCIAL CODE) AND THAT SUCH PRODUCTS, EQUIPMENT AND SOFTWARE IS SUITABLE AND FIT FOR THE PARTICULAR PURPOSE OF USE AS A REGIONAL RADIO COMMUNICATIONS SYSTEM. MOTOROLA DOES NOT WARRANT THAT LICENSEE'S USE OF THE MOTOROLA SOFTWARE OR PRODUCTS WILL BE UNINTERRUPTED OR ERROR-FREE. THIS DISCLAIMER OF WARRANTY CONSTITUTES AN ESSENTIAL PART OF THIS AGREEMENT.

Section 8 Conflicts of Interest

Motorola shall exercise reasonable care and diligence to prevent any actions or conditions that could result in a conflict of interest of the County or other third parties named in Exhibit C. This obligation shall apply to Motorola's employees, agents, relatives, sub-tier contractors, and third parties associated with the Equipment and Software in this Agreement. Motorola may not make, receive, provide, or offer gifts, entertainment, payments, loans, or other considerations which could be deemed to appear to influence individuals to act contrary to the interest of the County or third parties named in Exhibit C.

Section 9 Delays/Force Majeure

Neither Party will be liable for its non-performance or delayed performance if caused by a Force Majeure. A Party that becomes aware of a Force Majeure that will significantly delay performance will notify the other Party promptly (but in no event later than fifteen (15) days) after it discovers the Force Majeure. If a Force Majeure occurs, the Parties will execute a change order to extend the performance schedule for a time period that is reasonable under the circumstances.

Section 10 Disputes

The Parties will use the following procedure to address any dispute arising under this Agreement (a "Dispute").

- 10.1. **GOVERNING LAW.** This Agreement will be governed by and construed in accordance with the laws of the State of California.
- 10.2. **NEGOTIATION.** Either Party may initiate the Dispute resolution procedures by sending a notice of Dispute ("Notice of Dispute"). The Parties will attempt to resolve the Dispute promptly through good faith negotiations, including timely escalation of the Dispute to executives who have authority to settle the Dispute and who are at a higher level of management than the persons with direct responsibility for the matter and direct communication between the executives. If the Dispute has not been resolved within thirty (30) days from the Notice of Dispute, the Parties will proceed to mediation.
- 10.3. **MEDIATION.** The Parties will choose an independent mediator within thirty (30) days of a notice to mediate from either Party ("Notice of Mediation"). Neither Party may unreasonably withhold consent to the selection of a mediator. If the Parties are unable to agree upon a mediator, either Party may request that American Arbitration Association nominate a mediator. Each Party will bear its own costs of mediation, but the Parties will share the cost of the mediator equally. Each Party will participate in the mediation in good faith and will be represented at the mediation by a business executive with authority to settle the Dispute.
- 10.4. **LITIGATION, VENUE AND JURISDICTION.** If a Dispute remains unresolved for sixty (60) days after receipt of the Notice of Mediation, or the Dispute concerns intellectual property, either Party may then submit the Dispute to a court of competent jurisdiction located in Orange County, California, and the Parties hereto agree to and do hereby submit to the jurisdiction of such court, notwithstanding Code of Civil Procedure Section 394. Furthermore, the Parties specifically agree to waive any and all rights to request that an action be transferred for trial to another county.
- 10.5. **CONFIDENTIALITY.** All communications pursuant to subsections 10.2 and 10.3 will be treated as compromise and settlement negotiations for purposes of applicable rules of evidence and any additional confidentiality protections provided by applicable law. The use of these Dispute resolution procedures will not be construed under the doctrines of laches, waiver or estoppel to affect adversely the rights of either Party.



Section 11 Patent and Copyright Infringement Indemnification

Motorola will defend at its expense any suit brought against Customer to the extent it is based on an Infringement Claim, and Motorola will indemnify and hold harmless Customer for those costs and damages finally awarded against Customer for an Infringement Claim. Motorola's duties to defend, indemnify and hold harmless are conditioned upon: Customer promptly notifying Motorola in writing of the Infringement Claim; Motorola having sole control of the defense of the suit and all negotiations for its settlement or compromise; and Customer providing to Motorola cooperation and, if requested by Motorola, reasonable assistance in the defense of the Infringement Claim.

If an Infringement Claim occurs, or in Motorola's opinion is likely to occur, Motorola may at its option and expense procure for Customer the right to continue using the Equipment or Motorola Software, replace or modify it so that it becomes non-infringing while providing functionally equivalent performance, or grant Customer a credit for the Equipment or Motorola Software as depreciated and accept its return. The depreciation amount will be calculated based upon generally accepted accounting standards for such Equipment and Motorola Software.

Motorola will have no duty to defend, indemnify or hold harmless for any Infringement Claim that is based upon the combination of the Equipment or Motorola Software with any software, apparatus or device not furnished by Motorola; the use of ancillary equipment or software not furnished by Motorola and that is attached to or used in connection with the Equipment or Motorola Software; any Equipment that is not Motorola's design or formula; a modification of the Motorola Software by a party other than Motorola; or the failure by Customer to install an enhancement release to the Motorola Software that is intended to correct the claimed infringement. The foregoing states the entire liability of Motorola with respect to infringement of patents and copyrights by the Equipment, Motorola Software, or any of their parts.

Section 12 Limitation of Liability

Except for personal injury or death, Motorola's and Customer's total liability, whether for breach of contract, warranty, negligence, strict liability in tort, indemnification, or otherwise, will be limited to the direct damages recoverable under law, but not to exceed the price of the Equipment, Software, or services with respect to which losses or damages are claimed.

ALTHOUGH THE PARTIES ACKNOWLEDGE THE POSSIBILITY OF SUCH LOSSES OR DAMAGES, THEY AGREE THAT MOTOROLA AND CUSTOMER WILL NOT BE LIABLE FOR ANY COMMERCIAL LOSS; INCONVENIENCE; LOSS OF USE, TIME, DATA, GOOD WILL, REVENUES, PROFITS OR SAVINGS; OR OTHER SPECIAL, INCIDENTAL, INDIRECT, OR CONSEQUENTIAL DAMAGES IN ANY WAY RELATED TO OR ARISING FROM THIS AGREEMENT, THE SALE OR USE OF THE EQUIPMENT OR SOFTWARE, OR THE PERFORMANCE OF SERVICES BY MOTOROLA PURSUANT TO THIS AGREEMENT. On no instance shall the limitation of liability impair the County's ability to seek remedy for damages through the Contractor's insurance carrier for the primary limit and coverage up to \$5,000,000. This limitation of liability provision survives the expiration or termination of the Agreement.

Section 13 Proprietary Rights

- 13.1 Proprietary Rights of Equipment and Software. Motorola owns and retains all of its Proprietary Rights in the Equipment and Software. The third party manufacturer of any Equipment and the copyright owner of any Non-Motorola Software own and retain all of their Proprietary Rights in the Equipment and Software. Nothing in this Agreement is intended to restrict the Proprietary Rights of Motorola, any copyright owner of Non-Motorola Software, or any third party manufacturer of Equipment. All intellectual property developed, originated, or prepared by Motorola in connection with providing to Customer the Equipment and Software remain vested exclusively in Motorola, and this Agreement does not grant to Customer any shared development rights of intellectual property.
- 13.2 Software License. Except as explicitly provided in the Software License agreement, nothing in this Agreement will be deemed to grant, either directly or by implication, estoppel, or otherwise, any right, title or interest in Motorola's Proprietary Rights. Concerning both the Motorola Software and Non-Motorola Software, Customer agrees not to modify, disassemble, peel components, decompile, otherwise reverse engineer or attempt to reverse engineer, derive source code or create derivative works from, adapt, translate, merge with other software, reproduce, or export the Software or permit or encourage any third party to do so.

Section 14 General

- 14.1 Taxes. The Agreement Price does not include any amount for federal, state, or local excise, sales, lease, service, rental, use, property, occupation, or other taxes, assessments or duties (other than federal, state, and local taxes based on Motorola's income or net worth), all of which will be paid by Customer except as exempt by law. If Motorola is required to pay or bear the burden of any such taxes, Motorola will send an invoice to Customer and Customer will pay Motorola the amount of such taxes (including any applicable interest and penalties) within thirty (30) days from receipt of the invoice. Customer will be solely responsible for reporting the Equipment for personal property tax purposes.
- 14.2 Assignability. Except as provided herein, neither Party may assign this Agreement or any of its rights or obligations hereunder without the prior written consent of the other Party, which consent will not be unreasonably withheld or delayed. Any attempted assignment, delegation, or transfer without the necessary consent will be void. Notwithstanding the foregoing, Motorola may assign this Agreement to any of its affiliates or its right to receive payment without the prior consent of Customer. In addition, in the event Motorola is involved in a major corporate restructuring (such as a sale, acquisition, establishment of a joint venture, spin-off or otherwise (each a "Separation Event")), Motorola may, without the prior written consent of the other Party and at no additional cost to Motorola, assign this Agreement as part of or following the Separation Event. Motorola shall provide Customer reasonable written notice of a Separation Event.



- 14.3 **Waiver.** No term or provision of this Agreement shall be deemed waived and no breach excused, unless such waiver of consent shall be in writing and signed by the Party claimed to have waived or consented. Any consent by any Party to, or waiver of, or excuse for any other different or subsequent breach.
- 14.4 **Validity.** The invalidity in whole or in part of any provision of this Agreement as mutually agreed to by the Parties, or as adjudicated by a court of competent jurisdiction, does not void or affect the validity of any other provision of this Agreement.
- 14.5 **Independent Contractors.** Nothing contained in this Agreement shall be construed as creating the relationship of employer/employee or principal/agent.
- 14.6 **Governing Law.** The formation, interpretation, and performance of this Agreement shall be governed by the laws of the State of California, provided that no provision of this Agreement shall be interpreted for or against a Party because that Party or its legal representative drafted such provision, and this Agreement shall be construed as if jointly prepared by the Parties. No lawsuit pertaining to any matter arising under or growing out of this Agreement shall be instituted in any state other than California.
Any legal proceeding with respect to this Agreement shall be filed in the appropriate Court of the State of California in Orange County, California consistent with Section 10.4, above.
- 14.7 **Notices.** Notices required under this Agreement to be given by one Party to the other must be in writing and either delivered in person or sent to the address shown below by certified mail, return receipt requested and postage prepaid (or by a recognized courier service with an asset tracking system, such as Federal Express, UPS, or DHL), or by email, and shall be effective upon receipt:

Motorola Solutions, Inc.

Attn: Kim Caplan
Sr. Account Manager
6450 Sequence Drive
San Diego, CA 92121
O: 760-630-5199
M: 858-442-3979

Orange County

Attn: Dave Fontneau
Division Director
840 N. Eckhoff St., Suite 104
Orange, CA 92868
O. 714-704-7919

- 14.8 **FCC Licenses.** Customer will obtain and comply with all Federal Communications Commission ("FCC") licenses and authorizations required for the installation, operation and use of Equipment. Although Motorola might assist Customer in the preparation of its FCC license applications, neither Motorola nor any of its employees is an agent or representative of Customer in FCC or other matters.
- 14.9 **Indemnity.** Motorola agrees to indemnify, defend, protect, investigate any claims, and to hold harmless the County and third parties named in Exhibit C, their

officers, elected officials, employees and agents from and against any and all claims, demands or liability established resulting from damages or injuries to persons or property which arise from or are related to negligent errors, acts or omissions of Motorola and its agents under this Agreement; Motorola shall not however indemnify, defend, protect and hold harmless the County or third parties named in Exhibit C from claims, demands, or liability arising from the negligence as it relates to the errors, acts or omissions of the County or the third parties named in Exhibit C. Motorola's obligations under this provision shall not affect the right of the Customer to appear and to participate in legal actions against third parties bringing such suits. The Customer may take other action necessary to protect its interests. If Motorola's negligence combines with the negligence of the County or other third parties named in Exhibit C to cause injury, the Parties agree that liability will be apportioned as determined by a court of competent jurisdiction. Neither party shall request a jury apportionment.

- 14.10 Authority to Execute Agreement. Each Party represents to the other that (i) it has obtained all necessary approvals, consents and authorizations to enter into this Agreement and to perform its duties under the Agreement; (ii) the person executing this Agreement on its behalf has the authority to do so; (iii) upon execution and delivery of this Agreement by the Parties, it is a valid and binding contract, enforceable in accordance with its terms; and (iv) the execution, delivery, and performance of this Agreement does not violate any bylaw, charter, regulation, law or any other governing authority of the Party.
- 14.13 Equipment End of Life Cycle. Motorola reserves the right to stop selling or shipping Equipment at any time. However, Motorola will provide Customer with a written notice of cancellation of Motorola manufactured Equipment one (1) year prior to the cancellation date. Motorola has no control over third-party vendors' end of life cycle plans for the non-Motorola manufactured Equipment. If a third-party vendor cancels its non-Motorola manufactured Equipment or files for bankruptcy, Motorola will use commercially reasonable efforts to obtain equivalent Equipment from another source.
- 14.14. Insurance Requirements. During the term of this Agreement, Motorola will obtain and maintain at its expense all insurance as required below and will provide to the County a Certificate of Insurance and all required endorsements that are necessary to indicate compliance with these insurance provisions. In addition, all subcontractors performing work on behalf of Motorola pursuant to this Agreement shall obtain and maintain similar insurance as determined by the Motorola Insurance Department, excluding Professional Liability which does not apply to subcontractors. Motorola is responsible for all self-insured retentions (SIRs) and deductibles. Motorola declares that its deductibles are in an amount in excess of \$25,000. If Motorola fails to maintain insurance acceptable to the County as described herein during the term of this Agreement, the County may terminate this Agreement as provided above in Section *.

Qualified Insurer

Minimum insurance company ratings as determined by the most current edition of the Best's Key Rating Guide/Property-Casualty/United States or ambest.com shall be A- (Secure A.M. Best's Rating) and VIII (Financial Size Category).

The policy or policies of insurance must be issued by an insurer licensed to do business in the State of California (California Admitted Carrier). If the carrier is a non-admitted carrier in the state of California and does not meet or exceed an A.M. Best rating of A-/VIII, CEO/Office of Risk Management retains the right to approve or reject carrier after a review of the company's performance and financial ratings. If the non-admitted carrier meets or exceeds the minimum A.M. Best rating of A-/VIII, the agency can accept the insurance.

The policy or policies of insurance maintained by the Contractor shall provide the minimum limits and coverage as set forth below:

Coverage	Minimum Limits
Commercial General Liability	\$1,000,000 per occurrence 2,000,000 aggregate
Automobile Liability including coverage for owned, non-owned and hired vehicles	\$1,000,000 per occurrence
Workers' Compensation	Statutory
Employers' Liability Insurance	\$1,000,000 per occurrence
Professional Liability Insurance	\$1,000,000 per claims made or per occurrence

Required Coverage Forms

The Commercial General Liability coverage shall be written on Insurance Services Office (ISO) form CG 00 01, or a substitute form providing liability coverage at least as broad.

The Business Auto Liability coverage shall be written on ISO form CA 00 01, CA 00 05, CA 0012, CA 00 20, or a substitute form providing coverage at least as broad.

Required Endorsements

The Commercial General Liability policy shall contain the following endorsements, which shall accompany the Certificate of Insurance and be provided per applicable insurance regulations:

An Additional Insured endorsement using ISO form CG 2010 or CG 2033 or a form at least as broad naming the County of Orange, its elected and appointed officials, officers, and employees as Additional Insureds.

The CGL shall be primary and any insurance or self-insurance maintained by the County of Orange shall be excess and non-contributing.

The Workers Compensation policy required by this Agreement shall waive all rights of subrogation against the County of Orange and members of the Board of Supervisors, its elected and appointed officials, officers, and employees when acting within the scope of their appointment or employment.

The Workers Compensation policy shall contain a waiver of subrogation endorsement waiving all rights of subrogation against the County of Orange, and members of the Board of Supervisors, its elected and appointed officials, officers, and employees.

Motorola shall give the County of Orange 30 days notice in the event of cancellation and 10 days notice for non-payment of premium. If Motorola's Professional Liability policy is a "claims made" policy, it shall maintain professional liability coverage for two years following completion of the Agreement.

The Commercial General Liability policy shall contain a severability of interests clause also known as a "separation of insureds" clause (standard in the ISO CG 0001 policy).

Insurance certificates should be forwarded to: the County of Orange at an address it designates.

Subject to the mutual agreement of the Parties, County expressly retains the right to require Motorola to increase or decrease insurance of any of the above insurance types throughout the term of this Contract as deemed by County of Orange Risk Manager as appropriate to adequately protect County. County shall notify Motorola in writing of changes in the insurance requirements. If Motorola does not deposit copies of acceptable certificates of insurance and endorsements with County incorporating such changes within thirty days of receipt of such notice, this Agreement (but not pending orders) may be terminated by County for its convenience.

The procuring of such required policies of insurance shall not be construed to limit Motorola's liability hereunder nor to fulfill the indemnification provisions and requirements of this Agreement, nor act in any way to reduce the policy coverage and limits available from the insurer.



The Parties hereby enter into this Agreement as of the Effective Date.

Motorola Solutions, Inc.

Customer

ORANGE COUNTY, CALIFORNIA

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

EXHIBIT B: SOFTWARE LICENSE AGREEMENT

Exhibit B

Software License Agreement

This Exhibit B Software License Agreement ("Agreement") is between Motorola Solutions, Inc., ("Motorola"), and the County of Orange, a political subdivision of the State of California ("Licensee").

For good and valuable consideration, the parties agree as follows:

Section 1 DEFINITIONS

1.1 "Designated Products" means products provided by Motorola to Licensee with which or for which the Software and Documentation is licensed for use.

1.2 "Documentation" means product and software documentation that specifies technical and performance features and capabilities, and the user, operation and training manuals for the Software (including all physical or electronic media upon which such information is provided).

1.3 "Open Source Software" means software with either freely obtainable source code, license for modification, or permission for free distribution.

1.4 "Open Source Software License" means the terms or conditions under which the Open Source Software is licensed.

1.5 "Primary Agreement" means the agreement to which under this exhibit is attached.

1.6 "Security Vulnerability" means a flaw or weakness in system security procedures, design, implementation, or internal controls that could be exercised (accidentally triggered or intentionally exploited) and result in a security breach such that data is compromised, manipulated or stolen or the system damaged.

1.7 "Software" (i) means proprietary software in object code format, and adaptations, translations, de-compilations, disassemblies, emulations, or derivative works of such software; (ii) means any modifications, enhancements, new versions and new releases of the software provided by Motorola; and (iii) may contain one or more items of software owned by a third party supplier. The term "Software" does not include any third party software provided separate license or third party software not licensable under the terms of this Agreement.

Section 2 SCOPE

Motorola and Licensee enter into this Agreement in connection with Motorola's delivery of certain proprietary Software or products containing embedded or pre-loaded proprietary Software, or both. This

Agreement contains the terms and conditions of the license Motorola is providing to Licensee, and Licensee's use of the Software and Documentation.

Section 3 GRANT OF LICENSE

3.1. Subject to the provisions of this Agreement and the payment of applicable license fees, Motorola grants to Licensee a personal, limited, non-transferable (except as permitted in Section 7) and non-exclusive license under Motorola's copyrights and Confidential Information (as defined in the Primary Agreement) embodied in the Software to use the Software, in object code form, and the Documentation solely in connection with Licensee's use of the Designated Products. This Agreement does not grant any rights to source code.

3.2. If the Software licensed under this Agreement contains or is derived from Open Source Software, the terms and conditions governing the use of such Open Source Software are in the Open Source Software Licenses of the copyright owner and not this Agreement. If there is a conflict between the terms and conditions of this Agreement and the terms and conditions of the Open Source Software Licenses governing Licensee's use of the Open Source Software, the terms and conditions of the license grant of the applicable Open Source Software Licenses will take precedence over the license grants in this Agreement. If requested by Licensee, Motorola will use commercially reasonable efforts to: (i) determine whether any Open Source Software is provided under this Agreement; (ii) identify the Open Source Software and provide Licensee a copy of the applicable Open Source Software License (or specify where that license may be found); and, (iii) provide Licensee a copy of the Open Source Software source code, without charge, if it is publicly available (although distribution fees may be applicable).

Section 4 LIMITATIONS ON USE

4.1. Licensee may use the Software only for Licensee's internal business purposes and only in accordance with the Documentation. Any other use of the Software is strictly prohibited. Without limiting the general nature of these restrictions, Licensee will not make the Software available for use by third parties on a "time sharing," "application service provider," or "service bureau" basis or for any other similar commercial rental or sharing arrangement.

4.2. Licensee will not, and will not allow or enable any third party to: (i) reverse engineer, disassemble, peel components, decompile, reprogram or otherwise reduce the Software or any portion to a human perceptible form or otherwise attempt to recreate the source code; (ii) modify, adapt, create derivative works of, or merge the Software; (iii) copy, reproduce, distribute, lend, or lease the Software or Documentation to any third party, grant any sublicense or other rights in the Software or Documentation to any third party, or take any action that would cause the Software or Documentation to be placed in the public domain; (iv) remove, or in any way alter or obscure, any copyright notice or other notice of Motorola's proprietary rights; (v) provide, copy, transmit, disclose, divulge or make the Software or Documentation available to, or permit the use of the Software by any third party or on any machine except as expressly authorized by this Agreement; or (vi) use, or permit the use of, the Software in a manner that would result in the production of a copy of the Software solely by activating a machine containing the Software. Licensee may make one copy of Software to be used solely for archival, back-up, or disaster recovery purposes; provided that Licensee may not operate that copy of the Software at the same time as the original Software is being operated. Licensee may make as many copies of the Documentation as it may reasonably require for the internal use of the Software.

4.3. Unless otherwise authorized by Motorola in writing, Licensee will not, and will not enable or allow any third party to: (i) install a licensed copy of the Software on more than one unit of a Designated Product; or (ii) copy onto or transfer Software installed in one unit of a Designated Product onto one other device. Licensee may temporarily transfer Software installed on a Designated Product to another device if the Designated Product is inoperable or malfunctioning, if Licensee provides written notice to Motorola of the temporary transfer and identifies the device on which the Software is transferred. Temporary transfer of the Software to another device must be discontinued when the original Designated Product is returned to operation and the Software must be removed from the other device. Licensee must provide prompt written notice to Motorola at the time temporary transfer is discontinued.

4.4. When using Motorola's Radio Service Software ("RSS"), Licensee must purchase a separate license for each location at which Licensee uses RSS. Licensee's use of RSS at a licensed location does not entitle Licensee to use or access RSS remotely. Licensee may make one copy of RSS for each licensed location. Licensee shall provide Motorola with a list of all locations at which Licensee uses or intends to use RSS upon Motorola's request.

4.5. Licensee will maintain, during the term of this Agreement and for a period of two years thereafter, accurate records relating to this license grant to verify compliance with this Agreement. Motorola or an independent third party ("Auditor") may inspect Licensee's premises, books and records, upon reasonable prior notice to Licensee, during Licensee's normal business hours and subject to Licensee's facility and security regulations. Motorola is responsible for the payment of all expenses and costs of the Auditor. Any information obtained by Motorola and the Auditor will be kept in strict confidence by Motorola and the Auditor and used solely for the purpose of verifying Licensee's compliance with the terms of this Agreement.

Section 5 OWNERSHIP AND TITLE

Motorola, its licensors, and its suppliers retain all of their proprietary rights in any form in and to the Software and Documentation, including, but not limited to, all rights in patents, patent applications, inventions, copyrights, trademarks, trade secrets, trade names, and other proprietary rights in or relating to the Software and Documentation (including any corrections, bug fixes, enhancements, updates, modifications, adaptations, translations, de-compilations, disassemblies, emulations to or derivative works from the Software or Documentation, whether made by Motorola or another party, or any improvements that result from Motorola's processes or, provision of information services). No rights are granted to Licensee under this Agreement by implication, estoppel or otherwise, except for those rights which are expressly granted to Licensee in this Agreement. All intellectual property developed, originated, or prepared by Motorola in connection with providing the Software, Designated Products, Documentation or related services, remains vested exclusively in Motorola, and Licensee will not have any shared development or other intellectual property rights.

Section 6 LIMITED WARRANTY; DISCLAIMER OF WARRANTY

6.1. The commencement date and the term of the Software warranty will be a period of ninety (90) days from Motorola's shipment of the Software (the "Warranty Period"). If Licensee is not in breach of any of its obligations under this Agreement, Motorola warrants that the unmodified Software, when used properly and in accordance with the Documentation and this Agreement, will be free from a reproducible defect that eliminates the functionality or successful operation of a feature critical to the primary functionality or successful operation of the Software. Whether a defect occurs will be determined by Motorola solely with reference to the Documentation. Motorola does not warrant that

Licensee's use of the Software or the Designated Products will be uninterrupted, error-free, completely free of Security Vulnerabilities, or that the Software or the Designated Products will meet Licensee's particular requirements. Motorola makes no representations or warranties with respect to any third party software included in the Software.

6.2 Motorola's sole obligation to Licensee and Licensee's exclusive remedy under this warranty is to use reasonable efforts to remedy any material Software defect covered by this warranty. These efforts will involve either replacing the media or attempting to correct significant, demonstrable program or documentation errors or Security Vulnerabilities. If Motorola cannot correct the defect within a reasonable time, then at Motorola's option, Motorola will replace the defective Software with functionally-equivalent Software, license to Licensee substitute Software which will accomplish the same objective, or terminate the license and refund the Licensee's paid license fee.

6.3. Warranty claims are described in the Primary Agreement.

6.4. The express warranties set forth in this Section 6 are in lieu of, and Motorola disclaims, any and all other warranties (express or implied, oral or written) with respect to the Software or Documentation, including, without limitation, any and all implied warranties of condition, title, non-infringement, merchantability, or fitness for a particular purpose or use by Licensee (whether or not Motorola knows, has reason to know, has been advised, or is otherwise aware of any such purpose or use), whether arising by law, by reason of custom or usage of trade, or by course of dealing. In addition, Motorola disclaims any warranty to any person other than Licensee with respect to the Software or Documentation.

Section 7 TRANSFERS

Licensee will not transfer the Software or Documentation to any third party without Motorola's prior written consent. Motorola's consent may be withheld at its discretion and may be conditioned upon transferee paying all applicable license fees and agreeing to be bound by this Agreement. If the Designated Products are Motorola's radio products and Licensee transfers ownership of the Motorola radio products to a third party, Licensee may assign its right to use the Software (other than RSS and Motorola's FLASHport® software) which is embedded in or furnished for use with the radio products and the related Documentation; provided that Licensee transfers all copies of the Software and Documentation to the transferee, and Licensee and the transferee sign a transfer form to be provided by Motorola upon request, obligating the transferee to be bound by this Agreement.

Section 8 TERM AND TERMINATION

8.1 Licensee's right to use the Software and Documentation will begin when the Primary Agreement is signed by both parties and will continue for the life of the Designated Products with which or for which the Software and Documentation have been provided by Motorola, unless Licensee breaches this Agreement, in which case this Agreement and Licensee's right to use the Software and Documentation may be terminated immediately upon notice by Motorola.

8.2 Within thirty (30) days after termination of this Agreement, Licensee must certify in writing to Motorola that all copies of the Software have been removed or deleted from the Designated Products and that all copies of the Software and Documentation have been returned to Motorola or destroyed by Licensee and are no longer in use by Licensee.

8.3 Licensee acknowledges that Motorola made a considerable investment of resources in the development, marketing, and distribution of the Software and Documentation and that Licensee's breach

of this Agreement will result in irreparable harm to Motorola for which monetary damages would be inadequate. If Licensee breaches this Agreement, Motorola may terminate this Agreement and be entitled to all available remedies at law or in equity (including immediate injunctive relief and repossession of all non-embedded Software and associated Documentation unless Licensee is a Federal agency of the United States Government).

Section 9 UNITED STATES GOVERNMENT LICENSING PROVISIONS

This Section applies if Licensee is the United States Government or a United States Government agency. Licensee's use, duplication or disclosure of the Software and Documentation under Motorola's copyrights or trade secret rights is subject to the restrictions set forth in subparagraphs (c)(1) and (2) of the Commercial Computer Software-Restricted Rights clause at FAR 52.227-19 (JUNE 1987), if applicable, unless they are being provided to the Department of Defense. If the Software and Documentation are being provided to the Department of Defense, Licensee's use, duplication, or disclosure of the Software and Documentation is subject to the restricted rights set forth in subparagraph (c)(1)(ii) of the Rights in Technical Data and Computer Software clause at DFARS 252.227-7013 (OCT 1988), if applicable. The Software and Documentation may or may not include a Restricted Rights notice, or other notice referring to this Agreement. The provisions of this Agreement will continue to apply, but only to the extent that they are consistent with the rights provided to the Licensee under the provisions of the FAR or DFARS mentioned above, as applicable to the particular procuring agency and procurement transaction.

Section 10 CONFIDENTIALITY

Licensee acknowledges that the Software and Documentation contain Motorola's valuable proprietary and Confidential Information and are Motorola's trade secrets, and that the provisions in the Primary Agreement concerning Confidential Information apply.

Section 11 LIMITATION OF LIABILITY

The Limitation of Liability provision is described in the Primary Agreement.

Section 12 NOTICES

Notices are described in the Primary Agreement.

Section 13 GENERAL

13.1. COPYRIGHT NOTICES. The existence of a copyright notice on the Software will not be construed as an admission or presumption of publication of the Software or public disclosure of any trade secrets associated with the Software.

13.2. COMPLIANCE WITH LAWS. Licensee acknowledges that the Software is subject to the laws and regulations of the United States and Licensee will comply with all applicable laws and regulations, including export laws and regulations of the United States. Licensee will not, without the prior authorization of Motorola and the appropriate governmental authority of the United States, in any form export or re-export, sell or resell, ship or reship, or divert, through direct or indirect means, any item or technical data or direct or indirect products sold or otherwise furnished to any person within any territory for which the United States Government or any of its agencies at the time of the action, requires

an export license or other governmental approval. Violation of this provision is a material breach of this Agreement.

13.3. ASSIGNMENTS AND SUBCONTRACTING. (Covered by the primary agreement.)

13.4. GOVERNING LAW. The terms of the U.N. Convention on Contracts for the International Sale of Goods do not apply. In the event that the Uniform Computer Information Transaction Act, any version of this Act, or a substantially similar law (collectively "UCITA") becomes applicable to a party's performance under this Agreement, UCITA does not govern any aspect of this Agreement or any license granted under this Agreement, or any of the parties' rights or obligations under this Agreement. The governing law will be that in effect prior to the applicability of UCITA.

13.5. THIRD PARTY BENEFICIARIES. This Agreement is entered into solely for the benefit of Motorola and Licensee. No third party has the right to make any claim or assert any right under this Agreement, and no third party is deemed a beneficiary of this Agreement. Notwithstanding the foregoing, any licensor or supplier of third party software included in the Software will be a direct and intended third party beneficiary of this Agreement.

13.6. SURVIVAL. Sections 4, 5, 6.3, 7, 8, 9, 10, 11 and 13 survive the termination of this Agreement.

13.7. ORDER OF PRECEDENCE. In the event of inconsistencies between this Exhibit and the Primary Agreement, the parties agree that this Exhibit prevails, only with respect to the specific subject matter of this Exhibit, and not the Primary Agreement or any other exhibit as it applies to any other subject matter.

13.8 SECURITY. Motorola uses reasonable means in the design and writing of its own Software and the acquisition of third party Software to limit Security Vulnerabilities. While no software can be guaranteed to be free from Security Vulnerabilities, if a Security Vulnerability is discovered, Motorola will take the steps set forth in Section 6 of this Agreement.

EXHIBIT C: COUNTY PARTICIPANTS

City	Responsible Administrator	Address	Phone #
Aliso Viejo	City Manager	12 Journey #100 Aliso Viejo, CA 92656	949/425-3800
Anaheim	City Manager	200 S. Anaheim Blvd. P.O. Box 3222 Anaheim, CA 92805	714/765-5162
Brea	City Manager	1 Civic Center Circle Brea, CA 92821-5732	714/990-7770
Buena Park	City Manager	6650 Beach Blvd. P.O. Box 5009 Buena Park, CA 90622	714/562-3550
Costa Mesa	City Manager	77 Fair Drive P.O. Box 1200 Costa Mesa, CA 92626	714/754-5327
Cypress	City Manager	5275 Orange Avenue P.O. Box 609 Cypress, CA 90630	714/229-6688
Dana Point	City Manager	33282 Golden Lantern, Suite 210 Dana Point, CA 92629	949/248-3513
Fountain Valley	City Manager	10200 Slater Avenue Fountain Valley, CA 92708	714/593-4410
Fullerton	City Manager	303 W. Commonwealth Fullerton, CA 92832	714/738-6310
Garden Grove	City Manager	11222 Acacia Parkway P.O. Box 3070 Garden Grove, CA 92840	714/741-5100
Huntington Beach	City Administrator	2000 Main Street P.O. Box 190 Huntington Beach, CA 92648	714/536-5575
Irvine	City Manager	1 Civic Center Plaza P.O. Box 19575 Irvine, CA 92606	949/724-6249
Laguna Beach	City Manager	505 Forest Avenue Laguna Beach, CA 92651-2394	949/497-0704

Billing Address:

GARDEN GROVE POLICE DEPT,
CITY OF
11301 ACACIA PKWY
GARDEN GROVE, CA 92840
US

Quote Date:08/25/2021

Expiration Date:10/01/2021

Quote Created By:
Christine Toth
christine.toth@bearcom.com

End Customer:
GARDEN GROVE POLICE DEPT, CITY
OF

Contract: 22477 - ORANGE COUNTY CA

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
	APX™ 6500 / Enh Series	ENHANCEDAPX6500	7		\$6,047.00	\$42,329.00
1	M25URS9PW1BN	APX6500 ENHANCED 7/800 MHZ MOBILE	7	\$2,957.00	\$1,759.53	\$12,316.71
1a	GA01113AA	ENH: DUAL RADIO OPERATION (PRIMARY RADIO)	7	\$650.00	\$471.25	\$3,298.75
1b	GA01115AB	ADD: DUAL RADIO STACKABLE MP TRUNNION KIT	7	\$297.00	\$215.33	\$1,507.31
1c	GA09008AA	ADD: GROUP SERVICES	7	\$150.00	\$108.75	\$761.25
1d	G996AS	ENH: OVER THE AIR PROVISIONING	7	\$100.00	\$72.50	\$507.50
1e	GA00235AA	ADD: NO GPS ANTENNA NEEDED APX	7	\$0.00	\$0.00	\$0.00
1f	G51AU	ENH: SMARTZONE OPERATION APX6500	7	\$1,200.00	\$870.00	\$6,090.00
1g	G67DU	ADD: REMOTE MOUNT O7 APXM	7	\$297.00	\$215.33	\$1,507.31
1h	W599BF	ADD: 8 MODE DIRECT ENTRY APX	7	\$180.00	\$130.50	\$913.50
1i	G78AT	ENH: 3 YEAR ESSENTIAL SVC	7	\$176.00	\$168.00	\$1,176.00
1j	G298AS	ENH: ASTRO 25 OTAR W/ MULTIKEY	7	\$740.00	\$536.50	\$3,755.50



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.
Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
1k	B18CR	ADD: AUXILIARY SPKR 7.5 WATT APX	7	\$60.00	\$43.50	\$304.50
1l	G843AH	ADD: AES ENCRYPTION AND ADP	7	\$475.00	\$344.38	\$2,410.66
1m	GA00805AA	ADD: APX O7 CONTROL HEAD (STANDARD KEYPAD)	7	\$632.00	\$458.20	\$3,207.40
1n	G444AH	ADD: APX CONTROL HEAD SOFTWARE	7	\$0.00	\$0.00	\$0.00
1o	G335AW	ADD: ANT 1/4 WAVE 762-870MHZ	7	\$14.00	\$10.15	\$71.05
1p	G806BL	ENH: ASTRO DIGITAL CAI OP APX	7	\$515.00	\$373.38	\$2,613.66
1q	W22BA	ADD: STD PALM MICROPHONE APX	7	\$72.00	\$52.20	\$365.40
1r	G361AH	ENH: P25 TRUNKING SOFTWARE APX	7	\$300.00	\$217.50	\$1,522.50
	APX™ 6500 / Enh Series	ENHANCEDAPX6500	7		\$5,370.00	\$37,590.00
2	M25URS9PW1BN	APX6500 ENHANCED 7/800 MHZ MOBILE	7	\$2,957.00	\$1,723.43	\$12,064.01
2a	G90AC	ADD: NO MICROPHONE NEEDED APX	7	\$0.00	\$0.00	\$0.00
2b	GA09008AA	ADD: GROUP SERVICES	7	\$150.00	\$108.75	\$761.25
2c	GA01117AA	ENH: DUAL RADIO OPERATION (SECONDARY RADIO)	7	\$650.00	\$471.25	\$3,298.75
2d	G996AS	ENH: OVER THE AIR PROVISIONING	7	\$100.00	\$72.50	\$507.50
2e	GA00235AA	ADD: NO GPS ANTENNA NEEDED APX	7	\$0.00	\$0.00	\$0.00
2f	G67DP	ADD: REMOTE NO CONTROL HEAD APXM	7	\$297.00	\$215.33	\$1,507.31
2g	G51AU	ENH: SMARTZONE OPERATION APX6500	7	\$1,200.00	\$870.00	\$6,090.00
2h	G78AT	ENH: 3 YEAR ESSENTIAL SVC	7	\$176.00	\$168.00	\$1,176.00



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.

Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
2i	G298AS	ENH: ASTRO 25 OTAR W/ MULTIKEY	7	\$740.00	\$536.50	\$3,755.50
2j	B18CR	ADD: AUXILIARY SPKR 7.5 WATT APX	7	\$60.00	\$43.50	\$304.50
2k	G843AH	ADD: AES ENCRYPTION AND ADP	7	\$475.00	\$344.38	\$2,410.66
2l	G444AH	ADD: APX CONTROL HEAD SOFTWARE	7	\$0.00	\$0.00	\$0.00
2m	G335AW	ADD: ANT 1/4 WAVE 762-870MHZ	7	\$14.00	\$10.15	\$71.05
2n	G88AM	ADD: APX MOBILE NO CONTROL HEAD	7	\$0.00	\$215.33	\$1,507.31
2o	G806BL	ENH: ASTRO DIGITAL CAI OP APX	7	\$515.00	\$373.38	\$2,613.66
2p	G361AH	ENH: P25 TRUNKING SOFTWARE APX	7	\$300.00	\$217.50	\$1,522.50

Subtotal \$79,919.00

\$7,158.30

Grand Total **\$87,077.30(USD)**



Purchase Order Checklist

Marked as PO/ Contract/ Notice to Proceed on Company Letterhead
(PO will not be processed without this)

PO Number/ Contract Number

PO Date

Vendor = Motorola Solutions, Inc.

Payment (Billing) Terms/ State Contract Number

Bill-To Name on PO must be equal to the *Legal* Bill-To Name

Bill-To Address

Ship-To Address (If we are shipping to a MR location, it must be documented on PO)

Ultimate Address (If the Ship-To address is the MR location then the Ultimate Destination address must be documented on PO)

PO Amount must be equal to or greater than Order Total

Non-Editable Format (Word/ Excel templates cannot be accepted)

Bill To Contact Name & Phone # and EMAIL for customer accounts payable dept

Ship To Contact Name & Phone #

Tax Exemption Status

Signatures (As required)

City of Garden Grove

INTER-DEPARTMENT MEMORANDUM

To:	Scott C. Stiles	From:	William E. Murray
Dept.:	City Manager	Dept.:	Public Works
Subject:	Authorize the issuance of an increase to blanket purchase orders to All American Asphalt, Vulcan Materials, and R.J. Noble for asphalt products. (Cost: \$200,000) (<i>Action Item</i>)		
		Date:	9/14/2021

OBJECTIVE

For the City Council to authorize issuance of an increased blanket purchase order to All American Asphalt, Vulcan Materials, and R.J. Noble in the amount of \$200,000 per year.

BACKGROUND

The City currently has blanket purchase orders for All American Asphalt, Vulcan Materials, and R. J. Noble in the amount of \$600,000 per year. The current blanket purchase orders are used to obtain asphalt products on an as-needed basis. The Street Division's Asphalt section uses asphalt products for performing repairs on damaged sections of roadway and also for projects designed to improve the pavement condition index throughout the City. The Water Services Division's Distribution section uses asphalt concrete to repair the streets after work has been completed on underground services throughout the City.

These three local vendors are the only vendors in close proximity able to provide the City with reliable hot-mix asphalt at the required temperature for placement on an as-needed basis. Transport costs also add considerably to the overall cost of asphalt in terms of employee time and vehicle usage, thus it is in the City's best interest to continue using these vendors.

DISCUSSION

The cost of asphalt fluctuates constantly due to crude oil prices, demand, supply, and new plant technologies. Over the past year, asphalt costs have escalated by approximately 77 percent, thus impacting the ability to sustain the same level of repair work. In addition, the Water Distribution section has been tasked with a

significant increase of new water service line installations due to the upsurge of Accessory Dwelling Units. Therefore, staff is recommending increasing the blanket purchase orders by \$200,000 for a total of \$800,000 per year to adequately fund these street repairs.

FINANCIAL IMPACT

The three (3) combined blanket purchase orders will increase by \$200,000 for a total of \$800,000 per year. Funding has been allocated in the Public Works Department Budget.

RECOMMENDATION

It is recommended that the City Council:

- Authorize the Finance Director to increase the blanket purchase order for three (3) vendors for asphalt products in the firm and fixed amount of \$200,000 for a total of \$800,000 per year; and
- Authorize the City Manager to review and approve annual renewals, provided that sufficient funds are budgeted for renewal.

By: Raul Leyva, Public Works Supervisor

City of Garden Grove

INTER-DEPARTMENT MEMORANDUM

To: Scott C. Stiles From: William E. Murray
Dept.: City Manager Dept.: Public Works
Subject: Authorize the issuance of a purchase order to National Auto Fleet Group for (4) four new utility body trucks.
(Cost: \$244,174.63) (*Action Item*) Date: 9/14/2021

OBJECTIVE

To secure City Council authorization to purchase four (4) new Public Works Department utility body trucks from National Auto Fleet Group through the Sourcewell competitive bid program, Contract #120716-NAF.

BACKGROUND

The Public Works Department has four (4) utility body trucks that currently meet the City's guidelines for replacement and were approved through the FY 21/22 budget process. These trucks are replacing vehicles from the Vehicle Maintenance Division, Parks Division, and Building Maintenance. Experience has shown that the City's buying power is enhanced through joining with other public agencies to purchase fleet vehicles and equipment.

DISCUSSION

Efforts to obtain a quote from a local Ford dealer were unsuccessful, as there are no Ford dealers within the city limits. Sourcewell nationally solicits, evaluates and awards contracts through a competitive bid process. As a member of Sourcewell, the City is able to utilize bid awards for equipment purchases. Staff recommends piggybacking on the results of a recent Sourcewell competitive bid program, Contract #120716-NAF. The results deemed National Auto Fleet Group as the lowest responsive bid.

National Auto Fleet Group	\$68,249.55*
Ford F-350 regular cab (Vehicle Maintenance)	
National Auto Fleet Group	\$66,761.38*
Ford F-250 crew cab (Parks Division)	

National Auto Fleet Group
Two (2) Ford F-250 regular cab (Building Maintenance)

\$109,163.70*

* This price includes all applicable tax and destination charges.

FINANCIAL IMPACT

There is no impact to the General Fund. The financial impact is \$244,174.63 to the Fleet Management Fund. The surplus equipment will be sold at public auction.

RECOMMENDATION

It is recommended that the City Council:

- Authorize the Finance Director to issue a purchase order in the amount of \$244,174.63 to National Auto Fleet Group for the purchase of four (4) new Public Works Department utility body trucks.

By: Steve Sudduth, Equipment Maintenance Supervisor

ATTACHMENTS:

Description	Upload Date	Type	File Name
Nation Auto Fleet Group Quote	7/29/2021	Backup Material	National_Auto_Fleet_Quote_#440.pdf
Nation Auto Fleet Group Quote	7/29/2021	Backup Material	National_Auto_Fleet_Quote_#591.pdf
Nation Auto Fleet Group Quote	7/29/2021	Backup Material	National_Auto_Fleet_Quote_#525_#756.pdf



National Auto Fleet Group

A Division of Chevrolet of Watsonville

490 Auto Center Drive, Watsonville, CA 95076
(855) 289-6572 • (855) BUY-NJPA • (831) 480-8497 Fax
Fleet@NationalAutoFleetGroup.com

UNIT 440

July 9, 2021

Mr. Steve Sudduth
City of Garden Grove
13802 New Hope St
Garden Grove, Ca 92843
Delivery Via Email

Dear Mr. Sudduth,

In response to your inquiry, we are pleased to submit the following for your consideration:

National Auto Fleet Group will sell, service and deliver at Garden Grove, new/unused 2022 Ford F-350 SRW (F3A) XL 2WD Reg Cab 8' Box Off responding to your requirement with the attached specifications for \$ 30,216.00 plus Upfit State Sales Tax, and \$8.75 tire tax (non-taxable). These vehicles are available under the Sourcewell (Formerly Known as NJPA) master vehicle contract# 120716-NAF.

	One Unit MSRP	One Unit	Total Savings	Total Savings
2022 Ford F-350 Reg Cab SRW XL 2WD Box Off- Unit 440	39,720.00	30,216.00	23.93%	9,504.00
Pacific Upfit - Quote 9000		32,456.00		
Sub Total		62,672.00		
Sales Tax		5,483.80		
Transportation		85.00		
Tire Tax		8.75		
Total		68,249.55		

Terms are net 30 days.

Delivery 120-180 Days ARO

National Auto Fleet Group welcomes the opportunity to assist you in your vehicle requirements.

Kevin Buzzard
National Law Enforcement Sales Manager
National Auto Fleet Group
Wondries Fleet Group
626-457-5590 O / 714-264-1867 C / Buzzard5150@gmail.com



QUOTATION

pacific truck equipment inc.

1655 e. washington blvd. whittier, ca 90606-2424

562/464-9674 fax 562/464-6067

DATE ENTERED 6/24/2021		CUST. P.O.		TERMS Net 10 ...		TAXABLE YES NO		ESTIMATE # 9000
TO	TO: STEVE SUDDUTH @CITY OF GARDEN GROVE FROM: JEFF @ PACIFIC TRUCK EQUIPMENT			DATE REQUESTED 6/24/2021		TRUCK DUE DATE		
				BUYER'S NAME STEVE		WRITTEN BY J.K.		
				HOW SHIP				
SHIP TO	UNIT #440			SPECIFICATIONS				
				MAKE / MODEL / YEAR / COLOR / C.A DIM FORD,F-350,56" CA,				
				DUAL-SNGL / TIRE SIZE / 4-WHL DR. / PKTS / EXT. CAB SRW, REG CAB				

ITEM	QUAN	DESCRIPTION	UNIT PRICE	Sub Total
A	1	108401549 VF PAINTED AND INSTALLED	32,456.00	32,456.00T
B	1	COMPT. ARRANGEMENT 34"-40"-34" (FOR 56" CA CHASSIS)	0.00	0.00T
C	1	(1) EA TOMMY LIFTGATE MODEL #G2-54-1342TP38 PAINTED BLACK AND INSTALLED WIT 2 PC PLATFORM 49" X 38"	0.00	0.00T
D	1	SPRAY LINER ENTIRE BED AREA	0.00	0.00T
E	1	S.S. #1 COMPT. TO HAVE (3) EA 5" DEEP 250# CAP ROLLOUT DRAWERS WITH METAL DIVIDERS STACKED FROM THE BOTTOM UP AND CAPPED OFF WITH A HEAVY FIXED SHELF	0.00	0.00T
F	1	S.S. #3 COMPT. TO HAVE (3) EA 4" DEEP 250# CAP ROLLOUT DRAWERS STACKED FROM THE TOP DOWN WITH METAL DIVIDERS AND (1) EA ADJ. SHELF BELOW	0.00	0.00T
G	1	C.S. #1 COMPT TO HAVE (7) 4" DEEP 250# CAP ROLLOUT DRAWERS WITH METAL DIVIDERS STACKED FROM THE BOTTOM UP.	0.00	0.00T
H	1	FURNISH AND INSTALL (1) EA REELCRAFT MODEL # AIR HOSE REEL WITH 50' OF 3/8" HOSE IN C.S. #3 COMPT. TO PULL OUT REAR END PANEL	0.00	0.00T
I	1	FURNISH AND INSTALL (1) EA DIVERSIFIED FRONT PUSH BUMPER MODEL #PB-9400-1CK2 WITH GRILL GUARD AND RUBBER FRONT LINER	0.00	0.00T
J	1	LEGAL LIGHTS	0.00	0.00T
K	1	REAR BUMPER STEPS ON EACH SIDE OF LIFTGATE	0.00	0.00T
L	1	WISE BRACKET ON C.S.	0.00	0.00T
M	1	FURNISH AND INSTALL JUMP START SYSTEM THROUGH FRONT PUSH BUMPER	0.00	0.00T
N	1	AUXILIARY BATTERY INSTALLED IN C.S. #3 COMPT. FOR JUMP START SYSTEM	0.00	0.00T
O	1	4 CORNER STROBE SYSTEM INSTALLED	0.00	0.00T
P	1	(1) EA ECCO MODEL #12-20601-E 54" AMBER STROBE LIGHTBAR WITH ARROWSTICK INSTALLED	0.00	0.00T
Q	1	10,000# RECEIVER HITCH INSTALLED	0.00	0.00T
R	1	6 PRONG TRAILER CONNECTOR	0.00	0.00T
S	1	INSTALL FACTORY SUPPLIED B/U CAMERA TO EXISTING O.E.M. FACTORY SYSTEM	0.00	0.00T

Sub Total

Sales Tax

Total

QUOTATION

pacific truck equipment inc.

1655 e. washington blvd. whittier, ca 90606-2424
562/464-9674 fax 562/464-6067

DATE ENTERED 6/24/2021		CUST. P.O.	TERMS Net 10 ...	TAXABLE YES NO		ESTIMATE # 9000
TO	TO: STEVE SUDDUTH @CITY OF GARDEN GROVE FROM: JEFF @ PACIFIC TRUCK EQUIPMENT	DATE REQUESTED 6/24/2021		TRUCK DUE DATE		
		BUYER'S NAME STEVE		WRITTEN BY J.K.		
		HOW SHIP				

SHIP TO	UNIT #440	SPECIFICATIONS	
		MAKE / MODEL / YEAR / COLOR / C.A DIM FORD,F-350,56" CA,	
		DUAL-SNGL / TIRE SIZE / 4-WHL DR. / PKTS / EXT. CAB SRW, REG CAB	

ITEM	QUAN	DESCRIPTION	UNIT PRICE	Sub Total
ALL	1	AFTERMARKET CONVERSIONS REQUIRING A FACTORY PICK UP BED REMOVAL CAN RESULT IN THE TRIGGERING OF ERRANT WIRING CODES IN THE DISPLAY PANEL OF THE CAB, AS WELL AS/BUT NOT LIMITED TO RAPID FLASHING OF THE TURN SIGNALS AND BLIND SPOT DETECTION CODES. THIS WILL REQUIRE REPROGRAMMING BY THE VEHICLE MANUFACTURER OR DEALERSHIP AND WILL BE THE RESPONSIBILITY OF THE CUSTOMER.	0.00	0.00T

Sub Total	\$32,456.00
Sales Tax	
Total	

Vehicle: [Fleet] 2022 Ford Super Duty F-350 SRW (F3A) XL 2WD Reg Cab 8' Box



Wondries Fleet Group / National Auto Fleet Group

Prepared By:

Kevin Buzzard

Wondries Fleet Group / National Auto Fleet Group

626-457-5590 OFC

Buzzard5150@gmail.com

Vehicle: [Fleet] 2022 Ford Super Duty F-350 SRW (F3A) XL 2WD Reg Cab 8' Box ( Complete)

Selected Model and Options

MODEL

CODE	MODEL
F3A	2022 Ford Super Duty F-350 SRW XL 2WD Reg Cab 8' Box

COLORS

CODE	DESCRIPTION
Z1	Oxford White

ENGINE

CODE	DESCRIPTION
996	Engine: 6.2L 2-Valve SOHC EFI NA V8 Flex-Fuel (STD)

TRANSMISSION

CODE	DESCRIPTION
44G	Transmission: TorqShift 10-Speed Automatic -inc: SelectShift and selectable drive modes: normal, tow/haul, eco, deep sand/snow and slippery (STD)

OPTION PACKAGE

CODE	DESCRIPTION
610A	Order Code 610A

AXLE RATIO

CODE	DESCRIPTION
X37	3.73 Axle Ratio (STD)

WHEELS

CODE	DESCRIPTION
64A	Wheels: 17" Argent Painted Steel -inc: painted hub covers/center ornaments (STD)

TIRES

CODE	DESCRIPTION
TD8	Tires: LT245/75Rx17E BSW A/S (4) -inc: Spare may not be the same as road tire (STD)

PRIMARY PAINT

CODE	DESCRIPTION
Z1	Oxford White

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Vehicle: [Fleet] 2022 Ford Super Duty F-350 SRW (F3A) XL 2WD Reg Cab 8' Box (✔ Complete)

SEAT TYPE

CODE	DESCRIPTION
AS	Medium Earth Gray, HD Vinyl 40/20/40 Split Bench Seat -inc: center armrest, cupholder, storage and driver's side manual lumbar

ADDITIONAL EQUIPMENT - PACKAGE

CODE	DESCRIPTION
90L	Power Equipment Group -inc: Deletes passenger-side lock cylinder, upgraded door trim panel, Accessory Delay, Advanced Security Pack, SecuriLock Passive Anti-Theft System (PATs) and inclination/intrusion sensors, Power Locks, Remote Keyless Entry, Trailer Tow Mirrors w/Power Heated Glass, manual folding, manually telescoping, heated convex spotter mirror and integrated clearance lamps/turn signals, Power Front Seat Windows, 1-touch up/down driver/passenger window, Power Tailgate Lock

ADDITIONAL EQUIPMENT - MECHANICAL

CODE	DESCRIPTION
52B	Trailer Brake Controller -inc: Verified to be compatible w/select electric over hydraulic brakes, smart trailer tow connector
66D	Pickup Box Delete -inc: Deletes tie-down hooks, tailgate, rearview camera, 7/4 pin connector and center high-mounted stop lamp (CHMSL) (only on vehicles over 10,000 lbs, GVWR), Incomplete vehicle package - requires further manufacture and certification by a final stage manufacturer, In addition, Ford urges manufacturers to follow the recommendations of the Ford Incomplete Vehicle Manual and the Ford Truck Body Builder's Layout Book (and applicable supplements), Rear Bumper Delete, Spare Wheel, Tire, Carrier & Jack Delete *CREDIT*
67H	Heavy-Service Front Suspension Package -inc: heavy-service front springs (1 up upgrade above the spring computer selected as a consequence of options chosen, Not included if maximum springs have been computer selected as standard equipment), Recommended only on vehicles which will permanently utilize aftermarket equipment such as heavy-duty winches, brush guards or other apparatus which loads the front axle to the specified Gross Axle Weight Rating (GAWR), NOTE 1: Vehicle ride height will increase w/the addition of this package, NOTE 2: May result in deterioration of ride quality when vehicle is not equipped w/front end utility attachment,

ADDITIONAL EQUIPMENT - EXTERIOR

CODE	DESCRIPTION
512	Spare Tire, Wheel, Carrier & Jack
153	Front License Plate Bracket -inc: Standard in states requiring 2 license plates and optional to all others
59H	Center High-Mounted Stop Lamp (CHMSL) -inc: CHMSL is deleted from vehicles over 10,000 lbs GVWR w/66D Pickup Box Delete; replaced w/a black cover; to add CHMSL w/66D Pickup Box Delete select 59H, CHMSL is standard under all other conditions

Vehicle: [Fleet] 2022 Ford Super Duty F-350 SRW (F3A) XL 2WD Reg Cab 8' Box ( Complete)

ADDITIONAL EQUIPMENT - INTERIOR

CODE	DESCRIPTION
66S	Upfitter Switches (6) -inc: Located in overhead console
872	Rear View Camera & Prep Kit -inc: Pre-installed content includes cab wiring, frame wiring to the rear most cross member and video display w/4" display, Upfitters kit includes camera w/mounting bracket, 14' jumper wire and camera mounting, aiming instructions and electrochromic mirror
Options Total	

Vehicle: [Fleet] 2022 Ford Super Duty F-350 SRW (F3A) XL 2WD Reg Cab 8' Box (✔ Complete)

Standard Equipment

Mechanical

Engine: 6.2L 2-Valve SOHC EFI NA V8 Flex-Fuel (STD)

Transmission: TorqShift 10-Speed Automatic -inc: SelectShift and selectable drive modes: normal, tow/haul, eco, deep sand/snow and slippery (STD)

3.73 Axle Ratio (STD)

50-State Emissions System

Transmission w/Oil Cooler

Rear-Wheel Drive

72-Amp/Hr 650CCA Maintenance-Free Battery w/Run Down Protection

157 Amp Alternator

Class V Towing Equipment -inc: Hitch and Trailer Sway Control

Trailer Wiring Harness

4160# Maximum Payload

GVWR: 10,100 lb Payload Package

HD Shock Absorbers

Front Anti-Roll Bar

Firm Suspension

Hydraulic Power-Assist Steering

34 Gal. Fuel Tank

Single Stainless Steel Exhaust

Front Suspension w/Coil Springs

Leaf Rear Suspension w/Leaf Springs

4-Wheel Disc Brakes w/4-Wheel ABS, Front And Rear Vented Discs, Brake Assist and Hill Hold Control

Exterior

Wheels: 17" Argent Painted Steel -inc: painted hub covers/center ornaments (STD)

Tires: LT245/75Rx17E BSW A/S (4) -inc: Spare may not be the same as road tire (STD)

Regular Box Style

Steel Spare Wheel

Spare Tire Stored Underbody w/Crankdown

Clearcoat Paint

Black Front Bumper w/Black Rub Strip/Fascia Accent and 2 Tow Hooks

Black Rear Step Bumper

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Vehicle: [Fleet] 2022 Ford Super Duty F-350 SRW (F3A) XL 2WD Reg Cab 8' Box (✔ Complete)

Exterior

Black Side Windows Trim and Black Front Windshield Trim

Black Door Handles

Black Manual Side Mirrors w/Manual Folding

Manual Extendable Trailer Style Mirrors

Fixed Rear Window

Light Tinted Glass

Variable Intermittent Wipers

Aluminum Panels

Black Grille

Tailgate Rear Cargo Access

Manual Tailgate/Rear Door Lock

Autolamp Auto On/Off Aero-Composite Halogen Daytime Running Lights Preference Setting Headlamps w/Delay-Off

Cargo Lamp w/High Mount Stop Light

Entertainment

Radio w/Seek-Scan and Clock

Radio: AM/FM Stereo w/MP3 Player -inc: 4 speakers

Fixed Antenna

SYNC Communications & Entertainment System -inc: enhanced voice recognition w/911 Assist, 4.2" LCD center stack screen, AppLink and 1 smart-charging USB-C port

Interior

4-Way Driver Seat -inc: Manual Recline and Fore/Aft Movement

4-Way Passenger Seat -inc: Manual Recline and Fore/Aft Movement

Manual Tilt/Telescoping Steering Column

Gauges -inc: Speedometer, Odometer, Oil Pressure, Engine Coolant Temp, Tachometer, Transmission Fluid Temp, Engine Hour Meter, Trip Odometer and Trip Computer

FordPass Connect 4G Mobile Hotspot Internet Access

Manual Air Conditioning

Illuminated Locking Glove Box

Interior Trim -inc: Chrome Interior Accents

Full Cloth Headliner

Urethane Gear Shifter Material

HD Vinyl 40/20/40 Split Bench Seat -inc: center armrest, cupholder, storage and driver's side manual lumbar

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Vehicle: [Fleet] 2022 Ford Super Duty F-350 SRW (F3A) XL 2WD Reg Cab 8' Box (✔ Complete)

Interior

Day-Night Rearview Mirror
Passenger Visor Vanity Mirror
2 12V DC Power Outlets
Front Map Lights
Fade-To-Off Interior Lighting
Full Vinyl/Rubber Floor Covering
Pickup Cargo Box Lights
Smart Device Remote Engine Start
Instrument Panel Covered Bin and Dashboard Storage
Manual 1st Row Windows
Systems Monitor
Trip Computer
Outside Temp Gauge
Analog Appearance
Seats w/Vinyl Back Material
Manual Adjustable Front Head Restraints
Securilock Anti-Theft Ignition (pats) Engine Immobilizer
Air Filtration

Safety-Mechanical

AdvanceTrac w/Roll Stability Control Electronic Stability Control (ESC) And Roll Stability Control (RSC)
ABS And Driveline Traction Control

Safety-Exterior

Side Impact Beams

Safety-Interior

Dual Stage Driver And Passenger Seat-Mounted Side Airbags
Tire Specific Low Tire Pressure Warning
Dual Stage Driver And Passenger Front Airbags w/Passenger Off Switch
Safety Canopy System Curtain 1st Row Airbags
Mykey System -inc: Top Speed Limiter, Audio Volume Limiter, Early Low Fuel Warning, Programmable Sound Chimes and Beltminder w/Audio Mute
Outboard Front Lap And Shoulder Safety Belts -inc: Height Adjusters
Back-Up Camera

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Vehicle: [Fleet] 2022 Ford Super Duty F-350 SRW (F3A) XL 2WD Reg Cab 8' Box ( Complete)

Window Sticker

SUMMARY

[Fleet] 2022 Ford Super Duty F-350 SRW (F3A) XL 2WD Reg Cab 8' Box

MSRP:\$36,465.00

Interior:Medium Earth Gray, HD Vinyl 40/20/40 Split Bench Seat

Exterior 1:Oxford White

Exterior 2:No color has been selected.

Engine: 6.2L 2-Valve SOHC EFI NA V8 Flex-Fuel

Transmission: TorqShift 10-Speed Automatic

OPTIONS

CODE	MODEL	MSRP
F3A	[Fleet] 2022 Ford Super Duty F-350 SRW (F3A) XL 2WD Reg Cab 8' Box	\$36,465.00
OPTIONS		
153	Front License Plate Bracket	\$0.00
44G	Transmission: TorqShift 10-Speed Automatic	\$0.00
512	Spare Tire, Wheel, Carrier & Jack	\$295.00
52B	Trailer Brake Controller	\$270.00
59H	Center High-Mounted Stop Lamp (CHMSL)	\$0.00
610A	Order Code 610A	\$0.00
64A	Wheels: 17" Argent Painted Steel	\$0.00
66D	Pickup Box Delete	(\$625.00)
66S	Upfitter Switches (6)	\$165.00
67H	Heavy-Service Front Suspension Package	\$125.00
872	Rear View Camera & Prep Kit	\$415.00
90L	Power Equipment Group	\$915.00
996	Engine: 6.2L 2-Valve SOHC EFI NA V8 Flex-Fuel	\$0.00
AS	Medium Earth Gray, HD Vinyl 40/20/40 Split Bench Seat	\$0.00
TD8	Tires: LT245/75R17E BSW A/S (4)	\$0.00
X37	3.73 Axle Ratio	\$0.00
Z1	Oxford White	\$0.00
SUBTOTAL		\$38,025.00
Adjustments Total		\$0.00

Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided. Data Version: 14313, Data updated Jul 23, 2021 10:34:00 PM PDT

Vehicle: [Fleet] 2022 Ford Super Duty F-350 SRW (F3A) XL 2WD Reg Cab 8' Box ( Complete)

Destination Charge \$1,695.00

TOTAL PRICE \$39,720.00

FUEL ECONOMY

Est City:N/A

Est Highway:N/A

Est Highway Cruising Range:N/A



National Auto Fleet Group

A Division of Chevrolet of Watsonville

490 Auto Center Drive, Watsonville, CA 95076

(855) 289-6572 • (855) BUY-NJPA • (831) 480-8497 Fax

Fleet@NationalAutoFleetGroup.com

UNIT 591

July 9, 2021

Mr. Steve Sudduth
City of Garden Grove
13802 New Hope St
Garden Grove, Ca 92843
Delivery Via Email

Dear Mr. Sudduth,

In response to your inquiry, we are pleased to submit the following for your consideration:

National Auto Fleet Group will sell, service and deliver at Garden Grove, new/unused 2022 Ford F-250 SRW (F2A) XL 2WD Crew Cab 8' Box Off responding to your requirement with the attached specifications for \$ 30,727.00 plus Upfit State Sales Tax, and \$8.75 tire tax (non-taxable). These vehicles are available under the Sourcewell (Formerly Known as NJPA) master vehicle contract# 120716-NAF.

	One Unit MSRP	One Unit	Total Savings	Total Savings
2022 Ford F-250 Crew Cab 2WD XL 179" WB	42,080.00	30,727.00	26.98%	11,353.00
Pacific Upfit		30,296.00		
Sub Total		61,023.00		
Sales Tax		5,644.63		
Transportation		85.00		
Tire Tax		8.75		
Total		66,761.38		

Terms are net 30 days.

Delivery 120-180 Days ARO

National Auto Fleet Group welcomes the opportunity to assist you in your vehicle requirements.

Kevin Buzzard
National Law Enforcement Sales Manager
National Auto Fleet Group
Wondries Fleet Group
626-457-5590 O / 714-264-1867 C / Buzzard5150@gmail.com



QUOTATION

pacific truck equipment inc.

1655 e. washington blvd. whittier, ca 90606-2424

562/464-9674 fax 562/464-6067

DATE ENTERED 6/30/2021		CUST. P.O.		TERMS Net 10 ...		TAXABLE YES NO		ESTIMATE # 9020
TO	TO: STEVE SUDDUTH @CITY OF GARDEN GROVE FROM: JEFF @ PACIFIC TRUCK EQUIPMENT			DATE REQUESTED 7/1/2021		TRUCK DUE DATE		
				BUYER'S NAME STEVE		WRITTEN BY J.K.		
				HOW SHIP				
SHIP TO	UNIT #591			SPECIFICATIONS MAKE / MODEL / YEAR / COLOR / C.A DIM FORD,F-250,56" CA DUAL-SNGL / TIRE SIZE / 4-WHL DR. / PKTS / EXT. CAB SRW, REG CAB / <i>CREW CAB</i>				

ITEM	QUAN	DESCRIPTION	UNIT PRICE	Sub Total
A	1	96401549 VF PAINTED WHITE AND INSTALLED	30,296.00	30,296.00T
B	1	C.S. #1 COMPT. TO HAVE (7) EA 4" DEEP 250# CAP ROLLOUT DRAWERS WITH METAL DIVIDERS STACKED FROM BOTTOM	0.00	0.00T
C	1	S.S. #1 TO HAVE (2) EA 5" DEEP, (4) EA 4" DEEP 250# CAP ROLLOUT DRAWERS WITH METAL DIVIDERS STACKED FROM BOTTOM	0.00	0.00T
D	1	S.S. #3 TO HAVE (3) EA 4" DEEP 250# CAP ROLLOUT DRAWERS WITH METAL DIVIDERS STACKED AT TOP	0.00	0.00T
E	1	FURNISH AND INSTALL (1) EA WANCO MODEL #WFP180B6-LSAC 36" X 72" ARROWBOARD	0.00	0.00T
F	1	(1) EA ECCO MODEL #5950-A ARROWSTICK INSTALLED UNDER ARROWBOARD PER PHOTO	0.00	0.00T
G	1	(1) EA ECCO MODEL #5950-A AMBER STROBE LIGHT INSTALLED ON CAB	0.00	0.00T
H	1	(2) EA INVERTED STYLE FRONT BUMPER MOUNTED CONE HOLDER	0.00	0.00T
I	1	WISE BRACKET ON C.S.	0.00	0.00T
J	1	SPRAY LINER ENTIRE BED AREA	0.00	0.00T
K	1	(1) EA 12 STATION TOOL HOLDER (VERTICLE) S.S. BACKWRAPPER AT REAR (1 3/4" TUBING ON 2 1/2 CENTERS)	0.00	0.00T
L	1	4 CORNER STROBE SYSTEM INSTALLED	0.00	0.00T
M	1	LEGAL LIGHTS	0.00	0.00T
N	1	REAR STEP BUMPER	0.00	0.00T
O	1	10,000# RECEIVER HITCH	0.00	0.00T
P	1	6 PRONG TRAILER CONNECTOR	0.00	0.00T
Q	1	INSTALL FACTORY B/U CAMERA TO O.E.M. FACTORY SYSTEM	0.00	0.00T
		NO OTHER ITEMS INCLUDED		
ALL	1	AFTERMARKET CONVERSIONS REQUIRING A FACTORY PICK UP BED REMOVAL CAN RESULT IN THE TRIGGERING OF ERRANT WIRING CODES IN THE DISPLAY PANEL OF THE CAB, AS WELL AS/BUT NOT LIMITED TO RAPID FLASHING OF THE TURN SIGNALS AND BLIND SPOT DETECTION CODES. THIS WILL REQUIRE REPROGRAMMING BY THE VEHICLE MANUFACTURER OR DEALERSHIP AND WILL BE THE RESPONSIBILITY OF THE CUSTOMER.	0.00	0.00T

Sub Total	\$30,296.00
Sales Tax	
Total	

Vehicle: [Fleet] 2022 Ford Super Duty F-250 SRW (W2A) XL 2WD Crew Cab 8' Box



Wondries Fleet Group / National Auto Fleet Group

Prepared By:

Kevin Buzzard

Wondries Fleet Group / National Auto Fleet Group

626-457-5590 OFC

Buzzard5150@gmail.com

Vehicle: [Fleet] 2022 Ford Super Duty F-250 SRW (W2A) XL 2WD Crew Cab 8' Box ( Complete)

Selected Model and Options

MODEL

CODE	MODEL
W2A	2022 Ford Super Duty F-250 SRW XL 2WD Crew Cab 8' Box

COLORS

CODE	DESCRIPTION
Z1	Oxford White

ENGINE

CODE	DESCRIPTION
996	Engine: 6.2L 2-Valve SOHC EFI NA V8 Flex-Fuel (STD)

TRANSMISSION

CODE	DESCRIPTION
44S	Transmission: TorqShift-G 6-Spd Auto w/SelectShift (STD)

OPTION PACKAGE

CODE	DESCRIPTION
600A	Order Code 600A

AXLE RATIO

CODE	DESCRIPTION
X37	3.73 Axle Ratio (STD)

WHEELS

CODE	DESCRIPTION
64A	Wheels: 17" Argent Painted Steel -inc: painted hub covers/center ornaments (STD)

TIRES

CODE	DESCRIPTION
TD8	Tires: LT245/75Rx17E BSW A/S (4) -inc: Spare may not be the same as road tire (STD)

PRIMARY PAINT

CODE	DESCRIPTION
Z1	Oxford White

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Vehicle: [Fleet] 2022 Ford Super Duty F-250 SRW (W2A) XL 2WD Crew Cab 8' Box ( Complete)

SEAT TYPE

CODE	DESCRIPTION
AS	Medium Earth Gray, HD Vinyl 40/20/40 Split Bench Seat -inc: center armrest, cupholder, storage and driver's side manual lumbar

ADDITIONAL EQUIPMENT - PACKAGE

CODE	DESCRIPTION
90L	Power Equipment Group -inc: Deletes passenger-side lock cylinder, upgraded door trim panel, Accessory Delay, Advanced Security Pack, SecuriLock Passive Anti-Theft System (PATS) and inclination/intrusion sensors, Power Locks, Remote Keyless Entry, Trailer Tow Mirrors w/Power Heated Glass, manual folding, manually telescoping, heated convex spotter mirror and integrated clearance lamps and turn signals, Power Front & Rear Seat Windows, 1-touch up/down driver/passenger window, Power Tailgate Lock

ADDITIONAL EQUIPMENT - MECHANICAL

CODE	DESCRIPTION
52B	Trailer Brake Controller -inc: Verified to be compatible w/select electric over hydraulic brakes, smart trailer tow connector
66D	Pickup Box Delete -inc: Deletes tie-down hooks, tailgate, rearview camera, 7/4 pin connector and center high-mounted stop lamp (CHMSL) (only on vehicles over 10,000 lbs, GVWR), Incomplete vehicle package - requires further manufacture and certification by a final stage manufacturer, In addition, Ford urges manufacturers to follow the recommendations of the Ford Incomplete Vehicle Manual and the Ford Truck Body Builder's Layout Book (and applicable supplements), Rear Bumper Delete, Spare Wheel, Tire, Carrier & Jack Delete *CREDIT*

ADDITIONAL EQUIPMENT - EXTERIOR

CODE	DESCRIPTION
512	Spare Tire, Wheel, Carrier & Jack
153	Front License Plate Bracket -inc: Standard in states requiring 2 license plates and optional to all others

ADDITIONAL EQUIPMENT - INTERIOR

CODE	DESCRIPTION
66S	Upfitter Switches (6) -inc: Located in overhead console
872	Rear View Camera & Prep Kit -inc: Pre-installed content includes cab wiring, frame wiring to the rear most cross member and video display w/4" display, Upfitters kit includes camera w/mounting bracket, 14' jumper wire and camera mounting, aiming instructions and electrochromic mirror

Options Total

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Vehicle: [Fleet] 2022 Ford Super Duty F-250 SRW (W2A) XL 2WD Crew Cab 8' Box ( Complete)

Standard Equipment

Mechanical

Engine: 6.2L 2-Valve SOHC EFI NA V8 Flex-Fuel (STD)
Transmission: TorqShift-G 6-Spd Auto w/SelectShift (STD)
3.73 Axle Ratio (STD)
50-State Emissions System
Transmission w/Oil Cooler
Rear-Wheel Drive
72-Amp/Hr 650CCA Maintenance-Free Battery w/Run Down Protection
157 Amp Alternator
Class V Towing Equipment -inc: Hitch and Trailer Sway Control
Trailer Wiring Harness
3650# Maximum Payload
GVWR: 10,000 lb Payload Package
HD Shock Absorbers
Front Anti-Roll Bar
Firm Suspension
Hydraulic Power-Assist Steering
Single Stainless Steel Exhaust
48 Gal. Fuel Tank
Front Suspension w/Coil Springs
Leaf Rear Suspension w/Leaf Springs
4-Wheel Disc Brakes w/4-Wheel ABS, Front And Rear Vented Discs, Brake Assist and Hill Hold Control

Exterior

Wheels: 17" Argent Painted Steel -inc: painted hub covers/center ornaments (STD)
Tires: LT245/75Rx17E BSW A/S (4) -inc: Spare may not be the same as road tire (STD)
Regular Box Style
Steel Spare Wheel
Spare Tire Stored Underbody w/Crankdown
Clearcoat Paint
Black Front Bumper w/Black Rub Strip/Fascia Accent and 2 Tow Hooks
Black Rear Step Bumper
Black Side Windows Trim and Black Front Windshield Trim

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Vehicle: [Fleet] 2022 Ford Super Duty F-250 SRW (W2A) XL 2WD Crew Cab 8' Box ( Complete)

Exterior

Black Door Handles
Black Manual Side Mirrors w/Manual Folding
Manual Extendable Trailer Style Mirrors
Fixed Rear Window
Light Tinted Glass
Variable Intermittent Wipers
Aluminum Panels
Black Grille
Tailgate Rear Cargo Access
Manual Tailgate/Rear Door Lock
Autolamp Auto On/Off Aero-Composite Halogen Daytime Running Lights Preference Setting Headlamps w/Delay-Off
Cargo Lamp w/High Mount Stop Light

Entertainment

Radio w/Seek-Scan and Clock
Radio: AM/FM Stereo w/MP3 Player -inc: 4 speakers
Fixed Antenna
SYNC Communications & Entertainment System -inc: enhanced voice recognition w/911 Assist, 4.2" LCD center stack screen, AppLink and 1 smart-charging USB-C port
2 LCD Monitors In The Front

Interior

4-Way Driver Seat -inc: Manual Recline and Fore/Aft Movement
4-Way Passenger Seat -inc: Manual Recline and Fore/Aft Movement
60-40 Folding Split-Bench Front Facing Fold-Up Cushion Rear Seat
Manual Tilt/Telescoping Steering Column
Gauges -inc: Speedometer, Odometer, Oil Pressure, Engine Coolant Temp, Tachometer, Transmission Fluid Temp, Engine Hour Meter, Trip Odometer and Trip Computer
Manual Rear Windows
FordPass Connect 4G Mobile Hotspot Internet Access
Rear Cupholder
Manual Air Conditioning
HVAC -inc: Underseat Ducts
Illuminated Locking Glove Box

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Vehicle: [Fleet] 2022 Ford Super Duty F-250 SRW (W2A) XL 2WD Crew Cab 8' Box ( Complete)

Interior

Interior Trim -inc: Chrome Interior Accents
Full Cloth Headliner
Urethane Gear Shifter Material
HD Vinyl 40/20/40 Split Bench Seat -inc: center armrest, cupholder, storage and driver's side manual lumbar
Day-Night Rearview Mirror
Passenger Visor Vanity Mirror
2 12V DC Power Outlets
Full Overhead Console w/Storage and 2 12V DC Power Outlets
Fade-To-Off Interior Lighting
Front And Rear Map Lights
Full Vinyl/Rubber Floor Covering
Pickup Cargo Box Lights
Smart Device Remote Engine Start
Instrument Panel Covered Bin and Dashboard Storage
Manual 1st Row Windows
Systems Monitor
Trip Computer
Outside Temp Gauge
Analog Appearance
Seats w/Vinyl Back Material
Manual Adjustable Front Head Restraints and Manual Adjustable Rear Head Restraints
Securilock Anti-Theft Ignition (pats) Engine Immobilizer
Air Filtration

Safety-Mechanical

AdvanceTrac w/Roll Stability Control Electronic Stability Control (ESC) And Roll Stability Control (RSC)
ABS And Driveline Traction Control

Safety-Exterior

Side Impact Beams

Safety-Interior

Dual Stage Driver And Passenger Seat-Mounted Side Airbags
Tire Specific Low Tire Pressure Warning

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Vehicle: [Fleet] 2022 Ford Super Duty F-250 SRW (W2A) XL 2WD Crew Cab 8' Box ( Complete)

Safety-Interior

Mykey System -inc: Top Speed Limiter, Audio Volume Limiter, Early Low Fuel Warning, Programmable Sound Chimes and Beltminder w/Audio Mute

Safety Canopy System Curtain 1st And 2nd Row Airbags

Outboard Front Lap And Shoulder Safety Belts -inc: Rear Center 3 Point and Height Adjusters

Dual Stage Driver And Passenger Front Airbags

Back-Up Camera

Vehicle: [Fleet] 2022 Ford Super Duty F-250 SRW (W2A) XL 2WD Crew Cab 8' Box ( Complete)

Window Sticker

SUMMARY

[Fleet] 2022 Ford Super Duty F-250 SRW (W2A) XL 2WD Crew Cab 8' Box

MSRP:\$38,740.00

Interior:Medium Earth Gray, HD Vinyl 40/20/40 Split Bench Seat

Exterior 1:Oxford White

Exterior 2:No color has been selected.

Engine: 6.2L 2-Valve SOHC EFI NA V8 Flex-Fuel

Transmission: TorqShift-G 6-Spd Auto w/SelectShift

OPTIONS

CODE	MODEL	MSRP
W2A	[Fleet] 2022 Ford Super Duty F-250 SRW (W2A) XL 2WD Crew Cab 8' Box	\$38,740.00
OPTIONS		
153	Front License Plate Bracket	\$0.00
44S	Transmission: TorqShift-G 6-Spd Auto w/SelectShift	\$0.00
512	Spare Tire, Wheel, Carrier & Jack	\$295.00
52B	Trailer Brake Controller	\$270.00
600A	Order Code 600A	\$0.00
64A	Wheels: 17" Argent Painted Steel	\$0.00
66D	Pickup Box Delete	(\$625.00)
66S	Upfitter Switches (6)	\$165.00
872	Rear View Camera & Prep Kit	\$415.00
90L	Power Equipment Group	\$1,125.00
996	Engine: 6.2L 2-Valve SOHC EFI NA V8 Flex-Fuel	\$0.00
AS	Medium Earth Gray, HD Vinyl 40/20/40 Split Bench Seat	\$0.00
TD8	Tires: LT245/75R17E BSW A/S (4)	\$0.00
X37	3.73 Axle Ratio	\$0.00
Z1	Oxford White	\$0.00

SUBTOTAL	\$40,385.00
Adjustments Total	\$0.00
Destination Charge	\$1,695.00
TOTAL PRICE	\$42,080.00

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Vehicle: [Fleet] 2022 Ford Super Duty F-250 SRW (W2A) XL 2WD Crew Cab 8' Box ( Complete)

FUEL ECONOMY

Est City:N/A

Est Highway:N/A

Est Highway Cruising Range:N/A

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National Auto Fleet Group

A Division of Chevrolet of Watsonville

490 Auto Center Drive, Watsonville, CA 95076

(855) 289-6572 • (855) BUY-NJPA • (831) 480-8497 Fax

Fleet@NationalAutoFleetGroup.com

UNITS 525 / 756

July 9, 2021

Mr. Steve Sudduth
City of Garden Grove
13802 New Hope St
Garden Grove, Ca 92843
Delivery Via Email

Dear Mr. Sudduth,

In response to your inquiry, we are pleased to submit the following for your consideration:

National Auto Fleet Group will sell, service and deliver at Garden Grove, new/unused 2022 Ford F-250 SRW (F2A) XL 2WD Reg Cab 8' Box Off responding to your requirement with the attached specifications for \$ 27,156.00 plus Upfit State Sales Tax, and \$8.75 tire tax (non-taxable). These vehicles are available under the Sourcewell (Formerly Known as NJPA) master vehicle contract# 120716-NAF.

	One unit MSRP	Selling Price	Total Savings	Extended units (2)	Total Savings
2022 Ford F-250 Reg Cab Box Off	38,080.00	27,156.00	28.69%	54,312.00	21,848.00
Pacific Upfit EST 9018/9019 Units					
525/756		22,948.00		45,896.00	
Sub Total		50,104.00		100,208.00	
Sales Tax		4,384.10		8,768.20	
Transport		85.00		170.00	
Tire Tax		8.75		17.50	
Total		54,581.85		109,163.70	

Terms are net 30 days.

Delivery 120-180 Days ARO

National Auto Fleet Group welcomes the opportunity to assist you in your vehicle requirements.

Kevin Buzzard
National Law Enforcement Sales Manager
National Auto Fleet Group
Wondries Fleet Group
626-457-5590 O / 714-264-1867 C / Buzzard5150@gmail.com



QUOTATION

pacific truck equipment inc.

1655 e. washington blvd. whittier, ca 90606-2424

562/464-9674 fax 562/464-6067

DATE ENTERED 6/30/2021		CUST. P.O.	TERMS Net 10 ...	TAXABLE YES NO		ESTIMATE # 9018
TO	TO: STEVE SUDDUTH@ CITY OF GARDEN GROVE FROM: JEFF @ PACIFIC TRUCK EQUIPMENT		DATE REQUESTED 7/1/2021	TRUCK DUE DATE		
			BUYER'S NAME STEVE		WRITTEN BY J.K.	
			HOW SHIP			
SHIP TO	UNIT #525	SPECIFICATIONS MAKE / MODEL / YEAR / COLOR / C.A DIM FORD,F-250,56" CA DUAL-SNGL / TIRE SIZE / 4-WHL DR. / PKTS / EXT. CAB SRW, REG CAB				

ITEM	QUAN	DESCRIPTION	UNIT PRICE	Sub Total
A	1	96401549 VF PAINTED WHITE AND INSTALLED	22,948.00	22,948.00T
B	1	(1) EA TOMMY LIFTGATE MODEL #G2-54-1342TP38 PAINED BLACK AND INSTALLED WITH 2 PC. 49" X 38" PLATFORM	0.00	0.00T
C	1	TAPERED OVERCAB RACK WIT (2) EA REAR REMOVABLE BARS AND (2) EA RATCHET STRAPS (2 EACH SIDE)	0.00	0.00T
D	1	S.S. #1 COMPT. TO HAVE (3) EA 6" DEEP 250# CAP ROLLOUT DRAWERS WITH METAL DIVIDERS STACKED AT TOP OF COMPT.	0.00	0.00T
E	1	C.S. #1 COMPT. TO HAVE (3) EA 6" DEEP 250# CAP ROLLOUT DRAWERS WITH METAL DIVIDERS STACKED AT TOP OF COMPT.	0.00	0.00T
F	1	SPRAY LINER ENTIRE BED AREA	0.00	0.00T
G	1	(1) EA ECCO MODEL #5590-A AMBER STROBE LIGHT INSTALLED	0.00	0.00T
H	1	4 CORNER STROBE SYSTEM INSTALLED	0.00	0.00T
I	1	(1) EA VISE BRACKET ON C.S.	0.00	0.00T
J	1	LEGAL LIGHTS	0.00	0.00T
K	1	REAR BUMPER STEPS ON EACH SIDE OF LIFTGATE	0.00	0.00T
L	1	10,000# RECEIVER HITCH	0.00	0.00T
M	1	6 PRONG TRAILER CONNECTOR	0.00	0.00T
N	1	INSTALL FACTORY B/U CAMERA TO EXISTING O.E.M. FACTORY SYSTEM	0.00	0.00T
NO OTHER ITEMS INCLUDED				
ALL	1	AFTERMARKET CONVERSIONS REQUIRING A FACTORY PICK UP BED REMOVAL CAN RESULT IN THE TRIGGERING OF ERRANT WIRING CODES IN THE DISPLAY PANEL OF THE CAB, AS WELL AS/BUT NOT LIMITED TO RAPID FLASHING OF THE TURN SIGNALS AND BLIND SPOT DETECTION CODES. THIS WILL REQUIRE REPROGRAMMING BY THE VEHICLE MANUFACTURER OR DEALERSHIP AND WILL BE THE RESPONSIBILITY OF THE CUSTOMER.	0.00	0.00T

Sub Total \$22,948.00

Sales Tax

Total

QUOTATION

pacific truck equipment inc.

1655 e. washington blvd. whittier, ca 90606-2424
562/464-9674 fax 562/464-6067

DATE ENTERED 6/30/2021		CUST. P.O.	TERMS Net 10 ...	TAXABLE YES NO		ESTIMATE # 9019
TO	TO: STEVE SUDDUTH@ CITY OF GARDEN GROVE FROM: JEFF @ PACIFIC TRUCK EQUIPMENT	DATE REQUESTED 7/1/2021		TRUCK DUE DATE		
		BUYER'S NAME STEVE		WRITTEN BY J.K.		
		HOW SHIP				

SHIP TO	UNIT #756	SPECIFICATIONS	
		MAKE / MODEL / YEAR / COLOR / C.A DIM FORD,F-250,56" CA	
		DUAL-SNGL / TIRE SIZE / 4-WHL DR. / PKTS / EXT. CAB SRW, REG CAB	

ITEM	QUAN	DESCRIPTION	UNIT PRICE	Sub Total
A	1	96401549 VF PAINTED WHITE AND INSTALLED	22,948.00	22,948.00T
B	1	(1) EA TOMMY LIFTGATE MODEL #G2-54-1342TP38 PAINED BLACK AND INSTALLED WITH 2 PC. 49" X 38" PLATFORM	0.00	0.00T
C	1	TAPERED OVERCAB RACK WIT (2) EA REAR REMOVABLE BARS AND (2) EA RATCHET STRAPS (2 EACH SIDE)	0.00	0.00T
D	1	S.S. #1 COMPT. TO HAVE (3) EA 6" DEEP 250# CAP ROLLOUT DRAWERS WITH METAL DIVIDERS STACKED AT TOP OF COMPT.	0.00	0.00T
E	1	C.S. #1 COMPT. TO HAVE (3) EA 6" DEEP 250# CAP ROLLOUT DRAWERS WITH METAL DIVIDERS STACKED AT TOP OF COMPT.	0.00	0.00T
F	1	SPRAY LINER ENTIRE BED AREA	0.00	0.00T
G	1	(1) EA ECCO MODEL #5590-A AMBER STROBE LIGHT INSTALLED	0.00	0.00T
H	1	4 CORNER STROBE SYSTEM INSTALLED	0.00	0.00T
I	1	(1) EA VISE BRACKET ON C.S.	0.00	0.00T
J	1	LEGAL LIGHTS	0.00	0.00T
K	1	REAR BUMPER STEPS ON EACH SIDE OF LIFTGATE	0.00	0.00T
L	1	10,000# RECEIVER HITCH	0.00	0.00T
M	1	6 PRONG TRAILER CONNECTOR	0.00	0.00T
N	1	INSTALL FACTORY B/U CAMERA TO EXISTING O.E.M. FACTORY SYSTEM	0.00	0.00T
		NO OTHER ITEMS INCLUDED		
ALL	1	AFTERMARKET CONVERSIONS REQUIRING A FACTORY PICK UP BED REMOVAL CAN RESULT IN THE TRIGGERING OF ERRANT WIRING CODES IN THE DISPLAY PANEL OF THE CAB, AS WELL AS/BUT NOT LIMITED TO RAPID FLASHING OF THE TURN SIGNALS AND BLIND SPOT DETECTION CODES. THIS WILL REQUIRE REPROGRAMMING BY THE VEHICLE MANUFACTURER OR DEALERSHIP AND WILL BE THE RESPONSIBILITY OF THE CUSTOMER.	0.00	0.00T

Sub Total	\$22,948.00
Sales Tax	
Total	

Vehicle: [Fleet] 2022 Ford Super Duty F-250 SRW (F2A) XL 2WD Reg Cab 8' Box

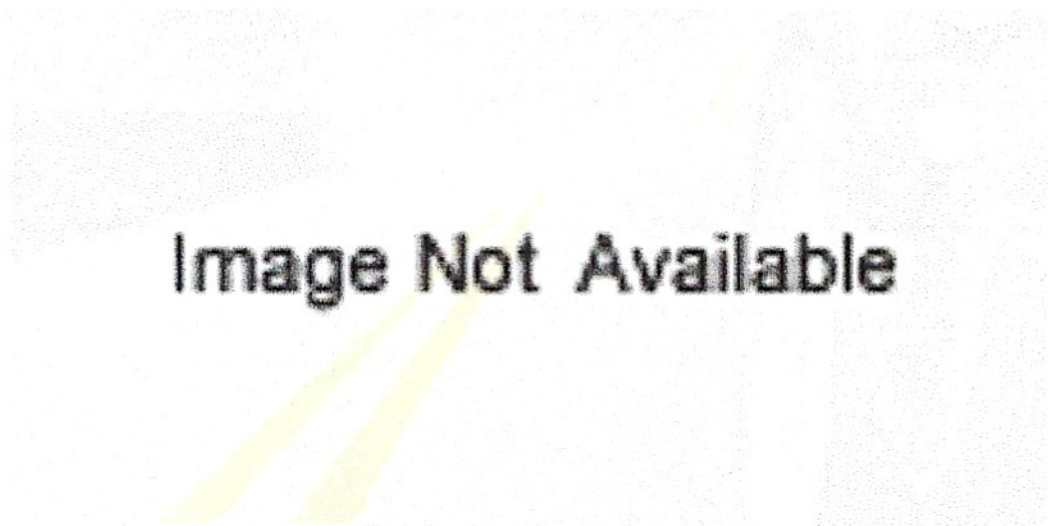


Image Not Available

Wondries Fleet Group / National Auto Fleet Group

Prepared By:

Kevin Buzzard

Wondries Fleet Group / National Auto Fleet Group

626-457-5590 OFC

Buzzard5150@gmail.com

Vehicle: [Fleet] 2022 Ford Super Duty F-250 SRW (F2A) XL 2WD Reg Cab 8' Box ( Complete)

Selected Model and Options

MODEL

CODE	MODEL
F2A	2022 Ford Super Duty F-250 SRW XL 2WD Reg Cab 8' Box

COLORS

CODE	DESCRIPTION
Z1	Oxford White

ENGINE

CODE	DESCRIPTION
996	Engine: 6.2L 2-Valve SOHC EFI NA V8 Flex-Fuel (STD)

TRANSMISSION

CODE	DESCRIPTION
44S	Transmission: TorqShift-G 6-Spd Auto w/SelectShift (STD)

OPTION PACKAGE

CODE	DESCRIPTION
600A	Order Code 600A

AXLE RATIO

CODE	DESCRIPTION
X37	3.73 Axle Ratio (STD)

WHEELS

CODE	DESCRIPTION
64A	Wheels: 17" Argent Painted Steel -inc: painted hub covers/center ornaments (STD)

TIRES

CODE	DESCRIPTION
TD8	Tires: LT245/75Rx17E BSW A/S (4) -inc: Spare may not be the same as road tire (STD)

PRIMARY PAINT

CODE	DESCRIPTION
Z1	Oxford White

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Vehicle: [Fleet] 2022 Ford Super Duty F-250 SRW (F2A) XL 2WD Reg Cab 8' Box (✔ Complete)

SEAT TYPE

CODE	DESCRIPTION
AS	Medium Earth Gray, HD Vinyl 40/20/40 Split Bench Seat -inc: center armrest, cupholder, storage and driver's side manual lumbar

ADDITIONAL EQUIPMENT - PACKAGE

CODE	DESCRIPTION
90L	Power Equipment Group -inc: Deletes passenger-side lock cylinder, upgraded door trim panel, Accessory Delay, Advanced Security Pack, SecuriLock Passive Anti-Theft System (PATS) and inclination/intrusion sensors, Power Locks, Remote Keyless Entry, Trailer Tow Mirrors w/Power Heated Glass, manual folding, manually telescoping, heated convex spotter mirror and integrated clearance lamps and turn signals, Power Front Seat Windows, 1-touch up/down driver/passenger window, Power Tailgate Lock

ADDITIONAL EQUIPMENT - MECHANICAL

CODE	DESCRIPTION
52B	Trailer Brake Controller -inc: Verified to be compatible w/select electric over hydraulic brakes, smart trailer tow connector
66D	Pickup Box Delete -inc: Deletes tie-down hooks, tailgate, rearview camera, 7/4 pin connector and center high-mounted stop lamp (CHMSL) (only on vehicles over 10,000 lbs, GVWR), Incomplete vehicle package - requires further manufacture and certification by a final stage manufacturer, In addition, Ford urges manufacturers to follow the recommendations of the Ford Incomplete Vehicle Manual and the Ford Truck Body Builder's Layout Book (and applicable supplements), Rear Bumper Delete, Spare Wheel, Tire, Carrier & Jack Delete *CREDIT*

ADDITIONAL EQUIPMENT - EXTERIOR

CODE	DESCRIPTION
512	Spare Tire, Wheel, Carrier & Jack
153	Front License Plate Bracket -inc: Standard in states requiring 2 license plates and optional to all others

ADDITIONAL EQUIPMENT - INTERIOR

CODE	DESCRIPTION
66S	Upfitter Switches (6) -inc: Located in overhead console
872	Rear View Camera & Prep Kit -inc: Pre-installed content includes cab wiring, frame wiring to the rear most cross member and video display w/4" display, Upfitters kit includes camera w/mounting bracket, 14' jumper wire and camera mounting, aiming instructions and electrochromic mirror

Options Total

Vehicle: [Fleet] 2022 Ford Super Duty F-250 SRW (F2A) XL 2WD Reg Cab 8' Box ( Complete)

Standard Equipment

Mechanical

Engine: 6.2L 2-Valve SOHC EFI NA V8 Flex-Fuel (STD)
Transmission: TorqShift-G 6-Spd Auto w/SelectShift (STD)
3.73 Axle Ratio (STD)
50-State Emissions System
Transmission w/Oil Cooler
Rear-Wheel Drive
72-Amp/Hr 650CCA Maintenance-Free Battery w/Run Down Protection
157 Amp Alternator
Class V Towing Equipment -inc: Hitch and Trailer Sway Control
Trailer Wiring Harness
4260# Maximum Payload
GVWR: 10,000 lb Payload Package
HD Shock Absorbers
Front Anti-Roll Bar
Firm Suspension
Hydraulic Power-Assist Steering
34 Gal. Fuel Tank
Single Stainless Steel Exhaust
Front Suspension w/Coil Springs
Leaf Rear Suspension w/Leaf Springs
4-Wheel Disc Brakes w/4-Wheel ABS, Front And Rear Vented Discs, Brake Assist and Hill Hold Control

Exterior

Wheels: 17" Argent Painted Steel -inc: painted hub covers/center ornaments (STD)
Tires: LT245/75R17E BSW A/S (4) -inc: Spare may not be the same as road tire (STD)
Regular Box Style
Steel Spare Wheel
Spare Tire Stored Underbody w/Crankdown
Clearcoat Paint
Black Front Bumper w/Black Rub Strip/Fascia Accent and 2 Tow Hooks
Black Rear Step Bumper
Black Side Windows Trim and Black Front Windshield Trim

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Vehicle: [Fleet] 2022 Ford Super Duty F-250 SRW (F2A) XL 2WD Reg Cab 8' Box ( Complete)

Exterior

Black Door Handles

Black Manual Side Mirrors w/Manual Folding

Manual Extendable Trailer Style Mirrors

Fixed Rear Window

Light Tinted Glass

Variable Intermittent Wipers

Aluminum Panels

Black Grille

Tailgate Rear Cargo Access

Manual Tailgate/Rear Door Lock

Autolamp Auto On/Off Aero-Composite Halogen Daytime Running Lights Preference Setting Headlamps w/Delay-Off

Cargo Lamp w/High Mount Stop Light

Entertainment

Radio w/Seek-Scan and Clock

Radio: AM/FM Stereo w/MP3 Player -inc: 4 speakers

Fixed Antenna

SYNC Communications & Entertainment System -inc: enhanced voice recognition w/911 Assist, 4.2" LCD center stack screen, AppLink and 1 smart-charging USB-C port

2 LCD Monitors In The Front

Interior

4-Way Driver Seat -inc: Manual Recline and Fore/Aft Movement

4-Way Passenger Seat -inc: Manual Recline and Fore/Aft Movement

Manual Tilt/Telescoping Steering Column

Gauges -inc: Speedometer, Odometer, Oil Pressure, Engine Coolant Temp, Tachometer, Transmission Fluid Temp, Engine Hour Meter, Trip Odometer and Trip Computer

FordPass Connect 4G Mobile Hotspot Internet Access

Manual Air Conditioning

Illuminated Locking Glove Box

Interior Trim -inc: Chrome Interior Accents

Full Cloth Headliner

Urethane Gear Shifter Material

HD Vinyl 40/20/40 Split Bench Seat -inc: center armrest, cupholder, storage and driver's side manual lumbar

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Vehicle: [Fleet] 2022 Ford Super Duty F-250 SRW (F2A) XL 2WD Reg Cab 8' Box ( Complete)

Interior

Day-Night Rearview Mirror
Passenger Visor Vanity Mirror
2 12V DC Power Outlets
Front Map Lights
Fade-To-Off Interior Lighting
Full Vinyl/Rubber Floor Covering
Pickup Cargo Box Lights
Smart Device Remote Engine Start
Instrument Panel Covered Bin and Dashboard Storage
Manual 1st Row Windows
Systems Monitor
Trip Computer
Outside Temp Gauge
Analog Appearance
Seats w/Vinyl Back Material
Manual Adjustable Front Head Restraints
Securilock Anti-Theft Ignition (pats) Engine Immobilizer
Air Filtration

Safety-Mechanical

AdvanceTrac w/Roll Stability Control Electronic Stability Control (ESC) And Roll Stability Control (RSC)
ABS And Driveline Traction Control

Safety-Exterior

Side Impact Beams

Safety-Interior

Dual Stage Driver And Passenger Seat-Mounted Side Airbags
Tire Specific Low Tire Pressure Warning
Dual Stage Driver And Passenger Front Airbags w/Passenger Off Switch
Safety Canopy System Curtain 1st Row Airbags
Mykey System -inc: Top Speed Limiter, Audio Volume Limiter, Early Low Fuel Warning, Programmable Sound Chimes and Beltminder w/Audio Mute
Outboard Front Lap And Shoulder Safety Belts -inc: Height Adjusters
Back-Up Camera

Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided. Data Version: 14313, Data updated Jul 23, 2021 10:34:00 PM PDT

Vehicle: [Fleet] 2022 Ford Super Duty F-250 SRW (F2A) XL 2WD Reg Cab 8' Box ( Complete)

Window Sticker

SUMMARY

[Fleet] 2022 Ford Super Duty F-250 SRW (F2A) XL 2WD Reg Cab 8' Box

MSRP:\$34,950.00

Interior:Medium Earth Gray, HD Vinyl 40/20/40 Split Bench Seat

Exterior 1:Oxford White

Exterior 2:No color has been selected.

Engine: 6.2L 2-Valve SOHC EFI NA V8 Flex-Fuel

Transmission: TorqShift-G 6-Spd Auto w/SelectShift

OPTIONS

CODE	MODEL	MSRP
F2A	[Fleet] 2022 Ford Super Duty F-250 SRW (F2A) XL 2WD Reg Cab 8' Box	\$34,950.00
OPTIONS		
153	Front License Plate Bracket	\$0.00
44S	Transmission: TorqShift-G 6-Spd Auto w/SelectShift	\$0.00
512	Spare Tire, Wheel, Carrier & Jack	\$295.00
52B	Trailer Brake Controller	\$270.00
600A	Order Code 600A	\$0.00
64A	Wheels: 17" Argent Painted Steel	\$0.00
66D	Pickup Box Delete	(\$625.00)
66S	Upfitter Switches (6)	\$165.00
872	Rear View Camera & Prep Kit	\$415.00
90L	Power Equipment Group	\$915.00
996	Engine: 6.2L 2-Valve SOHC EFI NA V8 Flex-Fuel	\$0.00
AS	Medium Earth Gray, HD Vinyl 40/20/40 Split Bench Seat	\$0.00
TD8	Tires: LT245/75Rx17E BSW A/S (4)	\$0.00
X37	3.73 Axle Ratio	\$0.00
Z1	Oxford White	\$0.00

SUBTOTAL	\$36,385.00
Adjustments Total	\$0.00
Destination Charge	\$1,695.00
TOTAL PRICE	\$38,080.00

Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided. Data Version: 14313, Data updated Jul 23, 2021 10:34:00 PM PDT

Vehicle: [Fleet] 2022 Ford Super Duty F-250 SRW (F2A) XL 2WD Reg Cab 8' Box ( Complete)

FUEL ECONOMY

Est City:N/A

Est Highway:N/A

Est Highway Cruising Range:N/A

City of Garden Grove

INTER-DEPARTMENT MEMORANDUM

To:	Scott C. Stiles	From:	Tom DaRé
Dept.:	City Manager	Dept.:	Police Chief
Subject:	Award a contract to Blue Violet Networks LLC, to install a new jail surveillance camera system. (Cost: \$91,435.53) (<i>Action Item</i>)		
	Date:	9/14/2021	

OBJECTIVE

To obtain City Council approval to award a contract to Blue Violet Networks LLC to install a new jail surveillance camera system. This system will replace the old system that is currently in use.

BACKGROUND

The Garden Grove Police Department maintains a three cell temporary holding facility and is responsible for the safety and security of the staff as well as the inmates. Funds were allocated in the 2019-2020 budget and carried over into the 2020-2021 budget, authorizing the replacement of the current jail surveillance camera system. The current system has been in use for approximately 10 years and requires constant maintenance. As technology is ever evolving, it is important to replace the system as it reaches its end-of-life.

In November 2020, a request for proposal was issued for the replacement of the Garden Grove Police Department jail surveillance camera system. On December 17, 2020, six proposals were received but all six proposals exceeded the amount budgeted for the project. At that time, staff recommended rejecting all six proposals and reissuing the request for proposal.

DISCUSSION

In May 2021, the Request for Proposal (RFP S-1276-A) was reissued and 11 companies submitted proposals for consideration. After an extensive process, four staff members rated the proposals on the basis of qualifications, customer service, quality of proposed equipment, and experience. Based on the evaluation results, Blue Violet Networks LLC rated the highest in qualifications and its ability to provide professional services for this project. Below are the final ratings with the highest score being the most qualified:

Blue Violet Networks, LLC.	Convergint Technologies, Inc.	Celplan Technologies, Inc.	Triton Global Services, Inc.	Veterens Communication Services, Inc.	Leverage Information Services, Inc.
343	335	300	292	291	288

Sierra Group	Golden Star Technology Inc.	Datagear Inc.	Comlock Security Group	Scansys Inc.
280	261	249	245	109

FINANCIAL IMPACT

Per the agreement, total compensation for the first two (2) years under this agreement shall not exceed the amount of \$91,435.53, which includes: (\$89,239.79) for all labor, parts and equipment needed to complete the project and the first (included) and second year of the Avigilon System Maintenance and Support Services (\$2,195.74).

Public Safety Prop 172 funds were previously budgeted and carried over to FY 2021-22 to execute this project. There is no impact to the General Fund.

RECOMMENDATION

It is recommended that the City Council:

- Award a two year contract to Blue Violet Network LLC, with an option to extend the agreement for two additional years for professional installation and maintenance services of the jail camera surveillance system;
- Authorize the City Manager or his designee to execute the contract on behalf of the City and make minor modifications as appropriate; and
- Authorize the City Manager or his designee to execute option years on behalf of the City.

By: Lieutenant Brian Dalton

ATTACHMENTS:

Description	Upload Date	Type	File Name
Blue Violet - Professional Services Agreement	8/18/2021	Agreement	Blue_Violet_contract_vendor_signed_8-16-2021.pdf

PROFESSIONAL SERVICES AGREEMENT

THIS AGREEMENT is made this _____ day of _____, 2021, by the **CITY OF GARDEN GROVE**, a municipal corporation, ("CITY") and **BlueViolet Networks LLC**, herein after referred to as "CONTRACTOR".

RECITALS

The following recitals are a substantive part of this Agreement:

1. This Agreement is entered into pursuant to Garden Grove COUNCIL AUTHORIZATION, DATED _____.
2. CITY desires to utilize the services of CONTRACTOR to Provide all labor, parts, materials, equipment, installation and system maintenance and support for the camera system in the City of Garden Grove Jail Facility per RFP S-1276-A.
2. CONTRACTOR is qualified by virtue of experience, training, education and expertise to accomplish services.

AGREEMENT

THE PARTIES MUTUALLY AGREE AS FOLLOWS:

1. **Term and Termination.** The term of the agreement shall be for period of two (2) years from full execution of the agreement, with an option to extend said agreement an additional two (2) years, for a total performance period of four (4) years. Option years to cover the Avigilon System Maintenance and Support Services, shall be exercised one (1) year at a time, at the sole option of the CITY. This agreement may be terminated by the CITY without cause. In such event, the CITY will compensate CONTRACTOR for work performed to date in accordance with proposal which is attached as Attachment A and is hereby incorporated by reference. Contractor is required to present evidence to support performed work.
2. **Services to be Provided.** The services to be performed by CONTRACTOR shall consist of tasks as set forth in the Scope of Work. The Scope of Work is attached as Attachment "A", and is incorporated herein by reference. The Scope of Work and this Agreement do not guarantee any specific amount of work.
3. **Compensation.** CONTRACTOR shall be compensated as follows:
 - 3.1 **AMOUNT.** Total Compensation for the first two (2) years under this agreement shall not exceed (NTE) the amount of: Ninety One Thousand Four Hundred Thirty Five Dollars and 53/100 (\$91,435.53) which includes: (\$89,239.79) for all labor, parts and equipment needed to complete the project and the first (included) and second year of the Avigilon System Maintenance and Support Services (\$2,195.74),

payable in arrears and in accordance with Proposal Pricing form, Attachment B. The optional Avigilon System Maintenance and Support Services shall be at the option of the City and shall be at a cost of \$2,195.97 per year. All work shall be in accordance with RFP No. S-1276-A, all addenda issued and the proposal submitted by the contractor.

- 3.2 Payment For work under this Agreement, payment shall be made per invoice for work completed. Within 45 day of delivery of goods or completion of performance of services, CONTRACTOR must promptly render an invoice to CITY or payment may be significantly delayed. For extra work not a part of this Agreement, a written authorization by CITY will be required, and payment shall be based on schedule included in PROPOSAL PRICING FORM, Attachment "B". For extra work not a part of this Agreement, a written authorization by CITY will be required, and payment shall be based on schedule included in PROPOSAL PRICING FORM, Attachment "B. All work shall be in accordance with RFP. No. S-1276-A.
- 3.3 Records of Expenses. CONTRACTOR shall keep complete and accurate records of all costs and expenses incidental to services covered by this Agreement. These records will be made available at reasonable times to CITY.
- 3.4 Termination. CITY shall have the right to terminate this agreement, without cause, by giving thirty (30) days written notice of termination. If the Agreement is terminated by CITY, then the provisions of paragraph 3 would apply to that portion of the work completed.

4. **Insurance Requirements.**

- 4.1 COMMENCEMENT OF WORK. CONTRACTOR shall not commence work under this Agreement until all certificates and endorsements have been received and approved by the CITY. All insurance required by this Agreement shall contain a Statement of Obligation on the part of the carrier to notify the CITY of any material change, cancellation, or termination at least thirty (30) days in advance and provide a Waiver of Subrogation in favor of the City.
- 4.2 WORKERS COMPENSATION INSURANCE For the duration of this Agreement, CONTRACTOR and all subcontractors shall maintain Workers Compensation Insurance in the amount and type required by law provide Employers Liability in an amount not less than \$1,000,000.

4.3 INSURANCE AMOUNTS. CONTRACTOR shall maintain the following insurance for the duration of this Agreement:

- (a) Commercial general liability in an amount of \$1,000,000.00 per occurrence (**claims made and modified occurrence policies are not acceptable**); Insurance companies must be acceptable to CITY and have a Best's Guide Rating of A-Class VII or better, as approved by the CITY.
- (b) Automobile liability in an amount of \$1,000,000.00 combined single limit (**claims made and modified occurrence policies are not acceptable**); Insurance companies must be acceptable to CITY and have a Best's Guide Rating of A-, Class VII or better, as approved by the CITY.
- (c) Cyber Liability coverage in the amount of \$1,000,000 per occurrence.

An **On-Going and Completed Operations Additional Insured Endorsements** for the policy under section 4.3 (a) shall designate CITY, it's officers, officials, employees, agents, and volunteers as additional insureds for liability arising out of work or operations performed by or on behalf of the CONTRACTOR. CONTRACTOR shall provide to CITY proof of insurance and endorsement forms that conform to CITY's requirements, as approved by the CITY.

An Additional Insured Endorsement for the policy under section 4.3 (b) shall designate CITY, it's officers, officials, employees, agents, and volunteers as additional insureds for automobiles, owned, leased, hired, or borrowed by the CONTRACTOR. CONTRACTOR shall provide to CITY proof of insurance and endorsement forms that conform to CITY's requirements, as approved by the CITY.

For any claims related to this Agreement, CONTRACTOR's insurance coverage shall be primary and non-contributory as respects CITY, its officers, officials, employees, agents, and volunteers. Any insurance or self-insurance maintained by the CITY, its officers, officials, employees, agents, and volunteers shall be excess of the CONTRACTOR insurance and shall not contribute with it.

If CONTRACTOR maintains higher insurance limits than the minimums shown above, CONTRACTOR shall provide coverage for the higher insurance limits otherwise maintained by the CONTRACTOR.

- 5. **Non-Liability of Officials and Employees of the CITY.** No official or employee of CITY shall be personally liable to CONTRACTOR in the event of any

default or breach by CITY, or for any amount which may become due to CONTRACTOR.

6. **Non-Discrimination.** CONTRACTOR covenants there shall be no discrimination against any person or group due to race, color, creed, religion, sex, marital status, age, handicap, national origin, or ancestry, in any activity pursuant to this Agreement.
7. **Independent Contractor.** It is agreed to that CONTRACTOR shall act and be an independent contractor and not an agent or employee of the CITY, and shall obtain no rights to any benefits which accrue to CITY'S employees.
8. **Compliance with Law.** CONTRACTOR shall comply with all applicable laws, ordinances, codes, and regulations of the federal, state, and local government. CONTRACTOR shall comply with, and shall be responsible for causing all contractors and subcontractors performing any of the work pursuant to this Agreement to comply with, all applicable federal and state labor standards, including, to the extent applicable, the prevailing wage requirements promulgated by the Director of Industrial Relations of the State of California Department of Labor. The City makes no warranty or representation concerning whether any of the work performed pursuant to this Agreement constitutes public works subject to the prevailing wage requirements.
9. **Notices.** All notices shall be personally delivered or mailed to the below listed address, or to such other addresses as may be designated by written notice. These addresses shall be used for delivery of service of process.
 - a. (CONTRACTOR)
BlueViolet Networks LLC
Attention: John Paul, CEO
17815 Newhope Street, Suite M
Fountain Valley, CA 92708
 - b. (Address of CITY) (with a copy to):
City of Garden Grove Garden Grove City Attorney
11222 Acacia Parkway 11222 Acacia Parkway
Garden Grove, CA 92840 Garden Grove, CA 92840
10. **CONTRACTOR'S PROPOSAL.** This Agreement shall include CONTRACTOR'S proposal or bid which shall be incorporated herein by reference. In the event of any inconsistency between the terms of the proposal and this Agreement, this Agreement shall govern.
11. **Licenses, Permits, and Fees.** At its sole expense, CONTRACTOR shall obtain a Garden Grove Business License, all permits, and licenses as may be required by this Agreement.

12. **Familiarity with Work.** By executing this Agreement, CONTRACTOR warrants that: (1) it has investigated the work to be performed; (2) it has investigated the site of the work and is aware of all conditions there; and (3) it understands the facilities, difficulties, and restrictions of the work under this Agreement. Should Contractor discover any latent or unknown conditions materially differing from those inherent in the work or as represented by CITY, it shall immediately inform CITY of this and shall not proceed, except at CONTRACTOR's risk, until written instructions are received from CITY.
13. **Time of Essence.** Time is of the essence in the performance of this Agreement.
14. **Liquidated Damages for Delay.** CONTRACTOR agrees to complete the project with 30 calendar days of obtaining all equipment listed in Attachment B that is needed to complete the project. The parties agree that if the total work called for under this Contract, in all parts and requirements, is not completed within the time specified, the CITY will sustain damage which would be extremely difficult and impractical to ascertain. The parties therefore agree that CONTRACTOR will pay to CITY the sum of two hundred and fifty dollars (\$250.00) per day for each and every calendar day during which completion of the Project is so delayed. CONTRACTOR agrees to pay such liquidated damages and further agrees that CITY may offset the amount of liquidated damages from any moneys due or that may become due CONTRACTOR under the Contract
15. **Limitations Upon Subcontracting and Assignment.** The experience, knowledge, capability, and reputation of CONTRACTOR, its principals and employees were a substantial inducement for CITY to enter into this Agreement. CONTRACTOR shall not contract with any other entity to perform the services required without written approval of the CITY. This Agreement may not be assigned voluntarily or by operation of law, without the prior written approval of CITY. If CONTRACTOR is permitted to subcontract any part of this Agreement, CONTRACTOR shall be responsible to CITY for the acts and omissions of its subcontractor as it is for persons directly employed. Nothing contained in this Agreement shall create any contractual relationship between any subcontractor and CITY. All persons engaged in the work will be considered employees of CONTRACTOR. CITY will deal directly with and will make all payments to CONTRACTOR.
16. **Authority to Execute.** The persons executing this Agreement on behalf of the parties warrant that they are duly authorized to execute this Agreement and that by executing this Agreement, the parties are formally bound.
17. **Indemnification.** To the fullest extent permitted by law, CONTRACTOR shall defend, and hold harmless CITY and its elective or appointive boards, officers, agents, and employees from any and all claims, liabilities, expenses, or damages of any nature, including attorneys' fees, for injury or death of any person, or damages of any nature, including interference with use of property, arising out of, or in any way connected with the negligence, recklessness and/or intentional wrongful conduct of CONTRACTOR, CONTRACTOR's agents,

officers, employees, subcontractors, or independent contractors hired by CONTRACTOR in the performance of the Agreement. The only exception to CONTRACTOR's responsibility to protect, defend, and hold harmless CITY, is due to the negligence, recklessness and/or wrongful conduct of CITY, or any of its elective or appointive boards, officers, agents, or employees.

This hold harmless agreement shall apply to all liability regardless of whether any insurance policies are applicable. The policy limits do not act as a limitation upon the amount of indemnification to be provided by CONTRACTOR.

18. **Prevailing Wages.** The CITY has been advised that the Prevailing Wages Law applies to the work. CONTRACTOR and its subcontractors must be registered with the California Department of Industrial Relations pursuant to Labor Code Section 1725.5. This Agreement shall not be effective until CONTRACTOR provides proof of registration to the CITY. CONTRACTOR shall be responsible for CONTRACTOR's compliance in all respects with the Prevailing Wage Law, including the payment of the prevailing wage rates to all the laborers involved, and with California Labor Code Section 1770 et seq., including the keeping of all records required by the provisions of Labor Code Section 1776 and the implementing administrative regulations. CONTRACTOR shall submit payroll records to the Labor Commissioner pursuant to Labor Code section 1771.4(a)(3) and shall comply with the job site notices posting requirements established by the Labor Commissioner pursuant to Title 8, California Code of Regulations Section 16461(e) or other regulation promulgated pursuant to Labor Code Section 1771.4(a)(2). Pursuant to Labor Code Section 1771.4, this Project is subject to compliance monitoring and enforcement by the California Department of Industrial Relations. The CITY shall be a third party beneficiary of the forgoing covenant with rights to enforce the same as against the CONTRACTOR.
19. **Appropriations.** This Agreement is subject to and contingent upon funds being appropriated therefor by the Garden Grove City Council for each fiscal year covered by the term of this Agreement. If such appropriations are not made, this Agreement shall automatically terminate without penalty to the CITY.

(Agreement Signature Block on Next Page)

IN WITNESS THEREOF, these parties have executed this Agreement on the day and year shown below.

Date: _____

"CITY"
CITY OF GARDEN GROVE

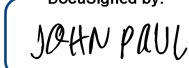
By: _____
City Manager

ATTESTED:

City Clerk

Date: _____

"CONTRACTOR"
BlueViolet Networks LLC

By:  _____
DocuSigned by: 57859B15EE104FD...

Name: JOHN PAUL

Title: ceo

Date: 8/16/2021

Tax ID No. 46-3646089

Contractor's License: 1168137

Expiration Date: 08/31/2022

If CONTRACTOR is a corporation, a Corporate Resolution and/or Corporate Seal is required. If a partnership, Statement of Partnership must be submitted to CITY.

APPROVED AS TO FORM:

 _____
DocuSigned by: 8A61EE779B44411...

Garden Grove City Attorney

8/16/2021

Date

ATTACHMENT "A"
SCOPE OF WORK
RFP No. S-1276-A (PAGE 1 of 4)

Provide all labor, parts, materials, equipment and installation of a camera system in the City of Garden Grove Jail Facility

SCOPE OF WORK

The City of Garden Grove is seeking qualified contractors with a minimum of three (3) years of experience installing cameras systems similar to those requested in this RFP/Scope of Work for other police departments.

The qualified contractor selected will provide all labor, parts, materials, equipment and installation of a camera system in the City of Garden Grove Jail Facility and will meet all requirements as specified in this Request for Proposal and any addenda to follow.

PARTS LIST/INSTALLATION REQUIREMENTS:

The list of cameras include one (1) exterior camera, one (1) sally port camera, three (3) jail cell cameras and thirteen (13) interior cameras of the jail, for a **total of eighteen (18) cameras**. Cameras should support compression suitable for the project scope (e.g. H.264, H.265).

Supply and install **three (3)** new corner mount dome IP PoE surveillance cameras that are capable of providing HD or better resolution and a variable frame rate to 30 fps. The camera enclosure must be vandal-proof with an anti-ligature design and capable of functioning in low light areas. Cameras should support compression suitable for the project scope (e.g. H.264, H.265).

Supply and install **fifteen (15)** new ruggedized dome IP PoE surveillance cameras that are capable of providing HD or better resolution and a variable frame rate to 30 fps. Cameras should support compression suitable for project scope (e.g. H.264, H.265).

Installation of the dome cameras in the west interview room should consist of two (2) cameras. One (1) camera should be on with constant recording and the second camera should operational with the ability to turn it off, (kill) switch installed near doorway of the interview room, while conducting sensitive inmate searches.

ATTACHMENT "A"
SCOPE OF WORK
RFP No. S-1276-A (PAGE 2 of 4)

Three (3) monitors (50 inch) which must be installed in locations determined by GGPD representative. Monitors are to be installed as follows: two (2) in the jail and one (1) in the Watch Commanders office.

Provide and install hardware and cabling (as required) to enable live stream of all cameras to television monitors in three (3) locations as directed by GGPD representative.

ALL products need to be NDAA compliant. Cameras that are black list are not allowed and will not be accepted by the City.

All cameras must have a built in microphone and the City prefers that it be internal. The City may consider an external one so long as it cannot be tampered with or accessible to be touched by anyone.

Supply and install a VMS (video management system) capable of recording, playback, and storage of 560 days (18 months) of continuous recording for all cameras.

Supply and install a PoE switch to provide connectivity to cameras.

Provide licensing for all installed software as required. VMS should support a minimum of 10 concurrent users. The contractor must install the most recent version of the software and to upgrade it if any updates are released within one year of the project completion date.

Supply and install all necessary plenum-rated CAT6 wire to complete Scope of Work.

Supply and install all equipment in existing locations or locations as directed to do so by GGPD representative.

Audio recording for all cameras, with the ability to deactivate audio.

Mounting hardware, brackets, cabling, and miscellaneous parts as required.

Remove and dispose of existing equipment as directed by GGPD representative.

NOTE: The City reserves the right to select the parts and services within the proposal pricing submitted by all proposers based on the current fiscal year budget. There is no

guarantee that all parts and services listed in the pricing proposal will be selected and included in the contract.

ATTACHMENT "A"
SCOPE OF WORK
RFP No. S-1276-A (PAGE 3 of 4)

PROPOSAL PRICING REQUIREMENTS:

Provide pricing and specifications for all items included in **PARTS LIST/INSTALLATION REQUIREMENTS** section, items listed below, in your proposal, and any other parts or equipment that are necessary for the camera system installation. Failure to do so may result in your proposal being deemed as non-responsive at the City's discretion.

Please label the Proposal Pricing as "Attachment B-Proposal Pricing." It must be all inclusive and include local sales tax (8.75%) as well as any other fees such as shipping, etc. The City will not consider any additional charges that are not included in the Proposal Pricing.

Provide one year onsite priority support. Three (3) year warranty on all VMS hardware, cameras, switches. Onsite training to be provided to GGPD.

Provide pricing of maintenance program (length of program and what is included) and on-call repairs.

Provide three (3) years of installing and maintaining camera systems.

Provide pricing and information on the warranty period for parts and installation.

Provide pricing and information for training on the new camera system. The dates must be flexible to accommodate various schedules.

Provide pricing for any additional costs or equipment not specified in the Scope of Work. Please include a cost break down of how these additional costs are calculated.

ATTACHMENT "A"
SCOPE OF WORK
RFP No. S-1276-A (PAGE 4 of 4)

OTHER REQUIREMENTS:

Company must have experience working with a Law Enforcement agency, within the last three (3) years, in the area of security camera/surveillance and list references indicating such.

Lead-time must be provided for all equipment listed in your proposal and any other equipment that is necessary for the installation of the camera system.

Page 25 of the RFP document must be signed and included as part of Attachment B-Proposal Pricing.

DIR Registration and Prevailing Wage are required for this project.

All proposals must be submitted electronically via the City's Planet Bids portal. Paper or email copies will NOT be accepted for any reason.



blueviolet
NETWORKS

To: City of Garden Grove
Attn: Sandy Segawa
11222 Acacia Parkway
Garden Grove, CA 92840
714-740-4380

Quote

Date: 8/11/2021

Bid at Max FPS (20-30)

Expiration Date: 12/16/2021

Salesperson
Randy Toma

Job Location or Description
City of Garden Grove

Delivery
Date
TBD

Payment Terms
NET 30

Scope of Work

Qty	Manufacturer	Part Number	Description	MSRP	Unit Price	Qty Total
<u>Servers- Switches- Licenses - Video</u>						
2.00	AVIGILON	NVR4X-PRM-157TB-NA	NVR4X Premium 157TB 2U Rack Mnt, Windows Server 2016, NA	59,502.00	24,500.00	49,000.00
1.00	CISCO	SG350-28P-K9	CISCO SG350-28P 28-PT GIGABIT POE MANAGED	1,242.00	825.00	825.00
18.00	AVIGILON	ACC7-ENT	ACC 7 Enterprise Edition camera license	290.00	229.00	4,122.00
<u>Workstation and Monitors</u>						
3.00	SAMSUNG	3S-BE50TH	4K 50 inch Commercial LED Monitor	875.00	559.00	1,677.00
3.00	LG	Wall Bracket	Wall Mounting Bracket	\$ 100.00	\$ 100.00	300.00
<u>2MP - Interior Dome w/ Mic</u>						
14.00	AXIS	M3075-V	2MP/MINIDOME/3MM/MIC	\$ 299.00	\$ 271.00	3,794.00
<u>H5 Corner Camera</u>						
3.00	AVIGILON	3.0C-H5A-CR1-IR	H5A, Corner, CRS, 3.0 MP WDR, 3-9mm,IR Next-Generation analytics.	\$ 1,224.00	\$ 976.14	\$ 2,928.42
<u>Outdoor Camera</u>						
1.00	AVIGILON	3.0C-H5SL-BO1-IR	3.0 MP, WDR, LightCatcher, Day/Night, Indoor/Outdoor Bullet Camera. 3.1-8.4mm f/1.6, Integrated IR	\$ 775.00	\$ 618.06	\$ 618.06
1.00	AVIGILON	H4-BO-JBOX1	1.41mm f/2.0, Next-Generation Analytics. Integrated IR Junction box for the H5A Bullet, H4A HD Bullet, H4SL HD Bullet, or H4 Thermal cameras.	\$ 61.20	\$ 48.80	\$ 48.80
1.00	AXIS	AXIS TU1001-VE	1.41mm f/2.0, Next-Generation Analytics. Integrated IR Robust outdoor-ready analog microphone. It's vandal proof and IK66 rated	\$159.00	\$ 143.89	\$ 143.89

			Miscellaneous Hardware			
5.00	NSP	MISC	Cable	364.00	364.00	1,820.00
1.00	NSP	MISC	Conduit, Wiremolding, Cabling Support	300.00	300.00	300.00
			SIN 246-1000 Ancillary Services			
120	SIN 246-1000	Security Technician II	Functional Responsibility: Assists in the design and performs the installation of security systems. Develops or reviews designs by analyzing engineering data and schematics. Receives initial instructions, equipment requirements, and advice from supervisor or engineer as needed.	125.00	15,000.00	15,000.00
8	SIN 246-1000	Project Manager	Functional Responsibility: coordination and completion of projects. Oversees all aspects of projects. Sets deadlines, assigns responsibilities, and monitors and summarizes progress of project.	140.00	1,120.00	1,120.00
8	SIN 246-1000	Senior Engineer	Functional Responsibility: Performs a wide range of highly technical duties associated with the design, implementation and support of Local Area Network and Wide Area Network environments and related services. This includes, but is not limited to assisting with the integration of security systems hardware and software into the physical and logical architecture of the enterprise's existing information technology topography.	160.00	1,280.00	1,280.00
					Subtotal	65,577.17
					Sales Tax @ 8.75%	5,738.00
					Installation	17,400.00
					Shipping	524.62
					Bond	-
					Total	89,239.79



VI. A. Attachment B

**PROPOSAL PRICING
RFP NO. S-1276-A
CITY JAIL CAMERA SYSTEM
"ATTACHMENT B"**

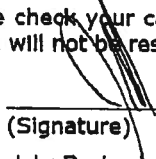
THE HONORABLE MAYOR AND CITY COUNCIL
CITY OF GARDEN GROVE
11222 ACACIA PARKWAY

GARDEN GROVE, CALIFORNIA 92840

To: THE HONORABLE MAYOR AND CITY COUNCIL: The undersigned having carefully examined the Plans and Specifications to: Provide all labor, parts, materials, equipment and installation of a camera system in the City of Garden Grove Jail Facility. HEREBY PROPOSE to furnish all labor, materials and transportation, and do all the work required to complete work in accordance with the Scope of Work.

The undersigned hereby certifies that this Proposal is genuine and is not sham or collusive, or made in the interest or in behalf of any person not herein named, and that the undersigned has not directly or indirectly induced or solicited any other bidder to put in a sham bid, or any other person, firm or corporation to refrain from bidding, and that the undersigned has not in any manner sought, by collusion, to secure for himself an advantage over any other bidder.

Please check your calculations before submitting your Proposal; the City of Garden Grove will not be responsible for Proposer miscalculations.

BY:  714-754-4000
(Signature) Telephone Number
John Paul
(Type or Print Name)
CEO
(Title)
jp@blueviolet.net
(Email Address)
Blueviolet Networks
(Company Name)



Avigilon System Maintenance and Support Services

Get the most out of your Avigilon system

Let BlueViolet Networks maintain your Avigilon security system so that you can take care of what matters most: your business. A support agreement protects your investment and gives you the peace of mind knowing that your system is being monitored, maintained, and supported. Customize your support options and ensure you get the perfect support package that fits your unique requirements and your budget.

Priority Service

– Our service contract customers always have First Priority

No Surprises

– Never worry about receiving a high repair bill again

Control Support Costs

– Be in control of your annual costs with unlimited access to support resources

What's Included in a Support Contract?

Remote Monitoring

Have the confidence that your system is working for you. Know that a camera is offline or a harddrive is down before the situation becomes critical.

Preventive Maintenance

Following Avigilon's best practice guidelines, BVN performs an on-site assessment that includes a thorough inspection of servers and cameras, and repairs or replaces any cameras that are not working properly.

One time a year, a BVN technician will perform a thorough cleaning of all parts of your Avigilon system, including servers, hard drives, power supplies, camera casings, cameras, and camera lenses.

ACC Software Upgrade

Stay up-to-date with the latest Avigilon Artificial Intelligence (AI) technologies. BlueViolet will upgrade your system to the latest Avigilon ACC software release. Keeping your software at the current version protects your investment, maintains your manufacturer support and adds new features (additional hardware, software, and licensing may apply):

Appearance Search
COVID Feature Suite
Weapon Detection

Focus Of Attention
License Plate Recognition
Facial Recognition

Unusual Motion Detection
Self-Learning Analytics
Mobile Radio Integration

Investigation and Admin Support

Need help with an investigation?

- With a support contract you gain access to a team of Avigilon experts who can greatly expedite your investigation by getting you the footage that you need quickly.

Forget your password?

- A quick call to BlueViolet will have your password updated and you back in your Avigilon system.

Need a software patch?

- BVN will update the software to resolve an issue.

Support packages:

Jacob Sperling
BlueViolet Networks
17815 Newhope Street, Suite M
Fountain Valley, CA 92708
714 754.4000

blueviolet NETWORKS

1. Gold:

- a. Remote monitoring
- b. Phone, email, and remote support
- c. ACC Upgrade
- d. ACC and OS software patch management
- e. Access to client portal
- f. After hours emergency support (billable)
- g. Quarterly preventive maintenance
- h. Yearly camera cleanings
- i. On-site support
- j. System admin support

SLA: All support to occur during "business hours" (7AM-5PM PST, Monday through Friday, excluding holidays) unless otherwise noted.

"After hours" support is only available with the Gold support package and occurs between the hours of 5PM-7AM PST, Saturdays, Sundays, and Holidays. "After hours" support is **ONLY** activated when a customer's authorized point of contact calls the after hours support line: **714.754.4000**. "After hours" support is always billed as time and materials and is not covered by any maintenance contract. "After hours" support is billed at \$222.50 an hour.

After hours support is billed accordingly:

- o Remote: 2 hour minimum
- o On-site: 4 hour minimum plus a travel charge

The following takes place after BlueViolet receives an after hours support request from an authorized point of contact, a notification from monitoring, and or a service request:

Response: BlueViolet will respond within 2 hours of a request or notification.

Resolution: BlueViolet will provide a resolution plan within 24 hours of responding to a request or notification that will determine the course of action to address the request or notification.

Repair: BlueViolet will schedule and conduct repairs as necessary following the resolution plan.

***All support plans require remote access to the customer's Avigilon system.

Feature and Benefits of Support contracts

01. Remote monitoring

- a. BVN will monitor the customer's Avigilon system at all times for notifications and create service tickets on customer's behalf to address any service needs detected. BVN will contact and inform the customer of any issue with their Avigilon system.
 - i. Monitored items include: health of the server, power supply failures, hard drive errors and failures, camera failures, and offline devices.
 - ii. Response to notification conforms to SLA.
 - 1. Notification generated outside of business hours will be addressed next business day.
 - 2. Service tickets will be opened to address notifications that need service that is covered under the service agreement.
 - a. Customers will be copied on all alerts per their filtered requirements.
- b. What's not included:

Jacob Sperling
BlueViolet Networks
17815 Newhope Street, Suite M
Fountain Valley, CA 92708
714.754.4000

blueviolet NETWORKS

- i. BlueViolet only monitors the customer's Avigilon system and is not responsible for monitoring the customer's network as a whole or conditions on the customer's network that interfere with monitoring the customer's Avigilon system.

02. Phone, email, and remote support

- a. Access to BVN's Avigilon team during business hours for support and troubleshooting customer's Avigilon system.
 - i. Access to service via email and phone.
 - ii. Troubleshooting via phone and remote access.
 - iii. Ability to open service and trouble tickets.
- b. Access to Avigilon technical resources.
 - i. Talk to an Avigilon expert to troubleshoot your issues.

03. ACC Upgrade

- a. BVN will upgrade customer's Avigilon ACC software to the latest version.
 - i. Access to the newest Avigilon AI features and other improvements in the Avigilon system.
 - 1. Access to some features is dependent on hardware, software, and licensing.
 - ii. Upgrade will occur once annually.
- b. What's not included:
 - i. Hardware for features released with the latest version of the ACC that require hardware upgrade (cameras and servers).
 - ii. Not already owned software options (LPR, facial recognition, POS).

04. ACC and OS software patch Management

- a. BVN will manage software patches for both the ACC and OS software.
 - i. BVN will maintain the software at the latest working release.
 - ii. A BVN technician will remotely access the site and apply whatever patches are needed and or necessary.

05. Access to client portal

- a. Customers are given access to BVN's online client portal.
 - i. Customer's can manage service requests from within the client portal.
 - 1. Open new service tickets, manage existing tickets, and communicate directly with the BVN Avigilon team.
 - 2. Place new service or camera orders online.
 - ii. Multiple logins for different site managers.
 - 1. See all open service tickets for all sites in one location.

06. After hours emergency support

- a. Access to after hours emergency support.
 - i. Customers have access to 24/7 support.
 - ii. After hours support is always billed as time and materials.
 - iii. See after hours support under SLA at the top of page 1.
- b. After hours support requires a contact on-site that is authorized to approve after hours support.
 - i. Billed per SLA.

07. Quarterly preventive maintenance

- a. BVN performs quarterly preventative maintenance.
 - i. An BVN technician will perform quarterly maintenance.
 - 1. Technicians will check all cameras, camera views, power supplies, servers, harddrives, and devices connected to the Avigilon system.
 - 2. Errors in camera view check for focus and obstructions.
 - 3. All other issues found will be turned into service tickets that will be worked through the SLA process.

Jacob Sperling
BlueViolet Networks
17815 Newhope Street, Suite M
Fountain Valley, CA 92708
714.754.4000

blueviolet NETWORKS

b. What's not included:

- i. Materials that need to be replaced will be billed unless covered by manufacturer's warranty.

08. Yearly camera cleaning

a. BVN performs yearly camera and system cleaning.

- i. Cleanings include cameras, camera lenses, security lighting, power supplies, and hard drives.
- ii. During cleanings the technician will also visually inspect the server as a whole as well as the hard drives and power associated with it.

09. On-site support

a. BVN technicians and engineers come on-site when necessary.

- i. If a request or issue can be fixed remotely BVN will default to that method before dispatching on-site.
- ii. For additional services while on-site customers are required to contact the support desk first and open an additional service ticket.

b. What's not Included:

- i. Change requests (camera angle or mounting).
 1. All change requests are billed as time and materials.

10. System admin support

a. System admin support includes the following: Remote training, investigation support, and admin support.

i. **Remote training:**

1. BVN provides admin and end user courses to the customer.
 - a. Courses are from a catalog that is available upon request.
 - b. BVN provides two remote 4 hour training blocks annually with an experienced BVN technician.

ii. **Investigation support:**

1. BVN will assist with investigation upon request.
 - a. Investigation support conforms with SLA.
 - b. BVN will review relevant footage and supply the customer with the information that can be retrieved from that footage.

iii. **Admin support**

1. Access to BVN for system admin purposes.
 - a. Help with system administration.
 - b. Adding, removing, and modifying users.
 - c. Assistance with complicated system administration tasks.



6/1/2021

**City of Garden Grove
Proposal Pricing
Starts 1 Year After Initial Installation**

Package	2 Year Contract	Signature
Gold:	\$2,195.9714 per year	<hr/>

Multiple year contracts are invoiced annually. Check the box for the desired plan.

CUSTOMER:**BLUE VIOLET NETWORKS:**

Signature

Title/Date

Signature

Title/Date

Jacob Sperling
BlueViolet Networks
17815 Newhope Street, Suite M
Fountain Valley, CA 92708
714 754.4000

ACORD CERTIFICATE OF LIABILITY INSURANCE		DATE (MM/DD/YY)
PRODUCER		THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.
INSURED		
<p>Insured Name Should be exactly the same as in contract.</p>		INSURER D: INSURER E:
COVERAGES		
THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED UNDER THE FOLLOWING CONDITIONS: ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OT MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY F		NOTWITHSTANDING MAY BE ISSUED OR CONDITIONS OF SUCH
INSURANCE TYPE OF INSURANCE	POLICY NUMBER	ITS
<input type="checkbox"/> GENERAL LIABILITY <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> OCCUR <input type="checkbox"/> GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC		EACH OCCURRENCE \$ FIRE DAMAGE (Any one fire) \$ MEDICAL EXP (Any one person) \$ PERSONAL & ADY INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AG \$
<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUT <input type="checkbox"/> SCHEDULED AUT <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AU		COMBINED SINGLE LIMIT (En accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
<input type="checkbox"/> GARAGE LIABILITY <input type="checkbox"/> ANY AUTO		ENT \$ AC \$ AG \$
<input type="checkbox"/> EXCESS LIABILITY <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> DEDUCTIBLE <input type="checkbox"/> RETENTION \$		\$ \$ \$ \$ \$
<input type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY		WC STATU- TORY LIMITS \$ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYE \$ E.L. DISEASE - POLICY LIM \$
<input type="checkbox"/> OTHER Professional Liability & Contractors Pollution Liability		Each Claim \$ Aggregate \$ Each Claim Deduct. \$
DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSION		
<p>Cancellation wording Is it properly amended?</p>		
CERTIFICATE HOLDER	ADDITIONAL INSURED; INSURER LETTER:	CANCELLATION 10 days NOC for non-payment of premium.
<p>City of Garden Grove</p> <p>11222 Acacia Parkway</p> <p>Garden Grove, CA 92840</p> <p>USA</p>		<p>SHOULD ANY OF THE ABOVE DESCRIBED BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ADVISE THE INSURED BY MAIL 30 DAYS BEFORE.</p> <p>NOTICE TO THE CERTIFICATE HOLDER MAILED TO THE LAST</p> <p>AUTHORIZED REPRESENTATIVE</p>
ACORD 25-S (7/97) Katherine		© ACORD CORPORATION 1998

Certificate holder must match entity in contract

SAMPLE

Policy number is clearly stated on Commercial
General Liability Endorsement.
Does it match the insurance certificate?

POLICY NUMBER:

COMMERCIAL GENERAL LIABILITY
CG 20 28 07 04

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED – DESIGNATED
PERSON OR ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s)

City of Garden Grove, it's officers, officials, employees, agents and
volunteers.

Information required to complete this Schedule, if not shown above, will be shown in the Declarations

Section II – Who Is An Insured is amended to list
as an additional insured the person(s) or organiza-
tion(s) shown in the Schedule, but only with respect
to liability for "bodily injury", "property damage" or
"personal and advertising injury" caused, in whole or
in part, by your acts or omissions or the acts or omis-
sions of those acting on your behalf:

- A. In the performance of your ongoing operations; or
- B. In connection with your premises owned by or
rented to you.

Schedule required with listed information

SAMPLE

CG 20 28 07 04

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AGENT COPY

Page 1 of 1

Stated as Primary and Non-contributory

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

PRIMARY AND NON-CONTRIBUTORY CLAUSE ENDORSEMENT

This endorsement modifies Insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

It is agreed that insurance provided by any additional insured endorsement is primary coverage. We will not seek contribution from any other insurer when insurance on a non-contributing basis is required by contract.

SAMPLE

Very Important:

The endorsement must be primary and non-contributory.
Please clearly show the policy number on the endorsement.

Includes copyrighted material of Insurance Services Office, Inc. with its permission.

CG-F-65 (08-03)

Policy Number:

Transaction Effective Date

Policy number is clearly stated.
Does it match the insurance certificate?

POLICY NUMBER:

ISSUE DATE:

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**DESIGNATED ENTITY – EARLIER NOTICE OF
CANCELLATION/NONRENEWAL PROVIDED BY US**

This endorsement modifies insurance provided under the following:

ALL COVERAGE PARTS INCLUDED IN THIS POLICY

SCHEDULE

CANCELLATION:

Number of Days Notice: 30

WHEN WE DO NOT RENEW (Nonrenewal):

Number of Days Notice: 30

NAME: CITY OF GARDEN GROVE

ADDRESS: P.O. BOX 3070 GARDEN GROVE CA 92842

Attention: Risk Management

Schedule required with
listed information

A. For any statutorily permitted reason other than nonpayment of premium, the number of days required for notice of cancellation, as provided in the CONDITIONS Section of this insurance, or as amended by any applicable state cancellation endorsement applicable to this insurance, is increased to the number of days shown in the SCHEDULE above.

B. For any statutorily permitted reason other than nonpayment of premium, the number of days required for notice of When We Do Not Renew (Nonrenewal), as provided in the CONDITIONS Section of this insurance, or as amended by any

applicable state When We Do Not Renew (Nonrenewal) endorsement applicable to this insurance, is increased to the number of days shown in the SCHEDULE above.

C. We will mail notice of cancellation or nonrenewal or material limitation of those coverage forms to the person or organization shown in the schedule above. We will mail the notice at least the Number of Days indicated above before the effective date to our action.

Policy number is clearly stated on endorsement.
Does it match the insurance certificate?

POLICY NUMBER:

COMMERCIAL AUTO
CA 20 48 02 99

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

DESIGNATED INSURED

This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE FORM
GARAGE COVERAGE FORM
MOTOR CARRIER COVERAGE FORM
TRUCKERS COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by this endorsement.

This endorsement identifies person of the Coverage Form. This endorsement changes the below.

Signature required

for the Who Is An Insured Provision of the Coverage Form, unless another date is indicated

Endorsement Effective:	Countersigned By:
Named Insured:	(Authorized Representative)

SCHEDULE

Name of Person(s) or Organization(s):

City of Garden Grove, it's officers, officials, employees, agents and volunteers.

(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to the endorsement.)

Each person or organization shown in the Schedule is an "insured" for Liability Coverage, but only to the extent that person or organization qualifies as an "insured" under the Who Is An Insured Provision contained in Section II of the Coverage Form.

Schedule required with listed information

Policy number is clearly stated on Commercial
General Liability Endorsement.
Does it match the insurance certificate?

POLICY NUMBER:

COMMERCIAL GENERAL LIABILITY
CG 20 37 07 04

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS – COMPLETED OPERATIONS

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s):	Location And Description Of Completed Operations
City of Garden Grove, it's officers, officials, employees, agents and volunteers	
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

Schedule required with listed information

Location as stated in Contract

Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury" or "property damage" caused, in whole or in part, by "your work"

at the location designated and described in the schedule of this endorsement performed for that additional insured and included in the "products-completed operations hazard".

SAMPLE

CG 20 37 07 04

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Page 1 of 1
UNIFORM

City of Garden Grove

INTER-DEPARTMENT MEMORANDUM

To: Scott C. Stiles From: Laura J. Stover

Dept.: City Manager Dept.: Human Resources

Subject: Approval of Amendment No. 2 of the agreement with Howroyd-Wright Employment Agency, Inc., dba AppleOne Employment Services for temporary staffing. (Cost: \$100,000) (Action Item). Date: 9/14/2021

OBJECTIVE

To request City Council approval to extend the term of the agreement with Howroyd-Wright Employment Agency, Inc., dba AppleOne Employment Services, for temporary staffing, through June 2022. Additionally, to request City Council approval to extend the agreement for an additional four (4) years in the amount not to exceed \$100,000 per year. The contract contains a provision for an option to extend the contract for an additional four (4) years, for a total performance period of five (5) years. Option years shall be exercised one (1) year at a time, solely at the City's discretion, for a maximum total of five (5) years.

BACKGROUND

The City maintains an "as-needed" contract with a temporary employment agency to supply temporary employees, usually to fill in for permanent employees who are out on extended leaves, maternity, or other reasons. The Human Resources Department administers the contract and monitors temporary employee usage to ensure compliance with applicable laws and assignment timeframes.

DISCUSSION

The City has contracted with AppleOne Employment Services for the last several years on a limited-use basis. However, with unanticipated vacancies, extended leaves, and special projects, the City has been using AppleOne Employment Services for the past several months and has exceeded the current contract amount. The City anticipates the continued use of AppleOne Employment Services to provide much needed support to the City to maintain operations and service levels.

The City has three (3) temporary employees from AppleOne Employment Services. These temporary employees are providing support in the Community and Economic Development Department, Finance Department, and Housing Authority. For vacant positions, staff is currently conducting recruitments to fill these vacancies on a permanent basis. For other temporary employees, the temporary employment assignment will conclude when the regular employee returns from leave or upon the end of the project.

Staff has determined that it would be least disruptive and in the best interest of the City to continue to use AppleOne Employment Services. Due to the need to continue services without disruption, staff is requesting the approval to dispense with the bidding process pursuant to Garden Grove Municipal Code 2.50.060(G).

FINANCIAL IMPACT

There is no impact to the General Fund. This contract is funded by each department using the temporary service through funds already allocated in their current budget. Additionally, the department using the temporary employee is only billed for actual usage and in arrears.

RECOMMENDATION

It is recommended that the City Council:

- Approve Amendment No. 2 of the agreement with Howroyd-Wright Employment Agency, Inc., dba AppleOne Employment Services, in an amount not to exceed \$100,000, through June 30, 2022;
- Approve four additional option year agreements in the amount of \$100,000 a year; and
- Authorize the City Manager to execute Amendment No. 2, and option year agreements, and to make minor modifications as appropriate.

ATTACHMENTS:

Description	Upload Date	Type	File Name
Contract Amendment	9/8/2021	Agreement	2021-09-14_AMENDMENT_2-Apple_One_2021.pdf

City of Garden Grove

AMENDMENT NO. 2

FOR: Provide Temporary Employee Staffing Services at Various Locations in the City of Garden Grove.

This Amendment No. 2 to Contract is made and entered into this ____ day of _____, 2021, by and between the City of Garden Grove, hereinafter referred to as the "CITY", and Howroyd-Wright Employment Agency, Inc. dba AppleOne Government Services, hereinafter referred to as "CONTRACTOR".

WHEREAS, Contractor and CITY entered into Contract No. B200094 effective October 2, 2020, and;

WHEREAS, Contractor and CITY desire to amend the Existing Contract as provided herein.

Now, therefore, it is mutually agreed, by and between the parties as follows:

Section 3.1, Compensation, shall be revised as follows:

The contract price is hereby increased from \$50,000.00 to \$100,000.00 through June 30, 2022.

Except as expressly amended hereby, the Existing Contract remains in full force and effect as originally executed.

IN WITNESS WHEREOF, the parties have caused this Amendment No. 2 to the Existing Contract to be executed by their respective officers duly authorized on the date first written above.

Date: _____

"CITY"
CITY OF GARDEN GROVE

By: _____
City Manager

ATTESTED:

City Clerk

Date: _____

"CONTRACTOR"
Howroyd-Wright Employment
Agency, Inc. dba AppleOne
Government Services

By: _____

Name: _____

Title: _____

Date: _____

If CONTRACTOR is a corporation, a Corporate Resolution and/or Corporate Seal is required. If a partnership, Statement of Partnership must be submitted to CITY.

APPROVED AS TO FORM:

Garden Grove City Attorney

Date

City of Garden Grove

INTER-DEPARTMENT MEMORANDUM

To:	Scott C Stiles	From:	William E. Murray
Dept.:	City Manager	Dept.:	Public Works
Subject:	Award a contract for RFP No. S-1284-A to Valley Maintenance Corporation to provide janitorial services at City parks. (Cost: \$146,400) (<i>Action Item</i>)		
	Date:	9/14/2021	

OBJECTIVE

For the City Council to award a contract to Valley Maintenance Corporation to provide janitorial services at City parks through Fiscal Year 2022 with an option to extend the contract for four (4) one-year extensions.

BACKGROUND

The City has 19 park locations, which require janitorial services in order to maintain adequate levels of cleanliness to ensure the health and safety of park visitors. These services include a 7-day per week operation that covers restroom sanitation, litter abatement, trash disposal and on-call emergency service response (e.g., plumbing fixture stoppage). The high usage at park sites by the community requires a high level of care, especially in summer months with numerous activities, holidays and events. Additionally, this contract will also be used by Community Services to support special events. The additional work for special events was identified in the Request for Proposals as "additional work/special events," and was set at \$15,000 for Year 1, \$16,200 for Years 2 and 3, and \$17,496 for Years 4 and 5.

Contracting this work has proven effective and has enabled in-house staff to focus on core services, which include support for city-wide special events and maintenance for the following areas: turf, plants, recreational pools, irrigation system repairs/upgrades, street medians, weed abatement, playground surfacing/equipment, picnic shelters and graffiti abatement.

DISCUSSION

The existing janitorial service contract with Merchants Building Maintenance expired June 2021. The contract was subsequently extended through August 27, 2021, in the amount of \$50,000 while a new Request for Proposal was conducted for these

services. RFP No. S-1284-A was posted on the City's website on July 12, 2021, via the Planet Bids on-line bidding system. A mandatory pre-proposal meeting was held on July 29, 2021, with (9) companies in attendance. Five (5) proposals were received and opened on August 5, 2021. The Source Selection Committee (SSC) review scores were completed on August 12, 2021. The analysis below indicates the SSC scores:

Company Name	Final - SSC Scores
Valley Maintenance Corp.	274
Ultimate Building Maintenance	201
Merchants Building Maintenance	194
General Building Maintenance Co.	191
MCS	188

FINANCIAL IMPACT

The cost for the janitorial services contract with Valley Maintenance Corp. is not-to-exceed \$146,400 through Fiscal Year 2022, and is funded by the General and Park Maintenance District Assessment Funds. These costs, and the subsequent option year extensions, are included in the annual adopted operating budgets for park and grounds maintenance.

RECOMMENDATION

It is recommended that the City Council:

- Award a contract for janitorial services to Valley Maintenance Corporation in the firm, fixed price amount of \$146,400 through Fiscal Year 2022, with an annual option to renew the contract in the following amounts: \$158,352 for Years 2 and 3, and \$170,604 for Years 4 and 5;
- Authorize the City Manager to execute the agreement on behalf of the City and make minor modifications as appropriate thereto; and
- Authorize the City Manager to execute each option year.

By: Ana V. Neal, Principal Administrative Analyst

ATTACHMENTS:

Description	Upload Date	Type	File Name
Professional Services Agreement - Draft	8/24/2021	Agreement	PROFESSIONAL_SERVICES_AGREEMENT_VALLEY_MAINTENANCE_2021.pdf

Valley
Maintenance
- Final Price
Sheets

8/24/2021	Exhibit	Valley_Maintenance_Attachments_B_and_C.pdf
-----------	---------	--

PROFESSIONAL SERVICES AGREEMENT

THIS AGREEMENT is made this _____ day of _____, 2021, by the **CITY OF GARDEN GROVE**, a municipal corporation, ("CITY") and **Valley Maintenance Corp.**, herein after referred to as "CONTRACTOR".

RECITALS

The following recitals are a substantive part of this Agreement:

1. This Agreement is entered into pursuant to Garden Grove COUNCIL AUTHORIZATION, DATED _____.
2. CITY desires to utilize the services of CONTRACTOR to Furnish all labor, materials, tools, equipment, supervision and transportation required for the cleaning of park restrooms and surface trash removal at various locations in the City of Garden Grove per RFP S-1284-A.
3. CONTRACTOR is qualified by virtue of experience, training, education and expertise to accomplish services.

AGREEMENT

THE PARTIES MUTUALLY AGREE AS FOLLOWS:

1. **Term and Termination.** The initial term of the Agreement shall be from full execution of the agreement through June 30, 2022, with an option to extend said agreement an additional four (4) years, for a total performance period of five (5) years. Option years shall be exercised one (1) year at a time, at the sole option of the CITY. This agreement may be terminated by the CITY without cause. In such event, the CITY will compensate CONTRACTOR for work performed to date in accordance with PROPOSAL PRICING FORMS, Attachments B and C. Contractor is required to present evidence to support performed work completion.
2. **Services to be Provided.** The services to be performed by CONTRACTOR shall consist of tasks as set forth in the Scope of Work. The Scope of Work is attached as Attachment A, and is incorporated herein by reference. The Scope of Work and this Agreement do not guarantee any specific amount of work.
3. **Compensation.** CONTRACTOR shall be compensated as follows:
 - 3.1 **AMOUNT.** Total Compensation under this agreement shall not exceed (NTE) amount of One Hundred Forty Six Thousand Four Hundred Dollars (\$146,400.00), for the first year, of which \$131,400.00 will cover the work to be performed at the 19 locations in accordance with the PROPOSAL PRICING form Attachment B, and \$15,000.00 is to cover additional work/special events, payable in arrears and in accordance

with PROPOSAL PRICING form, Attachment C. All work shall be in accordance with RFP No. S-1284-A.

- 3.2 Payment For work under this Agreement, payment shall be made per invoice for work completed. Within 45 day of delivery of goods or completion of performance of services, CONTRACTOR must promptly render an invoice to CITY or payment may be significantly delayed. For extra work not a part of this Agreement, a written authorization by CITY will be required, and payment shall be based on schedule included in PROPOSAL PRICING FORM, Attachment "B". For extra work not a part of this Agreement, a written authorization by CITY will be required, and payment shall be based on schedule included in PROPOSAL PRICING FORMS, Attachments B and C. All work shall be in accordance with RFP. No. S-1284-A.
- 3.3 Records of Expenses. CONTRACTOR shall keep complete and accurate records of all costs and expenses incidental to services covered by this Agreement. These records will be made available at reasonable times to CITY.
- 3.4 Termination. CITY shall have the right to terminate this agreement, without cause, by giving thirty (30) days written notice of termination. If the Agreement is terminated by CITY, then the provisions of paragraph 3 would apply to that portion of the work completed.

4. Insurance Requirements.

- 4.1 COMMENCEMENT OF WORK. CONTRACTOR shall not commence work under this Agreement until all certificates and endorsements have been received and approved by the CITY. All insurance required by this Agreement shall contain a Statement of Obligation on the part of the carrier to notify the CITY of any material change, cancellation, or termination at least thirty (30) days in advance.
- 4.2 WORKERS COMPENSATION INSURANCE. During the duration of this Agreement, CONTRACTOR shall maintain Workers Compensation Insurance in the amount and type required by law, if applicable.
- 4.3 INSURANCE AMOUNTS. CONTRACTOR shall maintain the following insurance for the duration of this Agreement:
 - (a) Commercial general liability in an amount not less than of \$1,000,000.00 per occurrence (**claims made and modified occurrence policies are not acceptable**); Insurance companies must be acceptable to CITY and have a Best's Guide Rating of A-, Class VII or better, as approved by the CITY.

- (b) Automobile liability in an amount not less than \$1,000,000.00 combined single limit **(claims made and modified occurrence policies are not acceptable)**; Insurance companies must be acceptable to CITY and have a Best's Guide Rating of A-, Class VII or better, as approved by the CITY.

An Additional Insured Endorsement, **ongoing and completed operations**, for the policy under section 4.3 (a) shall designate CITY, its officers, officials, employees, agents, and volunteers as additional insureds for liability arising out of work or operations performed by or on behalf of the CONTRACTOR. CONTRACTOR shall provide to CITY proof of insurance and endorsement forms that conform to city's requirements, as approved by the CITY.

An Additional Insured Endorsement for the policy under section 4.3 (b) shall designate CITY, its officers, officials, employees, agents, and volunteers as additional insureds for automobiles owned, leased, hired, or borrowed by the CONTRACTOR. CONTRACTOR shall provide to CITY proof of insurance and endorsement forms that conform to CITY's requirements, as approved by the CITY.

For any claims related to this Agreement, CONTRACTOR's insurance coverage shall be primary insurance as respects CITY, its officers, officials, employees, agents, and volunteers. Any insurance or self-insurance maintained by the CITY, its officers, officials, employees, agents, or volunteers shall be in excess of the CONTRACTOR's insurance and shall not contribute with it.

If CONTRACTOR maintains higher insurance limits than the minimums shown above, CONTRACTOR shall provide coverage for the higher insurance limits otherwise maintained by the CONTRACTOR.

5. **Non-Liability of Officials and Employees of the CITY.** No official or employee of CITY shall be personally liable to CONTRACTOR in the event of any default or breach by CITY, or for any amount which may become due to CONTRACTOR.
6. **Non-Discrimination.** CONTRACTOR covenants there shall be no discrimination against any person or group due to race, color, creed, religion, sex, marital status, age, handicap, national origin, or ancestry, in any activity pursuant to this Agreement.
7. **Independent Contractor.** It is agreed to that CONTRACTOR shall act and be an independent contractor and not an agent or employee of the CITY, and shall obtain no rights to any benefits which accrue to CITY'S employees.

8. **Compliance with Law.** CONTRACTOR shall comply with all applicable laws, ordinances, codes, and regulations of the federal, state, and local government. CONTRACTOR shall comply with, and shall be responsible for causing all contractors and subcontractors performing any of the work pursuant to this Agreement to comply with, all applicable federal and state labor standards, including, to the extent applicable, the prevailing wage requirements promulgated by the Director of Industrial Relations of the State of California Department of Labor. The City makes no warranty or representation concerning whether any of the work performed pursuant to this Agreement constitutes public works subject to the prevailing wage requirements.
9. **Notices.** All notices shall be personally delivered or mailed to the below listed address, or to such other addresses as may be designated by written notice. These addresses shall be used for delivery of service of process.
 - a. (Contractor)
Valley Maintenance Corp.
Bruce Hwang, Vice President
11759 Telegraph Road
Santa Fe Springs, CA 90670
 - b. (Address of CITY)
City of Garden Grove
11222 Acacia Parkway
Garden Grove, CA 92840
 - (with a copy to):
Garden Grove City Attorney
11222 Acacia Parkway
Garden Grove, CA 92840
10. **CONTRACTOR'S PROPOSAL.** This Agreement shall include CONTRACTOR'S proposal or bid which shall be incorporated herein by reference. In the event of any inconsistency between the terms of the proposal and this Agreement, this Agreement shall govern.
11. **Licenses, Permits, and Fees.** At its sole expense, CONTRACTOR shall obtain a Garden Grove Business License, all permits, and licenses as may be required by this Agreement.
12. **Familiarity with Work.** By executing this Agreement, CONTRACTOR warrants that: (1) it has investigated the work to be performed; (2) it has investigated the site of the work and is aware of all conditions there; and (3) it understands the facilities, difficulties, and restrictions of the work under this Agreement. Should Contractor discover any latent or unknown conditions materially differing from those inherent in the work or as represented by CITY, it shall immediately inform CITY of this and shall not proceed, except at CONTRACTOR'S risk, until written instructions are received from CITY.
13. **Time of Essence.** Time is of the essence in the performance of this Agreement.

14. **Limitations Upon Subcontracting and Assignment.** The experience, knowledge, capability, and reputation of CONTRACTOR, its principals and employees were a substantial inducement for CITY to enter into this Agreement. CONTRACTOR shall not contract with any other entity to perform the services required without written approval of the CITY. This Agreement may not be assigned voluntarily or by operation of law, without the prior written approval of CITY. If CONTRACTOR is permitted to subcontract any part of this Agreement, CONTRACTOR shall be responsible to CITY for the acts and omissions of its subcontractor as it is for persons directly employed. Nothing contained in this Agreement shall create any contractual relationship between any subcontractor and CITY. All persons engaged in the work will be considered employees of CONTRACTOR. CITY will deal directly with and will make all payments to CONTRACTOR.
15. **Authority to Execute.** The persons executing this Agreement on behalf of the parties warrant that they are duly authorized to execute this Agreement and that by executing this Agreement, the parties are formally bound.
16. **Indemnification.** CONTRACTOR agrees to protect, defend, and hold harmless CITY and its elective or appointive boards, officers, agents, and employees from any and all claims, liabilities, expenses, or damages of any nature, including attorneys' fees, for injury or death of any person, or damage to property, or interference with use of property, arising out of, or in any way connected with performance of the Agreement by CONTRACTOR, CONTRACTOR'S agents, officers, employees, subcontractors, or independent contractors hired by CONTRACTOR. The only exception to CONTRACTOR'S responsibility to protect, defend, and hold harmless CITY, is due to the sole negligence of CITY, or any of its elective or appointive boards, officers, agents, or employees.

This hold harmless agreement shall apply to all liability regardless of whether any insurance policies are applicable. The policy limits do not act as a limitation upon the amount of indemnification to be provided by CONTRACTOR.

(Agreement Signature Block on Next Page)

IN WITNESS THEREOF, these parties have executed this Agreement on the day and year shown below.

Date: _____

"CITY"
CITY OF GARDEN GROVE

By: _____
City Manager

ATTESTED:

City Clerk

Date: _____

"CONTRACTOR"
Valley Maintenance Corp.

By: _____

Name: _____

Title: _____

Date: _____

Tax ID No. _____

Contractor's License: _____

Expiration Date: _____

If CONTRACTOR is a corporation, a Corporate Resolution and/or Corporate Seal is required. If a partnership, Statement of Partnership must be submitted to CITY.

APPROVED AS TO FORM:

Garden Grove City Attorney

Date

ATTACHMENT “A”
RFP No. S-1284-A
Scope of Work

Furnish all labor, materials, tools, equipment, supervision and transportation required for the cleaning of park restrooms and surface trash removal at various locations in the City of Garden Grove

Furnish all labor, materials, tools, equipment, supervision and transportation required for the cleaning of park restrooms and surface trash removal at various locations in the City of Garden Grove. Some of the parks have more than one restroom building. The City is looking to enter into a one year contract with four one year options for a total of 5 years. One year extensions will be at the sole option of the City.

1. All park restrooms will be cleaned daily, including holidays **prior to 9:00am**. Crews must start at 5:00 a.m. – 1:00 p.m.; **six person team clean restroom first**.
2. Daily scrub and clean the water closets, urinals, sinks, doors, partitions, mirrors, walls, floors, drinking fountains, and dispensers. The sinks at Garden Grove Park Picnic Pavilion shall be cleaned on a daily basis. Fixtures shall be free of stains and mineral deposits; graffiti; top and bottom of toilet seats, toilet bases and behind fixtures shall be clean; floors shall not have standing water and shall be dry-mopped or swept after washing to remove standing water.
3. The City shall supply water, disinfectant, and detergent used for cleaning. Walls and ceilings will be kept clean, free of cobwebs, dirt, graffiti, tape, and “spit-balls.” Ace RX-44 with a 2 ounce per gallon rate will be used. Urinal screens will be provided by the City.
4. Tissue dispensers and paper products shall be checked and refilled. Contractor will keep a supply of paper products at the Garden Grove Park storage facility. The City will supply all paper products and trash bags.
5. The Contractor shall provide all equipment and supplies (mops, hoses, and brushes, gloves, etc.) as required to maintain the restroom in a clean and orderly manner. Contractor to provide a ¾ ton utility truck with trailer to haul all trash and cleaning supplies to locations. *The City requires an equipment/vehicle inspection to ensure that the proposed equipment/vehicles meet the City’s requirements to perform the work prior to award of a contract. Please include color photos of the proposed equipment/vehicles in your proposal along with the specifications such as vehicle year, make and model.*
6. Plugged toilets and sinks shall be cleared by the Contractor, if diligent effort with a plunger, closet snake or other like tool will accomplish the task. If the fixture cannot be unplugged by diligent effort, the Contractor shall notify the Building Maintenance Supervisor or designated representative. It shall be the responsibility of the City to correct the problem. Graffiti that cannot be removed shall be reported to the Facilities Division the next working day, if on a weekend. Otherwise, all graffiti is to be immediately reported if it cannot be safely removed.
7. Offensive odors shall be eliminated immediately upon detection, to include restrooms, trash cans, and any other area designated by Supervisor/Foreman.

8. The Contractor shall report any type of vandalism to the Parks Supervisor or designated representative.
9. All trash containers will also be emptied and inspected daily. Trash containers that are half full of debris or containing foul odors will be emptied at that time. Additional trash containers will be added during peak times or as needed. All barbecues shall be emptied of ashes daily (Garden Grove, West Grove, and Eastgate Parks). Surface trash on landscaped areas and hardscapes, along perimeter curb and gutters, in park planters, playgrounds, adjacent parking lots, landscaped medians, access walkthroughs, baseball fields and their dugouts will be removed daily. Trash includes but is not limited to the following: paper, glass bottles, cans, broken tree limbs and palm fronds, pine cones, cigarette butts, and small paper debris. Any broken glass in any play area will be raked, swept, and removed immediately. This also includes sand pits, curb areas, and adjacent parking lots.
10. Trash is to be picked up throughout all park locations. This includes hard-scape, planters, turf, parking lots connected with the site and playground and exercise areas.
11. Restroom Hours- Restrooms will be open and closed by the Contractor daily on the following schedule:

6:00 - 9:00 am open & 5:30 – 8:30 pm closed. **All City Sport and Park Restrooms will be cleaned and open no later than 9:00am and closing will start at dusk, depending on the season and park location.**
12. City may request additional work after hours for special events at city parks, and rentals at park locations that are temporarily closed during the contract period. This additional work will be requested as needed, and compensated separately. The amount paid will be based on the hourly rate listed in the Scope of Work Attachment C, Section 5.
13. Any homeless encampments, stored personal belongings, or other identified items shall be noted and a description will be communicated to the Parks Division Supervisor/Foreman or any other division representative.

The City of Garden Grove Holidays are as follows:
--

January 1 (New Year's Day)
 January 18 (Martin Luther King Day)
 Third Monday in February (Presidents Day)
 Last Monday in May (Memorial Day)
 July 4 (Independence Day)
 First Monday in September (Labor Day)
 Second Monday in November (Veterans Day)
 Fourth Thursday in November (Thanksgiving Day)
 Friday after Thanksgiving
 December 24 (Christmas Eve)
 December 25 (Christmas Day)

NOTE: The City is also closed from Christmas Day until after the New Year's Day holiday. Days vary by the year and the Contractor will be notified annually of the days that the City is closed during this period.

License Requirements

The successful proposer shall obtain a City of Garden Grove Business License upon being awarded the contract. Information on obtaining a Garden Grove business license can be obtained by calling 714-741-5073.

Emergency Numbers

The Contractor shall be readily available by telephone during work hours. In addition, the Contractor shall provide the City of Garden Grove with a list of local emergency telephone numbers where he/she can be contacted after normal working hours, weekends and holidays. This cannot be an answering service. Emergency calls shall be considered part of the park restroom maintenance and shall not be considered extra work. ***Response time to any site shall not exceed 60 minutes.***

Contractor Requirements

The Contractor is required to have at least 5 years of experience performing work of a similar nature in order to submit a proposal. Contractor must also provide at least five (5) references of clients or government agency clients that you have provided the same type of services for within the last three years, including contract dates, agency name, address, contact person's name, contact person's phone number and email address. Please make sure that the information provided for your references is current and accurate. References will not be considered if required information is missing or inaccurate. Please Do Not use the City of Garden Grove as a reference.

Park Location Visits (prior to submitting a proposal)

Before submitting a proposal, it will be the responsibility of the contractor to visit each location, park restroom facility, play area or landscaped site, to determine the work to be done, as the mandatory site visit will not include all locations. A map has been included in Appendix C of this document which provides the addresses for all 19 locations included in this Request for Proposal.

RFP NO. S-1284-A
ATTACHMENT "B"
PROPOSAL PRICING FORM
BEST AND FINAL OFFER

Furnish all labor, materials, tools, equipment, supervision and transportation required for the cleaning of park restrooms and surface trash removal at various locations in the City of Garden Grove.

All locations are to be bid separately and all locations must be included in your bid. Partial proposals will not be accepted! The price shall include all provisions of the work as stated in the Scope of Services. Proposal amounts must be entered for each year listed. Failure to provide pricing for any line item listed may deem your proposal as non-responsive and may result in disqualification without recourse.

Pricing must be entered for each line listed and stated as an annual cost for each location.

Park Name	Location	Proposal Amount
1. Garden Grove Park /Atlantis Play Center	9301 Westminster Avenue	
Restroom at the south west corner of Gymnasium, Courtyard area east of Gymnasium, perimeter of Arena Soccer, Nature Center, Dog Park, playgrounds, adjacent parking lots, curb & gutters, front field restrooms, surface trash. The dog park is to be free of trash and dog waste not picked up by the pet owner. Poops bags are to be replenished. At the gymnasium only, the shrub beds and the front entry courtyard need to be cleaned. Atlantis Play Center is to be cleaned daily. The restrooms need to be serviced and then locked before 9:30am. The sports center in the front of Garden Grove Park is to be trashed daily. The restrooms in front of the field are to be cleaned daily and then locked. Also includes 4 softball fields and multi-use football/soccer fields.	Year 1	<u>18,000</u>
	Year 2	<u>19,440</u>
	Year 3	<u>19,440</u>
	Year 4	<u>21,000</u>
	Year 5	<u>21,000</u>
TOTAL FOR FIVE YEARS:		<u>98,880</u>
2. Chapman Sports Complex	7007 Chapman Avenue	
Six restrooms in the restroom building and surface trash at the tennis, basketball, hockey, handball, soccer and ballfield areas. Adjacent parking lots, curb & gutters	Year 1	<u>9,000</u>
	Year 2	<u>9,720</u>
	Year 3	<u>9,720</u>
	Year 4	<u>10,500</u>
	Year 5	<u>10,500</u>
TOTAL FOR FIVE YEARS:		<u>49,440</u>

ATTACHMENT "B": Page 2 of 6

3. Eastgate Park*12001 St. Mark Street*Restrooms, surface trash, playgrounds, curb & gutters
and exercise equipment.Year 1 4,500Year 2 4,860Year 3 4,860Year 4 5,244Year 5 5,244**TOTAL FOR FIVE YEARS:** 24,708**4. Edgar School Park***12781 Topaz Street*Portable restroom, surface trash, playgrounds,
curb & gutters, handball courts, basketball courts.Year 1 9,000Year 2 9,720Year 3 9,720Year 4 10,500Year 5 10,500**TOTAL FOR FIVE YEARS:** 49,440**5. Faylane Park***11700 Seacrest Drive*Restrooms, surface trash, playgrounds, adjacent parking
lot, curb & guttersYear 1 4,500Year 2 4,860Year 3 4,860Year 4 5,244Year 5 5,244**TOTAL FOR FIVE YEARS:** 24,708**6. Gutosky Park***9201 Ferris Lane*

Restrooms, surface trash, playgrounds, curb & gutters

Year 1 4,500Year 2 4,860Year 3 4,860Year 4 5,244Year 5 5,244**TOTAL FOR FIVE YEARS:** 24,708

ATTACHMENT "B": Page 3 of 6

7. Hare School Park *12012 Magnolia Street*

Restrooms, surface trash, Chapman Library (9182 Chapman Ave.), adjacent parking lot, curb & gutters

Year 1 9,000

Year 2 9,720

Year 3 9,720

Year 4 10,500

Year 5 10,500

TOTAL FOR FIVE YEARS: 49,440

8. Jardin de los Ninos *12631 Keel Street*

(No restrooms) surface trash removal, grounds exercise and play equipment curb and gutters.

Year 1 4,500

Year 2 4,860

Year 3 4,860

Year 4 5,244

Year 5 5,244

TOTAL FOR FIVE YEARS: 24,708

9. Magnolia Park *11402 Magnolia Street*

Outside restroom only, surface trash, playgrounds, adjacent parking lots, curb & gutters

Year 1 4,500

Year 2 4,860

Year 3 4,860

Year 4 5,244

Year 5 5,244

TOTAL FOR FIVE YEARS: 24,708

10. Pioneer Park *12722 Chapman Avenue*

S/W restroom, surface trash, playgrounds, hockey rink, adjacent parking lot, curb & gutters

Year 1 4,500

Year 2 4,860

Year 3 4,860

Year 4 5,244

Year 5 5,244

TOTAL FOR FIVE YEARS: 24,708

ATTACHMENT "B": Page 4 of 6

11. Shelley Kensington Park *12602 Shelley Drive*

(No restrooms) surface trash, playgrounds

Year 1 4,500

Year 2 4,860

Year 3 4,860

Year 4 5,244

Year 5 5,244

TOTAL FOR FIVE YEARS: 24,708

12. Tibbs Circle Play Area *10671 Tibbs Circle*

(No restrooms) surface trash, playgrounds

Year 1 2,700

Year 2 2,916

Year 3 2,916

Year 4 3,144

Year 5 3,144

TOTAL FOR FIVE YEARS: 14,820

13. Haster Basin Recreation Area *12952 Lampson Avenue* Year 1 18,000

Two restrooms and City owned property, trash removal at
Playground and small turf area.

Year 2 19,440

Year 3 19,440

Year 4 21,000

Year 5 21,000

TOTAL FOR FIVE YEARS: 98,880

14. Village Green Park *12732 Main Street*

Includes Amphitheater (as requested), and surface trash at the
Amphitheater, Gem Theater, and Village Green Park playground,
Clock Tower, adjacent parking lot, curb & gutters

Year 1 4,500

Year 2 4,980

Year 3 4,980

Year 4 5,244

Year 5 5,244

TOTAL FOR FIVE YEARS: 24,948

ATTACHMENT "B": Page 5 of 6

15. West Grove Park	<i>5372 Cerulean Avenue</i>	Year 1	<u>4,500</u>
Single outside restroom, surface trash, playgrounds, adjacent		Year 2	<u>4,860</u>
Parking lot, curb & gutter		Year 3	<u>4,860</u>
		Year 4	<u>5,244</u>
		Year 5	<u>5,244</u>
		TOTAL FOR FIVE YEARS:	<u>24,708</u>
16. Tibor Rubin Library	<i>11962 Bailey Street</i>	Year 1	<u>2,700</u>
(No restrooms), surface trash, adjacent parking lot, curb & gutters		Year 2	<u>2,916</u>
		Year 3	<u>2,916</u>
		Year 4	<u>3,024</u>
		Year 5	<u>3,024</u>
		TOTAL FOR FIVE YEARS:	<u>14,580</u>
17. Westhaven Park	<i>12252 West Street</i>	Year 1	<u>9,000</u>
Restrooms, surface trash, playground, adjacent parking lot, curb		Year 2	<u>9,720</u>
& gutters		Year 3	<u>9,720</u>
		Year 4	<u>10,500</u>
		Year 5	<u>10,500</u>
		TOTAL FOR FIVE YEARS:	<u>49,440</u>
18. Woodbury Park	<i>13800 Rosita Place</i>	Year 1	<u>4,500</u>
Restrooms, surface trash, playgrounds		Year 2	<u>4,980</u>
		Year 3	<u>4,980</u>
		Year 4	<u>5,244</u>
		Year 5	<u>5,244</u>
		TOTAL FOR FIVE YEARS:	<u>24,948</u>

ATTACHMENT "B": Page 6 of 6

19. Civic Center Complex	<i>11391 Acacia Parkway</i>	Year 1	<u>9,000</u>
Main Library Pond, CMC, Credit Union, Police Annex, Police Department, Fire Department, City Hall, Civic Center Drive/Eternal Flame, 8 th Street/Acacia Parkway, and Stanford Avenue medians from 9 th Street to Euclid St., all parking lots, curb & gutters, surface trash (outside clean-up only)		Year 2	<u>9,720</u>
		Year 3	<u>9,720</u>
		Year 4	<u>10,500</u>
		Year 5	<u>10,500</u>

TOTAL FOR FIVE YEARS: 49,440

TOTAL COST OF SERVICES FOR ALL 19 LOCATIONS FOR FIVE YEARS:

\$ 721,920.00

IN WRITTEN WORDS: Seven hundred twenty one thousand, nine hundred twenty.

Only the above items listed in Attachment "B" PROPOSAL PRICING FORM will be used for scoring purposes under this RFP process. At its sole discretion, the City may elect to include the optional items in Option C as part of the contract.

ATTACHMENT “C”
“OPTIONAL” COSTS PROPOSAL PRICING FORM
THIS FORM MUST BE COMPLETED OR THE PROPOSAL MAY BE DEEMED
AS NON-RESPONSIVE:
Pricing must be entered for each line item.

1. Pressure washing services of park patio shelters-entire patio is to be power washed, including concrete tables and sink areas.

Eastgate Park	\$ 250
Edgar Park	\$ 250
Civic Center Pond sidewalks	\$ 380
Garden Grove Park Picnic Pavilion	\$ 320
Garden Grove Park Picnic Shelters (3) at middle field	\$ 630
Gutosky Park	\$ 250
Faylane Park (2)	\$ 250
Magnolia Park	\$ 250
West Grove Park	\$ 250
Westhaven Park	\$ 380

2. Blow off the tennis courts and spot clean spills on the surface

Chapman Sports Complex (6 courts)	\$ 180
Magnolia Park (2 courts)	\$ 80

3. Pressure wash handball courts

Chapman Sports Complex (6 courts)	\$ 380
Magnolia Park (1 court)	\$ 100

4. Rake sand pits and engineered wood fiber at playground areas

Atlantis Park	\$ 50
Edgar Park	\$ 50
Haster Basin Recreation Area	\$ 50
West Grove Park	\$ 50

5. Provide additional services as requested by the City on a time and material cost

Labor per hour	\$ 28
Materials	\$ 15

City of Garden Grove

INTER-DEPARTMENT MEMORANDUM

To: Scott C. Stiles From: Teresa Pomeroy
Dept.: City Manager Dept.: City Clerk
Subject: Receive and file minutes Date: 9/14/2021
from the meeting held on
August 24, 2021. (*Action
Item*)

Attached are the minutes from the meeting held on August 24, 2021, recommended to be received and filed as submitted or amended.

ATTACHMENTS:

Description	Upload Date	Type	File Name
Minutes	9/9/2021	Minutes	City_Council_August_24__2021.pdf

MINUTES

GARDEN GROVE CITY COUNCIL

Regular Meeting

Tuesday, August 24, 2021

Community Meeting Center
11300 Stanford Avenue, Garden Grove, CA 92840

CONVENE MEETING

At 6:42 p.m., Mayor Jones convened the meeting.

ROLL CALL PRESENT: (5) Council Members Brietigam, D. Nguyen,
Klopfenstein, Mayor Pro Tem K. Nguyen,
Mayor Jones

ABSENT: (2) Council Members O'Neill and Bui

INVOCATION

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

ORAL COMMUNICATIONS

Speakers: Jose Guevara, Nicholas Dibs, Nick Berardino, Mary Richard, Ron Bengochea, Tom Raber, Nomabah Kadenehi, Baac Garcia, Lupe Lopez, Sophia Seaboy, Art Pedroza, A citizen.

CONSIDERATION OF A WRITTEN REQUEST FROM THE LIVE OUT LOUD WITH AUTISM FOUNDATION TO WAIVE FEES FOR THE USE OF THE ATLANTIS PLAY CENTER FOR AN "END OF SUMMER BASH" EVENT ON SATURDAY, SEPTEMBER 11, 2021 (F: 88.1)

Following staff introduction, it was moved by Council Member Brietigam, seconded by Council Member D. Nguyen that:

A fee in the amount of \$585 for the use of the Atlantis Play Center, be waived, for the Live Out Loud with Autism (LOLA) Foundation to hold their "End of Summer Bash" on September 11, 2021.

The motion carried by a 5-0-2 vote as follows:

Ayes: (5) Brietigam, D. Nguyen, Klopfenstein, K. Nguyen,
Jones
Noes: (0) None
Absent: (2) O'Neill, Bui

RECESS

At 7:17 p.m., Mayor Jones recessed the meeting.

RECONVENE

At 7:22 p.m., Mayor Jones reconvened the meeting with Council Members Brietigam, D. Nguyen, Klopfenstein, and K. Nguyen present.

ADOPTION OF A PROCLAMATION CELEBRATING SEPTEMBER 15 THROUGH OCTOBER 15 AS HISPANIC HERITAGE MONTH IN GARDEN GROVE (F: 83.1)

It was moved by Council Member D. Nguyen, seconded by Council Member Klopfenstein that:

A proclamation celebrating September 15 through October 15, as Hispanic Heritage Month in Garden Grove be adopted.

The motion carried by a 5-0-2 vote as follows:

Ayes: (5) Brietigam, D. Nguyen, Klopfenstein, K. Nguyen,
Jones
Noes: (0) None
Absent: (2) O'Neill, Bui

ADOPTION OF A PROCLAMATION RECOGNIZING SEPTEMBER AS HUNGER ACTION MONTH IN GARDEN GROVE (F: 83.1)

It was moved by Council Member D. Nguyen, seconded by Council Member Klopfenstein that:

A proclamation recognizing September as Hunger Action Month in Garden Grove be adopted.

The motion carried by a 5-0-2 vote as follows:

Ayes: (5) Brietigam, D. Nguyen, Klopfenstein, K. Nguyen,
Jones
Noes: (0) None
Absent: (2) O'Neill, Bui

APPROVAL OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE GARDEN GROVE HOUSING AUTHORITY AND THE CITY OF GARDEN GROVE FOR THE TRANSFER OF EMERGENCY HOUSING VOUCHER SERVICE FEES (JOINT ACTION ITEM WITH THE GARDEN GROVE HOUSING AUTHORITY) (F: H-55.1)

It was moved by Council Member D. Nguyen, seconded by Council Member Klopfenstein that:

The Memorandum of Understanding for the transfer of Emergency Housing Voucher Fees from the Garden Grove Housing Authority to the City of Garden Grove be approved;

The City Manager/Executive Director be authorized to execute the Memorandum of Understanding on behalf of the City and Housing Authority; and

The City Manager be authorized to execute new and amended sub-recipient agreements with service providers to implement the Emergency Voucher Program, and to make minor modifications to the agreements as appropriate on behalf of the City.

City Council Action:

The motion carried by a 5-0-2 vote as follows:

Ayes: (5) Brietigam, D. Nguyen, Klopfenstein, K. Nguyen,
Jones
Noes: (0) None
Absent: (2) O'Neill, Bui

Housing Authority Action:

The motion carried by a 7-0-2 vote as follows:

Ayes: (7) Beckles, Brietigam, D. Nguyen, Klopfenstein,
Jones, Tindoc, K. Nguyen
Noes: (0) None
Absent: (2) O'Neill, Bui

ACCEPTANCE OF PROJECT NOS. 7212, 7215, AND 7292 FOR VARIOUS ARTERIAL AND RESIDENTIAL STREET IMPROVEMENTS AS COMPLETE (F: 96.PROJ.7212/7215/7292)

It was moved by Council Member D. Nguyen, seconded by Council Member Klopfenstein that:

Project Nos. 7212, 7215, and 7292 – Various Arterial and Residential Street Improvements be accepted as complete;

The City Manager be authorized to execute the Notice of Completion of Public Works Improvement and Work; and

The Finance Director be authorized to release the retention payment when appropriate to do so.

The motion carried by a 5-0-2 vote as follows:

Ayes: (5) Brietigam, D. Nguyen, Klopfenstein, K. Nguyen,
Jones
Noes: (0) None
Absent: (2) O'Neill, Bui

ACCEPTANCE OF CITY PROJECT NO. 176-01, BICYCLE AND PEDESTRIAN TRAIL
LANDSCAPE AND IRRIGATION PROJECT AS COMPLETE
(F: 55-Kato Landscape, Inc.) (XR: 33.3)

It was moved by Council Member D. Nguyen, seconded by Council Member Klopfenstein that:

Project No. 176-01, Bicycle and Pedestrian Trail Landscape and Irrigation Project along the Orange County Transportation Authority (OCTA) right-of-way from Brookhurst Street to Nelson Street be accepted as complete;

The City Manager be authorized to execute the Notice of Completion of Public Improvement and Work; and

The Finance Director be authorized to release the retention payment when appropriate to do so.

The motion carried by a 5-0-2 vote as follows:

Ayes: (5) Brietigam, D. Nguyen, Klopfenstein, K. Nguyen,
Jones
Noes: (0) None
Absent: (2) O'Neill, Bui

REJECTION OF A CONSTRUCTION BID AND AUTHORIZATION TO RE-ADVERTISE
PROJECT NO. CP-1007000 PHASE 1: ACACIA-JOSEPHINE STORM DRAIN
IMPROVEMENTS (F: 92.PROJ.CP-1007000)

It was moved by Council Member D. Nguyen, seconded by Council Member Klopfenstein that:

The bid received on Wednesday, July 28, 2021, for Project No. CP-1007000 - Acacia-Josephine Storm Drain Improvements be rejected based on the sole bid being significantly higher than the engineer's estimate; and

Staff be authorized to re-advertise the project at a later date.

The motion carried by a 5-0-2 vote as follows:

Ayes: (5) Brietigam, D. Nguyen, Klopfenstein, K. Nguyen,
Jones
Noes: (0) None
Absent: (2) O'Neill, Bui

APPROVAL OF A MEMORANDUM OF UNDERSTANDING WITH THE COUNTY OF ORANGE TO CONTINUE TO PARTICIPATE WITH ALERT OC, THE COUNTY WIDE MASS NOTIFICATION SYSTEM (F: 55-County of Orange – Alert OC)

It was moved by Council Member D. Nguyen, seconded by Council Member Klopfenstein that:

The Memorandum of Understanding by and between the County of Orange and the City of Garden Grove and participating agencies for access to AlertOC, the County wide Mass Notification System for the term of July 1, 2021, through June 30, 2024, be approved; and

The City Manager be authorized to sign the Memorandum of Understanding on behalf of the City.

The motion carried by a 5-0-2 vote as follows:

Ayes: (5) Brietigam, D. Nguyen, Klopfenstein, K. Nguyen,
Jones
Noes: (0) None
Absent: (2) O'Neill, Bui

ADOPTION OF A RESOLUTION FOR SIGNATURE AUTHORITY AND APPROVAL OF THE 2020 EMERGENCY MANAGEMENT PERFORMANCE GRANT PROGRAM COVID-19 SUPPLEMENTAL AGREEMENT WITH THE COUNTY OF ORANGE SHERIFF-CORONER FOR GRANT FUNDING FROM THE CALIFORNIA OFFICE OF EMERGENCY SERVICES (F: 55-County of Orange Sheriff-Coroner)

It was moved by Council Member D. Nguyen, seconded by Council Member Klopfenstein that:

The 2020 Emergency Management Performance Grant Program COVID-19 Supplemental grant agreement with the County of Orange Sheriff Coroner, be approved; and

Resolution No. 9705-21 entitled: Designation of Applicant's Agent Resolution for non-state agencies to authorize the City Manager, or the Finance Director, or the EOC Coordinator to sign Cal OES grant agreement, be adopted.

The motion carried by a 5-0-2 vote as follows:

Ayes: (5) Brietigam, D. Nguyen, Klopfenstein, K. Nguyen,
Jones
Noes: (0) None
Absent: (2) O'Neill, Bui

APPROVAL OF AN AGREEMENT WITH CARRIER CORPORATION, INC., AND RATIFICATION OF AN AGREEMENT WITH ACCO ENGINEERED SYSTEMS, INC. FOR ON-CALL HEATING, VENTILATION, AND AIR CONDITIONING SYSTEM REPAIR SERVICES (F: 55-Carrier Corporation, Inc.) (F: 55-ACCO Engineered Systems, Inc.)

It was moved by Council Member D. Nguyen, seconded by Council Member Klopfenstein that:

The agreement with Carrier Corporation to provide on-call HVAC repair services in the amount of \$75,000 for the initial term, with the option to renew the contract for four (4) one-year extensions, be approved;

The agreement with ACCO Engineered Systems, Inc. to provide on-call HVAC repair services in the amount of \$75,000 for the initial term, with the option to renew the contract for four (4) one-year extensions, be ratified;

The City Manager be authorized to execute the agreement with Carrier Corporation Inc., and ratification of the agreement with ACCO Engineered Systems, Inc., on behalf of the City and to allow minor modifications as necessary; and

The City Manager be authorized to exercise each option year extension and sign the corresponding amendments, valued at \$75,000 per option year per contract, provided sufficient funds are budgeted.

The motion carried by a 5-0-2 vote as follows:

Ayes: (5) Brietigam, D. Nguyen, Klopfenstein, K. Nguyen,
Jones
Noes: (0) None
Absent: (2) O'Neill, Bui

AUTHORIZE THE ISSUANCE OF A PURCHASE ORDER TO NATIONAL AUTO FLEET GROUP FOR FOUR (4) NEW UTILITY BODY TRUCKS

It was moved by Council Member D. Nguyen, seconded by Council Member Klopfenstein that:

The Finance Director be directed to issue a purchase order, in the amount of \$242,312.45, to National Auto Fleet Group for the purchase of four (4) new Public Works Department utility body trucks.

The motion carried by a 5-0-2 vote as follows:

Ayes: (5) Brietigam, D. Nguyen, Klopfenstein, K. Nguyen,
Jones
Noes: (0) None
Absent: (2) O'Neill, Bui

RECEIVE AND FILE MINUTES FOR THE MEETING HELD ON JULY 27, 2021
(F: Vault)

It was moved by Council Member D. Nguyen, seconded by Council Member Klopfenstein that:

Minutes from the meeting held on July 27, 2021, be received and filed.

The motion carried by a 5-0-2 vote as follows:

Ayes: (5) Brietigam, D. Nguyen, Klopfenstein, K. Nguyen,
Jones
Noes: (0) None
Absent: (2) O'Neill, Bui

WARRANTS

It was moved by Council Member D. Nguyen, seconded by Council Member Klopfenstein that:

Payroll Checks 184604 through 184622; Direct Deposits D383510 through D384206; and Wires W2822 through W2825 have been audited for accuracy and have been verified by the Finance Director for payment;

Payroll Checks 184624 through 184643; Direct Deposits D384205 through D384821; and Wires W2826 through W2829 have been audited for accuracy and have been verified by the Finance Director for payment;

Demands covered by Wire numbers 00000596 through 00000616, EFT numbers 00011896 through 00011919, and check numbers 00672303 through 00672412 inclusive as listed on this register and have been verified by the Finance Division as properly issued and bear all proper signatures;

Demands covered by EFT numbers 00011920 through 00012874, and check numbers 00672413 through 00672616 inclusive as listed on this register and have been verified by the Finance Division as properly issued and bear all proper signatures;

Demands covered by Wire numbers 00000617 through 00000621, EFT numbers 00012875 through 00012889, and check numbers 00672617 through 00672720 inclusive as listed on this register and have been verified by the Finance Division as properly issued and bear all proper signatures;

Demands covered by Wire numbers 00000622 through 00000630, EFT Numbers 00012890 through 00012904, and check numbers 00672721 through 00672823 inclusive as listed on this register and have been verified by the Finance Division as properly issued and bear all proper signatures;

Demands covered by Wire numbers 00000631 through 00000637, EFT numbers 00012905 through 00012926, and check numbers 00672824 through 00672896 inclusive as listed on this register and have been verified by the Finance Division as properly issued and bear all proper signatures;

Demands covered by Wire numbers 00000638 through 00672897 through 00672953 inclusive as listed on this register and have been verified by the Finance Division as properly issued and bear all proper signatures; and

Demands covered by EFT numbers 00012944 through 00013906, and check numbers 00672954 through 00673157 inclusive as listed on this register and have been verified by the Finance Division as properly issued and bear all proper signatures, be received and filed.

The motion carried by a 5-0-2 vote as follows:

Ayes:	(5)	Brietigam, D. Nguyen, Klopfenstein, K. Nguyen, Jones
Noes:	(0)	None
Absent:	(2)	O'Neill, Bui

APPROVAL OF A MUTUAL AID MEMORANDUM OF AGREEMENT BETWEEN THE COUNTY OF ORANGE AND THE CITY OF GARDEN GROVE FOR COVID-19 VACCINE POINT OF DISPENSARY (POD) FUNDING REIMBURSEMENT AND ADOPTION OF A RESOLUTION FOR SIGNING AUTHORITY (F: 55-County of Orange)

It was moved by Council Member D. Nguyen, seconded by Council Member Klopfenstein that:

A Mutual Aid Memorandum of Agreement (MOA) with the County of Orange to reimburse the City of Garden Grove for establishing and operating POD sites for COVID-19 vaccinations, be approved;

Resolution No. 9706-21 authorizing the City Manager, or the Finance Director, or the Emergency Management Coordinator to execute the agreement on behalf of the City, and to execute any actions necessary for the purposes of obtaining federal financial assistance related to this MOA if those actions do not materially change the terms or amount of the City's commitment, be adopted; and

The adjustment of revenue and expense budgets in City's operating budget to match the mutual aid expenditures reimbursed through the County to anticipated revenues, be approved.

The motion carried by a 5-0-2 vote as follows:

Ayes: (5) Brietigam, D. Nguyen, Klopfenstein, K. Nguyen, Jones
Noes: (0) None
Absent: (2) O'Neill, Bui

MATTERS FROM THE MAYOR, CITY COUNCIL MEMBERS, AND CITY MANAGER

TRANSMITTAL OF THE UPDATED 2021 ECONOMIC DEVELOPMENT STRATEGIC PLAN AS REQUESTED BY CITY MANAGER STILES (F: 57.1)

Staff provided a PowerPoint presentation featuring the Community and Economic Development Department's six goals defined as: Community based development; Leveraging creative funding and financing tools; Expand and preserve locally generated tax revenue; Tourism initiatives and development of the resort; Promote and expand homeless resources and services; and Increase housing opportunities and investment. By utilizing cost effective marketing strategies the Department plans to engage community stakeholders and perform public outreach through digital media and popular social media platforms with the purpose of generating interest and promoting the City's local businesses.

Following staff introduction and presentation, it was moved by Mayor Jones, seconded by Council Member Brietigam to receive and file the 2021 Economic Development Strategic Plan.

The motion carried by a 5-0-2 vote as follows:

Ayes: (5) Brietigam, D. Nguyen, Klopfenstein, K. Nguyen,
Jones
Noes: (0) None
Absent: (2) O'Neill, Bui

DISCUSSION ON A PROPOSED RESOLUTION SUPPORTING THE ORANGE COUNTY VETERANS CEMETERY IN ANAHEIM HILLS, AND ENCOURAGING FEDERAL, STATE AND LOCAL GOVERNMENT SUPPORT FOR THIS MUCH NEEDED PROJECT, AS REQUESTED BY MAYOR PRO TEM KIM NGUYEN (F: 52.2)

Following Mayor Pro Tem Kim Nguyen's request for support, Council Member Brietigam and Council Member D. Nguyen expressed support for a long overdue Veterans Cemetery in Orange County.

It was moved by Council Member Brietigam, seconded by Mayor Pro Tem K. Nguyen that a Resolution supporting the Orange County Veterans Cemetery in Anaheim Hills be listed for action at the next City Council meeting.

The motion carried by a 5-0-2 vote as follows:

Ayes: (5) Brietigam, D. Nguyen, Bui, Klopfenstein, K.
Nguyen, Jones
Noes: (0) None
Absent: (2) O'Neill, Bui

DISCUSSION ON A PROPOSED PROCLAMATION HONORING OCTOBER 11, 2021, AS INDIGENOUS PEOPLES' DAY AS REQUESTED BY MAYOR PRO TEM KIM NGUYEN
ADJOURNMENT (F: 83.1)

Following Mayor Pro Tem Kim Nguyen's introduction and request for support, Council Member Brietigam expressed his view that recognizing Indigenous Peoples' Day does not undermine Columbus Day.

It was moved by Mayor Pro Tem K. Nguyen, seconded by Council Member D. Nguyen that a Proclamation honoring October 11, 2021, as Indigenous Peoples' Day be listed on the September 28, 2021, City Council agenda for action.

The motion carried by a 5-0-2 vote as follows:

Ayes: (5) Brietigam, D. Nguyen, Klopfenstein, K. Nguyen,
Jones
Noes: (0) None
Absent: (2) O'Neill, Bui

MATTERS FROM THE MAYOR, CITY COUNCIL MEMBERS, AND CITY MANAGER
(Continued)

Council Member Klopfenstein expressed her anger and the need for addressing the trash, drug use, unsanitary and unsafe conditions, as well as concerning behaviors exhibited by the homeless in the Civic Center Park. She stated that she wants the park back for the people in the community without fear for their health and safety. She has heard from multiple residents who are tired of the park being held hostage by a handful of people who are not interested in being helped. The Civic Center Park is across the street from the High School, next to the Senior Center, and the Regional Library where countless events for children are held. She expressed fear that we are dangerously and precariously close to potential injury or assault on a resident. She thanked the residents who have expressed their frustrations and fears, as well as the Garden Grove Special Resource Team for their diligent efforts and their daily fight in spite of poor state legislation tying the hands of law enforcement. She assured the residents that the City is paying attention. She has been noting since July 2019, the slowly evolving degradation, and asked that staff provide a report with solutions to address the ongoing issues with the Civic Center Park area. Our community deserves a clean and safe park to enjoy with their families and if nothing else, we owe it to our children. She noted an increase of code enforcement issues as well, and asked for code enforcement data including short term rentals. She asked for a meeting within the next two weeks with Assistant City Manager, Lisa Kim.

Council Member Brietigam echoed Council Member Klopfenstein's concern regarding the homeless issues, and expressed the need to think outside the box and come up with solutions and to provide our police officers with appropriate tools. He noted that some cities are adopting ordinances to restrict camping at parks that are within 500 feet of a school. He stated he is collaborating with School Board Member Teri Rocco on a student art contest. He noted that the artist of the Monarch Butterflies at Lampson and Manley was recently injured, and he is hoping that the project will move forward after her recovery.

Council Member D. Nguyen agreed with Council Member Klopfenstein that we need safe parks for families and children, and we need to step up to address the issues.

Mayor Pro Tem K. Nguyen thanked the Police Department Special Resource Team for addressing issues at the Pioneer Park. She requested an update within the next six months on the Be Well Pilot program. She thanked Public Works for working with her on graffiti issues, improving on color matching, and working with private businesses. We need to invest in an Emergency Shelter for the homeless necessary for establishing anti-camping ordinances. She, along with Mayor Jones and Council

Member Klopfenstein, has been researching emergency shelters to work towards a continuum of care in Garden Grove. She invited her fellow council members to attend the California League of Cities Orange County Division's annual elections to the Board of Directors on Thursday, September 2, 2021, at 3:00 p.m. in the Community Meeting Center in support of her bid to be elected as President.

Mayor Jones stated he received a request from Garden Grove resident and Behavioral Health Consultant, Mitch Cherness, who has requested that the City Council adopt a proclamation recognizing September a Recovery Happens Month. Further, Mitch volunteers his time to an organization called The Purpose of Recovery, and they have organized a family oriented event for September 25, 2021, at Kiwanisland in Garden Grove. With that, Mayor Jones moved, seconded by Council Member Brietigam to bring a Proclamation recognizing September as National Recovery Month in Garden Grove forward to the next meeting.

The motion carried by a 5-0-2 vote as follows:

Ayes:	(5)	Brietigam, D. Nguyen, Klopfenstein, K. Nguyen, Jones
Noes:	(0)	None
Absent:	(2)	O'Neill, Bui

City Manager Stiles stated that he is very aware of the issues at the Civic Center Park and is working on all options available including identifying organizations contributing to the problem. He noted that an appropriate location for a shelter is difficult to identify; however, staff is proactively seeking out potential locations. An update on the Be Well pilot program will be scheduled in a month. Staff is also working on the next steps for community engagement for improvements to the Civic Center and Public Safety and the City Council will be apprised of the progress.

At 7:45 p.m., Mayor Jones adjourned the meeting. The next Regular City Council Meeting will be on Tuesday, September 14, 2021, at 5:30 p.m. at the Community Meeting Center, 11300 Stanford Avenue, Garden Grove, California.

Teresa Pomeroy
City Clerk

City of Garden Grove

INTER-DEPARTMENT MEMORANDUM

To: Scott C. Stiles From: Patricia Song
Dept.: City Manager Dept.: Finance
Subject: Receive and file warrants. Date: 9/14/2021
 (*Action Item*)

Attached are the warrants recommended to be received and filed.

ATTACHMENTS:

Description	Upload Date	Type	File Name
Warrants	8/31/2021	Warrants	9-14-21_CC_Warrants_(Payroll_08-26-21).pdf

VOID	NAME	WARRANT NUMBER	REGISTER BY	WARRANT NUMBER	08/26/21	PAGE	1
643	STEPHEN J VARGAS	184644	STEPHEN J VARGAS	184644	500.23		
184645	HOAI THUONG H NGUYEN	184646	JUDITH A MOORE	184646	2083.21		
184647	DIANE BELAIR	184648	MICHAEL F ROCHA	184648	2991.04		
184649	DAMIAN JESUS CHAVEZ	184650	ARTHUR J FLORES	184650	2467.91		
184651	LIZBETH BENITEZ	184652	IRIS L CHOW	184652	561.76		
184653	DEANNA M CHUMACERO	184654	AARON D DINH	184654	777.54		
184655	ARNULFO GUZMAN JR	184656	HALLIE S HUANG	184656	345.08		
184657	ETHEL A MONARES	184658	ALEXANDER H NGUYEN	184658	426.66		
184659	BRENDAN L NGUYEN	184660	BRANDON J TAING	184660	326.16		
184661	SAVANTHA B VARGAS	184662	PATRICK R JULIENNE	184662	2668.28		
184663	STEPHEN J VARGAS	184664	GEORGE S BRIETIGAM III	184664	262.05		
184665	PHAT T BUI	184666	STEVEN R JONES	184666	243.19		
184667	STEPHANIE L KLOPFENSTEIN	184668	DIEDRE THU HA NGUYEN	184668	276.47		
184669	KIM B NGUYEN	184669	JOHN R ONEILL	184669	295.82		
184670	PAMELA M HADDAD	184670	SHAWN S PARK	184670	2447.48		
184671	SCOTT C STILES	184671	MARIA A STIPE	184671	5658.11		
184672	MEENA YOO	184672	AMANDA M POLLOCK	184672	1781.88		
184673	TERESA L POMEROY	184673	LIZABETH C VASQUEZ	184673	2286.46		
184674	VERONICA AVILA	184674	JEFFREY P DAVIS	184674	2166.62		
184675	NOELLE N KIM	184675	RACHEL MENDIOLA	184675	934.53		
184676	MARIE L MORAN	184676	ANA E PULIDO	184676	4056.67		
184677	KRISTY H THAI	184677	SHAUNA J CARRENO	184677	4117.56		
184678	VY D HO	184678	DANNY HUYNH	184678	4780.72		
184679	VILMA C KLOESS	184679	IVY LE	184679	2154.88		
184680	TAMMY LE	184680	LINDA MIDDENDORF	184680	2764.67		
184681	MARIA A NAVARRO	184681	PHUONG VIEN T NGUYEN	184681	2159.48		
184682	QUANG NGUYEN	184682	TINA T NGUYEN	184682	2026.62		
184683	THYANA T PHI	184683	MARIA RAMOS	184683	2433.39		
184684	TANYA L TO	184684	CUONG K TRAN	184684	2016.42		
184685	ELAINE TRUONG	184685	THANH-NGUYEN VO	184685	1711.80		
184686	SYLVIA GARCIA	184686	YUAN SONG	184686	5275.69		
184687	RETA J WESTON	184687	KAREN M HARRIS	184687	2870.51		
184688	CHRISTI C MENDOZA	184688	JANET J CHUNG	184688	3171.39		
184689	ANN C EIFERT	184689	MARGARITA ABOLA	184689	1997.18		
184690	MARY ANN M ALCANCIA	184690	MARISA ATIN RAMOS	184690	1401.63		
184691	ROBERT W MAY	184691	SHAWNA A MCDONOUGH	184691	1446.30		
184692	HEIDY Y MUNOZ	184692	SELAMAWIT NIGATU	184692	2459.47		
184693	MY TRA VO	184693	HELEN E WHITTAKER DEGEN	184693	882.56		
184694	LIGIA ANDREI	184694	KAREN J BROWN	184694	639.13		
184695	CORINNE L HOFFMAN	184695	EDWARD E MARVIN JR	184695	1894.85		
184696	ANGELA M MENDEZ	184696	JENNIFER L PETERSON	184696	1980.78		
184697	ANH PHAM	184697	EVA RAMIREZ	184697	2048.77		
184698	JAIME F CHAVEZ	184698	GARY F HERNANDEZ	184698	1833.74		
184699	NEAL M MANALANSAN	184699	DANIEL J SANCHEZ	184699	1759.32		
184700	SANDRA E SEGAWA	184700	ALANA R CHENG	184700	2870.21		
184701	PAUL GUERRERO	184701	LISA L KIM	184701	5315.17		
184702	JULIE A ASHLEIGH	184702	MICHAEL G AUSTIN	184702	2600.63		
184703	RITA M CRAMER	184703	BRYSON T DAHLHEIMER	184703	2288.91		

**** PAGE TOTAL = 191116.88

D384895	RYAN J DAKE	2205.87	D384896	DAVID A DENT	4263.13
D384897	TODD C HARTWIG	2826.18	D384898	RALPH V HERNANDEZ	2294.24
D384899	ARMANDO HERRERA JR	704.30	D384900	AARON J HODSON	2376.13
D384901	DONALD E LUCAS	3064.48	D384902	SVETLANA MOURE	2285.28
D384903	PHU T NGUYEN	3838.66	D384904	JAKE P TRAN	811.64
D384905	CHRISTOPHER CHUNG	2793.28	D384906	PRIT J KASKLA	2000.38
D384907	HUONG Q LY	2158.96	D384908	LEE W MARINO	4294.34
D384909	MARIA L MARTINEZ	2366.13	D384910	MARIA C PARRA	3197.58
D384911	MONICA COVARRUBIAS	3557.74	D384912	GRACE E LEE	2642.39
D384913	AMEENAH ABU HAMDIYYAH	2010.53	D384914	GREG BLODGETT	3432.94
D384915	ALBERT O NUNEZ BLANCO	544.95	D384916	ORLINO CAMPOS REFUERZO J	544.95
D384917	ROY N ROBBINS	3220.87	D384918	TIMOTHY E THRONE	1976.36
D384919	MICHAEL C BOS	2181.51	D384920	DANIEL J CANDELARIA	4106.15
D384921	VINCENT L DE LA ROSA	2448.18	D384922	KAMYAR DIBAJ	796.92
D384923	ALICIA M HOFER	1938.51	D384924	NICOLAS C HSIEH	3616.47
D384925	ROSEMARIE JACOT	2206.84	D384926	SHAN L LEWIS	2657.14
D384927	NAVIN B MARU	4849.16	D384928	JUAN C NAVARRO	2852.99
D384929	MICHAEL F SANTOS	3201.72	D384930	TREVOR G SMOUSE	2393.68
D384931	MARK P UPHUS	4268.40	D384932	JOSE A VASQUEZ	3159.27
D384933	DAI C VU	5098.54	D384934	KHANG L VU	3998.30
D384935	CHRISTOPHER L ALLEN	1720.50	D384936	JOSHUA ARIONUS	2096.55
D384937	ALEJANDRO BANUELOS	1940.55	D384938	JAN BERGER	2365.21
D384939	ROBERT P BERMUDEZ	904.75	D384940	TIM P CANNON	6650.48
D384941	CARINA M DAN	2247.58	D384942	RYAN H DAVIS	2807.09
D384943	RONALD W DIEMERT	2149.56	D384944	CHRIS N ESCOBAR	2643.81
D384945	JEREMY J GLENN	1556.65	D384946	ALEJANDRO GONZALEZ	2778.93
D384947	MICHAEL J GRAY	1945.04	D384948	LARRY GRIFFIN	1865.35
D384949	ROBERT A HAENDIGES	3447.27	D384950	RYAN S HART	2177.31
D384951	EDWARD A HUY	2188.51	D384952	VIDAL JIMENEZ	3659.82
D384953	LIYAN JIN	2376.02	D384954	SAMUEL K KIM	3693.10
D384955	REBECCA PIK KWAN LI	3916.13	D384956	DAVID MA AE	1802.92
D384957	RAQUEL K MANSON	2775.51	D384958	ALFREDO MARTINEZ	1800.15
D384959	TYLER MEISLAHN	1931.72	D384960	JESSE K MONTGOMERY	2254.77
D384961	JUSTIN M MORRIS	1636.82	D384962	STEVEN J MOYA JR	2370.42
D384963	BASIL G MURAD	2411.84	D384964	KIRK L NATLAND	1380.81
D384965	DUC TRUNG NGUYEN	4218.62	D384966	LISA NGUYEN	626.76
D384967	CORNELIU NICOLAE	1777.98	D384968	ANDREW I ORNELAS	2188.42
D384969	DAVID A ORTEGA	4126.56	D384970	CELESTINO J PASILLAS	2873.58
D384971	WILLIAM F PEARSON	3037.05	D384972	JESSICA J POLIDORI	3090.51
D384973	CHRISTOPHER B PRUDHOMME	1784.23	D384974	LES A RUITENSCHILD	3049.02
D384975	JONATHAN RUIZ	4744.51	D384976	ALEXIS SANTOS	1293.34
D384977	ADRIAN M SARMIENTO	2773.70	D384978	ALBERT TALAMANTES JR	2749.31
D384979	MINH K TRAN	2253.10	D384980	ALEJANDRO VALENZUELA JR	1524.81
D384981	ALEJANDRO N VALENZUELA	2074.84	D384982	RONALD J WOLLAND	1524.16
D384983	VICTOR K YERGENSEN	5210.92	D384984	ALICE K FREGOSO	2026.24
D384985	ALICIA R GARCIA	801.29	D384986	WILLIAM E MURRAY JR	6550.47
D384987	EMILY H TRIMBLE	1830.32	D384988	ANA G VERGARA NEAL	2828.21
D384989	ALFRED J AGUIRRE	3042.08	D384990	EDWARD D AMBRIZ GARCIA	838.62

**** PAGE TOTAL = 251518.91

D384991	RODOLPHO M BECERRA	2846.16	D384992	RAYMOND A BUCHLER	1306.41
D384993	EDGAR A CANO	806.36	D384994	ALBERT J CARRISOZA	1981.06
D384995	GABRIELA R CONTRERAS	2513.33	D384996	JULIE T COTTON	1790.20
D384997	ERIC M ESPINOZA	1754.60	D384998	ALBERT R EURS II	2941.63
D384999	ROBERT J FRANCO	632.38	D385000	CASEY G GIROUARD	1622.72
D385001	HERMILO HERNANDEZ	282.90	D385002	DARNELL D JERRY	840.10
D385003	BRENT KAYLOR	2221.70	D385004	MARK W LADNEY	2774.86
D385005	RAUL LEYVA	2993.64	D385006	DIEGO A MEJIA	1926.05
D385007	RIGOBERTO MENDEZ	3295.66	D385008	STEVEN T ORTIZ	2797.42
D385009	PHILLIP Q PHAM	657.34	D385010	RICHARD L PINKSTON	2606.70
D385011	ALEXIS P TARIN	2442.85	D385012	STEVE J TAUANU'U	2196.03
D385013	SHAQUANNA D WESTON	666.23	D385014	RICK S ZIEGLER	501.84
D385015	IOAN ANDREI	1040.63	D385016	SYLVESTER A BABINSKI IV	1914.01
D385017	DONEISHA L BELL	698.64	D385018	JEFFREY G CANTRELL	2203.49
D385019	JULIA ESPINOZA	1252.66	D385020	CECELIA A FERNANDEZ	1243.08
D385021	CONRAD A FERNANDEZ	1062.91	D385022	DIANA GOMEZ	964.07
D385023	JORGE GONZALEZ	1210.73	D385024	MICHAEL R GREENE	2019.32
D385025	RONALD D GUSMAN	1106.07	D385026	GLORIA A HARO	1201.60
D385027	LEONEL A LAMAS	929.07	D385028	KHUONG NGUYEN	1268.72
D385029	DELFRADO C REYES	1268.72	D385030	RAFAEL ROBLES	1698.69
D385031	ADRIANNA M RODRIGUEZ	1149.54	D385032	EDWIN O THURMAN JR	961.69
D385033	RODERICK THURMAN	1798.34	D385034	EVARISTO VERA	1766.61
D385035	RICHARD L WILLIAMS	2048.46	D385036	ANSELMO AGUIRRE	2014.98
D385037	DOMINIC CAMERA	678.82	D385038	PHILLIP J CARTER	2660.25
D385039	RICK L DUVAL	2598.78	D385040	AARON R HANSEN	671.11
D385041	HUY HOA HUYNH	2333.37	D385042	MATTHEW D ILFELD	1298.06
D385043	BRYAN D KWIATKOWSKI	1943.05	D385044	DANIEL C MOSS	1398.07
D385045	ROLANDO QUIROZ	2568.29	D385046	RICARDO SALDIVAR	604.82
D385047	WILLIAM A SOTO	1905.14	D385048	LUIS A TAPIA	2506.62
D385049	MICHAEL W THOMPSON	3727.95	D385050	JOSEPH E TRUJILLO	1247.70
D385051	WILLIAM J WHITE	2202.91	D385052	JESSE GUZMAN	1926.22
D385053	MARK M KHALIL	2092.75	D385054	BRETT A MEISLAHN	2317.08
D385055	DOUGLAS A MOORE	2254.84	D385056	ANDREW J MORELAND	608.90
D385057	AUSTIN H POWELL	2054.21	D385058	MELVIN P REED	1688.32
D385059	STEPHEN D SUDDUTH	2111.64	D385060	HILLARD J WILLIAMS	502.10
D385061	SOUHELIA K GOUNTOUNA	2248.03	D385062	ALBERT J HOLMON III	3548.56
D385063	VICTOR T BLAS	2730.95	D385064	FRANK X DE LA ROSA	1870.48
D385065	JOSE GOMEZ	2057.62	D385066	MICHAEL V GUERRERO	2430.40
D385067	BRENT W HAYES	3535.21	D385068	FRANK D HOWENSTEIN	2582.46
D385069	ALLEN G KIRZNER	3043.95	D385070	BRANDON S NUNES	1508.82
D385071	STEPHEN PORRAS	2954.82	D385072	JESSE VIRAMONTES	2294.30
D385073	JOHN ZAVALA	2448.65	D385074	YOLANDA A ALVARADO	504.76
D385075	STEPHANIE AMBRIZ	588.47	D385076	REBECCA J BAILOR	505.30
D385077	JOSUE BARREIRO MENDOZA	1521.30	D385078	ALEX C BEARD	58.27
D385079	RACHEL M CAMARENA	2242.58	D385080	RENE CAMARENA	1949.83
D385081	VICTORIA M CASILLAS	1948.48	D385082	AMANDA D CROSS	1821.53
D385083	GISELL L CRUZ	685.06	D385084	KENNETH E CUMMINGS	1006.06
D385085	VICTOR DE ROSAS	562.56	D385086	MARLY DELGADO CHAVEZ	662.92

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D385087	GABRIELA DIAZ	634.95	D385088	KELDEN A DOWNS	565.38
D385089	MARK C FREEMAN	3235.52	D385090	JARED D GARCIA	386.73
D385091	VANESSA L GARCIA	553.76	D385092	STEVEN E GOMEZ	862.45
D385093	JACOB R GRANT	1881.02	D385094	KIMBERLY K HOLER	557.49
D385095	TAMMY D LE	461.77	D385096	KALYSTA N LOPEZ	290.91
D385097	ELAINE M MA AE	2635.26	D385098	LORENA OCHOA MCINTYRE	2054.77
D385099	JESUS MEDINA	1875.70	D385100	JUAN MEDINA	2251.08
D385101	JESSICA MENDOZA	525.39	D385102	JOHN A MONTANCHEZ	9372.24
D385103	KIRSTEN K NAKAISHI	1232.23	D385104	ALLEN T NGUYEN	419.67
D385105	NOEL N NICHOLAS	1020.97	D385106	NATALIE NODAL	500.23
D385107	JENNIFER GODDARD NYE	2758.32	D385108	GABRIELA OCADIZ HERNANDE	3087.12
D385109	CHRISTIAN PANGAN	173.47	D385110	JAMES S PARK	101.98
D385111	JANET E PELAYO	2902.81	D385112	EDOUARD T PHAN	357.41
D385113	SHADY S PUAILOA	681.05	D385114	ALONDRA RAYO	64.64
D385115	SUGEIRY REYNOSO	2426.51	D385116	MARINA Y ROMERO	2023.26
D385117	MARIA D ROSALES	674.81	D385118	TANYA ROSAS	276.79
D385119	VANESSA ROSAS	54.31	D385120	DIANA SALDIVAR	433.45
D385121	DANA MARIE SAUCEDO	2504.59	D385122	EMERON J SCHLUMPPERGER	1036.47
D385123	SAMANTHA M SERNA	549.13	D385124	MYCHAEILLA J SIEVE	421.51
D385125	LAUREN ROSE EMIKO N SING	503.56	D385126	REBECCA S SMITH	319.50
D385127	SARAH L SMITH	835.45	D385128	ETHAN TANG	427.89
D385129	KENNETH P TRAVIS III	596.86	D385130	KATHY TU	103.43
D385131	CLAUDIA VALDIVIA	3094.33	D385132	JEFFREY VAN SICKLE	2319.93
D385133	DAISY O VENCES	217.80	D385134	PAUL E VICTORIA	1368.80
D385135	JACOB D VIRAMONTES	381.26	D385136	DAVID M WILMES	516.87
D385137	PEDRO R ARELLANO	5427.13	D385138	THOMAS R DARE	6077.58
D385139	CAROLE A KANEGAE	2631.03	D385140	CLAUDIA ALARCON	3353.11
D385141	KRISTEN A BACKOURIS	1586.99	D385142	SHARON S BAEK	2107.57
D385143	GENA M BOWEN	2563.71	D385144	JESENIA CAMPOS	2175.18
D385145	NICHOLAS A DE ALMEIDA LO	3229.66	D385146	AMIR A EL FARRA	5005.44
D385147	HELENA ELSOUSOU	2601.37	D385148	BRIAN C GIRGENTI	3625.07
D385149	AI KELLY HUYNH	2381.22	D385150	MICHAEL J JENSEN	5393.49
D385151	ALLYSON T LE	1565.74	D385152	DAVID A LOPEZ	4677.88
D385153	ELLEN S LOPEZ	4975.77	D385154	MATTHEW P MARCHAND	5534.08
D385155	LINDA M MORIN	3937.05	D385156	JOSHUA T OLIVO	3699.47
D385157	PHILLIP H PHAM	2668.12	D385158	REYNA ROSALES	1941.89
D385159	ROBERT M STEPHENSON III	4376.96	D385160	MICHAEL J VISCOMI	3717.48
D385161	CARL J WHITNEY	5369.46	D385162	GIOVANNI ACOSTA	2359.35
D385163	MADELINE M ALVARADO	1795.09	D385164	TIMOTHY R ASHBAUGH	3109.73
D385165	ALFREDO R AVALOS	4690.83	D385166	COLLIN E BAKER	2360.43
D385167	THOMAS A CAPPS	3418.89	D385168	RENZO CHUMBE	2741.71
D385169	DARRYL B CORTEZ JR	2316.08	D385170	GARY L COULTER	2643.00
D385171	CHARLIE DANIELEY III	1970.07	D385172	ISAAC DAVILA	2280.43
D385173	TANNER C DE PADUA	2092.28	D385174	RONALD A DOSCHER	835.14
D385175	BROC D DUDLEY	3094.62	D385176	STEPHEN C ESTLOW	1163.84
D385177	JESUS FAJARDO	2570.21	D385178	HECTOR FERREIRA JR	3023.16
D385179	ROBERT D FRESENIUS	2376.04	D385180	JASON S FULTON	5331.62
D385181	JESUS GOMEZ	2042.84	D385182	TRAVIS J HADDEN	2114.40

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D385183	JOSE D HERRERA	4196.09	D385184	JASON A HOWARD	3347.62
D385185	KIRK P HURLEY	2228.13	D385186	DONALD J HUTCHINS	3591.74
D385187	NICKOLAS K JENSEN	2675.98	D385188	SERGIO J JIMENEZ TAVAREZ	2002.45
D385189	CHAD B KIM	2367.58	D385190	LEA K KOVACS	2855.65
D385191	TIMOTHY P KOVACS	5396.79	D385192	MICHAEL J LANG	2825.79
D385193	RAFAEL M LEE	945.61	D385194	MARK A LORD	4073.71
D385195	RYAN M LUX	3138.78	D385196	JORGE L MAZON	2835.90
D385197	MICHAEL A MOSER	1668.56	D385198	MITCHEL S MOSSER	3108.83
D385199	JACOB J NEELY	2108.78	D385200	BRANDON J PAQUA	1974.89
D385201	JASON S PERKINS	3676.57	D385202	COREY T POLOPEK	3491.09
D385203	SINDY RAMIREZ OROZCO	2930.70	D385204	JOHN E RANEY	3022.95
D385205	THOMAS S REED	4104.95	D385206	BRYANT D RICHARDS	1974.88
D385207	AARON T SHIPLEY	2311.81	D385208	SHAYLEN L SIMONS	2306.31
D385209	CHARLES W STARNES	4176.88	D385210	PAUL M TESSIER	3110.39
D385211	VINCENTE J VAICARO	5146.33	D385212	EDGAR VALENCIA	3573.51
D385213	DANIEL C VIGIL	2333.53	D385214	ROYCE C WIMMER	4209.04
D385215	SARAH A WRIGHT	2495.04	D385216	COLE A YNIGUEZ	2775.84
D385217	DAVID C YOUNG	3968.07	D385218	MARCOS R ALAMILLO	3474.67
D385219	BOBBY B ANDERSON	3126.25	D385220	FRANCISCO AVALOS JR	2224.04
D385221	JOHN F BANKSON	3490.45	D385222	JAMES A BLUM	2827.19
D385223	TROY F BOWMAN	2281.78	D385224	JEFFREY A BROWN	4231.75
D385225	RYAN V BUSTILLOS	4451.75	D385226	JUAN C CENTENO	4195.17
D385227	DAVID Y H CHANG	3238.36	D385228	JEROME L CHEATHAM	2863.33
D385229	HAN J CHO	6763.37	D385230	BRIAN M CLASBY JR	3899.30
D385231	JUAN L DELGADO JR	3599.95	D385232	TAYLOR M DUARTE	2263.41
D385233	CHRISTOPHER M EARLE	3271.25	D385234	OTTO J ESCALANTE	5024.13
D385235	JOSHUA N ESCOBEDO	2923.40	D385236	MICHELLE N ESTRADA MONSA	2765.94
D385237	GEORGE R FIGUEREDO	1990.39	D385238	SEAN M GLEASON	2378.21
D385239	GONZALO GONZALEZ JR	2387.62	D385240	KYLE N HALEY	2065.83
D385241	EFFRAIN A JIMENEZ JR	3030.33	D385242	CODY M JOHNSON	3098.15
D385243	ROBERT J KIVLER	2301.60	D385244	PETER M KUNKEL	3472.99
D385245	ERICK LEYVA	4215.87	D385246	RAFAEL LOERA JR	2974.00
D385247	JESSE A LUCATERO	2674.47	D385248	ROBERTO MACHUCA	2358.62
D385249	TAYLOR A MACY	2952.47	D385250	NATHAN D MORTON	2710.17
D385251	PATRICK W MURPHY	2968.93	D385252	PATRICK J MUSCHETTO	2150.33
D385253	THOMAS R NADOLSKI	1815.31	D385254	JEFFREY C NGUYEN	3398.24
D385255	STEVEN TRUJILLO ORTIZ	2314.70	D385256	JOSEPH N PANELLA	2684.56
D385257	EMMANUEL PEREZ	2355.43	D385258	OMAR F PEREZ	2260.16
D385259	LUIS A QUIROZ	1925.00	D385260	LUIS F RAMIREZ	3479.19
D385261	RON A REYES	3322.36	D385262	DANIEL RODRIGUEZ	3190.34
D385263	SEAN M SALAZAR	9391.09	D385264	ALFREDO SALGADO JR.	2137.97
D385265	CHRISTOPHER M SHELIGREN	2965.83	D385266	LEVI JOENIEL SILVA	2456.88
D385267	PAUL W ASHBY	4188.18	D385268	MICHAEL K ELHAMI	4267.37
D385269	SHELBY KEUILIAN	1935.48	D385270	DANNY J MIHALIK	4492.63
D385271	JEREMY N MORSE	3702.10	D385272	JASON M MURO	4057.49
D385273	ROCKY F RUBALCABA	4123.02	D385274	LINO G SANTANA	4827.83
D385275	DANIELLE E WREN	3356.95	D385276	DUO XU	1486.43
D385277	JOHN J YERGLER	3222.96	D385278	BENJAMIN M ELIZONDO	3116.95

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D385279	KRISTOFER D KELLEY	2885.05	D385280	NICHOLAS A LAZENBY	3245.95
D385281	CHARLES H LOFFLER	3358.02	D385282	BRADLEY A LOWEN	2876.91
D385283	GIANLUCA F MANIACI	2735.46	D385284	RYAN R RICHMOND	2002.01
D385285	GAREY D STAAL	3537.56	D385286	JOSHUA K BEHZAD	2361.19
D385287	AARON J COOPMAN	2866.39	D385288	MICHAEL E GERDIN	3079.62
D385289	TROY HALLER	4343.49	D385290	JASON L JOHNSON	3246.61
D385291	RAUL MURILLO JR	3869.76	D385292	ERIC T RUZIECKI	3135.66
D385293	RENE BARRAZA	3414.25	D385294	JULIO C CORTEZ	2944.83
D385295	DEREK M LINK	3528.84	D385296	ADAM D ZMIJA	4299.39
D385297	LISA A BELTHIUS	232.17	D385298	RICHARD O BURILLO	4521.58
D385299	RANDY G CHUNG	203.63	D385300	COURTNEY P CIBOSKY	3041.75
D385301	JOHN DANG	145.45	D385302	CHRISTOPHER C DOVEAS	290.51
D385303	DANIEL S EDWARDS	428.71	D385304	EDWARD K KIM	92.54
D385305	EDUARDO C LEIVA	5799.78	D385306	MARIO MARTINEZ JR	4264.68
D385307	JOHN O OJEISEKHOB	162.52	D385308	JOSEPH A GARCIA	449.45
D385309	RODOLFO B RAMOS	465.45	D385310	RUDY A ROCHA	465.45
D385311	CALIEB I VAUGHN	410.59	D385312	TYLER D VU	489.31
D385313	KAREN D BRAME	2156.92	D385314	KENNETH L CHISM	1865.42
D385315	PAUL E DANIELSON	833.80	D385316	KORY C FERRIN	4047.85
D385317	JAMES D FISCHER	1125.73	D385318	VICTORIA M FOSTER	1523.73
D385319	THI A HUYNH	2547.80	D385320	KENNETH E MERRILL	569.34
D385321	DOUGLAS A PLUARD	4233.81	D385322	TRENTON L RASMUSSEN	1430.47
D385323	TUONG-VAN NGUYEN VU	2689.82	D385324	WILLIAM ALLISON	4748.16
D385325	RICHARD A ALVAREZ BROWN	3143.05	D385326	BEAU A BERENGER	3275.00
D385327	BRIAN D DALTON	2824.40	D385328	PATRICIA C FLINN	2653.19
D385329	PATRICK E GILDEA	5226.17	D385330	JENNIFER L ITURRALDE	979.49
D385331	RAQUEL D MATA	1399.24	D385332	REBECCA S MEEKS	3394.52
D385333	JONATHAN B WAINWRIGHT	4374.04	D385334	MARIA A ALCARAZ	2066.99
D385335	MARIA S ATWOOD	1950.57	D385336	RYAN S BERLETH	2150.04
D385337	BRITTANEE N BRANTNER	1760.32	D385338	CARISSA L BRUNICK	1901.03
D385339	TAMMY L CHAURAN HAIRGROV	1578.55	D385340	JACINTA F CHOWDHURY	1915.13
D385341	KRISTINA L CORNETT	1559.47	D385342	RUSSELL B DRISCOLL	1919.63
D385343	VERONICA FRUTOS	1327.08	D385344	DAVID L GEORGE	2144.82
D385345	PINKY C HINGCO	2872.95	D385346	LINDALINH THU LY	1532.86
D385347	MARIA C MCFARLANE	2414.17	D385348	DAWN M MONTOYA	1620.42
D385349	TRINA T NGUYEN	2138.18	D385350	JENNIFER V ROMBOUGH	1938.58
D385351	KIMBRA S VELLANOWETH	1968.30	D385352	CHRISTAL L WEYKER	2228.30
D385353	SHANNON M YELENSKY	1809.52	D385354	SANDRA M ARROYO	1905.07
D385355	SHYLER R.D. CHAPPELL	2042.95	D385356	JENNIFER A DIX	2463.18
D385357	KATHERINE M FRANCISCO	2021.57	D385358	AMANDA B GARNER	447.61
D385359	LAUREN M LADD	2991.34	D385360	ROBERT D LUX	3129.42
D385361	MELISSA MENDOZA CAMPOS	2602.69	D385362	BRANDY J PARK	2771.09
D385363	CRISTINA V PAYAN	2242.07	D385364	JENNIFER M RODRIGUEZ	2419.05
D385365	TANYA L SAMOFF	3014.64	D385366	SUSAN A I SEYMOUR	2939.80
D385367	NICOLE D SHORROW	2507.05	D385368	HEATHER P SLETTVET	1814.59
D385369	DANNY J SOSEBEE	1915.55	D385370	MARSHA D SPELLMAN	2657.04
D385371	SPENCER T TRAN	2393.92	D385372	SANTA WARDLE	1504.67
D385373	CHERYL L WHITNEY	1856.58	D385374	EVAN S BERESFORD	3234.37

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D385375	DANIEL A CAMARA	2756.60	D385376	JAMES D FRANKS	2437.34
D385377	PETE GARCIA	2593.71	D385378	ROBERT J GIFFORD	3680.10
D385379	STEVEN H HEINE	1754.37	D385380	WILLIAM T HOLLOWAY	4394.46
D385381	GERALD F JORDAN	2922.28	D385382	JOSEPH L KOLANO	2943.58
D385383	BAO TINH THI LE	1834.14	D385384	DAVID LOPEZ	3631.21
D385385	STEVEN W LUKAS	2048.49	D385386	BRYAN J MEERS	3484.34
D385387	ADAM C NIKOLIC	4531.57	D385388	LUIS A PAYAN	13438.15
D385389	TERRA M RAMIREZ	2537.47	D385390	CHRISTIN E ROGERS	2881.89
D385391	BRIAN T STROUD	4484.81	D385392	DENNIS WARDLE	3679.24
D385393	SUMMER A BOGUE	2365.07	D385394	FLOR DE LIS ELIZONDO	2278.57
D385395	ERIC A QUINTERO	650.69	D385396	ASHLEY C ROJAS	1908.09
D385397	ASHLEIGH R ANDERSON CAMB	2209.66	D385398	JANNA K BRADLEY	2370.85
D385399	MARY C CERDA	2107.27	D385400	BRANDI M HART	695.25
D385401	LIANE Y KWAN	3482.82	D385402	JANY H LEE	3797.19
D385403	SHERRILL A MEAD	2424.96	D385404	STEPHANIE E RICHARDS	1903.60
D385405	CAITLYN M STEPHENSON	2172.17	D385406	LAURA J STOVER	5267.12
D385407	ANNA L GOLD	2037.39	D385408	KATRENA J SCHULZE	2474.51
D385409	MATTHEW T SWANSON	1800.90	D385410	ANTHONY VALENZUELA	1619.94
D385411	CANDY G WILDER	2077.18	D385412	STEVEN F ANDREWS	2510.87
D385413	TERENCE S CHANG	2672.97	D385414	VERNA L ESPINOZA	2127.80
D385415	CESAR GALLO	3083.17	D385416	ERNIE E HINGCO	1948.62
D385417	GEOFFREY A KLOESS	4220.82	D385418	RACHOT MORAGRAAN	3842.87
D385419	NOEL J PROFFITT	3074.87	D385420	ANAND V RAO	5819.41
D385421	ROD T VICTORIA	2459.73	D385422	TERREL KEITH WINSTON	3188.73
D385423	O.C.E.A. GENERAL	2339.20	D385424	O.C.E.A.	1113.61
D385425	POLICE ASSN	15645.79	D385426	COMMUNITY HEALTH CHARITI	45.00
D385427	GARDEN GROVE POLICE ASSO	1620.00	D385428	SO CAL CREDIT UNION	45316.00
D385429	SOUTHLAND CREDIT UNION	4575.00	W2830	GREAT WEST LIFE 457 #340	108128.07
W2831	GREAT WEST LIFE OBRA#340	3194.97	W2832	INTERNAL REVENUE SERVICE	309020.46
W2833	EMPLOYMENT DEVELOPMENT D	96355.88			

*** PAGE TOTAL = 731980.82

TOTAL CHECK PAYMENTS	21
TOTAL DIRECT DEPOSITS	610
TOTAL WIRE PAYMENTS	4
GRAND TOTAL PAYMENTS	635

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516,699.38
.....
2,074,510.58

W

Checks #184644 thru #184663, and Direct Deposits #D384820 thru #D385429, and wire #W2830 thru #W2833 presented in the Payroll Register submitted to the Garden Grove City Council 17 SEP 2021, have been audited for accuracy and funds are available for payment thereof.

Patricia Song
PATRICIA SONG - FINANCE DIRECTOR

City of Garden Grove

INTER-DEPARTMENT MEMORANDUM

To:	Scott C. Stiles	From:	Lisa L. Kim
Dept.:	City Manager	Dept.:	Community and Economic Development
Subject:	Adoption of a Resolution by the City Council approving a Relocation Plan; approval of a Cooperation Agreement with the Garden Grove Housing Authority; adoption of a Resolution by the Garden Grove Housing Authority approving a Home Investment Partnership Affordable Housing and Loan Agreement; and approval by the Garden Grove Housing Authority for eight project based voucher payments for the implementation of permanent supportive housing located at 11742 Stuart Drive, Garden Grove. (<i>Joint Action Item with the Garden Grove Housing Authority.</i>)		
		Date:	9/14/2021

OBJECTIVE

The City Council and Housing Authority are requested to approve a series of actions to implement development of the City's first Permanent Supportive Housing Project located at 11742 Stuart Drive (the "Project"): a Resolution approving the Relocation Plan for 11742 Stuart Drive; approve the proposed Cooperation Agreement between the Housing Authority and the City; adopt the Housing Authority Resolution approving the proposed HOME Investment Partnership Affordable Housing and Loan Agreement ("HOME Agreement") between the Housing Authority and American Family Housing, a California non-profit public benefit corporation ("Developer") and making certain other findings; and, approve the Agreement to Enter into Housing Assistance Payments Contract ("AHAP") between the Housing Authority and Developer that commits the eight (8) project based Mainstream Vouchers allocated under the CARES Act to the Project.

BACKGROUND

In November 2020, the Garden Grove Housing Authority was awarded and allocated seventy-five (75) Mainstream Vouchers and funding as authorized by the Coronavirus Aid, Relief and Economic Security Act ("CARES Act") to help prevent, prepare for, and respond to the COVID-19 pandemic. Concurrently, the Office of Economic Development has engaged with local affordable housing developers to explore Permanent Supportive Housing opportunities within the City. To that end, discussions with American Family Housing were initiated to explore potential redevelopment of 11742 Stuart Drive and use of the Mainstream Vouchers.

DISCUSSION

The Office of Economic Development and Developer representatives have completed negotiation of the HOME Agreement under which the Housing Authority will provide to the Developer the assistance in the amount of a \$1.4M Authority Loan sourced solely from the HOME Program funds to be transferred by the City to the Housing Authority pursuant to the Cooperation Agreement and to be expended on this Project, and (2) the allocation of eight (8) Mainstream Project Based Vouchers (PBVs), as the financial subsidy for Developer to undertake, complete and operate the Project. The HOME Agreement, including Attachment Nos. 1 to 18, incorporates the terms and conditions between the Housing Authority and Developer. The Project is anticipated to have a total development cost of \$3,700,000.

Summarized below are the salient provisions of the HOME Agreement:

- The Housing Authority will contribute an amount of \$1,400,000 of HOME program funds.
- The Property will be owned, used, and operated as affordable housing for the 55-year Affordability Period.
- The Developer will cause substantial rehabilitation of the Project for a total cost estimated at \$796,089 or \$79,609/per unit. After completing the Rehabilitation, eight (8) Housing Units will be occupied by qualified Extremely Low Income tenants; one (1) Housing Unit will be occupied by a Very Low Income tenant; and, one (1) unit is reserved for the onsite Property Manager. The eight Extremely Low Units will be assigned the Mainstream PBVs.
- The Housing Authority will award eight (8) Mainstream PBVs for nonelderly, disabled individuals and families for the Project pursuant to the HAP Contract for a period of twenty (20) years. The vouchers may be extended for up to another 20 years in one or more increments, in the sole, absolute discretion of the Housing Authority and pursuant to federal law, including Housing Opportunities Through Modernization Act ("HOTMA") and the Section 8 Laws.
- Relocation costs, including administration of the Relocation, will be completed by the Developer pursuant to an approved Relocation Plan.
- The Supportive Services Plan will be implemented by the Developer to provide supportive services to the tenants based on the tenant population and needs, in particular the needs of the nonelderly, disabled individuals and families.

In connection with the HOME Agreement, an environmental assessment has been prepared in accordance with the National Environmental Policy Act ("NEPA") and determined that the Project qualifies for a categorical exclusion thereunder, including 24 CFR 58.35, and meets one or more categorical exemptions under the California Environmental Quality Act and implementing regulations ("CEQA"), which findings are included in the Housing Authority Resolution approving the HOME Agreement. If the Resolution is adopted, then promptly after approval, City staff will cause a Notice of Exemption to be posted at the County Clerk in compliance with CEQA.

An economic analysis of the Developer's proforma, budget and all financing sources for the Project was completed by the City's economic/housing consultant, Harris and Associates, which also supports the City subsidy to the Project. The Housing Authority's (and City) investment in the Project is in the public interest and will increase the number of affordable housing units in the community; and, this Project will carry out the goals and objectives of the City's 2014- 2021 HCD-certified Housing Element of its General Plan.

FINANCIAL IMPACT

Sufficient funds are available in the HOME Program funds for this Project. Approval of the HOME Agreement and subsequent Housing Assistance Payment (HAP) Agreement will provide for the commitment of a HOME funds loan in the amount of \$1.4M as well as eight (8) project-based Mainstream Vouchers.

RECOMMENDATION

Based on the foregoing information, staff recommends the following actions be taken *in the following order*:

1. City Council adopts the Resolution approving the Relocation Plan for the Project at 11742 Stuart Drive;
2. City Council and Housing Authority approve, either jointly or each separately, the Cooperation Agreement by which the City will transfer \$1,400,000 of HOME Program funds to the Housing Authority to implement the Project;
3. Housing Authority adopts the Resolution approving the HOME Agreement and making certain other findings. The Resolution authorizes the Authority Director to sign the HOME Agreement, subject to minor, non-substantive changes as approved by the Director or his designees, and approved by Housing Authority counsel. And, the Resolution authorizes issuance of warrants, later minor waivers, interpretations, and related implementing actions; and,
4. Housing Authority approves the AHAP for the eight (8) Mainstream PBVs.

ATTACHMENTS:

Description	Upload Date	Type	File Name
AFH Stuart Drive Relocation Plan	8/31/2021	Exhibit	Relocation_Plan_-_AFH_Stuart_Drive_-_7-11-21.pdf
City Council Resolution approving AFH Relocation Plan	8/31/2021	Resolution	City_Council_Resolution_AFH_Stuart_Drive_Relocation_Plan__for_CC_action_Sept_2021_(FINAL).pdf
Cooperation Agreement for City transfer of \$1.4M in HOME funds to Authority	8/31/2021	Agreement	Cooperation_Agreement_for_City_transfer_of_HOME_Funds_to_GGHA_for_AFH_11742_Stuart_Drive_Project.pdf
HOME Agreement	9/1/2021	Agreement	HOME_Agreement__AFH_Affordable_Housing__11742_Stuart_Drive_(FINAL).pdf
Authority Resolution Approving the HOME Agreement	8/31/2021	Resolution	Authority_Resolution_Approving_HOME_Agreement_AFH_11742_Stuart_Drive.pdf
Agreement to Provide Housing Assistance Payments (AHAP)	9/1/2021	Agreement	Stuart_Drive_-_AHAP_-_Form_52531_Full_Packet_(FINAL).pdf



Stuart Drive
11742 Stuart Drive Garden Grove, CA 92843

RELOCATION PLAN

Prepared for Developer:

American Family Housing (AFH)
Midway City, CA

In connection with a Proposed Project of:
AFH and Garden Grove Housing Authority (GGHA)

Prepared by:

Overland, Pacific & Cutler, LLC
Long Beach, CA

July 2021

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I. INTRODUCTION

American Family Housing (“AFH”) is a California non-profit public benefit corporation that currently owns an existing 10-unit apartment complex called the Stuart Apartments, located at 11742 Stuart Drive, Garden Grove, CA 92843 (“Property”). The Property is currently not an affordable housing project, albeit AFH has owned, operated and managed the Property leasing the units to tenants at below-market rents in line with their mission to “support homeless and low-income families and adults to secure a stable home, to be an active part of their community, and to achieve a self-sustaining way of life.”

AFH and the Garden Grove Housing Authority, a public body corporate and politic (“GGHA”), desire to cause the substantial rehabilitation of the Property and restrict and operate the housing units under certain conditions, covenants and restrictions, with: (i) one (1) unit reserved for occupancy by an onsite property manager, (ii) one (1) unit restricted to occupancy by a Very Low Income person or household at an affordable rent, and (iii) eight (8) units restricted to occupancy by Extremely Low Income persons or households who have been homeless or were at-risk of becoming homeless at an affordable rent. AFH and GGHA have negotiated an affordable housing agreement (“AHA”), under which, if approved by the GGHA in its sole discretion at a public meeting, GGHA will provide AFH a loan of federal HOME Program funds, AFH will undertake and complete the substantial rehabilitation of the Property, GGHA will issue eight (8) mainstream vouchers to assist non-elderly persons with disabilities to occupy the eight Extremely Low Income units, and then AFH will operate, manage, and maintain the Stuart Apartments as a permanent supportive housing project for a 55-year affordability period (together, “Proposed Project”). In implementation of the AHA, if approved by the GGHA in its sole discretion, AFH will execute an Agreement to Enter into Housing Assistance Payment Contract (“AHAP”) and after completing the substantial rehabilitation will enter into a Housing Assistance Payment Contract (“HAP”) by which GGHA will provide the eight mainstream vouchers under the United States Department of Housing and Urban Development (“HUD”) mainstream voucher program that is administered using the same rules as the HUD Housing Choice Voucher Program (“HCV”). In addition under the AHA, if approved by the GGHA in its sole discretion, AFH will borrow from GGHA, and GGHA will loan to AFH, \$1,400,000 of HOME Program funds allocated to the City of Garden Grove (“City”) through a cooperation agreement between the City and GGHA. The Proposed Project is consistent with the City’s housing element and the goals and objectives of the GGHA, as a public housing authority under HUD, as a California housing authority under Health and Safety Code Section 34200, *et seq.*, and as the housing successor under Health and Safety Code Section 34170, *et seq.*, in particular Section 34176.1.

If the AHA is approved in the sole discretion of the GGHA, the planned substantial rehabilitation and implementation of the Proposed Project by AFH and GGHA will require all existing tenant households to permanently relocate from the Property, which relocation will be implemented in compliance with this Relocation Plan (“Plan”) and the Relocation Law (defined below) and other applicable federal, state and local laws and regulations.

Overland, Pacific & Cutler, LLC (“OPC”), an experienced relocation consulting firm, has been retained to prepare this Plan to evaluate the present circumstances and identify the replacement housing requirements of the existing tenant households who will be permanently displaced due to implementation of the Proposed Project. And, this Plan describes GGHA and AFH’s relocation program and solutions intended to minimize possible adverse impacts to the displaced households due to relocation from the Property to comparable replacement housing.

This Plan has been prepared in compliance with and conforms to the requirements of the federal Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (“URA”), as amended, HUD Handbook 1378, Section 104(d) of the Housing and Community Development Act of 1974, California Relocation Assistance Law, Government Code Section 7260, *et seq.* (“CRAL”), the implementing Relocation Assistance and Real Property Acquisition Guidelines adopted by the State of California, Department of Housing and Community Development (“HCD”), Title 25 California Code of Regulations Section 6000, *et seq.* (“Guidelines”), and the local guidelines adopted by the Garden Grove City Council that implement the CRAL and Guidelines and the federal Residential Anti-Displacement and Relocation Assistance Plan (“RARAP”) also adopted by the City Council. Together, the URA, Handbook 1378, CRAL, Guidelines, local guidelines and RARAP are referred to in this Plan as the “Relocation Law”. The AHA and implementation of the Proposed Project by AFH is a public program and public project funded in part by the GGHA. The Relocation Law, among other provisions, requires (i) preparation of this Plan, (ii) distribution of this Plan to the existing tenant households, (iii) making the Plan available for public review and comment for a 30-day period, (iv) consideration and action on this Plan by the City Council, (v) if this Plan is approved, implementation of this Plan in accordance with the Relocation Law, and (vi) transmittal of this Plan to HCD.

In implementation of the AHA, if approved by the GGHA in its sole discretion, based on OPC and the Displacing Agency’s evaluation of the Property, six (6) tenant households will be required to move and permanently displaced from the Property in order to implement the Proposed Project. Permanent relocation requirements, including the relocation advisory assistance and payment of monetary benefits available to the households displaced by the Project, are included and detailed throughout this Plan.

A. One-for-One Replacement Unit Requirement

Section 104(d) of the Housing and Community Development Act of 1974, as amended (see 42 USC 5304(d)) (“Section 104(d)”) is a section of federal law that applies to certain HUD programs including the HOME Investment Partnerships Program (HOME). Key requirements of Section 104(d) include: (i) the RARAP, (ii) Relocation Assistance for Displaced Lower-Income Persons, and (iii) One-for-One Replacement of Lower-income Dwelling Units.

In implementation of the AHA, if approved by the GGHA, AFH will not be demolishing or reconfiguring any units as part of the Proposed Project, but the added affordable housing conditions, covenants, and restrictions and program requirements as set forth in the AHA and a Regulatory Agreement to be recorded against the Property, and the substantial rehabilitation of the Housing Units, may trigger Section 104(d) benefits, if the HOME agreement would restrict similarly situated tenants from the existing households from applying.

This Plan is organized in five sections:

1. Project description (**SECTION I**);
2. Assessment of the relocation needs of persons subject to displacement (**SECTION II**);
3. Assessment of available replacement housing units within proximity to the Project site (**SECTION III**);
4. Description of AFH’s relocation program (**SECTION IV**);
5. Description of AFH’s outreach efforts, Project timeline and budget (**SECTION V**).

II. PROJECT DESCRIPTION

A. Property Location

The Property is located in south Garden Grove, which is located generally between Anaheim and Santa Ana in Orange County. Figure 1 below displays the location of the Property (*Figure 1 – Project Location*).

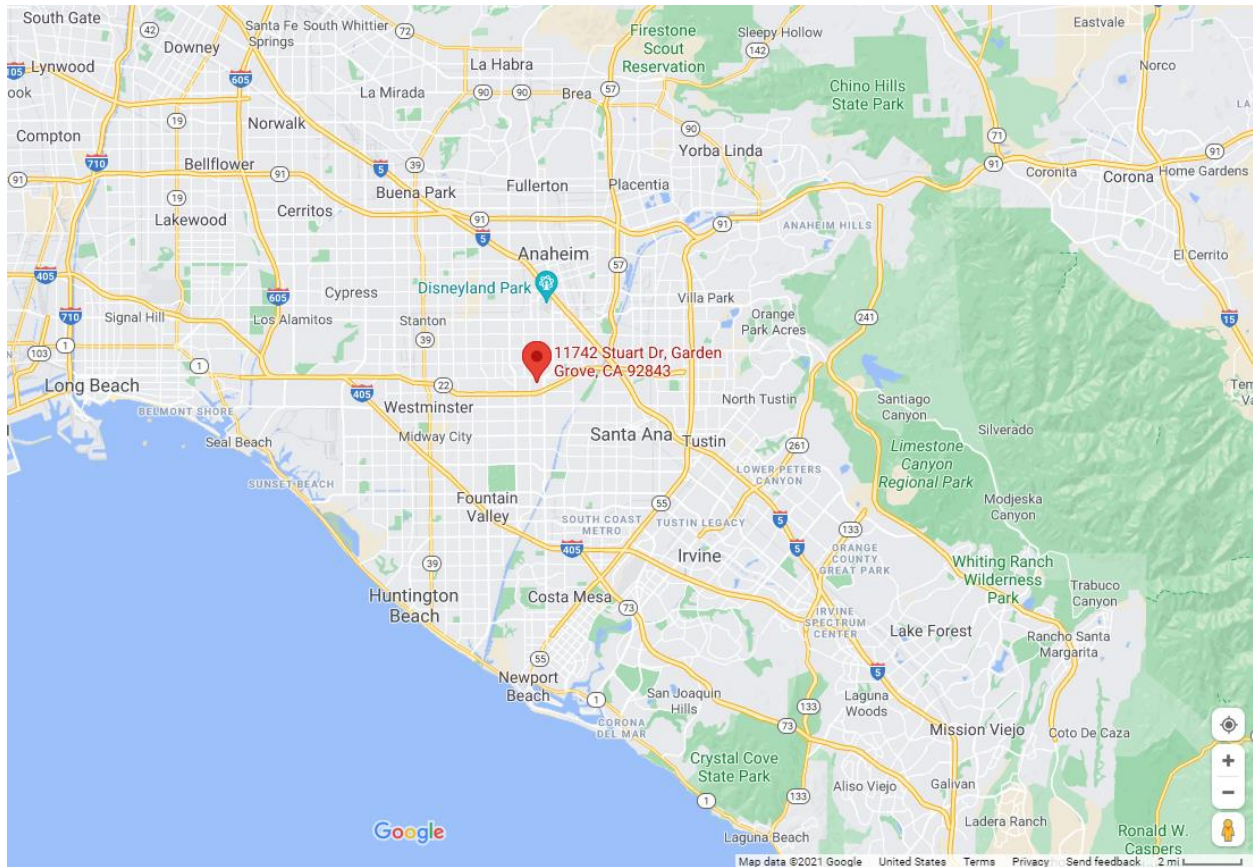


Figure 1: Project Location

B. Project Site Location and Description

The Project Site is located at 11742 Stuart Drive, Garden Grove, CA 92843 at the intersection of Stuart Drive and Rockinghorse Road. The Property is located in a residential neighborhood consisting primarily of similar small multi-family properties, within walking distance of Peters Elementary School. The Property is within one mile of Orange County Transportation Authority bus lines 43 and 56 (*Figure 2: Project Site Location*).

The Property was built in 1958 and is made up of one two-story apartment building. Currently, the Property consists of 10 apartment units ranging in size from one to two bedrooms. Four units are currently vacant. The Project will require up to six (6) existing households to permanently relocate. (*Figure 3 below includes photos of the Property.*)

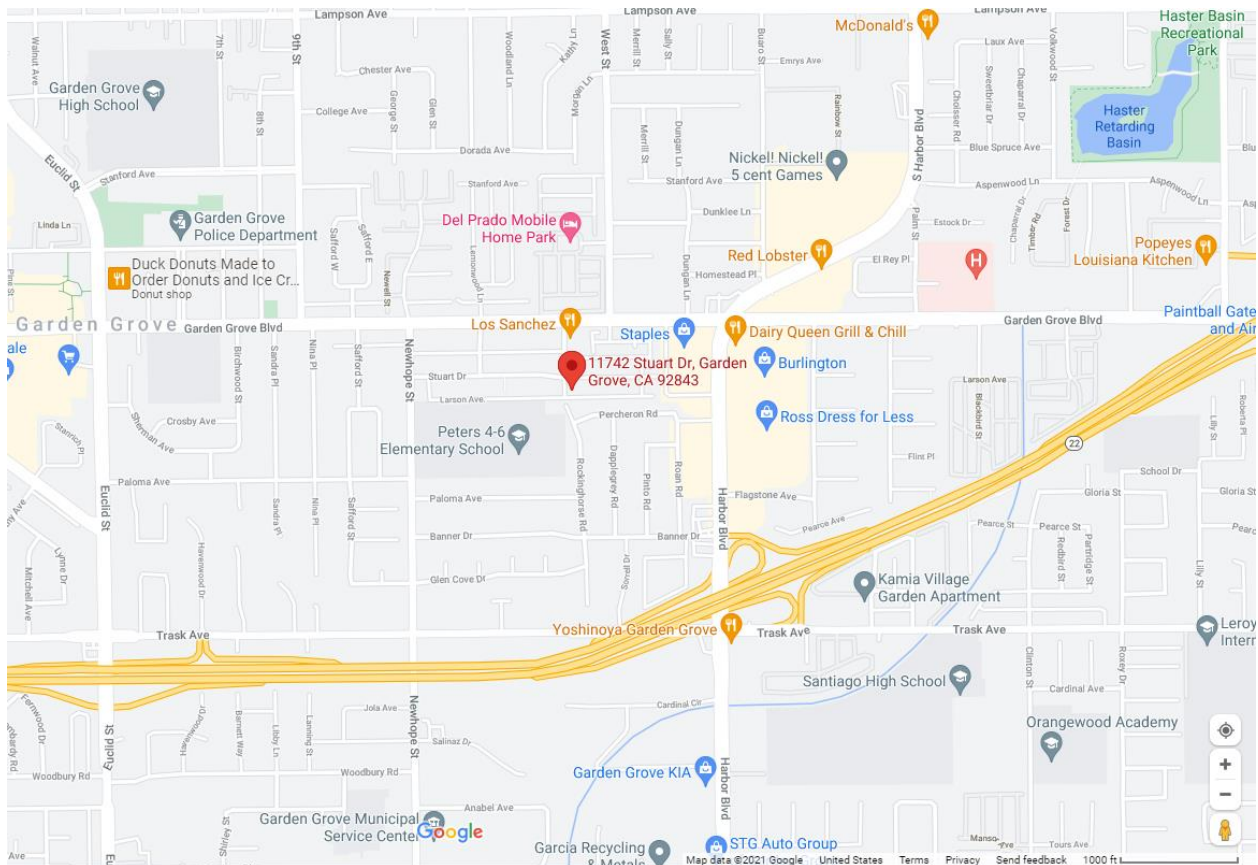


Figure 2: Project Site Location



Figure 3: Property Photos

C. General Demographic and Housing Characteristics

According to the U.S. Census Bureau American Community Survey (ACS) 2019 Five-Year Estimates, the population of Orange County is approximately 3,175,692 and the population of Garden Grove is 171,670 (see **Table 1**). Corresponding ACS data concerning race and ethnicity is shown in **Table 1**, and ACS housing data is shown in **Table 2**.

TABLE 1: 2019 ACS 5 Year Estimate Population Data – City of Garden Grove and Orange County				
Population	Garden Grove	%	Orange County	%
Total Population	171,670	100.0%	3,175,692	100.0%
White (not Hispanic or Latino)	29,395	17.1%	1,260,906	39.7%
Black or African American (not Hispanic or Latino)	802	0.5%	52,029	1.6%
American Indian or Alaska Native	440	0.3%	5,382	0.2%
Asian	75,108	43.8%	668,434	21.0%
Native Hawaiian or Other Pacific Islander	406	0.2%	9,712	0.3%
Some Other Race	628	0.4%	5,727	0.2%
Two or More Races	3,025	1.8%	89,315	2.8%
Hispanic or Latino (of Any Race)	61,866	36.0%	1,081,091	34.0%

Source: U.S. Census Bureau, American Community Survey 5-Year Estimates Table DP05: 2019

TABLE 2: 2019 ACS 5 Year Estimate Housing Data – City of Garden Grove and Orange County				
Type	Garden Grove	%	Orange County	%
Total Housing Units	49,069	100.0%	1,118,148	100.0%
Total Occupied Units	47,378	96.6%	1,044,280	93.4%
Owner-Occupied	25,679	54.2%	596,413	57.1%
Renter-Occupied	21,699	45.8%	447,867	42.9%
Vacant Housing Units	1,691	3.4%	73,868	6.6%

Source: U.S. Census Bureau, American Community Survey 5-Year Estimates Table DP04: 2019

III. ASSESSMENT OF RELOCATION NEEDS

A. Survey Method

Personal interviews were conducted by OPC in June 2021 with all impacted households to ascertain the households' composition, yearly income, current housing costs, preferred area to relocate, and special needs including those related to physical, mental and emotional impairment, medical requirements, and transportation. The results of these interviews are detailed below (*B. Household Data*).

B. Household Data

1. *Current Occupants.* There are six (6) tenant households in occupancy at the Stuart Apartments that will be permanently displaced and relocated for the Proposed Project that may

be eligible for relocation assistance and are the subjects of this Plan. The Property is not designated for occupancy by any special groups such as seniors, veterans, or homeless youth. It is a typical family property made up of families with children and senior households. There are 18 residents living at the Property, including an estimated five (5) children under the age of 18.

2. Replacement Housing Needs. Replacement housing needs, as expressed in this Plan, are defined by the total number of required replacement units and distribution of those units by bedroom size. The projected number of required units by bedroom size is calculated by comparing current data for household size with AFH's replacement housing occupancy standards. These standards, generally, allow for up to one person in a studio unit, three persons in a one-bedroom unit, five persons in a two-bedroom unit, seven persons in a three-bedroom unit and nine or more persons in a four-bedroom unit.

Based on available household data, there are no overcrowded units. The comparable replacement housing units required for the current population include one and two-bedroom apartments for rent.

3. Income. Verbal income data was provided by the interviewed households, although it was incomplete in one case. According to HUD income limits for Orange County (**Exhibit A**) adjusted for family size, five households qualify as Extremely Low income (30% or less of AMI), and the total income of one household is unknown. One of the households presently holds a Section 8 portable voucher that provides housing assistance through the HUD Housing Choice Voucher Program ("HCV").

4. Ethnicity/Language. Five of the existing tenant households are made up of Hispanic or Latino/a occupants, and the other household is made up of White occupants that do not identify as Hispanic or Latino/a. Three households prefer Spanish, and the other three households speak English.

5. Senior/Handicapped Households. One of the occupants is a senior (62 years or older), and four households reported having member(s) with one or more disabilities. Four occupants have physical disabilities and four have mental disabilities. One occupant requires the use of a wheelchair. Appropriate steps will be taken to accommodate mobility challenges when considering potential replacement housing options.

6. Preferred Relocation Area. All of the households indicated a desire to stay nearby, but most were open to communities other than Garden Grove, such as Anaheim, Santa Ana, Westminster, Huntington Beach, Costa Mesa, and Seal Beach. Referrals to available comparable replacement dwellings will be focused on Garden Grove and surrounding communities within 15 miles of the Property.

IV. RELOCATION RESOURCES

A. Methodology

For listings of available residential housing, a resource survey was conducted to identify comparable homes for rent in proximity to the Property.

B. Replacement Housing Availability

1. *Residential Replacement Housing.* The replacement housing survey was conducted in June 2021 over a one-week period and considered available one- and two-bedroom apartments for rent in Garden Grove and expanding to surrounding communities within Orange County. The survey identified 12 one-bedroom units and 18 two-bedroom units within 10-15 miles of the Property. All properties identified accept Section 8 portable vouchers. This data is summarized in **Table 3** below.

Table 3: Availability and Cost of Replacement Housing		
	1 Bedroom	2 Bedroom
# Found/# Needed	12 (1)	18 (5)
Rent Range	\$1,441-2,330	\$961-\$2,755*
Median Rent	\$2,040	\$2,188

*The rent range for the 2-bedroom units is the total market rent, not the portion the tenant would be responsible for when utilizing a Section 8 voucher.

The median listing amount shown in the table is among the figures used to make benefit and budget projections for the Plan. **This amount is, naturally, subject to change according to the market rates prevailing at the time of displacement.**

Listings identified are located in Garden Grove and neighboring cities including Santa Ana, Westminster, Orange, Anaheim, Long Beach, and Buena Park. The listings were in areas similar to the Property in proximity to schools, parks, public services and transportation, medical facilities, retail and service providers.

2. *Summary.* Considering the above-described availability of replacement housing resources gathered, it appears there should be an adequate number of comparable replacement units for the residential occupants in Garden Grove or the surrounding areas. However, it is expected that it may be difficult for the households to remain in the immediate area.

Considering the above-described availability of replacement housing resources gathered, it appears that there are more than adequate replacement units for the residential occupants. But, while adequate replacement resources exist, based on survey results of rental opportunities, the unsubsidized resident may likely have an increase in monthly rent. Possible increases, if any, will be met through AFH's obligation under the relocation regulations, including Last Resort Housing ("LRH") requirements. (See Section IV, E.)

C. Related Issues

1. *Concurrent Residential Displacement.* There are no known public projects anticipated in the area of the Proposed Project that will cause significant displacements during the timeframe of anticipated displacements due to the Proposed Project. No residential displacee will be required to move without both adequate notice and access to available, comparable, affordable, decent, safe and sanitary housing.

V. THE RELOCATION PROGRAM

AFH's Relocation Program is designed to minimize hardship, be responsive to unique circumstances of the Proposed Project, emphasize maintaining personal contact with all affected individuals,

consistently apply all regulatory criteria to formulate eligibility and benefit determinations and conform to all applicable requirements. The relocation program to be implemented by AFH in consultation and cooperation with GGHA pursuant to the AHA and will conform to the standards and provisions of the Relocation Law as identified previously.

AFH has retained OPC to administer the Relocation Program for the permanent displacees. OPC has worked on more than 60,000 public acquisition and relocation projects over the past 41 years.

OPC staff will be available to assist any relocated person and/or household with questions about the relocation process, relocation counseling and/or assistance in relocating. Relocation staff can be contacted at **(562) 304-2000** or toll-free at **(800) 400-7356** from 8:00 am to 5:00 pm Monday through Friday and are available via voicemail and/or cellular phones after hours. The Relocation Office is located at 3750 Schauffele Ave. Suite 150, Long Beach, CA 90808.

The Proposed Project is anticipated to involve the permanent relocation of households in accordance with the Relocation Law; additionally, under the AHA GGHA will provide a loan to AFH that will be sourced from HOME Program funds, thus Section 104(d), if applicable, will restrict the property to providing housing to those at risk of homelessness. Eligibility for permanent relocation assistance under these programs is detailed below.

Eligible persons, who will be permanently displaced from the Property, will receive relocation assistance and benefits. The relocation program consists of two principal components: advisory assistance and financial assistance (Relocation Benefits).

A. Advisory Assistance

Advisory assistance services are intended to:

- Inform displacees about the relocation program;
- Help in the process of finding appropriate replacement accommodations;
- Facilitate claims processing;
- Maintain a communication link with AFH and GGHA; and
- Coordinate the involvement of outside service providers.

To follow through on the advisory assistance component of the relocation program and assure that AFH meets its obligations under the Relocation Law, OPC staff will perform the following functions:

1. Distribute appropriate written information concerning AFH and GGHA's relocation program;
2. Inform eligible project occupants of the nature of, and procedures for, obtaining available relocation assistance and benefits (See **Exhibit B**);
3. Determine the needs of each displacee eligible for assistance;
4. Provide the residential displacees with at least three referrals to comparable replacement housing within a reasonable time prior to displacement. Generally, a comparable replacement dwelling must satisfy the following criteria:
 - a. The unit is decent, safe and sanitary - electrical, plumbing and heating systems are in good repair - no major, observable hazards or defects. The unit is adequate in size and

is comparable to the acquired dwelling with respect to number of rooms, habitable living space and type and quality of construction, but not lesser in rooms or living space as necessary to accommodate the displaced person. The unit is functionally equivalent, including principle features.

b. The unit is located in an area not subjected to unreasonable adverse environmental conditions from either natural, or man-made sources, and not generally less desirable with respect to public utilities, transportation, public and commercial facilities, including schools and municipal services and reasonably accessible to the displaced person's place of employment.

c. The unit is available both on the private market and to all persons regardless of race, color, sex, marital status, religion or, national origin.

d. The unit is within the financial means of the displaced residential household.

5. Maintain an updated database of available housing resources, and distribute referral information to displacees for the duration of the project;

6. Provide transportation to the residential displacee, if necessary, to inspect replacement sites within the local area;

7. Inspect replacement housing to assure it meets decent, safe and sanitary standards as described in the Relocation Law;

8. Supply information concerning federal and state programs and other governmental programs providing assistance to displaced persons;

9. Assist eligible occupants in the preparation, and submission, of relocation assistance claims;

10. Provide additional reasonable services necessary to successfully relocate occupants;

11. Receive claims, make benefit determinations and remit payments in accordance with applicable Relocation Law;

12. Assure that no occupant is required to move without a minimum of 90 days written notice to vacate;

13. Inform all persons subject to displacement of Garden Grove's policies with regard to eviction and AFH's policies with regard to property management;

14. Establish and maintain a formal grievance procedure for use by displaced persons seeking administrative review of GGHA's decisions with respect to relocation assistance; and

15. Provide assistance that does not result in different or separate treatment based on or due to an individual's sex, marital status, race, color, religion, ancestry, national origin, physical handicap, sexual orientation, and domestic partnership status.

B. Relocation Benefits

Specific eligibility requirements and benefit plans will be detailed on an individual basis with all displacees. In the course of personal follow-up visits, each displacee will be counseled as to available options and the consequences of any choice with respect to financial assistance.

Benefits will be paid to eligible displaced persons upon submission of required claim forms and documentation in accordance with the Relocation Law.

If a household chooses to rent a replacement dwelling, AFH and GGHA will process advance payment requests to mitigate hardships for households who do not have access to sufficient funds to pay move-in costs such as first month's rent and/or security deposits. Approved requests will be processed expeditiously to help avoid the loss of desirable, appropriate replacement housing.

1. *Residential Moving Expense Payments.* All eligible residential occupants to be permanently relocated will be eligible to receive a payment for moving expenses. Moving expense payments will be made based upon the actual cost of a professional move or a fixed payment based on a room-count schedule.

a. *Actual Cost (Professional Move).* Displacees may elect to have a licensed professional mover perform the move. The actual cost of the moving services, based on at least two acceptable bids, will be compensated by AFH in the form of a direct payment to the moving company upon presentation of an invoice. Transportation costs are limited to a distance of 50 miles in either case. In addition to the actual move, costs associated with utility re-connections (i.e., gas, water, electricity, telephone, and cable, if any), are eligible for reimbursement.

b. *Fixed Payment (based on Room Count Schedule).* An occupant may elect to receive a fixed payment for moving expenses which is based on the number of rooms occupied in the displacement dwelling or ancillary structures on the property. In this case, the person to be relocated takes full responsibility for the move. The fixed payment includes all utility connections as described in a., above.

(i) The current schedule for fixed moving payments is set forth in

Table 4 on the next page:

TABLE 4: Schedule of Fixed Moving Payments, State of California (effective as of 2015)	
Unfurnished Dwelling	
One room	\$725
Two rooms	\$930
Three rooms	\$1,165
Four rooms	\$1,375
Five rooms	\$1,665
Six rooms	\$1,925
Seven rooms	\$2,215
Eight rooms	\$2,505
each additional room	\$265
Furnished Dwelling	
First Room	\$475
Each additional room	\$86
	\$85

2. *Rental Assistance for Tenant Occupants*

a. *Rental Assistance under the Relocation Law.* To be eligible to receive rental assistance benefits, the displaced tenant household has to rent or purchase and occupy a decent, safe, and sanitary replacement dwelling within one year from the date they move from the displacement dwelling.

Based upon the available data regarding Project displacees, the displaced households may qualify for, and may be eligible to apply for, relocation benefits under URA/CRAL provisions.

Except in the case of Last Resort Housing situations, payments to households exceeding 80% AMI will be payable over a 42-month period and limited to a maximum of \$7,200 as stated under the Relocation Law.

Table 3 on the next page portrays an example of a benefit determination under the Relocation Law (URA/CRAL):

TABLE 3: Example Computation of URA Rental Assistance Payments		
1. Old Rent	\$250	Old Rent and Utilities
Or		
2. Ability to Pay	\$700	30% of the Gross Household Income (for Low Income Households - URA) or 30% of the Adjusted Gross Income (CRAL)
3. Lesser of lines 1 or 2	\$250	Base Monthly Rental
Subtracted From:		
4. Actual New Rent	\$450	Actual New Rent and Utilities
Or		
5. Comparable Rent	\$475	Determined by AFH (includes utilities)
6. Lesser of lines 4 or 5	\$450	
7. Yields Monthly	\$200	Subtract line 3 from line 6
Rental Assistance	\$8,400	Multiply line 7 by 42 months

Rental Assistance Payment amounts under the Relocation Law are equal to 42 times the difference between the base monthly rent and the lesser of:

- (i) The monthly rent and estimated average monthly cost of utilities for a comparable replacement dwelling; or
- (ii) The monthly rent and estimated average monthly cost of utilities for the decent, safe, and sanitary replacement dwelling actually occupied by the displaced person.

The base monthly rent for the displacement dwelling is the lesser of:

- (i) The average monthly cost for rent and utilities at the displacement dwelling for reasonable period prior to displacement, as determined by AFH; or
- (ii) Thirty percent (30%) of the displaced person's average monthly gross household income if the amount is classified as "low income" by HUD's Annual Survey of Income Limits for the Public Housing and Section 8 Programs (under the URA). If a displacee refuses to provide appropriate evidence of income or is a dependent, the base monthly rent shall be determined to be the average monthly cost for rent and utilities at the displacement dwelling; or
- (iii) The total of the amount designated for shelter and utilities if receiving a welfare assistance payment from a program that designated the amounts for shelter and utilities.

b. *Rental Assistance under Section 104(d):*

Under Section 104(d), Rental Assistance Payments will be calculated based upon the monthly housing need over a 60-month period for eligible occupants whose income level does not exceed 80% of MFI. Recipients of 104(d) benefits would also be eligible to receive reimbursement for a security deposit and credit check fees.

Table 4 provides an example of how a Section 104(d) rental assistance eligibility amount is determined:

Table 4: Example Computation of Rent Differential Payment 104(d) *

1. Adjusted Gross	\$600	30% of Household's Monthly Adjusted Gross
-or-		
2. Gross Income	\$300	10% of Gross Monthly Household Income
3. Greater of lines 1 and 2	\$600	Total Tenant Payment
Subtracted from the lesser of:		
4. Actual New Rent	\$795	Actual New Rent (includes utilities)
-or-		
5. Comparable Rent	\$815	Set by AFH (includes utilities)
6. Lesser of lines 4 and 5	\$795	
7. Monthly Need	\$195	Subtract line 3 from line 6
Rental Assistance	\$11,700	Multiply line 7 (Monthly Need) by 60 months

**Adjusted gross income means the total annual income of an individual household less the following: (1) a deduction of \$480 for each dependent; (2) a deduction of \$400 for an elderly household; (3) a deduction for recurring extraordinary medical expenses; defined for this purpose to mean medical expenses in excess of 3% of total income, where not compensated for, or covered by insurance or other sources; (4) a deduction of reasonable amounts paid for the care of children or sick or incapacitated family members when determined to be necessary to employment of the head of household or spouse, except that the amount deducted shall not exceed the amount of income received by the person who would not otherwise be able to seek employment in the absence of such care.*

3. *Downpayment Assistance to Tenants Who Choose to Purchase*

The displaced household may opt to apply the entire benefit amount for which they are eligible toward the purchase of a replacement unit (CFR 24.402(b) and HUD 1378).

Residential tenants, who are otherwise eligible to receive the Rental Assistance Payment described above, may choose to receive a lump sum payment equal to forty-two months of rental subsidy (including Last Resort Housing benefits) to purchase a new home. Displacees who qualify for the 60-month calculation, and who want to convert their rental assistance entitlement to down payment assistance, must purchase a cooperative or mutual housing-type replacement home. If a conventional

home is purchased, the rental assistance/down payment assistance payment is converted to a 42-month calculation per the URA.

A displaced household, who chooses to utilize up to the full amount of their rental assistance eligibility (including any Last Resort benefits) to purchase a home, will have the funds deposited in an open escrow account, provided that the entire amount is used for the downpayment and eligible, incidental costs associated with the purchase of a decent, safe, and sanitary replacement home. A provision shall be made in the escrow arrangements for the prompt return of the Developer funds, in the event escrow should fail to close within a reasonable period of time.

Final determination about the type of relocation benefits and assistance for which the household is eligible will be determined upon verification of the household's occupants and income.

C. Program Assurances and Standards

Adequate funds are available to relocate all displaced households. Relocation assistance services will be provided to ensure that displacement does not result in different or separate treatment of households based on race, nationality, color, religion, national origin, sex, marital status, familial status, disability or any other basis protected by the federal Fair Housing Amendments Act, the Americans with Disabilities Act, Title VI of the Civil Rights Act of 1964, Title VIII of the Civil Rights Act of 1968, the California Fair Employment & Housing Act, and the Unruh Act, as well as any other arbitrary or unlawful discrimination.

D. General Information Regarding the Payment of Relocation Benefits

Claims and supporting documentation for relocation benefits must be filed with AFH and GGHA no later than 18 months from the date the household moves from the displacement dwelling.

The procedure for the preparation and filing of claims and the processing and delivery of payments will be as follows:

1. Claimant(s) will provide all necessary documentation to substantiate eligibility for assistance;
2. OPC, AFH and GGHA staff will review all necessary documentation including, but not limited to, scopes-of-service, invoices, lease documents and escrow material before reaching a determination as to which expenses are eligible for compensation;
3. Required claim forms will be prepared by OPC staff and presented to the claimant for review. Signed claims and supporting documentation will be returned to relocation staff and submitted to AFH and GGHA;
4. AFH in consultation with GGHA will review and approve claims for payment, or request additional information;
5. AFH will issue benefit checks to be disbursed to the claimants via personal delivery;
6. Final payments to residential displacees will be issued after confirmation that the Property and premises have been completely vacated, and actual residency at the replacement unit is verified;
7. Receipts of payment and all claim material will be maintained in the relocation case file.

E. Last Resort Housing

Based on data derived from the Property occupants and costs of replacement housing resources, it is anticipated that Last Resort Housing will be required in five cases as part of the implementation of the Proposed Project due to the high cost of housing in the area. The other household is not expected to require Last Resort Housing payments as they currently receive Section 8 housing assistance. Last Resort Housing is required when “comparable replacement housing” may not be available as required for the households. Specifically, for renters, when the computed replacement housing assistance eligibility exceeds \$7,200.00, Last Resort Housing will have to be provided.

Therefore, if the Proposed Project proceeds, AFH will pay for and provide housing of last resort. Funds will be used to make payments in excess of the monetary limit specified in the statute (\$7,200.00); hence, satisfying the requirement that “comparable replacement housing” is available.

A displaced tenant-occupant household will be entitled to consideration for supplementary benefits in the form of Last Resort Housing assistance when the computed replacement housing assistance eligibility exceeds \$7,200.00 or when a tenant fails to meet the 90-day occupancy requirement and comparable replacement housing is not available within the displaced person’s financial means. AFH will make Last Resort Housing payments in three installments.

F. Relocation Tax Consequences

In general, relocation payments are not considered income for the purpose of Division 2 of the Internal Revenue Code of 1954, which has been redesignated as the Internal Revenue Code of 1986 (Title 26, U. S. Code), or for the purpose of determining the eligibility or the extent of eligibility of any person for assistance under the Social Security Act (42 U. S. Code 301 et seq.) or the Personal Income Tax Law, Part 10 (commencing with Section 17001) of the Revenue and Taxation Code, or the Bank and Corporation Tax Law, Part II (commencing with Section 23001) of Division 2 of the Revenue and Taxation Code. The above statement on tax consequences is not intended as tax advice by AFH or OPC. Displacees are responsible for consulting with their own tax advisors concerning the tax consequences of relocation payments.

VI. ADMINISTRATIVE PROVISIONS

A. Notices

Each notice, which AFH is required to provide to occupants at the Property, shall be personally delivered or sent by certified or registered first-class mail, return receipt requested and documented in the case file. Each notice will be written in plain, understandable language. Each notice will indicate the name and telephone number of a person who may be contacted for answers to questions or other needed help.

There are four principal notices to be issued to the tenants):

- 1) General Information Notice
- 2) Information Statement
- 3) Notice of Relocation Eligibility
- 4) 90-Day Notice to Vacate

AFH and GGHA plan to issue a General Information Notice (GIN) to all households in about **August or September 2021 (Exhibit B)**. This notice advises the household not to move until they receive further notice. Any household or person who vacates after receiving this notice and prior to receiving the Notice of Eligibility or notice of ineligibility will not be eligible to receive relocation assistance.

The Informational Statement is intended to provide potential displaces with a general written description of the relocation program and basic information concerning benefits, conditions of eligibility, noticing requirements and appeal rights (**Exhibit B**).

A Notice of Relocation Eligibility (NOE) will be distributed to each residential relocate (**Exhibit B**). The NOE to the residential displace contains a determination of eligibility for relocation assistance and a computation of maximum entitlements based on information provided by the affected household and the analysis of comparable replacement properties identified by the OPC staff.

No lawful occupant will be required to move without having received at least 90 days advance written notice of the earliest date by which the move will be necessary. The 90-day vacate notice will either state a specific date as the earliest date by which the occupant may be required to move or state that the occupant will receive a further notice indicating, at least 60 days in advance, the specific date of the required move. The 90-day notice will not be issued to any residential displacee before a comparable replacement dwelling has been made available.

In addition to the four principal notices, OPC staff will issue timely written notification in the form of a Reminder Notice, which discusses the possible loss of rights and sets the expiration date for the loss of benefits to those persons who:

- 1) are eligible for monetary benefits,
- 2) have moved from the subject property, and
- 3) have not filed a claim for benefits.

A Reminder Notice will be issued to all non-responsive relocatees no later than within the last six months prior to the filing expiration date.

B. Privacy of Records

All information obtained from displacees is considered confidential and will not be shared without the consent of the displacee or AFH and GGHA. Developer staff will comply with Relocation Law concerning the safeguarding of relocation files and their contents.

C. Grievance Procedures

A person who is dissatisfied with a determination as to eligibility for benefits, a payment amount, the failure to provide comparable housing, or AFH's property management practices may file a Relocation Assistance Appeal Form or any other written form of appeal with AFH and GGHA and has the right of administrative review. GGHA's appeal policies will follow the standards described in Article 5, Section 6150, *et seq.*, Title 25, Chapter 6, State of California, Department of Housing and Community Development Program guidelines.

Requests for administrative review and informal hearings will be directed to Ryan Lehman with AFH and Monica Covarrubias and Nate Robbins with the City and GGHA. All requests for review will receive written responses from AFH and GGHA within three weeks of their receipt. If an informal appeal is denied, appellants will be entitled to file a written request for a formal hearing before an impartial and independent hearing officer.

The appellant does not have to exhaust administrative remedies first; the appeal/grievance can either go directly to the GGHA, directly to HCD, or directly to the Superior Court. Any person and/or organization directly affected by the relocation plan may petition the Department of Housing and Community Development (HCD), located at 2020 West El Camino Ave., Sacramento, CA 95833 to review the relocation plan.

More detail concerning the appeals process will be provided upon request. Appellants will retain their appeal rights for up to 18 months following the date of displacement from the Property as a direct result of the Proposed Project or receipt of final payment for relocation benefits, whichever is later.

D. Eviction Policy

1. Eviction for cause may result in the forfeiture of a displacee's right to relocation assistance or benefits. Relocation records will be documented to reflect the specific circumstances surrounding eviction action(s), if any.

2. Eviction may be undertaken for one, or more of the following reasons:

a. Failure to pay rent, except in those cases where the failure to pay is due to AFH's failure to keep the premises in habitable condition; is the result of harassment or retaliatory action; or, is the result of discontinuation, or a substantial interruption of services;

b. Performance of a dangerous, and/or illegal act in the unit;

c. A material breach of the rental agreement, and failure upon notification to correct said breach within 30 days of Notice;

d. Maintenance of a nuisance, and failure to abate such nuisance upon notification within a reasonable time following Notice;

e. Refusal to accept one of a reasonable number of offers of replacement dwellings; and/or

f. A requirement under State, or local law or emergency circumstances that cannot be prevented by reasonable efforts on the part of the Displacing Agency.

E. Citizen Participation

As the process for the Proposed Project moving forward, AFH will observe the following protocol:

1. Provide affected households with full and timely access to documents relevant to the relocation program;

2. Encourage meaningful participation in reviewing the relocation plan and monitoring the relocation assistance program; including the project area occupants, neighborhood groups and community organizations forming a relocation committee, if applicable;

3. Provide technical assistance necessary to interpret elements of the Relocation Plan and other pertinent materials;
4. Issue a general notice concerning the availability of the Plan for public review, as required, 30 days prior to its proposed approval; and
5. Include written or oral comments concerning the Plan as an attachment (**Exhibit C**) when it is forwarded to City Council for consideration and action.

F. Projected Date of Displacement

AFH anticipates that the Informational 90-Day Vacate Notices (not date-specific) will be issued to the Project occupants in **September 2021**. However, in no event a date-specific 90-Day Notice to Vacate will not be able to be issued until after the approval process for this Plan is complete, if approved in the sole discretion of the Garden Grove City Council. The earliest expected possible vacate date is about **December 2021**.

G. Estimated Relocation Costs

The total budget estimate for relocation-related payments for this Project, including a 10% contingency, is **\$406,000**. If households are eligible to receive assistance under Section 104(d), the budget is expected to increase and is currently estimated to be **\$591,000**.

The estimated relocation budget does not include any payments related to property acquisition. In addition, the budget does not consider the cost of any services necessary to implement the Plan and complete the relocation element of the Proposed Project.

If the Proposed Project is implemented, and circumstances arise that should change either the number of residential occupants and/or the amount of relocation benefits' entitlements estimated, AFH will authorize any additional funds that may need to be appropriated. AFH pledges to appropriate, on a timely basis, the funds necessary to ensure the successful completion of the Proposed Project, including funds necessary for LRH as indicated in Section IV, E, of this Plan to meet its obligation under the Relocation Law.

EXHIBIT A
HUD INCOME LIMITS – ORANGE COUNTY

The following figures are approved by the U.S. Department of Housing and Urban Development (HUD) and published by HCD for use in Orange County to define and determine housing eligibility by income level.

Area Median Income: \$106,700 (Based on 4 Persons)				
	2 Persons	3 Persons	4 Persons	5 Persons
Extremely Low	32,300	36,350	40,350	43,600
Very Low	53,800	60,550	67,250	72,650
Low Income	86,050	96,800	107,550	116,200
Median Income	85,350	96,050	106,700	115,250
Moderate Income	102,450	115,250	128,050	138,300

Figures are per the Department of Housing and Urban Development (California), **updated in April 2021.**

EXHIBIT B
NOTICES AND RESIDENTIAL INFORMATIONAL BROCHURE



General Information Notice

Residential Occupant to Be Displaced

[DATE]

«Name» and All Other Occupants

«Address» Unit «Unit»

«City_State_Zip»

Dear Occupants:

As you know, **American Family Housing**, a nonprofit public benefit corporation ("AFH") owns and manages the 10-unit apartment complex called the **Stuart Apartments** located at **11742 Stuart Drive, Garden Grove, CA 92843** ("Property"), and you and your household occupy one of the units at the Property. The **Garden Grove Housing Authority**, a California housing authority and public entity ("GGHA"), and **AFH** (together, called the "Displacing Agency") are negotiating the terms of an affordable housing agreement ("AHA"). If the AHA is approved by the GGHA governing board in its sole discretion at a public meeting, GGHA will provide AFH a loan of federal HOME Program funds, AFH will undertake and complete the substantial rehabilitation of the Property, and the housing units will be converted and covenanted for operation by AFH as a permanent supportive housing project ("Proposed Project").

This notice is to inform you of your rights under Federal and or State law. If the Displacing Agency enters into AHA and implements the Proposed Project, you may be required to move from the Stuart Apartments and may be permanently displaced for the Proposed Project. If you are required to move as a direct result of the Proposed Project, you will be eligible for relocation assistance and benefits under the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (URA), as amended and California Relocation Assistance Law (Sec 7260, *et. seq.* of the CA Government Code, and local guidelines.

HOWEVER, YOU DO NOT HAVE TO MOVE NOW.

This is not a notice to vacate the premises and is not a notice of relocation eligibility.

AFH has retained the professional firm of **Overland, Pacific & Cutler, LLC (OPC)** to represent the Displacing Agency and assist in the relocation process.

As a renter of the unit you occupy, you should continue to pay your monthly rent to your landlord, AFH, because failure to pay rent and meet your obligations as a tenant may be legal cause for eviction and potential loss of eligibility for relocation assistance and benefits. You are urged not to move or sign any agreement to lease or purchase other housing before receiving a formal notice of eligibility for relocation assistance. If you move out or are evicted before receiving this formal notice of eligibility, you will not be eligible to receive relocation assistance. Please contact us before you make any moving plans.

After the AHA is approved by the GGHA, if it is approved at all in its sole discretion, you receive a formal notice of eligibility for relocation assistance. After that notice is issued, you will be given relocation advisory services, including referrals to comparable replacement housing, and will be

provided at least 90 days advance written notice of the date you will be required to move from the Property. And, you will be eligible to receive a payment for moving expenses and may be eligible for financial assistance to help you rent or buy a replacement dwelling. Any person aggrieved by a determination as to eligibility for, or the amount of, a payment authorized by the Displacing Agency's Relocation Assistance Program may have the appeal application reviewed by GGHA in accordance with its appeals procedure. Complete details on appeal procedures are available upon request from the GGHA.

Again, **this is not a notice to vacate** and does not establish eligibility for relocation advisory assistance, or monetary benefits, or other relocation assistance. If the AHA is not approved and the Proposed Project is not implemented, you will be notified in writing.

You will be contacted soon so that we can provide you with more information about the Proposed Project. If the Proposed Project is approved, we will make every effort to accommodate your needs. If you have any questions about this or any other relocation issues, please contact me at the address and the phone number below.

Maggie Harry

Maggie Harry
Project Manager
Overland, Pacific & Cutler, LLC
3750 Schauffele Ave., Suite 150
Long Beach, CA 90808
Phone (916) 600-1114

Received by

Delivered on/by: ____/____

X_____
Recipient's Signature

Posted on/by: ____/____

Date

Mailed/receipt received on: ____/____

**Relocation Assistance
Informational Statement
for Families and Individuals**

(Federal – Section 104(d))

Developer:

American Family Housing (AFH)

Public Entity:

Garden Grove Housing Authority (GGHA)

Project Name:

Stuart Drive

Displacing Agency Representative:

**Overland, Pacific & Cutler, LLC
2750 Schauffele Ave. Suite 150
Long Beach, CA 90808
949-307-1323**

Informational Statement Content:

1. General Information
2. Assistance In Locating A Replacement Dwelling
3. Moving Benefits
4. Replacement Housing Payment
5. Current Housing Choice Voucher Tenants
6. Qualification For And Filing Of Relocation Claims
7. Rental Agreement
8. Evictions
9. Appeal Procedures – Grievance
10. Tax Status of Relocation Benefits
11. Lawful Presence Requirement
12. Non-Discrimination and Fair Housing
13. Additional Information And Assistance Available

Spanish speaking agents are available. Si necesita esta información en español, por favor llame a su agente.

Informational Statement for Families and Individuals

(Federal – Section 104(d))

1. GENERAL INFORMATION

The dwelling in which you now live is a property to be improved by AFH, with a loan provided to AFH by the GGHA using federal funds. If and when the Proposed Project proceeds, and it is necessary for you to move from your dwelling, you may be eligible for certain benefits. You will be notified in a timely manner as to the date by which you must move. Please read this information, as it will be helpful to you in determining your eligibility and the amount of the relocation benefits you may receive under the federal law. You will need to provide adequate and timely information to determine your relocation benefits. The information is voluntary, but if you don't provide it, you may not receive the benefits or it may take longer to pay you. We suggest you save this informational statement for reference.

AFH has retained the professional firm of **Overland, Pacific & Cutler, LLC (OPC)** to provide relocation assistance to you. The firm is available to explain the program and benefits. Their address and telephone number is listed on the cover.

PLEASE DO NOT MOVE PREMATURELY. THIS IS NOT A NOTICE TO VACATE YOUR DWELLING. However, if you desire to move sooner than required, you must contact your relocation agent at OPC, so you will not jeopardize any benefits. This is a general informational brochure only, and is not intended to give a detailed description of either the law or regulations pertaining to the relocation assistance program to be implemented by AFH for GGHA.

AFH is the current owner of the Property. Please continue to pay your rent to your current landlord, AFH, otherwise you may be evicted and jeopardize the relocation benefits to which you may be entitled to receive. If the proposed Affordable Housing Agreement (AHA) is approved by GGHA, in its sole discretion at a public meeting, and

AFH proceeds with the Proposed Project, you will continue to pay rent to AFH until you move from the Property.

This brochure describes the relocation payments and other relocation assistance provided under **section 104(d) of the Housing and Community Development Act of 1974** (section 104(d)) to eligible persons displaced from their homes. Persons eligible for assistance have the option of declining the section 104(d) assistance and receiving assistance under the **Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (URA)**, if they decide that it is in their best interest.

To be eligible for relocation assistance under section 104(d), you must qualify as a **lower income person** (individual, family, or household) and must move as a direct result of the "**conversion**" or **demolition** of your dwelling unit for a project in which Federal Community Development Block Grant (CDBG), Section 108 Loan Guarantee, or HOME Investment Partnerships funds are used.

The term "lower income" means that your annual gross household income does not exceed 80% of the median income for the area as established by the U.S. Department of Housing and Urban Development (HUD).

Generally, "conversion" means that before the project, your unit had a "market rent" at or below the HUD Fair Market Rent (FMR) standard, and, after the Proposed Project is completed, the market rent exceeds the FMR, or the unit was converted to a nonresidential use. HUD determines the FMRs for use in its programs. The levels vary by metropolitan area and by the size of the unit.

AFH in consultation with GGHA will determine whether you and the members of your household qualify as a lower income household and if your housing unit will be demolished or "converted." If you do not qualify for section 104(d) assistance, you may be eligible for relocation assistance under the URA.

2. ASSISTANCE IN LOCATING A REPLACEMENT DWELLING

AFH (and GGHA) through their representatives, will assist you in locating a comparable replacement dwelling by providing referrals to appropriate and available housing units. You are encouraged to actively seek such housing yourself. When a suitable replacement dwelling unit has been found, your relocation agent will carry out an inspection and advise you as to whether the dwelling unit meets decent, safe and sanitary housing requirements. A decent, safe and sanitary housing unit provides adequate space for its occupants, proper weatherproofing and sound heating, electrical and plumbing systems. Your new dwelling must pass inspection before relocation assistance payments can be authorized.

3. MOVING BENEFITS

If you must move as a result of displacement by AFH and GGHA, you will receive a payment to assist in moving your personal property. The actual, reasonable and necessary expenses for moving your household belongings may be determined based on the following methods:

- A Fixed Moving Payment based on the number of rooms you occupy (see below); **or**
- A payment for your Actual Reasonable Moving and Related Expenses based on at least two written estimates and receipted bills; **or**
- A combination of both (in some cases); **and**
- Other Moving Expenses depending on program requirements

For example, you may choose a Self-Move, receiving a payment based on the Fixed Residential Moving Cost Schedule shown below, plus contract with a professional mover to transport your grand piano and /or other items that require special handling. In this case, there may be an adjustment in the number of rooms which qualify under the Fixed Residential Moving Cost Schedule.

A. Fixed Moving Payment (Self-Move)

A Fixed Moving Payment is based upon the number of rooms you occupy and whether or not you own your own furniture. The payment is based upon a schedule approved by AFH, and ranges, for example, from \$475.00 for one furnished room to \$2,505.00 for eight rooms in an unfurnished dwelling. (For details see the table). Your relocation agent will inform you of the amount you are eligible to receive, if you choose this type of payment. If you select a fixed payment, you will be responsible for arranging for your own move, and AFH will assume no liability for any loss or damage of your personal property. A fixed payment also includes utility hook-up and other related moving fees.

Fixed Moving Schedule CALIFORNIA (Effective 2015)	
Occupant Owns Furniture:	
1 room	\$725
2 rooms	\$930
3 rooms	\$1,165
4 rooms	\$1,375
5 rooms	\$1,665
6 rooms	\$1,925
7 rooms	\$2,215
8 rooms	\$2,505
Each additional room	\$265
Occupant does NOT Own Furniture:	
1 room	\$475
Each additional room	\$90

B. Actual Moving Expense (Commercial Move)

If you wish to engage the services of a licensed commercial mover and have AFH pay the bill, you may claim the ACTUAL cost of moving your personal property up to 50 miles. Your relocation agent will inform you of the number of competitive moving bids (if any) which may be required and assist you in developing a "mover" scope of services for Developer approval.

C. Other Moving Expenses

Under the Section 104(d) program, payment of a security deposit required to rent a replacement dwelling and any credit check required to rent or purchase a replacement unit are eligible expenses. Also, interim living costs, when required as a result of the planned relocation program are eligible.

4. REPLACEMENT HOUSING PAYMENT

You may be eligible for a payment to assist in renting or purchasing a comparable replacement dwelling. If so, you may choose assistance under section 104(d) or under the URA. For most lower-income tenants, the amount of assistance provided under section 104(d) is greater.

A. Section 104(d) Rental Assistance

If you are eligible, you will receive assistance based on estimated needs for a period of 60 months. The Agency may offer you that assistance in cash or under the Housing Choice Voucher (HCV) Program. The Agency will tell you which option it is providing to you.

- **Cash Rental Assistance.** A household's "need" for rental assistance is computed by subtracting the highest of the following calculations from the rent and estimated average monthly utility costs for your new home (or a comparable replacement home, if that cost is lower):

1. 30 percent of the household's monthly adjusted income,
2. 10 percent of the household's monthly gross income, or
3. The welfare rent allowance (where designated).

That monthly need, if any, is multiplied by 60, to determine the total amount that you will receive. This amount will be paid directly to you in monthly installments or other periodic payments.

Example: Let's say that your family's adjusted monthly income is \$600, and the monthly rent and estimated average utility costs for the comparable replacement home to which you move are \$350. In this case, your monthly need would be \$170 [$\$350 - \180 (30 percent of \$600)]. Multiplying this amount by 60 results in \$10,200 of rental assistance.

- **Housing Choice Voucher (HCV) (section 104(d)).** You may be offered a portable HCV. If so, you will also be referred to comparable replacement homes where the owner/landlord will accept the portable voucher. If the rent and estimated average monthly utility costs for both the comparable replacement home and the unit to which you relocate exceed the voucher "payment standard," you will qualify for cash assistance to cover the gap for 60 months.

Advantages of HCV Assistance. The HCV assistance may continue for as long as you have a need and qualify. Unlike cash assistance, HCV assistance is recomputed each year to reflect changes in your income, rent or the cost of utilities. While cash assistance will terminate at the end of 60 months, HCV assistance may continue to be available after the 60-month period ends if you still qualify as a lower income household.

B. **URA Rental Assistance**

URA rental assistance is computed by subtracting the "base monthly rent" for your present home from the rent and average monthly cost of utilities for your new home (or a comparable replacement home, if that cost is lower). That monthly need, if any, is multiplied by 42, to determine the total amount that you will receive. This amount will be paid directly to you in monthly installments or other periodic payments. Generally, the base monthly rent for your present home is the *lesser* of: (1) the monthly rent and average monthly cost for utilities, or (2) thirty (30) percent of your gross monthly household income (if you are low-income based on HUD income limits).

Examples: Let's say that the monthly rent and average cost for utilities for your present home are \$250; the monthly rent and estimated average utility costs for a comparable replacement home are \$350; and your monthly gross income is \$700. In this case, your "base monthly rent" would be \$210 because you are low-income and that amount (30 percent of your income) is less than the monthly cost of rent and utilities at your present home (\$250).

- If you rent a replacement home for \$360 per month, including estimated average monthly utility charges, you will receive \$5,880. That amount is 42 times \$140 (the difference between the "base monthly rent" for your present home (\$210) and the cost for a comparable replacement home (\$350)).
- If you rent a replacement home for \$310, including estimated average monthly utility charges, you will receive \$4,200. That amount is 42 times \$100 (the difference between the "base monthly rent" for your present home (\$210) and the actual cost of your new home (\$310)).

C. Purchase Assistance

If you buy, rather than rent, a replacement home, you may be eligible for assistance to make a down payment. The amount depends on the type of housing that you buy. Section 104(d) purchase assistance is limited to mutual housing and cooperative housing. If you wish to purchase a house that is not mutual or cooperative housing, your purchase assistance would be provided under the URA.

Section 104(d) Purchase Assistance.

If you buy a replacement home which is mutual or cooperative housing, you may be eligible for assistance based on the present value of the monthly payments you would receive if you rented a comparable replacement home for 60 months. Remember, the monthly payment is generally determined by subtracting 30 percent of your adjusted income from the monthly rent and estimated average monthly utility costs for a comparable replacement home.

Example: Assuming the information in the prior section 104(d) example and a 4 percent return on passbook savings, the purchase assistance would be \$9,231. Remember, your net monthly contribution is \$180, and the monthly rent and estimated average monthly cost of utilities for a comparable replacement home total \$350. The monthly difference is \$170. The present value of 60 monthly payments of \$170, discounted at 4 percent, is \$9,231. The full amount of the payment must be applied to the purchase of the mutual or cooperative housing that you buy.

URA Purchase Assistance for Renters.

URA assistance to make a down payment is equal to the amount you would receive if you had rented a comparable replacement home (42 times the amount obtained by subtracting the "base monthly rent" for your present home from the monthly rent and estimated average monthly cost of utilities for a comparable replacement home). Remember, URA assistance is not limited to mutual housing or cooperatives.

Example: Assuming the information in the prior URA examples, the assistance for a down payment would be \$5,880. That amount is 42 times \$140 (the difference between the "base monthly rent" for your present home (\$210) and the monthly rent and estimated average monthly utility costs for a comparable replacement home (\$350)). The full amount of the payment must be applied to the purchase of your new home.

5. CURRENT HOUSING CHOICE VOUCHER TENANTS

If you are currently using a portable Housing Choice Voucher (HCV), when you do move, you may be eligible to transfer your HCV portable voucher eligibility to a replacement site. In such cases, a comparable replacement dwelling will be determined based on your household composition at the time of displacement and the current housing program criteria. This may not be the size of the unit you currently occupy. Your relocation agent will provide counseling and other advisory services along with moving benefits. If the rent and estimated average monthly utility costs for both the comparable replacement home and the unit to which you relocate exceed the portable voucher "payment standard," you will qualify for cash assistance to cover the gap based on the assistance option chosen (URA or Section 104(d)).

6. QUALIFICATION FOR, AND FILING OF, RELOCATION CLAIMS

To qualify for a Replacement Housing Payment, you must rent or purchase and occupy a comparable replacement unit **within one year from the following:**

- For a tenant, the date you move from the displacement dwelling.
- For an owner-occupant, the latter of:
 - a. The date you receive final payment for the displacement dwelling, or, in the case of condemnation, the date the full amount of estimated just compensation is deposited in court; **or**
 - b. The date AFH fulfills its obligation to make available comparable replacement dwellings.

All claims for relocation benefits must be filed with AFH **within eighteen (18) months** from the date on which you receive final payment for your property, or the date, on which you move, whichever is later.

7. RENTAL AGREEMENT

AFH currently owns the Property and will continue to be the owner/landlord if the GGHA approves the AHA. You must continue to comply with your rental or lease agreement with AFH, including payment of monthly rent, when rent payments are due, where they are to be paid and other pertinent information.

8. EVICTIONS

Eviction for cause must conform to applicable State and local law. Any person who occupies the real property and is not in unlawful occupancy on the date of initiation of negotiations, is presumed to be entitled to relocation benefits, unless AFH determines that:

- The person received an eviction notice prior to the initiation of negotiations and, as a result, was later evicted; or
- The person is evicted after the initiation of negotiations for serious or repeated violation of material terms of the lease; and
- The eviction was not undertaken for the purpose of evading relocation assistance regulations.

Except for the causes of eviction set forth above, no person lawfully occupying property as of the date of approval by GGHA of the AHA (if approved) will be required to move without having been provided with at least 90 days written notice from AFH.

9. APPEAL PROCEDURES - GRIEVANCE

Any person aggrieved by a determination as to eligibility for, or the amount of, a payment authorized by this Relocation Assistance Program may have the appeal application reviewed by AFH and GGHA in accordance with the appeals procedure. Complete details on appeal procedures are available upon request from GGHA.

10. TAX STATUS OF RELOCATION BENEFITS

California Government Code Section 7269 indicates no relocation payment received shall be considered as income for the purposes of the Personal Income Tax Law, Part 10 (commencing with Section 170 01) of Division 2 of the Revenue and Taxation Code, or the Bank and Corporation Tax law, Part 11 (commencing with Section 23001) of Division 2 of the Revenue and Taxation Code. Furthermore, federal regulations (49 CFR Part 24, Section 24.209) also indicate that no payment received under this part (Part 24) shall be considered as income for the purpose of the Internal Revenue Code of 1954, which has been redesignated as the Internal Revenue Code of 1986. The preceding statement is not tendered as legal advice in regard to tax consequences, and displacees should consult with their own tax advisor or legal counsel to determine the current status of such payments.

(IRS Circular 230 disclosure: To ensure compliance with requirements imposed by the IRS, we inform you that any tax advice contained in this communication (including any attachments) was not intended or written to be used, and cannot be used, for the purpose of (i) avoiding tax-related penalties under the Internal Revenue Code or (ii) promoting marketing or recommending to another party any matters addressed herein)

11. LAWFUL PRESENCE REQUIREMENT

Under federal law, in order to be eligible to receive relocation benefits in federally-funded relocation projects under the URA, all members of the household to be displaced must provide information regarding their lawful presence in the United States. Any member of the household who is not lawfully present in the United States or declines to provide this information may be denied relocation benefits, unless such ineligibility would result in an exceptional and extremely unusual hardship to the alien's spouse, parent, or child, any of whom is a citizen or an alien admitted for permanent residence. Exceptional and extremely unusual hardship is defined as significant and demonstrable adverse impact on the health or safety, continued existence of the family unit, and any other impact determined by AFH to negatively affect the alien's spouse, parent or child. Relocation benefits will be prorated to reflect the number of household members with certified lawful presence in the US. (Section 104(d) is not subject to this requirement.)

12. NON-DISCRIMINATION AND FAIR HOUSING

No person shall on the grounds of race, color, national origin or sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under AFH's relocation assistance program pursuant to Title VI of the Civil Rights Act of 1964, Title VIII of the Civil Rights Act of 1968, and other applicable state and federal anti-discrimination and fair housing laws. You may file a complaint if you believe you have been subjected to discrimination. For details contact AFH.

13. ADDITIONAL INFORMATION AND ASSISTANCE AVAILABLE

Those responsible for providing you with relocation assistance hope to assist you in every way possible to minimize the hardships involved in relocating to a new home. Your cooperation will be helpful and greatly appreciated. If you have any questions at any time during the process, please do not hesitate to contact your relocation agent at OPC.



Residential 90-Day Notice to Vacate

DATE

<<TENANT>> and All Other Occupants
 Stuart Apartments
 11742 Stuart Drive, #<<unit>>
 Garden Grove, CA 92843

Your OPC Relocation Agent	
Name:	Maggie Harry
Phone:	916-600-1114

Dear Occupant:

American Family Housing and the **Garden Grove Housing Authority** (together, "Displacing Agency") are proceeding with a project known as **Stuart Apartments Project**. It has been determined that you no longer meet the affordable housing household income requirements to reside at the Property.

Notice is hereby given that the Displacing Agency elects to terminate your tenancy in ninety (90) days beginning <<90DAY START>> and ending <<90DAY END>> and you are hereby to quit and deliver up possession of the property you occupy on or before <<90DAY END>>. If you do not vacate the Premises by that date, the Displacing Agency will initiate legal proceedings to recover possession of the Premises, along with any rents and damages.

During this period, **Overland, Pacific & Cutler, LLC** will be available to provide assistance with referrals to replacement sites, coordination with movers and other vendors, the processing of relocation benefit claim forms, and other tasks to help facilitate your relocation. Please contact your relocation agent listed below if you have any questions regarding this notice or the relocation process. Upon vacating your unit, you are responsible for removing all of your personal property, delivering the Premises in satisfactory condition and turning in the keys to your property management.

Sincerely,

Maggie Harry
 Project Manager
 Overland, Pacific & Cutler, LLC
 3750 Schauffele Ave., Suite 150
 Long Beach, CA 90808

Received by

Delivered on/by: ____/____

X_____
Recipient's Signature

Posted on/by: ____/____

 Mailed/receipt received on: ____/____

Notice of Eligibility

<<DATE>>

<<NAME>>

<<ADDRESS>>

<<ADDRESS>>

Your OPC Relocation Agent	
Name:	
Phone:	(800) 400-7356

Dear <<NAME>>:

American Family Housing and the **Garden Grove Housing Authority** (together, "Displacing Agency") are proceeding with the project known as the Stuart Apartments (**Project**). To carry out this Project, it will be necessary for you to move and relocate from your dwelling located at 11742 Stuart Drive, <<**Unit**>>, Garden Grove, CA 92843 ("Property").

You will not be required to move without at least 90 days advance written notice of the day by which you must vacate. However, you can contact us at any time for assistance with your move and to receive the benefits for which you are eligible.

This is a notice of eligibility for relocation assistance. You are eligible for relocation assistance and benefits under the Displacing Agency's Relocation Assistance Program.

When you do move, and depending on your eligibility for specific programs, you may choose assistance under **either** the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended (URA), **or** Section 104(d) of the Housing and Community Development Act of 1974, as amended (Section 104(d)), if applicable, **or** the California Code of State Regulations Title 25, Division 1, Chapter 6 (Title 25).

Due to the federal funding of this Project with HOME Program funds loaned by the GGHA to AFH, under the URA, persons not lawfully present in the United States are not eligible for relocation payments or advisory assistance, unless such ineligibility would result in an exceptional and extremely unusual hardship to the alien's spouse, parent, or child any of whom is a citizen or an alien admitted for permanent residence. Exceptional and extremely unusual hardship is defined as significant and demonstrable adverse impact on the health or safety, continued existence of the family unit, and any other impact determined by the Displacing Agency to negatively affect the alien's spouse, parent or child. Under Section 104(d) and Title 25, this requirement does not apply.

Therefore, the entitlements stated below under the URA will reflect the number of legally present persons that have been identified in the Certification of Lawful Presence in the U.S. form provided by you, and/or persons for whom a hardship exemption has been approved. Under the URA, there are ____ household members out of the total of ____ who are entitled to assistance and benefits. These eligible household members are <<NAMES>>.

Additional information about your benefits was previously provided to you in the Informational Statement. You are eligible to receive the following benefits:

1. **RELOCATION ADVISORY ASSISTANCE** provided by Overland, Pacific & Cutler, LLC (OPC), a professional firm hired by AFH to provide relocation assistance to you, such as referrals to replacement housing and help with filing for benefits.

2. **MOVING EXPENSES:** You will receive a payment to assist in moving your personal property. You may select one of the following payments:

Under Section 104(d)

- A. A Fixed Moving Payment based on the number of rooms you occupy (from Informational Statement). Your entitlement under this option for ___ rooms is \$_____; **or**
- B. A payment for your Actual Reasonable Moving and Related Expenses based on at least two written estimates and receipted bills; **or**
- C. A combination of both (in some cases).

Under the URA

- A. A Fixed Moving Payment based on the number of rooms you occupy (from Informational Statement). Your pro-rated entitlement under this option for ___ rooms is \$_____
($\frac{x}{x}$ of \$_____) **or**
- B. A payment for your Actual Reasonable Moving and Related Expenses based on at least two written estimates and receipted bills; prorated to reflect the number of eligible household members ($\frac{X}{X}$); **or**
- C. A combination of both (in some cases).

Under Title 25

- A. A Fixed Moving Payment based on the number of rooms you occupy (from Informational Statement). Your entitlement under this option for ___ rooms is \$_____; **or**
- B. A payment for your Actual Reasonable Moving and Related Expenses based on at least two written estimates and receipted bills; **or**
- C. A combination of both (in some cases).

3. **SECURITY DEPOSIT AND CREDIT CHECKS (Not provided under the URA or Title 25):** AFH will pay the cost of any security deposit required to rent a replacement dwelling unit and for required credit checks related to a replacement unit.
4. **REPLACEMENT HOUSING ASSISTANCE:** You are eligible for a replacement housing payment to rent or purchase a replacement home. The payment will be based on several factors, including the cost of a "comparable replacement dwelling" and your average household income or Total Tenant Payment.

You are entitled to choose a replacement housing payment under the URA, Section 104(d), or Title 25. These three options are explained below.

A. Replacement Housing Assistance Under Section 104(d)

If you choose assistance under the Section 104(d) and rent a comparable replacement dwelling, your entitlement for a **RENTAL ASSISTANCE** payment is equal to the difference between the monthly rent and utilities necessary to rent a comparable replacement dwelling, identified above, and your Total Tenant Payment, multiplied by 60 months. Total Tenant Payment is the highest of:

- (1) 30% of monthly household adjusted income; **or**
- (2) 10% of monthly household gross income.

A study was completed to determine the cost of a comparable replacement dwelling most nearly representative of your current dwelling. The study indicated that the dwelling located at

<<**ADDRESS**>>, with a monthly rent and estimated utilities of \$_____ (rent of \$_____ and utilities of \$_____) was the most representative of your current dwelling.

Based on the information you provided us about your income and the comparable replacement dwelling, your maximum replacement housing payment under Section 104(d) guidelines is calculated as follows:

Maximum 104d Rental Assistance Payment Calculation		
1	Comparable Dwelling Cost	\$
2	Total Tenant Payment	\$
3	Monthly Difference (Line 1 minus Line 2)	\$
4	Maximum payment (difference times 60 months)	\$

Please find attached a listing of available comparable replacement dwellings that you may want to consider renting that reflect replacement housing needs under 104(d). If you need any assistance or transportation to inspect these referrals, please contact the relocation agent identified below.

B. Replacement Housing Assistance Under the URA

If you choose assistance under the URA and rent replacement housing, you may file a claim for a **RENTAL ASSISTANCE** payment, equal to the difference between the monthly rent and utilities necessary to rent a comparable replacement dwelling (as determined by the Displacing Agency) and the base monthly rent, multiplied by 42 months (see table below).

A study was completed to determine the cost of a comparable replacement dwelling for eligible occupants most nearly representative of your current dwelling. The study indicated that the dwelling located at <<**ADDRESS**>> with a monthly rent and estimated utilities of \$_____ (rent of \$_____ and utilities of \$_____) was the most representative of your current dwelling.

Base monthly rent is defined as the lesser of:

- (1) \$_____, which represents the average monthly rent (\$_____) and average monthly utilities (\$_____) at your displacement dwelling (if you are paying little or no rent, the amount is based on the economic rental value of your dwelling); **or**
- (2) \$_____, which represents thirty (30) percent of your gross monthly household income if your household income is classified as "low income" by the U. S. Department of Housing and Urban Development's Annual Survey of Income Limits for the Public Housing and Section 8 Programs. (If "N/A", income was not used in the calculation because you have been determined to not be "low income" and/or are a dependent, or the income information provided was insufficient evidence of income.)

Based on the above, your base monthly rent amount is \$_____, and your maximum rental assistance payment is calculated as follows:

Maximum URA Rental Assistance Payment Calculation		
1	Comparable Dwelling Cost	\$

2	Base Monthly Rent	\$
3	Monthly Difference (Line 1 minus Line 2)	\$
4	Maximum payment (difference times 42 months)	\$

Your actual payment depends on the cost of the replacement dwelling you decide to rent. If you rent and occupy a replacement dwelling that rents for **less** than the comparable dwelling, your rental assistance payment will be based on the actual cost of your replacement dwelling. If you rent and occupy a replacement dwelling that rents for **more** than the comparable dwelling, your rental assistance payment will be limited by the cost of the comparable dwelling.

Please find attached a listing of available comparable replacement dwellings that you may want to consider renting that reflect replacement housing needs under the URA. If you need any assistance or transportation to inspect these referrals, please contact the relocation agent identified below.

C. Replacement Housing Assistance Under Title 25

If you choose assistance under the State Regulations and rent replacement housing, you may file a claim for a **RENTAL ASSISTANCE** payment, equal to the difference between the monthly rent and utilities necessary to rent a comparable replacement dwelling (as determined by AFH) and the base monthly rent, multiplied by 42 months.

A study was completed to determine the cost of a comparable replacement dwelling for eligible occupants most nearly representative of your current dwelling. The study indicated that the dwelling located at <<ADDRESS>> with a monthly rent and estimated utilities of \$_____ (rent of \$_____ and utilities of \$_____) was the most representative of your current dwelling.

Base monthly rent is defined as the lesser of:

- (1) \$_____, which represents the average monthly rent (\$_____) and average monthly utilities (\$____) at your displacement dwelling (if you are paying little or no rent, the amount is based on the economic rental value of your dwelling); **or**
- (2) \$_____, which represents thirty (30) percent of your gross monthly adjusted household income (If "N/A", income was not used in the calculation because it has been determined the income information provided was insufficient evidence of income.)

Based on the above, your base monthly rent amount is \$_____ and your maximum rental assistance payment is calculated as follows:

Maximum Rental Assistance Payment Calculation		
1	Comparable Dwelling Cost	\$
2	Base Monthly Rent	\$
3	Monthly Difference (Line 1 minus Line 2)	\$
4	Maximum payment (difference times 42 months)	\$

Your actual payment depends on the cost of the replacement dwelling you decide to rent. If you rent and occupy a replacement dwelling that rents for **less** than the comparable dwelling, your rental assistance payment will be based on the actual cost of your replacement dwelling. If you rent and occupy a replacement dwelling that rents for **more** than the comparable dwelling, your rental assistance payment will be limited by the cost of the comparable dwelling.

D. If you BUY replacement housing (Downpayment Assistance)

You may use the amount of your rental assistance payment under either Section 104(d), the URA or Title 25 for down payment assistance. Should you choose to buy (rather than rent) a decent, safe and sanitary replacement home under the URA or Title 25, you may use the full amount of your rental assistance payment (\$_____), as calculated above for a down payment and incidental expenses (typically known as "closing costs") associated with the purchase of a replacement dwelling. Under the URA or Title 25, you are not limited in the type of home you choose.

Should you choose to use Section 104(d) assistance for a down payment, this choice is available only for purchasing an interest in a housing cooperative or mutual housing association. The Section 104(d) payment will equal the capitalized value of 60 monthly installments, discounted at the rate of interest paid on passbook savings deposits by a federally insured bank or savings and loan conducting business in your jurisdiction. We estimate that you are eligible for a down payment of (\$_____) under Section 104(d) for purchasing an interest in a housing cooperative or mutual housing association.

If you have received any amount as rental supplements, then those amounts will be deducted from all eligible down payment calculations. Let us know if you would prefer to buy a replacement home, and we will help you find such housing.

To be eligible for a replacement housing payment described above, you must rent or purchase and occupy a decent, safe and sanitary replacement dwelling **within 12 months**, as well as file claims for replacement housing or moving payments **within 18 months** from the date you move from your displacement dwelling. **Failure to occupy the replacement dwelling or to submit claims within the above time limits could result in loss of moving and/or replacement housing benefits.**

You do not have to accept any dwelling referred to you by the Displacing Agency. You may choose your own replacement housing unit, but to qualify for relocation assistance payments it must first be inspected to assure that it meets the "decent, safe and sanitary" standards.

For this reason, **DO NOT MOVE from your home and DO NOT CONTRACT to rent or purchase a replacement dwelling without first contacting your relocation agent.** The “decent, safe and sanitary” inspection is **not** a substitute for a professional housing inspection.

You must continue to pay your rent to AFH for the period of your tenancy, as well as meet all other conditions stated in your lease or rental agreement.

The Relocation Assistance Program is very complex. It is important that you carefully read and understand the matters explained in this notice and in the Informational Statement which was provided to you.

Any person aggrieved by a determination as to eligibility for, or the amount of, a payment authorized by the Displacing Agency’s Relocation Assistance Program may have the appeal application reviewed by AFH and GGHA in accordance with the appeals procedure. Complete details on appeal procedures are available upon request from your relocation agent.

If at any time you have questions or need assistance, please contact your OPC relocation agent:

**<<NAMES>>
Overland, Pacific & Cutler, LLC
<<ADDRESS>>
Phone (800) 400-7356**

Sincerely,

**<<NAME>>
<<TITLE>>
Overland, Pacific & Cutler, LLC**

Attachment (referrals)

ACKNOWLEDGMENT BY OCCUPANTS

I was personally contacted by the Relocation Agent for AFH and GGHA. I have been given a copy of this notice and I have had the available services and entitlements explained to me. I have been advised that the Relocation Agent will be available to assist me if any questions arise or assistance is needed.

Name:	Signature:	Date:
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I (We) elect to receive relocation benefits under Section 104(d). I understand my 104(d) benefits include a Notice of Eligibility and Conditional Entitlement Letter (NOE) that states a maximum relocation benefit payment of \$ **RAP and \$ FMP.**

Signature:	Date:
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I (We) elect to receive relocation benefits under the Uniform Relocation Act (URA). I understand my URA benefits include a Notice of Eligibility and Conditional Entitlement Letter (NOE) that states a maximum relocation benefit payment of \$ **RAP and \$ FMP.**

Signature:	Date:
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I (We) elect to receive relocation benefits under the State Regulations. I understand my State benefits include a Notice of Eligibility and Conditional Entitlement Letter (NOE) that states a maximum relocation benefit payment of \$ **RAP and \$ FMP.**

Signature:	Date:
------------	-------

VII. EXHIBIT C: PUBLIC COMMENTS & RESPONSES

(to be attached if/when received)

RESOLUTION NO. _____

A RESOLUTION OF CITY COUNCIL OF THE CITY OF GARDEN GROVE, CALIFORNIA, APPROVING THE RELOCATION PLAN FOR THE STUART DRIVE PERMANENT SUPPORTIVE HOUSING PROJECT WITH REHABILITATION AND IMPLEMENTATION OF THE PROJECT, IF APPROVED BY THE GARDEN GROVE HOUSING AUTHORITY AND TO BE IMPLEMENTED BY THE DEVELOPER, AMERICAN FAMILY HOUSING, A CALIFORNIA NON-PROFIT PUBLIC BENEFIT CORPORATION; AND MAKING CERTAIN OTHER FINDINGS IN CONNECTION THEREWITH

WHEREAS, the City of Garden Grove is a California municipal corporation (“City”) and its legislative body is the City Council of the City of Garden Grove (“City Council”); and

WHEREAS, the City is a participating jurisdiction with the United States Department of Housing and Urban Development (“HUD”) that has received funds (“HOME Funds”) from HUD under Title II of the Cranston Gonzalez National Affordable Housing Act (42 U.S.C. 12701 12839) and the HOME Program regulations codified at 24 CFR Part 92 (“HOME Program”); and

WHEREAS, the Garden Grove Housing Authority, a public body corporate and politic, (“Housing Authority”) is organized and exists under the California Housing Authorities Law, Health and Safety Code (“HSC”) Section 34200, *et seq.*, and serves as the housing successor under HSC Section 34170, *et seq.*, in particular HSC Section 34176.1; and

WHEREAS, American Family Housing is a California non-profit public benefit corporation, and is referred to as the “Developer” herein; and

WHEREAS, Developer currently owns one (1) parcel of real property located at 11742 Stuart Drive, Garden Grove, California that is improved with a 10-unit apartment complex in one (1) two-story building (“Property”); and

WHEREAS, the Housing Authority and Developer have negotiated the terms of that certain *HOME Investment Partnership Affordable Housing and Loan Agreement (11742 Stuart Drive)* (“HOME Agreement”), which will be presented for consideration and action by the Housing Authority on a separate agenda item to be considered after the City Council considers and takes action of the Relocation Plan defined and described in this Resolution; and

WHEREAS, capitalized terms used in this Resolution are as defined in the Relocation Plan and HOME Agreement; and

WHEREAS, if after separate consideration and discretionary action by the Housing Authority, the HOME Agreement is approved by the Housing Authority, pursuant to that HOME Agreement, among other provisions, Developer will cause the Rehabilitation and long-term operation of the Property as a permanent supportive housing project to be made available to and occupied by (i) an onsite manager as to one (1) unit, (ii) qualified Extremely Low Income Households who are homeless

or at risk of homelessness at an Affordable Rent as to eight (8) units; and (iii) by qualified Very Low Income Households at an Affordable Rent as to one (1) unit, for a 55-year Affordability Period (together, “Project”); and

WHEREAS, if the HOME Agreement is approved in the Housing Authority’s sole, separate discretion, Developer intends to undertake and complete the Project using multiple funding sources, which as of the date of preparation of the Relocation Plan and as more fully described in the HOME Agreement include: (i) Developer has received a funding commitment from an institutional lender, Pacific Premier Bank, for a \$600,000 loan as the first mortgage financing for the Project; (ii) Developer will contribute \$1,700,000 of its own funds toward implementation of the Project; (iii) the Housing Authority will issue to Developer eight (8) project-based, mainstream vouchers to assist non-elderly persons with disabilities to occupy the eight Extremely Low Income units pursuant to the U.S. Department of Housing and Urban Development mainstream voucher program that is administered using the same rules as the HUD Housing Choice Voucher Program; and (iv) the Housing Authority will provide to Developer a HOME Loan in an original principal amount of \$1,400,000.00 to be sourced solely from HOME Program funds (together, “Project Funding Sources”); and

WHEREAS, if the HOME Agreement is approved in the Housing Authority’s sole discretion, and due to the Project Funding Sources, in particular use of HOME Program funds, as applicable, the following relocation laws and regulations apply to implementation of the Project: (i) Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (“URA”), and HUD Handbook 1378, (ii) HOME Program Regulations, in particular Section 92.353, (iii) Section 104(d) of the Housing and Community Development Act of 1974, if applicable, (iv) California Relocation Assistance Law, Government Code Section 7260, *et seq.* (“CRAL”), (v) Relocation Assistance and Real Property Acquisition Guidelines adopted by the State of California, Department of Housing and Community Development (“HCD”), Title 25 California Code of Regulations Section 6000, *et seq.* (“Guidelines”), and the local guidelines adopted by the City Council that implement such laws, including the federal Residential Anti Displacement and Relocation Assistance Plan (“RARAP”) also adopted by the City Council (together, “Relocation Law”); and

WHEREAS, the Developer, in cooperation with the Housing Authority, has caused to be prepared a “Relocation Plan” in accordance with the applicable requirements of the Relocation Law, which Relocation Plan will be administered by Overland, Pacific, & Cutler (OPC), an experienced relocation consultant, and overseen by Developer and City representatives; and

WHEREAS, if the HOME Agreement is approved in the Housing Authority’s sole discretion, based on the Project Funding Sources and as the Project is implemented by the Developer, the existing tenants will be permanently displaced from the Property and eligible for relocation assistance and benefits under the Relocation Law as more fully described in the Relocation Plan included and presented herewith; and

WHEREAS, under the Relocation Law, specifically Section 6038 of the HCD Guidelines, and in planning for implementation of the proposed Project, copies of the draft Relocation Plan were delivered or otherwise made available to the current tenant households at the Property for a period of at least 30 days prior to the Relocation Plan being presented to the City Council; and

WHEREAS, during such 30-day period general notice about the availability of the Relocation Plan was provided in a manner designed to reach the occupants at the Property and the community, including: (i) publication of the Notice of Availability in a local newspaper (“Notice”); (ii) posting the

Notice on the City's official website <https://ggcity.org/neighborhood-improvement>; (iii) posting the Notice at City Hall; (iv) posting the Notice at the City's main library; (v) posting the Notice at the Property at the onsite manager's office, and (vi) a copy of the draft the Relocation Plan was available to the public at the front desk of the City Clerk's office and at the Property in the onsite manager's office, all of which encouraged citizen participation in the relocation process; and

WHEREAS, the Relocation Plan presents, among other provisions, the plans for and relating to the permanent relocation of the lawful and eligible tenant households in occupancy at the Property; and

WHEREAS, in connection with preparation of the Relocation Plan and making the plan available to the tenants and the public generally, OPC caused to be prepared and issued to all tenant households at the Property letters called General Information Notices; and

WHEREAS, under the HOME Agreement, if approved by the Housing Authority, Developer assumes all financial, administrative and legal responsibilities to carry out the Relocation Plan and to pay for the relocation assistance and benefits to the tenant households at the Property; and

WHEREAS, if the HOME Agreement is approved by the Housing Authority in its sole and separate discretion, pursuant to the Relocation Law and in implementation of the Relocation Plan, OPC will issue to the tenant households a Notice of Relocation Eligibility letter because Developer's implementation of the Project will cause the existing tenants to be displaced permanently from the Property and relocation assistance and benefits will be administered by OPC and paid for by Developer; and

WHEREAS, Developer, Housing Authority (and City) intend to comply with the Relocation Law, in particular section 92.353 of the HOME Program Regulations; and

WHEREAS, by this Resolution, the City Council desires to approve the Relocation Plan and authorize the City Manager (who also serves as the Housing Authority Director) and his designees, to carry out the Relocation Plan, which authorization includes processing and payment of relocation claims, with payments made by Developer.

NOW, THEREFORE, BE IT RESOLVED by the City Council as the legislative body of the City of Garden Grove as follows:

Section 1. The foregoing recitals are a substantive part of this Resolution and fully incorporated herein.

Section 2. The City Council approves the Relocation Plan, attached hereto as Attachment 1, and fully incorporated by this reference, and authorizes the implementation of the Relocation Plan.

Section 3. In furtherance of such approval and authorization, the City Manager (who also serves as the Housing Authority Director) and his designees are authorized take all necessary actions and execute all documents necessary or appropriate to carry out the Relocation Plan. The City Manager (and Housing Authority Director) is further authorized to the extent necessary during the implementation of the Relocation Plan to accept, process, and approve relocation claims, to provide interpretations and waivers, if necessary, to cause issuance of warrants related to the implementation

plan, including consulting, legal, and other administrative costs incurred in connection therewith, and to administer obligations, responsibilities and duties to be performed under the Relocation Plan.

Section 4. A copy of the final, approved Relocation Plan shall be placed on file in the City Clerk's official records.

Section 5. The City Clerk shall certify to the adoption of this Resolution.

APPROVED AND ADOPTED this 14th day of September, 2021.

CITY OF GARDEN GROVE, a California
municipal corporation

Steve Jones, Mayor

ATTEST:

Teresa Pomeroy, CMC, City Clerk

STATE OF CALIFORNIA)
COUNTY OF ORANGE)
CITY OF GARDEN GROVE)

I, Teresa Pomeroy, City Clerk of the City of Garden Grove, do hereby certify that the foregoing City Council Resolution No. _____ was adopted at a regular meeting of the City Council held on the 14th day of September 2021 by the following vote of the members thereof:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

CITY OF GARDEN GROVE

City Clerk

ATTACHMENT 1

Append full copy of Relocation Plan

COOPERATION AGREEMENT
(11742 Stuart Drive - Permanent Supportive Housing Project)

This **COOPERATION AGREEMENT (11742 Stuart Drive - Permanent Supportive Housing Project)** (“Cooperation Agreement”) dated as of September 14, 2021 (“Date of Agreement”) is entered into by and between the **CITY OF GARDEN GROVE**, a California municipal corporation (“City”), and the **GARDEN GROVE HOUSING AUTHORITY**, a public body, corporate and politic (“Authority”).

RECITALS

A. City is a California general law city and municipal corporation and a participating jurisdiction with the United States Department of Housing and Urban Development (“HUD”) that has received funds (“HOME Funds”) from HUD pursuant to Title II of the Cranston Gonzalez National Affordable Housing Act (42 U.S.C. 12701 12839) and the HOME Program regulations codified at 24 CFR Part 92, as amended by the “2013 HOME Final Rule” at 24 CFR Part 92 (Complete Rule) http://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title24/24cfr92_main_02.tpl (together, “HOME Program”). The HOME Program has, among its purposes, the strengthening of public-private partnerships to provide more affordable housing, and particularly to provide decent, safe, sanitary, and affordable housing, with primary attention to housing for extremely low, very low, and lower income households in accordance with the HOME Program. The HOME Program funds are used by the City, as a participating jurisdiction, to carry out multi-year housing strategies through acquisition, rehabilitation, and new construction of housing for target income persons and families.

B. Authority is a California housing authority acting under the California Housing Authorities Law, Part 2 of Division 24, Section 34200, *et seq.*, of the Health and Safety Code (“HAL”); further, Authority serves as the “housing successor” to the former Garden Grove City for Community Development, a dissolved redevelopment agency pursuant to Part 1.85 of Division 24 of the Health and Safety Code, in particular Sections 34176 and 34176.1 (“Dissolution Law” or “Housing Successor Law”).

C. American Family Housing, a California nonprofit public benefit corporation (“Developer”), is the owner of that certain real property located at 11742 Stuart Drive, City of Garden Grove, California that is improved with ten (10) residential rental apartments in one (1) two-story building with appurtenant amenities and improvements (“Property”).

D. Developer desires to cause the substantial rehabilitation of the Property, and then operate, maintain, and manage the Property, long-term, as a permanent supportive affordable housing Project. Nine of the ten apartments will be made available to and occupied by qualified and eligible tenants including (i) one (1) Very Low Income Household as to a one 1-bedroom unit, (ii) eight (8) Extremely Low Income Households as to five 2-bedroom units and three 1-bedroom units (together, nine “Housing Units” and each a “Housing Unit”), and (iii) one (1) Manager’s Unit that is unrestricted as to income and rent, with the nine (9) restricted apartments operated and leased at an Affordable Rent pursuant that certain *HOME Investment Partnership Affordable Housing and Loan Agreement (11742 Stuart Drive)* (“HOME Agreement”), which is to be presented to the Authority

Board after the City and Authority consider and take action on this Cooperation Agreement , in their sole and complete discretion.

E. Capitalized terms used in this Cooperation Agreement are as defined in the HOME Agreement unless otherwise defined herein.

F. If and after this Cooperation Agreement is approved, if at all, then the Authority Board, in its sole and complete discretion, will consider and take action to approve (or disapprove) the HOME Agreement that sets forth the terms and conditions of certain Authority Assistance, which includes a HOME Loan of \$1,400,000 and the provision of eight (8) Mainstream PBVs, and other provisions to implement the permanent supportive housing Project for the 55-year Affordability Period.

G. The City desires that the HOME Program funds proposed to be transferred by the City to the Authority pursuant to this Cooperation Agreement shall be used by the Authority to provide the HOME Loan to the Developer under the HOME Agreement.

H. The HOME Agreement sets forth the specific terms and conditions under which the Authority will make the HOME Loan for the Project.

NOW, THEREFORE, FOR AND IN CONSIDERATION OF THE MUTUAL PROMISES, COVENANTS AND CONDITIONS CONTAINED HEREIN, THE CITY AND AUTHORITY AGREE AS FOLLOWS:

Section 1. TRANSFER OF FUNDS BY CITY TO AUTHORITY. City agrees to transfer to Authority One Million Four Hundred Thousand Dollars (\$1,400,000.00) of HOME Funds (“Project Funds”) held by the City to enable the Authority to make the HOME Loan to the Developer for the Project. Expressly subject to approval and execution of the HOME Agreement in the Authority Board’s sole and complete discretion, the City agrees to transfer \$1,400,000 of HOME Program funds for the Project. Authority shall not disburse the HOME Loan proceeds to the Developer until the Authority has confirmed that the Developer has satisfied all of the Conditions Precedent to the disbursement of the HOME Loan pursuant to HOME Agreement; provided that the Authority Director may waive, defer or modify such Conditions Precedent in accordance with the authority granted by the Authority Board thereunder.

(a) Further, Authority covenants and agrees to use the Project Funds (i) in strict conformance with Title II of the Cranston-Gonzalez National Affordable Housing Act (42 U.S.C. 12701-12839) and the HOME Program Regulations codified at 24 CFR Part 92, as amended by the 2013 HOME Final Rule, and (ii) to implement the HOME Agreement in order to expand the supply of decent, safe, sanitary and affordable housing for Extremely Low and Very Low Income Households.

(b) This Cooperation Agreement does not constitute a “commitment” of HOME Funds, as the term “commitment” is defined in 24 CFR 92.2; provided however, that the HOME Agreement is intended to be a commitment of such funds as provided and subject to the provisions of the HOME Agreement, if approved by the Authority Board in its sole and complete discretion.

Section 2. LIABILITY AND INDEMNIFICATION. In contemplation of the provision of Section 895.2 of the California Government Code imposing certain tort liability jointly upon public entities solely by reason of such entities being parties to an agreement as defined by Section 895.4 and 895.6 of such Code, each of the City and Authority, as between themselves, pursuant to the authorization contained in Section 895.4 and 895.6 of such Code, will each assume the full liability imposed on it, or any of its officers, agents, or employees by law for injury caused by negligent or wrongful act or omission occurring in the performance of this Cooperation Agreement to the same extent that such liability would be imposed in the absence of Section 895.2 of such Code.

(a) To achieve the above-stated purposes, each of the City and Authority indemnifies and holds harmless the other party for any loss, costs or expense that may be imposed upon such other party solely by virtue of such Section 895.2. The provisions of Section 2778 of the California Civil Code are made part hereof as if fully set forth herein.

Section 3. EFFECTIVE DATE. This Cooperation Agreement shall take effect from and after the date of approval hereof by the Authority Board and the City Council.

Section 4. TERMINATION. If the HOME Agreement is terminated prior disbursement of the HOME Loan proceeds, then this Cooperation Agreement shall also be terminated and neither the City nor Authority shall have any obligation to the other as a result of this Cooperation Agreement.

Section 5. REPRESENTATIONS AND WARRANTIES

(a) *Representations and Warranties of Authority.* Authority hereby represents and warrants to City as follows:

(i) Authority of Garden Grove Housing Authority. Authority represents and warrants to City it is a public body, corporate and politic, duly existing pursuant to the HAL, and it has been authorized to transact business pursuant to action of the City Council. Authority has full power and authority to execute and deliver this Cooperation Agreement and to accept the HOME Program funds contemplated hereunder, to execute and deliver documents or instruments, if any, executed and delivered, or to be executed and delivered, pursuant to this Cooperation Agreement, and to perform and observe the terms and provisions of all of the above.

(ii) Authority of Persons Executing Documents. This Cooperation Agreement and all other documents or instruments executed and delivered, or to be executed and delivered, pursuant to this Cooperation Agreement have been executed and delivered by persons who are duly authorized to execute and deliver the same for and on behalf of Authority, and all actions required under Authority's organizational documents and applicable governing law for the authorization, execution, delivery and performance of this Cooperation Agreement and all other documents or instruments executed and delivered, or to be executed and delivered, pursuant to this Cooperation Agreement, have been duly taken.

(b) *Representations and Warranties of City.* City represents and warrants to Authority that it is a general law city and municipal corporation. City has full right, power and lawful authority to enter into this Cooperation Agreement and the execution, performance and delivery of this

Cooperation Agreement by City, and persons on behalf of City, have been fully authorized by all requisite actions on the part of the City Council.

Section 6. DEFAULT AND REMEDIES.

(a) *Events of Default.* Failure by either party to duly perform, comply with, or observe any of the conditions, terms, or covenants of this Cooperation Agreement shall be an Event of Default. The party who so fails or delays must immediately commence to cure, correct or remedy such failure or delay, and shall complete such cure, correction or remedy with reasonable diligence and during any period of curing shall not be in default. The injured party shall give written notice of default to the party in default, specifying the default complained of by the injured party. If the default is not commenced to be cured within thirty (30) days after service of such notice of default and is not cured promptly in a continuous diligent manner in a reasonable period of time after commencement, the defaulting party shall be liable for any damages caused by such default, and the non-defaulting party may thereafter commence action for damages with respect to such default or for specific performance of this Cooperation Agreement.

(b) *Remedies.* The occurrence of an Event of Default by Authority that is not cured within the time set forth herein shall relieve City of any obligation to disburse the HOME Program funds for the HOME Loan and Project. The Authority may seek specific performance of this Cooperation Agreement for City's failure to provide such funds. The non-defaulting party may seek money damages or any other remedy available at law or equity against the defaulting party for an Event of Default hereunder.

Section 7. MISCELLANEOUS

(a) *Time.* Time is of the essence in this Cooperation Agreement.

(b) *Notices.* Any notice requirement set forth herein shall be deemed to be satisfied as follows: (i) three (3) days after mailing of the notice first class United States certified mail, postage prepaid, or (ii) the next business day after the notice or communication has been delivered by hand or sent by telecopy or overnight delivery service, addressed to the appropriate party. The designated person for delivery of notices hereunder shall be as follows: (i) to the City Manager for notices to City, and (ii) to the Authority Director for notices to Authority.

(c) *Attorneys' Fees.* If either party brings an action or proceeding to enforce, protect or establish any right or remedy hereunder, the prevailing party shall be entitled to recover from the other party its costs of suit and reasonable attorneys' fees.

(d) *No Third Parties Benefited.* This Cooperation Agreement is made and entered into for the sole protection and benefit of City, its successors and assigns, and the Authority, its successors and assigns, and no other person or persons shall have the right of action hereon.

(e) *Successors and Assigns.* The terms hereof shall be binding upon and inure to the benefit of the successors and assigns of the parties hereto; provided, however, that no assignment of Authority's rights hereunder shall be made, voluntarily or by operation of law, without the prior written consent of City and that any such assignment without said consent shall be void.

(f) *Construction of Words.* Except where the context otherwise requires, words imparting the singular number shall include the plural number and vice versa, words imparting

persons shall include firms, associations, partnerships and corporations, and words of either gender shall include the other gender.

(g) *Partial Invalidity.* If any provision of this Cooperation Agreement shall be declared invalid, illegal, or unenforceable, the validity, legality, and enforceability of the remaining provisions hereof shall not in any way be affected or impaired.

(h) *Governing Law.* This Cooperation Agreement and any instruments given pursuant hereto shall be construed in accordance with and be governed by the laws of the State of California.

(i) *Amendment.* This Cooperation Agreement may not be changed orally, but only by agreement in writing signed by Authority and City.

(j) *Captions and Headings.* Captions and headings in this Cooperation Agreement are for convenience of reference only, and are not to be considered in construing the Cooperation Agreement.

(k) *Authority to Execute.* The City Manager of the City and the Authority Director of the Authority, respectively, each is authorized to execute and implement this Cooperation Agreement on behalf of such parties.

IN WITNESS WHEREOF, THE CITY AND AUTHORITY HAVE EXECUTED THIS COOPERATION AGREEMENT (11742 STUART DRIVE - PERMANENT SUPPORTIVE HOUSING PROJECT) AS OF THE DATE OF AGREEMENT.

“CITY”

CITY OF GARDEN GROVE
a municipal corporation

By: _____
Scott Stiles, City Manager
or Authorized Designee

ATTEST:

CITY CLERK

Teresa Pomeroy, CMC, or Authorized Designee

APPROVED AS TO FORM:

WOODRUFF, SPRADLIN & SMART

Omar Sandoval, City Attorney

[Signature block for Cooperation Agreement continued on next page]

[Signature block for Cooperation Agreement continued from previous page]

AUTHORITY:

GARDEN GROVE HOUSING AUTHORITY,
a public body, corporate and politic

By: _____
Scott Stiles, Authority Director
or Authorized Designee

ATTEST:

AUTHORITY SECRETARY

Teresa Pomeroy, CMC or Authorized Designee

APPROVED AS TO FORM:

STRADLING YOCCA CARLSON & RAUTH

Celeste Stahl Brady, Authority Counsel

**HOME INVESTMENT PARTNERSHIP
AFFORDABLE HOUSING AND LOAN AGREEMENT
(11742 Stuart Drive)**

by and between

GARDEN GROVE HOUSING AUTHORITY, a public body, corporate and politic

and

AMERICAN FAMILY HOUSING, a California nonprofit public benefit corporation

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**HOME INVESTMENT PARTNERSHIP AFFORDABLE HOUSING
AND LOAN AGREEMENT
(11742 Stuart Drive)**

This **HOME Investment Partnership Affordable Housing and Loan Agreement (11742 Stuart Drive)** (“Agreement”) is entered into as of September 14, 2021 (“Date of Agreement”) by and between the **GARDEN GROVE HOUSING AUTHORITY**, a public body, corporate and politic (“Authority”), and **AMERICAN FAMILY HOUSING**, a California nonprofit public benefit corporation (“Developer”).

RECITALS

A. The City of Garden Grove, a California municipal corporation (“City”), is a participating jurisdiction with the United States Department of Housing and Urban Development (“HUD”) that has received funds (“HOME Funds”) pursuant to Title II of the Cranston-Gonzalez National Affordable Housing Act (42 U.S.C. 12701 12839) and the HOME Program regulations codified at 24 CFR Part 92, as amended by the 2013 HOME Final Rule: https://www.ecfr.gov/cgi-bin/text-idx?c=ecfr&tpl=/ecfrbrowse/Title24/24cfr92_main_02.tpl; and see: https://www.hud.gov/program_offices/comm_planning/affordablehousing/programs/home/ (together, the “HOME Program”). The HOME Program has, among its purposes, the strengthening of public-private partnerships to provide more affordable housing, and particularly to provide decent, safe, sanitary, and affordable housing, with primary attention for this Project to provide housing to qualified Extremely Low Income Households and a Very Low Income Household in accordance with the HOME Program and this Agreement. The HOME Funds are used by the City, as a participating jurisdiction, to carry out multi-year housing strategies through acquisition, rehabilitation, and new construction of housing for target income persons and families.

B. Authority is a California housing authority acting under the California Housing Authorities Law, Part 2 of Division 24, Section 34200, *et seq.*, of the Health and Safety Code (“HAL”).

C. Further, Authority serves as the “housing successor” to the former Garden Grove Agency for Community Development, a dissolved redevelopment agency (“Former Agency”) pursuant to Part 1.85 of Division 24 of the Health and Safety Code, in particular Sections 34176 and 34176.1 (“Dissolution Law” or “Housing Successor Law”) and the Dissolution Law references and incorporates certain affordable housing laws set forth in Health and Safety Code Section 33000, *et seq.* that survived the dissolution of all California redevelopment agencies and remain effective as to housing successors, including the Authority (“CRL”).

D. State law statutory references in this Agreement are to the California Health and Safety Code (“HSC”) unless otherwise stated.

E. Developer is a California nonprofit public benefit corporation experienced in the ownership, operation, management and maintenance of affordable housing developments, including permanent supportive housing project in Orange County and other parts of California.

F. Developer is the current owner of that certain property located at 11742 Stuart Drive, City of Garden Grove, California (“Property”), as more particularly described in the Legal

Description attached hereto as Exhibit A, and incorporated herein by reference. The Property is improved with ten (10) residential rental apartments (each, a “Housing Unit”) in one (1) two-story building with appurtenant amenities and improvements.

G. By letter dated November 17, 2020, HUD approved the Authority’s application for an allocation of funding and issuance of a certain number of project-based housing vouchers called “mainstream vouchers”. The funding and housing vouchers were authorized by the CARES Act, Public Law 116-136, and as implemented by HUD PIH Notices, including Notice 2020-01 *Revised Policies and Procedures for the Mainstream Voucher Program* and Notice 2020-22 *Mainstream Vouchers–Non-Competitive Opportunity for Additional Vouchers Authorized by the CARES Act, Temporary Waivers and Alternative Requirements, and Modified 2020*. Mainstream vouchers are intended to and shall serve households that include a non-elderly person(s) with disabilities, defined as any family that includes a person with disabilities who is at least 18 years old and not yet 62 years old at the effective date of the initial HAP Contract (i.e., the effective date of the new admission pursuant to HUD Notices and regulations. The Authority is using some of the mainstream vouchers as tenant-based “portable vouchers” for income-qualified, non-elderly person(s) with disabilities, and the Authority has undertaken the HUD procedures to convert eight (8) of the mainstream vouchers to project-based vouchers. In general, most “housing choice vouchers” (“HCV”) are “tenant-based,” meaning persons and families can use a voucher issued to them to rent any private apartment that meets HUD program guidelines, versus project-based vouchers that are attached to specific unit(s) at a project pursuant to an owner/landlord contract with a PHA to rent such units to income-qualified tenants. (See: Project Based Voucher Law, 42 U.S.C. 1437f(o)(13), the federal regulations promulgated thereunder set forth at 24 CFR Part 983, HOTMA (as defined herein), https://www.hud.gov/program_offices/public_indian_housing/programs/hcv/project, HUD PIH Notices 2020-01, 2020-21 and subsequent notices, regulations and laws (together, “Section 8 Laws”).

H. For this Project, the Authority intends to commit eight (8) of its mainstream vouchers as project-based vouchers (together here, “Mainstream PBVs”) at this Property pursuant to an AHAP and then HAP Contract (defined herein) to be entered into between the Authority and Developer. These eight (8) Mainstream PBVs will be attached to and implemented by Developer for the benefit of the eight (8) Extremely Low Income Households occupying the eight (8) Extremely Low Housing Units, by tenants who qualify as non-elderly person(s) with disabilities. In addition to the Authority Loan described herein, the Mainstream PBVs are part of the Authority’s financial assistance under this Agreement (“Mainstream PBV Assistance”), all subject to the AHAP, HAP Contract, and this Agreement, with sole discretion to the Authority to implement the Mainstream PBV Assistance subject to compliance with HUD and other applicable legal and regulatory requirements.

I. Authority and City have entered into that *Cooperation Agreement (11742 Stuart Drive Permanent Supportive Housing Project)* (“Cooperation Agreement”) of even date herewith by which the City will transfer to the Authority the HOME Program funds, which are the sole source of funds for the Authority to make the Authority Loan to the Developer pursuant to this Agreement.

J. By this Agreement, Authority desires to commit certain financial assistance from the HOME Program, as made available by City through the Cooperation Agreement, and to commit the Mainstream PBVs (together, “Authority Assistance”) to facilitate Developer’s ownership, substantial rehabilitation, and operation of ten (10) existing residential apartment units for the permanent supportive affordable housing Project described herein. Nine of the ten apartments shall be made available to and occupied by qualified and eligible tenants including (i) one (1) Very Low Income Household as to a one 1-bedroom unit, (ii) eight (8) Extremely Low Income Households as to five

2-bedroom units and three 1-bedroom units (together, nine “Housing Units” and each a “Housing Unit”), and (iii) one (1) Manager’s Unit that is unrestricted as to income and rent, with the nine (9) restricted apartments operated and leased at an Affordable Rent pursuant to this Agreement, the Regulatory Agreement, and the HAP Contract during the term it is in effect.

K. Developer has requested, and Authority desires to make, the Authority Loan in an original principal amount of One Million Four Hundred Thousand Dollars (\$1,400,000.00) to be sourced solely from the City’s HOME Program funds transferred under the Cooperation Agreement and to commit the Mainstream PBVs. Developer shall continue to own and shall rehabilitate, operate, manage and maintain the Property as a long-term permanent supportive housing affordable for persons and families of Very Low Income (50% AMI) and Extremely Low Income (30% AMI) at an Affordable Rent throughout the three series of Affordability Periods, as set forth in more detail in this Agreement and the Regulatory Agreement (together, “Project”). Pursuant to the HOME Program, the Authority Loan is a necessary part of the Authority Assistance to make the project financially feasible based on an analysis of the cash flow and development costs by the Authority’s independent financial analysis and the subsidy-layering review completed pursuant to HUD requirements.

L. Developer desires to enter into the Related Party Loan in an original principal amount of \$1,700,000 if, when, and after the AFH LLC is duly formed and the conditions set forth in Section 502.2 (a), as applicable, or (c), as applicable, by which AFH Parent provides a subordinate loan to AFH LLC to be repaid from Residual Receipts as more fully described herein.

M. The permitted income levels of qualified tenants of each Housing Unit and the permissible Affordable Rent to be charged for tenancy and occupancy of each Housing Unit are set forth in this Agreement and the Regulatory Agreement in order to ensure compliance with the requirements of the HAL, HSC, the HOME Program, and the Section 8 Laws with respect to the use of HOME Funds and Mainstream PBVs to assist the Project. Under this Agreement and the Regulatory Agreement, Developer agrees to covenant and restrict the Property and operate the Project under a series of three Affordability Periods: (i) First Affordability Period also referred to as the HOME Compliance Period during Years 1-15, (ii) Second Affordability Period during Years 16-40, and (iii) Third Affordability Period during Years 41-55.

N. To implement the Mainstream PBVs, Authority and Developer will be entering into an “*Agreement to Enter into Housing Assistance Payments Contract*” (“AHAP”) and ultimately a “Housing Assistance Payments Contract” for a term of twenty (20) Years, together with one or more, if any, extensions, renewals, replacements or substitutions of the same (“HAP Contract”) governing the Authority’s provision of the Mainstream PBVs to serve and assist non-elderly person(s) with disabilities under the Section 8 Laws as a part of the Authority Assistance to the Project. Further, Developer and Authority will not enter into the AHAP with respect to the Property and Project until a date at or near the date for the Closing hereunder, and Authority and Developer will not enter into the HAP Contract with respect to the Property and Project until Developer has received the temporary certificates of occupancy from the City’s building official for the eight (8) Extremely Low Units as required by this Agreement, which shall occur on or before February 28, 2022. Under the AHAP the Authority will commit, and under the HAP Contract Authority will provide, respectively, the Mainstream PBVs as to the eight (8) Extremely Low Income Housing Units at the Project to serve and assist non-elderly person(s) with disabilities pursuant to the HAP Contract for the term thereof (together, the “HAP Units” and each a “HAP Unit”), all subject to the Section 8 Laws and other federal laws, regulations, rules, and notices.

O. Under this Agreement, the Authority and Developer desire to share and allocate between them certain percentages of the residual cash flow generated by the Project, which cash flow is defined as Residual Receipts and further described herein. The Authority Loan and Related Party Loan will be repaid from Residual Receipts, except the outstanding amount of the Authority Loan Note, if any, shall be due in full and paid by Developer on or before the Authority Loan Maturity Date that is of even date with the expiration of the 55-year Affordability Period.

P. In connection with the Authority Board's review and action approving this Agreement, the Authority Board has determined that the Stuart Drive Project is categorically exempt from the provisions of the California Environmental Quality Act, Public Resources Code Section 21000, *et seq.* ("CEQA"), pursuant to the Guidelines for Implementation of the California Environmental Quality Act set forth at Title 14 California Code of Regulations Section 15000, *et seq.* ("CEQA Guidelines"); specifically, the Project consists of Authority's acquisition of affordable housing covenants, an interest in the Housing Units, in implementation of Authority's adopted Housing Element, the City's Consolidated Plan and Annual Action Plan required by HUD, and pursuant to Section 15326 of the CEQA Guidelines and the National Environmental Protection Act ("NEPA") and implementing regulations thereto.

Q. The Project consists of the substantial rehabilitation, improvement of existing dwelling units of a previously existing low-rent housing project, or a project previously or currently occupied by lower income households, as defined in Section 50079.5 of the Health and Safety Code. Thus, the Project does not constitute a "low-rent housing project" within the meaning of Section 1 of Article XXXIV of the California Constitution.

R. Initially capitalized terms used in these Recitals are defined in these Recitals and in Section 101, below.

S. The Project is in the vital and best interests of the City of Garden Grove, Authority, and the health, safety and welfare of the residents of the Garden Grove community, and in accord with the public purposes and provisions of applicable federal, state and local laws and requirements.

NOW, THEREFORE, for and in consideration of the mutual promises, covenants, and conditions herein contained, the parties hereto agree as follows:

100. DEFINITIONS AND GENERAL TERMS.

101. Defined Terms. As used in this Agreement (and in all other Project Documents, unless otherwise defined), the following capitalized terms shall have the following meanings:

"Additional Loan" shall mean a loan as is defined and described in Section 505, *et seq.* of this Agreement.

"Affiliate" shall mean any person or entity directly or indirectly, through one or more intermediaries, controlling, controlled by or under common control with Developer which, if Developer is a partnership or limited liability company, shall include each of the constituent partners or members, respectively thereof. The term "control" as used in this immediately preceding sentence, means, with respect to a person that is a corporation, the right to the exercise, directly or indirectly, of at least fifty percent (50%) of the voting rights attributable to the shares of the controlled corporation and, with respect to a person that is not a corporation, the possession, directly

or indirectly, of the power to direct or cause the direction of the management or policies of the controlled person. AFH LLC, when formed and pursuant to Section 502.2 herein, will be an Affiliate of the Parent Entity, which is American Family Housing, a California nonprofit, public benefit corporation.

“Affordability Period” and **“Affordability Periods”** shall mean the duration of the affordable housing requirements and other covenants of and as required by this Agreement and as set forth in the Authority Regulatory Agreement. The cumulative term of the Affordability Period shall be fifty-five (55) Years with Year 1 commencing on *first* to occur of (a) the date the Release of Construction Covenants for the Rehabilitation is issued by Authority, or (b) the date the first Housing Unit is rented to an income-qualified tenant household at an Affordable Rent and ending on the 55th anniversary thereof. The Affordability Periods include and are comprised of three (3) terms of Years: (a) the First Affordability Period, which is also referred to as the HOME Compliance Period in effect during Years 1 to 15, and continuing consecutively to (b) the Second Affordability Period in effect during Years 16 to 40, and continuing consecutively to (c) the Third Affordability Period in effect during Years 41 to 55.

“Affordable Rent” shall mean the monthly housing cost (excluding any supplemental rental assistance from the State of California, the federal government or any other public agency) not in excess of the amount that may be charged by Developer to each and all tenant household(s) in conformity with and not to exceed HSC Sections 50052.5 and 50053 and applicable implementing regulations in the California Code of Regulations (Cal Code Regs) for the corresponding income category of each household qualifying as Extremely Low Income for the eight (8) Extremely Low Units and as Very Low Income for the one (1) Very Low Unit. This monthly housing cost means the maximum amount to be charged by Developer and paid by the Extremely Low Income Households, the Very Low Income Household occupying the Housing Units at the Project.

During the First Affordability Period for the nine HOME Units, Affordable Rent shall be: (a) for the one Very Low Unit the lesser and most restrictive of (i) Low HOME Rent under the HOME Regulations, or (ii) one-twelfth (1/12th) of thirty percent (30%) of fifty percent (50%) of AMI for Orange County as determined and published by the State of California, Department of Housing and Community Development (“HCD”) pursuant to HSC 50052.5 and 50053 and implementing regulation in the Cal Code Regs, and (b) for the eight Extremely Low Units the lesser and most restrictive of (i) Low HOME Rent under the HOME Regulations, or (ii) one-twelfth (1/12th) of thirty percent (30%) of thirty percent (30%) of AMI for Orange County as determined and published by HCD pursuant to HSC 50052.5 and 50053 and implementing regulation in the Cal Code Regs. In this regard, under the HOME Regulations rent for the HOME Units is required to comply with and not exceed the term “Low HOME Rent” for a Very Low Income (50% AMI) Household. Affordable Rent as defined and calculated pursuant to the definition in the first paragraph of Affordable Rent results in a monthly rent that is lesser and more restrictive than Low HOME Rent and thereby meets and complies with the HOME Regulations as to the HOME Units during the HOME Compliance Period.

During the Second Affordability Period and the Third Affordability Period Affordable Rent shall be as follows: (a) for the one (1) Very Low Unit rent shall be one-twelfth (1/12th) of thirty percent (30%) of fifty percent (50%) of AMI for Orange County as determined and published by HCD pursuant to HSC 50052.5 and 50053, and (b) for the eight (8) Extremely Low Income Units rent shall be one-twelfth (1/12th) of thirty percent (30%) of thirty percent (30%) of AMI for Orange County as determined and published by HCD pursuant to HSC 50052.5 and 50053 and implementing

regulations in the California Code of Regulations (“Cal Code Regs”); provided however, that Affordable Rent and income limits for Extremely Low Income Households shall be subject to the possibility of adjustment, if applicable, under Section 1204.6 herein.

Further, the term Affordable Rent includes the total of monthly payments by the tenants of a Housing Unit for (a) use and occupancy of a Housing Unit and facilities associated therewith, (b) any separately charged fees or service charges assessed by Developer that are required of all tenants of the Housing Units, other than security deposits, (c) a reasonable allowance for utilities not included in (a) or (b) above, including as applicable garbage collection, sewer, water, electricity and gas, as determined by regulation of the County Housing Authority pursuant to 24 C.F.R. Section 5.600 *et seq.* and (d) possessory interest, taxes or other fees or charges assessed for the use of the Housing Units and facilities associated therewith by a public or private entity other than Developer. In addition, with respect to any period of time in which a HAP Contract is in effect, Developer shall comply therewith and the Section 8 Laws.

“**AFH Parent**” shall mean American Family Housing, a California nonprofit public benefit corporation at and upon such time that the AFH LLC is formed and becomes the Developer, as more fully described in Section 502.2.

“**AFH LLC**” shall mean the limited liability company formed by AFH Parent as more fully described in Section 502.2; the sole managing member of AFH LLC shall be the AFH Parent.

“**Agreement**” shall mean this *HOME Investment Partnership Affordable Housing and Loan Agreement (11742 Stuart Drive)* entered into between Developer and Authority.

“**AHAP**” shall mean the *Agreement to Enter into Housing Assistance Payments Contract* entered into between Authority and Developer pursuant to the Section 8 Laws and as also described in Recital H.

“**AMI**” and “**Area Median Income**” shall mean (a) as to the HOME Units during the First Affordability Period, the lower of (i) the area median income for Orange County, California, as published annually by HUD or (ii) area median income as determined under Health and Safety Code Sections 50052.5 and 50053 and implementing regulation in the Cal Code Regs, and (b) as to the nine (9) Housing Units during each of the Second Affordability Period and the Third Affordability Period area median income for the applicable income category as determined under Health and Safety Code Sections 50052.5 and 50053 and implementing regulation in the Cal Code Regs.

“**Annual Financial Statement**” shall mean the certified financial statement of Developer for the Property and Project using generally accepted accounting principles (“GAAP”), as separately accounted for this Project, including Operating Expenses and Annual Project Revenue, as prepared annually and provided to Authority at Developer’s expense, by an independent certified public accountant reasonably acceptable to Authority. Further, the Annual Financial Statement shall include and evidence the total amount of the Developer Fee and Deferred Developer Fee (if any) and the amount of Residual Receipts so that the allocation and remittances as between Developer and Authority shall be detailed in full. Authority may provide to Developer a form of “Residual Receipts Report” that may be appended to the Annual Financial Statement. Once every three (3) years or sooner as and when requested by Authority and/or Executive Director, along with and as a part of the Annual Financial Statement, Developer shall provide a Section 8 income report, and report on calculation of Residual Receipts, along with true, legible, and complete copies of the source

documentation supporting the Annual Financial Statement, Section 8 income for both Portable Vouchers and the Mainstream PBVs, and calculation of Residual Receipts. Residual Receipts and Section 8 income, both Mainstream PBVs and Portable Vouchers, if any, shall be calculated using cash basis accounting.

“Annual Project Revenue” shall mean all gross income and all revenues of any kind from the Project in a calendar year, of whatever form or nature, whether direct or indirect, with the exception of the items excluded below, received by or paid to or for the account or benefit of Developer, an Affiliate, or any of their agents or employees, from any and all sources, resulting from or attributable to the ownership, operation, leasing and occupancy of the Project, determined on the basis of GAAP applied on a consistent basis, and shall include, but not be limited to: (i) gross rentals paid by tenants of the Project under leases, and payments and subsidies of whatever nature, including without limitation any payments, Portable Vouchers, other vouchers or subsidies from HUD or other governmental agency (including Mainstream PBVs under the HAP Contract), future project-based housing assistance payments contract, if any, by HUD, the State of California, County of Orange, or any other governmental agency, any person or any organization, received on behalf of tenants under their leases, (ii) amounts paid to Developer or an Affiliate of Developer on account of Operating Expenses for further disbursement by Developer or such Affiliate to a third party or parties, (iii) late charges and interest paid on rentals, (iv) rents and receipts from licenses, concessions, vending machines, coin laundry and similar sources; (v) other fees, charges or payments not denominated as rental but payable to Developer in connection with the rental of office, retail, storage, or other space in the Project; (vi) consideration received in whole or in part for the cancellation, modification, extension or renewal of leases, and (vii) interest and other investment earnings on security deposits, reserve accounts and other Project accounts to the extent disbursed. Notwithstanding the foregoing, Annual Project Revenue (gross rents) shall *exclude* the following items: (a) security deposits from tenants (except when applied by Developer to rent or other amounts owing by tenants); (b) condemnation or insurance proceeds; (c) funds received from any source actually and directly used for the Project; or (e) receipt by an Affiliate of management fees or other bona fide arms-length payments for reasonable and necessary Operating Expenses associated with the Project.

“Approved Primary Lender” shall mean means a federal or state-chartered financial institution that provides the Primary Loan, as reasonably approved by the Authority Director in consultation with legal counsel. The first Approved Primary Lender is Pacific Premier Bank (“PPB” or “Initial Primary Lender”) for which prior to the Date of Agreement Developer obtained and closed on the Primary Loan in an original principal amount of \$600,000.

“Authority” shall mean Garden Grove Housing Authority, a public body, corporate and politic.

“Authority Assistance” means the Authority Loan and the Mainstream PBVs.

“Authority Board” shall mean the governing board of Authority.

“Authority Loan” shall mean the financial assistance of One Million Four Hundred Thousand Dollars (\$1,400,000.00) sourced solely from HOME Program funds provided by Authority with respect to the Project and Property, as more particularly provided in Section 201. The Authority Loan is evidenced by the Authority Loan Note and is secured by the Authority Loan Deed of Trust and Security Agreement.

The Authority Loan shall be repaid through Developer's allocation and remittance to Authority of certain percentages of Residual Receipts (as the term is defined herein) and as more fully set forth herein.

"Authority Loan Deed of Trust" shall mean a deed of trust securing the Authority Loan Note and other obligations of Developer hereunder substantially in the form of Attachment No. 4-A, attached hereto and fully incorporated herein by this reference. The Authority Loan Deed of Trust shall be a second lien mortgage, subordinate only to a Primary Loan issued by an Approved Primary Lender. In the event, there is no outstanding Primary Loan or Developer were to obtain a new loan that is not approved by or otherwise permitted under this Agreement without the prior written consent of Authority in its sole, reasonable discretion, the Authority Loan and Authority Loan Deed of Trust shall not be subordinated and shall be and remain a senior, first lien encumbrance against the Property and Project, subordinate only to the Authority Regulatory Agreement.

"Authority Loan Note" shall mean the promissory note, substantially in the form of Attachment No. 3-A attached hereto and fully incorporated herein by this reference, which evidences the Authority Loan.

"Authority Title Policy" shall have the meaning set forth in Section 401.8 and shall be a lender's policy of title insurance insuring the full amount of the Authority Loan.

"Building Permit" or **"Building Permits"** shall mean each and all of the building permit(s) issued by the City of Garden Grove and required to commence and complete construction of the Rehabilitation and includes any permit or other approval required by any other public or governmental agency with jurisdiction over the Property and/or Project.

"Capital Replacement Reserve" shall mean a separate reserve fund account to be established and maintained by Developer equal to not less than Five Hundred Dollars (\$500.00) per calendar year for each Housing Unit in the Project (i.e., ten (10) units in the Project times \$500.00 equals Five Thousand Dollars (\$5,000.00) per calendar year for the Project), to be used as the primary resource to fund capital improvements, and replacement improvements. The amount of Five Hundred Dollars (\$500.00) for each Housing Unit that is set aside by Developer (or its Property Manager) shall be allocated from the gross rents received from the Property and deposited into a separate interest-bearing trust account for capital repairs and replacements to the improvements, fixtures and equipment at the Property that are normally capitalized under generally accepted accounting principles, including, without limitation, the following: carpet and drape replacement; appliance replacement; exterior painting, including exterior trim; hot water heater replacement; plumbing fixtures replacement, including tubs, showers, toilets, lavatories, sinks, and faucets; air conditioning and heating replacement; asphalt repair, replacement, and seal coating; roofing repair and replacement; landscape tree replacement; irrigation pipe and controls replacement; gas line pipe replacement; lighting fixture replacement; elevator replacement and upgrade work; miscellaneous motors and blowers; common area furniture replacement; and common area repainting. The non-availability of funds in the Capital Replacement Reserve does not in any manner relieve Developer of the obligation to undertake necessary capital repairs and improvements and to continue to maintain the Property and all common areas and common improvements in the manner prescribed herein. Pursuant to the procedure for submittal of each annual Operating Budget to the Director by Developer, the Director will evaluate the cumulative amount on deposit in the Capital Replacement Reserve account and exercise his or her sole, reasonable discretion to determine if existing balance(s) in, proposed deposits to, shortfalls, if any, and/or a cumulative unexpended/unencumbered account

balance in such Capital Replacement Reserve account are adequate to provide for necessary capital repairs and improvement to the Property (provided that required annual deposits thereto are not required to exceed Five Hundred Dollars (\$500.00) per Housing Unit.)

“Capitalized Operating Reserve” shall mean the capitalized operating reserve for the Project, which shall be funded by Primary Loan proceeds in the Target Amount as provided in Section 1212; provided that the Capitalized Operating Reserve shall initially be funded in an amount equal to three (3) months of (i) Debt Service on the Primary Loan and (ii) Operating Expenses for the Project. The Capitalized Operating Reserve shall thereafter be replenished from Annual Project Revenue if and to the extent required by the Approved Primary Lender.

“Certification of Continuing Program Compliance” shall mean the form of annual certification of the affordable housing requirements for operation of the Project, substantially in the form of Attachment No. 13 attached hereto and fully incorporated by this reference.

“CHDO” means a Community Housing Development Organization as defined in the HOME Regulations, in particular Section 24 CFR 92.300. A CHDO is a private nonprofit, community-based organization that has staff with the capacity to develop affordable housing for the community it serves. While Developer is a certified CHDO in other communities in Orange County, as of the Date of Agreement, Developer is not certified as a CHDO in the City of Garden Grove, which is a participating jurisdiction (“PJ”) in the HOME Program. Under the CARES Act and other HUD notices and waivers issued in connection with managing Covid-19 and worldwide pandemic, HUD waived certain CHDO requirements, so as of the Date of Agreement, neither HUD nor the PJ is requiring Developer to be a certified CHDO to enter into this Agreement. Nonetheless, if and when HUD reinstates, lifts such waiver, or otherwise amends the CHDO requirements, Developer agrees to comply fully with HUD’s requirements promptly, which may include undertaking and completing the steps necessary for Developer to become a certified CHDO in the City of Garden Grove, which steps pertain to Developer’s legal status, organizational structure, and capacity and experience as an affordable housing developer, owner and operator. Authority agrees to review the Developer’s application and other documents prepared by it to become a CHDO, and will approve (or disapprove) such submittal in its sole, reasonable discretion; in this regard, Authority prefers that when HUD lifts such waiver or otherwise requires Developer to become a CHDO if the submittal is complete and complies with HUD requirements, Authority will approve such CHDO submittal to facilitate Developer becoming a certified CHDO in the City.

All or a portion of the HOME Funds proposed to be loaned to Developer and invested in this Project have been reserved for investment in housing to be owned, developed or sponsored by a CHDO. The HOME Regulations, Section 24 CFR 92.301, set forth requirements for project-specific assistance to CHDOs because prior to the pandemic and the above-noted HUD waiver, the City, as a PJ, was required to set aside at least fifteen percent (15%) of HOME Program funds for specific activities to be undertaken by CHDOs. With the PJ’s approval a CHDO may use HOME funds for eligible HOME activities; however, in order to count towards the PJ’s set-aside percentage, a CHDO must act as the owner, developer, or sponsor of a project that is an eligible set-aside activity, which will occur for this Project that qualified as an eligible set-aside activity under the HOME Regulations.

“City” shall mean the City of Garden Grove, a California municipal corporation.

“City Council” shall mean the City Council of the City of Garden Grove.

“Closing” and **“Closing of Financing”** shall mean the closing of the Escrow and recordation in the Official Records of Orange County, California of the Authority Loan Deed of Trust, Authority Regulatory Agreement, and related instruments evidencing this transaction. It is noted that if Developer meets the requirements Section 502.2(a) and duly forms the AFH LLC prior to the Closing, then the Related Party Loan and implementing instruments therefor shall also be part of the Closing.

“Commitment” means the commitment of HOME Funds to Developer for the Authority Loan and Project within the meaning of 24 CFR 92.2, as amended by the Final Rule. This Agreement is intended to serve as Authority’s Commitment of HOME Funds to the Project, but no monies will be disbursed unless and until the requirements of 24 CFR 92.2 are met. Specifically, City, as a participating jurisdiction and recipient of HOME Program funds is prohibited from providing a commitment (as the term is defined therein) of HOME Program funds to any specific local project until “the [Authority] and project owner [Developer] have executed a written legally binding agreement under which HOME assistance will be provided to the owner for an identifiable project for which all necessary financing has been secured, a budget and schedule have been established, and underwriting has been completed and under which construction is scheduled to start within twelve months of the agreement date.”

“Conditions Precedent” shall mean the conditions precedent to disbursement and each and any installment payment thereof of the Authority Loan, the Closing, and commencement of the Rehabilitation, as set forth in Sections 401, *et seq.*, through 403, *et seq.*

“Construction Security” means a payment and performance bonds to be obtained and maintained by Developer to undertake and complete the Rehabilitation.

“Costs of Rehabilitation” shall mean all reasonable costs and expenses to complete the matters delineated in the Scope of Rehabilitation and set forth in the fully itemized Final Budget (or under approved change orders as provided herein) and approved Rehabilitation Plan, with such work and costs thereof as actually incurred by Developer for the Rehabilitation of Property pursuant to this Agreement. The Costs of Rehabilitation shall include, without limitation, the following: environmental assessment, testing, and remediation, if any, of the land/soils and existing improvements (such as asbestos, mold, lead-based paint, etc.); construction cost; construction and design fees; architectural and engineering costs and fees (if any); construction financing interest, fees, bond fees and “points”; property taxes and assessments; security services; off-site Improvements (if any); Building Permits; utilities fees; insurance; legal and accounting fees; title and title insurance; Escrow fees and closing costs; performance, labor and materials bonds; fees for letter(s) of credit; appraisals; and such other costs, fees and expenses, as agreed to in writing by the Director; provided, however, that payment to parties related to Developer for Costs of Rehabilitation shall not exceed reasonable and customary market rates, as reasonably determined by the Director.

“County” shall mean the County of Orange, California.

“CPI” shall mean the United States Department of Labor, Bureau of Labor Statistics, Consumer Price Index for Urban Wage Earners and Clerical Workers, Subgroup “All Items,” for the Los Angeles-Costa Mesa-Riverside area, 1982 – 84 = 100, or successor or equivalent index in case such index is no longer published. CPI adjustments under this Agreement shall commence not earlier than one calendar year following the issuance of a certificate of substantial completion for the Project by Developer’s architect.

“Date of Agreement”, as defined in the first paragraph of this Agreement, shall mean September 14, 2021, which is the date the Authority Board considered, acted, and approved this Agreement; provided however, the Authority Board retained sole and complete discretion without any prejudgment whether to approve or not this Agreement as presented to the Authority Board.

“Debt Service” means payments made in a calendar year pursuant to the approved Primary Loan (and other Authority-approved financing, if any) obtained for the Project in accordance with this Agreement, but excluding each and all Residual Receipts allocations and disbursements made pursuant to the Related Party Note and Authority Loan Note. For purposes of this defined term, only scheduled payments under the Primary Loan issued by an Approved Primary Lender will be included as part of Debt Service. Developer represents, warrants and agrees in no event shall the term “Debt Service” include any payment on the Related Party Loan for which Residual Receipts is and shall remain the sole source of repayment.

“Default” or **“Event of Default”** means the failure of a party to perform any action or covenant required by this Agreement within the time periods provided herein following notice and opportunity to cure, as set forth in Section 1500, *et seq.* hereof.

“Deferred Developer Fee” shall mean all or the part of the Developer Fee deferred in payment and to be paid from Annual Project Revenue. As of the Date of Agreement, Developer estimates that the full amount of the Developer Fee may be stated as the amount of the Deferred Developer Fee. In no event shall the cumulative amount of the Deferred Developer Fee exceed the amount of the Developer Fee, and any and all deferrals shall be as necessary to keep the Final Budget in balance or to complete the Rehabilitation. Neither the Developer Fee, nor the Deferred Developer Fee shall accrue any interest.

“Developer” shall mean American Family Housing, a California nonprofit public benefit corporation and its permitted successors and assignees, including AFH LLC when such entity is formed pursuant to Section 502.2.

“Developer Fee” shall mean a fee in a cumulative amount of Two Hundred Twenty-Six Thousand Three Hundred Dollars (\$226,300.00), including the Deferred Developer Fee, to be paid to either AFH Parent or AFH LLC, if it is the Developer entity at such time all or any portion of such Developer Fee is disbursed. The Developer Fee is compensation to perform, or to engage and supervise others to perform, services in connection with the undertaking and completing the Rehabilitation and operation of the Project, in accordance with the Scope of Rehabilitation and the Rehabilitation Plans, as set forth in the Final Budget and approved as a part of the evidence of financing pursuant to Section 207 herein.

“Director” and **“Authority Director”** shall mean the Director of the Garden Grove Housing Authority and his or her authorized designee(s). Whenever the consent, approval or other action of the “Director” is required herein such consent may be provided by the Director or his or her authorized designee(s), or the Director, in his sole discretion, may submit to the Authority Board for consideration and action to approve or disapprove such request.

“Disbursement Procedures” shall mean the method, procedure, conditions and requirements for disbursement of any and all disbursements, and each installment payment of the proceeds of the Authority Loan to be made post-Closing that are set forth in the Disbursement Procedures attached hereto as Attachment No. 15 and incorporated herein by this reference.

“Escrow” shall mean the escrow established for this transaction, including (i) issuance of the Primary Loan by the Approved Primary Lender, (ii) issuance of the Authority Loan, and (ii) evidencing the Related Party. Escrow shall be maintained by the Escrow Holder

“Escrow Holder” shall mean the holder of the Escrow; the holder of the Escrow shall be Commonwealth Land Title Company or other mutually agreed escrow company.

“Extremely Low Income Household” shall mean a household earning not greater than thirty percent (30%) of Area Median Income for Orange County set by State HCD as provided under the income standard of HSC Section 50106, and such households shall pay an Affordable Rent pursuant to HSC Sections 50052.5 and 50053 and implementing regulation in the Cal Code Regs. An individual does not qualify as an Extremely Low Income Household if the individual is a student who is not eligible to receive Section 8 assistance under 24 CFR 5.612. During the term of the HAP Contract that provides Mainstream Vouchers, all Extremely Low Income Households, as tenants, shall qualify as a household that is comprised of non-elderly person(s) with disabilities.

“Extremely Low Income Units” or **“Extremely Low Units”** shall mean the eight (8) Housing Units to be leased and occupied by Extremely Low Income Households at an Affordable Rent during the First Affordability Period (HOME Compliance Period) and continuing during each of the Second Affordability Period and the Third Affordability Period that include three (3) 1-bedroom units and six (6) 2-bedroom units at the Project. During the term of the HAP Contract that provides Mainstream Vouchers, all Extremely Low Income Units shall be occupied by tenants that qualify as a household comprised of non-elderly person(s) with disabilities.

“Federal Program Limitations” shall mean compliance with (i) the HOME Program and HOME Regulations pursuant to the 2013 HOME Final Rule and implementing regulations and notices thereto as applicable to the Property and Project, (ii) Section 8 Laws, including rules and regulations made applicable to the Project due to the provision of the Mainstream PBVs and HAP Contract as to the HAP Units and (iii) any and all other applicable federal regulations related to fair housing, non-discrimination and ownership and operation of the Property and Project. Developer covenants, acknowledges, and agrees it is subject to all applicable federal, state and local laws and regulations including in particular all Federal Program Limitations, including the HOME Program and HOME Regulations (whichever are most restrictive and to the extent applicable to the Property and Project), in connection with its performance under this Agreement and all Project Documents, and Developer agrees it shall endeavor to cause the use and operation of the Property to conform to the Federal Program Limitations and the HAP Contract.

“Final Budget” means the final budget for the Rehabilitation of the Project, including all hard and soft costs therefor, as approved by Authority pursuant to Sections 207.2(a) and 401.3. The Final Budget shall detail and show allocations of how the proceeds of the Primary Loan and Authority Loan are categorized and are intended to be expended for the Project.

“Final Disbursement” is defined in Section 202.1(c).

“Financing Assumptions” shall mean the final proforma and budget for undertaking the Project; the final proforma shall show all estimated sources and uses and the 55-Year cash flow for the Project, which is attached hereto as Attachment No. 17 and incorporated herein.

“Governmental Requirements” means all applicable laws, ordinances, statutes, codes, rules, regulations, orders, and decrees of the United States, the state, the County, Authority, or any other political subdivision in which the Property is located, and of any other political subdivision, agency, or instrumentality exercising jurisdiction over Developer or the Project.

“HAP Contract” means the contract anticipated to be entered into by and between Developer and Authority for the Mainstream PBVs with an initial duration of twenty (20) Years pursuant to the Section 8 Laws as applicable to the eight (8) Extremely Low Units at the Project. As to each and any, if any, extension, renewal, or modification of the HAP Contract after the initial term thereof, the decision therefor shall be and remain in the sole and absolute discretion of the Authority. During the term of the HAP Contract that provides Mainstream Vouchers, all Extremely Low Income Households, as tenants, shall qualify as a household that is comprised of non-elderly person(s) with disabilities.

“HAP Units” means the Housing Units to which Mainstream PBVs are assigned at the Project; during the initial term of the HAP Contract there will be eight (8) HAP Units assigned to the eight (8) Extremely Low Units at the Project to be assisted pursuant to the HAP Contract to serve and assist non-elderly person(s) with disabilities. To the extent one or more Mainstream PBVs are extended or renewed by the Authority in its sole and absolute discretion, each Mainstream PBV shall be assigned to an Extremely Low Unit and shall also be referred to as a HAP Unit.

“High Quality” means and refers to the condition of the Project and the standard of maintenance and upkeep of the improvements (interior and exterior), hardscape, and landscaping commensurate with the high quality, well-managed affordable housing rental projects, including permanent supportive housing, in Orange County, specifically including apartment complexes owned and operated by Developer and other highly reputable owners and developers of high quality permanent supportive housing projects in the County. When determining comparable apartment complexes, the age of the improvements shall be considered. Further, comparable High Quality apartment complexes shall be those that are subject to enhanced maintenance and property management standards comparable to those set forth in this Agreement, and which are managed by experienced, professional property management companies.

“HOME Compliance Period” and **“First Affordability Period”** means the period of time commencing upon the first day of Year 1 and ending on the twentieth (20th) anniversary thereof or such shorter or longer period, if any, set forth in the HOME Regulations or otherwise determined and/or directed by HUD. The end of the HOME Compliance Period in no manner affects the continuation of the 55-Year Affordability Period under this Agreement and the Authority Regulatory Agreement.

“HOME Matching Requirement” shall mean the requirement to expend moneys at the Project which satisfy the HOME matching contribution requirement set forth in 24 CFR 92.218 through 24 CFR 92.222 of the HOME Regulations.

“HOME Program” is defined in Recital A.

“HOME Regulations” shall mean the implementing regulations of the HOME Program set forth at 24 CFR §92.1, *et seq.* (as amended by the 2013 HOME Final Rule (<https://www.hudexchange.info/programs/home/home-final-rule/>)) as such regulations now exist and as may hereafter be amended, to the extent applicable to the Project. Developer covenants hereunder

to comply with all applicable HOME Regulations, and other federal, state, and local laws and regulations, in the performance of this Agreement. In implementation of these requirements, this Agreement, the Project, and all eligible contributions and expenditures hereunder shall conform to the following:

a. The housing redeveloped hereunder does and shall qualify as affordable housing under 24 CFR §92.252 because each Housing Unit shall be rented at an Affordable Rent; and

b. This Agreement serves as the written agreement that imposes and enumerates (by meeting or exceeding) all of the affordability requirements from 24 CFR §92.252; the property standards requirements of 24 CFR §92.251; and income determinations made in accordance with 24 CFR §92.203.

“HOME Units” shall mean nine (9) of the Housing Units that Developer shall designate as HOME Units during the HOME Compliance Period and which shall be subject to all applicable HOME Regulations and Federal Program Limitations. All nine (9) Housing Units are restricted by income and rent as to the one (1) Very Low Unit and the eight (8) Extremely Low Units, with all nine leased at the applicable Affordable Rent; therefore, because such income, rent and related covenants are more restrictive than required by the HOME Program and meet and remain subject to the HOME Regulations, such nine (9) Housing Units may be referred to as the HOME Units during the First Affordability Period. The HOME Units will be fixed HOME Units, such that the specific Housing Units designated as HOME Units shall not change. The designation of nine (9) Housing Units as HOME Units shall terminate at the end of the HOME Compliance Period (First Affordability Period). After the HOME Compliance Period and during each of the Second Affordability Period and the Third Affordability Period the nine (9) Housing Units shall continue to be restricted as set forth herein and pursuant to the Regulatory Agreement for the one (1) Very Low Unit and the eight (8) Extremely Low Units.

“Household” shall mean the one or more persons occupying a Housing Unit at the Project as a tenant household.

“Housing Unit” or **“Housing Units”** means the ten (10) individual apartment units at the Property to be rehabilitated, managed, and operated by Developer as long term permanent supportive affordable housing and in implementation of the Project, inclusive of the one Manager’s Unit, nine HOME Units, eight HAP Units, one Very Low Unit, and eight Extremely Low Units. Of the ten (10) individual apartments at the Property, (a) nine (9) shall be HOME Units during the First Affordability Period (HOME Compliance Period), (b) eight (8) shall be HAP Units during the initial term of the HAP Contract and shall also be the Extremely Low Units, (c) eight (8) shall be Extremely Low Units and one (1) shall be a Very Low Unit during the Second Affordability Period and Third Affordability Period; provided however, that the applicable Affordable Rent and income limits for households shall be subject to the possibility of adjustment, if applicable, under Section 1204.6. At the Property there are ten (10) Housing Units comprised of (a) three (3) 1-bedroom units, and (b) seven (7) 2-bedroom units, of which one (1) of the 2-bedroom units shall be designated as the onsite Manager’s Unit that is not restricted as to income or rent.

“HSC” shall mean the California Health and Safety Code.

“HUD” shall mean the United States Department of Housing and Urban Development and is also described in Recital A.

“Improvements” means all improvements, improvements pertaining to the realty, furnishings, fixtures, works of improvement now existing or hereafter comprising any portion of the Property and all work of Rehabilitation, new construction, or other revitalization to the existing improvements at the Property, including, without limitation, buildings; landscaping, trees and plant materials; and offsite improvements, including, without limitation, streets, curbs, storm drains, and adjacent street lighting, which will be caused to be undertaken by Developer in completion of the Project pursuant to this Agreement and all other Project Documents.

“Indemnitees” means the Authority, the City, the Former Agency, the Successor Agency, and their elected and appointed officials, officers, employees, attorneys, contractors, elective and appointive boards and commissions, representatives, agents, and volunteers.

“HOME Program” is defined in Recital A.

“HOME Regulations” or **“HOME Regs”** shall mean the implementing regulations of the HOME Program set forth at 24 CFR §92.1, *et seq.* as such regulations now exist (as amended by the 2013 HOME Final Rule) and as they may hereafter be amended, to the extent applicable to the Project. Developer covenants hereunder to comply with the HAL and all applicable HOME Regulations in the performance of this Agreement. In implementation of these requirements, this Agreement, the Project, and all eligible contributions and expenditures hereunder shall conform to the following:

a. The housing developed hereunder does and shall qualify as affordable housing under 24 CFR §92.252 because each Housing Unit shall be rented at an Affordable Rent; and

b. This Agreement serves as the written agreement that imposes and enumerates (by meeting or exceeding) all of the affordability requirements from 24 CFR §92.252; the property standards requirements of 24 CFR §92.251; and income determinations made in accordance with 24 CFR §92.203.

“HOME Units” shall mean during the HOME Compliance Period nine (9) Housing Units, comprised of three 1-bedroom, and six 2-bedroom apartments, which shall be leased at an Affordable Rent, which monthly rent is more restrictive than, and thereby complies with, the HOME Regulations.

“HOTMA” means the Housing Opportunity through Modernization Act of 2016, Public Law 114–201, enacted July 29, 2016, and HUD implementing regulations and notices thereunder.

“Legal Description” shall mean the legal description of the Property set forth as Attachment No. 1, which is attached hereto and fully incorporated herein by this reference.

“Lender” and **“Primary Lender”** shall mean lender for the construction and/or permanent financing obtained by Developer for the Project from an institutional lender (expressly excluding Developer, an Affiliate, and AFH Parent), which lender is approved by Authority Director in consultation with legal counsel, which loan shall be senior to the Authority Loan, but shall be and remain subordinate to the Authority Regulatory Agreement. In this regard, Developer has informed the Authority that prior to the Date of Agreement, Developer obtained a Primary Loan from PPB in an original amount of \$600,000. Within the times in the Schedule of Performance, Developer shall

provide true, complete, and legible copies of all documents and instruments that comprise the Primary Loan documents; and, PPB/Initial Primary Lender, Developer and Authority shall enter into a Subordination Agreement that shall subordinate the deed of trust securing the Primary Loan and other Primary Loan documents to the Authority Regulatory Agreement, both of which shall be Conditions Precedent to the Closing of the Authority Loan.

The Authority Deed of Trust will be subordinate to the deed of trust securing the Primary Loan issued by an Approved Primary Lender. Authority will enter into a Subordination Agreement to effect such subordination of the Authority Deed of Trust subject to compliance with the terms hereunder including the conditions for Permitted Transfers, but in no event shall the Authority Regulatory Agreement be subordinated. The Lender must be an Approved Primary Lender, and thereby terms Lender and Primary Lender also include the Approved Primary Lender. Any new lender or replacement lender to the initial Primary Lender may be approved by the Director in his/her sole, reasonable discretion, and having first obtained such approval, shall thereafter be referred to as an Approved Primary Lender for the Project as set forth herein.

“Mainstream PBV Assistance” and **“Mainstream PBVs”** are defined and described in Recital H and further described in Recitals J and M herein, which project-based housing assistance is part of the Authority Assistance provided by the Authority to Developer by this Agreement, the AHAP, and the HAP Contract. During the term of the HAP Contract that provides Mainstream Vouchers, all Extremely Low Income Households, as tenants, shall qualify as a household that is comprised of non-elderly person(s) with disabilities.

“Manager’s Unit” shall mean one (1) of the Housing Units, which is a two-bedroom unit and designated for use and occupancy by the onsite manager and is non-restricted as to rent and with respect to the income of the occupant thereof.

“Material Adverse Change” means any event the occurrence of which is reasonably likely to have a material adverse effect on Developer’s ability to fulfill its obligations under this Agreement and any Transaction Document, including without limitation:

- (a) a voluntary or involuntary bankruptcy of Developer (which is not dismissed within ninety (90) days of institution);
- (b) a court order placing Developer under receivership;
- (c) a sale of all or substantially all of the assets held by Developer;
- (d) any violation of Developer or other failure of Developer to comply at all times with any applicable law, statute, ordinance, code, rule, regulation, judgment, order, ruling, condition or other requirement of a statutory, regulatory, administrative, judicial or quasi-judicial nature or any other legal or governmental requirement of whatever kind or nature related to the Stuart Drive Project, which violation is likely to have a material adverse effect on the ability of Developer to perform its duties and obligations under any Transaction Document; and/or
- (e) Developer incurs one or more liabilities, contingent or otherwise, or pending or threatened litigation or any asserted or unasserted claim known to Developer exists against Developer with respect to the Project, which would have a material adverse effect on its ability to perform its duties and obligations under any Transaction Document.

“Memorandum of Agreement” shall mean Attachment No. 7 attached hereto and fully incorporated by this reference and shall include notice of this Agreement and the obligations of Developer to complete the Rehabilitation, and operate the Project pursuant to the terms of this Agreement. The Memorandum shall terminate and be of no further force and effect upon Developer’s full repayment of the Authority Loan and thereafter, the only terms and provisions of this Agreement that shall survive and remain in effect are those set forth in the Regulatory Agreement (Attachment No. 11) for the 55-Year Affordability Period as provided therein.

“Municipal Code” means the City of Garden Grove Municipal Code as amended from time to time.

“Official Records” shall mean the official land records of the County Recorder of the County of Orange, State of California.

“Operating Budget” shall mean the annual operating budget for the Project that sets forth the projected Operating Expenses for the upcoming calendar year that is submitted to and reviewed and approved by the Director in his or her sole discretion, which shall not be unreasonably conditioned, delayed or denied (and which may also be subject to review by the Approved Primary Lender, if required by the Primary Loan documents). During and for the Affordability Period, the Director’s discretion in review and approval of each proposed annual Operating Budget shall include, without limitation, (a) the budget shall be reasonably consistent with comparable permanent supportive housing projects in Orange County, California, (b) may include review of individual categories, line items, and accounts, such as the following: (i) extent, type, and amount for Supportive Services (and other approved services, if any) at or associated with the Project; (ii) existing balance(s) in and proposed deposits to the Capital Replacement Reserve and Capitalized Operating Reserve to evaluate shortfalls and/or cumulative unexpended/unencumbered deposits (provided that required annual deposits into the Capitalized Replacement Reserve are not required to exceed Five Hundred Dollars (\$500.00) per unit and the amount maintained in the Capitalized Operating Reserve is not required to exceed the Target Amount); (iii) limitation of payments under loans for approved and scheduled Debt Service; (iv) reasonableness and conformity to prevailing market rates in Orange County and rates and fees for goods and services to be provided by Developer or any Affiliate. The Operating Budget is further described in Section 1212.

“Operating Expenses” shall mean actual, reasonable and customary (for comparable high quality, fully rehabilitated, small permanent supportive rental housing developments in Orange County) costs, fees and expenses directly incurred and attributable to the operation, maintenance, and management of the Project in a calendar year, which are in accordance with the Operating Budget (or any amendments thereto) approved by Authority through the Director under this Agreement, and not a part or paid as a part of the Rehabilitation of the Property, including, without limitation, Debt Service on the Primary Loan issued by an Approved Primary Lender; painting, cleaning, repairs, alterations, landscaping; utilities, refuse removal, certificates, permits and licenses, sewer charges, taxes, filing fees, assessments, insurance, security, advertising and promotion, janitorial services, cleaning and building supplies, purchase, repair, servicing and installation of appliances, equipment, fixtures and furnishings which are not paid from the Capital Replacement Reserve, fees and expenses of property management (not exceeding seventy dollars (\$70) per unit per month, increased annually by the *lesser* of (i) 3% or (ii) the prior Year’s CPI), and common area expenses, fees and expenses of accountants, attorneys and other professionals, the cost of Supportive Services (and other approved services, if any), including the services to be made available to the non-elderly person(s) with disabilities who are residents of the

HAP Units pursuant to the Section 8 Laws, with respect to the Project, and other actual, reasonable and customary operating costs which are directly incurred and paid by Developer, but which are not paid from reserve accounts, and provided however that any fees incurred or services provided by Developer (or an Affiliate) shall not exceed fair market fees or rates for goods or services that are customary and prevailing within Orange County for such fees, goods, or services. Operating Expenses may include costs, fees or expenses paid to unaffiliated third parties that were not set forth in the approved Operating Budget to the extent such costs, fees or expenses were not foreseen at the time the applicable Operating Budget was created, but nonetheless were actual, reasonable and customary for comparable permanent supportive housing rental projects; provided, evidence of such expenses must be submitted to the Director for verification purposes prior to payment thereof (except in emergency situations, in which case evidence of such expenses must be submitted to the Director for verification purposes as soon as reasonably practicable).

The term “Operating Expenses” shall *exclude* all and any of the following: (i) salaries of employees of Developer or Developer’s general overhead expenses, or expenses, costs and fees paid to an Affiliate of Developer, to the extent any of the foregoing exceed the expenses, costs or fees that would be payable in a bona fide arms’ length transaction between unrelated parties in Garden Grove for the same work or services; (ii) any amounts paid directly by a tenant of the Project to a third party in connection with expenses which, if incurred by Developer, would be Operating Expenses; (iii) optional or elective payments with respect to any financing senior to the Authority Loan unless approved in writing by Authority; (iv) any payments with respect to any Project-related loan or financing other than Debt Service; (v) expenses, expenditures, and charges of any nature whatsoever arising or incurred by Developer prior to completion of the Rehabilitation of the Project with respect to the maintenance and upkeep of the Project, or any portion thereof, including, without limitation, all costs and expenses incurred by Developer in connection with pre-development and pre-Rehabilitation activities conducted by Developer in connection with undertaking the Rehabilitation and the Project, including without limitation, the preparation of all plans and the performance of any tests, studies, investigations or other work, and the Rehabilitation of the Project and any on-site or off-site work performed in connection therewith; (vi) depreciation, amortization, and accrued principal and interest expense on deferred payment debt; and (vii) other expenses not related to the operation, maintenance, or management of the Project.

“**Outside Loan Closing Date**” shall mean October 29, 2021.

“**Outside Completion Date**” shall mean March 31, 2022.

“**Parties**” shall mean Authority and Developer.

“**Portable Vouchers**” shall mean each and all tenant-based vouchers, certificates of family participation under the Section 8 Laws, in particular, 24 CFR part 882 (Rental Certificate Program), rental vouchers under 24 CFR part 887 (Rental Voucher Program) as such now exist and as may hereafter be amended, or other tenant-based rental assistance programs issued or otherwise administered by HUD, the Authority, other public housing authority, or other tenant-based housing assistance provided by a governmental entity.

“**Primary Lender**” means the lending institution which makes the Primary Loan.

“**Primary Loan**” shall mean the loan for the Rehabilitation of the Project obtained by Developer from the Primary Lender or the refinancing or modification thereof (subject to the

Authority's rights to approve any such refinancing or modification), to the extent permitted pursuant to this Agreement. The initial Primary Loan was issued to Developer by PPB as Initial Primary Lender prior to the Date of Agreement.

"Primary Loan Deed of Trust" shall mean a deed of trust securing repayment of a promissory note evidencing the Primary Loan. The Primary Loan Deed of Trust shall be subordinate to the Authority Regulatory Agreement pursuant to a Subordination Agreement entered into among Authority, Developer and Primary Lender.

"Project" shall mean 11742 Stuart Drive, an existing ten (10) unit apartment complex contained in one (1) two-story building and associated and appurtenant Improvements, to be rehabilitated and thereafter operated, maintained, and managed by Developer as long term, permanent supportive affordable rental housing available at Affordable Rent by qualified Extremely Low Income Households as to eight units and a Very Low Income as to one unit, as more particularly set forth in this Agreement and the Regulatory Agreement.

"Project Documents" shall mean the following documents evidencing the Authority Loan and required as consideration for Authority to enter into this Agreement and make the Authority Loan: (i) this Agreement, (ii) Authority Loan Note; (iii) Authority Loan Deed of Trust; (iv) Memorandum of Agreement; (v) Regulatory Agreement; (vi) Security Agreement (UCC-1 Financing Statement); (vii) Request for Notice of Default; and (viii) any other agreement, document, or instrument that Authority may reasonably require Developer to execute in connection with the execution and implementation of this Agreement or the provision of the Authority Loan to Developer or otherwise, from time to time, to effectuate the purposes of this Agreement.

"Property" shall mean that certain real property located at 11742 Stuart Drive, within the corporate limits of the City of Garden Grove, improved with ten (10) Housing Units and appurtenant improvements (in one (1) two-story building) as more fully and legally described in the Legal Description attached hereto as Attachment No. 1 and incorporated herein.

"Refinancing Net Proceeds" shall mean until the Authority Loan Maturity Date the proceeds of (a) a refinancing of the Primary Loan as secured by the Property and approved by the Authority, or (b) other or additional financing as secured by the Property and approved by the Authority Director in consultation with legal counsel, in its sole, reasonable discretion, provided however with (a) or (b), as applicable, there shall be no withdrawal of cash or equity by Developer, and with (a) or (b), as applicable, net of: (i) the amount of the financing that is satisfied out of such proceeds; (ii) the reasonable and customary costs and expenses incurred in connection with the such refinancing under (a) or other financing under (b); (iii) the payment of any unpaid Operating Expenses; (iv) the amount of proceeds required by the Approved Primary Lender (or other lender under (b) approved by Authority in its sole discretion) to be reserved and expended by Developer for the repair, rehabilitation, reconstruction, or refurbishment of the Project; (v) the amount of proceeds required to be reserved for other repair, rehabilitation, reconstruction, or refurbishment of the Project (not required by the Approved Primary Lender), which is subject to Developer obtaining the Authority's prior written consent, which consent shall remain in the sole, reasonable discretion of the Authority Director in consultation with legal counsel; and (vi) Reserve Deposits or holdback amounts, if any, required by the Approved Primary Lender (or other lender approved under (b)); (vii) the balance, if any, of the Deferred Developer Fee, and (viii) unfunded Reserve Deposits, if any.

“Regulatory Agreement” or **“Authority Regulatory Agreement”** shall mean that certain regulatory agreement with conditions, covenants and restrictions related to ownership, use, occupancy, operation, maintenance and management of the Property and Project, which benefit Authority (and to which City is a third party beneficiary thereof) and shall be recorded against the Property and shall be and remain as a senior, non-subordinate encumbrance in accordance with this Agreement. The Regulatory Agreement touches and concerns the land that comprises the Property and Improvements thereon and is intended to run with the land for the entire term of the Affordability Period provided therein. The form of the Authority Regulatory Agreement is attached hereto as Attachment No. 11 and fully incorporated by this reference.

“Rehabilitation” shall mean the entire work of substantial rehabilitation, repair, construction, and improvement to the Housing Units and overall Property that are required to be completed under this Agreement; a narrative description of such work with detailed specifications therefor is set forth in the Scope of Rehabilitation, Attachment No. 5. The Rehabilitation shall meet the Uniform Physical Condition Standards (“UPCS”) for the HOME Program as promulgated by HUD in 24 CFR 5.703, and Section 92.251, Property Standards, in the HOME Regulations so that housing is decent, safe, sanitary, and in good repair for use and occupancy by qualified tenants; such standards are established for inspectable items for each of the following areas: site, building exterior, building systems, dwelling units, and common areas. Pursuant to the HOME Program, the Scope of Rehabilitation shall include the methods and materials to be used when performing rehabilitation activities and UPCS requires the scope of rehabilitation to include all “major systems” that include: structural support; roofing; cladding and weatherproofing (e.g., windows, doors, siding, gutters); plumbing; electrical; and heating, ventilation, and air conditioning.

“Rehabilitation Plans” is defined in Section 801.

“Release of Construction Covenants” shall mean Attachment No. 6 attached hereto and fully incorporated herein by this reference.

“Related Party” and **“Related Party Lender”** means American Family Housing, a California nonprofit public benefit corporation in its capacity as AFH Parent, which entity will provide to AFH LLC the Related Party Loan, subject to the provisions of Section 502.2.

“Related Party Deed of Trust” means a deed of trust securing the Related Party Loan as evidenced by the Related Party Note, which lien is and shall remain junior and subordinate to (a) the deed of trust securing the Primary Loan issued by an Approved Primary Lender, and (b) the Authority Loan Deed of Trust; in other words, when the Related Party Deed of Trust is recorded in the Official Records it will be a third lien against the Property. In all events, the Related Party Deed of Trust shall never be or become senior to the Authority Deed of Trust. The form of the Related Party Deed of Trust is attached hereto as Attachment No. 4-B and fully incorporated by this reference.

“Related Party Loan” means a loan by AFH Parent, as lender, to AFH LLC, as borrower, in the original principal amount of One Million Seven Hundred Thousand Dollars (\$1,700,000.00). The Related Party Loan will be evidenced by the Related Party Note and secured by the Related Party Deed of Trust.

“Related Party Note” means a promissory note evidencing the Related Party Loan substantially in the form of Attachment No. 3-B attached hereto and fully incorporated by this

reference; the form of the Related Party Note. The Related Party Note shall state the following terms: (a) an end date of even date with the expiration (or earlier termination, if such were to occur) of the Affordability Period, which date coincides with the end of the Third RR Period; (b) a fixed interest rate of two and one-half percent (2.5%) simple interest per annum, and (c) repayment only from certain percentages of Residual Receipts during the First RR Period, and if applicable the Related Party Note remains outstanding, during the Second RR Period and Third RR Period, as follows: (i) subject to Developer's compliance with Section 502.2, from the date of the Related Party Note post-formation of the AFH LLC ending on last day of the First RR Period, Developer will receive one hundred percent (100%) of Residual Receipts (and the Authority will receive no (0%) of Residual Receipts, then (ii) commencing on the first day of the Second RR Period, the percentages of Residual Receipts shall be adjusted so that during the Second RR Period, Developer shall receive thirty percent (30%) of Residual Receipts toward repayment of the Related Party Note, if it remains outstanding, and the Authority shall receive seventy percent (70%) of Residual Receipts until the end date of such Second RR Period, and (iii) if the Related Party Note remains outstanding as of the first day of the Third RR Period, then the percentages of Residual Receipts shall be adjusted so that each of Developer and Authority receive fifty percent (50%) of Residual Receipts until the end date of the Affordability Period that coincides with the last day of the Third RR Period. In the event, if at all, the Related Party Note is not paid prior to expiration (or earlier termination if such were to occur) of the Affordability Period, then the Related Party Note shall be cancelled and the outstanding amount shall be deemed forgiven and no payment is due to AFH Parent by AFH LLC.

“Relocation” or “Relocation Laws” shall mean all applicable federal and state relocation laws and regulations, including without limitation, (i) the relocation obligations of the HOME Program and HOME Regulations, the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (“URA”), 42 U.S.C. 4201–4655, and the implementing regulations thereto set forth in 49 CFR Part 24, (ii) the California Relocation Assistance Act, Government Code Section 7260, *et seq.* and the implementing regulations thereto set forth in Title 25 Cal Code Regs Section 6000, *et seq.*, and (iii) any other applicable federal, state or local enactment, regulation or practice providing for relocation assistance, benefits, or compensation for moving and for property interests (including without limitation goodwill and furnishings, fixtures and equipment, and moving expenses), and (iv) any federal law or regulation prohibiting payment of relocation benefits or assistance to persons ineligible for relocation benefits or assistance. Developer shall be solely responsible for payment of all costs, expenses, and payments required to be made and/or incurred pursuant to any and all applicable Relocation Laws; Authority shall not incur any costs or expenses as a result of the application of the Relocation Laws to the Project or this Agreement, nor shall Authority Loan proceeds be used to pay costs of Relocation incurred by Developer in connection with the Project.

“Relocation Plan” shall mean the relocation plan caused to be prepared by Overland Pacific Cutler (“OPC”), an experienced relocation consultant retained by the Director, which plan shall comply with the Relocation Laws. The Relocation Plan describes the Project, process for assistance and benefits to eligible displaced persons, both permanent displacement that is anticipated to occur for implementation of the Project as to the existing tenants in occupancy at the Property as of the Date of Agreement, and, if applicable, temporary relocation, from the Property as a direct result of the implementation of this Agreement and/or the Project. Under the Relocation Laws, a Relocation Plan shall be made available for public review and copies made available or otherwise provided to existing residents at the Property at least 30 days prior to consideration and action on such plan by the applicable governing bodies of the City (and if applicable Authority) under applicable Relocation Laws.

“Rent” shall mean the total of monthly payments by the tenants (inclusive of any and all payments by HUD or a third party attributable to the Mainstream PBVs under the HAP Contract, or from Portable Vouchers, if any, or from other rental subsidies, or other public subsidies, if any, by any local, state, or federal governmental agency) of a Housing Unit for use and occupancy for the Housing Unit and facilities associated therewith, including a reasonable allowance for utilities for an adequate level of service as defined in Title 25 Cal Code Regs §6918.

“Request for Notice of Default” shall mean a request for notice of default to be recorded against the Property in connection with the Escrow, substantially in the form of Attachment No. 8, attached hereto and fully incorporated by this reference.

“Reserve Deposits” shall mean any payments to the Capital Replacement Reserve and/or the Capitalized Operating Reserve accounts as required hereunder. Pursuant to HUD requirements, including as set forth in HUD Guidebook for HOME and CDBG programs (<https://files.hudexchange.info/resources/documents/HOME-CDBGGuidebook.pdf>), the proceeds of the Authority Loan sourced from HOME Program funds may be used to fund the Reserve Deposits but only for the initial rent-up period and to pay for Operating Expenses, scheduled payments to Reserve Deposits, and Debt Service but only for the initial 18 months of operation of the Project.

“Residual Receipts” shall mean Annual Project Revenue less the sum of:

- (i) Operating Expenses;
- (ii) Scheduled Debt Service on the Primary Loan;
- (iii) Reserve Deposits to the Capital Replacement Reserve;
- (iv) Reserve Deposits to the Capitalized Operating Reserve;
- (v) the balance, if any, of the Deferred Developer Fee; and
- (v) property management fee for the Project which remains unpaid after payment of Operating Expenses, if any.

In addition, none of the fees, costs, expenses, or items described above in calculation of Residual Receipts shall include any duplicate entry/item, or double accounting for a cost item.

The Related Party Note and the Authority Note each of shall be repaid through the allocation and remittance of certain percentages of Residual Receipts during three separate periods as follows:

(1) Each Year before the *first* to occur of (a) full repayment of the Related Party Note, or (b) the fortieth (40th) anniversary of the Closing of the Authority Loan, Developer shall receive one hundred percent (100%) of Residual Receipts and shall remit such funds to the AFH Parent and credit such amount in payment of the Related Party Note and the Authority will not receive an allocation of Residual Receipts (0%) (“First RR Period”);

(2) Commencing on the end date of the First RR Period described in (1) above, the percentages of Residual Receipts shall be adjusted so that Developer receives thirty percent (30%) of Residual Receipts and the Authority shall receive seventy percent (70%) of

Residual Receipts until the first date to occur of (a) the date the Authority Loan Note is repaid in full, if at all, or (b) the end of the 55-year Affordability Period (“Second RR Period”); and

(3) If and after the Authority Loan Note is repaid in full during the Second RR Period describe in (2) above, then the percentages of Residual Receipts shall be adjusted so that each of Developer and Authority receive fifty percent (50%) of Residual Receipts until the end date of the Affordability Period (“Third RR Period”).

In addition to the percentages of Residual Receipts to Authority to be allocated and remitted during the Second RR Period and Third RR Period described and defined in (2) and (3) above, the applicable equivalent percentage of Net Refinancing Proceeds and/or Transfer Net Proceeds shall be remitted to Authority.

“**Schedule of Performance**” means that certain Schedule of Performance attached hereto as Attachment No. 2 and incorporated herein by this reference, which generally sets forth the time for performing the various obligations of this Agreement.

It is understood the Schedule of Performance is subject to all of the terms and conditions set forth in the Agreement. The summary of the items of performance set forth in the Schedule of Performance is not intended to supersede or modify the more complete description in the text of the Agreement; in the event of any inconsistency between the Schedule of Performance and the text of the Agreement, the text shall govern.

The time periods set forth in the Schedule of Performance for Authority approval of submittals, including without limitation any plans and drawings, submitted to Authority by Developer shall only apply and commence upon Developer’s complete submittal of all the required information. In no event shall an incomplete submittal by Developer trigger any of the Director’s obligations of review and/or approval hereunder; provided, however, that the Director shall notify Developer of an incomplete submittal as soon as is practicable.

“**Scope of Rehabilitation**” shall mean the scope of work for the Rehabilitation of the Property, as set forth in the Scope of Rehabilitation, Attachment No. 5, attached hereto and fully incorporated by this reference, and such Scope of Rehabilitation shall be automatically amended and updated to include the final Rehabilitation Plans approved by the City and Authority, as herein further described.

“**Second Affordability Period**” shall mean the period commencing at the end of First Affordability Period (HOME Compliance Period) and ending on the date that is the fortieth (40th) anniversary of the first day of the First Affordability Period, subject to and so long as the cumulative number of Years that comprise the Affordability Period is fifty five (55) Years under this Agreement, the Regulatory Agreement, and other Project Documents.

“**Section 3 Clause**” and “**Section 3**” shall mean and refer to Section 3 of the Housing and Urban Development Act of 1968, 12 U.S.C. 1701u, as amended (<https://www.hud.gov/section3>). Authority has prepared a Section 3 “checklist” and other forms related to Section 3 compliance; and as provided by Authority to Developer, and each and all of its contractors and subcontractors, as applicable, such forms shall be utilized in all contracts and subcontracts to which Section 3 applies and to the extent required by 24 CFR part 135. For purposes of this Section 3 Clause and compliance

thereto, whenever the word “contractor” is used it shall mean and include, as applicable, Developer and each and all of its contractors and subcontractors.

Based on the source of funding of the Authority Loan solely from HOME Program funds, Developer hereby acknowledges and agrees the responsibility for compliance with all Section 3 Clause federal requirements as to Developer and each and all of its contractors and subcontractors, and other agents, is the primary obligation of Developer. Developer shall provide or cause to be provided to each and all of its contractors and subcontractors, and other agents a checklist for compliance with Section 3 federal requirements, to obtain from and each and all of its contractors and subcontractors, and other agents all applicable items, documents, and other evidence of compliance with the items, actions, and other provisions within the checklist, and to submit all such completed Section 3 documentation and proof of compliance to the Director.

The particular text to be utilized in any and all contracts of any contractor doing work covered by Section 3, and to the extent required by 24 CFR part 135, shall be in substantially the form of the following, as reasonably determined by the Director, or as directed by HUD or its representative, and shall be executed by the applicable contractor under penalty of perjury:

“(i) The work to be performed under this contract is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u (“Section 3”). The purpose of Section 3 is to ensure that employment and other economic opportunities generated by HUD assistance or HUD-assisted projects covered by Section 3, shall, to the greatest extent feasible, be directed to low- and very low-income persons inclusive of Very Low Income Households and Extremely Low Income Households served by the Project (as defined in the Agreement and Regulatory Agreement), particularly persons who are recipients of HUD assistance for housing.

“(ii) The parties to this contract agree to comply with HUD’s regulations in 24 CFR part 135, which implement Section 3. As evidenced by their execution of this contract, the parties to this contract certify that they are under no contractual or other impediment that would prevent them from complying with the part 135 regulations.

“(iii) The contractor agrees to send to each labor organization or representative of workers with which the contractor has a collective bargaining agreement or other understanding, if any, a notice advising the labor organization or workers’ representative of the contractor’s commitments under this Section 3 clause, and will post copies of notices in conspicuous places at the work site where both employees and applicants for training and employment positions can see the notice. The notice shall describe the Section 3 preference, shall set forth minimum number of job titles subject to hire, availability of apprenticeship and training positions, the qualifications for each; the name and location of person(s) taking applications for each of the positions; and the anticipated date the work shall begin.

“(iv) The contractor agrees to include this Section 3 clause in every subcontract subject to compliance with regulations in 24 CFR part 135, and agrees to take appropriate action, as provided in an applicable provision of the subcontract or in this Section 3 clause, upon a finding that the subcontractor is in violation of the regulations in 24 CFR part 135. The contractor will not subcontract with any subcontractor where the contractor has notice or knowledge that the subcontractor has been found in violation of the regulations in 24 CFR part 135.

“(v) The contractor will certify that any vacant employment positions, including training positions, that are filled (a) after the contractor is selected but before the contract is executed, and (b) with persons other than those to whom the regulations of 24 CFR part 135 require employment opportunities to be directed, were not filled to circumvent the contractor’s obligations under 24 CFR part 135.

“(vi) Noncompliance with HUD’s regulations in 24 CFR part 135 may result in sanctions, termination of this contract for default, and debarment or suspension from future HUD assisted contracts.

“(vii) With respect to work performed in connection with Section 3 covered Indian Housing assistance, Section 7(b) of the Indian Self-Determination and Education Assistance Act (25 U.S.C. 450e) also applies to the work to be performed under this contract. Section 7(b) requires that to the greatest extent feasible, (a) preference and opportunities for training and employment shall be given to Indians, and (b) preference in the award of contracts and subcontracts shall be given to Indian organizations and Indian-owned Economic Enterprises. Parties to this contract that are subject to the provisions of Section 3 and Section 7(b) agree to comply with Section 3 to the maximum extent feasible, but not in derogation of compliance with Section 7(b).”

After the foregoing Section 3 Clause, Developer and each and all of its contractors and subcontractors, as applicable, shall add the signature block of such contractor and/or subcontractor and add the following text immediately above the signature block: “The contractor or subcontractor or provider by this his or her signature affixed hereto declares under penalty of perjury that contractor has read the requirements of this Section 3 Clause and accepts all its requirements contained therein for all of his or her operations related to this contract.” For ease of reference as of the Date of Agreement a link to HUD Section 3 requirements is as follows: (https://www.hud.gov/program_offices/fair_housing_equal_opp/section3/section3).

“**Security Agreement**” and “**UCC-1 Financing Statement**” shall mean the Security Agreement and attached financings statements (including necessary UCC-1 form or forms) attached hereto as Attachment No. 9 and fully incorporated by this reference to be executed by Developer in substantially the form thereof, the filing of which will give Authority a perfected security interest in Developer’s tangible personal property and fixtures located on or about the Property.

“**Section 8 Laws**” shall mean the Housing Choice Voucher and Project-Based (PBV) Voucher Programs, 42 U.S.C. 1437f and 3535(d), the implementing regulations therefor in the Code of Federal Regulations, Parts 982 and 983, and subject to the applicable provisions of HOTMA, the HUD Mainstream Voucher program described in PIH Notices 2020-01, 2020-22 and subsequent notices, regulations and laws.

“**Subordination Agreement**” means each of (a) a subordination agreement entered into among the Authority, Developer, and PPB as Initial Primary Lender, or a subsequent affirmation or new subordination of a Primary Loan deed of trust to evidence the senior, non-subordinate position of the Authority Regulatory Agreement; and (b) one or more estoppel, intercreditor, and/or subordination agreement(s) or instrument(s) as may be requested by an Approved Primary Lender for approval by the Authority Director in consultation with legal counsel in his sole, reasonable discretion, provided however the terms thereof shall in no event require or otherwise include subordination or modification of the Authority Regulatory Agreement.

As a Condition Precedent to the Closing, the first Subordination Agreement will have been prepared and entered into among the Authority, Developer, and PPB/Initial Primary Lender, all subject to review and approval by the Authority Director in consultation with counsel, and caused to be recorded prior to or concurrent with the Closing. For each subsequent Subordination Agreement, and any reaffirmation, amendment or modification thereof, and for each estoppel or similar instrument, the form of such shall be delivered by the requesting party to Authority for review and action, including complete, legible copy(ies) of supporting documentation, if any, along with Word versions of the requested form(s) thereof, and each form thereof, shall be subject to the review and approval of the Authority through the Director and legal counsel in his/her/their sole, reasonable discretion. In no event shall any Subordination Agreement cause subordination of, or otherwise amend, the Regulatory Agreement.

“Supportive Services” means the supportive, social and other services to be provided to the residents of the Property (and other approved services, if any,) including the services to be made available to residents of the HAP Units pursuant to the Section 8 Laws during the HAP Contract, with respect to the Project and as a part of the implementation and operation of the Project. In this regard, Developer acknowledges and agrees that an enhanced scope of Supportive Services may be necessary for the non-elderly person(s) with disabilities who occupy the HAP Units with Mainstream Vouchers. The scope of the Supportive Services is set forth in Attachment No. 5-A, Scope of Supportive Services, which is attached hereto and fully incorporated by this reference.

“Syndication of Project” shall mean the application for and obtaining by Developer or any successor or assign of Developer of an allocation of federal and state low income housing tax credits in connection with or for the Project. In no event shall Developer seek or apply for Syndication of Project without the prior consent of the Authority in its sole and absolute discretion.

“Target Amount” has the meaning established therefor in Section 1212.

“Third Affordability Period” shall mean the period commencing at the end of Second Affordability Period and ending on the date that is the fifty fifth (55th) anniversary of the first day of Year 1 of the First Affordability Period, subject to and so long as the cumulative number of Years that comprise the Affordability Period is fifty five (55) Years under this Agreement, the Regulatory Agreement, and other Project Documents.

“Title Company” means Commonwealth Land Title Company or another title insurer mutually acceptable to Authority and Developer. The Title Company shall in no event be changed by either party without first obtaining the express written consent of the other party. If either party changes the Title Company and any third party expenses are incurred due to such change, for example additional review and clearance of title exceptions, then the party who changed the Title Company shall be fully indebted to the other party for any and all out of pocket expenses incurred due to such change in Title Company.

“Transaction Documents” shall mean all Project Documents and any and all financing documents in connection with the Primary Loan, Related Party Loan, and other funding sources, if any, approved in writing by the Authority for the Project.

“Transfer Net Proceeds” shall mean the proceeds of any transfer, in whole or in part, of Developer’s interest in the Property or any sale, assignment, sublease, or other transfer (but excluding residential leases to tenants of Housing Units) and for which Developer has obtained the

Authority prior approval pursuant to this Agreement, net only of: (i) the amount of the financing that is satisfied out of such proceeds; (ii) the reasonable and customary costs and expenses incurred in connection with such transfer; (iii) the payment of any unpaid Operating Expenses; (iv) the amount of proceeds required by the Approved Primary Lender to be reserved for the repair, rehabilitation, reconstruction, or refurbishment of the Project to be expended by Developer for such purposes; (v) the amount of proceeds required to be reserved for other repair, rehabilitation, reconstruction, or refurbishment of the Project (not required by the Approved Primary Lender) provided that Developer shall obtain Authority's prior written consent, which consent shall remain in the sole, reasonable discretion of the Authority Director in consultation with legal counsel; and (vi) Reserve Deposits or holdback amounts, if any, required by the Approved Primary Lender; (vii) the balance, if any, of the Deferred Developer Fee, and (viii) unfunded Reserve Deposits, if any.

"Very Low Income Household" and **"Very Low Income Households"** shall mean household(s) earning not greater than fifty percent (50%) of Area Median Income for Orange County set by State HCD as provided under the income standard of HSC Section 50105, and such households shall pay an Affordable Rent pursuant to HSC Sections 50052.5 and 50053. An individual does not qualify as a Very Low Income Household if the individual is a student who is not eligible to receive Section 8 assistance under 24 CFR 5.612.

"Very Low Income Unit" or **"Very Low Unit"** shall mean the one (1) 1-bedroom Housing Unit that shall be limited to lease and occupancy by a Very Low Income Household at an Affordable Rent during the First Affordability Period (HOME Compliance Period), and thereafter during each of the Second Affordability Period and the Third Affordability Period.

"Year" shall mean a period of 365 days with the first day of Year 1 commencing on *first* to occur of: (a) the date the Release of Construction Covenants for the Rehabilitation is issued by Authority and recorded in the Official Records, or (b) the date the first Housing Unit is rented to an income-qualified tenant household at an Affordable Rent. The term of the Affordability Period is 55 Years.

200. FINANCING.

201. Authority Loan. Authority hereby agrees to loan to Developer and Developer hereby agrees to borrow from Authority the sum of up to One Million Four Hundred Thousand Dollars (\$1,400,000.00) ("Authority Loan") subject to the terms and conditions set forth in this Agreement, and subject further to the terms and conditions set forth within the Project Documents, including the Authority Loan Note, Authority Loan Deed of Trust, Security Agreement, and Authority Regulatory Agreement. Authority currently has not less than One Million Four Hundred Thousand Dollars (\$1,400,000.00) of HOME Program funds available, which by this Agreement Authority allocates and commits pursuant to the HOME Regulations to fund the Authority Loan for Developer to undertake the Project.

201.1 Proceeds of Authority Loan Disbursed in Installment Payments. Authority will make and disburse (i) to the Escrow Holder for disbursement to Developer upon Closing as to the amount referenced in (a), below, and (ii) to Developer in those installments referenced in (b), (c), (d), and (d), below as follows, with the determination of percentage of completion of construction of the physical features required as the Rehabilitation:

(a) Thirty percent (30%) of the principal amount of the Authority Loan (\$420,000.00) to the Escrow Holder to be disbursed to Developer at Closing;

(b) Twenty percent (20%) of the principal amount of the Authority Loan (\$280,000.00) to be disbursed by Authority to Developer when Developer meets the completion milestone of thirty percent (30%) completion of the Rehabilitation;

(c) Twenty percent (20%) of the principal amount of the Authority Loan (\$280,000.00) to be disbursed by Authority to Developer when Developer meets the completion milestone of sixty percent (60%) completion of the Rehabilitation;

(d) Twenty percent (20%) of the principal amount of the Authority Loan (\$280,000.00) to be disbursed by Authority to Developer when Developer meets the completion milestone of ninety percent (90%) completion of the Rehabilitation; and

(e) Ten percent (10%) of the principal amount of the Authority Loan (\$140,000.00) concurrent with Authority's issuance of the final certificate of occupancy by City's Building Official and recordation of the Release of Construction Covenants evidencing that all of the Rehabilitation is complete.

201.2 Disbursement of Authority Loan Proceeds. Subject to satisfaction by Developer or waiver by Authority of each and every Condition Precedent to the Authority Loan set forth in Sections 401 through 403, as applicable, the proceeds of the Authority Loan shall be disbursed only to pay for (i) the costs for permanent and temporary Relocation of existing tenants from Property and (ii) the eligible Costs of Rehabilitation set forth in the Scope of Rehabilitation as itemized in the approved Final Budget (or as otherwise modified under change orders approved by the Director) and in the amounts set forth in Section 201.1 above. Authority's obligation to commence disbursement, disburse, and continue disbursement of the Authority Loan proceeds within the time table set forth in Section 201.1 above is subject to the fulfillment by Developer or waiver by Authority of the Conditions Precedent set forth in Section 400, *et seq.* hereof, as well as compliance with the Disbursement Procedures, as applicable.

201.3 Prohibited Use of Proceeds. The proceeds of the Authority Loan shall be expended in compliance with the HOME Program and HOME Regulations and such proceeds shall not be used for Project reserve accounts, monitoring, or servicing and origination fees, or for expenditures incurred more than one calendar year after the issuance of the Release of Construction Covenants.

201.4 Sole Source of Authority Loan HOME Program Funds. In no event shall Authority be obligated to use any source of funding other than HOME Program funds to make the Authority Loan to Developer.

202. Authority Loan Note; Authority Loan Deed of Trust, and Security Agreement. The Authority Loan shall be evidenced by the Authority Loan Note and secured by the Authority Loan Deed of Trust and the Security Agreement, which shall be recorded against the Property in the Official Records of the County in a position junior and subordinate to the Primary Loan issued by an Approved Primary Lender; and, in all events the Authority Loan Deed of Trust shall be and remain senior and non-subordinate to the Related Party Loan Deed of Trust when that loan is issued by AFH Parent to AFH LLC as described in Section 502.2.

202.1 Terms of Authority Loan Note. The Authority Loan Note shall be for a term commencing upon the date of initial disbursement of funds at Closing and continuing until the end date of the 55-year Affordability Period which date coincides with the end date of the Third RR Period (herein, "Authority Loan Maturity Date"). The Authority Loan Note shall accrue no interest (zero percent (0%) per annum); provided however, upon any Event of Default by Developer, the Authority Loan Note and all outstanding amounts due thereunder shall accrue interest at a default interest rate of ten percent (10%) per annum (based on a 360-day calendar year and charged on the basis of the actual number of days elapsed) ("Default Rate").

(a) The Authority Loan Note shall be repaid through an annual Residual Receipts calculation based on operation of the Project, except (i) in the Event of Default by Developer, or (ii) on the Authority Loan Maturity Date, in which case, (i) or (ii), the outstanding balance of the Authority Loan Note is due in full immediately without regard to Residual Receipts.

(b) Commencing on or before the ninetieth (90th) calendar date after the calendar year in which the Closing of the Authority Loan occurs and on the 90th day of each succeeding calendar year, Developer shall make cause to be prepared and submitted to the Authority its Annual Financial Statement, including the Residual Receipts Report evidencing Developer's calculation of Residual Receipts.

(c) During the First RR Period no annual payments on the Authority Loan Note are due by Developer to Authority; provided however, in the Event of Default by Developer during the First RR Period, the outstanding balance of the Authority Loan Note (\$1,400,000) shall be accelerated and the full amount shall be due and paid by Developer to Authority.

(d) Commencing upon the end date of the First RR Period and during the Second RR Period, Developer shall make annual payments on the Authority Loan Note sourced from seventy percent (70%) of Residual Receipts, which amount shall be allocated and remitted to Authority (with thirty percent (30%) allocated to Developer). Each annual payment by Developer to Authority of 70% of Residual Receipts during the Second RR Period shall be credited by Authority to pay down the outstanding balance of the Authority Loan Note.

(i) The annual payments by Developer to the Authority of 70% Residual Receipts shall continue during the Second RR Period until full repayment of the Authority Loan Note.

(ii) In all events upon the earlier to occur of (A) the Authority Loan Maturity Date or (B) the Event of Default by Developer and acceleration of such Authority Note, if it were to occur, the outstanding balance, if any, shall be due immediately and paid in full by Developer to Authority without regard to Residual Receipts.

(e) In the event the Authority Loan Note is repaid in full during the Second RR Period, then the Third RR Period commences and the allocation of Residual Receipts shall be adjusted so that each of Authority and Developer shall receive fifty percent (50%) of Residual Receipts during the Third RR Period. If the Related Party Note remains outstanding during the Third RR Period, each allocation of 50% of Residual Receipts to Developer shall be credited by Developer to pay down the Related Party Note.

(f) In addition to the percentages of Residual Receipts to Authority during the Second RR Period and Third RR Period, the applicable equivalent percentage of Net Refinancing Proceeds and/or Transfer Net Proceeds shall be remitted to Authority.

(g) The terms of the Authority Loan are more particularly described in the Authority Loan Note.

202.2 Security for Authority Loan. The Authority Loan shall be secured by the Authority Loan Deed of Trust, Attachment No. 4-A, which shall be recorded against the Property in the Official Records of the County in second lien position subordinate only to the monetary lien of the Primary Loan issued by an Approved Primary Lender. In addition, Developer hereby grants to Authority a security interest in all of Developer's right, title and interest in and to the Collateral as defined in and substantially in the form of the Security Agreement, Attachment No. 9, and Financing Statements attached thereto. Developer shall execute the Security Agreement, the Financing Statements attached thereto, and such other documents requested by Authority to the extent necessary to perfect and maintain the security interest in the Collateral granted to Authority thereby.

203. Calculation of Residual Receipts.

203.1 Residual Receipts Report. During the entire term of the Authority Loan Note, annually commencing as of the Closing and on or before the ninetieth (90th) calendar date of each calendar year (commencing with the calendar year which includes the Closing), Developer shall have caused to be calculated total gross Annual Project Revenue from the Project for that calendar year, and shall (a) during the First RR Period will retain 100% of Residual Receipts credit and pay down the Related Party Note, (b) during the Second RR Period shall allocate and remit to Authority 70% of Residual Receipts and allocate and retain 30% of Residual Receipts (i) first, to credit and pay down the Related Party Note if still outstanding, or (ii) to exercise good faith efforts to expend such 30% allocation for additional Supportive Services, amenities or additional improvements that benefit the residents, and (c) during the Third RR Period each of Authority and Developer shall be allocated and receive 50% of Residual Receipts; and, Developer agrees to exercise good faith efforts to expend such 50% allocation for additional Supportive Services, or amenities for residents, or additional improvements to the Property, each and any of which shall benefit the residents.

(a) Residual Receipts shall be determined on the basis of the Annual Financial Statement and the Residual Receipts Report submitted therewith, which shall be in a form provided by Authority. Authority shall review and approve such statement, or request revisions, within thirty (30) days after receipt, but such review and approval does not and shall not waive any rights or remedies that Authority has under applicable statutes of limitations if there were errors, omissions, or misstatements in such reports.

(b) In the event Authority reasonably determines as a result of its review that Developer has underpaid Authority's share of Residual Receipts pursuant to the terms of the Authority Loan Note or otherwise has miscalculated Residual Receipts during the term of the Related Party Note, and has provided Developer with written notice thereof identifying the basis for Authority's determination and Developer is not able to provide evidence to Authority correcting such determination by Authority, Developer shall promptly deliver the amount of the underpayment to Authority (equal to the overpayment to Developer), but in any event not later than twenty (20) days from the notice thereof.

(i) The Authority's right to review the reports in (b) above shall occur not later than four (4) years from Developer's submittal of the applicable Annual Financing Statement and Residual Receipts Report; and, Authority agrees to identify miscalculations during each four-year period applicable to each set of annual reports, but such failure to identify such errors does not and shall not waive Authority's rights or remedies under applicable statutes of limitations for cause(s) of action related to an alleged breach of the terms and conditions of this Agreement and its related implementing agreements and instruments.

204. Consent Required for Assignment and Assumption. Except for Transfers permitted pursuant to Sections 502.2 and 1216.1 below, the Authority Loan Note shall not be assignable or assumable by any successor or assignee of Developer without the prior written consent of Authority, which consent may be withheld in the sole and absolute discretion of the Director (or the Authority if Director elects in his or her discretion to present such request to the Authority Board.)

205. Mainstream PBVs with HAP Contract; Sole Discretion to Authority to Approve Extension(s) to HAP Contract and Number of Mainstream PBVs. Prior to the expiration of the initial term of the HAP Contract and within the time periods set forth in the Section 8 Laws, HOTMA, and other applicable federal laws and regulations, the Authority will consider and decide in its sole and absolute discretion whether to extend, or otherwise renew, the HAP Contract and continue to provide one or more, but not more than eight (8), Mainstream PBVs under the Section 8 Laws, HOTMA and other applicable federal laws and regulations. As to each and any extension or renewal the number of Mainstream PBVs (one, up to eight) shall be and remain in the sole and absolute discretion of the Authority; and, if the Authority authorizes extension of the term and/or renewal of project-based assistance, the number of Mainstream PBVs and length and term thereof shall be and remain in its sole and absolute discretion, provided however the extension(s), if any, shall not cumulatively exceed twenty (20) years or such shorter period required by HUD or the Section 8 Laws. In all events, Authority retains sole and absolute discretion in its decision to continue to provide Mainstream PBVs, the number of Mainstream PBVs, and the length of each and all extension(s) of the HAP Contract so long as the cumulative number of years of the HAP Contract, both the original term of up to 20 years plus each and all extensions thereof, if any, shall not exceed forty (40) years pursuant to HOTMA or a shorter period if required by HUD, applicable Section 8 Laws, and other applicable federal laws and regulations at the Project.

206. Sources of Financing. Developer and Authority agree the initial funding sources to undertake the Relocation and complete the Rehabilitation and commence operation of the Project are listed below and shall be identified, categorized, and itemized with final cost estimates with respect to the Rehabilitation and operation of the Project in the Final Budget which is required to be submitted to Authority as a Condition Precedent pursuant to Section 401.

206.1 Proceeds of the Authority Loan. The \$1,400,000 Authority Loan is one of the primary sources of financing the Project and is part of the Authority Assistance provided by the Authority to Developer under this Agreement.

206.2 Mainstream PBVs. The Mainstream PBVs comprise the other component of the Authority Assistance under this Agreement and the AHAP and HAP Contract.

206.3 Initial Primary Loan. Prior to the Date of Agreement, Developer has obtained its initial Primary Loan from PPB in an original principal amount of Six Hundred Thousand Dollars (\$600,000.00).

(a) As noted herein, a Condition Precedent requires Developer to provide to Authority true, complete and legible copies of the initial Primary Loan issued by PPB. Further, the Subordination Agreement among Authority, Developer and PPB that causes subordination of that initial Primary Loan, implementing documents, and the deed of trust securing such loan to the Authority Regulatory Agreement shall be recorded on or before the Closing of the Authority Loan.

206.4 Required Financing Submittals. Within the time established therefor in the Schedule of Performance, Attachment No. 2, and as a Condition Precedent to the disbursement of any portion of the Authority Loan pursuant to Section 401, *et seq.*, Developer shall submit to Authority evidence of financing necessary to undertake the Rehabilitation of the Property and operation of the Project in accordance with this Agreement. Such evidence of financing shall include all of the following:

(a) Final Budget and Financing Assumptions. An updated pro forma and the Final Budget for the Project showing all sources, uses, costs for the Project, including the Rehabilitation, estimated Operating Expenses, and all anticipated construction and permanent financing and funding sources and amounts thereof. The Director shall have the right to approve or disapprove the Final Budget and Financing Assumptions (and any specific line items therein) for the Project in his or her sole, reasonable discretion. The Final Budget shall itemize and categorize how the proceeds of (i) the initial Primary Loan and (ii) Authority Loan will be expended.

(b) Initial Primary Loan. As set forth in Section 206.3 above, Developer shall submit to Authority Director true, complete and legible copies of all loan documents evidencing the Primary Loan, and by such submittal Developer represents and warrants to Authority are true and complete.

(c) AFH LLC. Subject to Section 502.2, Developer shall submit to Authority copies of all documents for and evidencing the formation and lawful establishment of the AFH LLC and the Related Party Loan. The Related Party Note and Related Party Deed of Trust shall be and remain junior and subordinate in repayment to the Primary Loan and Authority Loan. The Authority Regulatory Agreement that shall be and remain the senior, non-subordinate encumbrance of the Property.

(d) Subordination Agreements.

(i) The Authority requires that the initial Primary Lender and Developer enter into a Subordination Agreement in favor of the Authority that causes and evidences the subordination of the initial Primary Loan to the Authority Regulatory Agreement, which is a Condition Precedent to the Closing of the Authority Loan.

(ii) If the initial Primary Lender as to an estoppel certificate or a subsequent Approved Primary Lender as to a Subordination Agreement or estoppel certificate, requests the Authority to execute such instrument, then the suggested form of each instrument shall be submitted by the Developer to Authority's legal counsel for review and comment in a reasonable and sufficient time for review, comment, and negotiation of mutually acceptable terms and

conditions thereof. Execution of any estoppel or subordination agreement or any reaffirmation thereof shall be subject to the provisions of Section 1106 and the form and content of any such subordination agreement or reaffirmation thereof shall be reasonably satisfactory to the Director and Authority's legal counsel. All costs incurred for the review, negotiation, and completion of a mutually acceptable Subordination Agreement or estoppel documents and any amendment, modification or other reaffirmation thereof shall be expressly subject to Developer (or Lender or other third party, but in no event Authority) paying all third party costs incurred by Authority in connection therewith, with payment of such incurred costs a condition precedent to any obligation of Authority to sign and deliver such subordination or estoppel document.

(e) Current Financial Statement. A current financial statement of the Developer entity and/or other documentation satisfactory to the Director as evidence of other sources of capital sufficient to demonstrate that Developer has adequate funds to cover the difference, if any, between Rehabilitation through completion costs for the Project, and the financing secured by Developer, including the Primary Loan and Authority Loan; and

(f) Construction Contracts. A draft of the form of the Developer's Contractor agreement and all subcontracts in an amount equal or greater than that amount set forth in the last pro forma submitted by Developer to Authority prior to Authority approving this Agreement, such form of Developer's Contractor Agreement to be executed between Developer and Contractor, and Developer and each subcontractor for undertaking and completing the Rehabilitation, certified by Developer to be true and correct copies thereof, and which shall include reference to this Agreement and each contractor/subcontractor's specific obligation to carry out the construction and completion of the Rehabilitation (or part thereof) in conformity with the HOME Regulations, the Federal Program Limitations, and other applicable federal, state, and local laws and regulations. Such subcontract(s) shall include: (i) a full recitation of the Section 3 Clause with an express acknowledgement and agreement by each subcontractor to fully comply with the Section 3 Clause, (ii) an express acknowledgement and agreement by each subcontractor that as a condition precedent to the final payment under the applicable contract and/or subcontract shall provide written evidence and a certification (in the form attached hereto as Attachment No. 14) to Authority, showing that the applicable contractor and each subcontractor(s) have complied with the Section 3 Clause in completing the Rehabilitation, and (iii) express reference to all other applicable federal regulations and laws to which such each contractor and/or subcontractor must comply in undertaking all or any part of the work of the Rehabilitation for Developer; provided, it is understood by the parties that it is and shall remain Developer's primary obligation to obtain and submit all required Section 3 Clause documentation. In furtherance of evidencing Section 3 Clause compliance during the Rehabilitation and prior to final disbursement of the proceeds of the Authority Loan not disbursed into Escrow, Developer expressly acknowledges and agrees under this Agreement that it shall cause each subcontractor to provide evidence, in a form reasonably satisfactory to the Director and/or HUD, that the Section 3 Clause checklist(s) and other forms related thereto (as such forms may be provided by Authority to Developer) have been fully completed and all back up information has been submitted to the Director. The form of each subcontract shall be reasonably satisfactory to the Director and shall be approved within the applicable time periods set forth in the Schedule of Performance.

207. Related Party Loan. Developer (which entity at time of formation of the AFH LLC is also AFH Parent) agrees to contribute and invest in the Project the Property it owns by providing to AFH LLC the Related Party Loan based on the value of such Property in an original amount of One Million Seven Hundred Thousand Dollars (\$1,700,000.00), which will be a loan to AFH LLC,

as borrower, and AFH Parent, as lender, when such new entity is formed pursuant to Section 502.2 herein.

207.1 Related Party Note. The Related Party shall be evidenced an instrument called the Related Party Note. The sole source of funds for repayment of the Related Party Note is the certain percentages of Residual Receipts allocated and remitted by AFH LLC (as successor Developer entity) to AFH Parent, as beneficiary, during the First RR Period and, as and if applicable during the Second RR Period and Third RR Period, if an amount remains outstanding during such periods. In no event shall the Authority be required to make any payment on or in any manner be obligated, responsible or liable for payment under the Related Party Note; the Related Party transaction is solely entered into between the AFH LLC, as borrower and obligor, and AFH Parent, as lender and beneficiary.

(a) Terms of Related Party. The Related Party Note shall have a term commencing upon the date of the Related Party Deed of Trust is recorded in the Official Records and ending on the date of expiration or earlier termination of the Affordability Period (“Related Party Maturity Date”). The Related Party Note shall accrue simple interest of two and one-half percent (2½%) per annum. The Related Party Note shall be secure by the Related Party Deed of Trust, which security shall be a junior and subordinate to both the Primary Loan, and Authority Loan. The Related Party Note shall be repaid through an annual calculation of Residual Receipts based on operation of the Project and through Developer’s allocation (as such time the Developer entity is and shall remain AFH LLC) and remittance to AFH Parent of certain percentages of Residual Receipts. Commencing on or before the 90th calendar date after the calendar year in which the Related Party Loan Deed of Trust is recorded in the Official Records and on each succeeding calendar year, Developer shall cause to be prepared and submitted to the Authority its Annual Financial Statement and the Residual Receipts Report evidencing Developer’s (AFH LLC’s) calculation of Residual Receipts.

(i) During the First RR Period, Developer (AFH LLC as borrower) shall remit 100% of Residual Receipts to AFH Parent (as lender and beneficiary) and shall credit such amount in repayment of the Related Party Note.

(ii) During the Second RR Period, Developer (AFH LLC as borrower) shall remit 30% of Residual Receipts to AFH Parent (as lender and beneficiary) and shall credit such amount in repayment of the Related Party Note, but only if such note remains outstanding.

(iii) During the Third RR Period, Developer (AFH LLC as borrower) shall remit 50% of Residual Receipts to AFH Parent (as lender and beneficiary) and shall credit such amount in repayment of the Related Party Note, but only if such note remains outstanding.

(iv) If upon the end of the Third RR Period, or earlier termination due to an Event of Default by Developer (AFH LLC), the amount, if any, still outstanding on the Related Party Note is deemed discharged and forgiven by AFH Parent and the Related Party Note shall be deemed cancelled.

207.2 Consent Required for Assignment and Assumption. The Related Party Note shall not be assignable by AFH LLC, or assumable by any successor or assignee of

AFH Parent, without the prior written consent of Authority, which consent may be withheld in the sole, reasonable discretion of the Director (or the Authority if Director elects in his or her discretion to present such request to the Authority Board.)

207.3 Indemnification re Related Party Loan. The indemnity of Section 908 is intended and expressly provided by AFH Parent as original signatory as Developer under this Agreement, and AFH LLC also expressly indemnifies the Authority when it succeeds as the Developer entity pursuant to Section 502.2. In all events, AFH Parent is not released from such indemnity when the AFH LLC is formed, and the assignment and assumption agreement shall so state expressly and intentionally. The indemnity set forth in Section 908 is a covenant to indemnify, defend, hold harmless and pay for any challenge or claims related in any manner to the Related Party Loan and terms and conditions, validity, and implementation thereof through the Related Party Note and Related Party Deed of Trust as to both AFH Parent and AFH LLC, when formed.

300. CONDITION OF PROPERTY.

301. Developer Representations to Authority re Existing Condition of Property. Developer represents, to and for the benefit of Authority, to its actual knowledge, without duty of inquiry or investigation, that it is not aware of and it has not received any notice or communication from any governmental agency having jurisdiction over the Property, or any other person or entity, notifying it of the presence of Hazardous Materials or Hazardous Materials Contamination (both as hereinafter defined) in, on, or under the Property, or any portion thereof or the violation of any Environmental Laws (hereinafter defined). Developer represents that any inspection reports with respect to the Property, environmental audits, reports and studies which concern the Property, or inspection reports from applicable regulatory authorities with respect to the Property, which Developer has received, have been delivered to Authority. Developer has no actual knowledge of any circumstances, conditions or events that may, now or with the passage of time, give rise to any Environmental Claim (hereinafter defined) against or affecting the Property. As and when obtained or received by Developer from the current owner or from any other person or entity, true and correct copies of internal inspection reports with respect to the Property, environmental audits, reports and studies which concern the Property, and inspection reports from applicable regulatory authorities with respect to the Property, if any, shall be promptly delivered to Authority.

Developer acknowledges that Developer (AFH Parent) owned the Property, and originally acquired the Property, without any assistance from (or involvement by) Authority; prior to the Date of Agreement, Developer has independently conducted all necessary and appropriate due diligence and determined that the condition of the Property and all improvements located thereon were suitable for the development and operation of the Project; and all such due diligence and Developer's investigations of the condition of the Property were conducted independently and not in consultation with Authority or Authority's officers, employees, agents, or consultants. Authority reasonable approval of the environmental condition of the Property is a Condition Precedent, as set forth in Section 401.

302. Lead-Based Paint. Authority, as recipient(s) of federal funds, has modified and conformed all of its federally funded housing programs to the Lead-Based Paint Poisoning Prevention Act, Title X of the 1992 Housing and Community Development Act, 42 U.S.C. §4800, *et seq.*, specifically §§4821–4846, and the implementing regulations thereto, which are aimed to take advantage of Rehabilitation events as a cost-effective opportunity to reduce lead based paint and lead based paint hazards (LBP) in existing housing.

(a) The implementing regulations to Title X, set forth in 24 CFR Part 35 (LBP Regs), were adopted by HUD on September 15, 1999 and are now effective for compliance by all recipients and sub-recipients of federal funds. Subpart J of the LBP Regs focuses on the requirements for programs that provide assistance for housing Rehabilitation, such as this Project. In this regard, Developer shall comply with the requirements, as and to the extent applicable, of Title X and the implementing LBP Regs for the Project.

(i) The Rehabilitation of Property comprising the Project shall be undertaken and completed by qualified contractor(s) selected by Developer and, if applicable, meeting the requirements of the LBP Regs. All work relating to LBP and LBP hazards and the reduction and clearance thereof shall be undertaken using safe work practices and shall be conducted by qualified contractor(s) and inspectors(s) meeting the requirements of the LBP Regs. Under the LBP Regs, treatment and clearance shall be conducted by separate contractors. All treatment and clearance using safe work practices of LBP and LBP hazards at the Property shall be completed first and prior to any other part of the Rehabilitation work.

(ii) Prior to commencing any part of the Rehabilitation, if applicable, Developer shall cause each household in occupancy at the Property to receive (and shall obtain proof of receipt through signature) (1) a complete copy of the HUD issued informational pamphlet/brochure about LBP and LBP hazards, (2) any necessary disclosure forms relating to information about LBP and LBP Hazards, and (3) the results of any evaluation for LBP or LBP hazards at the applicable Housing Unit within the Property.

303. Developer's Obligation to Investigate and Remediate the Property after Authority Loan Disbursement. After the disbursement of all or any portion of the Authority Loan to or on behalf of Developer, and notwithstanding the obligation of Developer to indemnify Authority pursuant to Section 304 herein or any other obligations of Developer pursuant to this Agreement, Developer shall, at its sole cost and expense, promptly take all actions required by any federal, state or local governmental agency or political subdivision or any Environmental Laws with respect to the Property, which actions, requirements or necessity arise from the presence upon, about or beneath the Property of any Hazardous Materials or Hazardous Materials Contamination in violation of Environmental Laws regardless of when such Hazardous Materials or Hazardous Materials Contamination were introduced to the Property and regardless of who is responsible for introducing such Hazardous Materials or Hazardous Materials Contamination to the Property, or portion thereof ("Remediation"). Remediation shall include, but not be limited to, an initial investigation of the environmental condition of the Property, the preparation of any feasibility studies or reports and the performance of any cleanup, remedial, abatement, removal, or restoration work required. Developer shall take all actions necessary to restore promptly the Property to an environmentally sound condition for uses, ownership, and occupancy contemplated by this Agreement, notwithstanding any lesser standard of remediation allowable under applicable Environmental Laws. Developer's obligations under this Section 303 shall survive the issuance of the Release of Construction Covenants.

304. Environmental Indemnification. Developer shall save, protect, pay for, defend (with counsel acceptable to Authority and City), indemnify and hold harmless the Indemnitees from and against any and all liabilities, suits, actions, claims, demands, penalties, damages (including, without limitation, penalties, fines and monetary sanctions), losses, costs or expenses (including, without limitation, consultants' fees, investigation and laboratory fees, attorneys' fees and remedial and response costs) (for purposes of this Section 300, *et seq.*, the foregoing shall be collectively

referred to as “Liabilities”) which may now or in the future be incurred or suffered by the Indemnitees by reason of, resulting from, in connection with, or arising in any manner whatsoever as a direct or indirect result of (i) the ownership or operation of all or any part of the Property, (ii) any act or omission on the part of Developer, or its agents, employees, representatives, agents, contractors, occupants, or invitees, (iii) the presence on, under, or about, or the escape, seepage, leakage, spillage, discharge, emission or release from the Property of any Hazardous Materials or Hazardous Materials Contamination in violation of Environmental Laws, (iv) the environmental condition of the Property, and (v) any Liabilities incurred under any Environmental Laws relating to Hazardous Materials. Developer’s obligations hereunder shall survive this Agreement and the issuance of the Release of Construction Covenants, and shall be and remain covenants running with the land for the full 55-Year term of the Regulatory Agreement, binding on all successors and assigns of Developer’s interest in either this Agreement or any part of the Property. Developer may assign its obligations hereunder to an approved or permitted successor or assignee of Developer’s interest in this Agreement or the Property for those events or conditions related to the requirements in this Section 304 that may occur subsequent to Developer’s conveyance to such successor or assign, provided that Developer shall remain liable for all of its obligations hereunder to the extent related to events occurring prior to such assignment. Notwithstanding the foregoing, Developer shall not have any obligation to indemnify, defend or hold harmless the Indemnitees where the Liabilities have arisen as a result of the gross negligence or willful misconduct of any of the Indemnitees. At the request of Developer, Authority shall cooperate with and assist Developer in its defense of any such claim, action, suit, proceeding, loss, cost, damage, liability, deficiency, fine, penalty, punitive damage, or expense; provided that Authority shall not be obligated to incur any expense in connection with such cooperation or assistance.

305. Release of Authority by Developer. Developer hereby waives, releases and discharges forever Indemnitees and their employees, officers, agents and representatives, from all present and future claims, demands, suits, legal and administrative proceedings and from all liability for damages, losses, costs, liabilities, fees and expenses, present and future, arising out of or in any way connected with Developer’s (including any Affiliate) ownership, improvement and/or disposition of the Property, any Hazardous Materials on the Property, or the existence of Hazardous Materials Contamination in any state on the Property, however they came to be located there.

305.1 Civil Code 1542 Release. Developer acknowledges that it is aware of and familiar with the provisions of Section 1542 of the California Civil Code that provides as follows:

“A GENERAL RELEASE DOES NOT EXTEND TO CLAIMS WHICH THE CREDITOR DOES NOT KNOW OR SUSPECT TO EXIST IN HIS OR HER FAVOR AT THE TIME OF EXECUTING THE RELEASE, WHICH IF KNOWN BY HIM OR HER MUST HAVE MATERIALLY AFFECTED HIS OR HER SETTLEMENT WITH THE DEBTOR.”

As such relates to this Section 305, Developer hereby waives and relinquishes all rights and benefits that it may have under Section 1542 of the California Civil Code.

Developer Initials: _____

Notwithstanding the foregoing, the releases provided under Sections 305 and 305.1 shall not be effective in the event the presence or release of Hazardous Materials on the Property occurs as a result of the gross negligence or intentional misconduct of the Indemnitees.

306. Duty to Prevent Hazardous Material Contamination. Upon the execution of this Agreement and after the Closing, Developer shall take such actions as necessary or prudent to prevent the release of any Hazardous Materials into the environment in, on, under, or about the Property in violation of Environmental Laws. Such precautions shall include reasonable means to prevent or discourage dumping or other releases of Hazardous Materials on the Property in violation of Environmental Laws by third parties and trespassers, including without limitation the erection of a fence surrounding the Property, if warranted, or otherwise required by the Department of Toxic Substances Control (DTSC) or Regional Water Quality Control Board (RWQCB) or other governmental agency with jurisdiction over the Property. In the event any Remediation is required on the Property prior to the disbursement of any portion of the Authority Loan, such Remediation shall be conducted in accordance with this Section 300, *et seq.*

306.1 Ongoing Precaution and Duties. During the Rehabilitation of the Property and ongoing during Developer's ownership of the Property and Project, Developer shall take all necessary precautions to prevent the release of any Hazardous Materials (with particular regard to any asbestos, or asbestos-containing materials, or lead-based paint or other lead containing products which are regulated by the HOME Program) into the environment or onto or under the Property in violation of Environmental Laws. Such precautions shall include compliance with all Environmental Laws with respect to Hazardous Materials. In addition, Developer shall install and utilize such equipment and implement and adhere to such procedures as are consistent with applicable Environmental Laws and then-prevailing industry standards as respects the disclosure, storage, use, abatement, removal and disposal of Hazardous Materials.

307. Environmental Inquiries. Developer shall notify Authority, and provide to Authority a copy or copies, of the following environmental permits, disclosures, applications, entitlements or inquiries relating to the Property: notices of violation, notices to comply, citations, inquiries, clean up or abatement orders, cease and desist orders, reports filed pursuant to self-reporting requirements and reports filed or applications made pursuant to any Governmental Requirement relating to Hazardous Materials and underground tanks, and Developer shall report to Authority, as soon as possible after each incident, all material information relating to or arising from such incident, including but not limited to, the following:

- (a) All required reports of releases of Hazardous Materials, including notices of any release of Hazardous Materials as required by any Governmental Requirement;
- (b) All notices of suspension of any permits;
- (c) All notices of violation from Federal, State or local environmental authorities;
- (d) All orders under the State Hazardous Waste Control Act and the State Hazardous Substance Account Act and corresponding federal statutes, concerning investigation, compliance schedules, clean up, or other remedial actions;
- (e) All orders under the Porter Cologne Act, including corrective action orders, cease and desist orders, and clean up and abatement orders;
- (f) Any notices of violation from OSHA or Cal OSHA concerning employees' exposure to Hazardous Materials;

(g) All complaints and other pleadings filed against Developer and/or Authority relating to Developer's storage, use, transportation, handling or disposal of Hazardous Materials on the Property; and

(h) Any and all other notices, citations, inquiries, orders, filings or any other reports containing information which would have a material adverse effect on the Authority Loan, the Property or Authority's liability or obligations.

In the event of a release of any Hazardous Materials into the environment in violation of Environmental Laws, Developer shall, as soon as possible after the release, furnish to Authority a copy of any and all reports relating thereto and copies of all correspondence with governmental agencies relating to the release. Upon request of Authority, Developer shall furnish to Authority a copy or copies of any and all other environmental entitlements or inquiries relating to or affecting the Property including, but not limited to, all permit applications, permits and reports including, without limitation, those reports and other matters which may be characterized as confidential.

308. Definitions. For the purposes of this Section 300, *et seq.*, the following terms shall have the meanings herein specified:

(a) As used in this Agreement, the term "**Hazardous Material**" or "**Hazardous Materials**" shall mean and include any substance, material, or waste which is or becomes regulated by any local governmental authority, the State of California, or the United States Government, including, but not limited to, any material or substance which is (i) defined as a "hazardous waste," "acutely hazardous waste," "restricted hazardous waste," or "extremely hazardous waste" under Section 25115, 25117 or 25122.7, or listed pursuant to Section 25140 of the California Health and Safety Code, Division 20, Chapter 6.5 (Hazardous Waste Control Law), (ii) defined as "hazardous substance" under Section 25316 of the California Health and Safety Code, Division 20, Chapter 6.8 (Carpenter-Presley-Tanner Hazardous Substance Account Act), (iii) defined as a "hazardous material," "hazardous substance," or "hazardous waste" under Section 25501 of the California Health and Safety Code, Division 20, Chapter 6.95 (Hazardous Materials Release Response Plans and Inventory), (iv) defined as a "hazardous substance" under Section 25281 of the California Health and Safety Code, Division 20, Chapter 6.7 (Underground Storage of Hazardous Substances), (v) petroleum, (vi) asbestos and/or asbestos containing materials; (vii) lead-based paint or any lead based or lead products; (viii) polychlorinated biphenyls, (ix) designated as a "hazardous substance" pursuant to Section 311 of the Clean Water Act (33 U.S.C. Section 1317), (x) defined as a "hazardous waste" pursuant to Section 1004 of the Resource Conservation and Recovery Act, 42 U.S.C. Section 6901, *et seq.* (42 U.S.C. Section 6903), (xi) Methyl tertiary-Butyl Ether; (xii) defined as "hazardous substances" pursuant to Section 101 of the Comprehensive Environmental Response, Compensation, and Liability Act, 42 U.S.C. Section 9601 *et seq.* (42 U.S.C. Section 9601); (xiii) any other substance, whether in the form of a solid, liquid, gas or any other form whatsoever, which by any "Environmental Laws" (as defined in Paragraph (c) of this Section 308) either requires special handling in its use, transportation, generation, collection, storage, handling, treatment or disposal, or is defined as "hazardous" or harmful to the environment; and/or (xiv) lead based paint pursuant to and defined in the Lead-Based Paint Poisoning Prevention Act, Title X of the 1992 Housing and Community Development Act, 42 U.S.C. §4800, *et seq.*, specifically §§4821–4846, and the implementing regulations thereto. Notwithstanding the foregoing, "Hazardous Materials" shall not include such products in quantities as are customarily used in the construction, maintenance, rehabilitation, management, operation and residence of residential developments or associated buildings and grounds, or typically used in residential activities in a

manner typical of other comparable residential developments, or substances commonly ingested by a significant population living within the Project, including without limitation alcohol, aspirin, tobacco and saccharine.

(b) The term “**Hazardous Materials Contamination**” shall mean the contamination (whether presently existing or hereafter occurring) of the improvements, facilities, soil, groundwater, air or other elements on, in or of the Property by Hazardous Materials, or the contamination of the buildings, facilities, soil, groundwater, air or other elements on, in or of any other property as a result of Hazardous Materials at any time (whether before or after the date of this Agreement) emanating from the Property.

(c) The term “**Environmental Laws**” as used in this Agreement shall mean all laws, ordinances and regulations relating to Hazardous Materials, including, without limitation: the Clean Air Act, as amended, 42 U.S.C. Section 7401, *et seq.*; the Federal Water Pollution Control Act, as amended, 33 U.S.C. Section 1251, *et seq.*; the Resource Conservation and Recovery Act of 1976, as amended, 42 U.S.C. Section 6901, *et seq.*; the Comprehensive Environment Response, Compensation and Liability Act of 1980, as amended (including the Superfund Amendments and Reauthorization Act of 1986), 42 U.S.C. Section 9601, *et seq.*; the Toxic Substances Control Act, as amended, 15 U.S.C. Section 2601, *et seq.*; the Occupational Safety and Health Act, as amended, 29 U.S.C. Section 651, *et seq.*, the Emergency Planning and Community Right to Know Act of 1986, 42 U.S.C. Section 11001, *et seq.*; the Mine Safety and Health Act of 1977, as amended, 30 U.S.C. Section 801, *et seq.*; the Safe Drinking Water Act, as amended, 42 U.S.C. Section 300f, *et seq.*; all comparable state and local laws, laws of other jurisdictions or orders and regulations; and all laws, ordinances, statutes, codes, rules, regulations, orders and decrees of the United States, the state, the county, the city, or any other political subdivision in which the Property are located, and of any other political subdivision, agency or instrumentality exercising jurisdiction over Authority, Developer, or the Property.

(d) The term “**Environmental Claim**” shall mean (i) any judicial or administrative enforcement actions, proceedings, claims, orders (including consent orders and decrees), directives, notices (including notices of inspection, notices of abatement, notices of non-compliance or violation and notices to comply), requests for information or investigation instituted or threatened by any governmental authority pursuant to any Governmental Requirement; or, (ii) any suits, arbitrations, legal proceedings, actions or claims instituted, made or threatened that relate to any damage, contribution, cost recovery, compensation, loss or injury resulting from the release or threatened release (whether sudden or non-sudden or accidental or non-accidental) of, or exposure to, any Hazardous Materials, or the violation or alleged violation of any Governmental Requirement, or the general, manufacture, use, storage, transportation, treatment, or disposal of Hazardous Materials.

400. LOAN DISBURSEMENT; CONDITIONS PRECEDENT.

401. Conditions Precedent to Initial Disbursement of Authority Loan Proceeds and Close of Escrow. The initial disbursement of the Authority Loan proceeds shall be deposited by Authority into Escrow on behalf of Developer to assist in undertaking the Project, but Authority’s obligation to commence such initial disbursement of the Authority Loan proceeds is subject to the fulfillment by Developer or waiver by Authority of each and all of the Conditions Precedent described in this Section 401, which are solely for the benefit of Authority, and each of which, if it

requires action by Developer, shall also be a covenant of Developer, and any of which may be waived by the Director in his or her sole and absolute discretion.

401.1 Outside Loan Closing Date. The initial disbursement of the Authority Loan shall have occurred on or before the Outside Loan Closing Date and as set forth in the Schedule of Performance, unless modified in writing by Authority and Developer.

401.2

Developer

Delivery of Documents into Escrow. Not later than one (1) day prior to the date set for the close of Escrow for closing on the Authority Loan and initial disbursement of the proceeds of the Authority Loan, Developer shall have executed and delivered to the Escrow Holder, in recordable form where required: (i) Authority Loan Note, (ii) Authority Loan Deed of Trust, (iii) Security Agreement and Financing Statement, (iv) Regulatory Agreement, (v) Memorandum of Agreement, (vi) true, complete and legible copies of the initial Primary Loan documents, (vii) the Subordination Agreement among PPB, Developer and Authority causing and evidencing the subordination of that Primary Loan including the deed of trust securing the Primary Loan and all Primary Loan documents to the Authority Regulatory Agreement, (viii) and, if Section 502.2(a) is timely satisfied by Developer (AFH Parent), the Related Party Note and Related Party Deed of Trust are duly executed, and (ix) and any other documents required hereunder in connection with the Authority Loan and Rehabilitation of the Property by Developer.

401.3 Final Budget. Developer shall have submitted to Authority for its approval an updated and final pro forma and detailed Final Budget for the Rehabilitation and operation of the Project (consistent with the Scope of Rehabilitation) as required by Section 206.2(a), and the Director shall have approved the Final Budget in his or her reasonable discretion. The use of the proceeds of the Authority Loan and Related Party shall be consistent with the approved Final Budget.

401.4 Lease/Rental Agreement. Developer shall have submitted to Authority, and Authority shall have approved the standard form lease/rental agreement in conformance with the Regulatory Agreement (Attachment No. 11) for rental of the Housing Units to eligible tenants in accordance with the terms of this Agreement. Developer shall include certain terms in the standard form lease/rental agreement which clearly describe the requirements of the HOME Program, Section 8 Laws, and qualification and rental to Extremely Low and Very Low Income Households, including without limitation: (i) the obligation to provide complete and timely income verifications, as and when reasonably requested by Developer and/or Authority, but not less frequently than prior to initial occupancy and then annually during the term of tenancy, (ii) a description of the Affordable Rent, as applicable, to the Very Low Income Housing Unit and the Extremely Low Income Housing Units, (iv) the rules and regulations for use, occupancy, and quiet enjoyment of the Housing Units and the Property, (v) tenant protections relating to notices, eviction, and such other matters as required by the HOME Program and Section 8 Laws, and (vi) such other terms as Developer and/or Authority deem reasonably necessary.

401.5 Initial Primary Loan Documents; Subordination by Initial Primary Lender of the Primary Loan to the Authority Regulatory Agreement. Developer shall have provided true, complete and legible copies of all loan documents related to the initial Primary Loan issued to Developer by PPB along with the Subordination Agreement entered into among PPB, Developer, and Authority that causes and evidences PPB's subordination of the Primary Loan, including deed of trust and all loan documents, to the Authority Regulatory Agreement.

401.6 Insurance. Authority shall have received evidence, satisfactory to the Director, counsel, and the City's risk management staff that all of the insurance policies, certificates, and endorsements required by this Agreement have been duly submitted, reviewed and approved and such insurance policies, certificates and endorsements are and remain in full force and effect.

401.7 Title to Property. Developer shall, as of the close of Escrow, evidence it has good and marketable fee simple title to the Property and there will exist thereon or with respect thereto no mortgage, lien, pledge or other encumbrance of any character whatsoever other than the PPB Primary Loan, so long as the Subordination Agreement subordinating such PPB Primary Loan to the Authority Regulatory Agreement is ready to first record in connection with such Closing, and liens for current real property taxes and assessments not yet due and payable, and any other matters approved in writing by Authority. Authority shall have no obligation to make the Authority Loan to Developer unless and until title to the Property conforms to this Section 401.7 and is reasonably acceptable to Authority, and such Subordination Agreement subordinating the PPB Primary Loan to the Authority Regulatory Agreement is ready to record in connection with such Closing.

(a) Preliminary Report. Within five (5) business days of the Date of Agreement, Developer shall submit to Authority a true copy of an up to date (not older than thirty (30) days) preliminary report issued by the Title Company with hyperlinks to access, or hard copies of, complete, legible the all of the title exceptions set forth in that preliminary report. Developer acknowledges that Authority must be reasonably satisfied concerning the exceptions to title. All monetary encumbrances and exceptions to title are hereby objected to by Authority, and Developer is on notice to cause the title company to remove such monetary exceptions (other than and excepting the deed of trust securing the PPB Primary Loan and liens for current real property taxes and assessments not yet due and payable.)

(b) Condition of Title; Pre-approved Exceptions. Authority shall be reasonably satisfied that upon the close of Escrow Developer shall have good and marketable fee title to the Property and there will exist thereon or with respect thereto no mortgage, lien, pledge, encroachment, exception, or other encumbrance of any character whatsoever, EXCEPT the following:

- (i) liens for current real property taxes and assessments not yet due and payable;
- (ii) the Authority Regulatory Agreement;
- (iii) Subordination Agreement by which PPB and Developer agree to subordinate the PPB Primary Loan to the Authority Regulatory Agreement;
- (iv) the deed of trust for the PPB Primary Loan; and
- (v) any other matters approved in writing by Authority.

401.8 Title Insurance. Authority shall have received (or Title Company shall be ready to issue) a 2006 ALTA lender's policy of title insurance excluding any survey, creditor's rights or arbitration exceptions, or a pro forma policy and evidence of a commitment therefor, reasonably satisfactory to the Director ("Authority Title Policy") relating to the Authority Loan. Such Authority Title Policy shall have a liability limit of not less than the full amount of the Authority Loan and shall

insure Authority's interest under the Authority Loan Deed of Trust as a valid lien or charge upon the Property with the priority required by this Agreement and evidencing the senior, non-subordinate encumbrance of the Authority Regulatory Agreement, which will occur when the Subordination Agreement in favor of the Authority is of record subordinating the PPB Primary Loan to the Authority Regulatory Agreement. The Authority Title Policy shall include mechanics' lien coverage and such other endorsements as Authority may reasonably require, and except as provided above in Section 401.7, Authority Title Policy shall contain only such exceptions from coverage as shall have been approved in writing by the Director or legal counsel.

401.9 Recordation. At the close of Escrow, the Escrow Holder shall be prepared to record the Memorandum of Agreement, the Authority Regulatory Agreement, the Subordination Agreement subordinating the PPB Primary Loan to the Authority Regulatory Agreement, the Authority Loan Deed of Trust, the Request for Notice, and any other documents required to be recorded against the Property pursuant to the terms of this Agreement and the Project Documents.

401.10 Environmental Compliance. All Governmental Requirements including all Environmental Laws applicable to the Project, including without limitation, the National Environmental Policy Act of 1969, Public Law 91-190 as amended, 42 U.S.C. Sections 4321-4347, and §§92.352, 92.355 of the HOME Regulations, shall have been satisfied if and to the extent such satisfaction is required prior to disbursement of Authority Loan proceeds. Authority shall have conducted its environmental review in accordance with 24 CFR Part 58 before any HOME funds are released to Developer. In all events, Authority's obligation to make any disbursement of the Authority Loan is expressly conditioned upon the satisfactory completion of environmental review and Authority's receipt of a release of federal funds from HUD. Accordingly:

(a) Notwithstanding any provision of this Agreement (or any Implementation Agreements), the parties hereto agree and acknowledge that this Agreement does not constitute a commitment of federal funds, and that such commitment of funds may occur only upon satisfactory completion of environmental review and receipt by Authority of a release of funds from the U.S. Department of Housing and Urban Development under 24 CFR Part 58. The parties further agree that the provision of any federal funds to the Project is conditioned on Authority's determination to proceed with, modify or cancel the Authority Loan based on the results of a subsequent environmental review.

(b) The parties hereto are further prohibited from undertaking or committing any federal funds to physical or choice-limiting actions, including property acquisition, demolition, movement, rehabilitation, conversion, repair or construction prior to the environmental clearance; the parties understand that the violation of this provision may result in the denial of any federal funds under this Agreement.

401.11 Environmental Condition. The environmental condition of the Property shall be reasonably acceptable to Authority, as determined by the Director and Authority legal counsel in their reasonable discretion.

401.12 Appraisals; Approval of Purchase Price. Developer shall have submitted to Authority a true and correct copy of each complete appraisal obtained regarding the fair market value of the Property, including a review appraisal, if applicable under the HOME Regulations and other federal laws and regulations.

401.13 Relocation. Authority shall be reasonably satisfied that the Relocation will be conducted timely and in compliance with all applicable Relocation Laws, the Relocation Plan approved for the Project (including Developer's update thereof if required by the Relocation Laws), and this Agreement, and Developer and the Project shall be in compliance with all Relocation obligations pursuant to this Agreement, the Relocation Plan approved for the Project, and the Relocation Laws. Developer acknowledges that its compliance with the time periods under the Relocation Laws shall harmonize with the outside date for Developer to obtain temporary certificates of occupancy from the City building official and obtain and pass the HQS inspections for the eight (8) Extremely Low Units at the Project and Property.

401.14 AHAP. The AHAP shall have been duly executed by Developer and Authority.

401.15 Management Plan; Property Manager. Developer shall have submitted to Authority, and Authority shall have approved, the Management Plan for the Project. Developer shall identify the Property Manager and provide relevant background information and evidence of its experience as a professional property manager for high quality affordable residential projects in Orange County comparable to the Project, as required by Section 1209.1.

401.16 Approval of Rehabilitation Plans. Authority shall have approved the Rehabilitation Plans for the Project prepared and submitted by Developer as being in substantial conformity with the Scope of Rehabilitation, Attachment No. 5, this Agreement, and the Municipal Code, all pursuant to Authority's standard procedures and as set forth in more detail in Section 801. In addition, Developer shall have submitted to Authority detailed information regarding its methodology for the abatement of asbestos, lead-based paint, and other required Hazardous Materials remediation at the Property, if any, and such methodology shall be reasonably satisfactory to Authority.

401.17 Pre-Construction Meeting with Authority Representatives. Developer shall have attended pre-construction meeting(s) or conference(s) among Authority staff and representatives of each and all subcontractors with contracts of \$80,000 or more and relating to the commencement of the Rehabilitation, compliance with the Section 3 Clause (as required and hereinbefore described), and other issues related to undertaking and completing the Rehabilitation in conformity with this Agreement and all applicable local, state, and federal laws.

401.18 Building Permits. Developer shall have delivered to Authority a list of all Building Permits to be obtained, if any, and Developer shall have received all of such Building Permits or shall be eligible to receive such Building Permits subject only to payment (or waiver) of the fees required to obtain such Building Permits for the full Rehabilitation.

(a) Developer acknowledges and agrees that the Rehabilitation Plans shall be subject to City's normal development services, planning, and building review process.

(b) To the extent any decision relating to such permits is a discretionary decision of Authority or any of its commission(s), administrator(s), or employee(s), then this Agreement in no respect does, or shall be construed to, pre-judge or pre-approve any discretionary decision relating to any Building Permit or other approval(s) necessary to commence and complete the Rehabilitation of the Property.

401.19 Escrow, Title and Closing Expenses. Developer shall have paid, or caused the payment of, all costs, fees, and expenses of the Escrow (other than Authority's deposit of that portion of the Authority Loan Proceeds constituting the first disbursement thereof), including all costs or fees in connection with the Escrow fees, title insurance costs, documentary transfer taxes, recording fees, and all other fees.

401.20 Developer Satisfaction of Section 502.2; Formation of AFH LLC; Readiness to Enter into Related Party Loan. If Developer has satisfied the provisions and conditions of Section 502.2 relating to formation of the AFH LLC, then the Developer, as AFH Parent and assignor, shall have assigned to AFH LLC, as assignee, this Agreement, excepting that the assignment and assumption shall affirmatively state that both AFH Parent and AFH LLC provide Authority the indemnification set forth in Section 908. Further, the AFH Parent and AFH LLC shall have executed and entered into the Related Party Loan as evidenced by the Related Party Note and secured by the Related Party Deed of Trust.

401.21 Corporate Resolution. Developer shall deliver to Authority certified copies of corporate resolution(s) duly and specifically authorizing (or ratifying) the execution of this Agreement, the Authority Loan Note, the Authority Loan Deed of Trust, the Security Agreement, the Regulatory Agreement, all other implementing Project Documents, and, if Developer has satisfied Section 502.2(a), the resolution shall cover formation of the AFH LLC, the Related Party Note and Related Party Deed of Trust, and identifying the individual(s) with authority to enter into non-material implementation agreements and/or amendments to this Agreement and make ongoing decisions relating to the Rehabilitation and operation of the Project.

401.22 No Material Adverse Change. Developer hereby represents and warrants, as of the date of this Agreement, that all documents, materials and information provided by Developer to Authority relating to Developer's qualifications, financial strength, and ability to perform its obligations hereunder are true, correct and complete in all material respects, with no material omission, as of their respective dates and no Material Adverse Change has occurred or is reasonably likely to occur that would make any such documents, materials or information incorrect, incomplete, or misleading in any material respect.

(a) Developer shall, upon learning of any fact or condition which would cause any of the warranties and representations in this Section 401.21 not to be true in all material respects as of Closing, immediately give written notice of such fact or condition to Authority. Such exception(s) to a representation shall not be deemed a Default by Developer hereunder, but shall constitute an exception which Authority shall have a right to approve or disapprove if Authority, in its sole discretion, determines that such exception would have an effect on the value of the Project or Developer's ability to perform Developer's obligations under this Agreement. If Authority, acting in its sole discretion, elects to close the Escrow following disclosure of such information, Developer's representations and warranties contained in this subsection shall be deemed to have been made as of the Closing, subject to such exception(s). If, following the disclosure of such information, Authority elects, acting in its sole discretion, to not close the Escrow, then Authority shall give notice to Developer of such election within ten (10) days after disclosure of such information and this Agreement and the Escrow shall thereafter automatically terminate and neither party shall have any further rights, obligations or liabilities hereunder.

401.23 Representations and Warranties. The representations and warranties of Developer contained in this Agreement shall be correct in all material respects, including no material

omissions, as of the initial disbursement of the Authority Loan as though made on and as of those dates, and the Director shall have received a certificate to that effect signed by an officer of Developer.

401.24 No Default. No Event of Default by Developer shall have occurred, and no event shall have occurred that, with the giving of notice or the passage of time or both, would constitute an Event of Default by Developer, and the Director shall have received a certificate to that effect signed by an officer of Developer.

All Conditions Precedent set forth in this Section 401, *et seq.*, to the initial disbursement of the Authority Loan, initial disbursement of the Related Party, and close of the Escrow for the Primary Loan with the Approved Primary Lender, or to Authority's obligations hereunder, are for Authority's benefit only and the Director may waive all or any part of such rights by written notice to Developer. If the Director shall, within the applicable periods set forth herein, disapprove of any of the items which are subject to Authority's approval (and such items are not cured by Developer within applicable time frames), or if any of the conditions set forth in this Agreement are not met within the times called for, Authority may thereafter terminate this Agreement without any further liability on the part of Authority by giving written notice of termination to Developer. Escrow Holder shall thereupon, without further consent from Developer, return to each party the documents and funds deposited by them as to the Property.

402. Additional Conditions Precedent for Post-Closing Disbursements for Rehabilitation. After the close of Escrow and after meeting all Conditions Precedent to the commencement of the Rehabilitation, the remaining Authority Loan proceeds and Authority's obligation to make each and every additional disbursement of the remaining Authority Loan proceeds for the Rehabilitation are subject to Developer's compliance with the Disbursement Procedures, Attachment No. 15, and Developer's fulfillment or waiver by Authority of each and all of the following Conditions Precedent described below:

402.1 Application for Payment. Developer shall have submitted a written request for payment to Authority in the form of the "Application for Disbursement" attached to the Disbursement Procedures at least seven (7) business days prior to the requested disbursement. The Application for Disbursement shall be completed and certified to be accurate by an authorized representative of Developer. The Application for Disbursement shall specifically identify the nature of each expense for which Authority Loan proceeds are being requested, by reference to items in the approved Final Budget, and shall identify the percentage of the Rehabilitation that has been completed as of the date of the Application for Disbursement. Each Application for Disbursement shall be accompanied by invoices, as applicable, from and each and all of its contractors and subcontractors, and any other requested information and documents, and lien releases from each and all of its contractors and subcontractors, and/or mechanic's lien title endorsements reasonably acceptable to Authority.

402.2 Inspection of Work. Authority or its agent(s) shall have inspected the Rehabilitation work for which the Application for Disbursement is being requested and shall have determined, within seven (7) business days of receipt of a complete Application for Disbursement that (a) such Rehabilitation work has been completed substantially in accordance with this Agreement, the Scope of Rehabilitation, Attachment No. 5, and the approved Rehabilitation Plans, (b) the amount requested for each line item corresponds to the percentage of work completed for such item, (c) there are adequate funds remaining from the Authority Loan proceeds and other

approved funding sources to complete the Rehabilitation and pay all remaining unpaid Costs of Rehabilitation and other Project costs, (d) the Rehabilitation work for which payment is being requested has been completed in a good and workmanlike manner in accordance with the standards of the construction industry, and (e) the expenses are in accordance with the approved Final Budget, as amended with Authority's prior approval.

402.3 Relocation. Authority shall be reasonably satisfied that displacement and provision and administration of relocation assistance and benefits shall have been conducted, and will continue to be conducted, in compliance with applicable Relocation Laws and the Relocation Plan approved for the Project. In this regard, Developer and the Project shall be in compliance with all obligations under this Agreement, the Relocation Plan approved for the Project, and the Relocation Laws.

402.4 Lien Waivers. If requested by Authority, Authority shall have received appropriate conditional (conditioned solely on payment) waivers of mechanics' and materialmen's lien rights and stop notice rights executed by all contractors and other persons rendering services or delivering materials covered by requests made in the Application for Disbursement. Authority Loan proceeds used for hard Costs of Rehabilitation may, in the Director's sole and exclusive discretion, be subject to a retention of ten percent (10%), with retained proceeds to be released thirty-five (35) days after lien-free completion of the Rehabilitation and recordation of the Notice of Completion for the Project (except to the extent Authority has approved lesser retention or different timing for release of retention with respect to certain trades or line items).

402.5 Final Disbursement of Authority Loan. Notwithstanding Developer's compliance with all other Conditions Precedent set forth in this Section 402, *et seq.*, Authority shall not make the Final Disbursement of Authority Loan Proceeds until City's Building Official issues the final certificate of occupancy and Authority issues the Release of Construction Covenants for the Project.

500. TRANSFERS.

501. Transfers; General Prohibition of Transfer without Authority Consent. The qualifications and identity of American Family Housing, a California nonprofit public benefit corporation, and as an experienced and successful nonprofit developer and operator/manager of affordable housing, in particular permanent supportive rental housing, are of particular concern to Authority (and City). It is because of these identities and the qualifications of Developer entity that Authority has entered into this Agreement with Developer; and as pursuant to Section 502.2 authorized the formation of the AFH LLC so long as AFH Parent is the sole and managing member of such new entity, when and if formed. Accordingly, commencing upon the Closing date and until the end of the Affordability Period, no voluntary or involuntary successor-in-interest of Developer shall acquire any rights or powers under this Agreement, nor shall Developer make any total or partial sale, transfer, conveyance, assignment, subdivision, refinancing or lease of the Property (excepting rental/lease of Housing Units), or any part thereof, or this Agreement (collectively referred to herein as a "Transfer") without the prior written approval of Authority in its sole, reasonable discretion, except as expressly set forth herein. In no event shall Developer seek or apply for Syndication of Project without the prior consent of the Authority in its sole and absolute discretion.

501.1 Authority Consideration of Requested Transfer. Authority agrees that it will not unreasonably withhold, condition, or delay approval of a request for approval of a Transfer made pursuant to this Section 500, *et seq.*, provided Developer delivers written notice to Authority requesting such approval and includes the proposed assignment and assumption contract and, if required by Authority, all necessary and relevant background and experience information related to the proposed transferee.

501.2 Assignment and Assumption Agreement for Transfer. An assignment and assumption agreement in form reasonably satisfactory to Authority Director and legal counsel shall be required for each proposed Transfer. Within thirty (30) days after the receipt of Developer's written notice requesting Authority approval of a Transfer pursuant to this Section 501, *et seq.*, Authority shall either approve or disapprove such proposed assignment or shall respond in writing by stating what further information, if any, Authority reasonably requires in order to determine the request complete and determine whether or not to grant the requested approval. Upon receipt of such a response, Developer shall promptly furnish to Authority such further information as may be reasonably requested. Except as to the indemnity set forth in Section 908, which shall be and remain effective as to AFH Parent unless otherwise approved in writing by the Authority in its sole and complete discretion, upon the effective date of the approved or permitted Transfer, the assignor shall be released by Authority from any and all obligations assumed by the assignee upon the terms and conditions of an assignment and assumption agreement in form approved by the Director and Authority legal counsel.

502. Permitted Transfers. Notwithstanding the provisions of Section 501 above, prohibiting transfer of any interest in Developer, the Property, the Project, this Agreement, or any of the Project Documents, Authority prior approval of a Transfer shall not be required in connection with the transfers listed in Section 502.1, and as to the formation of AFH LLC, the satisfaction of the conditions set forth in Section 502.2 as follows.

502.1 Permitted Transfers in General.

(a) The conveyance or dedication of any portion of the Property to Authority or other appropriate governmental agency, or the granting of easements or permits to facilitate the Rehabilitation (as defined herein).

(b) An assignment for financing purposes to an Approved Primary Lender to secure the funds necessary for the Rehabilitation and operation of the Project, so long as such loan documents have been duly reviewed and approved by Authority, and Authority has approved such financing or a permitted refinancing thereof pursuant to this Agreement.

(c) Leasing of individual Housing Units to qualified tenants in accordance with Section 500, *et seq.* and the Regulatory Agreement.

502.2 Assignment by Developer to AFH LLC Entity; Developer Right to Assign Agreement to Newly Formed Limited Liability Company with AFH/Parent as Sole Member.

(a) *Assignment within Thirty Days of Date of Agreement.* Developer has informed the Authority of its intention to form a new California limited liability company pursuant to the California Revised Uniform Limited Liability Company Act, Corporations Code Section 17701.01, *et seq.*, as amended from time to time ("LLC Act"), of which American Family Housing,

a California nonprofit public benefit corporation (as “AFH Parent”), is the sole and managing member thereof (herein when duly formed, “AFH LLC”). The Authority will permit Developer to assign this Agreement and transfer the Property to the new AFH LLC so long as the AFH LLC is duly formed within thirty (30) days of the Date of Agreement and no later than prior to the Closing of the Authority Loan and such transfer and assignment are subject to the follow conditions to be satisfied within such time limitation:

(i) The Authority Director and legal counsel shall receive true, legible, and complete copies of the documents, and shall have taken such actions, as described below:

(A) all formation and organizational documents, including the operating agreement, evidencing (1) AFH Parent is the sole, managing member of the AFH LLC, (2) the purposes, powers, businesses, and management thereof shall include reference to the Property, the Project, the Related Party Loan, and this Agreement to be implemented thereby;

(B) filing of the applicable forms and organizational documents therefor with the State of California, Secretary of State evidencing the new AFH LLC having been duly formed;

(C) the grant deed, quitclaim, or other deed transferring all interests in the Property, land and improvements, to the AFH LLC and evidence of the recording of such deed in the Official Records;

(D) document(s) entered into between or among Developer, AFH LLC, and PPB/Initial Primary Lender evidencing PPB’s consent to such disposition and transfer of the Property, and assignment and assumption of this Agreement, and whether the Primary Loan already issued by PPB and obtained by Developer will be or shall have been assigned to the AFH LLC;

(E) the AFH Parent and AFH LLC shall have or be ready to enter into and execute the Related Party Loan transaction as evidenced by the Related Party Note and Related Party Deed of Trust to be in third lien position of record; and

(F) the assignment and assumption agreement between Developer (AFH Parent), as assignor, and AFH LLC, as assignee, by which this Agreement is assigned by Developer (AFH Parent) and assumed by AFH LLC, excepting the indemnity set forth in Section 908 which shall remain an obligation of AFH Parent and also be a separate obligation and indemnity assumed by AFH LLC.

(b) *Developer Entity AFH LLC.* Upon and after timely satisfaction of (a)(i)(A)-(F) inclusive above, AFH LLC shall be the “Developer” under this Agreement and all implementing instruments related thereto.

(c) *Developer Failure to Complete Assignment to AFH LLC within Time Period in (a) Above.* Due to the construction schedule and hard outside date and deadline of February 28, 2022 for Developer to complete the Rehabilitation as to the eight (8) Extremely Low Income Units (not the full Rehabilitation) and Developer’s obligation to seek and obtain temporary certificates of occupancy from the City’s building official for, and seek and pass HQS inspections by

the Authority of, those eight (8) Housing Units as a condition precedent to qualified tenants moving into the Project with Mainstream PBVs by such date, in the event that Developer does not accomplish the formation and transfer to the new AFH LLC within the time period set forth in subsection 502.2(a) above, then Developer agrees to (i) postpone formation of the new AFH LLC, and (ii) proceed immediately and as soon as possible with (A) meeting all Conditions Precedent to the Closing of the Authority Loan; (B) entering into and recording, as applicable, of the: (1) Authority Regulatory Agreement, (2) PPB/Initial Primary Lender Subordination Agreement by which PPB subordinates the existing Primary Loan Deed of Trust and other instruments related to such loan to the Authority Regulatory Agreement, and (3) execution of the Authority Loan Note and recordation in the Official Records of the Authority Deed of Trust, and other steps necessary to continue to proceed with Relocation and commence and undertake the Rehabilitation.

(i) Nonetheless, at a later date and after the Closing of the Authority Loan, as a permitted transfer, Developer may duly form the AFH LLC subject to Developer and AFH LLC satisfying all conditions set forth in (a)(i)(A)-(F) and other terms and conditions of this Agreement, and enter into the Related Party Loan at such time albeit such actions and satisfaction of such conditions will be performed post-Closing by Developer and AFH LLC.

(ii) *Developer Entity AFH LLC.* Upon and after timely satisfaction of (a)(i)(A)-(F) inclusive and (b)(i) above, AFH LLC shall be the “Developer” under this Agreement and all implementing instruments related thereto.

502.3 Assignment and Assumption Agreement for Permitted Transfer. Subject to the provisions of Section 502.2 above as to the formation of the AFH LLC, in the event of a Transfer by Developer not requiring Authority’s prior approval, Developer nevertheless agrees that at least twenty-one (21) days prior to such Transfer it shall give written notice to Authority of such assignment and satisfactory evidence that the assignee will and shall assume all of the obligations of this Agreement in writing through an assignment and assumption agreement in a form reasonably acceptable to Authority. The form of each assignment and assumption agreement shall be submitted to Authority for review and approval by Authority’s legal counsel not later than twenty-one (21) days prior to the proposed date of the Transfer.

503. Payment of Authority Third Party Costs re Transfers. Any and all third party costs incurred by Authority in connection with consideration and approval (or disapproval) of a proposed transferee for any Transfer shall be paid by Developer, and payment thereof shall be and remain a condition precedent to Authority’s obligation to approve and execute any Transfer document, including without limitation any assignment and assumption agreement.

504. Successors and Assigns. All of the terms, covenants and conditions of this Agreement shall be binding upon Developer and its permitted successors and assigns. Whenever the term “Developer” is used in this Agreement, such term shall include any other permitted successors and assigns of Developer, as applicable, and as herein provided.

(a) Upon the effective date of the approved or permitted Transfer, if an assignment and assumption agreement reasonably acceptable to Authority has been executed and delivered to Authority, the assignor Developer shall be released by Authority from any and all obligations assumed by the approved or permitted assignee, excepting the indemnity set forth in Section 908 which shall remain an obligation of AFH Parent unless otherwise agreed to by the Authority Director in consultation with legal counsel in his/her sole and complete discretion, and

subject to the terms of an assignment and assumption agreement in a form approved by the Authority Director and legal counsel.

505. Additional Loan. Developer may request, but must obtain Authority's prior written consent that may be approved (or disapproved) in Authority's sole, reasonable discretion, to make application and obtain (a) an additional loan secured by the Property that is a loan separate from the initial PPB Primary Loan or a subsequent Primary Loan issued by an Approved Primary Lender, or (b) an extension or modification of the PPB Primary Loan prior to its 30-year maturity date (each an "Additional Loan"), based on certain facts with supporting documents submitted by Developer to Authority, which Additional Loan shall be necessary to (i) finance repairs, capital improvements, and/or material upgrades to the Property and Project, including without limitation for uninsured casualty, or (ii) to pay off the Authority Loan; provided however, in no event shall the proceeds of an Additional Loan, if approved by the Authority, be expended on or used to fund the Developer Fee, Deferred Developer Fee, required Reserve Deposits, cure of Gross Mismanagement, payment on or toward the Related Party Note, and in no event shall such Additional Loan result in withdrawal of cash or equity from the Property that would be retained by Developer, AFH Parent, an Affiliate, or any third party, except for Developer's use to pay for necessary and approved costs as described in (i) and (ii) above.

505.1 No Unreasonable Dilution of Residual Receipts. The Additional Loan shall not, in the Authority's sole reasonable determination, result in an unreasonable dilution of the generation of Residual Receipts, and Developer shall submit with its request for consent an updated proforma with cash flow projections including estimates of Residual Receipts, which funds are intended to pay down and credit the outstanding balance of the Related Party Note, if any, and the outstanding balance of the Authority Loan Note.

(a) The term Additional Loan expressly and intentionally excludes the Syndication of Project at any time during the Affordability Period as the Authority retains sole and complete discretion to approve or disapprove a Syndication of Project.

(b) The Additional Loan shall be made by PPB or another reputable institutional lender on then prevailing market terms (including without limitation an interest rate that does not exceed then prevailing market interest rates on similar loans for comparable affordable housing projects in Orange County California), which prevailing terms are subject to the sole, reasonable review and approval of the Authority.

(c) Developer hereby agrees to provide not fewer than thirty (30) calendar days' notice to Authority of the proposed terms of such Additional Loan and Developer acknowledges and agrees that Authority shall have the sole right to review and approve the terms of such refinancing as being consistent with this definition and Agreement on then prevailing market terms provided by an institutional lender, which approval will not be unreasonably withheld.

600. RELOCATION.

601. Relocation Plan. Prior to the Date of Agreement, Developer, in cooperation with the Authority) caused to be prepared the Relocation Plan relating to the permanent displacement of existing tenants in occupancy at the Property in connection with entering into and implementing this Agreement, including without limitation the Rehabilitation and operation of the Project using the Mainstream PBVs for income-qualified the eight (8) Extremely Low Households who are non-

elderly person(s) with disabilities, and the one (1) Very Low Income Household, at the applicable Affordable Rent.

602. Notice to Existing Tenants. Within three (3) days of the Date of Agreement, Authority and Developer shall cooperate in sending notices to the existing tenants of the Property (a) a general information notice (“GIN”) (i) to inform occupants of Developer’s duty to commence and complete the Project at the Property pursuant to the Agreement and (ii) to inform occupants that they may be or are eligible for Relocation assistance and benefits, and (b) a 90-day notice to vacate to all existing tenant households that they will be required to relocate permanently (or temporarily) from their Housing Units. Within one (1) day of the Date of Agreement, the form of each and all of such notice(s) shall be submitted to, reviewed by, and approved by the Director (or his or her designee) prior to delivery and/or mailing to existing tenants. Each tenant household occupying any Housing Unit at the Property shall be fully advised of all rights, if any, for Relocation assistance and benefits under applicable Relocation Laws.

603. Developer Responsible for All Costs of Relocation. Due to the anticipated permanent displacement of existing tenants, and potential for one or more existing tenants to be temporarily displaced, from the Property as a direct result of the implementation of this Agreement, Developer shall be fully responsible for administering determinations of eligibility, extent of advisory assistance, and amount of benefits payments pursuant to the applicable Relocation Laws, subject to review by the Director. Developer shall cause to be provided and shall pay any and all Relocation assistance and benefits in accordance with Relocation Laws and in a manner and in amounts expressly approved by the Director to each tenant household eligible and required to permanently or temporarily vacate the Property for purposes of completing the Project or otherwise in implementation of this Agreement. The Director’s approval rights in the preceding sentence shall be limited solely to determining compliance with Relocation Laws. All costs of Relocation (including costs of Relocation consultants and attorneys’ fees incurred in connection therewith, but not including any charge for Authority in-house staff time) may be paid for from the proceeds of the Authority Loan or the Primary Loan, but otherwise shall be and remain the sole financial obligation of and paid by Developer using Developer’s own funds or other moneys made available to Developer. Developer is and shall remain solely responsible to pay all out-of-pocket costs for direct payments to eligible person(s) and household(s) for Relocation assistance and benefits due and paid and for any other costs incurred related to Relocation, including a Relocation Consultant, and any and all costs or fees incurred pursuant to Section 603.1 below.

603.1 Indemnification by Developer Relating to Relocation. Developer hereby covenants and agrees to indemnify, save, protect, hold harmless, pay for, and defend the Indemnitees from and against any and all liabilities, suits, actions, claims, demands, penalties, damages (including without limitation penalties, fines, and monetary sanctions), losses, costs, or expenses, including without limitation consultants’ and attorneys’ fees, or relocation benefits claimed or payable under the Relocation Laws (for purposes of this Section 603.1, the foregoing shall be referred to as “Liabilities”) which may now or in the future be incurred or suffered by Indemnitees by reason of, or resulting from, in full or in part, or in any respect whatsoever from the Relocation of residents of the Property pursuant to or resulting from the implementation of this Agreement. At the request of Developer, Authority shall cooperate with and assist Developer in its defense of any such claim, action, suit, proceeding, loss, cost, damage, liability, deficiency, fine, penalty, punitive damage, or expense; provided that Authority shall not be obligated to incur any expense in connection with such cooperation or assistance.

(a) Developer, on behalf of itself, its Affiliates, including AFH LLC wen formed, and any and all successors and assigns hereby fully and finally releases the Indemnitees from any and all manner of actions, causes of action, suits, obligations, liabilities, judgments, executions, debts, claims and demands of every kind and nature whatsoever, known and unknown, which Developer and any of its affiliates, successors or assigns may now have or hereafter obtain against the Indemnitees by reason of, arising out of, relating to, or resulting from in full or in part, the election of Developer to proceed with the Project pursuant to this Agreement except to the extent arising out of the gross negligence or willful misconduct of any of the Indemnitees or a breach by Authority of any representation, warranty or covenant contained in this Agreement or any of the other Project Documents (collectively, "Claims"), which release shall include but not be limited to any Claims for Relocation assistance or benefits under federal, state, local, or any other applicable laws or Governmental Requirements. The parties agree that, with respect to the release of Claims as set forth above, all rights under Section 1542 of the California Civil Code and any similar law of any state or territory of the United States are expressly waived. Section 1542 reads as follows:

"A GENERAL RELEASE DOES NOT EXTEND TO CLAIMS WHICH THE CREDITOR DOES NOT KNOW OR SUSPECT TO EXIST IN HIS OR HER FAVOR AT THE TIME OF EXECUTING THE RELEASE WHICH IF KNOWN BY HIM OR HER MUST HAVE MATERIALLY AFFECTED HIS OR HER SETTLEMENT WITH THE DEBTOR."

Developer Initials: _____

700. DEVELOPER'S GENERAL REPRESENTATIONS AND WARRANTIES.

701. Developer Representations and Warranties. As a material inducement to Authority to enter into this Agreement, Developer represents and warrants to Authority:

701.1 Formation, Qualification and Compliance.

(a) Developer is a California nonprofit public benefit corporation and a federal community housing development organization that is experienced in development and operation of affordable housing projects. While the Developer is not a certified CHDO in the City of Garden Grove, as set forth in the definition of a "CHDO" if HUD requires the Developer to become a certified CHDO in the City, Developer agrees to promptly comply with the applicable legal requirements; and, in furtherance thereof, Authority agrees to review and approve promptly Developer's CHDO application exercising reasonable discretion.

(b) Developer has all required authority to conduct its business and acquire, own, purchase, improve and sell its property.

(c) To the best of Developer's knowledge, Developer is in compliance in all material respects with all laws applicable to its business and has obtained all approvals, licenses, exemptions and other authorizations from, and has accomplished all filings, registrations and qualifications with any governmental agency that are necessary for the transaction of its business;

(d) Developer has and will in the future duly authorize, execute and deliver this Agreement and any and all other agreements and documents required to be executed and

delivered by Developer in order to carry out, give effect to, and consummate the transactions contemplated by this Agreement;

(e) To the best of Developer's knowledge, Developer does not have any material contingent obligations or any material contractual agreements which could materially adversely affect the ability of Developer to carry out its obligations hereunder;

(f) There are no material pending or, so far as is known to Developer, threatened, legal proceedings to which Developer is or may be made a party or to which any of its property is or may become subject, which have not been fully disclosed in the material submitted to Authority which could materially adversely affect the ability of Developer to carry out its obligations hereunder;

(g) Subject to the provisions of Section 502.2, to the best of Developer's (AFH Parent) knowledge, the Related Party Loan and its execution of the Related Party Note and Related Party Deed of Trust complies with applicable laws. Developer (AFH Parent) assumes any and all risks and liabilities for the validity and legal propriety of the Related Party Loan as a part of this transaction; and

(h) There is no action or proceeding pending or, to Developer's best knowledge, threatened, looking toward the dissolution or liquidation of Developer and there is no action or proceeding pending or, to Developer's best knowledge, threatened by or against Developer which could affect the validity and enforceability of the terms of this Agreement, or materially and adversely affect the ability of Developer to carry out its obligations hereunder.

As used in this Section 701.1, terms such as "Developer's knowledge," or "known to Developer" shall mean and refer to the actual knowledge of Ryan Lehman, Director of Real Estate Development, without duty of inquiry or investigation. Each of the foregoing items (a) to (h), inclusive in this Section 701.1, shall be deemed to be an ongoing representation and warranty until the Closing of the Authority Loan. Developer shall advise Authority in writing if there is any change pertaining to any matters set forth or referenced in the foregoing items (a) to (h), inclusive. After the Closing of the Authority Loan and during the Affordability Period and under the provisions of the Authority Regulatory Agreement recorded against title to the Property at Closing, Developer has an affirmative ongoing obligation to promptly (but in no event later than thirty (30) days) inform Authority in the event any of the foregoing representations and warranties therein become(s) materially untrue.

701.2 Execution and Performance of Project Documents. Developer has all required authority to execute and perform all obligations under the Project Documents and, subject to the provisions of Section 502.2, the Related Party Loan, including Related Party Note and Related Party Deed of Trust. The execution and delivery by Developer of, and the performance by Developer of its obligations under, each Project Documents, and subject to the provisions of Section 502.2, the Related Party Note and Related Party Deed of Trust have been authorized by all necessary action and do not and will not violate any provision of, or require any consent or approval not heretofore obtained under, any articles of incorporation, by-laws, operating agreement, or other governing document applicable to Developer (including AFH Parent and AFH LLC, when formed.)

701.3 Leveraging Review. Developer acknowledges that the Project will be funded from monies from the City's HOME Program funds (as disbursed by Authority pursuant to

this Agreement) as well as the Mainstream PBVs under the HAP Contract for operation of the Project. In this regard, Developer acknowledges, represents, and warrants to Authority that other than the PPB Primary Loan proceeds, Developer has no other reasonable means of private financing or commercial financing to cause and complete Rehabilitation of the Property and operation of the Project as a permanent supportive rental housing project.

(a) Based on a HOME Program Subsidy Limit Test for the nine (9) HOME units, the Authority Loan amount is less than the Authority's maximum allowable assistance, which will allow for Authority to incur allowable project delivery costs paid for with HOME Program funds.

800. REHABILITATION OF THE PROPERTY.

801. Rehabilitation Plans. Within the time set forth in the Schedule of Performance, Developer shall submit to Authority, in stages of completion (50%, 75% and 100% complete) detailed working drawings and plans and specifications (with brand, product identification or equivalent) describing and detailing the Rehabilitation of the Property (collectively, "Rehabilitation Plans") pursuant to the Project, which are in conformity with the Scope of Rehabilitation, Attachment No. 5.

801.1 Submittal of Rehabilitation Plans. Developer shall submit to Authority in stages of completion (50%, 75% and 100% complete) the Rehabilitation Plans, which may be required by Authority with respect to permits and entitlements, if any, that are required to be obtained and with respect to evaluation of the quality, type, specifications, and materials (with brand, product identification or equivalent) for all aspects of the Rehabilitation of the Property. Within the time set forth in the Schedule of Performance and in stages of completion (50%, 75% and 100% complete), and shall revise and resubmit, if necessary, at each in stage of completion (50%, 75% and 100% complete) in the event of Authority's disapproval or conditional approval of such plans within such stages of preparation and submittal (50%, 75% and 100% complete), which approval shall be in Authority's sole and absolute discretion. Authority shall have all rights to review and approve or disapprove all Rehabilitation Plans at all stages of completion (50%, 75% and 100% complete) and other required submittals in accordance with the Municipal Code, and nothing set forth in this Agreement shall be construed as Authority's pre-approval or prejudgment of any or all of the Rehabilitation Plans.

(a) Any and all change orders or revisions required by City and its inspectors that are required under the Municipal Code and all other applicable Uniform Codes (e.g. Building, Plumbing, Fire, Electrical, Housing, etc.) and under other applicable laws and regulations shall be included by Developer in its Rehabilitation Plans and other required submittals and shall be completed during the Rehabilitation of the Property.

801.2 Approval of Rehabilitation Plans. Developer acknowledges and agrees that Authority is entitled to approve or disapprove the Rehabilitation Plans within such stages of preparation and submittal (50%, 75% and 100% complete) in order to satisfy Authority's obligation to promote the sound redevelopment of land and to provide an environment for the social, economic and psychological growth and well-being of the citizens of the City and all residents of the Project. Developer shall perform all Rehabilitation at the Property in compliance with the approved Rehabilitation Plans.

802. Consultation and Coordination. During the preparation of the Rehabilitation Plans, Authority staff and authorized representatives of Developer shall hold joint progress meetings to coordinate the preparation and submission to Authority of the Rehabilitation Plans by Developer and Authority's review of the Rehabilitation Plans within the stages of preparation and submittal (50%, 75% and 100% complete). Authority staff and authorized Developer representatives shall communicate and consult informally as frequently as is necessary to ensure that the formal submittal of any documents to Authority can receive prompt and thorough consideration. Authority shall designate Senior Project Managers Nate Robbins and Monica Covarrubias for this Project, and they will be responsible to coordinate Authority's activities under this Agreement and for coordinating the review of plans, permitting process, and oversight of the Rehabilitation, Relocation, completion through occupancy of the new Extremely Low and Very Low Income tenants.

803. Revisions. If Developer desires to propose any substantial revisions to the approved Rehabilitation Plans, it shall submit such proposed changes to Authority, and shall also proceed in accordance with any and all state and local laws and regulations regarding such revisions, within the time frame set forth in the Schedule of Performance for the submittal of the Rehabilitation Plans. Any such change proposed in the approved Rehabilitation Plans may be disapproved by Authority through the Director in his or her sole, reasonable discretion.

804. Defects in Plans. Authority shall not be responsible either to Developer or to any third parties in any way for any defects in the Rehabilitation Plans, or for any structural or other defects in any work done according to the approved Rehabilitation Plans, or for any delays reasonably caused by the review and approval processes established by this Section 800, *et seq.* Developer shall hold harmless, indemnify and defend the Indemnitees from and against any claims or suits for damages to property or injuries to persons (including death) arising out of or in any way relating to defects, latent or patent, in the Rehabilitation Plans, or the actual construction work or other Improvements comprising the Rehabilitation and the Project, including without limitation the violation of any laws, or arising out of or in any way relating to any defects in any work done and/or improvements completed according to the approved Rehabilitation Plans.

805. Authority and Other Governmental Permits. Before commencement of any portion of the Rehabilitation of the Property, Developer shall secure any and all permits (and land use entitlements, if any) that may be required by the City or any other governmental agency with jurisdiction over such construction of the applicable portion of the Rehabilitation, including without limitation applicable Building Permits. Developer shall pay all necessary fees for such portion of the Rehabilitation and timely submit to City such information as may be required by City to obtain the applicable Building Permits, and Authority staff will, without obligation to incur liability or expense therefor, use reasonable efforts to expedite City's issuance of the applicable Building Permits meeting the requirements of the Municipal Code, and all other applicable federal, state, and local laws, rules, and regulations.

806. Completion of Project.

806.1 Eight (8) Extremely Low Units. Subject to force majeure delay, due to the construction schedule and hard outside date and deadline of February 28, 2022 for Developer to complete the Rehabilitation as to the eight (8) Extremely Low Income Units (not the full Rehabilitation) and Developer agrees to and shall complete the level of construction and completion of the Rehabilitation in order to seek and obtain temporary certificates of occupancy from the City's building official for, and seek and pass HQS inspections by the Authority of, those eight (8) Housing

Units, which are conditions precedent to the eight tenant households moving into the Project with Mainstream PBVs.

806.2 Complete Full Scope of Rehabilitation. Developer shall complete the full scope of work that comprises the Rehabilitation and seek and obtain final certificate(s) of occupancy from the City's building official by the Outside Completion Date and as set forth in the Schedule of Performance, unless extended by agreement of Authority and Developer.

807. Release of Construction Covenants. Promptly after the completion of the Rehabilitation in conformity with this Agreement (as reasonably determined by the Director), upon the written request of Developer, Authority shall furnish Developer with a Release of Construction Covenants (substantially in the form attached hereto as Attachment No. 6) which evidences and determines the satisfactory completion of the Rehabilitation of the Property in accordance with this Agreement. The issuance and recordation of the Release of Construction Covenants with respect to the Property shall not supersede, cancel, amend or limit the continued effectiveness of any obligations relating to the maintenance, uses, occupancy, payment of monies, or any other obligations with respect to the Property, the Project, or this Agreement or any covenants recorded in connection herewith, except for the obligation to complete the Rehabilitation of the Property.

900. INSURANCE AND INDEMNIFICATION.

901. Developer Insurance Requirements. In addition to the separate and severable indemnification covenants and provisions provided by Developer to Authority hereinafter in this Section 900, *et seq.*, Developer shall provide insurance according to the requirements set forth below, except to the extent alternative coverages are approved in writing by Authority's Risk Manager, in his or her sole and absolute discretion. Developer shall maintain the following coverages on behalf of the Indemnitees for all claims, damages to property and injuries to persons, including death (including attorneys' fees and litigation costs), which may be caused by any of Developer's activities under this Agreement or related in any respect whatsoever to the Project, regardless of whether such activities or performance thereof be by Developer or anyone directly or indirectly employed or contracted with by Developer and regardless of whether such damage shall accrue or be discovered before or after termination of this Agreement. Developer shall cause all requirements of this Section 900, *et seq.* to be obtained and maintained until expiration of the Affordability Period.

901.1 Commencement of Work. Developer shall not commence work under this Agreement until all certificates and endorsements have been received and approved by Authority. All insurance required by this Agreement shall contain a Statement of Obligation on the part of the carrier to notify Authority of any material change, cancellation, or termination at least thirty (30) days in advance.

901.2 Workers Compensation Insurance. For the duration of this Agreement, Developer and all subcontractors shall maintain Workers Compensation Insurance in the amount and type required by law, if applicable. The insurer shall waive its rights of subrogation against Authority and its respective officers, agents, employees, and volunteers, and shall issue an endorsement to the policy evidencing the same.

901.3 Insurance Amounts. Developer shall maintain the following insurance until expiration of the Affordability Period:

(a) *Commercial General Liability* in an amount not less than \$3,000,000 per occurrence and \$5,000,000 general aggregate. Claims made and modified occurrence policies are not acceptable. Insurance companies must be acceptable to Authority and have a Best's Guide Rating of A- Class VII or better, as approved by Authority.

(b) *Automobile liability* in an amount not less than \$3,000,000 combined single limit. Claims made and modified occurrence policies are not acceptable. Insurance companies must be acceptable to Authority and have a Best's Guide Rating of A- Class VII or better, as approved by Authority.

(c) *Contractor's Pollution Legal Liability* (not to exclude asbestos) in an amount not less than \$1,000,000 per occurrence or claim, and \$2,000,000 policy aggregate. Insurance companies must be acceptable to City and have a Best's Guide Rating of A- Class VII or better, as approved by Authority.

(d) *Builder's Risk Insurance* in an amount not less than the full insurable cost of the Rehabilitation on a replacement cost basis naming the Authority as a loss payee

(e) *Excess liability* shall be provided for any underlying policies that do not meet the policy limits as required and set for the herein. Insurance companies must be acceptable to City and have a Best's Guide Rating of A- Class VII or better, as approved by Authority.

(f) An Additional Insured Endorsement(s) for ongoing and completed operations, for the general liability policy under Section 901.3(a), shall designate Authority, City, and their respective officers, officials, agents, employees, and volunteers (together, "Indemnitees") as additional insureds for liability arising out of work or operations performed by or on behalf of Developer.

(g) An Additional Insured Endorsement(s), for the commercial automobile liability policy under Section 901.3(b), shall designate the Indemnitees as additional insureds for automobiles owned, leased, hired, or borrowed, by or on behalf of Developer.

(h) An Additional Insured Endorsement, for the Contractor's Pollution Liability policy under Section 901.3(c), shall designate the Indemnitees as additional insureds for liability arising out of work or operations performed by or on behalf of Developer.

(i) An Insurance Certificate, for the Excess Liability policy under Section 901.3(g), if applicable, stating that the excess liability policy "Follows Form."

(j) A Schedule of Underlying Policies for the Excess Liability policy under Section 901.3(g), if applicable, including policy numbers for the excess liability policy and underlying policies.

(k) An Additional Insured Endorsement(s) for the Excess Liability policy required under Section 901.3(g), if applicable, shall designate the Indemnitees as additional insureds for liability arising out of work or operations performed by or on behalf of Developer.

(l) All carriers shall provide an endorsement for each respective policy giving Authority thirty (30) days advance written notice prior to any material change, cancellation, or termination.

(m) Flood insurance, if at any time the area in which any improvements located on or about the Property is designated within a “flood hazard area” in any Flood Insurance Rate Map published by the Federal Emergency Management Agency (FEMA) (or any successor agency), and otherwise comply with the National Flood Insurance Program as set forth in the Flood Disaster Protection Act of 1973, as amended from time to time. If flood insurance is required by applicable federal and/or state law, the amounts and type of coverage shall comply with applicable governmental requirements.

(n) For all insurance policies and endorsements required by this Agreement Developer shall provide to Authority proof of insurance and endorsement forms that conform to the requirements set forth herein.

901.4 Primary Insurance. For any claims related to this Agreement, Developer’s insurance coverage shall be primary insurance as respects the Indemnitees. Any insurance or self-insurance maintained by Indemnitees shall be in excess of Developer’s insurance and shall not contribute with it.

901.5 General Conditions Pertaining to Provision of Insurance Coverage by Developer. Developer agrees to the following provisions regarding all insurance provided by Developer for the Project:

(a) Developer agrees to provide insurance in accordance with the requirements set forth herein. If Developer uses existing coverage to comply with these requirements and that coverage does not meet the requirements set forth herein, Developer agrees to amend, supplement or endorse the existing coverage to do so. In the event any policy of insurance required under this Agreement does not comply with these requirements or is canceled and not replaced, Authority, following not less than three (3) calendar days’ written notice to Developer, has the right but not the duty to obtain the insurance it deems necessary and any premium paid by Authority will be promptly reimbursed by Developer.

(b) The coverage required here will be renewed annually by Developer as long as Developer continues to provide any services under this or any other contract or agreement with Authority relating to the Property or the Project during the Affordability Period.

(c) No liability insurance coverage provided to comply with this Agreement shall prohibit Developer, or Developer’s employees, or agents, from waiving the right of subrogation prior to a loss. Developer waives its right of subrogation against Authority.

(d) The provisions of any workers’ compensation or similar act will not limit the obligations of Developer under this Agreement. Developer is and shall at all times be considered an independent contractor, and expressly agrees not to use any statutory immunity defenses under such laws with respect to Authority and its employees, officials and agents.

(e) No liability policy shall contain any provision or definition that would serve to eliminate so-called “third party action over” claims, including any exclusion for bodily injury to an employee of the insured.

(f) All insurance coverage and limits provided by Developer and available or applicable to this Agreement are intended to apply to the full extent of the policies.

Nothing contained in this Agreement or any other agreement relating to Authority or its operations limits the application of such insurance coverage.

(g) Any “self-insured retention” must be declared and approved by Authority. Self-funding, policy fronting or other mechanisms to avoid risk transfer are not acceptable. If Developer has such a program, Developer must fully disclose such program to Authority.

(h) Developer shall provide proof that policies of insurance required herein expiring during the term of this Agreement have been renewed or replaced with other policies providing at least the same coverage. Proof that such coverage has been ordered shall be submitted prior to expiration. A coverage binder or letter from Developer’s insurance agent to this effect is acceptable. A certificate of insurance and/or additional insured endorsement as required in these specifications applicable to the renewing or new coverage must be provided to Authority within five (5) days of the expiration of the coverages.

(i) Developer agrees to provide evidence of the insurance required herein, satisfactory to the Director and Authority’s Risk Manager, consisting of: certificate(s) of insurance evidencing all of the coverages required and an additional insured endorsement to Developer’s general liability policy using Insurance Services Office endorsement form No. CG 20 26 1185 or an equivalent additional insured endorsement form(s) presented to and reviewed and approved by Authority’s Risk Manager in his or her sole, reasonable discretion. Developer agrees, upon request by the Director or Authority Risk Manager, to provide complete, certified copies of any policies required by this Section 900, *et seq.*, within ten (10) days of such request. Any actual or alleged failure on the part of Authority or any other additional insured under these requirements to obtain proof of insurance required under this Agreement in no way waives any right or remedy of Authority or any additional insured, in this or any other regard. Future insurance requirements will remain the same as long as the loss experience remains insignificant.

(j) Certificate(s) must reflect that the insurer will provide thirty (30) days’ notice to Authority of any cancellation of coverage. Developer agrees to require its insurer to modify such certificates to delete any exculpatory wording which denies an obligation of the insurer to provide such notice or which states that failure of the insurer to mail written notice of cancellation imposes no liability, or that any party will “endeavor” (as opposed to being required) to comply with the requirements of the certificate. All insurance required by this Agreement shall contain a Statement of Obligation on the part of the carrier to notify Authority of any material change, cancellation, or termination at least thirty (30) days in advance. An endorsement shall be provided for each policy wherein each carrier will give Authority thirty (30) days written notice in the event of any material change, cancellation or termination of the respective policy.

(k) Developer agrees to require all contractors, subcontractors, or other parties hired for this Project to provide workers’ compensation, general liability and automobile liability insurance, unless otherwise agreed to by Authority with minimum liability limits of One Million Dollars (\$1,000,000) per occurrence and Two Million Dollars (\$2,000,000) general aggregate. The contractor’s and subcontractor’s general liability insurance shall add as additional insureds the Indemnitees using Insurance Services Office additional insured endorsement form No. CG 20 26 1185 or equivalent additional insured endorsement form(s) presented to and reviewed and approved by Authority risk management department in its sole, reasonable discretion. Developer agrees to obtain certificates evidencing such coverage and make reasonable efforts to ensure that

such coverage is provided as required here. Such insurance shall include premises and operations coverage with no explosion, collapse, or underground damage (XCU) exclusions.

(l) Requirements of specific coverage features or limits contained in this Section 901 are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue and is not intended by any party or insured to be all inclusive, or to the exclusion of other coverage, or a waiver of any type.

(m) Developer agrees to provide prompt notice to the Director and Authority's Risk Manager of any claim or loss against Developer that includes Authority as a defendant and of any claim or loss arising out of the work performed under this Agreement in which the demand or probable ultimate cost exceeds \$25,000. Authority assumes no obligation or liability by such notice, but Authority shall have the right (but not the duty) to monitor the handling of any such claim or claims if they are likely to involve Authority.

(n) The insurance requirements set forth in this Section 901 are intended to be separate and distinct from any other provision in this Agreement and are intended to be interpreted as such.

(o) The requirements in this Section 901 supersede all other Sections and provisions of this Agreement to the extent that any other Section or provision conflicts with or impairs the provisions hereof.

(p) For purposes of insurance coverage only, this Agreement will be deemed to have been executed as of the Date of Agreement.

(q) If any contractor and/or any subcontractor maintains higher insurance limits than the minimums shown above, contractor and subcontractor, as applicable, shall provide coverage for the higher insurance limits otherwise maintained by the contractor and/or subcontractor.

902. Knowledge of Claim. If at any time Developer becomes aware of a claim or a potential claim related to the Project in which the demand or probable ultimate cost exceeds \$25,000, Developer shall promptly provide written notice ("Claim Notice") to Authority which sets forth the nature of the claim or potential claim and the date on which Developer became aware of such claim or potential claim and shall provide Authority with copies of any documents relating to such claim or potential claim.

903. Notice of Change in Coverage. If, at any time, Developer becomes aware that any of the coverages provided above are going to be canceled, limited in scope or coverage, terminated or non-renewed, then Developer shall promptly provide Authority with written notice ("Insurance Notice") of such cancellation, limitation, termination or non-renewal. Upon the receipt of the Insurance Notice or the Claim Notice, or at any time when Authority has knowledge of (i) the cancellation, limitation, termination or non-renewal of one or more of Developer's insurance policies enumerated above or (ii) a claim or potential claim under one or more of such policies in accordance with Section 902 above, then, in addition to its other rights and remedies pursuant to this Agreement, Authority shall have the right to suspend Authority's obligations under this Agreement until such time as Developer furnishes, or causes to be furnished to Authority, duplicate originals or appropriate certificates of insurance for coverages in the amount of not less than those specified above or until

the time such claim or potential claim has been resolved to the reasonable satisfaction of Authority, whichever occurs first.

904. Waiver of Subrogation. Developer hereby waive all rights to recover against Authority or City (or any officer, employee, agent or representative thereof) for any loss incurred by Developer from any cause insured against or required by any Project Document to be insured against; provided, however, that this waiver of subrogation shall not be effective with respect to any insurance policy if the coverage thereunder would be materially reduced or impaired as a result. Developer shall use their best efforts to obtain only policies that permit the foregoing waiver of subrogation.

905. Obligation to Repair and Restore Damage Due to Casualty Covered by Insurance. Subject to the provisions below and to the rights of the Lender and any replacement primary Lender, if the Project shall be totally or partially destroyed or rendered wholly or partly uninhabitable by fire or other casualty required to be insured against by Developer, subject to the rights of the Approved Primary Lender, Developer shall promptly proceed to obtain insurance proceeds and take all steps necessary to begin reconstruction and, immediately upon receipt of insurance proceeds, to promptly and diligently commence the repair or replacement of the Project improvements to substantially the same condition as the Project improvements existed immediately prior to the casualty, if and to the extent the insurance proceeds are available and sufficient to cover the actual cost of repair, replacement, or restoration, then subject to the rights of the Approved Primary Lender, Developer shall complete the same as soon as possible thereafter so that the Project improvements can be occupied in accordance with this Agreement. Subject to force majeure delays as set forth in Section 1505 herein, in no event shall the repair, replacement, or restoration period exceed two (2) calendar years from the date Developer obtains insurance proceeds unless the Director, in his or her reasonable discretion, approves a longer period of time. Authority shall cooperate with Developer, at no expense to Authority, in obtaining any governmental permits required for the repair, replacement, or restoration. If, however, the then-existing laws of any other governmental agencies with jurisdiction over the Property do not permit the repair, replacement, or restoration, Developer may elect not to repair, replace, or restore the Project Improvements by giving notice to Authority (in which event Developer will be entitled to all insurance proceeds but Developer shall be required to remove all debris from the applicable portion of the Property) or Developer may reconstruct such other improvements on the Property as are consistent with applicable land use regulations and approved by Authority and the other governmental agency or agencies with jurisdiction.

906. Damage or Destruction Due to Cause Not Required to be Covered by Insurance. If the Project Improvements are completely destroyed or substantially damaged by a casualty for which Developer is not required to (and has not) insured against, and subject to the rights of an Approved Primary Lender, then Developer shall not be required to repair, replace, or restore such improvements and may elect not to do so by providing Authority with written notice of election not to repair, replace, or restore within ninety (90) days after such substantial damage or destruction. In such event, Developer agrees to exercise good faith and reasonable efforts to: (a) obtain a new first mortgage loan on the Property at then prevailing, commercially reasonable market terms issued by an institutional lender, or (b) offer the Property for sale and sell the Property, with the proceeds thereof, as applicable for (a) and/or (b), allocated as follows: (i) first repay the Approved Primary Lender to pay down or pay off the amount due under the Primary Loan, (ii) second, if any proceeds remain, to pay down or pay off the Authority Loan Note, and (iii) third, if any proceeds remain, to retain for itself the balance of proceeds. As used in this Section 906, "substantial damage" caused by a

casualty not required to be (and not) covered by insurance shall mean damage or destruction which is ten percent (10%) or more of the replacement cost of the improvements comprising the Project Improvements.

907. Non Liability of Authority. Developer acknowledges and agrees that:

(a) The relationship between Developer and Authority is and shall remain solely that of borrower and lender, and by this Agreement or any Project Documents, Authority neither undertakes nor assumes any responsibility to review, inspect, supervise, approve (other than for aesthetics) or inform Developer of any matter in connection with the Project, including matters relating to: (i) the Scope of Rehabilitation, (ii) architects, contractors, subcontractors and materialmen, or the workmanship of or materials used by any of them, or (iii) the progress of the Rehabilitation of the Project and its conformity with the Scope of Rehabilitation; and Developer shall rely entirely on its own judgment with respect to such matters and acknowledges that any review, inspection, supervision, approval or information supplied to Developer by Authority in connection with such matters is solely for the protection of Authority and that neither Developer nor any third party is entitled to rely on it;

(b) Notwithstanding any other provision of any Project Document: (i) Authority is not a partner, joint venturer, alter-ego, manager, controlling person or other business associate or participant of any kind of Developer and Authority does not intend to ever assume any such status; (ii) Authority's activities in connection with the Property shall not be "outside the scope of the activities of a lender of money" within the meaning of California Civil Code Section 3434, as modified or recodified from time to time, and Authority does not intend to ever assume any responsibility to any person for the quality or safety of the Property; and (iii) Authority shall not be deemed responsible for or a participant in any acts, omissions or decisions of Developer;

(c) Authority shall not be directly or indirectly liable or responsible for any loss or injury of any kind to any person or property resulting from any construction on, or occupancy or use of, the Property, whether arising from: (i) any defect in any building, grading, landscaping or other on-site or off-site improvement; (ii) any act or omission of Developer or any of Developer's agents, employees, independent contractors, licensees, invitees or volunteers; or (iii) any accident on the Property or any fire or other casualty or hazard thereon; and

(d) By accepting or approving anything required to be performed or given to Authority under the Project Documents, including any certificate, financial statement, survey, appraisal or insurance policy, Authority shall not be deemed to have warranted or represented the sufficiency or legal effect of the same, and no such acceptance or approval shall constitute a warranty or representation by Authority to anyone.

908. Indemnification. Developer shall defend, indemnify, assume all responsibility for, and save and hold the Indemnitees harmless from any and all claims, causes of action, settlements, legal challenge, court damages, demands, defense costs, reasonable attorneys' fees, expert witness fees, and other legal expenses, costs of evidence of title, costs of evidence of value, and other expenses which they may suffer or incur and any liability of any kind or nature arising from or relating to the subject matter of this Agreement or the validity, applicability, interpretation or implementation hereof, including without limitation the propriety of the Related Party, and for any damages to property or injuries to persons directly or indirectly related to or in connection with this Agreement, the Project, and/or the Rehabilitation, operation, management, or ownership of the

Property, including accidental death (including reasonable attorneys' fees and costs), whether such damage shall accrue or be discovered before or after termination of this Agreement. Developer shall not be obligated to indemnify the Indemnitees to the extent occasioned by the gross negligence or willful misconduct of any of the Indemnitees or for Authority's Event of Default, that remains uncured, under this Agreement or any of the Project Documents. Developer shall have the obligation to defend any such action; provided, however, that this obligation to defend shall not be effective if and to the extent that Developer determines in its reasonable discretion that such action is meritorious or that the interests of the parties justify a compromise or a settlement of such action, in which case Developer shall compromise or settle such action in a way that fully protects the Indemnitees from any liability or obligation. In this regard, Developer's obligation and right to defend shall include the right to hire (subject to reasonable written approval by Authority) attorneys and experts necessary to defend, the right to process and settle reasonable claims, the right to enter into reasonable settlement agreements and pay amounts as required by the terms of such settlement, and the right to pay any judgments assessed against Developer or any other Indemnitees. If Developer defends any such action, as set forth above, (i) to the extent of Developer's indemnification obligations as set forth herein, Developer shall indemnify and hold harmless Indemnitees from and against any claims, losses, liabilities, or damages assessed or awarded against either of them by way of judgment, settlement, or stipulation and (ii) Authority shall be entitled to settle any such claim only with the written consent of Developer and any settlement without Developer's consent shall release Developer's obligations under this Section 908 with respect to such settled claim. The foregoing agreements are also set forth in the Regulatory Agreement. At the request of Developer, Authority shall cooperate with and assist Developer in its defense of any such claim, action, suit, proceeding, loss, cost, damage, liability, deficiency, fine, penalty, punitive damage, or expense; provided that Authority shall not be obligated to incur any expense in connection with such cooperation or assistance.

909. Reimbursement of Authority for Enforcement of Project Documents. Developer shall reimburse Authority within thirty (30) days upon written demand itemizing all costs reasonably incurred by Authority (including the reasonable fees and expenses of attorneys, accountants, appraisers and other consultants, whether the same are independent contractors or employees of Authority) in connection with the enforcement of the Project Documents including the following: (a) Authority's commencement of, appearance in, or defense of any action or proceeding purporting to affect the rights or obligations of the parties to any Project Document, and (b) all claims, demands, causes of action, liabilities, losses, commissions and other costs against which Authority is indemnified under the Project Documents and defense of any action if Authority has tendered the defense of such action to Developer and Developer fails to defend any such action. Such reimbursement obligations shall bear interest from the date occurring (i) after the 30-day notice and (ii) 10 days after Authority gives written demand for such enforcement costs to Developer, at a simple interest rate of six percent (6%) per annum, and shall be secured by the Authority Loan Deed of Trust. Such reimbursement obligations shall survive the cancellation of the Authority Loan Note, release and reconveyance of the Authority Loan Deed of Trust, issuance of the Release of Construction Covenants, and termination of this Agreement.

1000. TAXES AND ASSESSMENTS.

1001. Taxes and Impositions. Developer shall be responsible to and shall pay, prior to delinquency, all of the following (collectively, the "Impositions"): (a) all general and special real property taxes and assessments imposed on the Property, if any; and (b) all other taxes and assessments and charges of every kind, if any, that are assessed upon the Property and that create or

may create a lien upon the Property (or upon any personal property or fixtures used in connection with the Property), including non-governmental levies and assessments pursuant to applicable covenants, conditions or restrictions. If permitted by law, Developer may pay any Imposition in installments (together with any accrued interest).

1001.1 Right to Contest. Developer shall not be required to pay any Imposition so long as (a) the validity of such Imposition is being actively contested in good faith and by appropriate proceedings, and (b) either (i) Developer has demonstrated to Authority's reasonable satisfaction that leaving such Imposition unpaid pending the outcome of such proceedings could not result in conveyance of any parcel in satisfaction of such Imposition or otherwise impair Authority's interests under the Project Documents, or (ii) Developer has furnished Authority with a bond or other security satisfactory to Authority in an amount not less than 120% of the applicable claim (including interest and penalties).

1001.2 Evidence of Payment. Upon demand by the Director from time to time, Developer shall deliver to the Director within thirty (30) days following the due date of any Imposition, evidence of payment of said Imposition reasonably satisfactory to the Director, unless Developer is contesting the imposition in conformity with Section 1001.1. In addition, upon demand by Authority from time to time, in the event Developer is not furnishing reasonably satisfactory evidence of payment of such Impositions. Developer shall furnish to Authority a tax reporting service for the Property of a type and duration, and with a company, reasonably satisfactory to Authority.

1100. LENDER/HOLDER PROTECTIONS.

1101. Right of Authority to Satisfy Other Liens on Property after Title Passes. After the disbursement of any portion of the Authority Loan and prior to the recordation of the Release of Construction Covenants, and after Developer has had written notice and has failed after a reasonable time, but in any event not less than the applicable cure period as set forth in the applicable Project Document, to challenge, cure, adequately bond against, or satisfy any liens or encumbrances on the Property which are not otherwise permitted under this Agreement, Authority shall have the right, but not the obligation, to satisfy any such liens or encumbrances and to add the amount of any payment made by Authority under this Section 1101 to the outstanding balance of the Authority Loan, which additional amount shall be secured by the Authority Loan Deed of Trust. Notwithstanding the above, Developer shall have the right to assert any challenge to the validity or amounts of any tax, assessment, or encumbrance available to Developer with respect thereto.

1102. Liens and Stop Notices. Developer shall not allow to be placed on the Property or any part thereof any lien or stop notice. If a claim of a lien or stop notice is given or recorded affecting the Project, Developer shall within thirty (30) days of such recording or service or within twenty (20) days of Authority's demand whichever first occurs:

- (a) pay and discharge the same; or
- (b) affect the release thereof by recording and delivering to Authority a surety bond in sufficient form and amount, or otherwise; or

(c) provide Authority with other assurance which Authority deems, in Authority's sole discretion, to be satisfactory for the payment of such lien or bonded stop notice and for the full and continuous protection of Authority from the effect of such lien or bonded stop notice.

1103. Holder Not Obligated to Complete Rehabilitation. The holder of the Primary Loan or any other any mortgage or deed of trust pre-approved by Authority and authorized by this Agreement shall not be obligated by the provisions of this Agreement to complete the Project or any portion thereof, or to guarantee such completion; nor shall any covenant or any other provision in this Agreement be construed so to obligate such holder. Nothing in this Agreement shall be deemed to construe, permit or authorize any such holder to devote the Property to any uses or to construct any improvements thereon, other than those uses or improvements provided for or authorized by this Agreement.

1104. Subordination Agreements.

1104.1 Subordination Agreement in Favor of Authority re Regulatory Agreement; Condition to Closing Authority Loan. The Authority, Developer, and PPB as Initial Primary Lender shall enter into a subordination agreement that causes and evidences the Primary Loan to be and remain junior and subordinate to the Authority Regulatory Agreement.

(a) Authority authorizes the Director and Authority Secretary, and their authorized designees, subject to legal counsel review and direction, to sign and attest such Subordination Agreement in favor of and placing the Authority Regulatory Agreement as the senior encumbrance against the Property.

1104.2 Other Subordination Agreements in Favor of an Approved Primary Lender. Authority, Developer, and a subsequent Approved Primary Lender will enter into a subordination evidencing the junior, second lien position as to the Authority Loan Deed of Trust, and the junior third lien position of the Related Party Loan in the event of a subsequent Primary Loan issued by an Approved Primary Lender, so long as the Authority Regulatory Agreement is and remains the senior, non-subordinate encumbrance against the Property.

(a) Authority authorizes the Director and Authority Secretary, and their authorized designees, subject to legal counsel review and direction, to sign and attest such Subordination Agreement in favor of the Primary Lender consistent with the terms and conditions of this Agreement.

1104.3 Estoppels and Affirmation; Third Party Costs Therefor. Authority agrees to provide estoppel(s) in form(s) reasonably acceptable to the Authority Director and legal counsel. If and to the extent any reaffirmation, new, or amended Subordination Agreement(s) and each and any estoppel certificate, or similar documents are requested by an Approved Primary Lender, Developer expressly acknowledges and agrees that any and all third party cost incurred or to be incurred by Authority, including for example attorney fees or other consultant's costs, are and shall be the sole financial responsibility of Developer (or its Lender or other third party, but in no event Authority or City). Authority shall have no obligation to commence work on such documents in favor of an Approved Primary Lender without a deposit of the estimated third party costs which Authority may draw upon to pay such third party costs. Authority agrees that the fees for such third party consultants and attorneys will be pursuant to current fee or consulting agreement at the time of

such request, which as of the Date of Agreement are materially less than rates charged to private entity clients.

1105. Subordination of Authority Loan Deed of Trust and Security Agreement; No Subordination of Regulatory Agreement. Subject to the terms of Section 1104 above, Authority agrees under any Subordination Agreement to which the Authority Loan Deed of Trust and Security Agreement is subordinate to the deed of trust under the Primary Loan, in all events the Authority Regulatory Agreement is and shall remain a senior, non-subordinate encumbrance to the Property and Project.

1200. AFFORDABLE HOUSING COVENANTS; MAINTENANCE, PROPERTY MANAGEMENT, AND OPERATION OF PROJECT.

1201. Duration of Affordability Requirements; Affordability Period. The Project and all the Housing Units thereon shall be subject to the requirements of this Section 1200 *et seq.* for the full 55-Year Affordability Period.

1201.1 Number and Allocation of Housing Units. Developer covenants and agrees to make available, restrict occupancy to, and rent the Housing Units to eligible and qualified tenants, including the one (1) Very Low Unit and the eight (8) Extremely Low Units during the First Affordability Period (HOME Compliance Period) and continuing during the Second Affordability Period and the Third Affordability Period in accordance with this Agreement and the Authority Regulatory Agreement.

(a) As to the nine (9) HOME Units during the HOME Compliance Period:

- (i) One (1) one-bedroom Very Low Unit at an Affordable Rent;
- (ii) Three (3) one-bedroom Extremely Low Units at an Affordable Rent; and
- (iii) Five (5) two-bedroom Extremely Low Units at an Affordable Rent.

(b) During the Second Affordability Period:

- (i) One (1) one-bedroom Very Low Unit at an Affordable Rent;
- (ii) Three (3) one-bedroom Extremely Low Units at an Affordable Rent, subject to the possibility of adjustment, if applicable, under Section 1204.6; and
- (iii) Five (5) two-bedroom Extremely Low Units at an Affordable Rent, and subject to the possibility of adjustment, if applicable, under Section 1204.6.

(c) During the Third Affordability Period:

- (i) One (1) one-bedroom Very Low Unit at an Affordable Rent;
- (ii) Three (3) one-bedroom Extremely Low Units at an Affordable Rent, subject to the possibility of adjustment, if applicable, under Section 1204.6; and
- (iii) Five (5) two-bedroom Extremely Low Units at an Affordable Rent, and subject to the possibility of adjustment, if applicable, under Section 1204.6.

1201.2 Affordable Rent. Affordable Rent shall be charged for all Housing Units (excepting the Manager's Unit) throughout the Affordability Period. The maximum Affordable Rent chargeable for the Housing Units shall be annually determined by the Authority (and as charged and implemented by Developer) in accordance with the following requirements:

(a) Rent which does not exceed Affordable Rent for the HOME Units during the HOME Compliance Period.

(b) Affordable Rent for the one (1) Very Low Income Housing Unit and the eight (8) Extremely Low Income Housing Units per HSC 50052.5 and 50053 during the Second Affordability Period; provided that the applicable Affordable Rent and income limits for households shall be subject to the possibility of adjustment, if applicable, under Section 1204.6.

(c) Affordable Rent for the one (1) Very Low Income Housing Unit and the eight (8) Extremely Low Income Housing Units per HSC 50052.5 and 50053 during the Third Affordability Period; provided that the applicable Affordable Rent and income limits for households shall be subject to the possibility of adjustment, if applicable, under Section 1204.6.

At all times that a HAP Contract is in effect, the Developer shall in addition cause income limits and rents to conform to the applicable HAP Contract as to the one or more, but not exceeding eight, HAP Unit(s), which are the Mainstream PBVs.

1202. Tenant Selection Covenants.

1202.1 Selection of Tenants. Developer shall be responsible for the selection of tenants for the Housing Units in compliance with the applicable federal, state and local laws, including the Section 8 Laws for the Mainstream PBVs that required tenants to meet the non-elderly person(s) with disabilities and other HUD program requirements, the HOME Program during the HOME Compliance Period for the HOME Units, and the HAL, HSC, Federal Program Limitations, and California Code of Regulations during the 55-Year Affordability Period, as applicable and subject to lawful and reasonable criteria, all of which shall be set forth in the Management Plan that is required to be submitted to and approved by Authority as a Condition Precedent and under this Agreement. Developer shall adopt and implement a tenant selection system that complies with the lesser and most restrictive and applicable federal and state requirements, including: (a) the Section 8 Laws during the term of the HAP contract for the Mainstream PBVs, (b) the HOME Program Regulations during the HOME Compliance Period for the nine (9) HOME Units, including without limitation conformance with Section 92.253(d) of the HOME Regulations, and (c) for the one (1) Very Low Unit and eight (8) Extremely Low Units during the Second Affordability Period, and the Third Affordability Period, as applicable, in compliance with applicable federal, state and local laws,

which shall be approved by the Director in his or her reasonable discretion. The Management Plan and tenant selection criteria shall establish a chronological waiting list system for selection of tenants and meets the applicable requirements of the Section 8 Laws for the Mainstream PBVs, the requirements of this Section 1202, and the Authority Regulatory Agreement, with first reasonable preference to rent vacant Housing Units to an eligible household on Authority's tenant waiting list who qualifies for a Mainstream PBV, and, if applicable due to the unavailability of a designated HAP Unit, to eligible households currently holding a Portable Voucher, who are otherwise qualified to be tenants in accordance with the approved tenant selection criteria. In addition, with respect to tenants selected to occupy a HAP Unit while the HAP Contract for Mainstream PBVs remains in effect as to one or more, but not exceeding eight (8), Housing Units, Developer shall give preference to eligible tenants who are non-elderly persons with disabilities, or to eligible tenant households receiving supportive services, in accordance with 24 CFR Section 983.56, who are otherwise qualified to be tenants in accordance with the approved tenant selection criteria. The tenant selection system shall include, without limitation, a method for investigation of the credit history of proposed tenants through obtaining a credit report on the proposed tenant. To the extent Housing Units are available and not occupied by a tenant under a Mainstream PBV, Developer shall not refuse to lease to a holder of a Portable Voucher, including a certificate of family participation under 24 CFR part 882 (Rental Certificate Program) or a rental voucher under 24 CFR part 887 (Rental Voucher Program), or to a holder of a comparable document evidencing participation in another tenant-based assistance program solely on the basis of such certificate, voucher, or comparable document, who is otherwise qualified to be a tenant in accordance with the approved tenant selection criteria.

(a) Authority and Developer note that as of the Date of Agreement, the City has retained the professional services of American Family Housing (AFH Parent) to administer the portable mainstream vouchers and the other project-based mainstream vouchers (not including the Mainstream PBVs under this Agreement, the AHAP, and HAP Contract).

1202.2 Reasonable Preferences. Subject to applicable Fair Housing Laws and the Section 8 Laws for the Mainstream PBVs during the term of the HAP Contract, Developer's waiting list of prospective, eligible tenants for Housing Units shall include and follow the following order of priority for selection of tenants, and Authority will follow such order of priority:

(a) First priority to Extremely Low Income and Very Low Income Households who were displaced from the Travel Country Recreational Vehicle Park ("RV Park") by activities of the Former Agency or as otherwise described in the Judgment in *Marina Limon v. Garden Grove Agency for Community Development, et al.*, Orange County Superior Court Case No. 30-2009-00291597 ("Limon Judgment");

(b) Extremely Low Income and Very Low Income Households, as applicable, who have been displaced from their residences due to programs or projects implemented by the City of Garden Grove or another governmental entity;

(c) Extremely Low Income and Very Low Income Households, as applicable, who have applied for and have received rental vouchers from Authority;

(d) Extremely Low Income and Very Low Income Households, as applicable, who are listed on Authority's waiting lists for affordable housing and who live and/or work in Garden Grove; and

(e) Extremely Low Income and Very Low Income Households, as applicable, who live or work in Garden Grove, or for which household member(s) are enrolled in a K-14 school located in Garden Grove.

1202.3 Acceptance of Section 8 Portable Vouchers. Subject to the Section 8 Laws for the Mainstream PBVs during the term of the HAP Contract, Developer shall not refuse to lease a Housing Unit to a holder of a Portable Voucher who is otherwise eligible to be a tenant in accordance with the approved tenant selection criteria.

(a) In the event Developer rents a Housing Unit to a household holding a Portable Voucher issued by the Authority, the rental agreement (or lease agreement, as applicable) shall expressly provide that monthly rent collected directly from the tenant shall not exceed 30% of the tenant household's actual gross income pursuant to the applicable voucher program regulations, and the total monthly rent for such unit may, in the Developer's discretion, be set at (i) Affordable Rent, or (ii) "fair market rent" ("FMR") for the area as set by the Authority in its sole and complete discretion (with respect to calculation of FMR) under Section 8 Laws and other applicable federal regulations. For Section 8 Portable Vouchers issued by an entity other than the Authority, the total monthly rent for such unit may in the Developer's discretion be set at either (i) Affordable Rent, or (ii) up to FMR for the area as set by the issuing public housing authority under Section 8 Laws and other applicable federal regulations with respect to calculation of FMR.

1202.4 Tenant Selection Covenants; Occupancy Limits. As included in the annual income certification provided by Developer, or as otherwise reasonably requested by Authority, Developer shall make available for Director's review and approval such information that Developer reviewed and considered in its selection process, together with its statement that Developer has determined that each selected tenant will comply with the income, rent, and operational covenants and all applicable terms and conditions of this Agreement as to each tenant's selection for and occupancy of a Housing Unit at the Project. In this regard, Developer covenants and agrees to the following "Tenant Selection Covenants":

(a) A Very Low Income Household shall lease and occupy the one (1) Very Low Unit at an Affordable Rent and Extremely Low Income Households will occupy each of the eight (8) Extremely Low Units at an Affordable Rent during the First Affordability Period (HOME Compliance Period).

(b) A Very Low Income Household will occupy the one (1) Very Low Unit at an Affordable Rent and Extremely Low Income Households will occupy each of the eight (8) Extremely Low Units at an Affordable Rent during the Second Affordability Period and the Third Affordability Period, subject to the possibility of adjustment, if applicable, under Section 1204.6.

(c) The minimum occupancy of the Housing Units in the Project shall not be less than one person per bedroom. Subject to Fair Housing Laws, the maximum occupancy of the Housing Units in the Project shall not exceed more than such number of persons as is equal to two persons per bedroom, plus one; thus: (i) for the one-bedroom Housing Units the maximum occupancy shall not exceed three (3) persons, and (ii) for the two (2) bedroom Housing Units the maximum occupancy shall not exceed five (5) persons.

1202.5 Housing Units Intended as Replacement Housing by Authority and its Affiliated Entities. Developer acknowledges that Authority is investing in the Project and providing

the Authority Assistance to Developer to cause long-term permanent supportive housing, qualifying as reserved or banked replacement housing under federal or state laws, as, if, and when applicable to Authority or its affiliated entities including the City and Successor Agency to the Garden Grove Agency for Community Development. Therefore, this Agreement shall serve as notice and evidence that Authority is investing in the Project and providing the Authority Assistance to Developer to qualify, use, and bank the Housing Units in this Project (excluding the Manager's Unit) for purposes of replacement housing as defined and required under federal and state laws, as, if and when applicable, to Authority, City, or Successor Agency.

1203. Income Certification Requirements. Following the completion of the Rehabilitation and occupancy by qualified tenants of the Housing Units, and annually thereafter (on or before March 31 of each calendar year), Developer shall submit to Authority, at Developer's expense, a written summary of the income, household size, and rent payable by the tenants of the Housing Units. At Authority's request, but not less frequently than prior to each initial and subsequent rental of each Housing Unit to a new tenant household (but not lease renewals) and annually thereafter, Developer shall also provide to Authority completed income computation, asset evaluation, and certification forms, for any such tenant or tenants. Developer shall obtain, or shall cause to be obtained by the Property Manager, an annual certification from each household leasing a Housing Unit demonstrating that such household is a Very Low or Extremely Low Income Household, as applicable, to the Housing Unit. Developer shall verify, or shall cause to be verified by the Property Manager, the income certification of each tenant household. This requirement is in addition to and does not replace or supersede Developer's obligation to annually submit the Certificate of Continuing Program Compliance to Authority.

1203.1 Verification of Income of New and Continuing Tenants. Gross income calculations for prospective (and continuing) tenants shall be determined in accordance with 25 Cal Code Regs Section 6914. Developer shall verify the income and information provided in the income certification of the proposed tenant as set forth below.

(a) Developer shall verify the income of each proposed tenant of the Project pursuant to the Tenant Selection Covenants set forth in Section 1202 above, and by at least one of the following methods as appropriate to the proposed tenant:

(i) obtain two (2) paycheck stubs from the person's two (2) most recent pay periods.

(ii) obtain a true copy of an income tax return from the person for the most recent tax calendar year in which a return was filed.

(iii) obtain an income verification certification from the employer of the person.

(iv) obtain an income verification certification from the Social Security Administration and/or the California Department of Social Services if the person receives assistance from such agencies.

(v) obtain an alternate form of income verification reasonably requested by Authority, if none of the above forms of verification is available to Developer.

1204. Affordable Rent.

1204.1 Maximum Monthly Rent. Maximum monthly rent chargeable for the Housing Units shall comply with the definition of Affordable Rent applicable to the Housing Unit. During the HOME Compliance Period maximum rent chargeable shall be annually determined by Authority in accordance with Section 92.252 of the HOME Regulations and shall not exceed the *lesser* of (a) Low HOME Rent pursuant thereto, or (b) Affordable Rent pursuant to HSC 50052.5 and 50053 as the maximum rent that may be charged to a Very Low or Extremely Low Income Household, as applicable. During each of the Second Affordability Period and the Third Affordability Period for the Very Low and Extremely Low Units, the maximum monthly rent chargeable for the Housing Units shall be annually determined by Authority in accordance with HSC Sections 50052.5 and 50053, and the Authority Regulatory Agreement, subject to the possibility of adjustment, if applicable, under Section 1204.6.

1204.2 [intentionally omitted].

1204.3 Rent Schedule and Utility Allowance. Authority will review and approve the Affordable Rents proposed by Developer for all of the Housing Units together with the monthly allowances proposed by Developer for utilities and services, if any, to be paid by the tenant. Developer must annually reexamine the income of each tenant household of the Housing Units for compliance with this Agreement. The maximum monthly rent must be recalculated by Developer and Authority shall have the right to review and approve such recalculated rent levels annually with respect to the Housing Units, and may change as changes in the applicable gross rent amounts, the income adjustments, or the monthly allowance, as and if applicable, for utilities. Any increase in rents for the Housing Units is subject to the provisions of outstanding leases. Developer must provide all tenants not less than thirty (30) days, or such longer period pursuant to applicable federal, state or local laws, prior written notice before implementing any increase in monthly rent.

1204.4 Increases in Tenant Income. A tenant who qualifies as an Extremely Low or Very Low Income Household, as applicable to the Housing Unit, upon initial occupancy in compliance with this Agreement shall be deemed to continue to be so qualified until such time as the annual re-verification of such tenant's income demonstrates that such tenant no longer qualifies as an Extremely Low Income Household. A tenant household whose income increases such that such tenant household ceases to be income qualified to occupy any Housing Unit at the Project, may continue to occupy his or her Housing Unit and be charged rent including a reasonable utility allowance, not greater than the lesser of thirty percent (30%) of the household's adjusted monthly income, recertified annually, or the market rent applicable to the Housing Unit as published by State HCD for a period of six (6) months after the tenant household no longer income-qualifies to continue to occupy a Housing Unit in compliance with this Agreement.

1204.5 Affordable Rent Calculation Chart. In illustration of the foregoing description of Affordable Rent, attached hereto as Attachment No. 10 and fully incorporated by this reference is an "*Affordable Rent Calculation Chart (11742 Stuart Drive)*", which chart is illustrative only and in the event of any inconsistency between such chart and the specific provisions of this Agreement and the Regulatory Agreement shall prevail.

1204.6 Potential for “Float-up” of Income and Rent to Very Low Income; Material Negative Financial Changes in the Annual Project Revenue Due to Expiration of or Reductions under the HAP Contract during Second Affordability Period or Third Affordability Period. In consideration for Authority’s investment in the Project through the Authority Loan and Mainstream PBVs, Developer has covenanted and agrees, and the Authority entered into this Agreement, the Regulatory Agreement, and other Project Documents in material reliance on, to establish and maintain the income and rent restrictions of one (1) Very Low Unit and eight (8) Extremely Low Units in the Project. Prior to entering into this Agreement, the Authority completed and approved a compliance evaluation and subsidy layering analysis of its financial investment pursuant to applicable legal requirements. In the event, if at all, upon expiration of the initial term of the HAP Contract for the Mainstream PBVs and during the Second Affordability Period or Third Affordability Period:

(a) Each or any of (i), (ii) or (ii) below occurs, and Developer remains in compliance with this Agreement and the Regulatory Agreement:

(i) the HAP Contract not extended or renewed by the Authority,
or

(ii) the HAP Contract is extended but with an allocation of fewer than eight (8) Mainstream PBVs by the Authority, or

(iii) the HAP Contract is terminated due to (A) changes in state or federal laws or regulations, or (B) changes or directive by State HCD, (C) changes or directive by HUD, or (D) changes outside the control or determination of Authority, with each of (A)-(D) through no fault of Developer;

AND,

(b) there exist material negative financial changes in the Annual Project Revenue, as solely and reasonably evaluated and determined by the Authority based on verifiable supporting documentation provided by Developer,

then Developer may request that the Authority increase the rent and income level as to one or more of the Extremely Low Units (one or more, but not exceeding eight, units) to an adjusted income that does not exceed Very Low Income (50% AMI), adjusted for actual household size, with such adjustment(s) limited to and necessary to enable the Project to generate sufficient income to cover, on an annual basis, all Operating Expenses for the Project, and one hundred ten percent (110%) of the debt service on the Primary Loan and Residual Receipts to generate cash flow to pay the Related Party Note. If Developer satisfies (a) and (b) and subject to the requirements set forth below in (c) and (c)(i), (ii) and (iii) below, then Authority shall grant such adjustment and increase for one or more units to be restricted as Very Low Units at an Affordable Rent.

(c) The number of Extremely Low Unit(s) subject to adjustment as Very Low Unit(s) shall not be greater than the number (one or more, but not exceeding eight, units) required to ensure that the Project generates sufficient income to cover its Operating Expenses, required Reserve Deposits, Debt Service on the Primary Loan, and Residual Receipts to repay the Related Party Note as shown on an amended Operating Budget prepared by Developer, and as reasonably necessary to maintain the financial stability of the Project. Any such rent increase to one

or more Extremely Low Unit(s) adjusted to Very Low Unit(s) must be implemented pursuant to a transition plan approved by the Authority consistent with applicable legal requirements. In this regard, Developer agrees to comply with the following:

(i) Developer shall use good faith efforts to obtain alternative sources of rental subsidies and shall provide the Authority with annual progress reports on efforts to obtain alternative sources of rental subsidies that would allow the income and rent restrictions to be reduced back to Extremely Low Units. Upon receipt of any alternative rental subsidies, Developer shall reduce the rent(s) back to the original restrictions as Extremely Low Unit(s) to the extent that the alternative rental subsidies provide sufficient income to cover the Operating Expenses, required Reserve Deposits, Debt Service of the Project, and Residual Receipts to repay the Related Party Note as shown on the amended Operating Budget.

(ii) No later than sixty (60) days prior to the proposed implementation of any rent increase, Developer shall submit to the Authority a schedule of any proposed increase in the rent as to the one or more Extremely Low Units. Authority will disapprove a rent increase if it does not comply with the conditions and requirements herein.

(iii) Developer shall provide qualified tenants in the Extremely Low Units with timely and proper written notice of the rent increase as required by applicable laws and regulations, including without limitation Government Code Sections 65863.10, 65863.11 and 65863.13.

1205. Leases; Rental Agreements for Housing Units.

1205.1 Lease Form for HOME Units. As set forth in the Conditions Precedent, and to comply with the Section 8 Laws during the term of the HAP Contract and HOME Regulations during the HOME Compliance Period, Developer shall submit to Authority for review and approval a standard lease form that meets all applicable requirements of the Section 8 Laws and HOME Regulations (including 24 CFR 92.253), Federal Program Limitations, HAL and HSC, and this Agreement. Authority shall reasonably approve such lease form upon finding that such lease form is consistent with this Agreement and contains all of the provisions thereof; and, no lease shall contain any of the provisions that are prohibited pursuant to the Section 8 Laws and Section 92.253 of the HOME Regulations. Developer shall enter into a written lease, in the form approved by Authority, with each tenant of the Project. In the event Developer desires to use a different form lease/rental agreement after the HOME Compliance Period, then and during the Second Affordability Period and Third Affordability Period, Developer shall submit the proposed form of lease agreement to Authority for its reasonable approval (except immaterial modifications to original approved lease form are permitted without prior approval), and such revised form shall also comply with the Section 8 Laws to the extent the HAP Contract remains in effect during the Second Affordability Period and Third Affordability Period or there are tenants holding Portable Vouchers at the Property.

1206. FMR under HAP Contract; Affordable Rent to be Charged after HAP Contract Expires. The parties acknowledge that Developer has obtained the HAP Contract for the Mainstream PBVs and underwriting for the Project feasibility and underwriting for the financing of this Project are based in part on the Authority providing the HAP Contract for the Mainstream PBVs for the eight (8) HAP Units, for which payments are equal to the difference between 30% of each tenant household's actual gross income and fair market rent for the area ("FMR") set by Authority in its sole and absolute discretion under the Section 8 Laws and other applicable federal regulations.

Each and all tenant leases for the HAP Units during the term of the HAP Contract for the Mainstream PBVs may state the monthly rent is FMR as established by the Authority, for which the Authority will remit the gap payment between 30% of actual income of the tenant and FMR for such HAP Units with Mainstream PBVs. After the expiration of the HAP Contract and during the remaining term of the Affordability Period, Developer acknowledges and agrees that Affordable Rent (not FMR) shall be charged as to each and all former HAP Units subject to the potential adjustment of income and rent set forth above in Section 1204.6.

1206.1 FMR Based on Rent Reasonableness Study Conducted in August 2021.

Pursuant to Section 8 Laws and the HUD HCV program, in August 2021, the Authority conducted a rent reasonableness study to evaluate, determine and set the FMRs for the Project and Housing Units as follows, which as of the Date of Agreement shall be in effect for the Project: (a) 2-bedroom units the maximum FMR is \$1,808.33/month, and (b) 1-bedroom units the maximum FMR is \$1,458.33/month, inclusive of all monthly housing costs.

1207. Maintenance.

1207.1 At Occupancy of the Housing Units at Completion of Rehabilitation. As of the date of and prior to initial occupancy of each of the Housing Units by qualified Extremely Low and Very Low Income tenants, Developer shall rehabilitate and improve each unit so that the condition of each unit is a decent, safe and sanitary and complies with HUD Housing Quality Standards ("HQS"), Section 8 Laws, and the maintenance standards required by Section 92.251 of the HOME Regulations.

1207.2 During Operation of the Project. Developer shall, at its sole cost and expense, maintain or cause to be maintained the interior and exterior of the Project and all Housing Units thereof and the Property in a decent, safe and sanitary manner, in accordance with the HUD HQS and the maintenance standards required by Section 92.251 of the HOME Regulations, and in accordance with the standard of maintenance of comparable high quality, well-managed permanent supportive rental housing projects within Orange County, California such as and comparable to those owned or operated by Developer or other reputable owners and developers of high quality permanent supportive rental housing projects in Orange County.

(a) None of the Housing Units in the Project shall at any time be utilized on a transient basis, nor shall the Property or any portion of any unit or the Property ever be used as a hotel, motel, vacation rental such as AirBnB or VRBO, dormitory, fraternity or sorority house, rooming house, hospital, nursing home, sanitarium or rest home, or be converted to condominium ownership.

(b) If at any time Developer fails to maintain the Project or the Property in accordance with this Agreement and such condition is not corrected within ten (10) days after written notice from Authority with respect to graffiti, debris, and waste material, or thirty (30) days after written notice from Authority with respect to general maintenance, landscaping and building improvements, then Authority, in addition to whatever remedy it may have at law or at equity, shall have the right to enter upon the applicable portion of the Project or the Property and perform all acts and work necessary to protect, maintain, and preserve the Project and the Property, and to attach a lien upon the Property, or to assess the Property, in the amount of the expenditures arising from such acts and work of protection, maintenance, and preservation by Authority and/or costs of such cure, including a reasonable administrative charge, which amount shall be promptly paid by Developer to

Authority upon demand. The liens created under this Section 1207 shall be subject and subordinate to the monetary liens encumbering the Property for the Primary Loan and Authority Loan under this Agreement. Nothing in such lien rights diminish or lessen the City's rights under applicable federal, state and local laws, including but not limited to code enforcement, inspection warrants, public or private nuisance, or receivership laws.

1208. Management of the Project.

1208.1 Property Manager. Developer shall cause the Project, and all appurtenances that are a part of the Project, to be managed in a prudent and business-like manner, consistent with property management standards for other comparable high quality, well-managed permanent supportive rental housing projects in Orange County, California. Developer itself may be the property manager or Developer shall contract with a property management company or property manager to operate and maintain the Project in accordance with the terms of this Section 1208 ("Property Manager"); provided, however, the selection and hiring of the Property Manager (and each successor or assignee Property Manager) is and shall be subject to prior written approval of the Director in his or her sole, reasonable discretion. In the event of a new or replacement Property Manager, such entity shall not be an Affiliate of Developer without the express prior written approval of the Director, which consent shall not be unreasonably withheld, delayed, or conditioned. Developer shall conduct due diligence and background evaluation of each and any proposed third party property manager or property management company to evaluate experience, references, credit worthiness, and related qualifications as a property manager. Any proposed property manager shall have prior experience with rental housing projects and properties comparable to the Project, including prior experience in managing permanent supportive rental housing, and the references and credit record of such manager/company shall be investigated (or caused to be investigated) by Developer prior to submitting the name and qualifications of such proposed property manager to the Director for review and approval. A complete and true copy of the results of such background evaluation shall be provided to the Director. Approval of such Property Manager by the Director shall not be unreasonably delayed but shall be in his or her sole, reasonable discretion, and the Director shall use good faith efforts to respond as promptly as practicable in order to facilitate effective and ongoing management of the Project. In no event shall the identity and retention of any approved Property Manager be changed without the prior written approval of the Director, which approval shall be within the sole, reasonable discretion of Director and will not be unreasonably withheld or delayed. The selection by Developer of any new Property Manager also shall be subject to the foregoing requirements. The annual property management fee to be paid to the Property Manager shall not exceed seventy dollars (\$70) per unit per month, increased annually by the *lesser* of (i) 3% or (ii) the prior Year's CPI.

1208.2 Management Plan. Prior to and as a Condition Precedent of the initial or any subsequent installment payment of the Authority Loan proceeds, Developer shall prepare and submit to the Director for review and approval an updated and supplemented management plan which includes a detailed plan and strategy for long term operation, maintenance, repair, security, Supportive Services for, affirmative marketing, method of selection of tenants, rules and regulations for tenants, and other rental and operational policies for the Project (together, "Management Plan"). The Director's approval of the Management Plan shall not be unreasonably withheld or delayed. Subsequent to approval of the Management Plan by the Director the ongoing management and operation of the Project shall be in compliance with the approved Management Plan. Developer and Property Manager may from time to time submit to the Director proposed amendments to the Management Plan, which are also subject to the prior written approval of the Director.

(a) Gross Mismanagement. In the event of “Gross Mismanagement” (as that term is defined below) of the Project or any part of the Project, the Director shall have and retain the authority to direct and require any condition(s), acts, or inactions of Gross Mismanagement to cease and/or be corrected immediately, and further to direct and require the immediate removal of the Property Manager and replacement with a new qualified and approved Property Manager, if such condition(s) is/are not ceased and/or corrected after expiration of thirty (30) days from the date of written notice from the Director. If Developer or Property Manager has commenced to cure such Gross Mismanagement condition(s) on or before the 20th day from the date of written notice (with evidence of such submitted to the Director), but has failed to complete such cure by the thirtieth (30th) day, then Developer or Property Manager shall have an additional ten (10) days to complete the cure of such Gross Mismanagement condition(s). Due to the importance and nature of good property management of permanent supportive rental housing and the provision of Supportive Services in connection therewith, in no event shall any condition of Gross Mismanagement continue uncured for a period exceeding forty-five (45) days from date of the initial written notice of such condition(s) from the Director. If such condition(s) do persist beyond such period, the Director shall have the sole and absolute right to immediately and without further notice to Developer (or to Property Manager or any other person/entity) replace the Property Manager with a new property manager of the Director’s selection at the sole cost and expense of Developer. If Developer takes steps to select a new Property Manager that selection is subject to the requirements set forth above for selection of a Property Manager.

(i) In the event that the Gross Mismanagement is not cured and corrected by Developer or its Property Manager within the applicable 45-day correction period described in 1208.2 above, Authority shall provide a second 30-day notice to the Developer, with copies to the Approved Primary Lender, to inform Developer (and such Lender) that the Authority intends to remove and replace the Property Manager.

(A) During that second notice 30-day period, Developer (and its Lender) has/have the right, but not the obligation, to replace the Property Manager, and thereafter, the Authority has the sole and absolute right to immediately and without further notice to replace the Property Manager.

(ii) For purposes of this Agreement, the term “Gross Mismanagement” shall mean management of the Project (or any part of the Project) in a manner which violates the terms and/or intention of this Agreement to operate a high quality permanent supportive rental housing complex comparable to other similar permanent supportive rental housing complexes in Orange County, California, and shall include, but is not limited to, any one or more of the following:

(A) Knowingly leasing to tenants who exceed the prescribed income levels;

(B) Knowingly allowing the tenants to exceed the prescribed occupancy levels without taking immediate action to stop such overcrowding;

(C) Knowingly allowing a tenant in a HAP Unit restricted with a Mainstream Voucher to not qualify under the Section 8 Laws;

(D) Knowingly not causing to be provided to one or more tenants in the HAP Units the required Supportive Services;

(E) Knowingly allowing the tenants to allow or use any Housing Unit for vacation rental purposes without taking immediate action to stop such activity;

(F) Underfunding required reserve accounts and not timely making the Reserve Deposits, unless funds are reasonably not available to deposit in such accounts;

(G) Failing to timely maintain the Project in accordance with the Management Plan and the manner prescribed herein;

(H) Failing to submit timely and/or adequate annual reports to Authority as required herein;

(I) Fraud or embezzlement of Project funds, including without limitation funds in the reserve accounts;

(J) Failing to reasonably cooperate and communicate with the Garden Grove Police Department or other local law enforcement agency(ies) with jurisdiction over the Project, in maintaining a crime-free environment within the Project;

(K) Failing to reasonably cooperate and communicate with the Garden Grove Fire Department or other local public safety agency(ies) with jurisdiction over the Project, in maintaining a safe environment within the Project;

(L) Failing to reasonably cooperate and communicate with the Garden Grove Planning & Building Department, including the Code Enforcement Division, or other local health and safety enforcement agency(ies) with jurisdiction over the Project, in maintaining a safe environment within the Project; and

(M) Spending funds from the Capital Replacement Reserve account(s) for items that are not defined as capital costs under the standards imposed by GAAP (and/or, as applicable, generally accepted auditing principles.)

(iii) Notwithstanding the requirements of the Property Manager to correct any condition of Gross Mismanagement as described above, Developer is obligated and shall use commercially reasonable efforts to correct any defects in property management or operations at the earliest feasible time and, if necessary, to replace the Property Manager as provided above. Developer shall include advisement and provisions of the foregoing requirements and requirements of this Agreement within any contract between Developer and its Property Manager.

(b) Marketing. Developer shall comply with an affirmative marketing plan reasonably approved by Authority, including methods for informing the public and potential tenants about the federal fair housing laws, procedures to inform and solicit applications from persons in the housing market area not likely to apply for tenancy at the Housing Units without special outreach and recordkeeping methods that will permit Authority to evaluate the actions taken by Developer (or Property Manager) to affirmatively market the Housing Units at the Project.

Specific procedures for marketing and releasing Housing Units shall be set forth in the Management Plan and shall include:

(i) Posting advertisements and notices of the availability of the Housing Unit(s) in local newspapers and other publications. Such advertisements and notices shall include a description of the age and income requirements applicable to the Housing Unit(s).

(ii) Posting advertisements and notices of the vacancy(ies) at local religious institutions, community centers, public buildings such as post-offices and shall post notices at: (i) City Hall, (ii) Garden Grove Senior Center, (iii) the Garden Grove Family Resource Centers, including (A) Buena Clinton Youth and Family Center and (B) Magnolia Park Family Resource Center.

(iii) Posting advertisements and notices of the vacancy(ies) anywhere Developer believes tenant households eligible for occupancy in the Housing Units at the Project are likely to become informed.

1208.3 Operation and Management of Property Post-Closing. After the close of the Escrow, the day to-day management and ownership of the Property shall be undertaken by and shall be Developer's sole legal and financial responsibility. After completion of the Rehabilitation during the Affordability Period, Developer is and shall remain responsible for and shall exercise its best efforts to manage and operate, or cause management and operation of, the Property consistent with good property management standards of comparable permanent supportive housing rental properties in Orange County, California.

1209. Code Enforcement. Developer acknowledges and agrees that Authority (and City) and their employees and authorized agents shall have the right to conduct code compliance and/or code enforcement inspections of the Project and the individual units, both exterior and interior, during normal business hours and upon reasonable notice (not less than 72 hours prior notice) to Developer and/or an individual tenant. If such notice is provided by Authority representative(s) to Developer, then Developer (or its Property Manager) shall immediately and directly advise tenant of such upcoming inspection and cause access to the area(s) and/or units on the Project to be made available and open for inspection. Developer shall include express advisement of such inspection rights within the approved lease/rental agreements for each Housing Unit in the Project in order for each and every tenant and tenant household to be aware of this inspection right.

1210. Capital Reserve Requirements. Developer shall annually set aside and fund the Capital Replacement Reserve amounts defined and required under this Agreement Five Hundred Dollars (\$500.00) per calendar year for each Housing Unit) or shall cause the Property Manager to do so; provided, that funding of replacement reserves under the requirements of the Primary Loan, so long as such replacement reserve deposits are not less than the amount required under this Section 1210, shall satisfy this requirement.

1210.1 Annual Accounting of Capital Replacement Reserve. Not less than once per calendar year, Developer, at its expense, shall submit to Authority an accounting for the Capital Replacement Reserve set forth in the Annual Financial Statement, demonstrating compliance with this Section 1210.

1211. Operating Budget. Developer shall submit to Authority on not less than an annual basis the Operating Budget for the Project that sets forth the projected Operating Expenses for the upcoming calendar year.

1212. Capitalized Operating Reserve. In connection with operation of the Project, Developer shall, or shall cause the Property Manager to, set aside an amount equal to three (3) months of (i) Debt Service on the Primary Loan and (ii) Operating Expenses for the Project (“Target Amount”) in an Capitalized Operating Reserve to be held in a separate interest bearing trust account, which initial deposit shall be funded using proceeds of the Primary Loan, provided that funding of, and disbursements from, a capitalized operating reserve under the requirements of the Primary Loan, so long as such capitalized operating reserve amounts are no less than the amount required under this Section 1212, shall satisfy this requirement. The Capitalized Operating Reserve shall thereafter be replenished from Annual Project Revenue (if any) only to the extent required by the Lender. The amount in the Capitalized Operating Reserve shall be retained to cover shortfalls between Annual Project Revenue and actual Operating Expenses, but shall in no event be used to pay for capital items or capital costs properly payable from the Capital Replacement Reserve.

1212.1 Annual Accounting of Capitalized Operating Reserve. Not less than once per calendar year, Developer, at its expense, shall submit to Authority an accounting for the Capitalized Operating Reserve set forth in the Annual Financial Statement, demonstrating compliance with this Section 1212

1213. Monitoring and Recordkeeping.

1213.1 Section 8 Laws under HAP Contract; HOME Compliance during HOME Compliance Period; Affordability Period Compliance. During each of the applicable terms of the HAP Contract and HOME Compliance Period, Developer shall comply with recordkeeping and monitoring requirements set forth in the Section 8 Laws and HOME Program, including without limitation Section 92.508 (or successor regulation) of the HOME Regulations. During the entire Affordability Period, Developer shall annually complete and submit to Authority a Certification of Continuing Program Compliance substantially in the form of Attachment No. 13, or other form provided by the Director.

1213.2 HOME Matching Requirement. Developer acknowledges that Authority will use HOME Funds to make the Authority Loan and that the HOME Program, specifically 24 CFR 92.218 through 24 CFR 92.222, contains a HOME Matching Requirement. Developer shall deliver documentation to Authority to assist Authority in evaluating whether any Developer expenditures or other subsidies to the Project are eligible to be applied to the HOME Matching Requirement in each annual progress report submitted by Developer pursuant to Section 2 of Exhibit C to the Regulatory Agreement and shall maintain such records pursuant to Section 1 of Exhibit C to the Regulatory Agreement.

1213.3 HSC Monitoring and Recordkeeping. Throughout the Affordability Period, Developer shall comply with all applicable recordkeeping and monitoring requirements of the HAL and HSC requirements. Representatives of Authority (and City) shall be entitled to enter the Property upon at least forty-eight (48) hours’ notice, to monitor compliance with this Agreement, to inspect the books and records of the Property and Project, and to conduct an independent audit or inspection of such books and records. Developer agrees to cooperate with Authority in making all of its records for the Property and Project, and making all Housing Units thereon, available for

inspection or audit. Books and records shall be made available for review and inspection and/or audit in Orange County, California. Developer agrees to maintain all books and records relating to the Project in a businesslike manner, and to maintain such records for the term of this Agreement.

1213.4 Annual Monitoring Fee. Concurrently with the delivery of each annual report and Certificate of Continuing Program Compliance to Authority, Developer shall pay an Annual Monitoring Fee to Authority in the amount of \$50/per Housing Unit (\$50 x 10) or a total annual fee of Five Hundred Dollars (\$500) increased annually by the *lesser* of (a) 3% or (b) the prior Year CPI, which shall compensate Authority for its costs incurred to monitor Developer's compliance with this Agreement.

1214. Supportive Services. Developer shall use its best efforts to create a comprehensive Supportive Services program that is targeted to the needs of the residents of this permanent supportive housing Project operated at the Property, in particular due to tenant qualifications for the Mainstream PBVs, which shall, at a minimum, include the services described in the Scope of Supportive Services set forth on Attachment No. 5-A (and other approved services, if any,) including the services to be made available to residents of the HAP Units pursuant to the Section 8 Laws during the HAP Contract with Mainstream PBVs, with respect to the Project. Attachment No. 5-A is attached hereto and incorporated herein; the scope of Supportive Services shall be (and other services, if any) shall be approved by the Director, which approval shall not be unreasonably withheld. Any change in the scope, amount, or type of Supportive Services to be provided at the Property shall be subject to prior approval of Authority. Developer shall provide Supportive Services at the Project in accordance with this Section 1214 throughout the entire Affordability Period. The parties shall cooperate in good faith to attempt to agree upon a budget for the Supportive Services to be provided at the Project; while Developer intends to provide the Supportive Services and pay the expenses therefor, Developer and Authority agree to cooperate in good faith, and the parties anticipate that Developer will exercise good faith efforts to obtain additional or other funding sources to provide the various Supportive Services and other programs that shall be provided to the residents throughout the Affordability Period.

1300. FEDERAL PROGRAM LIMITATIONS; COMPLIANCE WITH LAWS.

1301. HOME Program. Because the Authority Loan to Developer will be provided with HOME Program funds, Developer shall carry out the Rehabilitation of the Housing Units and the operation of the Project in conformity with all requirements of the HOME Program (including the 2013 HOME Final Rule) to the extent applicable to the Project. In the event Developer desires to change the affordable housing or maintenance requirements for the Property from the specific requirements set forth in this Agreement in order to comply with a subsequently enacted amendment to the HOME Program, Developer shall notify Authority in writing of such proposed change and the amendment related thereto at least thirty (30) days prior to implementing such change. In the event Authority disapproves of such change and Developer's interpretation of the amendment related thereto, Authority shall notify Developer of its disapproval in writing and the parties shall seek clarification from the appropriate HUD Field Office. Only if HUD concurs with Developer's interpretation of the HOME Program shall Developer be permitted to implement the proposed change.

1302. Federal Funding of Authority Loan. Due to the source of funding for the Authority Loan from HOME Program funds, which is a federal revenue source, Developer shall comply with

all applicable Federal Program Limitations, including without limitation, the following federal provisions.

1302.1 Property Standards. Developer agrees to ensure that Rehabilitation of the Project will comply with all applicable requirements of the HOME Regulations, including 24 CFR §92.251, including the following requirements:

(a) State and Local Requirements. The Project and all Housing Units and common areas at the Property shall meet all applicable State and local codes, ordinances, and zoning requirements, including all applicable requirements set forth in the Municipal Code and all applicable State and local residential and building codes. The Project and all Housing Units and common areas at the Property must meet all such applicable requirements upon Project completion.

(b) HUD Requirements. The Project and all Housing Units and common areas at the Property shall also meet the requirements described in paragraphs (i) through (iv) of this Section 1302.1(b), to the extent applicable:

(i) Accessibility. The Project and all Housing Units and common areas at the Property shall meet the accessibility requirements of the Section 8 Laws for Mainstream PBVs, the requirements of 24 CFR part 8, which implements Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), and Titles II and III of the Americans with Disabilities Act (42 U.S.C. 12131-12189) implemented at 28 CFR parts 35 and 36, as applicable. Covered multifamily dwellings, as defined at 24 CFR 100.201, must also meet any applicable design and construction requirements at 24 CFR 100.205, which implements the Fair Housing Act (42 U.S.C. 3601-3619).

(ii) Disaster Mitigation. Where relevant, the Project must be constructed to mitigate the impact of potential disasters (e.g., earthquakes, hurricanes, flooding, and wildfires), in accordance with State and local codes, ordinances, or other State and local requirements, or such other requirements as HUD may establish.

(iii) Written Cost Estimates, Subcontracts and Construction Documents. The material subcontracts and the Rehabilitation Plans must describe the construction work to be undertaken in adequate detail so that Authority can conduct inspections in accordance with the HOME Regulations. Developer shall also provide written cost estimates for construction for Authority's review; Authority shall determine whether such cost estimates are reasonable.

(iv) Construction Progress Inspections. Developer shall permit and facilitate progress and final inspections of the Rehabilitation by Authority to ensure that work is done in accordance with the applicable codes, the contract(s), subcontracts, Scope of Rehabilitation and approved construction plans.

(c) Ongoing Property Condition Standards: Rental Housing. Authority has established property standards for rental housing ("Authority Property Standards"), which standards include all inspectable items and inspectable areas specified by HUD based on the HUD physical inspection procedures (Uniform Physical Condition Standards (UPCS)) prescribed by HUD pursuant to 24 CFR 5.705. Developer shall ensure that the Project, including all Housing Units and common areas at the Property, shall comply with Authority's Property Standards throughout the Affordability Period. In accordance with Authority's Property Standards, Developer shall maintain

the Project, including all Housing Units and common areas at the Property: (i) as decent, safe, and sanitary housing in good repair, (ii) free of all health and safety defects and all life-threatening deficiencies, and (iii) in compliance with the lead-based paint regulations and requirements in 24 CFR Part 35.

(d) Inspections; Corrective and Remedial Actions. In accordance with the HOME Regulations, Authority shall undertake ongoing inspections of the Project in accordance with §92.504(d). Authority has developed written inspection procedures and procedures for ensuring that timely corrective and remedial actions are taken by Developer to address identified deficiencies.

1302.2 Handicapped Accessibility. Developer shall comply with, as and to the extent applicable, (a) Section 504 of the Rehabilitation Act of 1973, and implementing regulations at 24 CFR 8C governing accessibility of projects assisted with federal funds; (b) the Americans with Disabilities Act of 1990, and implementing regulations at 28 CFR 35–36 in order to provide handicapped accessibility to the extent readily achievable; (c) the Uniform Federal Accessibility Standards (UFAS) pursuant to the Architectural Barriers Act of 1968, 42 U.S.C. 4151-4157, as amended; and (d) Section 8 Laws for the benefit of the tenants occupying HAP Units with Mainstream PBVs for the nonelderly persons with disabilities.

1302.3 Use of Debarred, Suspended, or Ineligible Participants. Developer shall comply with, as and to the extent applicable, the provisions of 24 CFR 24 relating to the employment, engagement of services, awarding of contracts, or funding of any contractor or subcontractor during any period of debarment, suspension, or placement in ineligibility status. Developer, each subcontractor, and any other contractors or subcontractors or agents of Developer (subject to compliance with 24 CFR part 135) shall have provided to Authority the certification in appendix B of 24 CFR Part 24 that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation from this Project, and Authority shall be responsible for determining whether each contractor has been debarred.

1302.4 Maintenance of Drug-Free Workplace. Developer shall certify that Developer will provide a drug-free workplace in accordance with 2 CFR 2429.

1302.5 Lead-Based Paint. Authority, as a recipient of federal funds, has modified and conformed all of its federally funded housing programs to the Lead-Based Paint Poisoning Prevention Act, Title X of the 1992 Housing and Community Development Act, 42 U.S.C. §4800, *et seq.*, specifically §§4821-4846, and the implementing regulations thereto. In this regard, Developer shall comply with all applicable federal requirements relating to lead-based paint.

1302.6 Affirmative Marketing. Developer shall adopt and implement affirmative marketing procedures and requirements at the Property in accordance with Section 92.351 of the HOME Regulations.

1302.7 Nondiscrimination, Equal Opportunity and Fair Housing. Developer shall carry out the Project and perform its obligations under this Agreement in compliance with all of the federal laws and regulations regarding nondiscrimination equal opportunity and fair housing described in 24 CFR 92.350 and 24 CFR 5.105.

1302.8 Energy Conservation Standards. As applicable to the Project, Developer shall cause the Property to meet the cost-effective energy conservation and effectiveness standards in 24 CFR 965 and 24 CFR 990.185.

1302.9 Displacement and Relocation. Developer acknowledges and agrees that, pursuant to Federal Program Limitations and consistent with the other goals and objectives of that part and pursuant to a Relocation Plan, Authority must ensure that it has taken all reasonable steps to minimize the displacement of persons as a result of the Rehabilitation work. Furthermore, to the extent feasible, and subject to the tenant screening criteria set forth in the Management Plan, residential tenants must be provided a reasonable opportunity to lease and occupy a suitable, decent, safe, sanitary and affordable Housing Unit at the Property or comparable outside property upon completion of the Rehabilitation work. Developer shall cause all Relocation of tenants and occupants of the Property to be conducted in accordance with the Relocation Laws and all Federal Program Limitations. Developer further agrees to cooperate with Authority in meeting the requirements of the Federal Program Limitations and shall take all actions and measures reasonably required by the Director (or his or her duly authorized representative) in connection therewith.

1302.10 Requests for Disbursements of Funds. Developer may not request disbursements of funds hereunder until the funds are needed for payment of eligible costs of the Project. The amount of each request shall be limited to the amount needed for the Rehabilitation and implementation of the Project as set forth in the Final Budget and to be paid in installments as set forth herein.

1302.11 Eligible Costs. Developer shall only use HOME Program funds to pay costs defined as “eligible costs” under Federal Program Limitations.

1302.12 Records and Reports. Developer shall maintain and from time to time submit to Authority such records, reports and information as the Director may reasonably require in order to permit Authority to meet the recordkeeping and reporting requirements required of them under 24 CFR 92.508. Without limiting the following, Developer shall maintain records and submit annual reports as required by this Agreement and Exhibit C to the Regulatory Agreement.

1302.13 Conflict of Interest. Developer shall comply with and be bound by the conflict of interest provisions set forth at 24 CFR 570.611.

1302.14 Conflicts between and among Federal Program Limitations and State or Local Law. If and to the extent applicable for any source of federal revenue expended to implement the Project and in the event of any conflict or inconsistency between applicable Federal Program Limitations and/or and State or local law, then the more stringent requirement(s) shall control.

1302.15 Layering Review. Developer acknowledges that a layering review will be performed in accordance with Federal Program Limitations. In connection with such review Developer acknowledges and agrees it shall be required to represent and certify to Authority that no government assistance other than the Authority Loan, the welfare exemption under California Revenue and Taxation Code Section 214(g), and the HAP Contract assistance has been obtained or is contemplated to be obtained for the Rehabilitation and operation of the Property. If such layering review is conducted, Developer agrees to notify Authority in the event that it applies for or proposes

to use governmental funds, other than as listed in the previous sentence, for the Property or the Project.

1303. Compliance with Laws. Developer shall carry out the design and construction of the Rehabilitation and operation of the Project in conformity with all applicable federal, state and local laws, including, without limitation, applicable state labor standards, City zoning and development standards, building, plumbing, mechanical and electrical codes, and all other provisions of the Municipal Code, and all applicable disabled and handicapped access requirements, including without limitation the Section 8 Laws, the Americans With Disabilities Act, 42 U.S.C. Section 12101, *et seq.*, Government Code Section 4450, *et seq.*, Government Code Section 11135, *et seq.*, and the Unruh Civil Rights Act, Civil Code Section 51, *et seq.*, HOTMA, and any other applicable Governmental Requirements. Developer (and its Affiliates and successors and assigns) shall pay prior to delinquency all ad valorem real estate taxes, possessory interest taxes, and assessments, if any, as to the Property and Project, subject to Developer's (and its Affiliates and successors and assigns) right to contest in good faith any such taxes. Developer may apply for and receive any exemption from the payment of property taxes or assessments on any interest in or as to Property and Project without the prior approval of Authority.

1303.1 Prevailing Wage Laws. As of the Date of Agreement, due to only nine (9) HOME Units and eight (8) HAP Units at the Project, the provisions of the Secretary of the United States Department of Labor under the Davis-Bacon Act (40 U.S.C. §276a-276a-5) ("Davis-Bacon") are not triggered for this Project. Further, the HAP Contract renewal or extension, if any, shall be subject to applicable provisions of HOTMA and other HUD notices and regulations; and each and any renewal or extension shall be and remain in the sole, absolute discretion of the Authority. Developer acknowledges and understands that other federal and/or state funding sources and financing scenarios may trigger compliance with applicable state and federal prevailing wage laws and regulations; in such event, the highest applicable wage requirements shall apply. Notwithstanding the foregoing in this Section 1303.1, Developer shall carry out the construction through completion of the Rehabilitation of the Property in conformity with applicable federal, state and local labor laws and regulations, including, without limitation, as and if applicable, the requirements to pay prevailing wages under federal law (including Davis-Bacon Act, 40 U.S.C. Section 3141, *et seq.*, and the regulations promulgated thereunder set forth at 29 CFR Part 1 (collectively, "Davis-Bacon")) and California law (Labor Code Section 1720, *et seq.*).

(a) **Developer Compliance.** In this regard, Developer shall be solely responsible, expressly or impliedly, for determining and effectuating compliance with all applicable federal, state and local public works requirements, prevailing wage laws, labor laws and standards, and Authority (and City) makes no representation, either legally and/or financially, as to the applicability or non-applicability of any federal, state and local laws to the Rehabilitation and the Project, both onsite and offsite, as applicable. Developer expressly, knowingly and voluntarily acknowledges and agrees that Authority (and City) has not previously represented to Developer or to any representative, agent or Affiliate of Developer, or its General Contractor or any subcontractor(s) for the construction of the Rehabilitation, in writing or otherwise, in a call for bids or otherwise, that the work and construction undertaken pursuant to this Agreement is (or is not) a "public work," as defined in Section 1720 of the Labor Code or under Davis-Bacon.

(b) **Indemnification re Prevailing Wages.** Developer knowingly and voluntarily agrees that Developer shall have the obligation to provide any and all disclosures or identifications with respect to the Rehabilitation as required by Labor Code Section 1781 and/or by

Davis-Bacon, as the same may be amended from time to time, or any other similar law or regulation. Developer hereby indemnifies the Indemnitees, and shall indemnify, protect, pay for, defend (with legal counsel acceptable to Authority and City) and hold harmless the Indemnitees, from and against any and all loss, liability, damage, claim, cost, expense and/or “increased costs” (including reasonable attorneys' fees, court and litigation costs, and fees of expert witnesses) which, in connection with the development, construction (as defined by applicable law) and/or operation of the Project, including, without limitation, any and all public works (as defined by applicable law), results or arises in any way from any of the following: (i) the noncompliance by Developer with any applicable local, state and/or federal law or regulation, including, without limitation, any applicable federal and/or state labor laws or regulations (including, without limitation, if applicable, the requirement to pay state and/or federal prevailing wages); (ii) the implementation of Section 1781 of the Labor Code and/or of Davis-Bacon, as the same may be amended from time to time, or any other similar law or regulation; and/or (iii) failure by Developer to provide any required disclosure or identification as required by Labor Code Section 1781 and/or by Davis-Bacon, as the same may be amended from time to time, or any other similar law or regulation. It is agreed by the parties that, in connection with the development and construction (as defined by applicable law or regulation) of the Project, including, without limitation, any and all public works (as defined by applicable law or regulation), Developer shall bear all risks of payment or non-payment of prevailing wages under applicable federal, state and local law or regulation and/or the implementation of Labor Code Section 1781 and/or by Davis-Bacon, as the same may be amended from time to time, and/or any other similar law or regulation. “Increased costs,” as used in this Section 1303.1, shall have the meaning ascribed to it in Labor Code Section 1781, as the same may be amended from time to time. The foregoing indemnity shall survive termination of this Agreement and shall continue after completion of the Rehabilitation by Developer.

1304. Section 3 Compliance. Developer agrees to comply with and to cause each and all of its contractors and subcontractors and any and all or agents of Developer or any Affiliate of Developer to comply with the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. §1701u, and the implementing regulations, in connection with the Rehabilitation. Developer shall submit to Authority each subcontract with appropriate provisions providing for the Rehabilitation in conformance with the terms of this Agreement, including the Section 3 Clause. Developer and each and all of its contractors and subcontractors shall register with the City of Garden Grove Workforce Center.

1304.1 Section 3 Checklist. Authority has prepared a Section 3 “checklist” and other forms related to Section 3 compliance, attached hereto as Attachment No. 16 and fully incorporated by this reference; and as provided by Authority to Developer, and its contractor(s) or subcontractor(s), if any, and as applicable, such forms shall be utilized in all contracts and subcontracts to which Section 3 applies. Developer hereby acknowledges and agrees to take all responsibility for compliance with all Section 3 Clause federal requirements as to Developer, and each and all of its contractors and subcontractors, and other agents. Developer shall provide or cause to be provided to each and all of its contractors and subcontractors and other agents the checklist for compliance with the Section 3 Clause federal requirements provided by Authority, to obtain from Developer and each and all of its contractors and subcontractors, and other agents all applicable items, documents, and other evidence of compliance with the items, actions, and other provisions within the checklist, and to submit all such completed Section 3 Clause documentation and proof of compliance to the Director. To the extent applicable, Developer shall comply and/or cause compliance with all Section 3 Clause requirements for the Project. For example, when and if

Developer or its contractor(s) hire(s) full time employees, rather than volunteer labor or materials, Section 3 is applicable and all disclosure and reporting requirements apply.

1400. NONDISCRIMINATION COVENANTS.

1401. Nondiscrimination and Equal Opportunity. Developer hereby covenants, by and for itself, its successors and assigns, and all persons claiming under or through them, to comply with the following laws relating to nondiscrimination and equal opportunity: Section 8 Laws, the Fair Housing Act (42 U.S.C. 3601-19) and implementing regulations at 24 CFR part 100 *et seq.*; Executive Order 11063, as amended by Executive Order 12259 (3 CFR, 1959-1963 Comp., p. 652 and 3 CFR, 1980 Comp., p. 307) (Equal Opportunity in Housing Programs) and implementing regulations at 24 CFR part 107; title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d-2000d-4) (Nondiscrimination in Federally Assisted Programs) and implementing regulations at 24 CFR part 1; the Age Discrimination Act of 1975 (42 U.S.C. 6101-6107) and implementing regulations at 24 CFR part 146; section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and implementing regulations at part 8 of this title; title II of the Americans with Disabilities Act, 42 U.S.C. 12101 *et seq.*; 24 CFR part 8; section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR part 135; Executive Order 11246, as amended by Executive Orders 11375, 11478, 12086, and 12107 (3 CFR, 1964-1965 Comp., p. 339; 3 CFR, 1966-1970 Comp., p.684; 3 CFR, 1966-1970 Comp., p. 803; 3 CFR, 1978 Comp., p. 230; and 3 CFR, 1978 Comp., p.264, respectively) (Equal Employment Opportunity Programs) and implementing regulations at 41 CFR chapter 60; Executive Order 11625, as amended by Executive Order 12007 (3 CFR, 1971-1975 Comp., p. 616 and 3 CFR, 1977 Comp., p. 139) (Minority Business Enterprises); Executive Order 12432 (3 CFR, 1983 Comp., p. 198) (Minority Business Enterprise Development); and Executive Order 12138, as amended by Executive Order 12608 (3 CFR, 1977 Comp., p.393 and 3 CFR, 1987 Comp., p. 245) (Women's Business Enterprise).

1401.1 Prohibition of Inquiries on Sexual Orientation or Gender Identity. Developer further covenants, by and for itself, its successors and assigns, and all persons claiming under or through them, not to inquire about the sexual orientation or gender identity of an applicant for, or occupant of, the Project or any Housing Unit at the Property, for the purpose of determining eligibility for occupancy of such Housing Units or otherwise making such Housing Units available. This prohibition on inquiries regarding sexual orientation or gender identity does not prohibit any individual from voluntarily self-identifying sexual orientation or gender identity. Further, determinations of eligibility for occupancy of Housing Units at the Project shall be made in accordance with the eligibility requirements provided for such program by HUD, and such Housing Units shall be made available without regard to actual or perceived sexual orientation, gender identity, or marital status.

1401.2 Covenants Run with the Land. The covenants established in this Section 1400, *et seq.*, shall, without regard to technical classification and designation, be binding for the benefit and in favor of Authority (and City) and its/their successors and assigns, and shall remain in effect in perpetuity.

1401.3 Clauses in Contracts and Leases. All contracts and leases relating to the Property shall contain or be subject to substantially the following nondiscrimination or nonsegregation clauses:

(a) In deeds: “The grantee herein covenants by and for himself or herself, his or her heirs, executors, administrators, and assigns, and all persons claiming under or through them, that there shall be no discrimination against or segregation of, any person or group of persons on account of any basis listed in subdivision (a) or (d) of Section 12955 of the Government Code, as those bases are defined in Sections 12926, 12926.1, subdivision (m) and paragraph (1) of subdivision (p) of Section 12955, and Section 12955.2 of the Government Code, in the sale, lease, sublease, transfer, use, occupancy, tenure, or enjoyment of the premises herein conveyed, nor shall the grantee or any person claiming under or through him or her, establish or permit any practice or practices of discrimination or segregation with reference to the selection, location, number, use or occupancy of tenants, lessees, subtenants, sublessees, or vendees in the premises herein conveyed. The foregoing covenants shall run with the land.”

(b) In leases: “The lessee herein covenants by and for himself or herself, his or her heirs, executors, administrators, and assigns, and all persons claiming under or through him or her, and this lease is made and accepted upon and subject to the following conditions:

“That there shall be no discrimination against or segregation of any person or group of persons, on account of any basis listed in subdivision (a) or (d) of Section 12955 of the Government Code, as those bases are defined in Sections 12926, 12926.1, subdivision (m) and paragraph (1) of subdivision (p) of Section 12955, and Section 12955.2 of the Government Code, in the leasing, subleasing, transferring, use, occupancy, tenure, or enjoyment of the premises herein leased nor shall the lessee himself or herself, or any person claiming under or through him or her, establish or permit any such practice or practices of discrimination or segregation with reference to the selection, location, number, use, or occupancy, of tenants, lessees, sublessees, subtenants, or vendees in the premises herein leased.”

(c) In contracts: “There shall be no discrimination against or segregation of, any person or group of persons on account of any basis listed in subdivision (a) or (d) of Section 12955 of the Government Code, as those bases are defined in Sections 12926, 12926.1, subdivision (m) and paragraph (1) of subdivision (p) of Section 12955, and Section 12955.2 of the Government Code, in the sale, lease, sublease, transfer, use, occupancy, tenure, or enjoyment of the premises which are the subject of this Agreement, nor shall the grantee or any person claiming under or through him or her, establish or permit any practice or practices of discrimination or segregation with reference to the selection, location, number, use or occupancy of tenants, lessees, subtenants, sublessees, or vendees in the premises herein conveyed. The foregoing covenants shall run with the land.”

1500. DEFAULTS AND REMEDIES.

1501. Defaults-General. Subject to the permitted extensions of time and other cure periods set forth in this Agreement and in the Project Documents, failure or delay by any party to perform any term or provision of this Agreement constitutes a Default hereunder and under Project Documents. The party who so fails or delays must immediately commence to cure, correct, or remedy such failure or delay, and shall complete such cure, correction or remedy with diligence.

1501.1 Events of Default by Developer. The occurrence of any of the following, whatever the reason therefor, shall specifically constitute an Event of Default by Developer:

(a) Developer fails to make payment under the Authority Loan Note when due, and such failure is not cured within ten (10) days after Developer's receipt of written notice that such payment was not received when due; or

(b) Developer fails to perform any other obligation for the payment of money (other than payments of principal or interest) under any Project Document, and such failure is not cured within ten (10) days after Developer's receipt of written notice that such obligation was not performed when due, and Developer has not exercised its right to contest the obligation to make such payments in conformity with this Agreement; or

(c) Developer fails to perform any obligation (other than obligations described in subsections (a) and (b), above) under any Project Document, and such failure is not cured within thirty (30) days after Developer's receipt of written notice that such obligation was not performed; provided that, if cure cannot reasonably be effected within such thirty (30)-day period, such failure shall not be an Event of Default so long as Developer (in any event, within thirty (30) days after receipt of such notice) commences cure, and thereafter diligently prosecutes such cure to completion; or

(d) The work of Rehabilitation on the Project ceases for thirty (30) consecutive days for any reason (other than and limited to: governmental orders, restrictions, decrees and/or regulations, acts of God, strikes or other causes beyond Developer's reasonable control) and such causes, in the aggregate and in the Director's reasonable judgment, threaten to delay the completion of the Project beyond the required Outside Completion Date set forth in this Agreement; or

(e) Developer is enjoined or otherwise prohibited by any governmental agency from constructing and/or occupying the Improvements and such injunction or prohibition continues unstayed for thirty (30) days or more for any reason; or

(f) Developer is dissolved, liquidated or terminated, or all or substantially all of the assets of Developer are sold or otherwise transferred without the Director's prior written consent to the extent consent is required; or

(g) Developer is the subject of an order for relief by a bankruptcy court, or is unable or admits its inability to pay its debts as they mature, or makes an assignment for the benefit of creditors; or Developer applies for or consents to the appointment of any receiver, trustee, custodian, conservator, liquidator, rehabilitator or similar officer for it or any part of its property; or any receiver, trustee, custodian, conservator, liquidator, rehabilitator or similar officer is appointed without the application or consent of Developer and the appointment continues undischarged or unstayed for ninety (90) days; or Developer institutes or consents to any bankruptcy, insolvency, reorganization, arrangement, readjustment of debt, dissolution, custodianship, conservatorship, liquidation, reorganization, or similar proceeding relating to it or any part of its property; or any similar proceeding is instituted without the consent of Developer and continues undismissed or unstayed for ninety (90) days; or any judgment, writ, warrant of attachment or execution, or similar process is issued or levied against any property of Developer and is not released, vacated or fully bonded within ninety (90) days after its issue or levy; or

(h) Authority exercises Authority's right to cure a default by Developer under the Primary Loan, or other financing senior to the Authority Loan and Developer does not

reimburse Authority for the cost to cure such default within ten (10) days following written demand for payment from Authority.

1502. Notice of Default. The injured party shall give written notice of default to the party in default, specifying the default complained of by the injured party. Except as required to protect against further damages, the injured party may not institute proceedings against the party in default until thirty (30) days after giving such notice or, provided that the party is proceeding with diligence to cure, such greater time as may be necessary to cure given the nature of the Default. Failure or delay in giving such notice shall not constitute a waiver of any Default, nor shall it change the time of Default. If Authority fails to approve or disapprove any request by Developer within the time period set forth in this Agreement or any other Project Document (or, if no time period is set forth herein or therein, within thirty (30) days after the initial request), such failure shall be a Default by Authority ten (10) days after Developer gives Authority notice of the Default.

1503. Termination Prior to Closing. In the event that prior to the Closing of the Escrow (a) Developer is unable to obtain the Primary Loan, or Developer fails to proceed with its Related Party, or other subsidy or financing necessary for the Rehabilitation of the Property and operation of the Project; or (b) Authority is in default of the Agreement and has not cured or commenced to cure such default within the applicable cure periods; then, subject to any applicable cure provisions contained in this Agreement, at the option of Developer, all provisions of this Agreement shall terminate and be of no further force and effect. Thereafter, neither Authority nor Developer shall have any further rights against or liability to the other with respect to this Agreement.

1504. Remedies upon Default Post-Closing.

1504.1 Institution of Legal Actions. The occurrence of any Event of Default shall give the non-defaulting party the right to proceed with any and all remedies set forth in this Agreement or any other implementing or ancillary agreements related to the Project, including an action for damages, an action or proceeding at law or in equity to require the defaulting party to perform its obligations and covenants hereunder or thereunder or to enjoin acts or things which may be unlawful or in violation of the provisions hereof or thereof, and the right to terminate this Agreement. In addition, the occurrence of any Event of Default by Developer will relieve Authority of any obligation to perform hereunder, including without limitation to fund the Authority Loan, and the right to cause any indebtedness of Developer to Authority hereunder to become immediately due and payable.

(a) Acceptance of Service of Process. In the event that any legal arbitration or action is commenced against Authority, service of process on Authority shall be made by personal service upon Authority Secretary or in such other manner as may be provided by law. In the event that any legal action is commenced against Developer, service of process on Developer shall be made by personal service upon an officer of Developer and shall be valid whether made within or outside the State of California or in such other manner as may be provided by law.

1504.2 Other Authority Remedies upon Developer Default. Upon the occurrence and during the continuance of any Event of Default by Developer, Authority may, at its option and in its sole and absolute discretion, do any or all of the following:

(a) By written notice to Developer, declare the principal of all amounts owing under the Authority Loan Note secured by the Authority Loan Deed of Trust and/or other

Project Documents, together with all accrued interest and other amounts owing in connection therewith, to be immediately due and payable, regardless of any other specified due date;

(b) In its own right or by a court-appointed receiver, take possession of the Property, enter into contracts for and otherwise proceed with the completion of the work of improvement on the Property by expenditure of its own funds;

(c) Exercise any of its rights under the Project Documents and any rights provided by law, including the right to foreclose on any security and exercise any other rights with respect to any security, all in such order and manner as Authority elects in its sole and absolute discretion; and/or

(d) Seek and obtain an order for specific performance as allowed by law or in equity.

1505. Force Majeure. Subject to the party's compliance with the notice requirements as set forth below, performance by either party hereunder shall not be deemed to be in default, and all performance and other dates specified in this Agreement shall be extended, where delays or defaults are due to causes beyond the control and without the fault of the party claiming an extension of time to perform, which may include, without limitation, the following: war, insurrection, strikes, lockouts, riots, floods, earthquakes, fires, assaults, acts of God, acts of the public enemy, epidemics, quarantine restrictions, freight embargoes, lack of transportation, governmental restrictions or priority, litigation, unusually severe weather, inability to secure necessary labor, materials or tools, acts or omissions of the other party, or acts or failures to act of any public or governmental entity (except that Authority's acts or failure to act shall not excuse performance of Authority hereunder). An extension of the time for any such cause shall be for the period of the enforced delay and shall commence to run from the time of the commencement of the cause, if notice by the party claiming such extension is sent to the other party within thirty (30) days of the commencement of the cause.

1505.1 COVID-19 Acknowledgement. Each of Developer and Authority acknowledge that as of the Date of Agreement, each party is aware of the coronavirus pandemic ("COVID-19"); neither party is required to provide a specific notice to the other party of such event pursuant to this Section 1505, provided however, such acknowledgement shall not, expressly or impliedly, establish force majeure in Developer commencing performance under this Agreement upon the Closing of the financings described herein; provided, however unforeseen circumstances arising after commencement of performance of this Agreement related to COVID-19 may constitute force majeure so long as such unforeseen circumstances are due to causes beyond the control and without the fault of the party claiming an extension of time to perform.

(a) Further, the parties are aware that the United States, the State of California, the County of Orange, the City of Garden Grove have issued a series of executive orders, adopted resolutions, and issued many and various advisements beginning on or about March 17, 2020 and continuing to the Date of Agreement, and likely thereafter, regarding dealing with Covid-19 and pandemic. With regard to public financings of the State of California, the State advised:

"There can be no assurances that the spread of a novel strain of coronavirus called COVID 19 will not materially impact the state and national economies and, accordingly, materially adversely impact the General Fund. While the effects of COVID-19 on the state may be temporary, it appears to be altering the behavior of businesses and people in a manner that

may have negative impacts on global and local economies. In addition, stock markets in the U.S. and globally have seen significant recent declines that have been attributed to coronavirus concerns...”

(b) Beginning in March 2020, the President, Congress, federal agencies, Governor Newsom, the County Health Department, the City of Garden Grove adopted laws, issued a series of Executive Orders, and promulgated advisements, directing all residents to heed federal, State, County, and local public health directives. Such laws, regulations, notices, orders and advisements promulgated the to maintain continuity of operations of essential critical infrastructure sectors and additional sectors as the State Public Health Officer may designate as critical to protect health and well-being of all Californians. In this regard, the State Public Health Officer designated categories and lists of “Essential Critical Infrastructure Workers” to help state, local, tribal, and industry partners as they work to protect communities, while ensuring continuity of functions critical to public health and safety, as well as economic and national security. In furtherance thereof, the parties acknowledge that as of the Date of Agreement based the Executive Orders and related promulgations issued by the State of California, the construction of housing, including construction of affordable housing and importantly construction of permanent supportive housing, are listed in “Other Community-Based Government Operations and Essential Functions” including the defined “Essential Workforce”.

In this regard, too, the City and the Authority, and related entities (together, “Garden Grove Entities”), inform Developer, and other stakeholders in this transaction, there can be no assurances that the spread of COVID-19 will not materially impact the Garden Grove Entities, and, accordingly, materially adversely impact local funding and services, such that there have been and may continue to be delays, interruptions, adjustments, even cessations, in the scope of staffing, services, and other functions performed by local government, as well as federal, State, regional, County functions, provided that nothing in the foregoing is or shall be construed as anticipatory repudiation by the Authority, or any of the Garden Grove Entities.

Similarly, Developer informs Authority there can be no assurances that the spread of COVID-19 will not materially impact Developer and accordingly, materially adversely impact Developer’s performance hereunder, including, without limitation, as a result of the shortage or unavailability of labor, materials and supplies, including as a result of various governmental orders and business closures, such that there may be delays, interruptions, adjustments, even cessations, in Developer’s performance hereunder; provided however, in the event of shortage(s) and/or limited availability of labor to Developer in performance of this Agreement, if any, Developer agrees to use its commercially reasonable efforts to cause the procurement of materials and/or supplies, as applicable, and/or cause hiring of labor, as reasonably necessary to cause the shortest feasible and limited shortages, delays, and/or interruptions in performance under this Agreement.

(c) The parties expect this transaction will proceed to Closing on or before the Outside Closing Date; nonetheless, the parties intend, and are reciprocally entitled to a continuing sense of security and reliance with regard to the other party’s future and continued performance under this Agreement, which both parties hereby acknowledge.

1506. Attorney’s Fees. In the event any legal action is instituted between Authority and Developer (or its successor(s) and assign(s)) in connection with this Agreement, then the prevailing party shall be entitled to recover from the losing party all of its costs and expenses, including court

costs and reasonable attorneys' fees, and all fees, costs, and expenses incurred on any appeal or in collection of any judgment.

1507. Inaction Not a Waiver of Default. Any failures or delays by any party in asserting any of its rights and remedies as to any Default shall not operate as a waiver of any Default or of any such rights or remedies, or deprive such party of its right to institute and maintain any actions or proceedings which it may deem necessary to protect, assert or enforce any such rights or remedies.

1508. Cumulative Remedies; No Waiver. The parties' rights and remedies under this Agreement are cumulative and in addition to all rights and remedies provided by law from time to time. The exercise by a party of any right or remedy shall not constitute a cure or waiver of any default, nor invalidate any notice of default or any act done pursuant to any such notice, nor prejudice such party in the exercise of any other right or remedy. No waiver of any default shall be implied from any omission by a party to take action on account of such default if such default persists or is repeated. No waiver of any default shall affect any default other than the default expressly waived, and any such waiver shall be operative only for the time and to the extent stated. No waiver of any provision of this Agreement shall be construed as a waiver of any subsequent breach of the same provision. A party's consent to or approval of any act by another party requiring further consent or approval shall not be deemed to waive or render unnecessary such party's consent to or approval of any subsequent act. A party's acceptance of the late performance of any obligation shall not constitute a waiver by such party of the right to require prompt performance of all further obligations; a party's acceptance of any performance following the sending or filing of any notice of default shall not constitute a waiver of such party's right to proceed with the exercise of its remedies for any unfulfilled obligations; and such party's acceptance of any partial performance shall not constitute a waiver by such party of any rights relating to the unfulfilled portion of the applicable obligation.

1600. MISCELLANEOUS.

1601. General Interpretation Terms.

1601.1 Singular and Plural Terms; Masculine and Feminine Terms. Any defined term used in the plural in any Project Document shall refer to both the singular and the plural form thereof. Any provision herein or defined term used that refers to the masculine shall also refer to the feminine, and any provision herein or defined term used that refers to the feminine shall also refer to the masculine.

1601.2 Accounting Principles. Any accounting term used and not specifically defined in any Project Document shall be construed in conformity with, and all financial data required to be submitted under any Project Document shall be prepared in conformity with, generally accepted accounting principles applied on a consistent basis or in accordance with such other principles or methods as are reasonably acceptable to Authority.

1601.3 References and Other Terms. Any reference to any Project Document or other document shall include such document both as originally executed and as it may from time to time be modified. References herein to Articles, Sections, Exhibits, and Attachments shall be construed as references to this Agreement unless a different document is named. References to subparagraphs shall be construed as references to the same Section in which the reference appears except as otherwise noted. The term "document" is used in its broadest sense and encompasses

agreements, certificates, opinions, consents, instruments and other written material of every kind. The terms “including” and “include” mean “including (include) without limitation”.

1601.4 Attachments and Other Exhibits Incorporated. All attachments and other exhibits to this Agreement, as now existing and as the same may from time to time be modified, are incorporated herein by this reference.

1602. Notice of Certain Matters. Developer shall give notice to Authority, within ten (10) days after Developer’s learning thereof, of each of the following:

(a) any material pending or, so far as is known to Developer, threatened, legal proceedings to which Developer or an Affiliate is or may be made a party or to which any portion of the Property is or may become subject, which have not been fully disclosed in the material submitted to Authority which could materially adversely affect the ability of Developer to carry out its obligations hereunder, whether covered by insurance or not;

(b) any dispute between Developer and any governmental agency relating to the Property, the adverse determination of which might materially affect the Property;

(c) any change in Developer’s principal place of business;

(d) any aspect of the Project that is not in substantial conformity with the Scope of Rehabilitation;

(e) any Event of Default or event which, with the giving of notice or the passage of time or both, would constitute an Event of Default;

(f) the creation or imposition of any mechanics’ lien or other lien against the Property;

(g) any material adverse change in the financial condition of Developer; and

(h) any material change affecting the eligibility of a selected Tenant.

1603. Further Assurances. Developer and Authority shall each execute and acknowledge (or cause to be executed and acknowledged) and deliver to the other party all documents, and take all actions, reasonably required by the other party from time to time to confirm the rights created or now or hereafter intended to be created under the Project Documents, to protect and further the validity, priority and enforceability of the Regulatory Agreement, Authority Loan Deed of Trust, Security Agreement and Financing Statement or otherwise to carry out the purposes of the Project Documents.

1604. Obligations Unconditional and Independent. Notwithstanding the existence at any time of any obligation or liability of Authority to Developer, or any other claim by Developer against Authority, in connection with the Property or otherwise, Developer hereby waives any right it might otherwise have (a) to offset any such obligation, liability or claim against Developer’s obligations under the Project Documents, or (b) to claim that the existence of any such outstanding obligation, liability or claim excuses the nonperformance by Developer of any of its obligations under the Project Documents.

1605. Notices. All notices, demands, approvals and other communications provided for in the Project Documents shall be in writing and be delivered to the appropriate party at its address as follows:

If to Developer: American Family Housing
15161 Jackson St
Midway City, CA 92655
Attention: Miles A. Peinemann II

With copies to: Rutan & Tucker, LLP
18575 Jamboree Road, 9th Floor
Irvine, California 92612
Attention: Patrick D. McCalla

If to Authority: Garden Grove Housing Authority
11222 Acacia Parkway
Garden Grove, CA 92840
Attention: Director

With copies to: Woodruff Spradlin & Smart
Omar Sandoval, Esq.
City Attorney City Attorney/Authority General Counsel
City of Garden Grove
11222 Acacia Parkway
Garden Grove, CA 92840

Stradling Yocca Carlson & Rauth
660 Newport Center Drive, Suite 1600
Newport Beach, CA 92660-6422
Attn: Celeste Stahl Brady, Esq.

Addresses for notice may be changed from time to time by written notice to all other parties. Written notice, demands and communications between Authority and Developer shall be deemed sufficient if dispatched by personal delivery, overnight delivery by a reputable courier service, registered or certified mail, postage prepaid, return receipt requested to the principal offices of Authority and Developer, the addresses of which are hereinafter set forth. Such written notices, demands and communications may be sent in the manner prescribed to each other's addresses as either party may, from time to time, designate by mail, or the same may be delivered in person to representatives of either party upon such premises. Notices herein shall be deemed given as of the date of personal service or three (3) consecutive calendar days after deposit of the same in the custody of the United States Postal Service.

1606. Survival of Representations and Warranties. All representations and warranties in the Project Documents shall survive the conveyance of the Property and have been or will be relied on by Authority notwithstanding any investigation made by Authority.

1607. No Third Parties Benefited Except for City. Except as to City, this Agreement is made for the purpose of setting forth rights and obligations of Developer and Authority, and no other person shall have any rights hereunder or by reason hereof. City is an intended third party

beneficiary of this Agreement with beneficial rights to the covenants herein and rights of enforcement, but no performance obligations.

1608. Binding Effect; Assignment of Obligations. This Agreement shall bind, and shall inure to the benefit of, Developer and Authority and their respective and permitted successors and assigns. Except as otherwise permitted pursuant to Section 1216.1 above, Developer shall not assign any of its rights or obligations under any Project Document without the prior written consent of the Director, which consent may be withheld in the Director's sole and absolute discretion. Any such assignment without such consent shall, at Authority's option, be void. In connection with the foregoing consent requirement, Developer acknowledges that Authority relied upon Developer's particular expertise in entering this Agreement and continues to rely on such expertise to ensure the satisfactory completion of the Project.

1609. Counterparts. Provided that the written approval of the Director is first obtained, any Project Document, other than the Authority Loan Note, may be executed in counterparts, all of which, taken together, shall be deemed to be one and the same document.

1610. Prior Agreements; Amendments; Consents; Integration. This Agreement (together with the other Project Documents) contains the entire agreement between Authority and Developer with respect to the Property, and all prior negotiations, understandings and agreements are superseded by this Agreement and such other Project Documents. No modification of any Project Document (including waivers of rights and conditions) shall be effective unless in writing and signed by the party against whom enforcement of such modification is sought, and then only in the specific instance and for the specific purpose given. This Agreement is executed in three (3) duplicate originals, each of which is deemed to be an original. This Agreement includes pages 1 through 98, plus signature pages S-1 and S-2, and Attachment Nos. 1 through 17, which together constitutes the entire understanding and agreement of the parties.

1611. Waivers. All waivers of the provisions of this Agreement must be in writing by the appropriate authorities of Authority and Developer, and all amendments hereto must be in writing by the appropriate authorities of Authority and Developer.

1612. Governing Law. All of the Project Documents shall be governed by, and construed and enforced in accordance with, the laws of the State of California and applicable Federal Program Limitations. Developer irrevocably and unconditionally submits to the jurisdiction of the Superior Court of the State of California for the County of Orange or the United States District Court of the Central District of California, as Authority may deem appropriate, in connection with any legal action or proceeding arising out of or relating to this Agreement or the other Project Documents. Developer also waives any objection regarding personal or in rem jurisdiction or venue.

1613. Severability of Provisions. No provision of this Agreement or of any Project Document that is held to be unenforceable or invalid shall affect the remaining provisions, and to this end all provisions of this Agreement and the Project Documents are hereby declared to be severable.

1614. Headings. Article and Section headings included in this Agreement, the Attachments, and any Project Documents are for convenience of reference only and shall not be used in construing such documents.

1615. Conflicts. In the event of any conflict between the provisions of this Agreement and those of the Promissory Note or the Regulatory Agreement, the provisions of the Promissory Note and the Regulatory Agreement shall prevail; however, in the event of a conflict between the provisions of this Agreement and any other Project Document, this Agreement shall prevail. Notwithstanding the foregoing, with respect to any matter addressed in both this Agreement and any other Project Document, the fact that one document provides for greater, lesser or different rights or obligations than the other shall not be deemed a conflict unless the applicable provisions are inconsistent and could not be simultaneously enforced or performed.

1616. Time of the Essence. Time is of the essence in this Agreement and in all of the Project Documents.

1617. Conflict of Interest. No member, official or employee of Authority shall have any direct or indirect interest in this Agreement, nor participate in any decision relating to the Agreement that is prohibited by law.

1618. Warranty Against Payment of Consideration. Developer warrants that it has not paid or given, and will not pay or give, any third person any money or other consideration for obtaining this Agreement.

1619. Nonliability of Authority and Developer Officials and Employees. No member, official, shareholder, director, officer, board official, or employee of any party to this Agreement shall be personally liable to any other party, or any successor in interest of any other party, in the event of any default or breach by the party or for any amount which may become due to the other party(ies) or successor, or on any obligation under the terms of this Agreement.

1620. Broker's Commissions. No broker was contracted with in connection with the Authority Loan. Developer shall be responsible for broker commissions, if any, in connection with Developer's Project; however, Authority shall not be liable for any real estate commissions or brokerage fees that may arise from this Agreement or the Escrow. Developer represents to Authority that other than as disclosed above in this Section 1620, it has engaged no broker, agent, or finder in connection with this transaction, and Developer agrees to hold Authority harmless from any claim by any broker, agent or finder retained by Developer. Authority acknowledges that Authority has not engaged any broker, agent, or finder in connection with this transaction, and Authority agrees to hold Developer harmless from any claim by any broker, agent or finder retained by Authority.

1621. Authority Approvals and Actions through the Director. Authority shall maintain authority of this Agreement and the authority to implement this Agreement through the Director. The Director (and his/her authorized designee(s)) shall have the authority to issue interpretations, waive provisions, and/or enter into certain amendments of this Agreement on behalf of Authority so long as such actions do not materially or substantively change the affordable housing covenants, uses or development planned and required on the Property, or add to the costs incurred or to be incurred by Authority as specified herein, and such interpretations, waivers and/or amendments may include extensions of time to perform as specified in the Schedule of Performance; provided however Director retains discretion to present any change(s) to the Authority board for consideration, direction and/or action. All material and/or substantive interpretations, waivers, or amendments shall require the consideration, action and written consent of the Authority Board.

1622. Implementation of Agreement and the Project. The parties acknowledge that, due to the long term nature of the Project, it may be necessary and/or appropriate at some time in the future, or from time to time, for the parties to enter into one or more implementation agreement(s) or to otherwise execute additional documentation to clarify and implement the provisions of this Agreement and provide for the incorporation of additional or different funding and/or financing sources for the development and operation of the Project, as may become necessary or appropriate for the successful development of the Project and implementation of this Agreement. Each party agrees to cooperate in good faith to negotiate and enter into such implementation agreement(s) for the Project as may be determined to be reasonably necessary and/or appropriate by Developer or the Director, in either of their reasonable discretion.

1623. Computation of Time. The time in which any act is to be done under this Agreement is computed by excluding the first day (such as the day escrow opens), and including the last day, unless the last day is a holiday or Saturday or Sunday, and then that day is also excluded. The term "holiday" shall mean all holidays as specified in Section 6700 and 6701 of the California Government Code. If any act is to be done by a particular time during a day, that time shall be Pacific Time Zone time.

1624. Legal Advice. Each party represents and warrants to the other the following: they have carefully read this Agreement, and in signing this Agreement, they do so with full knowledge of any right which they may have; they have received independent legal advice from their respective legal counsel as to the matters set forth in this Agreement, or have knowingly chosen not to consult legal counsel as to the matters set forth in this Agreement; and, they have freely signed this Agreement without any reliance upon any agreement, promise, statement or representation by or on behalf of the other party, or their respective agents, employees, or attorneys, except as specifically set forth in this Agreement, and without duress or coercion, whether economic or otherwise.

1625. Non-Recourse Obligation. In the event of any Default under the terms of this Agreement or any of the other Project Documents, the sole recourse of Authority for any such Default shall be Developer's interest in the Property and the Project and Developer and its Affiliates shall not be personally liable for the payment of any obligations under this Agreement; provided, however, that the foregoing shall not in any way affect any rights Authority may have hereunder, or any right of Authority to recover or collect funds, damages or costs (including without limitation reasonable attorneys' fees and costs) incurred by Authority as a result of fraud, intentional misrepresentation or bad faith waste, and/or any costs and expenses incurred by Authority in connection therewith (including without limitation reasonable attorneys' fees and costs).

IN WITNESS WHEREOF, the parties hereto have caused this *HOME Investment Partnership Affordable Housing and Loan Agreement (11742 Stuart Drive)* to be executed on the dates hereinafter respectively set forth.

DEVELOPER:

AMERICAN FAMILY HOUSING,
a California nonprofit public benefit corporation

By: _____
Milo Peinemann, Chief Executive Officer

APPROVED AS TO FORM:

RUTAN & TUCKER

Counsel to Developer

[Signatures continue on following page.]

[Signatures continue from previous page.]

AUTHORITY:

GARDEN GROVE HOUSING AUTHORITY,
a public body, corporate and politic

By: _____
Scott Stiles, Director or Authorized Designee

ATTEST:

Teresa Pomeroy, Authority Secretary

APPROVED AS TO FORM:

STRADLING YOCCA CARLSON & RAUTH

Counsel to Authority

ATTACHMENT NO. 1

LEGAL DESCRIPTION

That real property located in the State of California, County of Orange, City of Garden Grove, and described as follows:

LOT 14 OF TRACT NO. 1891, IN THE CITY OF GARDEN GROVE, COUNTY OF ORANGE, STATE OF CALIFORNIA, AS PER MAP RECORDED IN BOOK 105 PAGES 12 AND 13 OF MISCELLANEOUS MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY.

APN: 100-503-01

ATTACHMENT NO. 2
SCHEDULE OF PERFORMANCE

A. GENERAL

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|---|---|
| 1. <u>Submittal of Agreement</u> . Developer shall execute and submit the Agreement to Authority for consideration and action at a public meeting. | Fourteen (14) days prior to Authority Board consideration and action on the Agreement. |
| 2. <u>Authority Approval/Disapproval of Exceptions</u> . Authority shall provide Developer with written notification of Authority's approval or disapproval of the exception(s) set forth in the preliminary report for the Property. | As a Condition Precedent to Close of Escrow and Authority releasing any proceeds of the Authority Loan. |
| 3. <u>Insurance</u> . Developer shall furnish or cause to be furnished appropriate certificates of insurance and/or endorsements to Authority which meet all requirements of the Agreement. | As a Condition Precedent to Close of Escrow and Authority releasing any proceeds of the Authority Loan. |
| 4. <u>Developer Signage</u> . Developer shall identify the Project with temporary construction signage designed and located as approved by Authority on the Property (but not on each Property). | Within forty-five (45) days following the close of Escrow. |

B. PROJECT FINANCING

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|--|--|
| 1. <u>Submission of True Copies of Primary Loan Documents; Subordination Agreement by Primary Lender</u> . Developer shall submit to Authority complete, legible copies of the Primary Loan that Developer closed on prior to the Date of Agreement; and, the Primary Lender and Developer shall have duly executed the Subordination Agreement in favor of the Authority evidencing subordination of the Primary Loan deed of trust and related loan documents to and in favor of the Authority Regulatory Agreement. | As a Condition Precedent to Close of Escrow and Authority releasing any proceeds of the Authority Loan.. |
| 2. <u>Delivery of Subordination Agreement described in 1. executed by Primary Lender</u> . Developer shall cause delivery of the executed Subordination Agreement subordinating the Primary Loan to the Authority Regulatory Agreement. | As a Condition Precedent to Close of Escrow and Authority releasing any proceeds of the Authority Loan. |

ATTACHMENT NO. 2
SCHEDULE OF PERFORMANCE

C. CONDITION OF PROPERTY; ESCROW

1. Environmental Investigation. Developer shall complete physical and environmental investigation of the Property and submit copies of the report and recommended remedial actions to Authority, including lead-based paint (LBP) and asbestos, if any, at the Property and existing improvements. As a Condition Precedent to Close of Escrow and Authority releasing any proceeds of the Authority Loan.
2. Assessment and Remediation Contracts. Developer shall enter into contracts necessary to complete required assessment and remediation, if any, including without limitation LBP, asbestos, and/or other Hazardous Materials and set a schedule for completion thereof as a part of the Rehabilitation. As a Condition Precedent to Close of Escrow and Authority releasing any proceeds of the Authority Loan.
3. Deposit of Documents into Escrow. Authority and Developer shall cause to be fully executed the final form of the Memorandum of Agreement, Authority Loan Note, Authority Loan Deed of Trust, Security Agreement, Regulatory Agreement, AHAP, Request for Notice of Default, and if Developer has satisfied the conditions of Section 502.2(a), the Related Party Note, Related Party Deed of Trust, and such other Project Documents necessary for the Close of Escrow. Not less than three (3) business days prior to Close of Escrow.
4. Conditions Precedent to Developer's Disbursement of Initial Installment of the Authority Loan. Authority must notify Escrow that all Conditions Precedent have been satisfied by Developer or waived by Authority prior to the close of Escrow. Not less than five (5) business days prior to Close of Escrow and not later than October 25, 2021.
5. Close of Escrow. Escrow shall close when all Conditions Precedent thereof have been waived or satisfied. Within three (3) days of notification by Authority to Escrow Holder that all Conditions Precedent are satisfied and/or waived, but not later than the Outside Loan Closing Date of October 29, 2021.

D. RELOCATION OF EXISTING TENANTS.

1. Developer's Issues 90-Day Notice. Developer shall cause OPC to issue 90-day Notices to Vacate to the Existing Tenants in compliance with Relocation Laws. Within two (2) days of the Date of Agreement.
2. Developer Completes Relocation. Developer shall cause OPC to complete relocation the of existing tenants from the Property. By December 15, 2021.

ATTACHMENT NO. 2 SCHEDULE OF PERFORMANCE

D. REHABILITATION OF PROPERTY

1. Submission of Final Budget and Development Schedule. Developer shall submit to Authority the Final Budget and updated construction schedule for the Rehabilitation pursuant to the Agreement. As a Condition Precedent to Close of Escrow and Authority releasing any proceeds of the Authority Loan.
2. Approval of Costs of Rehabilitation and Development Schedule. Authority shall approve, conditionally approve, or disapprove Developer's Final Budget and schedule for the Rehabilitation. Within ten (10) days after receipt of a complete submittal of the Final Budget and schedule and as a Condition Precedent to Authority funding any portion of the Authority Loan.
3. 50% Complete Rehabilitation Plans. Developer shall prepare and submit 50% complete Rehabilitation Plans to Authority for review and approval. On or before October 1, 2021.
4. Approval of 50% Complete Rehabilitation Plans. Authority shall review and approve, approve with conditions, or disapprove the 50% complete Rehabilitation Plans. Within seven (7) days of Developer's submittal to Authority.
5. Developer Revision of 50% Complete Plans. Developer shall revise and resubmit the 50% complete Plans to address conditions or disapproval to the satisfaction of Authority. Within three (3) days of Authority response in 4. above.
6. 75% Complete Rehabilitation Plans. Developer shall prepare and submit 75% complete Rehabilitation Plans to Authority for review and approval. On or before October 15, 2021.
7. Approval of 75% Complete Rehabilitation Plans. Authority shall review and approve, approve with conditions, or disapprove the 75% complete Rehabilitation Plans. Within five (5) days of Developer's submittal to Authority.
8. Developer Revision of 75% Complete Plans. Developer shall revise and resubmit the 75% complete Plans to address conditions or disapproval to the satisfaction of Authority. Within two (2) business days of Authority response in 7. above.
9. 100% Complete Rehabilitation Plans. Developer shall prepare and submit 100% complete Rehabilitation Plans to Authority for review and approval. On or before October 22, 2021.
10. Approval of 100% Complete Rehabilitation Plans. Authority shall review and approve, approve with conditions, or disapprove the 100% complete Rehabilitation Plans. Within two (2) business days of Developer's submittal to Authority.

ATTACHMENT NO. 2
SCHEDULE OF PERFORMANCE

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| 11. <u>Developer Revision of 100% Complete Plans.</u> Developer shall revise and resubmit the 100% complete Plans to address conditions or disapproval to the satisfaction of Authority. | Within one (1) business days of Authority response in 10. above. |
| 12. <u>Developer Commences the Rehabilitation.</u> Developer shall commence the construction work of the Rehabilitation, while not causing involuntary displacement of the existing tenants. | Within five (5) business days of the Closing. |
| 13. <u>Developer Obtains Temporary Certificates of Occupancy and Passes HQS Inspection of the Extremely Low Units.</u> Developer shall complete the Rehabilitation as to the eight (8) Extremely Low Units. | On or before February 28, 2022. |
| 14. <u>Developer Executes HAP Contract.</u> Developer shall enter into the HAP Contract with the Authority for the Mainstream PBVs and cause the Extremely Low Income Households to move into the Housing Units. | On or before February 28, 2022. |
| 15. <u>Developer Completes Rehabilitation.</u> Developer shall complete the Rehabilitation and obtain a final Certificate of Occupancy therefor. | On or before March 31, 2022. |
| 13. <u>Release of Construction Covenants.</u> Authority to furnish Developer with a Release of Construction Covenants. | Within 14 days of receipt of Developer request and only after Developer's satisfactory completion of the Rehabilitation of the Project. |

ATTACHMENT NO. 2
SCHEDULE OF PERFORMANCE

For the purposes of this Schedule of Performance, the commencement date is the Date of Agreement of the *HOME Investment Partnership Affordable Housing and Loan Agreement (11742 Stuart Drive)*. The Schedule of Performance is subject to revision from time to time as mutually agreed upon in writing between Developer and the Director, and the Director is authorized on behalf of Authority to agree to make such revisions as he deems reasonably necessary; provided however, Developer acknowledges and agrees to implement Relocation pursuant to the Relocation Laws and temporary certificates of occupancy for the eight (8) Extremely Low Units and cause move-in of the Extremely Low Households with the Mainstream PBVs on or before February 28, 2022. Subject to the previous sentence, the Authority Director shall have the authority without necessity of further action of the governing board of Authority to extend times for performance for certain limited periods in his or her sole discretion provided that the Director may elect to bring to the Authority Board for consideration and action any modifications to this Schedule of Performance. It is understood that the Schedule of Performance is subject to all of the terms and conditions set forth in the text of the Agreement. The summary of the items of performance in the Schedule of Performance is not intended to supersede or modify the more complete description in the text; in the event of any inconsistency between the Schedule of Performance and the text of the Agreement, the text shall govern. In the event the Director deems it necessary to bring to Authority Board for consideration one or more modifications to this Schedule of Performance, the discretion to do so is expressly reserved to the Director. The time periods set forth herein for Authority's approval of plans and drawings and other submittals that are submitted to Authority by Developer shall only apply and commence upon Developer's complete submittal of all the required information. In no event shall an incomplete submittal by Developer trigger any of Authority's obligations of review and/or approval hereunder; provided, however, that Authority shall notify Developer of an incomplete submittal as soon as is practicable and in no event later than the applicable time set forth for Authority's action on the particular item in question.

ATTACHMENT NO. 2
SCHEDULE OF PERFORMANCE

Page 5 of 5

ATTACHMENT NO. 3-A

**AUTHORITY LOAN NOTE
PROMISSORY NOTE SECURED BY DEED OF TRUST**

\$1,400,000.00

Garden Grove, California

[_____, 2021]

FOR VALUE RECEIVED, **AMERICAN FAMILY HOUSING**, a California nonprofit public benefit corporation (“Developer”), promises to pay to the **GARDEN GROVE HOUSING AUTHORITY**, a public body, corporate and politic (“Authority”), at its offices at City Hall, 11222 Acacia Parkway, Garden Grove, California 92840, or at such other place as Authority may from time to time designate in writing, (a) the principal sum of One Million Four Hundred Thousand Dollars (\$1,400,000.00) (or so much of the proceeds as have been disbursed by Authority to Developer for the Authority Loan pursuant to the Agreement (defined below) but in no event to exceed One Million Four Hundred Thousand Dollars (\$1,400,000.00) (“Note Amount”); and (b) all costs and expenses payable hereunder.

RECITALS

A. This *Authority Loan Note, Promissory Note Secured by Deed of Trust* (“Note”) is made pursuant to that certain *HOME Investment Partnership Affordable Housing and Loan Agreement (11742 Stuart Drive)* by and between Developer and Authority, dated as of September 14, 2021 (“Agreement”).

B. Capitalized terms used in this Note shall have the meaning set forth in the Agreement, unless expressly otherwise defined herein.

NOW, THEREFORE, for good valuable consideration, receipt of which is hereby acknowledged, Developer agrees as follows:

1. Agreement. The principal sums hereunder have been and are being loaned by Authority to Developer in accordance with and pursuant to the Agreement, which is a public record on file in the office of the Authority Secretary (who is also the City Clerk of City of Garden Grove). The proceeds of the Authority Loan shall be disbursed only to pay for the items and in accordance with the disbursement procedures, and the terms and conditions set forth in the Agreement. The Agreement is incorporated herein and made a part hereof to the same extent and with the same force and effect as if fully set forth herein. In the event of any inconsistencies between the terms of this Note and the terms of the Agreement or any other document related to the Note Amount, the terms of this Note shall prevail.

(a) A default by Developer under any of the provisions of the Agreement, the Authority Loan Deed of Trust of even date herewith, any of the other Project Documents shall, after the expiration of the applicable cure period(s) under the respective agreement, be a default hereunder, and a default hereunder after applicable cure periods shall be a default under the Project Documents.

2. Interest. No interest (0%) shall accrue on the Note Amount, except as set forth in Section 9 hereof as to the Default Rate, which Default Rate shall begin to accrue upon an Event of Default by Developer as set forth herein and in the Agreement.

3. Term; Payment Obligations. This Authority Loan Note shall be for a term that commences on the date of initial disbursement of funds at Closing and continues until the last day of the Affordability Period, which coincides with the ends date of the Third RR Period (“Authority Loan Maturity Date”).

(a) The Authority Loan Note shall be repaid through an annual Residual Receipts calculation based on operation of the Project, except (i) in the Event of Default by Developer, or (ii) on the Authority Loan Maturity Date, in which case, (i) or (ii), the outstanding balance of the Authority Loan Note is due in full immediately without regard to Residual Receipts.

(b) Commencing on or before the ninetieth (90th) calendar date after the calendar year in which the Closing of the Authority Loan occurs and on the 90th day of each succeeding calendar year, Developer shall make cause to be prepared and submitted to the Authority its Annual Financial Statement, including the Residual Receipts Report evidencing Developer’s calculation of Residual Receipts.

(c) During the First RR Period no annual payments on the Authority Loan Note are due by Developer to Authority; provided however, in the Event of Default by Developer during the First RR Period, the outstanding balance of the Authority Loan Note (\$1,400,000) shall be accelerated and the full amount shall be due and paid by Developer to Authority.

(d) Commencing upon the end date of the First RR Period and during the Second RR Period, Developer shall make annual payments on the Authority Loan Note sourced from seventy percent (70%) of Residual Receipts, which amount shall be allocated and remitted to Authority (with thirty percent (30%) allocated to Developer). Each annual payment by Developer to Authority of 70% of Residual Receipts during the Second RR Period shall be credited by Authority to pay down the outstanding balance of the Authority Loan Note.

(i) The annual payments by Developer to the Authority of 70% Residual Receipts shall continue during the Second RR Period until full repayment of the Authority Loan Note.

(ii) In all events upon the earlier to occur of (A) the Authority Loan Maturity Date or (B) the Event of Default by Developer and acceleration of such Authority Note, if it were to occur, the outstanding balance, if any, shall be due immediately and paid in full by Developer to Authority without regard to Residual Receipts.

(e) In addition to the percentages of Residual Receipts to Authority during the Second RR Period the applicable equivalent percentage of Net Refinancing Proceeds and/or Transfer Net Proceeds shall be remitted to Authority.

(f) Notwithstanding the allocation of Residual Receipts, the full Note Amount may be accelerated as set forth in Section 9 below.

**ATTACHMENT NO. 3-A
AUTHORITY LOAN NOTE**

4. Calculation of Residual Receipts in Connection with Note Repayment.

(a) **Residual Receipts Report; Allocation and Remittance of Residual Receipts.** Developer agrees to calculate, allocate and remit Residual Receipts in accordance with the Agreement and provide to Authority the Annual Financial Statement and Residual Receipts Report evidencing the same.

(i) After the Closing and annually on or before the ninetieth (90th) calendar date of each succeeding calendar Year until the Authority Loan Maturity Date, Developer shall make annual payments to Authority of Residual Receipts, if any and when due, as set forth below and in the Agreement.

(ii) On the first to occur of (A) Authority Loan Maturity Date, or (B) acceleration of this Note due to Developer's Event of Default, the outstanding principal amount (plus accrued interest, if any) shall be due in full by Developer to Authority, all without regard to Residual Receipts calculation.

(iii) In addition, subject to the terms of the Agreement, this Authority Loan Note shall be paid from Refinancing Net Proceeds or from the Transfer Net Proceeds in the applicable percentages stated in the Agreement.

(iv) Notwithstanding the foregoing, the full Note Amount may be accelerated as set forth in Section 9 below.

5. Consent Required for Assignment and Assumption. Except for Transfers permitted pursuant to Sections 502.2 and 1216.1 of the Agreement, this Authority Loan Note shall not be assignable or assumable by any successor or assignee of Developer without the prior written consent of Authority, which consent may be withheld in the sole and absolute discretion of the Director (or the Authority if Director elects in his or her discretion to present such request to the Authority Board.)

6. Form of Payments. All amounts due hereunder are payable in immediately available funds and lawful monies of the United States of America.

7. Application of Payments. All payments shall be applied (a) first, to costs and fees owing hereunder, (b) second, to the payment of principal, and (c) third, and if applicable, the accrual and payment of Default Rate of interest in the event of Default as defined and described in Section 9 below.

8. Prepayment. At any time, Developer may prepay in whole or in part the outstanding principal balance under this Note, together with all accrued interest, if any, and unpaid fees, costs and expenses, if any, payable hereunder, without penalty or premium. In the event of prepayment by Developer, the Regulatory Agreement, in particular the covenants with respect to affordable housing for Extremely Low and Very Low Income Households during the Affordability Period as set forth in the Agreement and the Regulatory Agreement (and including for this purpose adjustments, if any, made pursuant to Section 1204.6 of the Agreement and Section 2.6.6 of the Regulatory Agreement), shall remain intact, and shall be unaffected by the prepayment of this Authority Loan Note by Developer.

**ATTACHMENT NO. 3-A
AUTHORITY LOAN NOTE**

9. Security. This Note and all amounts payable hereunder are secured by the Authority Loan Deed of Trust, a trust deed of even date herewith executed by Developer in favor of Authority, which Authority Loan Deed of Trust shall only be subordinate to: (a) the Authority Regulatory Agreement of record as the senior encumbrance, and (b) that certain deed of trust securing executed by Developer, as borrower, in favor of PPB as the Initial Primary Lender, as the first monetary lien, and (c) such other encumbrances approved by the Authority in writing in its sole discretion. The terms of the Authority Deed of Trust are incorporated herein and made a part hereof to the same extent and with the same force and effect as if fully set forth herein. A default under any of the provisions of the Authority Loan Deed of Trust shall be a default hereunder, and a default hereunder shall be a default under the Authority Loan Deed of Trust. In addition, Developer granted to Authority a security interest in all of Developer's right, title and interest in and to the Collateral as defined in the Security Agreement and Financing Statements.

(a) **Subordinate Note.** The indebtedness evidenced by this Authority Loan Note is and shall be subordinate in right of payment to the prior payment in full of the indebtedness evidenced by a promissory note for a Primary Loan issued by an Approved Primary Lender (and any schedules) ("Primary Loan Mortgage") dated as of even date herewith in the original principal amount of Six Hundred Thousand Dollars (\$600,000.00), executed by Developer, i.e., American Family Housing, a California nonprofit public benefit corporation, and payable to the order of Pacific Premier Bank as the Initial Primary Lender.

9. Acceleration and Other Remedies. If elected by Authority pursuant to the following sentence, the entire balance due under this Note shall be paid to Authority upon the earlier of an Event of Default, including without limitation: (i) the uncured default of Developer under this Note, the Agreement, Regulatory Agreement, Authority Loan Deed of Trust, or other of the Project Documents, in each case, after delivery of notice and expiration of the applicable cure period provided in the respective agreement or instrument; or (ii) the sale, lease or other transfer or conveyance (other than the permitted rentals and other transfers and/or conveyances expressly permitted under the Agreement) of all or any part of the Project, or any interest therein (individually or collectively a "Transfer"), without the prior written consent of Authority in accordance with the Agreement, in each case, after delivery of notice and expiration of the applicable cure period provided in the applicable Project Document.

(a) Upon the occurrence of an Event of Default, the Note Amount and all outstanding amounts due under this Note (and the Agreement, the Authority Deed of Trust and other Project Documents) shall accrue interest at the default rate of ten percent (10%) per annum, based on a calendar year (360 days) and charged on the basis of the actual number of days elapsed ("Default Rate").

(b) In addition, upon and during the continuance of an Event of Default, Authority may, at Authority's option, declare the outstanding principal amount of this Note, together with the then accrued and unpaid interest, if any, all sums secured by the Authority Loan Deed of Trust, and other charges, if any, due under applicable Project Documents; such sums shall be due and payable immediately upon such declaration, and Default Rate shall immediately become and be due and payable without demand or notice, all as further set forth in the Authority Loan Deed of Trust. All costs of collection, including, but not limited to, reasonable attorneys' fees, consulting fees, and all expenses incurred in connection with protection of, or realization on, the security for this Note,

**ATTACHMENT NO. 3-A
AUTHORITY LOAN NOTE**

Page 4 of 7

may be added to the principal hereunder, and shall accrue interest at the Default Rate as provided herein.

(c) Authority shall at all times have the right to proceed against any portion of the security for this Note in such order and in such manner as Authority may consider appropriate, without waiving any rights with respect to any of the security. Any delay or omission on the part of Authority in exercising any right hereunder, under the Agreement, the Project Documents or under the Authority Loan Deed of Trust shall not operate as a waiver of such right, or of any other right. No single or partial exercise of any right or remedy hereunder or under the Agreement, the Project Documents, the Authority Loan Deed of Trust or any other document or agreement shall preclude other or further exercises thereof, or the exercise of any other right or remedy. The acceptance of payment of any sum payable hereunder, or part thereof, after the due date of such payment shall not be a waiver of Authority's right to either require prompt payment when due of all other sums payable hereunder or to declare an Event of Default for failure to make prompt or complete payment.

10. Waivers. Except to the extent notice is required under any of the Project Documents, Developer and all endorsers, guarantors and sureties hereof jointly and severally waive presentment, demand, notice of protest and nonpayment, notice of default or delinquency, notice of acceleration, notice of costs, expenses or leases or interest thereon, notice of dishonor, diligence in collection or in proceeding against any of the rights or interests in or to any and all property securing this Note, and the benefit of any exemption under any homestead exemption laws, if applicable. Developer expressly agrees that this Note or any payment hereunder may be extended from time to time at Authority's sole discretion and that Authority may accept security in consideration for any such extension or release any security for this Note at its sole discretion all without in any way affecting the liability of Developer. No extension of time for payment of this Note made by agreement by Authority with any person now or hereafter liable for the payment of this Note shall operate to release, discharge, modify, change or affect the original liability of Developer under this Note, either in whole or in part. The obligations of Developer under this Note shall be absolute and Developer waives any and all rights to offset, deduct or withhold any payments or charges due under this Note for any reasons whatsoever. No previous waiver and no failure or delay by Authority in acting with respect to the terms of this Note or the Authority Loan Deed of Trust shall constitute a waiver of any breach, default, or failure or condition under this Note, the Deed of Trust or the obligations secured thereby. A waiver of any term of this Note, the Authority Loan Deed of Trust or any of the obligations secured thereby must be made in writing and shall be limited to the express written terms of such waiver.

11. Consents. Developer and all endorsers, guarantors and sureties consent to: (a) any renewal, extension or modification (whether one or more, and subject to the terms and provisions of the Agreement relating to modification, extension, and/or amendment) of the terms of the Agreement as such terms relate to this Note or the terms or time of payment under this Note, (b) the release or surrender or exchange or substitution of all or any part of the security, whether real or personal, or direct or indirect, for the payment hereof to the extent requested or approved by Developer, (c) the granting of any other indulgences to Developer, and (d) the taking or releasing of other or additional parties primarily or contingently liable hereunder. Except as otherwise set forth above, any such renewal, extension, modification, release, surrender, exchange or substitution may be made without notice to Developer or to any endorser, guarantor or surety hereof, and without affecting the liability of said parties hereunder.

**ATTACHMENT NO. 3-A
AUTHORITY LOAN NOTE**

12. Successors and Assigns. Whenever “Authority” is referred to in this Note, such reference shall be deemed to include Authority and its successors and assigns, including, without limitation, any subsequent assignee or holder of this Note. All covenants, provisions and agreements by or on behalf of Developer, and on behalf of any makers, endorsers, guarantors and sureties hereof which are contained herein shall inure to the benefit of Authority and its successors and assigns. Authority may, at its option, assign its right to receive payment under this Note without necessity of obtaining the consent of Developer. Whenever “Developer” is referred to in this Note, such reference shall be deemed to include American Family Housing, a California nonprofit public benefit corporation, and its approved successors and assigns, including, without limitation, any approved subsequent assignee or obligor of this Note, if such approval is given in accordance with the Agreement. In no event shall Developer assign or transfer any portion of this Note without the prior express written consent of Authority, except as permitted in the Agreement.

13. Usury. It is the intention of Developer and Authority to conform strictly to the Interest Law, as defined below, applicable to this loan transaction. Accordingly, it is agreed that notwithstanding any provision to the contrary in this Note, or in any of the documents securing payment hereof or otherwise relating hereto, the aggregate of all interest and any other charges or consideration constituting interest under the applicable Interest Law that is taken, reserved, contracted for, charged or received under this Note, or under any of the other aforesaid agreements or otherwise in connection with this loan transaction, shall under no circumstances exceed the maximum amount of interest allowed by the Interest Law applicable to this loan transaction. If any excess of interest in such respect is provided for in this Note, or in any of the documents securing payment hereof or otherwise relating hereto, then, in such event:

- (a) the provisions of this paragraph shall govern and control;
- (b) neither Developer nor Developer’s heirs, legal representatives, successors or assigns shall be obligated to pay the amount of such interest to the extent that it is in excess of the maximum amount of interest allowed by the Interest Law applicable to this loan transaction;
- (c) any excess shall be deemed canceled automatically and, if theretofore paid, shall be credited on this Note by Authority or, if this Note shall have been paid in full, refunded to Developer; and
- (d) the effective rate of interest shall be automatically subject to reduction to the Maximum Legal Rate of Interest (as defined below), allowed under such Interest Law, as now or hereafter construed by courts of appropriate jurisdiction. To the extent permitted by the Interest Law applicable to this loan transaction, all sums paid or agreed to be paid to Authority for the use, forbearance or detention of the indebtedness evidenced hereby shall be amortized, prorated, allocated and spread throughout the full term of this Note. For purposes of this Note, “Interest Law” shall mean any present or future law of the State of California, the United States of America, or any other jurisdiction which has application to the interest and other charges under this Note. The “Maximum Legal Rate of Interest” shall mean the maximum rate of interest that Authority may from time to time charge Developer, and under which Developer would have no claim or defense of usury under the Interest Law.

14. Costs of Enforcement. Developer agrees to pay upon demand all reasonable costs and expenses, including attorneys’ fees, expert witness fees, and costs of suit (including appeals),

**ATTACHMENT NO. 3-A
AUTHORITY LOAN NOTE**

incurred by Authority (and/or City of Garden Grove) to enforce the terms hereof. In addition to the foregoing award of attorneys' fees, Authority (and City) shall be entitled to its reasonable attorneys' fees incurred in any post-judgment proceedings to enforce any judgment in connection with this Note. This provision is separate and several and shall survive the merger of this provision into any judgment.

15. Miscellaneous. Time is of the essence hereof. If this Note is now, or hereafter shall be, signed by more than one party or person, it shall be the joint and several obligation of such parties or persons (including, without limitation, all makers, endorsers, guarantors and sureties), and shall be binding upon such parties and upon their respective successors and assigns. This Note shall be governed by and construed under the laws of the State of California. Developer irrevocably and unconditionally submits to the jurisdiction of the Superior Court of the State of California for the County of Orange or the United States District Court of the Central District of California, as Authority hereof may deem appropriate, in connection with any legal action or proceeding arising out of or relating to this Note. Developer also waives any objection regarding personal or in rem jurisdiction or venue to the extent such action is filed in the above-referenced courts. In the event of a conflict between the provisions of this Note and the Agreement, this Note shall control.

16. Non-Recourse Obligation. In the Event of Default under the terms of this Note, the sole recourse of Authority therefor shall be Developer's interest in the Property and the Project and Developer and Affiliates shall not be personally liable for the payment of any obligations under this Agreement; provided, however, that the foregoing shall not in any way affect any rights Authority may have hereunder, or any right of Authority to recover or collect funds, damages or costs (including without limitation reasonable attorneys' fees and costs) incurred by Authority as a result of fraud, intentional misrepresentation or bad faith waste, and/or any costs and expenses incurred by Authority in connection therewith (including without limitation reasonable attorneys' fees and costs).

IN WITNESS WHEREOF, Developer has caused this Authority Loan Note, Promissory Note Secured by Deed of Trust to be executed on the date first set forth above.

DEVELOPER:

AMERICAN FAMILY HOUSING,
a California nonprofit public benefit corporation

By:_____

By:_____

**ATTACHMENT NO. 3-A
AUTHORITY LOAN NOTE**

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ATTACHMENT NO. 3-B

RELATED PARTY NOTE

\$1,700,000.00

Garden Grove, California [_____, 202_]

RECITALS

A. This *Related Party Note* (“Note”) is made pursuant to and in implementation of that certain *HOME Investment Partnership Affordable Housing and Loan Agreement (11742 Stuart Drive)* (“Agreement”) dated as of September 14, 2021 and entered into by and between American Family Housing, a California nonprofit public benefit corporation (“AFH Parent”), and Garden Grove Housing Authority, a public body corporate and politic (“Authority”).

B. AFH Parent formed the AFH LLC, a California limited liability company, of which AFH Parent is the sole, managing member of AFH LLC.

C. AFH Parent has contributed and invested with AFH LLC the Property and Project described in the Agreement, the value of which is the sum of One Million Seven Hundred Thousand Dollars (\$1,700,000.00) (“Related Party Amount”). This Related Party Note evidences such investment and contribution by AFH Parent into the AFH LLC and the Property and Project in order to implement the Agreement.

D. Capitalized terms used in this Related Party Note shall have the meaning set forth in the Agreement, unless expressly otherwise defined herein.

E. The terms of the Agreement are incorporated herein and made a part hereof to the same extent and with the same force and effect as if fully set forth herein. In the event of any inconsistencies between the terms of this Related Party Note and the terms of the Agreement or any other document related to the Note Amount, the terms of this Note shall prevail.

NOW, THEREFORE, for good valuable consideration, receipt of which is hereby acknowledged, Developer agrees as follows:

1. Related Party Loan. The principal sums hereunder have been and are being loaned by AFH Parent to AFH LLC in accordance with and pursuant to the Agreement and the AFH LLC Operating Agreement (described in Section 502.2 of the Agreement). The Agreement is incorporated herein and made a part hereof to the same extent and with the same force and effect as if fully set forth herein. In the event of any inconsistencies between the terms of this Related Party Note and the terms of the Agreement or any other document related to the Note Amount, the terms of this Note shall prevail.

(a) A default by AFH LLC under any of the provisions of the Agreement, and/or the Authority Regulatory Agreement, Authority Loan Note, Authority Loan Deed of Trust each of even date with the Closing of the Authority Loan and, any of the other Project Documents shall, after the expiration of the applicable cure period(s) under the respective agreement, be a default hereunder, and a default hereunder after applicable cure periods shall be a default under the Project Documents.

**ATTACHMENT NO. 3-B
RELATED PARTY NOTE**

2. Interest. A simple interest rate of two and one-half percent (2.5%) per annum shall accrue on the Related Party Note Amount.

3. Term; Payment Obligations. This Related Party Note shall be for a term that commences on the date of this Note and continues until up to the last day of the Affordability Period, which coincides with the ends date of the Third RR Period (“Related Party Maturity Date”).

(a) The Related Party Note shall be repaid through an annual Residual Receipts calculation based on operation of the Project, which is and shall remain the sole source of repayment.

(b) Within the time provided in the Agreement AFH LLC, as Developer under the Agreement, shall make cause to be prepared and submitted to the Authority its Annual Financial Statement, including the Residual Receipts Report evidencing Developer’s calculation of Residual Receipts.

(c) During the First RR Period one hundred percent (100%) of Residual Receipts shall be allocated and remitted by AFH LLC, as Developer, to AFH Parent, as beneficiary of this Note;

(d) Commencing upon the end date of the First RR Period and during the Second RR Period if and while this Note remains outstanding, AFH LLC, as Developer, shall make annual payments both on (i) the Authority Loan Note sourced from seventy percent (70%) of Residual Receipts, which amount shall be allocated and remitted to Authority, and (ii) this Related Party Note from thirty percent (30%) of Residual Receipts and shall remit such amount to AFH Parent in repayment and credit on the balance due under this Note.

(e) If this Related Party Note remains outstanding as of the first day of the Third RR Period, then the percentages of Residual Receipts shall be adjusted so that each of AFH, as Developer, and Authority receive fifty percent (50%) of Residual Receipts until the end date of the Affordability Period that coincides with the last day of the Third RR Period.

(f) Each annual payment by AFH LLC, as Developer, to AFH Parent, as beneficiary of this Note, of (i) 100% of Residual Receipts during the First RR Period (but not past full repayment of this Note, if at all during such period), then, (ii) if applicable, and this Note remains outstanding 30% of Residual Receipts during the Second RR Period, and then, (iii) if applicable and this Note remains outstanding, 50% of Residual Receipts during the Third RR Period, shall be credited by AFH Parent to pay down the outstanding balance of this Related Party Note.

(g) In the event, if at all, the Related Party Note is not paid prior to Related Party Note Maturity Date (or earlier termination if such were to occur due to the Event of Default by AFH LLC as Developer under the Agreement), then the Related Party Note shall be cancelled and the outstanding amount shall be deemed forgiven and no payment is due to AFH Parent by AFH LLC.

5. Form of Payments. All amounts due hereunder are payable in immediately available funds and lawful monies of the United States of America; provided however, the sole source of funds shall be and remain the percentage share of Residual Receipts due to Developer under the Agreement for which AFH LLC, as borrower, shall remit to AFH Parent.

**ATTACHMENT NO. 3-B
RELATED PARTY NOTE**

Page 2 of 4

6. Application of Payments. All payments of Residual Receipts paid under this Related Party Note shall be applied (a) first, to accrued interest, (b) second, to costs and fees owing hereunder, and (c) third, to the payment of principal.

7. Security. This Related Party Note and all amounts payable hereunder are secured by the Related Party Deed of Trust, a trust deed of even date herewith executed by AFH LLC in favor of AFH Parent, which Related Party Deed of Trust shall be subordinate to: (a) the Authority Regulatory Agreement of record as the senior encumbrance, (b) that certain deed of trust securing executed by Developer, as borrower, in favor of PPB as the Initial Primary Lender, as the first monetary lien, (c) the Authority Loan Deed of Trust securing the Authority Note, and (d) such other encumbrances approved by the Authority in writing in its sole discretion. A default under any of the provisions of the Related Party Deed of Trust shall be a default under this Note.

(a) Subordinate Note. The indebtedness evidenced by this Related Party Note is and shall be subordinate in right of payment to the prior payment in full of the indebtedness evidenced by a promissory note for a Primary Loan issued by an Approved Primary Lender (and any schedules) ("Primary Loan Mortgage") in the original principal amount of Six Hundred Thousand Dollars (\$600,000.00), executed by Developer and payable to the order of Pacific Premier Bank as the Initial Primary Lender.

9. Waivers. A waiver of any term of this Related Party Note must be made in writing and shall be limited to the express written terms of such waiver.

10. Successors and Assigns. In no event shall AFH Parent or AFH LLC assign or transfer any part of this Related Party Note without the prior express written consent of the Authority pursuant to the terms of the Agreement.

11. Usury. It is the intention of AFH Parent to conform strictly to the applicable usury and interest laws and regulations applicable to this loan transaction. Thus, notwithstanding any provision to the contrary in this Related Party Note, the aggregate of all interest and any other charges or consideration constituting interest under the applicable usury and interest laws that is taken, reserved, contracted for, charged or received under this Related Party Note shall under no circumstances exceed the maximum amount of interest allowed by the applicable usury and interest laws in this transaction.

12. Miscellaneous. Time is of the essence hereof. If this Related Party Note is now, or hereafter shall be, signed by more than one party or person, it shall be the joint and several obligation of such parties or persons (including, without limitation, all makers, endorsers, guarantors and sureties), and shall be binding upon such parties and upon their respective successors and assigns. This Related Party Note shall be governed by and construed under the laws of the State of California. Developer irrevocably and unconditionally submits to the jurisdiction of the Superior Court of the State of California for the County of Orange or the United States District Court of the Central District of California in connection with any legal action or proceeding arising out of or relating to this Related Party Note. Developer also waives any objection regarding personal or in rem jurisdiction or venue to the extent such action is filed in the above-referenced courts. In the event of a conflict between the provisions of this Related Party Note and the Agreement, this Related Party Note shall control.

**ATTACHMENT NO. 3-B
RELATED PARTY NOTE**

IN WITNESS WHEREOF, Developer has caused this Related Party Note to be executed on the date first set forth above.

[AFH LLC]:

[_____] ,
a California limited liability company

By: _____

By: _____

**ATTACHMENT NO. 3-B
RELATED PARTY NOTE**

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ATTACHMENT NO. 4-A

AUTHORITY LOAN DEED OF TRUST

Recording Requested By and
When Recorded Mail To:

**Garden Grove Housing Authority
11222 Acacia Parkway
Garden Grove, California 92840
Attention: Secretary/City Clerk**

(Space above for Recorder's use.)

This document is exempt from payment of recording
fees per Government Code §§ 6103 and 27383.

**AUTHORITY LOAN DEED OF TRUST AND ASSIGNMENT OF RENTS
(11742 Stuart Drive)**

This **AUTHORITY LOAN DEED OF TRUST AND ASSIGNMENT OF RENTS (11742 Stuart Drive)** ("Deed of Trust") is dated as of [_____, 2021 and duly executed by [AMERICAN FAMILY HOUSING, a California nonprofit public benefit corporation OR AFH LLC if duly formed before per Section 502.2] ("Trustor"), as trustor, whose address is 15161 Jackson Street, Midway City, CA 92655, in favor of **COMMONWEALTH LAND TITLE INSURANCE COMPANY** ("Trustee"), as trustee, for the benefit of the **GARDEN GROVE HOUSING AUTHORITY**, a public body, corporate and politic ("Beneficiary"), as beneficiary, whose address is 11222 Acacia Parkway, Garden Grove, California 92840. Each capitalized term used herein and not otherwise defined herein shall have the meaning given such term in that certain *HOME Investment Partnership Affordable Housing and Loan Agreement (11742 Stuart Drive)* ("Agreement"), which is an unrecorded contract as defined in Section 2.1(b), below. Any capitalized terms not defined therein shall have the respective meanings set forth therefor in the Agreement. A copy of the Agreement is on file with the Beneficiary as a public record.

ARTICLE I

GRANT OF SECURITY

1.1 Grant of Security. FOR GOOD AND VALUABLE CONSIDERATION, including the indebtedness herein recited and the trust herein created, the receipt and adequacy of which are hereby acknowledged, Trustor hereby irrevocably grants, transfers and assigns to Trustee, IN TRUST, WITH POWER OF SALE, AND RIGHT OF ENTRY AND POSSESSION, for the benefit and security of Beneficiary, all rights, titles, interests, estates, powers and privileges that Trustor now has or may hereafter acquire in or to the following property and interests therein (collectively, the "Property"):

(a) That certain real property located at 11742 Stuart Drive, City of Garden Grove, California ("Land" or "Property"), as more particularly described in the Legal Description attached hereto as Exhibit A, and incorporated herein by reference.;

**ATTACHMENT NO. 4-A
AUTHORITY LOAN DEED OF TRUST**

(b) All buildings and other improvements now or hereafter located on the Land, including, but not limited to, the Fixtures (as defined below) and any and all other equipment, machinery, appliances and other articles attached to such buildings and other improvements (collectively, the “Improvements”);

(c) All fixtures (collectively, the “Fixtures”) now or hereafter located on, attached to, installed in or used in connection with the Land and the Improvements, including all awnings, boilers, furnaces, pipes, plumbing, elevators, cleaning, call and sprinkler systems, fire extinguishing machinery and equipment, water tanks, heating, ventilating, air conditioning and air cooling machinery and equipment, gas and electric machinery and equipment, and other equipment, machinery and appliances and other fixtures of every kind and nature;

(d) All rights, rights-of-way, easements, licenses, profits, privileges, tenements, hereditaments and appurtenances now owned or hereafter acquired by Trustor and used in connection with the Land and the Improvements or as a means of access to either or both;

(e) All of Trustor’s right, title and interest now owned or hereafter acquired, in and to any land lying within the right-of-way of any street, open or proposed, adjoining the Land, and any and all sidewalks, alleys and strips and gores of land adjacent to or used in connection with the Land and Improvements;

(f) All oil, gas and other mineral rights in or relating to the Land, and all royalty, leasehold and other rights of Trustor in or relating thereto;

(g) All water, water rights and riparian rights (including, without limitation, shares of stock evidencing the same) in or relating to the Land;

(h) All leases and subleases relating to all or any part of the Land and the Improvements or any interest therein, now or hereafter existing or entered into, including all deposits, advance rentals and other payments of a similar nature but not including the Rents, as defined and separately assigned in Article 4;

(i) All options to purchase or lease all or any part of the Land or Improvements or any interest therein (and any greater estate in the Land or Improvements now owned or hereafter acquired pursuant thereto);

(j) All other estates, easements, licenses, interests, rights, titles, claims or demands, both in law and in equity, which Trustor now has or may hereafter acquire in the Land and the Improvements, including, without limitation, (1) any and all awards made for the taking by eminent domain, or by any proceeding or purchase in lieu thereof, of all or any part of the Property, including any award resulting from a change of grade of streets and any award for severance damages, and (2) any and all proceeds of any insurance covering the Property.

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AUTHORITY LOAN DEED OF TRUST

ARTICLE II

SECURED OBLIGATIONS

2.1 Secured Obligations. This Deed of Trust, and the lien created hereby, is made for the purpose of securing the following obligations (collectively, the “Secured Obligations”):

(a) the payment and performance by Trustor of all indebtedness and other obligations evidenced by that certain Authority Loan Note, Promissory Note Secured by Deed of Trust (“Note”) dated of even date herewith, made by Trustor to the order of Beneficiary, in the original principal amount of One Million Four Hundred Thousand Dollars (\$1,400,000.00), together with interest on such indebtedness and costs of enforcement according to the terms of the Note;

(b) the payment and performance of all indebtedness and each and every promise, agreement, covenant, and obligation of Trustor to Beneficiary contained in (i) that certain unrecorded *HOME Investment Partnership Affordable Housing and Loan Agreement (11742 Stuart Drive)* (“Agreement”), dated as of September 14, 2021, between Beneficiary and Trustor, (ii) that certain Regulatory Agreement dated concurrently herewith, by and between Beneficiary and Trustor and recorded against the Property in the Official Records of Orange County as a senior, non-subordinate encumbrance, (iii) this Deed of Trust, and (v) the other “Project Documents” (as defined in the Agreement), whether or not the total amount thereof may exceed the face amount of the Authority Loan Note, shall be secured hereby to the same extent as though said Agreement, Regulatory Agreement, Note, and other Project Documents were fully incorporated in this Deed of Trust;

(c) the payment and performance of all indebtedness and other obligations of Beneficiary, or its successors or assigns, when such indebtedness and obligations are contained in a document which recites that the obligations thereunder are secured by this Deed of Trust;

(d) the payment by Trustor of all amounts advanced by or on behalf of Beneficiary or Trustee to improve, protect or preserve the Property or the security of this Deed of Trust, with interest thereon as provided herein; and

(e) the payment and performance of all amendments, modifications, extensions, renewals and replacements of or for any of the foregoing (including, without limitation, (i) amendments or modifications of the required principal payment dates or interest payment dates, or both, as the case may be, accelerating or deferring such interest payment dates in whole or in part, or (ii) amendments, modifications, extensions or renewals at a different rate of interest), whether or not any such amendment, modification, extension, renewal or replacement is evidenced by a new or additional promissory note or other document.

ARTICLE III

COVENANTS

3.1 Payment of Secured Obligations. Trustor shall pay and perform the Secured Obligations when due.

ATTACHMENT NO. 4-A AUTHORITY LOAN DEED OF TRUST

3.2 Maintenance, Repair, Alterations. Trustor shall maintain and preserve the Property in good condition and repair; Trustor, except upon the prior written consent of Beneficiary, shall not remove, demolish or materially alter any of the Improvements, other than to make repairs in the ordinary course of business of a non-structural nature which serve to preserve or increase the value of the Property; Trustor shall complete promptly and in a good and workmanlike manner any Improvement which may be now or hereafter constructed on the Land, shall promptly restore in like manner any Improvement which may be damaged or destroyed thereon from any cause whatsoever, and shall pay when due all claims for labor performed and materials furnished therefor; Trustor shall comply with all laws, ordinances, rules, regulations, orders, covenants, conditions, restrictions and "Permitted Encumbrances" (as hereinafter defined) now or hereafter affecting the Property, or any part thereof, or the conduct or operation of Trustor's business; Trustor shall not commit, suffer or permit any act to be done in, upon or to all or any part of the Property in violation of any such laws, ordinances, rules, regulations, orders, covenants, conditions or Permitted Encumbrances now or hereafter affecting the Property; Trustor shall not commit or permit any waste or deterioration of the Property, and shall keep and maintain abutting grounds, sidewalks, roads, parking and landscape areas in good and neat order and repair; Trustor shall not take (nor fail to take) any action, which if taken (or not so taken) would increase in any way the risk of fire or other hazard occurring to or affecting the Property or which otherwise would impair the security of Beneficiary in the Property; Trustor shall comply with the provisions of all leases, if any, constituting a portion of the Property; Trustor shall not abandon the Property or any portion thereof or leave the Property unprotected, unguarded, vacant or deserted; Trustor shall not initiate, join in or consent to any change in any zoning ordinance, general plan, specific plan, private restrictive covenant or other public or private restriction limiting the uses which may be made of the Property by Trustor or by the owner thereof without the prior written consent of Beneficiary; Trustor shall secure and maintain in full force and effect all permits necessary for the use, occupancy and operation of the Property; except as otherwise prohibited or restricted by the Project Documents, or any of them, Trustor shall do any and all other acts which may be reasonably necessary to protect or preserve the value of the Property and the rights of Trustee and Beneficiary with respect thereto.

3.3 Insurance. Trustor shall at all times maintain in full force and effect, at Trustor's sole cost and expense, policies of insurance in form, substance, amounts and with companies as required by the Agreement. In the event of any damage or destruction to the Property, all insurance proceeds shall be applied in accordance with the terms and provisions of the Agreement or, in the absence thereof, as required by law.

3.4 Condemnation and Other Awards. Upon learning of the condemnation or other taking for public or quasi-public use of, or of the institution or the threatened institution of any proceeding for the condemnation or other taking for public or quasi-public use of, all or any part of the Property, Trustor shall promptly notify Beneficiary and Trustee of such fact. Subject to the requirements under Primary Loan documents, Trustor shall take all actions reasonably required by Beneficiary or Trustee in connection therewith to defend (using counsel reasonably acceptable to Beneficiary) and protect the interests of Trustor, Beneficiary and/or Trustee in the Property. At Beneficiary's option, Beneficiary or Trustor may be the nominal party in such proceeding but in any event Beneficiary shall be entitled, without regard to the adequacy of its security, to participate in and to control its own defense and any settlement affecting the Beneficiary's interest in the Property and to be represented therein by counsel of its choice. Subject to the requirements under the Primary Loan documents, Trustor hereby assigns to Beneficiary, as security for the Secured Obligations, all compensation, awards, damages and other amounts payable to Trustor in connection with any

ATTACHMENT NO. 4-A
AUTHORITY LOAN DEED OF TRUST

condemnation or other taking of all or any part of the Property for public or semi-public use (including, but not limited to, the proceeds of any settlement, regardless of whether or not condemnation or other taking proceedings are instituted in connection therewith). Upon receipt, subject to the requirements under Primary Loan documents, Trustor shall immediately deliver all such compensation, awards, damages and other amounts to Beneficiary. All such proceeds shall first be applied to reimburse Beneficiary and Trustee for all costs and expenses, including reasonable attorneys' fees, incurred in connection with the collection of such award or settlement. The balance of such award or settlement shall be applied as required by law. Application or release of such proceeds as provided herein shall not cure or waive any default or notice of default hereunder or invalidate any act done pursuant to such notice.

3.5 Taxes and Impositions. Trustor shall be responsible to and shall pay, prior to delinquency, all of the following (collectively, the "Impositions"): (i) all general and special real property taxes and assessments imposed on the Property; and (ii) all other taxes and assessments and charges of every kind that are assessed upon the Property and that create or may create a lien upon the Property (or upon any personal property or fixtures used in connection with the Property), including non-governmental levies and assessments pursuant to applicable covenants, conditions or restrictions. If permitted by law, Trustor may pay any Imposition in installments (together with any accrued interest).

(a) Right to Contest. Trustor shall not be required to pay any Imposition so long as (a) the validity of such Imposition is being actively contested in good faith and by appropriate proceedings, and (b) either (i) Trustor has demonstrated to Beneficiary's reasonable satisfaction that leaving such Imposition unpaid pending the outcome of such proceedings could not result in conveyance of any parcel in satisfaction of such Imposition or otherwise impair Beneficiary's interests under the Project Documents, or (ii) Trustor has furnished Beneficiary with a bond or other security satisfactory to Beneficiary in an amount not less than 120% of the applicable claim (including interest and penalties).

(b) Evidence of Payment. Upon demand by the Beneficiary from time to time, Trustor shall deliver to the Beneficiary within thirty (30) days following the due date of any Imposition, evidence of payment of said Imposition reasonably satisfactory to the Beneficiary, unless Trustor is contesting the imposition in conformity with Section 3.5(a). In addition, upon demand by Beneficiary from time to time, Trustor shall furnish to Beneficiary a tax reporting service for the Property of a type and duration, and with a company, reasonably satisfactory to Beneficiary.

3.6 Utilities. Except to the extent paid directly by tenants, Trustor shall promptly pay all gas, electricity, water, sewer and other utility charges which are incurred for the benefit of the Property or which may become a lien against the Property and all other assessments and other charges of a similar nature, public or private, relating to the Property or any portion thereof, regardless of whether or not any such charge is or may become a lien thereon.

3.7 Liens. Trustor shall not cause, incur, suffer or permit to exist or become effective any lien, encumbrance or charge upon all or any part of the Property or any interest therein. Trustor shall pay and promptly discharge, at Trustor's sole cost and expense, all liens, encumbrances and charges upon all or any part of the Property or any interest therein, or contest such claim in conformity with Sections 1001.1 and 1102 of the Agreement. If Trustor shall fail to remove and discharge any such lien, encumbrance or charge, then, in addition to any other right or remedy of Beneficiary,

ATTACHMENT NO. 4-A
AUTHORITY LOAN DEED OF TRUST

Beneficiary may, but shall not be obligated to, discharge the same, without notice to or demand on Trustor, and without inquiring into the validity of such lien, encumbrance or charge or the existence of any defense or offset thereto, either by paying the amount claimed to be due, or by procuring the discharge of such lien, encumbrance or charge by depositing in a court a bond or the amount claimed or otherwise giving security for such claim, or in any other manner permitted or required by law. Subject to the rights of Trustor pursuant to Sections 1001.1 and 1102 of the Agreement, the Trustor shall, within twenty (20) days after demand therefor by Beneficiary (together with sufficient evidence substantiating such expenditures by Beneficiary), pay to Beneficiary an amount equal to all costs and expenses incurred by Beneficiary in connection with the exercise by Beneficiary of the foregoing right to discharge any such lien, encumbrance or charge, together with interest thereon from the date of such expenditure until paid at the "Default Rate" of ten percent (10%) per annum (as defined and further described in the Authority Loan Note.)

3.8 Sale or Lease of Property. Except as otherwise permitted under the Agreement, Trustor shall not sell, lease or otherwise transfer all or any part of the Property or any interest therein without the prior written consent of Beneficiary.

3.9 Inspections. Beneficiary, Trustee and their respective agents, representatives and employees, are each authorized, upon notice reasonable under the circumstances (which may be written or oral), to enter at any time upon any part of the Property during normal business hours for the purpose of inspecting the same and for the purpose of performing any of the rights and obligations under the law that Beneficiary and/or Trustee are authorized to perform hereunder or under the terms of any of the Project Documents. Such entry by the Beneficiary shall be upon 72-hours' prior notice, and shall be undertaken at Beneficiary's expense, with Beneficiary holding harmless the Trustor from any claims or injuries which occur in connection with the exercise of the Beneficiary's rights pursuant to this Section 3.9. The rights of Beneficiary to enter and inspect pursuant to this Section 3.9 are in addition to and do not limit Authority's rights to conduct building inspections.

3.10 Defense of Actions. Trustor, at no cost or expense to Beneficiary or Trustee, shall appear in and defend any action or proceeding purporting to affect the security of this Deed of Trust, any of the other Project Documents, all or any part of the Property or any interest therein, any additional or other security for the obligations secured hereby, or the interests, rights, powers or duties of Beneficiary or Trustee hereunder, provided that Trustee or Beneficiary shall have first tendered the defense to Trustor. If Beneficiary or Trustee elects to become a party to such action or proceeding, or is made a party thereto, Trustor shall indemnify, defend and hold Trustee and Beneficiary harmless from all liability, damage, cost and expense incurred by Trustee and Beneficiary, or either of them, by reason of such action or proceeding (including, without limitation, reasonable attorneys' fees and expenses), whether or not such action or proceeding is prosecuted to judgment or decision.

3.11 Protection of Security. If Trustor fails to make any payment or to do any act as and in the manner provided in this Deed of Trust or any of the other Project Documents, Beneficiary and/or Trustee, each in its own discretion, without obligation so to do, without further notice or demand, and without releasing Trustor from any obligation, may make or do the same in such manner and to such extent as either may reasonably deem necessary to protect the security of this Deed of Trust. In connection therewith (without limiting their general powers), Beneficiary and Trustee shall each have and are hereby given the right, but not the obligation and subject to the terms

ATTACHMENT NO. 4-A
AUTHORITY LOAN DEED OF TRUST

and conditions set forth herein: (i) to enter upon and take possession of the Property; (ii) to make additions, alterations, repairs and improvements to the Property which in the judgment of either may be necessary or proper to keep the Property in good condition and repair; (iii) to appear and participate in any action or proceeding affecting or which may affect the security hereof or the rights or powers of Beneficiary or Trustee; (iv) to pay, purchase, contest or compromise any encumbrance, claim, charge, lien or debt which in the judgment of either may affect or appears to affect the security of this Deed of Trust or may be, or to appear to be, prior or superior hereto; and (v) in exercising such powers, to pay all necessary or appropriate costs and expenses and employ necessary or desirable consultants.

3.12 Beneficiary's Powers. Without affecting the liability of Trustor or any other person liable for the payment of any obligation herein mentioned, and without affecting the lien or charge of this Deed of Trust upon any portion of the Property not then or theretofore released as security for the full amount of all Secured Obligations, Beneficiary may, from time to time and without notice (i) release any person so liable, (ii) extend the maturity or alter any of the terms of any such obligation (provided, however, that the consent of Trustor shall be required with respect to the extension or alteration of any unpaid obligation of Trustor to Beneficiary), (iii) waive any provision contained herein or grant other indulgences, (iv) release or reconvey, or cause to be released or reconveyed at any time at Beneficiary's option any parcel, a portion or all of the Property, (v) take or release any other or additional security for any obligation herein mentioned, or (vi) make compositions or other arrangements with debtors in relation thereto. By accepting payment or performance of any obligation secured by this Deed of Trust after the payment or performance thereof is due or after the filing of a notice of default and election to sell, Beneficiary shall not have thereby waived its right to require prompt payment and performance, when due, of all other obligations secured hereby, or to declare a default for failure so to pay or perform, or to proceed with the sale under any notice of default and election to sell theretofore given by Beneficiary, or with respect to any unpaid balance of the indebtedness secured hereby. The acceptance by Beneficiary of any sum in an amount less than the sum then due shall not constitute a waiver of the obligation of Trustor to pay the entire sum then due.

3.13 Costs, Fees and Expenses. Upon the occurrence of an Event of Default, Trustor shall pay, on demand, all costs, fees, expenses, advances, charges, losses and liabilities paid or incurred by Beneficiary and/or Trustee under or in connection with this Deed of Trust, the enforcement of this Deed of Trust, the collection of the Secured Obligations, and/or the exercise of any right, power, privilege or remedy given Beneficiary and/or Trustee under this Deed of Trust, including, (a) foreclosure fees, trustee's fees and expenses, receiver's fees and expenses and trustee's sale guaranty premiums, (b) costs and expenses paid or incurred by Beneficiary and/or Trustee and/or any receiver appointed under this Deed of Trust in connection with the operation, maintenance, management, protection, preservation, collection, sale or other liquidation of the Property, (c) advances made by Beneficiary and/or Trustee to complete or partially construct all or any part of any improvements which may have been commenced on the Land or otherwise to protect the security of this Deed of Trust, (d) costs of evidence of title, costs of surveys and costs of appraisals, and (e) the fees, costs and expenses of attorneys, accountants and other consultants; together with interest thereon from the date of expenditure until so paid at the Default Rate.

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AUTHORITY LOAN DEED OF TRUST**

ARTICLE IV

ASSIGNMENT OF RENTS, ISSUES AND PROFITS

4.1 Assignment of Rents, Issues and Profits. While this Deed of Trust is outstanding, Trustor hereby absolutely and irrevocably assigns and transfers to Beneficiary all of its right, title and interest in and to all rents, issues, profits, royalties, income and other proceeds and similar benefits derived from the Property (collectively, the “Rents”), and hereby gives to and confers upon Beneficiary the right, power and authority to collect such Rents. Trustor irrevocably appoints Beneficiary its true and lawful attorney-in-fact, at the option of Beneficiary, at any time and from time to time, to demand, receive and enforce payment, to give receipts, releases and satisfactions, and to sue, in its name or in the name of Trustor, for all Rents, and to apply the same to the obligations secured hereby; provided, however, that Trustor shall have a license to collect Rents (but not more than one month in advance unless the written approval of Beneficiary has first been obtained), and to retain and enjoy the same, so long as an Event of Default shall not have occurred hereunder and be continuing. The assignment of the Rents in this Article 4 is intended to be an absolute assignment from Trustor to Beneficiary and not merely the passing of a security interest.

4.2 Collection Upon Default. Upon the occurrence and during the continuance of an Event of Default hereunder, Trustor’s license to collect the Rents shall automatically terminate and Beneficiary may, at any time without notice, either in person, by agent or by a receiver appointed by a court, and without regard to the adequacy of any security for the obligations hereby secured, enter upon and take possession of the Property, or any part thereof, and, with or without taking possession of the Property or any part thereof, in its own name sue for or otherwise collect such Rents (including those past due and unpaid, and all prepaid Rents and all other monies which may have been or may hereafter be deposited with Trustor by any lessee or tenant of Trustor to secure the payment of any Rent or for any services thereafter to be rendered by Trustor or any other obligation of any tenant to Trustor arising under any lease, and Trustor agrees that, upon the occurrence of any Event of Default hereunder, Trustor shall promptly deliver all Rents and other monies to Beneficiary), and Beneficiary may apply the same, less costs and expenses of operation and collection, including, without limitation, attorneys’ fees, whether or not suit is brought or prosecuted to judgment, upon any indebtedness or obligation of Trustor secured hereby, and in such order as Beneficiary may determine notwithstanding that said indebtedness or the performance of said obligation may not then be due. The collection of Rents, or the entering upon and taking possession of the Property, or the application of Rents as provided above, shall not cure or waive any default or notice of default hereunder or invalidate any act performed in response to such default or pursuant to such notice of default or be deemed or construed to make Beneficiary a mortgagee-in-possession of all or any part of the Property.

ARTICLE V

REMEDIES UPON DEFAULT

5.1 Events of Default. The term “Event of Default” is defined in the Agreement and includes without limitation the occurrence of any of the following events or conditions hereunder:

ATTACHMENT NO. 4-A AUTHORITY LOAN DEED OF TRUST

5.1.1 Trustor shall fail to pay any amount owing under this Deed of Trust when due, and such failure is not cured within ten (10) days after Beneficiary gives Trustor notice of such failure;

5.1.2 Trustor shall fail to observe or perform any other obligation contained in this Deed of Trust, and such failure is not cured within thirty (30) days after Beneficiary gives Trustor notice of such failure; provided that, if cure cannot reasonably be effected within such 30-day period, such failure shall not be an Event of Default so long as Borrower promptly (in any event, within thirty (30) days after receipt of such notice) commences cure, and thereafter diligently prosecutes such cure to completion;

5.1.3 The occurrence of an "Event of Default" under the Agreement, the Regulatory Agreement, the Note, or other Project Documents;

5.1.4 A default under any other document or agreement secured hereby, subject to any applicable cure period; or

5.1.5 Authority exercises Authority's right to cure a default by Developer under the Primary Loan or other financing senior to the Authority Loan and Developer does not reimburse Authority for the cost to cure such default within ten (10) days following written demand for payment from Authority

5.2 Acceleration Upon Default; Additional Remedies. Upon the occurrence and during the continuance of an Event of Default, Beneficiary may, at its option, terminate its obligations under the Project Documents and declare all Secured Obligations to be immediately due and payable without any presentment, demand, protest or further notice of any kind; and whether or not Beneficiary exercises said option, Beneficiary may:

5.2.1 Either in person or by agent, with or without bringing any action or proceeding, or by a receiver appointed by a court and without regard to the adequacy of its security, enter upon and take possession of the Property, or any part thereof, in its own name or in the name of Trustee, and do any acts which it deems necessary or desirable to complete the construction of the Improvements on the Land, to preserve the value, marketability or rentability of the Property, or part thereof or interest therein, increase the income therefrom or protect the security hereof and, with or without taking possession of the Property, sue for or otherwise collect the Rents, including those past due and unpaid, and apply the same, less costs and expenses of operation and collection including attorneys' fees, upon any Secured Obligations, all in such order as Beneficiary may determine. The entering upon and taking possession of the Property, the collection of such Rents and the application thereof as aforesaid, shall not cure or waive any default or notice of default hereunder or invalidate any act done in response to such default or pursuant to such notice of default and, notwithstanding the continuance in possession by Trustee, Beneficiary or a receiver of all or any portion of the Property or the collection, receipt and application of any of the Rents, the Trustee or Beneficiary shall be entitled to exercise every right provided for in any of the Project Documents or by law upon occurrence of any Event of Default, including the right to exercise the power of sale;

5.2.2 Commence an action to foreclose this Deed of Trust as a mortgage, appoint a receiver, or specifically enforce any of the covenants contained herein;

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5.2.3 Deliver to Trustee a written declaration of default and demand for sale, and a written notice of default and election to cause Trustor's interest in the Property to be sold, which notice Trustee or Beneficiary shall cause to be duly filed for record in the official records of the County in which the Property are located;

5.2.4 Exercise any and/or all of the rights and remedies available to a secured party under the California Uniform Commercial Code in such order and in such manner as Beneficiary, in its sole discretion, may determine (including, without limitation, requiring Trustor to assemble the collateral and make the collateral available to Beneficiary at a reasonably convenient location); provided, however, that the expenses of retaking, holding, preparing for sale or the like as provided thereunder shall include reasonable attorneys' fees and other expenses of Beneficiary and Trustee and shall be additionally secured by this Deed of Trust; and/or

5.2.5 Exercise all other rights and remedies provided herein, in any Project Document or other document or agreement now or hereafter securing all or any portion of the obligations secured hereby, or provided by law or in equity.

5.3 Foreclosure By Power of Sale.

5.3.1 Should Beneficiary elect to foreclose by exercise of the power of sale herein contained, Beneficiary shall notify Trustee and shall deposit with Trustee this Deed of Trust and the Note and such receipts and evidence of expenditures made and secured hereby as Trustee may require.

5.3.2 Upon receipt of notice from Beneficiary, Trustee shall cause to be recorded, published and delivered to Trustor such notice of default and election to sell as is then required by law. Trustee shall, without demand on Trustor, after lapse of such time as may then be required by law and after recordation of such notice of default and after notice of sale having been given as required by law, sell the Property at the time and place of sale fixed by it in said notice of sale, either as a whole, or in separate lots or parcels or items and in such order as Beneficiary may direct Trustee so to do, at public auction to the highest bidder for cash in lawful money of the United States of America payable at the time of sale. Trustee shall deliver to such purchaser or purchasers thereof its good and sufficient deed or deeds conveying the property so sold, but without any covenant or warranty, express or implied. The recitals in such deed of any matter or fact shall be conclusive proof of the truthfulness thereof. Any person, including, without limitation, Trustor, Trustee or Beneficiary, may purchase at such sale.

5.3.3 After deducting all fees, costs and expenses incurred by Beneficiary or Trustee in connection with such sale, including costs of evidence of title, Beneficiary shall apply the proceeds of sale in the following priority, to payment of (i) first, all amounts expended under the terms hereof, not then repaid, with accrued interest at the Default Rate; (ii) second, all other Secured Obligations; and (iii) the remainder, if any, to the person or persons legally entitled thereto.

5.3.4 Subject to applicable law, Trustee may postpone the sale of all or any portion of the Property by public announcement at the time and place of sale, and from time to time thereafter may postpone such sale by public announcement or subsequently noticed sale, and without further notice make such sale at the time fixed by the last postponement, or may, in its discretion, give a new notice of sale.

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5.3.5 A sale of less than the whole of the Property or any defective or irregular sale made hereunder shall not exhaust the power of sale provided for herein; and subsequent sales may be made hereunder until all obligations secured hereby have been satisfied, or the entire Property sold, without defect or irregularity.

5.4 Appointment of Receiver. Upon the occurrence of an Event of Default under this Deed of Trust, Beneficiary, as a matter of right and without notice to Trustor or anyone claiming under Trustor, and without regard to the then value of the Property or the interest of Trustor therein, shall have the right to apply to any court having jurisdiction to appoint a receiver or receivers of the Property, and Trustor hereby irrevocably consents to such appointment and waives notice of any application therefor. Any such receiver or receivers shall have all the usual powers and duties of receivers in like or similar cases and all the powers and duties of Beneficiary in case of entry as provided herein and shall continue as such and exercise all such powers until the date of confirmation of sale of the Property unless such receivership is sooner terminated.

5.5 Application of Funds After Default. Except as otherwise herein provided, upon the occurrence of an Event of Default hereunder, Beneficiary may, at any time without notice, apply any or all sums or amounts received and held by Beneficiary to pay insurance premiums, Impositions, or either of them, or as rents or income of the Property, or as insurance or condemnation proceeds, and all other sums or amounts received by Beneficiary from or on account of Trustor or the Property, or otherwise, upon any Secured Obligation, in such manner and order as Beneficiary may elect, notwithstanding that such Secured Obligation may not yet be due. The receipt, use or application of any such sum or amount shall not be construed to affect the maturity of any indebtedness secured by this Deed of Trust, or any of the rights or powers of Beneficiary or Trustee under the terms of the Project Documents, or any of the obligations of Trustor or any guarantor under the Project Documents; or to cure or waive any default or notice of default under any of the Project Documents; or to invalidate any act of Trustee or Beneficiary.

5.6 Remedies Not Exclusive. Trustee and Beneficiary, and each of them, shall be entitled to enforce payment and performance of any indebtedness or obligation secured hereby and to exercise all rights and powers under this Deed of Trust or under any Project Document or other agreement or any law now or hereafter in force, notwithstanding some or all of the said indebtedness and obligations secured hereby may now or hereafter be otherwise secured, whether by guaranty, mortgage, deed of trust, pledge, lien, assignment or otherwise. Neither the acceptance of this Deed of Trust nor its enforcement whether by court action or pursuant to the power of sale or other powers herein contained, shall prejudice or in any manner affect Trustee's or Beneficiary's right to realize upon or enforce any other security now or hereafter held by Trustee or Beneficiary, it being agreed that Trustee and Beneficiary, and each of them, shall be entitled to enforce this Deed of Trust and any other security for the obligations hereby secured now or hereafter held by Beneficiary or Trustee in such order and manner as they may in their absolute discretion determine. No remedy herein conferred upon or reserved to Trustee or Beneficiary is intended to be exclusive of any other remedy herein, or granted to Beneficiary under any other agreement, or by law provided or permitted, but each shall be cumulative and shall be in addition to every other remedy given hereunder or granted to Beneficiary under any other agreement, or now or hereafter existing at law or in equity or by statute. Every power or remedy given by any of the Project Documents to the Trustee or Beneficiary or to which either of them may be otherwise entitled may be exercised, concurrently or independently, from time to time and as often as may be deemed expedient by the Trustee or Beneficiary, and either

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AUTHORITY LOAN DEED OF TRUST

of them may pursue inconsistent remedies. Trustor may be joined in any action brought by Beneficiary to foreclose under or otherwise enforce this Deed of Trust.

5.7 Request for Notice of Default. Trustor hereby requests that a copy of any notice of default and that a copy of any notice of sale hereunder be mailed to it at the address set forth in the first paragraph of this Deed of Trust.

ARTICLE VI

MISCELLANEOUS

6.1 Amendments. This instrument cannot be waived, modified, discharged or terminated orally, but only by an instrument in writing signed by the party against whom enforcement of any waiver, modification, discharge or termination is sought.

6.2 Waivers. Trustor waives, to the extent permitted by law, (i) the benefit of all laws now existing or that may hereafter be enacted providing for any appraisal before sale of any portion of the Property, and, whether now existing or hereafter arising or created, (ii) all rights of valuation, appraisal, stay of execution, notice of election to mature or declare due the whole of the secured indebtedness and marshaling in the event of foreclosure of the liens hereby created, and (iii) all rights and remedies which Trustor may have or be able to assert by reason of the laws of the State of California pertaining to the rights and remedies of sureties: provided, however, nothing contained herein shall be deemed to be a waiver of Trustor's rights under Section 2924, 2924b and 2924c of the California Civil Code, or under Sections 580a or 726 of the California Code of Civil Procedure.

6.3 Statements by Trustor. Trustor shall, within twenty (20) days after notice thereof from Beneficiary, deliver to Beneficiary a written statement setting forth the amounts Trustor understands to be unpaid and secured by this Deed of Trust and stating whether any offset or defense exists against such amounts.

6.4 Statements by Beneficiary. For any statement or accounting requested by Trustor or any other entitled person pursuant to Section 2943 or Section 2954 of the California Civil Code or pursuant to any other provision of applicable law, or for any other document or instrument furnished to Trustor by Beneficiary, Beneficiary may charge the maximum amount permitted by law at the time of the request therefor, or if there be no such maximum, then in accordance with Beneficiary's customary charges therefor or the actual cost to Beneficiary therefor, whichever is greater.

6.5 Reconveyance by Trustee. Upon written request of Beneficiary stating that all obligations under the Note have been paid and fully performed, and upon surrender by Beneficiary of this Deed of Trust and the Note to Trustee for cancellation and retention and upon payment by Trustor of Trustee's fees and the costs and expenses of executing and recording any requested reconveyance, Trustee shall reconvey to the person or persons legally entitled thereto, without warranty, any portion of the Property then held hereunder. The recitals in any such reconveyance of any matter or fact shall be conclusive proof of the truthfulness thereof. The grantee in any such reconveyance may be described as "the person or persons legally entitled thereto."

ATTACHMENT NO. 4-A AUTHORITY LOAN DEED OF TRUST

6.6 Notices. All notices, demands, approvals and other communications provided for herein shall be in writing and shall be personally delivered, delivered by reputable overnight courier service or mailed by United States mail, as certified or registered material, return receipt requested, postage prepaid, to the appropriate party at the address set forth in the first paragraph of this Deed of Trust. Addresses for notice may be changed from time to time by written notice to all other parties. All communications shall be effective when actually received: provided, however, that non-receipt of any communication as the result of a change of address of which the pending party was not notified or as the result of a refusal to accept delivery shall be deemed receipt of such communication.

6.7 Acceptance by Trustee. Trustee accepts this trust when this Deed of Trust, duly executed and acknowledged, is made a public record as provided by law.

6.8 Headings. Article and Section headings are included in this Deed of Trust for convenience of reference only and shall not be used in construing this Deed of Trust.

6.9 Severability. Every provision of this Deed of Trust is intended to be severable. In the event any provision hereof is declared to be illegal, invalid or unenforceable for any reason whatsoever by a court of competent jurisdiction, such illegality, invalidity or unenforceability shall not affect the legality, validity or enforceability of the remaining provisions hereof, which provisions shall remain binding and enforceable.

6.10 Subrogation. To the extent that proceeds of the Note are used, either directly or indirectly, to pay any outstanding lien, charge or prior encumbrance against the Property, Beneficiary shall be subrogated to any and all rights and liens held by any owner or holder of such outstanding liens, charges and prior encumbrances, irrespective of whether such liens, charges or encumbrances are released.

6.11 Governing Law. This Deed of Trust shall be governed by, and construed in accordance with, the laws of the State of California.

6.12 Statute of Limitations. The right to plead, use or assert any statute of limitations as a plea, defense or bar of any kind, or for any purpose, to any obligation secured hereby, or to any complaint or other pleading or proceeding filed, instituted or maintained for the purpose of enforcing this Deed of Trust or any rights hereunder, is hereby waived by Trustor to the full extent permitted by law.

6.13 Interpretation. In this Deed of Trust the singular shall include the plural and the masculine shall include the feminine and neuter and vice versa, if the context so requires; and the word "person" shall include corporation, partnership or other form of association. Any reference in this Deed of Trust to any document, instrument or agreement creating or evidencing an obligation secured hereby shall include such document, instrument or agreement both as originally executed and as it may from time to time be modified.

6.14 Trust Irrevocable. The trust created hereby is irrevocable by Trustor. All amounts payable by Trustor pursuant to this Deed of Trust shall be paid without notice (except where notice is expressly required), demand, counterclaim, setoff, deduction or defense and without abatement, suspension, deferment, diminution or reduction. Trustor hereby waives all rights now or hereafter

ATTACHMENT NO. 4-A
AUTHORITY LOAN DEED OF TRUST

conferred by statute or otherwise to any abatement, suspension, deferment, diminution or reduction of any amount secured hereby and payable by Trustor to Beneficiary or Trustee.

6.15 Further Assurances. Trustor agrees to do or cause to be done such further acts and things and to execute and deliver or to cause to be executed and delivered such additional assignments, agreements, powers and instruments, as Beneficiary or Trustee may reasonably require to correct any defect, error or omission in this Deed of Trust or the execution or acknowledgment of this Deed of Trust, to subject to the lien of this Deed of Trust any of Trustor's property covered or intended to be covered hereby, to perfect and maintain such lien, to keep valid and effective the charges and lien hereof, to carry into effect the purposes of this Deed of Trust or to better assure and confirm to Beneficiary or Trustee their respective rights, powers and remedies hereunder.

6.16 Trustee's Powers. At any time, and from time to time, without liability therefor and without notice, upon written request of Beneficiary and presentation of this Deed of Trust and the note secured hereby for endorsement, and without affecting the personal liability of any person for payment of the indebtedness or the performance of any other obligation secured hereby or the effect of this Deed of Trust upon the remainder of the Property, Trustee may (i) reconvey all or any part of the Property, (ii) consent in writing to the making of any map or plat thereof, (iii) join in granting any easement thereon, or (iv) join in any extension agreement, agreement subordinating the lien or charge hereof, or other agreement or instrument relating hereto or to all or any part of the Property.

6.17 Substitution of Trustee. Beneficiary may, from time to time, by written instrument executed and acknowledged by Beneficiary and recorded in the county or counties where the Property are located, or by any other procedure permitted by applicable law, substitute a successor or successors for the Trustee named herein or acting hereunder.

6.18 Successors and Assigns. This Deed of Trust applies to, inures to the benefit of and binds all parties hereto, their heirs, legatees, devisees, administrators, executors, successors and assigns.

6.19 Non-Recourse Obligation. In the Event of Default under the terms of the Agreement, the Authority Loan Note, this Authority Loan Deed of Trust, or any of the other Project Documents, the sole recourse of Authority for any such Default shall be Developer's interest in the Property and the Project and Developer and its Affiliates shall not be personally liable for the payment of any obligations under this Agreement; provided, however, that the foregoing shall not in any way affect any rights Authority may have hereunder, or any right of Authority to recover or collect funds, damages or costs (including without limitation reasonable attorneys' fees and costs) incurred by Authority as a result of fraud, intentional misrepresentation or bad faith waste, and/or any costs and expenses incurred by Authority in connection therewith (including without limitation reasonable attorneys' fees and costs).

ATTACHMENT NO. 4-A
AUTHORITY LOAN DEED OF TRUST

IN WITNESS WHEREOF, Trustor has duly executed this *Subordinate Deed of Trust and Assignment of Rents (11742 Stuart Drive)* as of the date set forth below.

“TRUSTOR”

[AMERICAN FAMILY HOUSING,
a California nonprofit public benefit corporation]

[or AFH LLC if duly formed per 502.2]

By:_____

By:_____

ATTACHMENT NO. 4-A
AUTHORITY LOAN DEED OF TRUST

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EXHIBIT “A” TO ATTACHMENT NO. 4-A

LEGAL DESCRIPTION

That real property located in the State of California, County of Orange, City of Garden Grove, and described as follows:

[to be attached]

APN:

EXHIBIT “B” TO ATTACHMENT NO. 4-A

**CERTIFICATE OF ACCEPTANCE
Authority Loan Deed of Trust**

This is to certify that the interest in real property conveyed by the foregoing Deed of Trust dated [_____, 202_] from [AMERICAN FAMILY HOUSING or AFH LLC if duly formed per Section 502.2] to the GARDEN GROVE HOUSING AUTHORITY, a public body, corporate and politic (“Authority”), is hereby accepted by the undersigned officer on behalf of Authority pursuant to authority conferred by Resolution of the Authority Board adopted on September 14, 2021, and Authority, as beneficiary, consents to recordation thereof by its duly authorized officer.

Dated : [_____, 2021]

GARDEN GROVE HOUSING AUTHORITY,
a public body, corporate and politic

By: _____
Scott Stiles, Director
or Authorized Designee

ATTEST:

Teresa Pomeroy, Authority Secretary
or Authorized Designee

**ATTACHMENT NO. 4-A
CERTIFICATE OF ACCEPTANCE
AUTHORITY LOAN DEED OF TRUST**

Page 1 of 1

ATTACHMENT NO. 4-B
RELATED PARTY DEED OF TRUST

Recording Requested By and
When Recorded Mail To:

American Family Housing
15161 Jackson St
Midway City, CA 92655
Attention: Miles A. Peinemann II

[Space above for recorder.]

SHORT FORM DEED OF TRUST AND ASSIGNMENT OF RENTS

Assessor Parcel No.: [to come]

This **DEED OF TRUST**, made as of this [] day of _____, 202_, by [AFH LLC], a California limited liability company, herein called "**Trustor**", whose address is 15161 Jackson St., Midway City, CA 92655, and [COMMONWEALTH LAND TITLE COMPANY], herein called "**Trustee**", and **AMERICAN FAMILY HOUSING**, a California nonprofit public benefit corporation, herein called "**Beneficiary**".

WITNESS: Trustor **IRREVOCABLY GRANTS, TRANSFERS AND ASSIGNS TO TRUSTEE IN TRUST, WITH POWER OF SALE**, that property in Orange County, California, with a common address of: **11742 Stuart Drive, Garden Grove, California ("Property")**, and legally described as:

(Enter Legal Description here).

To protect the security of this Deed of Trust, and with respect to the Property above described, Trustor expressly makes each and all of the agreements, and adopts and agrees to perform and be bound by each and all of the terms and provisions set forth in subdivision A, and it is mutually agreed that each and all of the terms and provisions set forth in subdivision B of the fictitious deed of trust recorded in Orange County August 17, 1964, in all other counties August 18, 1964, in the book and at the page of Official Records in the office of the county recorder of the county where said property is located, noted below opposite the name of such county, namely:

COUNTY	BOOK	PAGE	COUNTY	BOOK	PAGE
Alameda	1288	556	Placer	1028	379
Alpine	3	130-31	Plumas	166	1307
Amador	133	438	Riverside	3778	347
Butte	1330	513	Sacramento	5039	124
Calaveras	185	338	San Benito	300	405
Colusa	323	391	San Bernardino	6213	768
Contra Costa	4684	1	San Francisco	A-804	596
Del Norte	101	549	San Joaquin	2855	283
El Dorado	704	635	San Luis Obispo	1311	137
Fresno	5052	623	San Mateo	4778	175
Glenn	469	76	Santa Barbara	2065	881
Humboldt	801	83	Santa Clara	6626	664
Imperial	1189	701	Santa Cruz	1638	607
Inyo	165	672	Shasta	800	633
Kern	3756	690	San Diego Series 5	Book 1964, Pg 149774	
Kings	858	713	Sierra	38	187
Lake	437	110	Siskiyou	506	762
Lassen	192	367	Solano	1287	621
Los Angeles	T-3878 874		Sonoma	2067	427
Madera	911	136	Stanislaus	1970	56
Marin	1849	122	Sutter	655	585
Mariposa	90	453	Tehama	457	183
Mendocino	667	99	Trinity	108	595
Merced	1660	753	Tulare	2530	108
Modoc	191	93	Tuolumne	177	160
Mono	69	302	Ventura	2607	237
Monterey	357	239	Yolo	7	16
Napa	704	742	Yuba	398	693
Nevada	363	94			
Orange	7182	18			

shall inure to and bind the parties hereto, with respect to the Property above described. Said agreements, terms and provisions contained in said subdivision A and B, (identical in all counties), are by the within reference thereto, incorporated herein and made a part of this Deed of Trust for all purposes as fully as if set forth at length herein, and Beneficiary may charge for a statement regarding the obligation secured hereby, provided the charge therefor does not exceed the maximum allowed by law.

The undersigned Trustor, requests that a copy of any notice of default and any notice of sale hereunder be mailed to him at his address hereinbefore set forth.

[AFH LLC], a California limited liability company

By: _____
Milo Peinemann, Managing Member

Date Signed: _____

**EXHIBIT A TO RELATED PARTY DEED OF TRUST
LEGAL DESCRIPTION**

THE LAND REFERRED TO HEREIN BELOW IS SITUATED IN THE COUNTY OF ORANGE,
STATE OF CALIFORNIA AND IS DESCRIBED AS FOLLOWS:

[to be attached]

**ATTACHMENT NO. 4-B
RELATED PARTY DEED OF TRUST
LEGAL DESCRIPTION**

STATE OF CALIFORNIA)
)
COUNTY OF ORANGE) ss.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

SIGNATURE OF NOTARY PUBLIC

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ATTACHMENT NO. 5
SCOPE OF REHABILITATION

REHABILITATION SUMMARY

Based on a Capital Needs Assessment (“PCA”), and a building assessment conducted by the project architect, the Developer has developed a scope of work for the Rehabilitation that will contribute to the long term viability of Stuart Drive as affordable housing in the Garden Grove community and comply with the HUD Uniform Physical Condition Standards (UPCS)) pursuant to 24 CFR 5.705 . A general description of the Scope of Rehabilitation is set forth below; a more detailed and descriptive list of specifications, including brand and quality information for interior and exterior improvements to be performed by the Developer at the Project, will be included in the Architects full set of Rehabilitation Plans. Developer acknowledges that the Garden Grove Housing Authority and its staff are relying on this information along with the working drawings and specifications that Developer and its General Contractor, Subcontractors, and other agents have submitted or will hereafter submit as the benchmark and standards for undertaking and completing the Rehabilitation and determination of the percentages toward 30%, 60%, 90% and 100% completion of the Rehabilitation in order to track the timing and eligibility for Authority to disburse each post-Closing installment payment of the Authority Loan.

The Property is located at 11742 Stuart Drive in the City of Garden Grove, on a corner lot of approximately 10,800 sq. ft. and is currently developed with a 10-unit apartment building. The Project includes seven two-bedroom units and three one-bedroom units on two levels. The Housing Units are a variety of sizes and slightly vary in floor plan. Some site amenities include a pool, laundry room, covered garages and one carport.

The Developer plans make the following improvements, which will be finalized based on rounds of schematic drawings and finalized pricing, and the Development Plans that are subject to review and approval by the Authority as set forth in the Agreement.

1. Site

- a. Stripe exterior stairs to meet accessibility code
- b. Repair and recoat stairs and second floor deck
- c. Install additional vertical pieces in guard rails to meet current code requirements
- d. Paint all guard rails
- e. Replace wood fencing around pool equipment
- f. Install pavers at pool equipment
- g. Install new security gates at front and rear of building
- h. Install new mailbox center
- i. Remove all unit security doors
- j. Determine and correct soft story condition at rear garages

ATTACHMENT NO. 5
SCOPE OF REHABILITATION

2. Housing Units

- a. Kitchen (remove and replace, or add new). The Developer will replace all kitchen cabinets, counter tops, flooring, sinks, faucets, garbage disposals, water heaters, ranges, refrigerators, exhaust fans and flooring. In the Kitchen, the Developer will install quartz counter tops, stainless steel sinks and laminate plank flooring. Replace all appliances with energy star rated appliances. In addition, the Developer will add a vent-less combination washer-dryer to each unit.
- b. Bathroom. The Developer will replace all vanities, sinks, faucets toilets and flooring. Repair damage related to moisture in all bathroom walls and ceilings. Replace existing light fixtures with LED fixtures. Install new dual speed bathroom fans. Insure a bathroom door to floor clearance of one (1) inch to help with air circulation in the bathroom. Repair bathroom tile and grout. The faucets, toilets and showerheads will meet ultra-low flow requirements.
- c. Living Room. Where necessary repair cracks in ceilings. The Developer will replace the flooring with laminate plank flooring. Replace room outlets with outlets that include USB connections.
- d. Bedrooms. Replace flooring with laminate plank flooring. Replace heavy wood sliding closet doors with metal-framed mirrored sliding door. Replace room outlets with outlets that include USB connections.
- e. General. The Developer will replace all interior light fixtures with LED fixtures, the wall heater and window coverings. Reinforce all entry doorjamb. Install lever style hardware on all doors, including entry door. All flooring will be laminate plank flooring. Replace all smoke detectors with new combination smoke/CO models. All interior walls and ceilings will be painted with Sherwin Williams extreme stain blocking paint. All faucets will meet accessibility code requirements. All items replaced will meet or exceed HUD or Housing Authority requirements.

3. Building Exterior

- a. Install new shingle and flat roof
- b. Repair minor stucco work on exterior of building
- c. Repair small areas of building wood trim at front façade of building and some areas at roof line
- d. Install weep screed on entire first floor of building exterior
- e. Paint building exterior and wood trim, include anti-graffiti coating up to 8 ft. and second story at rear roof
- f. Replace building lighting with LED light fixtures
- g. Replace building security lighting with LED light fixtures
- h. Add photocell sensors on exterior light circuits to eliminate reliance on electronic or manual time switch

ATTACHMENT NO. 5 SCOPE OF REHABILITATION

4. Landscape

- a. Change from grass to drought tolerant landscape plan to reduce water consumption
- b. Remove existing Cypress tree at eastern property line
- c. Replace or redesign existing irrigation system to prevent watering building and overwatering landscape

5. Utilities

- a. Install seismic shut-off valve on gas lines
- b. Replace 6 gas lines from gas meter to building

6. Pool and Equipment

- a. Paint pool fencing black
- b. Add pavers to pool equipment area

7. Laundry Room

- a. Convert laundry room to site office
- b. Add ramp for accessibility for persons with mobility impairments.

8. Garage

- a. Replace 1 roll-up garage door
- b. Repair water damaged wall
- c. Repair water damaged ceiling
- d. Replace interior garage lighting with efficient led lighting
- e. Repair drywall at garage ceiling opening for all garages

ATTACHMENT NO. 5-A

SCOPE OF SUPPORTIVE SERVICES

AMERICAN FAMILY HOUSING AS DEVELOPER AND SUPPORTIVE SERVICE PROVIDER

American Family Housing (AFH) brings nearly 40 years of experience in developing and managing affordable housing to meet the needs of communities and residents. We are experts in providing services to homeless individuals and families, so that residents can achieve stability and contribute to their community.

Currently, AFH operates 63 sites, offering affordable housing and permanent supportive housing to 267 households in Los Angeles, Orange, and San Bernardino Counties. Recently AFH gained national attention with the completion of Potter's Lane, 16 units of permanent supportive housing in a structure built from repurposed shipping containers.

About 25% of AFH's affordable housing units are considered service enriched permanent supportive housing and are reserved for households with one disabled family member. About 10% of the units are set aside for formerly homeless Veterans.

AFH permanent supportive housing provides flexible and responsive services based on each individual's need and ensures long term housing stability, including but not limited to, budgeting, employment services, children's services, counseling-therapeutic, credit, and housing, crisis intervention, and eviction prevention. The program goal is to address issues that jeopardize housing stability and place adults and families at-risk for returning to homelessness.

American Family Housing utilizes the HMIS database to track and report services provided to clients receiving assistance in our Permanent Supportive Housing programs.

OUR APPROACH

American Family Housing's (AFH) supportive services target the issues that led to homelessness, and support vulnerable populations recovery from the long-term effects of homelessness and/or poverty. The intensive support services provided by AFH contributes to its most important measurable outcome, which is not just the number of people placed in housing, but how long they are able to maintain long term housing. AFH uses a housing first/harm reduction model and provides unlimited assistance to clients. Tenants who are able to maintain their units, pay their rent and live quietly alongside their neighbors are given the support they need to accomplish those ends, connect to their community, and to map out a new life. Such individualized support includes collaborative case management, mental health and substance abuse services, medical services, childcare assistance, transportation assistance, and legal services.

Outreach & Assessment of Service Needs:

Outreach and engagement is the first step in the relationship building process. Case Managers establish rapport and build a trusting relationship with the Resident. This initial contact could take place in hospitals and clinics, recuperative care settings, transitional housing and emergency shelters,

ATTACHMENT NO. 5-A SCOPE OF SUPPORTIVE SERVICES

behavioral health facilities, the street, and other locations. The outreach/engagement activities are precursors to assessment, which informs the development of the case management plan that guides all of the supportive services the Resident will participate in. Residents are assessed for service needs (immediate and long-term), and for psychosocial status. Assessment is an on-going process, with the case management plan flexing and changing as the needs of the Resident change.

Case Management:

Intensive Case Management Services (ICMS) include the cooperative development of a case management plan using an assessment of service needs assessment psychosocial status. The case management plan addresses future goals, reduction of frequency and quantity of drug and alcohol use (if appropriate), improvement of coping mechanisms for mental health disorders and chronic medical conditions, and improvement of interpersonal relationships. Case Managers assist with applications and paperwork for a variety of supportive programs including, rental applications for the Housing Authority and Section 8 programs, and public benefits (i.e. Medi- Cal/Medicaid, VA benefits, food stamps, social security disability, etc.) and also provide referrals to medical care, mental health services, and other community services, connect residents with transportation as necessary, provide eviction prevention counseling and advocacy with landlords, and provide on-going outreach and engagement to Residents at their residence and in other community based settings. Case Managers provide individual life skills training such as budgeting and money management, overcoming bad credit, no credit, and/or eviction histories, and arranging for representative payees when appropriate.

Case Managers maintain regular ongoing Resident contact and tailor the intensity of services provided, including the frequency of face-to-face and home visits conducted to Resident's level of functioning and acuity of needs. The frequency of visits varies and may require a minimum of three (3) or more face-to-face visits per week at initial engagement and no less than twice a month after Residents are stable in housing and fully engaged in supportive services. ICMS are primarily conducted in the field with the provider meeting regularly with Residents at their housing location, at medical/ service providers' offices, and other locations as appropriate.

Mental Health & Substance Abuse Treatment Services:

In addition to AFH's robust team of licensed mental health and substance use disorder clinicians, case managers also provide on-site supportive services (support groups) and linkages to acute mental health and substance abuse treatment.

Other Supportive Services:

Other supportive services linkage include education services, food assistance and other immediate needs, legal services, transportation, outpatient services and utility deposits.

AFH current involvement with the Orange County Continuum of Care (CoC) and the Orange County Coordinated Entry system.

AFH is an active member of Orange County's Continuum of Care (CoC). Applicants for the Stuart Drive site will be referred by the local CoC Coordinated Entry System (CES) to ensure priority is given to the most vulnerable and high-acuity individuals in Orange County. Vulnerability will be determined by the Vulnerability Index & Service Prioritization Decision Assistance Tool (VI-

ATTACHMENT NO. 5 SCOPE OF REHABILITATION

Page 2 of 4

SPDAT), a process that enforces the Housing First practice and assures that high-acuity individuals, who might encounter additional barriers when navigating the extensive housing placement process, are given immediate access to the appropriate resources. Applicants partner with AFH's MSW Clinical Coordinator and a Case Manager to assist them with completing all stages of the process in an expeditious manner.

Applicants will be referred through Orange County's designated Coordinated Entry System (CES), in accordance with the provisions of 25 CCR Section 8305, and in compliance with Housing First requirements consistent with the core components set forth in Welfare and Institutions Code Division 8 Chapter 6.5 Section 8255 subsection (b), and basic tenant protections established under federal, state, and local law.

SUPPORTIVE SERVICES PROVIDED TO STUART DRIVE RESIDENTS

American Family Housing, as the lead service provider, will provide oversight for all on sight programming, and is committed to providing case management and referral for a variety of supportive services (mental health care, substance abuse, educational enrichment, employment development, physical health care, and legal assistance), to the residents in Stuart Drive's "affordable" units (earning less than 50% of Area Median Income). In addition, our staff will provide Life Skills Training, Benefits Assistance, and Representative Payee assistance to the affordable population and other residents who need assistance.

Intensive case management and additional supportive services will be provided to Stuart Drive's 8 PBV residents. All of Stuart Drive's PBV residents will be given an opportunity to work with a Case Manager to develop and implement a service plan that is specific to their current goals. Case management staff will meet with the PBV residents, including those who have declined services, a minimum of twice per month and provide an overnight direct contact for PBV residents or Property Management to contact for emergencies on weekends/weekday evenings. Additionally, PBV Residents will be able to meet with a Case Manager in a private space at the site.

Working under a Housing First and "Whatever It Takes" philosophy, AFH service providers utilizes strategies from evidence-based models and practices, including Recovery Model, Critical Time Intervention, Harm Reduction, Person-Centered, and Motivational Interviewing.

The goal of service for every PBV Resident at Stuart Drive is centered on building a relationship and developing trust between the Case Manager and the PBV Resident to assist the individual in his or her journey toward improved health and well-being.

AFH may also refer PBV residents who are struggling with unmanaged substance use issues, mental health, and combinations thereof, and/or face impending eviction proceedings due to lease violations to appropriate off-site referral and resources.

The supportive services provided to Stuart Drive's PBV Residents by AFH Case Managers and their approximate or estimated frequency is shown on the next page:

ATTACHMENT NO. 5 SCOPE OF REHABILITATION

Page 3 of 4

Intensive Case Management Activity	Frequency
Assessment of Service Needs: Includes outreach & engagement and authorization to participate	Weekly
Case management (Please see below for all Case Manager activities)	Weekly – Frequency is increased as needed
Employment and Training Assistance	Weekly
Education Services	Weekly
Food	As needed
Legal Services	As needed per assessment
Life Skills Training	Monthly
Mental Health Services	Weekly
Outpatient Health Services	As needed
Outreach Services	As needed
Substance Abuse Treatment Services	As needed
Transportation	As needed

ATTACHMENT NO. 5
SCOPE OF REHABILITATION

Page 4 of 4

ATTACHMENT NO. 6

RELEASE OF CONSTRUCTION COVENANTS

Recording Requested By and
When Recorded Mail To:

**Garden Grove Housing Authority
11222 Acacia Parkway
Garden Grove, California 92840
Attention: Secretary/City Clerk**

(Space above for Recorder's use.)

This document is exempt from payment of recording
fees per Government Code §§ 6103 and 27383.

RELEASE OF CONSTRUCTION COVENANTS

This **RELEASE OF CONSTRUCTION COVENANTS** ("Release") is hereby made as of _____, 2022, by the **GARDEN GROVE HOUSING AUTHORITY**, a public body, corporate and politic ("Authority"), in favor of **AMERICAN FAMILY HOUSING**, a California nonprofit public benefit corporation ("Developer").

RECITALS

A. Authority and Developer have entered into a *HOME Investment Partnership Affordable Housing and Loan Agreement (11742 Stuart Drive)* dated as of September 14, 2021 ("Agreement") related to and affecting certain real property situated in the City of Garden Grove, California collectively, the "Property") and described in Exhibit "A" attached hereto and incorporated herein by this reference, which Property that is improved with a ten-unit rental apartment complex in a single two-story building. As required in the Agreement, Authority shall furnish Developer with this Release of Construction Covenants upon the completion of the Rehabilitation of the Property, which Release shall be in such form as to permit it to be recorded in the Orange County Recorder's Office.

B. Authority has conclusively determined that the completion of the Rehabilitation of the Property has been satisfactorily completed in accordance with the Agreement.

NOW, THEREFORE, Authority hereto certifies as follows:

1. As provided in the Agreement, Authority does hereby certify that the Rehabilitation of the Property has been fully and satisfactorily performed and completed in accordance with the Agreement.

2. After the recordation of this Release, any person or entity then owning or thereafter purchasing, or otherwise acquiring any interest in the Property will not (because of such ownership, purchase, or acquisition) incur any obligation or liability under the Agreement relative to the

ATTACHMENT NO. 6

RELEASE OF CONSTRUCTION COVENANTS

Rehabilitation of the Property, except that such party shall be bound by any and all of the use, occupancy, and other covenants, conditions, and restrictions which survive such recordation.

3. This Release is not a notice of completion as referred to in Section 3093 of the California Civil Code.

4. The recitals above are incorporated in full as part of the substantive text of this Release.

IN WITNESS WHEREOF, Authority has executed this Release as of the date first set forth above.

AUTHORITY:

GARDEN GROVE HOUSING AUTHORITY,
a public body, corporate and politic

By: _____
Scott Stiles, Director
or Authorized Designee

ATTEST:

Teresa Pomeroy, Authority Secretary
or Authorized Designee

APPROVED AS TO FORM:

STRADLING YOCCA CARLSON & RAUTH

Counsel to Authority

[Developer consent to recordation appears on following page.]

DEVELOPER CONSENT TO RECORDATION:

AMERICAN FAMILY HOUSING,
a California nonprofit public benefit corporation

By:_____

By:_____

ATTACHMENT NO. 6
RELEASE OF CONSTRUCTION COVENANTS

Page 3 of 3

EXHIBIT “A” TO ATTACHMENT NO. 6

LEGAL DESCRIPTION

That real property located in the State of California, County of Orange, City of Garden Grove, and described as follows:

[to come]

APNs:

ATTACHMENT NO. 7

MEMORANDUM OF AGREEMENT

Recording Requested By and
When Recorded Mail To:

**Garden Grove Housing Authority
11222 Acacia Parkway
Garden Grove, California 92840
Attention: Secretary/City Clerk**

(Space above for Recorder's use.)

This document is exempt from payment of recording
fees per Government Code §§ 6103 and 27383.

**MEMORANDUM OF HOME INVESTMENT PARTNERSHIP AFFORDABLE
HOUSING AND LOAN AGREEMENT
(11742 Stuart Drive)**

This **MEMORANDUM OF HOME INVESTMENT PARTNERSHIP AFFORDABLE HOUSING AND LOAN AGREEMENT (11742 Stuart Drive)** ("Memorandum"), dated for identification purposes as of [_____, 202_], is entered into by and between the **GARDEN GROVE HOUSING AUTHORITY**, a public body, corporate and politic ("Authority"), and **AMERICAN FAMILY HOUSING**, a California nonprofit public benefit corporation [or AFH LLC] ("Developer").

A. Agreement. Authority and Developer have entered into and executed that certain unrecorded *HOME Investment Partnership Affordable Housing and Loan Agreement (11742 Stuart Drive)* ("Agreement"), dated as of September 14, 2021, related to certain real property in the City of Garden Grove, California, more fully described in Exhibit "A" attached hereto and incorporated herein by this reference ("Property"). The Property is improved with a ten-unit apartment complex and under the Agreement Developer will cause and complete the substantial Rehabilitation and own, operate, manage and maintain a permanent supporting affordable housing project ("Project") for the 55-year Affordability Period. The Agreement further provides for Developer to rent the rehabilitated Housing Units to Extremely Low and Very Low Income Households at an Affordable Rent for long term use and occupancy by qualified tenant households. The Agreement is available for public inspection and copying at the office of Authority located at 11222 Acacia Parkway, Garden Grove, California 92840. All of the terms, conditions, provisions and covenants of the Agreement are incorporated in this Memorandum by reference as though written out at length herein, and the Agreement and this Memorandum shall be deemed to constitute a single instrument or document.

B. Purpose of Memorandum. This Memorandum is prepared for recordation purposes and as such is and shall remain an advisement of record of all requirements and covenants by Developer to perform under the agreement. Nothing in this Memorandum in any way modifies the

ATTACHMENT NO. 7

**MEMORANDUM OF HOME INVESTMENT PARTNERSHIP
AFFORDABLE HOUSING AND LOAN AGREEMENT**

terms, conditions, provisions and covenants of the Agreement. In the event of any inconsistency between the terms, conditions, provisions and covenants of this Memorandum and the Agreement, the terms, conditions, provisions and covenants of the Agreement shall prevail.

C. Counterparts. This Memorandum may be executed in counterparts and may be delivered by facsimile or otherwise.

D. Term. This Memorandum shall terminate and be of no further force and effect upon the full repayment of the Authority Loan, thereafter, provided however all covenants, conditions, restrictions, and provisions of the Agreement that shall survive and remain in effect are those set forth in the Authority Regulatory Agreement (Attachment No. 11 to the Agreement).

NOW THEREFORE, the parties have executed this *Memorandum of HOME Investment Partnership Affordable Housing and Loan Agreement (11742 Stuart Drive)* as of the date specified in the first paragraph hereof.

DEVELOPER:

[AMERICAN FAMILY HOUSING,
a California nonprofit public benefit corporation]

or [AFH LLC]

By:_____

By:_____

[Signatures continue on following page.]

ATTACHMENT NO. 7
MEMORANDUM OF HOME INVESTMENT PARTNERSHIP
AFFORDABLE HOUSING AND LOAN AGREEMENT

[Signatures continue from previous page.]

AUTHORITY:

GARDEN GROVE HOUSING AUTHORITY,
a public body, corporate and politic

By: _____
Scott Stiles, Director
or Authorized Designee

ATTEST:

Teresa Pomeroy, Authority Secretary
or Authorized Designee

APPROVED AS TO FORM:

STRADLING YOCCA CARLSON & RAUTH

Counsel to Authority

ATTACHMENT NO. 7
MEMORANDUM OF HOME INVESTMENT PARTNERSHIP
AFFORDABLE HOUSING AND LOAN AGREEMENT

Page 3 of 3

EXHIBIT “A” TO ATTACHMENT NO. 7

LEGAL DESCRIPTION

That real property located in the State of California, County of Orange, City of Garden Grove, and described as follows:

[to come]

APNs:

ATTACHMENT NO. 8
REQUEST FOR NOTICE OF DEFAULT

Recording Requested By and
When Recorded Mail To:

Garden Grove Housing Authority
11222 Acacia Parkway
Garden Grove, California 92840
Attention: Secretary/City Clerk

(Space above for Recorder's use.)

This document is exempt from payment of recording
fees per Government Code §§ 6103 and 27383.

REQUEST FOR NOTICE UNDER CIVIL CODE SECTION 2924B

In accordance with California Civil Code Section 2924b request is hereby made that a copy of any Notice of Default and a copy of any Notice of Sale under the Deeds of Trust recorded as Instrument No. _____ on [_____, 2021] in the Official Records of Orange County, California, and describing land therein as:

[See Exhibit A attached hereto]

executed by **American Family Housing**, a California nonprofit public benefit corporation, as Trustor/Borrower, in which Pacific Premiere Bank is named as Beneficiary, and Commonwealth Land Title Company, a California corporation is named as Trustee, be mailed to: Garden Grove Housing Authority, 11222 Acacia Parkway, Garden Grove, California 92840, Attn: Director.

[Request continued on next page]

ATTACHMENT NO. 8
REQUEST FOR NOTICE OF DEFAULT

Page 1 of 2

NOTICE: A COPY OF ANY NOTICE OF DEFAULT AND OF ANY NOTICE OF SALE WILL BE SENT ONLY TO THE ADDRESS CONTAINED THIS RECORDED REQUEST. IF ADDRESS CHANGES, A NEW REQUEST MUST BE RECORDED.

AUTHORITY:

GARDEN GROVE HOUSING AUTHORITY,
a public body, corporate and politic

By: _____
Scott Stiles, Director
or Authorized Designee

ATTEST:

Teresa Pomeroy, Authority Secretary
or Authorized Designee

APPROVED AS TO FORM:

STRADLING YOCCA CARLSON & RAUTH

Counsel to Authority

EXHIBIT “A” TO ATTACHMENT NO. 8

LEGAL DESCRIPTION

That real property located in the State of California, County of Orange, City of Garden Grove, and described as follows:

[to be attached]

APN:

ATTACHMENT NO. 9
SECURITY AGREEMENT

This **SECURITY AGREEMENT** ("Agreement"), executed as of [_____, 202_], is entered into by and between the **GARDEN GROVE HOUSING AUTHORITY**, a public body, corporate and politic ("Authority" or "Secured Party") and **AMERICAN FAMILY HOUSING**, a California nonprofit public benefit corporation [or AFH LLC] ("Developer" or "Debtor").

FOR GOOD AND VALUABLE CONSIDERATION, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

1. Definitions. All initially capitalized terms used herein which are defined in that certain unrecorded *HOME Investment Partnership Affordable Housing and Loan Agreement (11742 Stuart Drive)* dated as of September 14, 2021 ("Agreement") between Debtor, as borrower, and Secured Party, as lender, shall have the same meaning herein unless the context requires otherwise. The Agreement is on file with Authority as a public record.

2. Creation of Security Interest. Debtor hereby grants to Secured Party a security interest in and to all personal property in which Debtor now or hereafter owns or acquires any interest or right, including, without limitation leased personal property and the personal property described in Exhibit "B" hereto and by this reference incorporated herein and which are now or hereafter are to be located on or used or useful in the Rehabilitation, operation, use or occupancy of the Project (as defined in the Agreement) or the land (commonly known as 11742 Stuart Drive in the City of Garden Grove, County of Orange, State of California) described in Exhibit "A" hereto and by this reference incorporated herein ("Property"), and all insurance policies and proceeds from any policy of insurance covering any of the aforesaid Property now or hereafter acquired by Debtor, whether required by the Project Documents or otherwise (such personal property and insurance policies and proceeds are hereinafter collectively called "Collateral"), for the purposes of securing: (a) payment of all amounts due under the Authority Loan Note, and all modifications, extensions, renewals and replacements thereof; (b) payment of all sums advanced by Secured Party to protect the Collateral, with interest thereon at the rate of ten percent (10%) per annum ("Default Rate"); (c) payment of all indebtedness of Debtor, or its successors or assigns, to Secured Party evidenced by a promissory note or notes or other instruments or agreements reciting that they are secured hereby; and (d) performance of every obligation, covenant and agreement of Debtor contained herein and in the Agreement and in any other loan agreement, promissory note or other agreement now or hereafter executed by Debtor which recites that performance of the obligations thereunder is secured hereby.

3. Warranties, Representations and Covenants of Debtor. To induce Secured Party to accept this Security Agreement, Debtor hereby represents, warrants, and covenants as follows:

(a) Except for the security interest granted hereby and the liens of other security agreements expressly approved by Authority or subordinated and subject to the lien of this Agreement, to Debtor's knowledge, without duty of inquiry, Debtor is, and as to portions of the Collateral to be acquired after the date hereof (subject to the Primary Loan debt) will be, the sole owner of the Collateral, free from any adverse lien, security interest, or adverse claim of any kind

ATTACHMENT NO. 9
SECURITY AGREEMENT

whatsoever. Debtor will notify Secured Party of and will defend the Collateral against all claims and demands of all persons at any time claiming the same or any interest therein.

(b) The Collateral is not used or bought for personal, family or household purposes.

(c) Except as otherwise provided in the Agreement, the tangible Collateral will be kept on or at the Property and Debtor will not, without the prior written consent of Secured Party, which shall not be unreasonably withheld, remove the Collateral therefrom except such portions or items of Collateral which are consumed or worn out in ordinary usage, all of which shall be promptly replaced by Debtor with property of similar nature and equivalent or better quality and useful life.

(d) At the request of Secured Party, Debtor will execute one or more financing statements and fixture filings pursuant to the Uniform Commercial Code of California, in form satisfactory to Secured Party, and will pay the cost of filing the same in all public offices wherever filing is deemed by Secured Party to be necessary or desirable.

(e) Debtor's principal place of business is at the address set forth in the Agreement. Debtor does not do business under any trade name or fictitious business name other than American Family Housing. Debtor will promptly notify Secured Party in writing of any change in its place of business or the adoption or change of any trade name or fictitious business name, and will upon request of Secured Party, execute any additional financing statements or other certificates necessary to reflect the adoption or change in trade names or fictitious business name.

(f) Debtor will not, without the prior written consent of Secured Party, sell, offer to sell or otherwise transfer, exchange or dispose of the Collateral or any interest therein, unless in the normal course of business the Collateral is being replaced by collateral of similar nature and equivalent or better quality and useful life. If the Collateral or any part thereof is sold, transferred, exchanged, or otherwise disposed of (either with or without the written consent of Secured Party), the security interest of Secured Party shall extend to the proceeds of such sale, transfer, exchange or other disposition and Debtor will hold said proceeds in a separate account for Secured Party's benefit and will, at Secured Party's request, transfer such proceeds to Secured Party in kind.

(g) Debtor will keep the Collateral in good condition and repair, and will not misuse, abuse, allow to deteriorate, waste or destroy the Collateral or any part thereof, except for casualty or ordinary wear and tear resulting from its normal and expected use in Debtor's business. Secured Party may examine and inspect the Collateral at any reasonable time during normal business hours and upon at least seventy-two (72) hours' prior written notice, wherever located.

(h) Debtor, in a timely manner, will execute any document, alone or with Secured Party, procure any document, give any notices, do all other acts, and pay all costs associated with the foregoing that Secured Party determines is reasonably necessary to protect the Collateral against rights, claims or interests of third parties, or will otherwise preserve the Collateral as security hereunder.

(i) Debtor shall promptly notify Secured Party of any claim against the Collateral adverse to the interest of Secured Party therein.

**ATTACHMENT NO. 9
SECURITY AGREEMENT**

4. Preservation of Collateral by Secured Party. Should Debtor fail or refuse to make any payment, perform or observe any other covenant, condition, or obligation, or take any other action which Debtor is obligated hereunder to make, perform, observe, take or do at the time or in the manner herein provided, then Secured Party may, at Secured Party's sole discretion, without notice to or demand upon Debtor and without releasing Debtor from any obligation, covenant, or condition hereof, make, perform, observe, take or do the same in such manner and to such extent as Secured Party may deem necessary to protect the security interest in or the value of the Collateral. Furthermore, Secured Party, in its sole discretion, may commence, appear or otherwise participate in any action or proceeding purporting to affect Secured Party's security interest in or the value or ownership of the Collateral. Debtor agrees to pay Secured Party, on demand, the amount of any payment made or expense incurred by Secured Party pursuant to the foregoing authorizations (including attorneys' fees), together with interest thereon at the Default Rate from the date of each such payment by Secured Party.

5. Use of Collateral by Debtor. Until the occurrence of a Default, Debtor may have possession of the Collateral and use it in any lawful manner not inconsistent with the Agreement and not inconsistent with any policy of insurance thereon.

6. Default. Debtor shall not be in default hereunder unless an Event of Default, as defined in the Agreement, has occurred (a "Default").

7. Remedies upon Default.

(a) Upon the occurrence of a Default hereunder, Secured Party may, at its option, do any one or more of the following:

(i) Declare all indebtedness secured hereby to be immediately due and payable, whereupon all unpaid principal of and interest on said indebtedness and other amounts declared due and payable shall be and become immediately due and payable without presentment, demand, protest or notice of any kind;

(ii) Either personally, or by means of a court appointed receiver, take possession of all or any part of the Collateral and exclude therefrom Debtor and all others claiming under Debtor, and thereafter hold, store, use, operate, manage, maintain and control, make repairs, replacements, alterations, additions and improvements to and exercise all rights and powers of Debtor with respect to the Collateral or any part thereof. In the event Secured Party demands, or attempts to take possession of the Collateral in the exercise of any rights under the Agreement, Debtor promises and agrees to promptly turn over and deliver complete possession thereof to Secured Party;

(iii) Require Debtor to assemble the Collateral, or any portion thereof, at a place designated by Secured Party and reasonably convenient to both parties, and promptly to deliver such Collateral to Secured Party, or an agent or representative designated by it. Secured Party, and its agents and representatives, shall have the right to enter upon any or all of Debtor's premises and property to exercise Secured Party's rights hereunder;

(iv) Foreclose the Agreement as herein provided or in any manner permitted by law, and exercise any and all of the rights and remedies conferred upon Secured Party

**ATTACHMENT NO. 9
SECURITY AGREEMENT**

by any deed of trust or in any other document executed by Debtor in connection with indebtedness secured hereby, either concurrently or in such order as Secured Party may determine, and sell or cause to be sold in such order as Secured Party may determine, as a whole or in such parcels as Secured Party may determine, the Collateral or the property described in any such deed of trust, or both, without affecting in any way the rights or remedies to which Secured Party may be entitled under the other such instruments;

(v) Sell, lease or otherwise dispose of the Collateral at public sale, without having the Collateral at the place of sale, and upon terms and in such manner as Secured Party may determine. Secured Party may be a purchaser at any sale; and

(vi) Exercise any remedies of a secured party under the Uniform Commercial Code of California or any other applicable law.

(b) Unless the Collateral is perishable or threatens to decline rapidly in value or is of a type customarily sold on a recognized market, Secured Party shall give Debtor at least five (5) days' prior written notice of the time and place of any public sale of the Collateral or other intended disposition thereof to be made. Such notice may be mailed to Debtor at the address set forth in the Agreement.

(c) The proceeds of any sale under Paragraph 7(a) shall be applied by Secured Party, in its sole discretion, to any of the following:

(i) To the repayment of the reasonable costs and expenses of retaking, holding and preparing for the sale and the selling of the Collateral (including attorneys' fees and costs) and the discharge of all assessments, encumbrances, charges or liens, if any, on the Collateral prior to the lien hereof (except any taxes, assessments, encumbrances, charges or liens subject to which such sale shall have been made);

(ii) To the payment of the amount then due and unpaid of the indebtedness of Debtor to Secured Party (including principal and interest) referred to in Paragraph 2 above;

(iii) To the payment of all other amounts (including principal and interest) then secured hereunder; and

(iv) The surplus, if any, shall be paid to the Debtor or whomsoever may be lawfully entitled to receive the same, or as a court of competent jurisdiction may direct.

Secured Party shall have the right to enforce one or more remedies hereunder, successively or concurrently, and such action shall not operate to estop or prevent Secured Party from pursuing any further remedy which it may have, and any repossession or retaking or sale of the Collateral pursuant to the terms hereof shall not operate to release Debtor until full payment of any deficiency has been made in cash.

8. Notices. All notices, requests and demands to be made hereunder to the parties hereto shall be in writing and shall be given as provided in the Agreement.

**ATTACHMENT NO. 9
SECURITY AGREEMENT**

9. Other Remedies. Any and all remedies herein expressly conferred upon Secured Party shall be deemed cumulative with and not exclusive of any other remedy conferred hereby or by law on Secured Party, and the exercise of any one remedy shall not preclude the exercise of any other.

10. Waiver. By exercising or failing to exercise any of its rights, options or elections hereunder, Secured Party shall not be deemed to have waived any Event of Default under the Agreement nor any Default on the part of Debtor or to have released Debtor from any of its obligations secured hereby, unless such waiver or release is in writing and is signed by Secured Party. In addition, the waiver by Secured Party of any Event of Default under the Agreement or any Default hereunder with respect to the payment of any indebtedness secured hereby shall not be deemed to constitute a waiver of any succeeding Event of Default under the Agreement or Default hereunder.

11. Affixed Collateral. The inclusion in the Agreement of any Collateral which may now be, or hereafter become, affixed or in any manner attached to the Property shall be without prejudice to any claim at any time made by Secured Party that such Collateral is, or has become, a part of any improvements located on the Property, or an accession to the Property.

12. Further Security Agreements. Debtor further promises and agrees to execute from time to time, as Secured Party may reasonably require, security agreements and financing statements specifically including, in addition to the Collateral listed in Exhibit "B", such additional goods, documents, contract rights, accounts receivable or general intangibles of type or kind similar to those listed in Exhibit "B" in which Debtor hereafter owns or acquires any interest or right, including, without limitation, leased personal property, and which are now or hereafter located on or used or useful in the construction, use, ownership, or occupancy of the Project.

13. Attorneys' Fees. Debtor agrees to pay all charges, expenses and costs, including reasonable attorneys' fees, which may be incurred in the enforcement of the Agreement whether or not such enforcement includes the filing of a lawsuit. As used herein, the terms "attorneys' fees" or "attorneys' fees and costs" shall mean the fees and expenses of counsel to the parties hereto (including, without limitation, in-house counsel employed by Secured Party) which may include printing, duplicating and other expenses, air freight charges, and fees billed for law clerks, paralegals and others not admitted to the bar but performing services under the supervision of an attorney. The terms "attorneys' fees" or "attorneys' fees and costs" shall also include, without limitation, all such fees and expenses incurred with respect to appeals, arbitrations and bankruptcy proceedings, and whether or not any action or proceeding is brought with respect to the matter for which said fees and expenses were incurred.

14. Binding Upon Successors. All agreements, covenants, conditions and provisions of the Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns.

15. Governing Law. This Agreement shall be governed by and construed in accordance with the Laws of the State of California.

16. Amendment. This Agreement can be modified or rescinded only by a writing expressly referring to the Agreement and signed by all of the parties.

**ATTACHMENT NO. 9
SECURITY AGREEMENT**

17. Invalidity of Provisions. Every provision of the Agreement is intended to be severable. If any term or provision hereof is declared by a court of competent jurisdiction to be illegal, invalid or unenforceable for any reason whatsoever, such illegality, invalidity or unenforceability shall not affect the balance of the terms and provisions hereof, which terms and provisions shall remain binding and enforceable, and to the extent possible all of the other provisions shall nonetheless remain in full force and effect.

18. Counterparts. This Agreement may be executed in counterparts each of which shall be deemed an original and all of which shall constitute one and the same Agreement with the same effect as if all parties had signed the same signature page. Any signature page of the Agreement may be detached from any counterpart of the Agreement and reattached to any other counterpart of the Agreement identical in form hereto but having attached to it one or more additional signature pages.

19. Non-Recourse Obligation. In the Event of Default by Developer under the terms of this Security Agreement, the Agreement, or any of the other Project Documents, the sole recourse of Authority for any such Default shall be Developer's interest in the Property and the Project and Developer and its Affiliates shall not be personally liable for the payment of any obligations under this Agreement; provided, however, that the foregoing shall not in any way affect any rights Authority may have hereunder, or any right of Authority to recover or collect funds, damages or costs (including without limitation reasonable attorneys' fees and costs) incurred by Authority as a result of fraud, intentional misrepresentation or bad faith waste, and/or any costs and expenses incurred by Authority in connection therewith (including without limitation reasonable attorneys' fees and costs).

[Signatures appear on following pages]

**ATTACHMENT NO. 9
SECURITY AGREEMENT**

Page 6 of 8

IN WITNESS WHEREOF, Debtor has duly executed this Security Agreement as of the day and year first above written.

DEBTOR/Developer:

AMERICAN FAMILY HOUSING,
a California nonprofit public benefit corporation

or [AFH LLC]

By: _____

By: _____

[Signatures continue on following page.]

**ATTACHMENT NO. 9
SECURITY AGREEMENT**

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[Signatures continue from previous page.]

SECURED PARTY:

GARDEN GROVE HOUSING AUTHORITY,
a public body, corporate and politic

By: _____
Scott Stiles, Director
or Authorized Designee

ATTEST:

Teresa Pomeroy, Authority Secretary
or Authorized Designee

APPROVED AS TO FORM:

STRADLING YOCCA CARLSON & RAUTH

Counsel to Authority

**ATTACHMENT NO. 9
SECURITY AGREEMENT**

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EXHIBIT “A” TO ATTACHMENT NO. 9

LEGAL DESCRIPTION

That real property located in the State of California, County of Orange, City of Garden Grove, and described as follows:

[to be attached]

APN:

EXHIBIT “B” TO ATTACHMENT NO. 9

FINANCING STATEMENT DESCRIPTION OF THE COLLATERAL

As used in this Exhibit “B”, the term “Real Property” means that certain land (commonly known as 11742 Stuart Drive in the City of Garden Grove, County of Orange, State of California) described in Exhibit “A” to the Security Agreement, together with all improvements now or hereafter located thereon, more particularly described in Schedule 1 attached hereto.

1. All personal property, including, without limitation, all goods, supplies, equipment, furniture, furnishings, fixture, machinery, inventory and construction materials which Debtor now or hereafter owns or in which Debtor now or hereafter acquires an interest or right, including, without limitation, those which are now or hereafter located on or affixed to the Real Property or used or useful in the operation, use or occupancy thereof or the construction of any improvements thereon, including, without limitation, any interest of Debtor in and to personal property which is leased or subject to any superior security interest, or which is being manufactured or assembled for later installation into the improvements to be located or constructed at the Real Property, wherever located, and all books, records, leases and other documents, of whatever kind or character, relating to the Real Property;

2. All fees, income, rents, issues, profits, earnings, receipts, royalties and revenues which, after the date hereof and while any portion of the indebtedness secured hereby remains unpaid, may accrue from said goods, fixtures, furnishings, equipment and building materials or any part thereof or from the Real Property or any part thereof, or which may be received or receivable by Debtor from any hiring, using, letting, leasing, subhiring, subletting, or subleasing therefor;

3. All of Debtor’s present and future rights to receive payments of money, services or property including, without limitation, rights to all deposits from tenants of the Real Property, accounts receivable, deposit accounts, chattel paper, notes, drafts, contract rights (including, without limitation, all rights under any interest rate hedging or similar agreement), instruments, general intangibles and principal, interest and payments due on account of goods sold, services rendered, loans made or credit extended, together with title or interest in all documents evidencing or securing the same;

4. All other intangible property and rights relating to the Real Property or the operation thereof, or used in connection therewith, including but not limited to all governmental permits relating to construction or other activities on the Real Property, all names under or by which the Real Property may at any time be operated or known, all rights to carry on business under any such names, or any variant thereof, all trade names and trademarks relating in any way to the Real Property, good will in any way relating to the Real Property, and all licenses and permits relating in any way to, or to the operation of, the Real Property;

5. All proceeds from sale or disposition of the aforesaid collateral;

6. Debtor’s rights under all insurance policies covering the Real Property or any of the aforesaid collateral (whether or not required by Project Documents, as such term is defined in that

EXHIBIT B TO ATTACHMENT NO. 9 FINANCING STATEMENT DESCRIPTION OF COLLATERAL

certain "Agreement" titled *HOME Investment Partnership Affordable Housing and Loan Agreement (11742 Stuart Drive)* by and between Debtor and Secured Party of even date herewith), and all proceeds, loss payments and premium refunds payable regarding the same;

7. All reserves, deferred payments, deposits, refunds, cost savings and payments of any kind relating to the construction of any improvements on the land described in Schedule 1 attached;

8. All water stock relating to the Real Property or any portion of it;

9. All causes of action, claims, compensation and recoveries for any damage to or condemnation or taking of the Real Property or the aforesaid collateral, or for any conveyance in lieu thereof, whether direct or consequential, or for any damage or injury to the Real Property or the aforesaid collateral, or for any loss or diminution in value of the Real Property or the aforesaid collateral;

10. All architectural, structural, mechanical and engineering plans and specifications prepared for construction or improvements or extraction of minerals from the Real Property and all studies, data and drawings related thereto; and also all contracts and agreements of the Debtor relating to the aforesaid plans and specifications or to the aforesaid studies, data and drawings or to the construction of improvements on or extraction of minerals or gravel from the property;

11. All Debtor's rights in proceeds of the loan evidenced by that certain Authority Loan Note, Promissory Note Secured by Deed of Trust of even date herewith executed by Debtor in favor of Authority;

All terms used herein which are defined in the California Commercial Code shall have the same meanings when used herein, unless the context requires otherwise.

**EXHIBIT B TO ATTACHMENT NO. 9
FINANCING STATEMENT DESCRIPTION OF COLLATERAL**

SCHEDULE 1 TO EXHIBIT “B” TO ATTACHMENT NO. 9

LEGAL DESCRIPTION

That real property located in the State of California, County of Orange, City of Garden Grove, and described as follows:

[to be attached]

APN:

SCHEDULE 1 TO EXHIBIT B TO ATTACHMENT NO. 9

LEGAL DESCRIPTION

Page 1 of 1

SCHEDULE 2 TO EXHIBIT “B” TO ATTACHMENT NO. 9

SIGNATURE OF DEBTOR

DEBTOR/DEVELOPER:

AMERICAN FAMILY HOUSING,
a California nonprofit public benefit corporation

or [AFH LLC]

By:_____

By:_____

SCHEDULE 2 TO EXHIBIT B TO ATTACHMENT NO. 9
SIGNATURE OF DEBTOR

ATTACHMENT NO. 10

**AFFORDABLE RENT CHART
(11742 Stuart Drive)¹**

Unit Type	Low HOME Rent (2021)	Section 8 FMR Rent (as of August 2021) based on Rent Reasonableness Study	Most Restricted Rent HSC 50053² (2021)	All Utilities Paid by Developer per Agreement
1 BR - 30% AMI	\$1,261	\$1,458.33	\$640	N/A
1 BR - 50% AMI	\$1,261	\$1,458.33	\$1,067	N/A
2 BR - 30% AMI	\$1,513	\$1,808.33	\$720	N/A
2 BR - 50% AMI	\$1,513	\$1,808.33	\$1,201	N/A
2 BR – MGR	N/A	N/A	N/A	N/A

¹ The foregoing Rent Schedule is provided for illustration only. Rents for each Housing Unit shall be updated annually in accordance with Regulatory Agreement.

² Affordable Rent follows the HOME Agreement and Authority Regulatory Agreement.

ATTACHMENT NO. 11
REGULATORY AGREEMENT

Recording Requested By and
When Recorded Mail To:

Garden Grove Housing Authority
11222 Acacia Parkway
Garden Grove, California 92840
Attention: Secretary/City Clerk

(Space above for Recorder's use.)

This document is exempt from payment of recording
fees per Government Code §§ 6103 and 27383.

REGULATORY AGREEMENT
(11742 Stuart Drive)

This **REGULATORY AGREEMENT (11742 Stuart Drive)** ("Regulatory Agreement") is dated as of [_____, 2021] and is entered into by and between the **GARDEN GROVE HOUSING AUTHORITY**, a public body, corporate and politic ("Authority") and **AMERICAN FAMILY HOUSING**, a California nonprofit public benefit corporation [*or AFH LLC if Section 502.2 satisfied*] ("Developer").

R E C I T A L S

A. Developer owns that certain real property located at 11742 Stuart Drive improved with a ten-unit apartment complex and located within the corporate limits of the City of Garden Grove that is more particularly described in the legal description attached hereto as Exhibit A and fully incorporated by this reference ("Property").

B. The Developer and Authority are parties to that certain *HOME Investment Partnership Affordable Housing and Loan Agreement (11742 Stuart Drive)* ("Agreement") dated as of September 14, 2021.

C. Capitalized terms used in this Regulatory Agreement are as defined in the Agreement unless otherwise stated and defined herein.

D. Under the Agreement, Developer agrees to rehabilitate the existing ten-unit apartment complex on the Property and to restrict occupancy to and make available the improved Housing Units with one (1) unit restricted for occupancy and tenancy by a qualified Very Low Income Household and eight (8) units restricted for occupancy and tenancy by qualified Extremely Low Income Households all at an Affordable Rent, and one unit shall be designated as the Manager's Unit that is reserved for occupancy by an onsite property manager. The Affordability Period under the Agreement and this Regulatory Agreement is 55 years, which is segmented into three subperiods:

ATTACHMENT NO. 11
REGULATORY AGREEMENT

(1) during the First Affordability Period also referred to as the HOME Compliance Period (a) nine (9) units are designated as HOME Units, with (b) eight (8) units designated as HAP Units pursuant to the HAP Contract by which the Authority provides eight (8) Mainstream PBVs to the Project for the twenty-year term thereof; (2) during the Second Affordability Period (a) one (1) Housing Unit shall be restricted for occupancy by a Very Low Income Household at an Affordable Rent and (b) eight (8) Housing Units shall be restricted for occupancy by Extremely Low Income Households at an Affordable Rent, subject to the possibility of adjustment, if applicable, under Section 2.6.6; and, (3) during the Third Affordability Period (a) one (1) Housing Unit shall be restricted for occupancy by a Very Low Income Household at an Affordable Rent and (b) eight (8) Housing Units shall be restricted for occupancy by Extremely Low Income Households at an Affordable Rent, subject to the possibility of adjustment, if applicable, under Section 2.6.6.

E. Developer intends to rehabilitate and operate the Project at the Property utilizing the proceeds of the Authority Loan in an original principal amount of One Million Four Hundred Thousand Dollars (\$1,400,000.00) sourced solely from HOME Program funds, or as much thereof as is disbursed by Authority to Developer, along with the proceeds of Developer's Primary Loan issued by an Approved Primary Lender to Developer, and the proceeds of the Related Party that is an investment and contribution of its own funds into the Property and Project.

F. Authority has agreed to make the Authority Loan to Developer on the condition that the Project be maintained and operated in accordance with the covenants, conditions and restrictions of the Agreement and this Regulatory Agreement related to the long-term ownership, affordability, operation, management, and maintenance of a permanent supportive rental housing Project.

G. A purpose of this Regulatory Agreement (and the Agreement) is to ensure that the Project is undertaken at the Property, including without limitation that the Housing Units are rehabilitated, operated, managed and maintained as a permanent supportive housing available at an Affordable Rent for the 55-Year Affordability Period as more particularly provided herein.

NOW, THEREFORE, the foregoing recitals are a substantive part of this Regulatory Agreement and in consideration of the mutual covenants and conditions set forth herein and in the Agreement, Authority and Developer agree as follows:

ARTICLE 1

REHABILITATION, COMPLETION, AND OPERATION OF PROJECT

1.1 Rehabilitation. Developer agrees to cause the Rehabilitation of the Property subject to the terms and in accordance with the provisions of the Agreement including the Scope of Development, Schedule of Performance, the approved Rehabilitation Plans, all subject to the Garden Grove Municipal Code, Uniform Codes, and all other applicable federal, state and local codes, regulations, and ordinances.

ATTACHMENT NO. 11 REGULATORY AGREEMENT

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ARTICLE 2

LAND USE RESTRICTIONS AND AFFORDABLE HOUSING COVENANTS

2.1. Permitted Uses. The Property and Project shall be used only for a permanent supportive affordable housing project that is comprised of private rental dwelling units and related amenity uses and for no other purposes in accordance with this Regulatory Agreement and the Agreement. None of the Housing Units at the Property shall at any time be utilized on a transient basis, nor shall the Property or any portion thereof ever be used as a hotel, motel, dormitory, fraternity or sorority house, rooming house, short-term rental, vacation home such as AirBnB or VRBO, or hospital, nursing home, sanitarium or rest home. Developer shall not convert the Property to condominium ownership during the Affordability Period without the prior consideration and action approving such conversion by the Authority Board, which approval may be granted, withheld or denied in their sole and absolute discretion and until such approval is granted, if at all by Authority Board, it shall be a violation of such restriction to file a “White Report” and/or to record a condominium plan for the Property. Developer shall not maintain or cause to be maintained any public nuisance or private nuisance on or about the Property.

2.2 Number and Allocation of Housing Units. Developer covenants and agrees to make available, restrict occupancy to, and rent the Housing Units to eligible and qualified tenants with one (1) Very Low Unit and the eight (8) Extremely Low Units during the First Affordability Period (HOME Compliance Period) and continuing during the Second Affordability Period and the Third Affordability Period in accordance with the Agreement and this Authority Regulatory Agreement.

2.2.1 As to the nine (9) HOME Units during the *First Affordability Period (HOME Compliance Period)*: (a) one (1) one-bedroom Very Low Unit at an Affordable Rent; (b) three (3) one-bedroom Extremely Low Units at an Affordable Rent; and (c) five (5) two-bedroom Extremely Low Units at an Affordable Rent.

2.2.2 During the *Second Affordability Period*: (a) one (1) one-bedroom Very Low Unit at an Affordable Rent; (b) three (3) one-bedroom Extremely Low Units at an Affordable Rent, subject to the possibility of adjustment, if applicable, under Section 2.6.6; and (c) five (5) two-bedroom Extremely Low Units at an Affordable Rent, and subject to the possibility of adjustment, if applicable, under Section 2.6.6.

2.2.3 During the *Third Affordability Period*: (a) one (1) one-bedroom Very Low Unit at an Affordable Rent; (b) three (3) one-bedroom Extremely Low Units at an Affordable Rent, subject to the possibility of adjustment, if applicable, under Section 2.6.6; and (c) five (5) two-bedroom Extremely Low Units at an Affordable Rent, and subject to the possibility of adjustment, if applicable, under Section 2.6.6.

2.2.4 Manager’s Unit: For the entire Affordability Period, one (1) two-bedroom unit shall be designated as the Manager’s Unit, which shall be non-restricted as to rent.

2.3 Affordable Rent Defined. Affordable Rent is defined in the Agreement and shall be charged for all Housing Units (excepting the Manager’s Unit) throughout the Affordability Period.

ATTACHMENT NO. 11 REGULATORY AGREEMENT

The maximum Affordable Rent chargeable for the Housing Units shall be annually determined by the Authority (and as charged and implemented by Developer) in accordance with the following requirements:

2.3.1 First Affordability Period. During the First Affordability Period for the nine HOME Units, Affordable Rent shall be: (a) for the one Very Low Unit the lesser and most restrictive of (i) Low HOME Rent under the HOME Regulations, or (ii) one-twelfth (1/12th) of thirty percent (30%) of fifty percent (50%) of AMI for Orange County as determined and published by the State of California, Department of Housing and Community Development (“HCD”) pursuant to HSC 50052.5 and 50053 and implementing regulation in the Cal Code Regs, and (b) for the eight Extremely Low Units the lesser and most restrictive of (i) Low HOME Rent under the HOME Regulations, or (ii) one-twelfth (1/12th) of thirty percent (30%) of thirty percent (30%) of AMI for Orange County as determined and published by HCD pursuant to HSC 50052.5 and 50053 and implementing regulation in the Cal Code Regs. In this regard, under the HOME Regulations rent for the HOME Units is required to comply with and not exceed the term “Low HOME Rent” for a Very Low Income (50% AMI) Household. Affordable Rent as defined and calculated pursuant to the definition in the first paragraph of the definition of Affordable Rent results in a monthly rent that is lesser and more restrictive than Low HOME Rent and thereby meets and complies with the HOME Regulations as to the HOME Units during the HOME Compliance Period.

2.3.2 Second and Third Affordability Period. During the Second Affordability Period and the Third Affordability Period Affordable Rent shall be as follows: (a) for the one (1) Very Low Unit rent shall be one-twelfth (1/12th) of thirty percent (30%) of fifty percent (50%) of AMI for Orange County as determined and published by HCD pursuant to HSC 50052.5 and 50053, and (b) for the eight (8) Extremely Low Income Units rent shall be one-twelfth (1/12th) of thirty percent (30%) of thirty percent (30%) of AMI for Orange County as determined and published by HCD pursuant to HSC 50052.5 and 50053 and implementing regulation in the Cal Code Regs; provided however, that Affordable Rent and income limits for Extremely Low Income Households shall be subject to the possibility of adjustment, if applicable, under Section 1204.6 of the Agreement and Section 2.2.6 herein.

Further, the term Affordable Rent includes the total of monthly payments by the tenants of a Housing Unit for (a) use and occupancy of a Housing Unit and facilities associated therewith, (b) any separately charged fees or service charges assessed by Developer that are required of all tenants of the Housing Units, other than security deposits, (c) a reasonable allowance for utilities not included in (a) or (b) above, including (as applicable) garbage collection, sewer, water, electricity and gas, as determined by regulation of the County Housing Authority pursuant to 24 C.F.R. Section 5.600 *et seq.* and (d) possessory interest, taxes or other fees or charges assessed for the use of the Housing Units and facilities associated therewith by a public or private entity other than Developer. In addition, with respect to any period of time in which a HAP Contract for the Mainstream PBVs is in effect, Developer shall comply therewith and the Section 8 Laws.

2.3.4 Acceptance of Section 8 Portable Vouchers. Subject to the Section 8 Laws for the Mainstream PBVs during the term of the HAP Contract, Developer shall not refuse to lease a Housing Unit to a holder of a Portable Voucher who is otherwise eligible to be a tenant in accordance with the approved tenant selection criteria.

**ATTACHMENT NO. 11
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(a) In the event Developer rents a Housing Unit to a household holding a Portable Voucher issued by the Authority, the rental agreement (or lease agreement, as applicable) shall expressly provide that monthly rent collected directly from the tenant shall not exceed 30% of the tenant household's actual gross income pursuant to the applicable voucher program regulations, and the total monthly rent for such unit may, in the Developer's discretion, be set at (i) Affordable Rent, or (ii) "fair market rent" ("FMR") for the area as set by the Authority in its sole and complete discretion (with respect to calculation of FMR) under Section 8 Laws and other applicable federal regulations. For Section 8 Portable Vouchers issued by an entity other than the Authority, the total monthly rent for such unit may in the Developer's discretion be set at either (i) Affordable Rent, or (ii) up to FMR for the area as set by the issuing public housing authority under Section 8 Laws and other applicable federal regulations with respect to calculation of FMR.

2.4 Tenant Selection Covenants. Developer shall be responsible for the selection of tenants for the Housing Units in compliance with the applicable federal, state and local laws, including the Section 8 Laws for the Mainstream PBVs that required tenants to meet the non-elderly person(s) with disabilities and other HUD program requirements, the HOME Program during the HOME Compliance Period for the HOME Units, and the HAL, HSC, Federal Program Limitations, and California Code of Regulations during the 55-Year Affordability Period, as applicable and subject to lawful and reasonable criteria, all of which shall be set forth in the Management Plan that is required to be submitted to and approved by Authority as a Condition Precedent and under this Agreement. Developer shall adopt and implement a tenant selection system that complies with the lesser and most restrictive and applicable federal and state requirements, including: (a) the Section 8 Laws during the term of the HAP contract for the Mainstream PBVs, (b) the HOME Program Regulations during the HOME Compliance Period for the nine (9) HOME Units, including without limitation conformance with Section 92.253(d) of the HOME Regulations, and (c) for the one (1) Very Low Unit and eight (8) Extremely Low Units during the Second Affordability Period, and the Third Affordability Period, as applicable, in compliance with applicable federal, state and local laws, which shall be approved by the Director in his or her reasonable discretion. The Management Plan and tenant selection criteria shall establish a chronological waiting list system for selection of tenants and meets the applicable requirements of the Section 8 Laws for the Mainstream PBVs, the requirements of this Section 2.4 and Section 1202 of the Agreement, and the Authority Regulatory Agreement, with first reasonable preference to rent vacant Housing Units to an eligible household on Authority's tenant waiting list who qualifies for a Mainstream PBV, and, if applicable due to the unavailability of a designated HAP Unit, to eligible households currently holding a Portable Voucher, who are otherwise qualified to be tenants in accordance with the approved tenant selection criteria. In addition, with respect to tenants selected to occupy a HAP Unit while the HAP Contract for Mainstream PBVs remains in effect as to one or more, but not exceeding eight (8), Housing Units, Developer shall give preference to eligible tenants who are non-elderly persons with disabilities, or to eligible tenant households receiving supportive services, in accordance with 24 CFR Section 983.56, who are otherwise qualified to be tenants in accordance with the approved tenant selection criteria. The tenant selection system shall include, without limitation, a method for investigation of the credit history of proposed tenants through obtaining a credit report on the proposed tenant. To the extent Housing Units are available and not occupied by a tenant under a Mainstream PBV, Developer shall not refuse to lease to a holder of a Portable Voucher, including a certificate of family participation under 24 CFR part 882 (Rental Certificate Program) or a rental voucher under 24 CFR part 887 (Rental Voucher Program), or to a holder of a comparable document evidencing participation in another tenant-based assistance program solely on the basis of such

**ATTACHMENT NO. 11
REGULATORY AGREEMENT**

certificate, voucher, or comparable document, who is otherwise qualified to be a tenant in accordance with the approved tenant selection criteria.

2.4.2 Reasonable Preferences. Subject to applicable Fair Housing Laws and the Section 8 Laws for the Mainstream PBVs during the term of the HAP Contract, Developer's waiting list of prospective, eligible tenants for Housing Units shall include and follow the following order of priority for selection of tenants, and Authority will follow such order of priority:

(a) First priority to Extremely Low Income and Very Low Income Households who were displaced from the Travel Country Recreational Vehicle Park ("RV Park") by activities of the Former Agency or as otherwise described in the Judgment in *Marina Limon v. Garden Grove Agency for Community Development, et al.*, Orange County Superior Court Case No. 30-2009-00291597 ("*Limon* Judgment");

(b) Extremely Low Income and Very Low Income Households, as applicable, who have been displaced from their residences due to programs or projects implemented by the City of Garden Grove or another governmental entity;

(c) Extremely Low Income and Very Low Income Households, as applicable, who have applied for and have received rental vouchers from Authority;

(d) Extremely Low Income and Very Low Income Households, as applicable, who are listed on Authority's waiting lists for affordable housing and who live and/or work in Garden Grove; and

(e) Extremely Low Income and Very Low Income Households, as applicable, who live or work in Garden Grove, or for which household member(s) are enrolled in a K-14 school located in Garden Grove.

2.4.3 Minimum and Maximum Occupancy Limits. As included in the annual income certification provided by Developer, or as otherwise reasonably requested by Authority, Developer shall make available for Director's review and approval such information that Developer reviewed and considered in its selection process, together with its statement that Developer has determined that each selected tenant will comply with the income, rent, and operational covenants and all applicable terms and conditions of this Regulatory Agreement as to each tenant's selection for and occupancy of a Housing Unit at the Project. Subject to Fair Housing Laws, the minimum occupancy of the Housing Units in the Project shall not be less than one person per bedroom. The maximum occupancy of the Housing Units in the Project shall not exceed more than such number of persons as is equal to two persons per bedroom, plus one; thus: (a) for the one-bedroom Housing Units the maximum occupancy shall not exceed three (3) persons, and (b) for the two (2) bedroom Housing Units the maximum occupancy shall not exceed five (5) persons.

2.4.4 Housing Units Intended as Replacement Housing by Authority and its Affiliated Entities. Developer acknowledges that Authority is investing in the Project and providing the Authority Assistance to Developer to cause long-term permanent supportive housing, qualifying as reserved or banked replacement housing under federal or state laws, as, if, and when applicable to Authority or its affiliated entities including the City and Successor Agency to the Garden Grove Agency for Community Development. Therefore, this Regulatory Agreement shall serve as notice

**ATTACHMENT NO. 11
REGULATORY AGREEMENT**

Page 6 of 34

and evidence that Authority is investing in the Project and providing the Authority Assistance to Developer under the Agreement to qualify, use, and bank the Housing Units in this Project (excluding the Manager's Unit) for purposes of replacement housing as defined and required under federal and state laws, as, if and when applicable, to Authority, City, or Successor Agency.

2.4.4 Supporting Documentation of Tenant Selection. As included in the annual income certification provided by Developer, or as otherwise reasonably requested by Authority, Developer shall make available for Director's review and approval such information that Developer reviewed and considered in its selection process, together with its statement that Developer has determined that each selected tenant will comply with all applicable terms and conditions of this Regulatory Agreement in each tenant's occupancy of a Housing Unit, including without limitation, that each corresponding household satisfies the income eligibility requirements, Affordable Rent requirements, and other requirements of this Regulatory Agreement.

(a) In this regard, Developer covenants and agrees that (i) each tenant (other than the on-site Property Manager) shall and will be as applicable an eligible and qualified Very Low Household as to the Very Low Unit and that eligible and qualified Extremely Low Income Households as to the eight (8) Extremely Low Units, and (ii) the cost to each tenant household (other than onsite Property Manager) for the corresponding Housing Unit on the Property shall be at and within the defined applicable Affordable Rent, and (iii) each tenant household (other than onsite Property Manager) shall meet HQS occupancy standards for the Housing Unit, and (iv) the occupancy and use of the Housing Units and Property shall comply with all other covenants and obligations of this Regulatory Agreement (collectively, "Tenant Selection Covenants").

2.5 Income Certification Requirements. Following the completion of the Rehabilitation and occupancy by qualified tenants of the Housing Units, and annually thereafter (on or before March 31 of each calendar year), Developer shall submit to Authority, at Developer's expense, a written summary of the income, household size, and rent payable by the tenants of the Housing Units. At Authority's request, but not less frequently than prior to each initial and subsequent rental of each Housing Unit to a new tenant household (but not lease renewals) and annually thereafter, Developer shall also provide to Authority completed income computation, asset evaluation, and certification forms, for any such tenant or tenants. Developer shall obtain, or shall cause to be obtained by the Property Manager, an annual certification from each household leasing a Housing Unit demonstrating that such household is a Very Low or Extremely Low Income Household, as applicable, to the Housing Unit. Developer shall verify, or shall cause to be verified by the Property Manager, the income certification of each tenant household. This requirement is in addition to and does not replace or supersede Developer's obligation to annually submit the Certificate of Continuing Program Compliance to Authority.

2.5.1 Verification of Income of New and Continuing Tenants. Gross income calculations for prospective (and continuing) tenants shall be determined in accordance with 25 Cal Code Regs Section 6914. Developer shall verify the income and information provided in the income certification of the proposed tenant as set forth below.

(a) Developer shall verify the income of each proposed tenant of the Project pursuant to the Tenant Selection Covenants set forth herein, and by at least one of the following methods as appropriate to the proposed tenant:

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(i) obtain two (2) paycheck stubs from the person's two (2) most recent pay periods.

(ii) obtain a true copy of an income tax return from the person for the most recent tax calendar year in which a return was filed.

(iii) obtain an income verification certification from the employer of the person.

(iv) obtain an income verification certification from the Social Security Administration and/or the California Department of Social Services if the person receives assistance from such agencies.

(v) obtain an alternate form of income verification reasonably requested by Authority, if none of the above forms of verification is available to Developer.

2.6 Affordable Rent during First, Second and Third Affordability Periods. Maximum monthly rent chargeable for the Housing Units shall comply with the definition of Affordable Rent applicable to the Housing Unit.

2.6.1 First Affordability Period. During the First Affordability Period for the nine HOME Units, Affordable Rent shall be: (a) for the one Very Low Unit the lesser and most restrictive of (i) Low HOME Rent under the HOME Regulations, or (ii) one-twelfth (1/12th) of thirty percent (30%) of fifty percent (50%) of AMI for Orange County as determined and published by the State of California, Department of Housing and Community Development ("HCD") pursuant to HSC 50052.5 and 50053 and implementing regulation in the Cal Code Regs, and (b) for the eight Extremely Low Units the lesser and most restrictive of (i) Low HOME Rent under the HOME Regulations, or (ii) one-twelfth (1/12th) of thirty percent (30%) of thirty percent (30%) of AMI for Orange County as determined and published by HCD pursuant to HSC 50052.5 and 50053 and implementing regulation in the Cal Code Regs. In this regard, under the HOME Regulations rent for the HOME Units is required to comply with and not exceed the term "Low HOME Rent" for a Very Low Income (50% AMI) Household. Affordable Rent as defined and calculated pursuant to the definition in the first paragraph of the definition of Affordable Rent results in a monthly rent that is lesser and more restrictive than Low HOME Rent and thereby meets and complies with the HOME Regulations as to the HOME Units during the HOME Compliance Period.

2.6.2 Second and Third Affordability Period. During the Second Affordability Period and the Third Affordability Period Affordable Rent shall be as follows: (a) for the one (1) Very Low Unit rent shall be one-twelfth (1/12th) of thirty percent (30%) of fifty percent (50%) of AMI for Orange County as determined and published by HCD pursuant to HSC 50052.5 and 50053, and (b) for the eight (8) Extremely Low Income Units rent shall be one-twelfth (1/12th) of thirty percent (30%) of thirty percent (30%) of AMI for Orange County as determined and published by HCD pursuant to HSC 50052.5 and 50053 and implementing regulation in the Cal Code Regs; provided however, that Affordable Rent and income limits for Extremely Low Income Households shall be subject to the possibility of adjustment, if applicable, under Section 1204.6 of the Agreement and Section 2.2.6 herein.

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2.6.3 Rent Schedule and Utility Allowance. Authority will review and approve the Affordable Rents proposed by Developer for all of the Housing Units together with the monthly allowances proposed by Developer for utilities and services, if any, to be paid by the tenant. Developer must annually reexamine the income of each tenant household of the Housing Units for compliance with the Agreement and this Regulatory Agreement. The maximum monthly rent must be recalculated by Developer and Authority shall have the right to review and approve such recalculated rent levels annually with respect to the Housing Units, and may change as changes in the applicable gross rent amounts, the income adjustments, or the monthly allowance, as and if applicable, for utilities. Any increase in rents for the Housing Units is subject to the provisions of outstanding leases. Developer must provide all tenants not less than thirty (30) days, or such longer period pursuant to applicable federal, state or local laws, prior written notice before implementing any increase in monthly rent.

2.6.4 Increases in Tenant Income. A tenant who qualifies as an Extremely Low or Very Low Income Household, as applicable to the Housing Unit, upon initial occupancy in compliance with this Regulatory Agreement shall be deemed to continue to be so qualified until such time as the annual re-verification of such tenant's income demonstrates that such tenant no longer qualifies as an Extremely Low Income Household. A tenant household whose income increases such that such tenant household ceases to be income qualified to occupy any Housing Unit at the Project, may continue to occupy his or her Housing Unit and be charged rent including a reasonable utility allowance, not greater than the lesser of thirty percent (30%) of the household's adjusted monthly income, recertified annually, or the market rent applicable to the Housing Unit as published by State HCD for a period of [six (6) months] after the tenant household no longer income-qualifies to continue to occupy a Housing Unit in compliance with this Regulatory Agreement.

2.6.5 Affordable Rent Calculation Chart. In illustration of the foregoing description of Affordable Rent is attached hereto and fully incorporated by this reference is an "Affordable Rent Calculation Chart (11742 Stuart Drive)", which chart is illustrative only and in the event of any inconsistency between such chart and the specific provisions of the Agreement and this Regulatory Agreement shall prevail.

2.6.6 Potential for "Float-up" of Income and Rent to Very Low Income; Material Negative Financial Changes in the Annual Project Revenue Due to Expiration of or Reductions under the HAP Contract during Second Affordability Period or Third Affordability Period. In consideration for Authority's investment in the Project through the Authority Loan and Mainstream PBVs, Developer has covenanted and agrees, and the Authority entered into the Agreement, this Regulatory Agreement, and other Project Documents in material reliance on, to establish and maintain the income and rent restrictions of one (1) Very Low Unit and eight (8) Extremely Low Units in the Project. Prior to entering into the Agreement and this Regulatory Agreement, the Authority completed and approved a compliance evaluation and subsidy layering analysis of its financial investment pursuant to applicable legal requirements. In the event, if at all, upon expiration of the initial term of the HAP Contract for the Mainstream PBVs and during the Second Affordability Period or Third Affordability Period:

(a) Each or any of (i), (ii) or (ii) below occurs, and Developer remains in compliance with the Agreement and this Regulatory Agreement:

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(i) the HAP Contract not extended or renewed by the Authority, or

(ii) the HAP Contract is extended but with an allocation of fewer than eight (8) Mainstream PBVs by the Authority, or

(iii) the HAP Contract is terminated due to (A) changes in state or federal laws or regulations, or (B) changes or directive by State HCD, (C) changes or directive by HUD, or (D) changes outside the control or determination of Authority, with each of (A)-(D) through no fault of Developer;

AND,

(b) there exist material negative financial changes in the Annual Project Revenue, as solely and reasonably evaluated and determined by the Authority based on verifiable supporting documentation provided by Developer,

then Developer may request that the Authority increase the rent and income level as to one or more of the Extremely Low Units (one or more, but not exceeding eight, units) to an adjusted income that does not exceed Very Low Income (50% AMI), adjusted for actual household size, with such adjustment(s) limited to and necessary to enable the Project to generate sufficient income to cover, on an annual basis, all Operating Expenses for the Project, and one hundred ten percent (110%) of the debt service on the Primary Loan and Residual Receipts to generate cash flow to pay the Related Party Note. If Developer satisfies (a) and (b) and subject to the requirements set forth below in (c) and (c)(i), (ii) and (iii) below, then Authority shall grant such adjustment and increase for one or more units to be restricted as Very Low Units at an Affordable Rent.

(c) The number of Extremely Low Unit(s) subject to adjustment as Very Low Unit(s) shall not be greater than the number (one or more, but not exceeding eight, units) required to ensure that the Project generates sufficient income to cover its Operating Expenses, required Reserve Deposits, Debt Service on the Primary Loan, and Residual Receipts cash flow to repay the Related Party Note as shown on an amended Operating Budget prepared by Developer, and as reasonably necessary to maintain the financial stability of the Project. Any such rent increase to one or more Extremely Low Unit(s) adjusted to Very Low Unit(s) must be implemented pursuant to a transition plan approved by the Authority consistent with applicable legal requirements. In this regard, Developer agrees to comply with the following:

(i) Developer shall use good faith efforts to obtain alternative sources of rental subsidies and shall provide the Authority with annual progress reports on efforts to obtain alternative sources of rental subsidies that would allow the income and rent restrictions to be reduced back to Extremely Low Units. Upon receipt of any alternative rental subsidies, Developer shall reduce the rent(s) back to the original restrictions as Extremely Low Unit(s) to the extent that the alternative rental subsidies provide sufficient income to cover the Operating Expenses, required Reserve Deposits, Debt Service of the Project, and Residual Receipts to repay the Related Party Note as shown on the amended Operating Budget.

(ii) No later than sixty (60) days prior to the proposed implementation of any rent increase, Developer shall submit to the Authority a schedule of any

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proposed increase in the rent as to the one or more Extremely Low Units. Authority will disapprove a rent increase if it does not comply with the conditions and requirements herein.

(iii) Developer shall provide qualified tenants in the Extremely Low Units with timely and proper written notice of the rent increase as required by applicable laws and regulations, including without limitation Government Code Sections 65863.10, 65863.11 and 65863.13.

2.7 Leases; Rental Agreements for Housing Units.

2.7.1 Lease Form for HOME Units. As set forth in the Conditions Precedent, and to comply with the Section 8 Laws during the term of the HAP Contract and the HOME Regulations during the HOME Compliance Period, Developer shall submit to Authority for review and approval a standard lease form that meets all applicable requirements of the Section 8 Laws and HOME Regulations (including 24 CFR 92.253), Federal Program Limitations, HAL and HSC, and this Regulatory Agreement. Authority shall reasonably approve such lease form upon finding that such lease form is consistent with this Regulatory Agreement and contains all of the provisions thereof; and, no lease shall contain any of the provisions that are prohibited pursuant to the Section 8 Laws Section 92.253 of the HOME Regulations. Developer shall enter into a written lease, in the form approved by Authority, with each tenant of the Project. In the event Developer desires to use a different form lease/rental agreement after the HOME Compliance Period, then and during the Second Affordability Period and Third Affordability Period, Developer shall submit the proposed form of lease agreement to Authority for reasonable approval, and such revised form shall also comply with the Section 8 Laws to the extent the HAP Contract remains in effect during the Second Affordability Period and Third Affordability Period or there are tenants holding Portable Vouchers at the Property.

2.8 FMR under HAP Contract; Affordable Rent to be Charged after HAP Contract Expires. The parties acknowledge that Developer has obtained the HAP Contract for the Mainstream PBVs and underwriting for the Project feasibility and underwriting for the financing of this Project are based in part on the Authority providing the HAP Contract for the Mainstream PBVs for the eight (8) HAP Units, for which payments are equal to the difference between 30% of each tenant household's actual gross income and fair market rent for the area ("FMR") set by Authority in its sole and absolute discretion under the Section 8 Laws and other applicable federal regulations. Each and all tenant leases for the HAP Units during the term of the HAP Contract for the Mainstream PBVs may state the monthly rent is FMR as established by the Authority, for which the Authority will remit the gap payment between 30% of actual income of the tenant and FMR for such HAP Units with Mainstream PBVs. After the expiration of the HAP Contract and during the remaining term of the Affordability Period, Developer acknowledges and agrees that Affordable Rent (not FMR) shall be charged as to each and all former HAP Units subject to the potential adjustment of income and rent set forth above in Section 2.6.6.

2.9. Maintenance.

2.9.1 At Occupancy of the Housing Units at Completion of Rehabilitation. As of the date of and prior to initial occupancy of each of the Housing Units by qualified Extremely Low and Very Low Income tenants, Developer shall rehabilitate and improve each unit so that the condition of each unit is a decent, safe and sanitary and complies with HUD Housing Quality

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Standards (“HQS”), Section 8 Laws, and the maintenance standards required by Section 92.251 of the HOME Regulations.

2.9.2 During Operation of the Project. Developer shall, at its sole cost and expense, maintain or cause to be maintained the interior and exterior of the Project and all Housing Units thereof and the Property in a decent, safe and sanitary manner, in accordance with the HUD HQS and the maintenance standards required by Section 92.251 of the HOME Regulations, and in accordance with the standard of maintenance of comparable high quality, well-managed permanent supportive rental housing projects within Orange County, California such as and comparable to those owned or operated by other highly reputable owners and developers of high quality permanent supportive rental housing projects in Orange County. If at any time Developer fails to maintain the Project or the Property in accordance with this Regulatory Agreement and such condition is not corrected within ten (10) days after written notice from Authority with respect to graffiti, debris, and waste material, or thirty (30) days after written notice from Authority with respect to general maintenance, landscaping and building improvements, then Authority, in addition to whatever remedy it may have at law or at equity, shall have the right to enter upon the applicable portion of the Project or the Property and perform all acts and work necessary to protect, maintain, and preserve the Project and the Property, and to attach a lien upon the Property, or to assess the Property, in the amount of the expenditures arising from such acts and work of protection, maintenance, and preservation by Authority and/or costs of such cure, including a reasonable administrative charge, which amount shall be promptly paid by Developer to Authority upon demand. The liens created under this Section 2.9 shall be subject and subordinate to the lien of the mortgage or deed of trust encumbering the Property (or any part of the Property) for the Primary Loan issued by an Approved Primary Lender. Nothing in such lien rights diminish or lessen the City’s rights under applicable federal, state and local laws, including but not limited to code enforcement, inspection warrants, public or private nuisance, or receivership laws.

2.10. Management of the Project.

2.10.1 Property Manager. Developer shall cause the Project, and all appurtenances thereto that are a part of the Project, to be managed in a prudent and business-like manner, consistent with property management standards for other comparable high quality, well-managed permanent supportive rental housing projects in Orange County, California. Developer itself may be the property manager or Developer shall contract with a property management company or property manager to operate and maintain the Project in accordance with the terms of this Article 2.; provided, however, the selection and hiring of the Property Manager (and each successor or assignee Property Manager) is and shall be subject to prior written approval of the Director in his or her sole, reasonable discretion. The Property Manager shall not be an Affiliate of Developer without the express prior written approval of the Director, which consent shall be in the sole, reasonable discretion of Authority and shall not be unreasonably withheld, delayed, or conditioned. For each and any subsequent Property Manager, Developer shall conduct due diligence and background evaluation of any potential outside property manager or property management company to evaluate experience, references, credit worthiness, and related qualifications as a property manager. Any proposed property manager shall have prior experience with rental housing projects and properties comparable to the Project, including prior experience in managing permanent supportive housing projects, and the references and credit record of such manager/company shall be investigated (or caused to be investigated) by Developer prior to submitting the name and qualifications of such proposed property manager to the Director for review and approval. A complete and true copy of the

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results of such background evaluation shall be provided to the Director. Approval of a Property Manager by the Director shall not be unreasonably delayed but shall be in his or her sole, reasonable discretion, and the Director shall use good faith efforts to respond as promptly as practicable in order to facilitate effective and ongoing management of the Project. The annual property management fee to be paid to the Property Manager shall not exceed seventy dollars (\$70) per unit per month, increased annually by the lesser of (i) 3%, or (ii) the prior Year's CPI.

2.10.2 Management Plan. Developer shall operate the Project in compliance with the approved Management Plan, which includes a detailed plan and strategy for long term operation, maintenance, repair, security, Supportive Services, and marketing of the Project, method of selection of tenants, rules and regulations for tenants, and other rental and operational policies for the Project. Subsequent to approval of an amended or new Management Plan by the Director for the ongoing management and operation of the Project shall be in compliance with this Regulatory Agreement the. In this regard, Developer and Property Manager may from time to time submit to the Director proposed amendments to the Management Plan, which are also subject to the prior written approval of the Director.

(a) **Gross Mismanagement.** In the event of "Gross Mismanagement" of the Project or any part of the Project, the Director shall have and retain the authority to direct and require any condition(s), acts, or inactions of Gross Mismanagement to cease and/or be corrected immediately, and further to direct and require the immediate removal of the Property Manager and replacement with a new qualified and approved Property Manager, if such condition(s) is/are not ceased and/or corrected after expiration of thirty (30) days from the date of written notice from the Director. If Developer or Property Manager has commenced to cure such Gross Mismanagement condition(s) on or before the 20th day from the date of written notice (with evidence of such submitted to the Director), but has failed to complete such cure by the thirtieth (30th) day, then Developer or Property Manager shall have an additional ten (10) days to complete the cure of such Gross Mismanagement condition(s). Due to the importance and nature of good property management of permanent supportive rental housing and the provision of Supportive Services in connection therewith, in no event shall any condition of Gross Mismanagement continue uncured for a period exceeding forty-five (45) days from date of the initial written notice of such condition(s) from the Director. If such condition(s) do persist beyond such period the Director shall have the sole and absolute right to immediately and without further notice to Developer (or to Property Manager or any other person/entity) replace the Property Manager with a new property manager of the Director's selection at the sole cost and expense of Developer. If Developer takes steps to select a new Property Manager that selection is subject to the requirements set forth above for selection of a Property Manager.

(i) In the event that the Gross Mismanagement is not cured and corrected by Developer or its Property Manager within the applicable 45-day correction period described above, Authority shall provide a second 30-day notice to the Developer, with copies to the Approved Primary Lender, to inform Developer (and such Lender) that the Authority intends to remove and replace the Property Manager.

(A) During that second notice 30-day period, Developer (and its Lender) has/have the right, but not the obligation, to replace the Property Manager, and thereafter, the Authority has the sole and absolute right to immediately and without further notice to replace the Property Manager.

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(ii) For purposes of this Regulatory Agreement, the term “Gross Mismanagement” shall mean management of the Project (or any part of the Project) in a manner which violates the terms and/or intention of this Regulatory Agreement to operate a high quality permanent supportive rental housing complex comparable to other similar complexes in Orange County, California, and shall include, but is not limited to, any one or more of the following:

(A) Knowingly leasing to tenants who exceed the prescribed income levels;

(B) Knowingly allowing the tenants to exceed the prescribed occupancy levels without taking immediate action to stop such overcrowding;

(C) Knowingly allowing a tenant in a HAP Unit restricted with a Mainstream Voucher to not qualify under the Section 8 Laws;

(D) Knowingly not causing to be provided to one or more tenants in the HAP Units the required Supportive Services;

(E) Knowingly allowing the tenants to allow or use any Housing Unit for vacation rental purposes without taking immediate action to stop such activity;

(F) Underfunding required reserve accounts, and not making timely Reserve Deposits, unless funds are reasonably not available to deposit in such accounts;

(G) Failing to timely maintain the Project in accordance with the Management Plan and the manner prescribed herein;

(H) Failing to submit timely and/or adequate annual reports to Authority as required herein;

(I) Fraud or embezzlement of Project funds, including without limitation funds in the reserve accounts;

(J) Failing to reasonably cooperate and communicate with the Garden Grove Police Department or other local law enforcement agency(ies) with jurisdiction over the Project, in maintaining a crime-free environment within the Project;

(K) Failing to reasonably cooperate and communicate with the Garden Grove Fire Department or other local public safety agency(ies) with jurisdiction over the Project, in maintaining a safe environment within the Project;

(L) Failing to reasonably cooperate and communicate with the Garden Grove Planning & Building Department, including the Code Enforcement Division, or other local health and safety enforcement agency(ies) with jurisdiction over the Project, in maintaining a safe environment within the Project; and

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(M) Spending funds from the Capital Replacement Reserve account(s) for items that are not defined as capital costs under the standards imposed by GAAP (and/or, as applicable, generally accepted auditing principles.)

(ii) Notwithstanding the requirements of the Property Manager to correct any condition of Gross Mismanagement as described above, Developer is obligated and shall use commercially reasonable efforts to correct any defects in property management or operations at the earliest feasible time and, if necessary, to replace the Property Manager as provided above. Developer shall include advisement and provisions of the foregoing requirements and requirements of this Regulatory Agreement within any contract between Developer and its Property Manager.

(b) **Marketing.** Developer shall comply with an affirmative marketing plan reasonably approved by Authority, including methods for informing the public and potential tenants about the federal fair housing laws, procedures to inform and solicit applications from persons in the housing market area not likely to apply for tenancy at the Housing Units without special outreach and recordkeeping methods that will permit Authority to evaluate the actions taken by Developer (or Property Manager) to affirmatively market the Housing Units at the Project. Specific procedures for marketing and releasing Housing Units shall be set forth in the Management Plan and shall include:

(i) Posting advertisements and notices of the availability of the Housing Unit(s) in local newspapers and other publications. Such advertisements and notices shall include a description of the age and income requirements applicable to the Housing Unit(s).

(ii) Posting advertisements and notices of the vacancy(ies) at local religious institutions, community centers, public buildings such as post-offices and at: (i) City Hall, (ii) Garden Grove Senior Center, (iii) the Garden Grove Family Resource Centers, including (A) Buena Clinton Youth and Family Center and (B) Magnolia Park Family Resource Center.

(iii) Posting advertisements and notices of the vacancy(ies) anywhere Developer believes tenant households eligible for occupancy in the Housing Units at the Project are likely to become informed.

2.10.3 Operation and Management of Property Post-Closing. After the close of the Escrow, the day to-day management and operation of the ten (10) apartment units and the overall Property shall be undertaken by and shall be the sole legal and financial responsibility of Developer. After completion of the Rehabilitation and during the Affordability Period, Developer is and shall remain responsible for and shall exercise its best efforts to manage and operate the Property consistent with good property management standards of comparable affordable residential rental properties in Orange County, California such as those owned or operated by Developer and by other highly reputable owners and developers of high quality permanent supportive rental housing projects in the Orange County.

2.11. Code Enforcement. Developer acknowledges and agrees that Authority (and City) and their employees and authorized agents shall have the right to conduct code compliance and/or code enforcement inspections of the Project and the individual units, both exterior and interior, during normal business hours and upon reasonable notice (not less than 72 hours prior notice) to

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Developer and/or an individual tenant. If such notice is provided by Authority representative(s) to Developer, then Developer (or its Property Manager) shall immediately and directly advise tenant of such upcoming inspection and cause access to the area(s) and/or units on the Project to be made available and open for inspection. Developer shall include express advisement of such inspection rights within the approved lease/rental agreements for each Housing Unit in the Project in order for each and every tenant and tenant household to be aware of this inspection right.

2.12. Capital Reserve Requirements. Developer shall annually set aside and fund the Capital Replacement Reserve amounts required hereunder Five Hundred Dollars (\$500.00) per calendar year for each Housing Unit) or shall cause the Property Manager to do so; provided, that funding of replacement reserves under the requirements of the Primary Loan, so long as such replacement reserve deposits are not less than the amount required under this Article 2, shall satisfy this requirement. The Capital Replacement Reserve deposits shall be allocated from the gross collections for all rents received from the operation of the Property and shall be deposited into a separate interest-bearing trust account. Funds in the Capital Replacement Reserve shall be used for capital replacements to the fixtures and equipment on the Property (including common areas) that are normally capitalized under generally accepted accounting principles and shall include the following: carpet and drape replacement; appliance replacement; exterior painting, including exterior trim; hot water heater replacement; plumbing fixtures replacement, including tubs, showers, toilets, lavatories, sinks, faucets; air conditioning and heating replacement; asphalt repair and replacement, and seal coating; roofing repair and replacement; landscape tree replacement; irrigation pipe and controls replacement; gas line pipe replacement; lighting fixture replacement; elevator replacement and upgrade work; miscellaneous motors and blowers; common area furniture replacement; and common area repainting. The non-availability of funds in the Capital Replacement Reserve does not in any manner relieve Developer of the obligation to undertake necessary capital repairs and improvements and to continue to maintain the Property and all common areas and common improvements in the manner prescribed herein.

2.12.1 Annual Accounting of Capital Replacement Reserve. Not less than once per calendar year, Developer, at its expense, shall submit to Authority an accounting for the Capital Replacement Reserve set forth in the Annual Financial Statement, demonstrating compliance with this Section 2.12.

2.13 Operating Budget. Developer shall submit to Authority on not less than an annual basis the Operating Budget for the Project that sets forth the projected Operating Expenses for the upcoming calendar year.

2.14. Capitalized Operating Reserve. In connection with operation of the Project, Developer shall, or shall cause the Property Manager to, set aside an amount equal to three (3) months of (a) Debt Service on the Primary Loan and (b) Operating Expenses for the Project (“Target Amount”) in an Capitalized Operating Reserve to be held in a separate interest bearing trust account, which initial deposit shall be funded using proceeds of the Primary Loan, provided that funding of, and disbursements from, a capitalized operating reserve under the requirements of the Primary Loan or the Partnership Agreement, so long as such capitalized operating reserve amounts are no less than the amount required under this Section 2.14, shall satisfy this requirement. The Capitalized Operating Reserve shall thereafter be replenished from Annual Project Revenue (if any) only to the extent required by the Lender. The amount in the Capitalized Operating Reserve shall be retained to cover shortfalls between Annual Project Revenue and actual Operating Expenses, but shall in no

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event be used to pay for capital items or capital costs properly payable from the Capital Replacement Reserve.

2.14.1 Annual Accounting of Capitalized Operating Reserve. Not less than once per calendar year, Developer, at its expense, shall submit to Authority an accounting for the Capitalized Operating Reserve set forth in the Annual Financial Statement, demonstrating compliance with this Section 2.14.

2.15 Monitoring and Recordkeeping.

2.15.1 Section 8 Laws under HAP Contract; HOME Compliance during HOME Compliance Period; Affordability Period Compliance. Developer shall comply with each of the applicable recordkeeping and monitoring requirements set forth in the Section 8 Laws, HOME Program, including without limitation Section 92.508 (or successor regulation) of the HOME Regulations, and shall annually complete and submit to Authority a Certification of Continuing Program Compliance substantially in the form of Attachment No. 13 to the Agreement or other form provided by the Director.

(a) Representatives of Authority shall be entitled to enter the Property, upon at least seventy two (72) hours' notice, to monitor compliance with this Regulatory Agreement, to inspect the records of the Project, and to conduct an independent audit or inspection of such records. Developer agrees to cooperate with Authority in making the Property and all Housing Units thereon available for such inspection or audit. Developer agrees to maintain records in a businesslike manner, to make such records available to Authority upon seventy two (72) hours' notice, and to maintain such records for the entire Affordability Period.

2.15.2 HSC Monitoring and Recordkeeping. Throughout the Affordability Period, Developer shall comply with all applicable recordkeeping and monitoring requirements of the HAL and HSC requirements and shall annually complete and submit to Authority a Certification of Continuing Program Compliance in a form provided by Authority, which form and information may be part of the certificate described in Section 2.15.1 above during the HOME Compliance Period. Representatives of Authority (and City) shall be entitled to enter the Property upon at least forty eight (48) hours' notice, to monitor compliance with this Regulatory Agreement, to inspect the books and records of the Property and Project, and to conduct an independent audit or inspection of such books and records. Developer agrees to cooperate with Authority in making all of its records for the Property, Project and making all Housing Units thereon available for inspection or audit. Books and records shall be made available for review and inspection and/or audit in Orange County, California. Developer agrees to maintain all books and records relating to the Project in a businesslike manner, and to maintain such records for the term of this Regulatory Agreement.

2.15.3 Annual Monitoring Fee. Concurrently with the delivery of each annual report and Certificate of Continuing Program Compliance to Authority, Developer shall pay an Annual Monitoring Fee to Authority in the amount of \$50/per Housing Unit (\$50 x 10) or a total annual fee of Five Hundred Dollars (\$500) increased annually by the lesser of (a) 3% or (b) the prior Year CPI, which shall compensate Authority for its costs incurred to monitor Developer's compliance with this Regulatory Agreement.

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2.16 Supportive Services. Developer shall use its best efforts to create a comprehensive Supportive Services program that is targeted to the needs of the residents of this permanent supportive housing Project operated at the Property, in particular due to the tenant qualifications for the Mainstream PBVs, which shall, at a minimum, include the services described in the Scope of Supportive Services set forth on Attachment No. 5-A (other services, if any,) including the services to be made available to residents of the HAP Units pursuant to the Section 8 Laws during the HAP Contract with Mainstream PBVs, as may be approved by the Director, which approval shall not be unreasonably withheld. Any change in the scope, amount, or type of Supportive Services to be provided at the Property shall be subject to prior approval of Authority, which approval shall not be unreasonably withheld or conditioned. Developer shall provide Supportive Services at the Project in accordance with this Section 2.16 herein and Section 1214 of the Agreement throughout the entire Affordability Period. The parties shall cooperate in good faith to attempt to agree upon a budget for the Supportive Services to be provided at the Project; while Developer intends to provide the Supportive Services and pay the expenses therefor, Developer and Authority agree to cooperate in good faith to obtain additional or other funding sources to provide the various Supportive Services and other programs that shall be provided to the residents throughout the Affordability Period.

ARTICLE 3

FEDERAL PROGRAM LIMITATIONS; COMPLIANCE WITH LAWS.

3.1 HOME Program. Because the Authority Loan to Developer is provided with HOME Program funds, Developer shall carry out the Rehabilitation of the Housing Units and the operation of the Project in conformity with all requirements of the HOME Program (including the 2013 HOME Final Rule) to the extent applicable to the Project. In the event Developer desires to change the affordable housing or maintenance requirements for the Property from the specific requirements set forth in this Regulatory Agreement in order to comply with a subsequently enacted amendment to the HOME Program, Developer shall notify Authority in writing of such proposed change and the amendment related thereto at least thirty (30) days prior to implementing such change. In the event Authority disapproves of such change and Developer's interpretation of the amendment related thereto, Authority shall notify Developer of its disapproval in writing and the parties shall seek clarification from the appropriate HUD Field Office. Only if HUD concurs with Developer's interpretation of the HOME Program shall Developer be permitted to implement the proposed change.

3.2 Property Standards. Developer agrees to ensure that Rehabilitation and operation of the Project will comply with all applicable requirements of the HOME Regulations, including 24 CFR §92.251, including the following requirements:

3.2.1 State and Local Requirements. The Project and all Housing Units and common areas at the Property shall meet all applicable State and local codes, ordinances, and zoning requirements, including all applicable requirements set forth in the Municipal Code and all applicable State and local residential and building codes. The Project and all Housing Units and common areas at the Property must meet all such applicable requirements upon Project completion.

3.2.2 HUD Requirements. The Project and all Housing Units and common areas at the Property shall also meet the requirements described in paragraphs (a through (d) of this Section 3.2.2 to the extent applicable:

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(a) *Accessibility.* The Project and all Housing Units and common areas at the Property shall meet applicable accessibility requirements of the Section 8 Laws for Mainstream PBVs, the requirements of 24 CFR part 8, which implements Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), and Titles II and III of the Americans with Disabilities Act (42 U.S.C. 12131-12189) implemented at 28 CFR parts 35 and 36, as applicable. Covered multifamily dwellings, as defined at 24 CFR 100.201, must also meet any applicable design and construction requirements at 24 CFR 100.205, which implements the Fair Housing Act (42 U.S.C. 3601-3619).

(b) *Disaster Mitigation.* Where relevant, the Project must be constructed to mitigate the impact of potential disasters (e.g., earthquakes, hurricanes, flooding, and wildfires), in accordance with State and local codes, ordinances, or other State and local requirements, or such other requirements as HUD may establish.

(c) *Written Cost Estimates, Subcontracts and Construction Documents.* The material subcontracts and the Rehabilitation Plans must describe the construction work to be undertaken in adequate detail so that Authority can conduct inspections in accordance with the HOME Regulations. Developer shall also provide written cost estimates for construction for Authority's review; Authority shall determine whether such cost estimates are reasonable.

(d) *Construction Progress Inspections.* Developer shall permit and facilitate progress and final inspections of the Rehabilitation by Authority to ensure that work is done in accordance with the applicable codes, the contract(s), subcontracts, Scope of Rehabilitation and approved construction plans.

3.2.3 Ongoing Property Condition Standards: Rental Housing. Authority has established property standards for rental housing ("Authority Property Standards"), which standards include all inspectable items and inspectable areas specified by HUD based on the HUD physical inspection procedures (Uniform Physical Condition Standards (UPCS)) prescribed by HUD pursuant to 24 CFR 5.705. Developer shall ensure that the Project, including all Housing Units and common areas at the Property, shall comply with Authority's Property Standards throughout the Affordability Period. In accordance with Authority's Property Standards, Developer shall maintain the Project, including all Housing Units and common areas at the Property: (a) as decent, safe, and sanitary housing in good repair, (b) free of all health and safety defects and all life-threatening deficiencies, and (c) in compliance with the lead-based paint regulations and requirements in 24 CFR Part 35.

3.2.4 Inspections; Corrective and Remedial Actions. In accordance with the HOME Regulations, Authority shall undertake ongoing inspections of the Project in accordance with §92.504(d). Authority has developed written inspection procedures and procedures for ensuring that timely corrective and remedial actions are taken by Developer to address identified deficiencies.

3.2.5 Handicapped Accessibility. Developer shall comply with, as and to the extent applicable, (a) Section 504 of the Rehabilitation Act of 1973, and implementing regulations at 24 CFR 8C governing accessibility of projects assisted with federal funds; (b) the Americans with Disabilities Act of 1990, and implementing regulations at 28 CFR 35–36 in order to provide handicapped accessibility to the extent readily achievable; (c) the Uniform Federal Accessibility Standards (UFAS) pursuant to the Architectural Barriers Act of 1968, 42 U.S.C. 4151-4157, as amended; and (d) Section 8 Laws for the benefit of the tenants occupying HAP Units with Mainstream PBVs for the nonelderly persons with disabilities.

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3.2.6 Use of Debarred, Suspended, or Ineligible Participants. Developer shall comply with, and to the extent applicable, the provisions of 24 CFR 24 relating to the employment, engagement of services, awarding of contracts, or funding of any contractor or subcontractor during any period of debarment, suspension, or placement in ineligibility status. Developer, each subcontractor, and any other contractors or subcontractors or agents of Developer (subject to compliance with 24 CFR part 135) shall have provided to Authority the certification in appendix B of 24 CFR Part 24 that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation from this Project, and Authority shall be responsible for determining whether each contractor has been debarred.

3.2.7 Maintenance of Drug-Free Workplace. Developer shall certify that Developer will provide a drug-free workplace in accordance with 2 CFR 2429.

3.2.8 Lead-Based Paint. Authority, as a recipient of federal funds, has modified and conformed all of its federally funded housing programs to the Lead-Based Paint Poisoning Prevention Act, Title X of the 1992 Housing and Community Development Act, 42 U.S.C. §4800, et seq., specifically §§4821 4846, and the implementing regulations thereto. In this regard, Developer shall comply with all applicable federal requirements relating to lead-based paint.

3.2.9 Affirmative Marketing. Developer shall adopt and implement affirmative marketing procedures and requirements at the Property in accordance with Section 92.351 of the HOME Regulations.

3.2.10 Nondiscrimination, Equal Opportunity and Fair Housing. Developer shall carry out the Project and perform its obligations under this Regulatory Agreement in compliance with all of the federal laws and regulations regarding nondiscrimination equal opportunity and fair housing described in 24 CFR 92.350 and 24 CFR 5.105.

3.2.11 Energy Conservation Standards. As applicable to the Project, Developer shall cause the Property to meet the cost-effective energy conservation and effectiveness standards in 24 CFR 965 and 24 CFR 990.185.

3.2.12 Displacement and Relocation. Developer acknowledges and agrees that, pursuant to Federal Program Limitations and consistent with the other goals and objectives of that part and pursuant to a Relocation Plan, Authority must ensure that it has taken all reasonable steps to minimize the displacement of persons as a result of the Rehabilitation work. Furthermore, to the extent feasible, and subject to the tenant screening criteria set forth in the Management Plan, residential tenants must be provided a reasonable opportunity to lease and occupy a suitable, decent, safe, sanitary and affordable Housing Unit at the Property or comparable outside property upon completion of the Rehabilitation work. Developer shall cause all Relocation of tenants and occupants of the Property to be conducted in accordance with the Relocation Laws and all Federal Program Limitations. Developer further agrees to cooperate with Authority in meeting the requirements of the Federal Program Limitations and shall take all actions and measures reasonably required by the Director (or his or her duly authorized representative) in connection therewith.

3.2.13 Requests for Disbursements of Funds. Developer may not request disbursements of funds hereunder until the funds are needed for payment of eligible costs of the

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Project. The amount of each request shall be limited to the amount needed for the Rehabilitation as set forth in the Final Budget and to be paid in installments as set forth herein.

3.2.14 Eligible Costs. Developer shall only use HOME Program funds to pay costs defined as “eligible costs” under Federal Program Limitations.

3.2.15 Records and Reports. Developer shall maintain and from time to time submit to Authority such records, reports and information as the Director may reasonably require in order to permit Authority to meet the recordkeeping and reporting requirements required of them under 24 CFR 92.508. Without limiting the following, Developer shall maintain records and submit annual reports as required by Exhibit C hereof.

3.2.16 Conflict of Interest. Developer shall comply with and be bound by the conflict of interest provisions set forth at 24 CFR 570.611.

3.2.17 Conflicts between and among Federal Program Limitations and State or Local Law. If and to the extent applicable for any source of federal revenue expended to implement the Project and in the event of any conflict or inconsistency between applicable Federal Program Limitations and/or and State or local law, then the more stringent requirement(s) shall control.

3.2.18 Layering Review. Developer acknowledges that a layering review will be performed in accordance with Federal Program Limitations. In connection with such review Developer acknowledges and agrees it shall be required to represent and certify to Authority that no government assistance other than the Authority Loan, the welfare exemption under California Revenue and Taxation Code Section 214(g), and the HAP Contract assistance has been obtained or is contemplated to be obtained for the Rehabilitation and operation of the Property. After such layering review, Developer agrees to notify Authority in the event that it applies for or proposes to use governmental funds, other than as listed in the previous sentence, for the Property or the Project.

3.3. Compliance with Laws. Developer shall carry out the design and construction of the Rehabilitation and operation of the Project in conformity with all applicable federal, state and local laws, including, without limitation, applicable state labor standards, City zoning and development standards, building, plumbing, mechanical and electrical codes, and all other provisions of the Garden Grove Municipal Code, and all applicable disabled and handicapped access requirements, including without limitation the Section 8 Laws, Americans With Disabilities Act, 42 U.S.C. Section 12101, *et seq.*, Government Code Section 4450, *et seq.*, Government Code Section 11135, *et seq.*, and the Unruh Civil Rights Act, Civil Code Section 51, *et seq.*, HOTMA, and any other applicable Governmental Requirements. Developer (and its Affiliates and successors and assigns) shall pay prior to delinquency all ad valorem real estate taxes, possessory interest taxes, and assessments, if any, as to the Property and Project, subject to Developer’s (and its Affiliates and successors and assigns) right to contest in good faith any such taxes. Developer may apply for and receive any exemption from the payment of property taxes or assessments on any interest in or as to Property and Project without the prior approval of Authority.

3.3.1 Prevailing Wage Laws. Due to only nine (9) HOME Units and eight (8) HAP Units with Mainstream PBVs at the Project, the provisions of the Secretary of the United States Department of Labor under the Davis-Bacon Act (40 U.S.C. §276a–276a-5) (“Davis-Bacon”) may not be triggered for this Project. Further, a HAP Contract extension, renewal or modification, if any,

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shall be subject to applicable provisions of HOTMA and other HUD notices and regulations and shall be and remain in the Authority's sole and absolute discretion. Developer acknowledges and understands that other federal and/or state funding sources and financing scenarios may trigger compliance with applicable state and federal prevailing wage laws and regulations. The highest applicable wage requirements will apply. Notwithstanding the foregoing in this 3.3.1, Developer shall carry out the construction through completion of the Rehabilitation of the Property in conformity with applicable federal, state and local labor laws and regulations, including, without limitation, as and if applicable, the requirements to pay prevailing wages under federal law (including Davis-Bacon Act, 40 U.S.C. Section 3141, *et seq.*, and the regulations promulgated thereunder set forth at 29 CFR Part 1 (collectively, "Davis-Bacon")) and California law (Labor Code Section 1720, *et seq.*)

(a) *Developer Compliance.* In this regard, Developer shall be solely responsible, expressly or impliedly, for determining and effectuating compliance with all applicable federal, state and local public works requirements, prevailing wage laws, labor laws and standards, and Authority (and City) makes no representation, either legally and/or financially, as to the applicability or non-applicability of any federal, state and local laws to the Rehabilitation and the Project, both onsite and offsite, as applicable. Developer expressly, knowingly and voluntarily acknowledges and agrees that Authority (and City) has not previously represented to Developer or to any representative, agent or Affiliate of Developer, or its General Contractor or any subcontractor(s) for the construction of the Rehabilitation, in writing or otherwise, in a call for bids or otherwise, that the work and construction undertaken pursuant to this Regulatory Agreement is (or is not) a "public work," as defined in Section 1720 of the Labor Code or under Davis-Bacon.

(b) *Indemnification re Prevailing Wages.* Developer knowingly and voluntarily agrees that Developer shall have the obligation to provide any and all disclosures or identifications with respect to the Rehabilitation as required by Labor Code Section 1781 and/or by Davis-Bacon, as the same may be amended from time to time, or any other similar law or regulation. Developer hereby indemnifies the Indemnitees, and shall indemnify, protect, pay for, defend (with legal counsel acceptable to Authority and City) and hold harmless the Indemnitees, from and against any and all loss, liability, damage, claim, cost, expense and/or "increased costs" (including reasonable attorneys' fees, court and litigation costs, and fees of expert witnesses) which, in connection with the development, construction (as defined by applicable law) and/or operation of the Project, including, without limitation, any and all public works (as defined by applicable law), results or arises in any way from any of the following: (i) the noncompliance by Developer with any applicable local, state and/or federal law or regulation, including, without limitation, any applicable federal and/or state labor laws or regulations (including, without limitation, if applicable, the requirement to pay state and/or federal prevailing wages); (ii) the implementation of Section 1781 of the Labor Code and/or of Davis-Bacon, as the same may be amended from time to time, or any other similar law or regulation; and/or (iii) failure by Developer to provide any required disclosure or identification as required by Labor Code Section 1781 and/or by Davis-Bacon, as the same may be amended from time to time, or any other similar law or regulation. It is agreed by the parties that, in connection with the development and construction (as defined by applicable law or regulation) of the Project, including, without limitation, any and all public works (as defined by applicable law or regulation), Developer shall bear all risks of payment or non-payment of prevailing wages under applicable federal, state and local law or regulation and/or the implementation of Labor Code Section 1781 and/or by Davis-Bacon, as the same may be amended from time to time, and/or any other similar law or regulation. "Increased costs," as used in this Section 3.3.1, shall have the meaning

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ascribed to it in Labor Code Section 1781, as the same may be amended from time to time. The foregoing indemnity shall survive termination of this Regulatory Agreement and shall continue after completion of the Rehabilitation by Developer.

3.4. Section 3 Compliance. Developer agrees to comply with and to cause each and all of its contractors and subcontractors and any and all or agents of Developer or any Affiliate of Developer to comply with the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. §1701u, and the implementing regulations, in connection with the Rehabilitation. Developer shall submit to Authority each subcontract with appropriate provisions providing for the Rehabilitation in conformance with the terms of the Agreement, this Regulatory Agreement, including the Section 3 Clause. Developer and each and all of its contractors and subcontractors shall register with the City of Garden Grove Workforce Center.

3.4.1 Section 3 Checklist. Authority has prepared a Section 3 “checklist” and other forms related to Section 3 compliance (Attachment No. 16 to the Agreement); and as provided by Authority to Developer, and its contractor(s) or subcontractor(s), if any, and as applicable, such forms shall be utilized in all contracts and subcontracts to which Section 3 applies. Developer hereby acknowledges and agrees to take all responsibility for compliance with all Section 3 Clause federal requirements as to Developer, and each and all of its contractors and subcontractors, and other agents. Developer shall provide or cause to be provided to each and all of its contractors and subcontractors and other agents the checklist for compliance with the Section 3 Clause federal requirements provided by Authority, to obtain from Developer and each and all of its contractors and subcontractors, and other agents all applicable items, documents, and other evidence of compliance with the items, actions, and other provisions within the checklist, and to submit all such completed Section 3 Clause documentation and proof of compliance to the Director. To the extent applicable, Developer shall comply and/or cause compliance with all Section 3 Clause requirements for the Project. For example, when and if Developer or its contractor(s) hire(s) full time employees, rather than volunteer labor or materials, Section 3 is applicable and all disclosure and reporting requirements apply.

ARTICLE 4

NONDISCRIMINATION COVENANTS

4.1 Nondiscrimination and Equal Opportunity. Developer hereby covenants, by and for itself, its successors and assigns, and all persons claiming under or through them, to comply with the following laws relating to nondiscrimination and equal opportunity: The Section 8 Laws, the Fair Housing Act (42 U.S.C. 3601-19) and implementing regulations at 24 CFR part 100, *et seq.*; Executive Order 11063, as amended by Executive Order 12259 (3 CFR, 1959-1963 Comp., p. 652 and 3 CFR, 1980 Comp., p. 307) (Equal Opportunity in Housing Programs) and implementing regulations at 24 CFR part 107; title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d-2000d-4) (Nondiscrimination in Federally Assisted Programs) and implementing regulations at 24 CFR part 1; the Age Discrimination Act of 1975 (42 U.S.C. 6101-6107) and implementing regulations at 24 CFR part 146; section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and implementing regulations at part 8 of this title; title II of the Americans with Disabilities Act, 42 U.S.C. 12101 *et seq.*; 24 CFR part 8; section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR part 135; Executive Order 11246, as amended by Executive Orders 11375, 11478, 12086, and 12107 (3 CFR, 1964-1965 Comp., p. 339; 3 CFR, 1966-

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1970 Comp., p.684; 3 CFR, 1966-1970 Comp., p. 803; 3 CFR, 1978 Comp., p. 230; and 3 CFR, 1978 Comp., p.264, respectively) (Equal Employment Opportunity Programs) and implementing regulations at 41 CFR chapter 60; Executive Order 11625, as amended by Executive Order 12007 (3 CFR, 1971-1975 Comp., p. 616 and 3 CFR, 1977 Comp., p. 139) (Minority Business Enterprises); Executive Order 12432 (3 CFR, 1983 Comp., p. 198) (Minority Business Enterprise Development); and Executive Order 12138, as amended by Executive Order 12608 (3 CFR, 1977 Comp., p.393 and 3 CFR, 1987 Comp., p. 245) (Women's Business Enterprise).

4.1.1 Prohibition of Inquiries on Sexual Orientation or Gender Identity.

Developer further covenants, by and for itself, its successors and assigns, and all persons claiming under or through them, not to inquire about the sexual orientation or gender identity of an applicant for, or occupant of, the Project or any Housing Unit at the Property, for the purpose of determining eligibility for occupancy of such Housing Units or otherwise making such Housing Units available. This prohibition on inquiries regarding sexual orientation or gender identity does not prohibit any individual from voluntarily self-identifying sexual orientation or gender identity. Further, determinations of eligibility for occupancy of Housing Units at the Project shall be made in accordance with the eligibility requirements provided for such program by HUD, and such Housing Units shall be made available without regard to actual or perceived sexual orientation, gender identity, or marital status.

4.2 Covenants Run with the Land. The covenants established in this Article 4 shall, without regard to technical classification and designation, be binding for the benefit and in favor of Authority (and City) and its/their successors and assigns, and shall remain in effect in perpetuity.

4.3 Clauses in Contracts and Leases. All contracts and leases relating to the Property shall contain or be subject to substantially the following nondiscrimination or nonsegregation clauses:

(a) In deeds: "The grantee herein covenants by and for himself or herself, his or her heirs, executors, administrators, and assigns, and all persons claiming under or through them, that there shall be no discrimination against or segregation of, any person or group of persons on account of any basis listed in subdivision (a) or (d) of Section 12955 of the Government Code, as those bases are defined in Sections 12926, 12926.1, subdivision (m) and paragraph (1) of subdivision (p) of Section 12955, and Section 12955.2 of the Government Code, in the sale, lease, sublease, transfer, use, occupancy, tenure, or enjoyment of the premises herein conveyed, nor shall the grantee or any person claiming under or through him or her, establish or permit any practice or practices of discrimination or segregation with reference to the selection, location, number, use or occupancy of tenants, lessees, subtenants, sublessees, or vendees in the premises herein conveyed. The foregoing covenants shall run with the land."

(b) In leases: "The lessee herein covenants by and for himself or herself, his or her heirs, executors, administrators, and assigns, and all persons claiming under or through him or her, and this lease is made and accepted upon and subject to the following conditions:

"That there shall be no discrimination against or segregation of any person or group of persons, on account of any basis listed in subdivision (a) or (d) of Section 12955 of the Government Code, as those bases are defined in Sections 12926, 12926.1, subdivision (m) and paragraph (1) of subdivision (p) of Section 12955, and Section

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12955.2 of the Government Code, in the leasing, subleasing, transferring, use, occupancy, tenure, or enjoyment of the premises herein leased nor shall the lessee himself or herself, or any person claiming under or through him or her, establish or permit any such practice or practices of discrimination or segregation with reference to the selection, location, number, use, or occupancy, of tenants, lessees, sublessees, subtenants, or vendees in the premises herein leased.”

(c) In contracts: “There shall be no discrimination against or segregation of, any person or group of persons on account of any basis listed in subdivision (a) or (d) of Section 12955 of the Government Code, as those bases are defined in Sections 12926, 12926.1, subdivision (m) and paragraph (1) of subdivision (p) of Section 12955, and Section 12955.2 of the Government Code, in the sale, lease, sublease, transfer, use, occupancy, tenure, or enjoyment of the premises which are the subject of this Regulatory Agreement, nor shall the grantee or any person claiming under or through him or her, establish or permit any practice or practices of discrimination or segregation with reference to the selection, location, number, use or occupancy of tenants, lessees, subtenants, sublessees, or vendees in the premises herein conveyed. The foregoing covenants shall run with the land.”

ARTICLE 5

TERM AND EFFECT OF COVENANTS

5.1. Affordability Period. The provisions of this Regulatory Agreement shall apply to the Property, even if the Authority Loan is paid in full, until the end of the 55-Year Affordability Period. This Regulatory Agreement shall bind any successor, heir or assign of Developer, whether a change in interest occurs voluntarily or involuntarily, by operation of law or otherwise, with or without the approval of Authority, except as expressly released by Authority. Authority has made the Authority Loan on the condition, and in consideration of, this provision, and would not do so otherwise.

5.2. Covenants to Run with the Land. Authority and Developer hereby declare their express intent that the covenants and restrictions set forth in this Regulatory Agreement shall run with the land, and shall bind all successors in title to the Property. Each and every contract, deed or other instrument hereafter executed covering or conveying the Property or any portion thereof shall be held conclusively to have been executed, delivered and accepted subject to such covenants and restrictions, regardless of whether such covenants or restrictions are set forth in such contract, deed or other instrument, unless Authority expressly releases such conveyed portion of the Property from the requirements of the Agreement.

ARTICLE 6

TRANSFERS

6.1. Transfers; General Prohibition of Transfer without Authority Consent. The qualifications and identity of Developer as the qualified Developer and as an experienced and successful developer and operator/manager of affordable housing, in particular permanent supportive rental housing, are of particular concern to Authority (and City). It is because of these identities and the qualifications of each of the Developer that Authority has entered into the Agreement and this

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Regulatory Agreement with Developer. Accordingly, commencing upon Developer the Close of Escrow and continuing until the end of the Affordability Period, no voluntary or involuntary successor in interest of Developer shall acquire any rights or powers under the Agreement or this Regulatory Agreement, nor shall Developer make any total or partial sale, transfer, conveyance, assignment, subdivision, refinancing or lease of the Property (excepting rental/lease of Housing Units), or any part thereof, or the Agreement or this Regulatory Agreement (collectively referred to herein as a “Transfer”) without the prior written approval of Authority in its sole, reasonable discretion, except as expressly set forth herein.

6.1.1 Authority Consideration of Requested Transfer. In exercising its sole, reasonable discretion, Authority agrees to not unreasonably withhold or condition approval of a request for approval of a Transfer made pursuant to Section 6.1, *et seq.*, provided Developer delivers written notice to Authority requesting such approval and includes the proposed assignment and assumption contract and, if required by Authority, all necessary and relevant background and experience information related to the proposed transferee.

6.1.2 Assignment and Assumption Agreement for Approved Transfer. An assignment and assumption agreement in form reasonably satisfactory to Authority’s legal counsel shall be required for each Transfer under this Section 6.1. Within thirty (30) days after the receipt of Developer’s written notice requesting Authority approval of a Transfer pursuant to Section 6.1, *et seq.*, Authority shall either approve or disapprove such proposed Transfer or shall respond in writing by stating what further information, if any, Authority reasonably requires in order to determine the request complete and determine whether or not to grant the requested approval. Upon receipt of such a response, Developer shall promptly furnish to Authority such further information as may be reasonably requested. Upon the effective date of the approved or permitted Transfer, if an assignment and assumption agreement acceptable to Authority Director and legal counsel has been executed and delivered to Authority, the assignor Developer shall be released by Authority from any and all obligations assumed by the approved or permitted assignee.

6.2 Permitted Transfers. Notwithstanding the provisions of this Regulatory Agreement or any other Project Document prohibiting transfer of any interest in Developer, the Property, the Project, the Agreement, this Regulatory Agreement or any of the other Project Documents, Authority approval of a Transfer shall not be required in connection with any of the following:

(a) The conveyance or dedication of any portion of the Property to City or other appropriate governmental agency, or the granting of easements or permits to facilitate the Rehabilitation (as defined herein).

(b) An assignment for financing purposes to an Approved Primary Lender to secure the funds necessary for the Rehabilitation and operation of the Project, so long as such loan documents have been duly reviewed and approved by Authority, and Authority has approved such financing or permitted refinancing thereof pursuant to this Regulatory Agreement.

(c) Leasing of individual Housing Units to qualified tenants in accordance with this Regulatory Agreement.

In the event of a permitted Transfer by Developer not requiring Authority’s prior approval, Developer nevertheless agrees that at least twenty-one (21) days prior to such Transfer it

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shall give written notice to Authority of such assignment and satisfactory evidence that the assignee will and shall assume all of the obligations of this Regulatory Agreement and the Agreement in writing through an assignment and assumption agreement in a form reasonably acceptable to Authority. The form of each assignment and assumption agreement shall be submitted to Authority for review and approval by Authority's legal counsel not later than twenty-one (21) days prior to the proposed date of the Transfer.

6.3 Payment of Authority Third Party Costs re Proposed Transfer. Any and all third party costs incurred by Authority in connection with consideration and approval (or disapproval) of a proposed transferee for any Transfer shall be paid by Developer, and payment thereof shall be and remain a condition precedent to Authority's obligation to approve and execute any Transfer document, including without limitation any assignment and assumption agreement.

ARTICLE 7

ENFORCEMENT AND REMEDIES

7.1. Remedies. In the event of default or breach of any of the terms or conditions of this Regulatory Agreement by Developer, its heirs, executors, administrators or assigns, Authority may pursue the remedy thereof by any and all means of enforcement, both in equity and at law, as provided by the laws of the State of California, including, but not limited to, injunctive relief and/or specific performance. The provisions of Section 1500, *et seq.*, of the Agreement are hereby incorporated herein by this reference as if set forth in full.

7.2. Rights of Authority. Authority has the right to enforce all of the provisions of this Regulatory Agreement. This Regulatory Agreement does not in any way infringe on the right or duties of Authority to enforce any of the provisions of the Garden Grove Municipal Code including, but not limited to, the abatement of dangerous buildings. In addition to the general rights of enforcement, Authority shall have the right, through Authority's agents and employees, to enter upon any part of the Property upon seventy-two (72) hours' notice and during normal business hours for the purpose of enforcing the California Vehicle Code and the ordinances and other regulations of Authority, and for maintenance and/or repair of any or all publicly owned utilities.

7.3. Nuisance. The result of every act or omission whereby there is a material violation by Developer of any of the covenants contained in the Agreement in whole or in part is hereby declared to be and constitutes a nuisance, and every remedy allowable at law or equity against a nuisance, either public or private, shall be applicable against every such result and may be exercised by Authority or its successors in interest, without derogation of Authority's rights under law. Developer does not by this Section 7.3 waive any procedural rights under applicable law (including, without limitation, the rights to notice, cure, and appeal, if any).

7.4. No Third Parties Benefited. Except as provided herein as to the City, which shall be a third party beneficiary hereunder, this Regulatory Agreement is made for the purpose of setting forth rights and obligations of Developer and Authority, and no other person shall have any rights hereunder or by reason hereof.

7.5. Right of Entry for Maintenance and Repair. Authority has the right of entry during normal business hours and upon and after reasonable attempts to contact Developer or

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Property Manager, to effect emergency repairs or maintenance which Developer has failed to perform. Subsequent to sixty (60) days written notice to Developer (or Property Manager) specifically outlining the noncompliance, Authority shall have the right of entry during normal business hours to enforce compliance with the Agreement which Developer or Property Manager has failed to perform.

7.6. Costs of Repair. The costs borne by Authority of any such repairs or maintenance emergency and/or non-emergency pursuant to Section 8.5 above, shall become a charge for which Developer shall be responsible; and may, if unpaid, be assessed as a lien against the Property.

7.6. Cumulative Remedies. The remedies herein provided for breach of the covenants contained in the Agreement shall be deemed cumulative, and none of such remedies shall be deemed exclusive.

ARTICLE 8

HOLD HARMLESS, INDEMNITY AND INSURANCE

8.1. Hold Harmless and Indemnity. Developer shall defend, indemnify, assume all responsibility for, and save and hold the Indemnitees harmless from any and all claims, causes of action, settlements, legal challenge, court damages, demands, defense costs, reasonable attorneys' fees, expert witness fees, and other legal expenses, costs of evidence of title, costs of evidence of value, and other expenses which they may suffer or incur and any liability of any kind or nature arising from or relating to the subject matter of this Agreement or the validity, applicability, interpretation or implementation hereof, including without limitation the propriety of the Related Party, and for any damages to property or injuries to persons directly or indirectly related to or in connection with this Agreement, the Project, and/or the Rehabilitation, operation, management, or ownership of the Property, including accidental death (including reasonable attorneys' fees and costs), whether such damage shall accrue or be discovered before or after termination of this Agreement. Developer shall not be obligated to indemnify the Indemnitees to the extent occasioned by the gross negligence or willful misconduct of any of the Indemnitees or for Authority's Event of Default, that remains uncured, under this Agreement or any of the Project Documents. Developer shall have the obligation to defend any such action; provided, however, that this obligation to defend shall not be effective if and to the extent that Developer determines in its reasonable discretion that such action is meritorious or that the interests of the parties justify a compromise or a settlement of such action, in which case Developer shall compromise or settle such action in a way that fully protects the Indemnitees from any liability or obligation. In this regard, Developer's obligation and right to defend shall include the right to hire (subject to reasonable written approval by Authority) attorneys and experts necessary to defend, the right to process and settle reasonable claims, the right to enter into reasonable settlement agreements and pay amounts as required by the terms of such settlement, and the right to pay any judgments assessed against Developer or any other Indemnitees. If Developer defends any such action, as set forth above, (a) to the extent of Developer's indemnification obligations as set forth herein, Developer shall indemnify and hold harmless Indemnitees from and against any claims, losses, liabilities, or damages assessed or awarded against either of them by way of judgment, settlement, or stipulation and (b) Authority shall be entitled to settle any such claim only with the written consent of Developer and any settlement without Developer's consent shall release Developer's obligations under this Section 8.1 with respect to such settled claim. The foregoing agreements are also set forth in the Agreement. At the request of

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Developer, Authority shall cooperate with and assist Developer in its defense of any such claim, action, suit, proceeding, loss, cost, damage, liability, deficiency, fine, penalty, punitive damage, or expense; provided that Authority shall not be obligated to incur any expense in connection with such cooperation or assistance.

8.2. Developer Insurance Requirements. By and under this Regulatory Agreement, Developer agrees to comply with and hereby deems restated the separate and severable indemnification covenants and provisions and insurance requirements to be provided by Developer to Authority (and City) under the Agreement, in particular Section 900, *et seq.*. In this regard, Developer shall provide insurance according to each and all of those Section 900, *et seq.*, except to the extent alternative coverages are approved in writing by Authority's Risk Manager, in his or her sole and absolute discretion. Developer shall maintain such coverages on behalf of the Indemnitees for all claims, damages to property and injuries to persons, including death (including attorneys' fees and litigation costs), which may be caused by any of Developer's activities under the Agreement, this Regulatory Agreement, any other Project Documents, or related in any respect whatsoever to the Property and/or the Project, regardless of whether such activities or performance thereof be by Developer or anyone directly or indirectly employed or contracted with by Developer and regardless of whether such damage shall accrue or be discovered before or after termination of this Regulatory Agreement. Developer shall cause all requirements of Article 8 herein and Section 900, *et seq.*, of the Agreement shall be obtained and maintained until expiration of the Affordability Period.

8.3. Knowledge of Claim. If at any time Developer or any of its contractors and/or subcontractors becomes aware of a claim or a potential claim related to the Project in which the demand or probably ultimate cost exceeds \$25,000, Developer (and as applicable each and all of its contractors and subcontractors) shall promptly provide written notice ("Claim Notice") to Authority which sets forth the nature of the claim or potential claim and the date on which Developer became aware of such claim or potential claim and shall provide Authority with copies of any documents relating to such claim or potential claim.

8.4. Notice of Change in Coverage. If, at any time, Developer or any of its contractors and/or subcontractors becomes aware that any of the coverages provided above are going to be canceled, limited in scope or coverage, terminated or non-renewed, then Developer and each contractor and/or subcontractor shall promptly provide Authority with written notice ("Insurance Notice") of such cancellation, limitation, termination or non-renewal. Upon the receipt of the Insurance Notice or the Claim Notice, or at any time when Authority has knowledge of (i) the cancellation, limitation, termination or non-renewal of one or more of Developer's or any of its contractors and/or subcontractors insurance policies enumerated above or (ii) a claim or potential claim under one or more of such policies in accordance with Section 9.3 above, then, in addition to its other rights and remedies pursuant to this Regulatory Agreement, Authority shall have the right to suspend Authority's obligations under this Regulatory Agreement until such time as Developer and each of its contractors and/or subcontractors furnishes, or causes to be furnished to Authority, duplicate originals or appropriate certificates of insurance for coverages in the amount of not less than those specified above or until the time such claim or potential claim has been resolved to the reasonable satisfaction of Authority, whichever first occurs.

8.5. Waiver of Subrogation. Developer and each of its contractors and subcontractors hereby waive all rights to recover against the Indemnitees for any loss incurred by Developer and each or any of its contractors and subcontractors from any cause insured against or required by any

**ATTACHMENT NO. 11
REGULATORY AGREEMENT**

Project Document to be insured against; provided, however, that this waiver of subrogation shall not be effective with respect to any insurance policy if the coverage thereunder would be materially reduced or impaired as a result. Developer and each of its contractors and subcontractors shall use their best efforts to obtain only policies that permit the foregoing waiver of subrogation.

8.6. Obligation to Repair and Restore Damage Due to Casualty Covered by Insurance. Subject to the provisions below and to the rights of the Lender and any replacement primary Lender if the Project shall be totally or partially destroyed or rendered wholly or partly uninhabitable by fire or other casualty required to be insured against by Developer, subject to the rights of the Approved Primary Lender. Developer shall promptly proceed to obtain insurance proceeds and take all steps necessary to begin reconstruction and, immediately upon receipt of insurance proceeds, to promptly and diligently commence the repair or replacement of the Project improvements to substantially the same condition as the Project improvements existed immediately prior to the casualty, if and to the extent the insurance proceeds are available and sufficient to cover the actual cost of repair, replacement, or restoration, then subject to the rights of the Approved Primary Lender, Developer shall complete the same as soon as possible thereafter so that the Project Improvements can be occupied in accordance with this Regulatory Agreement. Subject to force majeure delays as set forth in Section 1505 of the Agreement, in no event shall the repair, replacement, or restoration period exceed two (2) calendar years from the date Developer obtains insurance proceeds unless the Director, in his or her reasonable discretion, approves a longer period of time. Authority shall cooperate with Developer, at no expense to Authority, in obtaining any governmental permits required for the repair, replacement, or restoration. If, however, the then-existing laws of any other governmental agencies with jurisdiction over the Property do not permit the repair, replacement, or restoration, Developer may elect not to repair, replace, or restore the Project Improvements by giving notice to Authority (in which event Developer will be entitled to all insurance proceeds but Developer shall be required to remove all debris from the applicable portion of the Property) or Developer may reconstruct such other improvements on the Property as are consistent with applicable land use regulations and approved by Authority and the other governmental agency or agencies with jurisdiction.

8.7. Damage or Destruction Due to Cause Not Required to be Covered by Insurance. If the Project Improvements are completely destroyed or substantially damaged by a casualty for which Developer is not required to (and has not) insured against, and subject to the rights of an Approved Primary Lender, then Developer shall not be required to repair, replace, or restore such improvements and may elect not to do so by providing Authority with written notice of election not to repair, replace, or restore within ninety (90) days after such substantial damage or destruction. In such event, Developer agrees to (a) obtain a new first mortgage loan on the Property, or (b) offer the Property for sale and sell the Property, with the proceeds thereof, as applicable for (a) and/or (b), allocated as follows: (i) first repay the Approved Primary Lender to pay down or pay off the amount due under the Primary Loan, (ii) second, if any proceeds remain, to pay down or pay off the Authority Loan Note, and (iii) third, if any proceeds remain, to retain for itself the balance of proceeds. As used in this Section 906, "substantial damage" caused by a casualty not required to be (and not) covered by insurance shall mean damage or destruction which is ten percent (10%) or more of the replacement cost of the improvements comprising the Project Improvements.

8.8. Non Liability of Authority. Developer acknowledges and agrees that:

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(a) The relationship between Developer and Authority is and shall remain solely that of borrower and lender, and by this Regulatory Agreement or any of the other Project Documents, Authority neither undertakes nor assumes any responsibility to review, inspect, supervise, approve (other than for aesthetics) or inform Developer of any matter in connection with the Project, including matters relating to: (i) the Scope of Rehabilitation, (ii) architects, contractors, subcontractors and materialmen, or the workmanship of or materials used by any of them, or (iii) the progress of the Rehabilitation of the Project and its conformity with the Scope of Rehabilitation; and Developer shall rely entirely on its own judgment with respect to such matters and acknowledges that any review, inspection, supervision, approval or information supplied to Developer by Authority in connection with such matters is solely for the protection of Authority and that neither Developer nor any third party is entitled to rely on it;

(b) Notwithstanding any other provision of any Project Document: (a) Authority is not a partner, joint venturer, alter-ego, manager, controlling person or other business associate or participant of any kind of Developer and Authority does not intend to ever assume any such status; (b) Authority's activities in connection with the Property shall not be "outside the scope of the activities of a lender of money" within the meaning of California Civil Code Section 3434, as modified or recodified from time to time, and Authority does not intend to ever assume any responsibility to any person for the quality or safety of the Property; and (c) Authority shall not be deemed responsible for or a participant in any acts, omissions or decisions of Developer;

(c) Authority shall not be directly or indirectly liable or responsible for any loss or injury of any kind to any person or property resulting from any construction on, or occupancy or use of, the Property, whether arising from: (a) any defect in any building, grading, landscaping or other on-site or off-site improvement; (b) any act or omission of Developer or any of Developer's agents, employees, independent contractors, licensees, invitees or volunteers; or (c) any accident on the Property or any fire or other casualty or hazard thereon; and

(d) By accepting or approving anything required to be performed or given to Authority under the Project Documents, including any certificate, financial statement, survey, appraisal or insurance policy, Authority shall not be deemed to have warranted or represented the sufficiency or legal effect of the same, and no such acceptance or approval shall constitute a warranty or representation by Authority to anyone.

Nothing in this Article 8 shall be construed as limiting in any way the extent to which Developer may be held responsible for payments of damages to persons or property resulting from Developer's performance of the work covered under the Agreement or this Regulatory Agreement.

8.9. Reimbursement of Authority for Enforcement of Project Documents. Developer shall reimburse Authority (and City) within thirty (30) days upon written demand itemizing all costs reasonably incurred by Authority (and/or City), including the reasonable fees and expenses of attorneys, accountants, appraisers and other consultants, whether the same are independent contractors or employees of Authority (and/or City), in connection with the enforcement of the Project Documents including the following: (a) Authority's commencement of, appearance in, or defense of any action or proceeding purporting to affect the rights or obligations of the parties to any Project Document, and (b) all claims, demands, causes of action, liabilities, losses, commissions and other costs against which Authority is indemnified under the Project Documents and defense of any action if Authority has tendered the defense of such action to Developer and Developer fails to

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defend any such action. Such reimbursement obligations shall bear interest from the date occurring 10 days after Authority gives written demand to Developer at a simple interest rate of six percent (6%) per annum, and shall be secured by the Authority Loan Deed of Trust. Such reimbursement obligations shall survive the cancellation of the Authority Loan Note, release and reconveyance of the Authority Loan Deed of Trust, issuance of the Release of Construction Covenants, and termination of this Regulatory Agreement.

ARTICLE 9

ASSIGNMENT OF AGREEMENT

This Regulatory Agreement shall be binding upon Developer, its executors, administrators and assigns and all persons claiming under or through Developer. Wherever this Regulatory Agreement employs the term “Developer,” it shall be deemed to include Developer, its executors, administrators and assigns and all persons claiming under or through Developer. Except for Permitted Transfers, Developer shall not voluntarily assign any of its rights or obligations under this Regulatory Agreement without the prior written consent of Authority and any purported assignment made without said consent shall be null and void for all purposes.

ARTICLE 10

RECORDATION

Developer agrees that this Regulatory Agreement and any amendment or cancellation hereof shall be recorded in the official records of Orange County by Developer within ten (10) days after the effective date of this Regulatory Agreement and within ten (10) days after any amendment or cancellation hereof. Developer agrees to provide Authority with two copies of the recorded Agreement (or any amendment) within five (5) days of the recording date.

ARTICLE 11

NOTICE

Written notice, demands and communications between Authority and Developer shall be deemed sufficient if dispatched by personal delivery, overnight delivery by a reputable courier service, registered or certified mail, postage prepaid, return receipt requested to the principal offices of Authority and Developer, the addresses of which are hereinafter set forth. Such written notices, demands and communications may be sent in the manner prescribed to each other’s addresses as either party may, from time to time, designate by mail, or the same may be delivered in person to representatives of either party upon such premises. Said addresses are as follows:

If to Developer: American Family Housing
 15161 Jackson St
 Midway City, CA 92655
 Attention: Miles A. Peinemann II

With copies to: Rutan & Tucker, LLP
 18575 Jamboree Road, 9th Floor

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Irvine, California 92612
Attention: Patrick D. McCalla

If to Authority: Garden Grove Housing Authority
11222 Acacia Parkway
Garden Grove, CA 92840
Attn: Director

With copies to: Omar Sandoval, Esq., Authority General Counsel
11222 Acacia Parkway
Garden Grove, CA 92840

Stradling Yocca Carlson & Rauth
660 Newport Center Drive, Suite 1600
Newport Beach, CA 92660-6422
Attn: Celeste Stahl Brady

Notices herein shall be deemed given as of the date of personal service or three (3) consecutive calendar days after deposit of the same in the custody of the United States Postal Service.

ARTICLE 12

WAIVER

Failure by a party to insist upon the strict performance of any of the provisions of the Agreement by the other party or the failure by the party to exercise its rights under or upon a default by the other party herein shall not constitute a waiver of such party's right to demand strict compliance from such other party in the future.

ARTICLE 13

SUBORDINATION OF AUTHORITY LOAN

13.1 Subordination Agreements. Of even date herewith, Authority, Developer and initial Approved Primary Lender have entered into certain Subordination Agreement of even date herewith, each of which authorize the Authority Loan as a subordinate mortgage lien against the Property subject to all of the conditions contained therein; provided however in all events this Regulatory Agreement is and shall remain a senior, non-subordinate encumbrance against the Property. Further, the Subordination Agreement establishes rights, benefits and obligations between and among the parties relating defaults, mortgagee protections, rights to cure, etc. and shall apply as and between Authority and Developer until the maturity date as set forth therein.

13.2 Estoppels and Reaffirmation of Subordination. A Subordination Agreement may include the terms, conditions and limitations relating to estoppel(s) and/or reaffirmation thereof subject to the condition therein and as provided herein; provided however, the reaffirmation shall be evidenced by an agreement in a form reasonably acceptable to Authority and legal counsel. If and to the extent any reaffirmation, new, or amended subordination, or any estoppel certificates, or similar documents are requested and/or necessary, Developer expressly acknowledges and agrees that any

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and all third party cost incurred or to be incurred by Authority, including for example attorney fees or other consultant's costs, are and shall be the sole financial responsibility of Developer (or its Lender or other third party, but in no event Authority). Authority shall have no obligation to commence work on such additional work relating to subordination or reaffirmation of subordination without a deposit of the estimated third party costs which Authority may draw upon to pay such third party costs.

ARTICLE 14

SEVERABILITY

If any one or more of the provisions contained in this Regulatory Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, then such provision or provisions shall be deemed severable from the remaining provisions contained in this Regulatory Agreement, and this Regulatory Agreement shall be construed as if such invalid, illegal or unenforceable provision(s) had never been contained herein.

ARTICLE 15

CAPTION AND PRONOUNS

The captions and headings of the various Articles and Sections of this Regulatory Agreement are for convenience only, and are not to be construed as confining or limiting in any way the scope or intent of the provisions hereof. Whenever the context requires or permits, the singular shall include the plural, the plural shall include the singular, and masculine, feminine and neuter shall be freely interchangeable.

ARTICLE 16

ATTORNEYS' FEES

In any action to interpret or enforce any provision of this Regulatory Agreement, the prevailing party shall be entitled to its costs and reasonable attorneys' fees and expert witness fees.

ARTICLE 17

MODIFICATION OF AGREEMENT

This Regulatory Agreement may be modified or amended by mutual consent of the parties, provided that all amendments are in writing.

ARTICLE 18

SOLE AGREEMENTS

The Agreement, this Regulatory Agreement, and all other Project Documents contain the sole and entire agreement and understanding of the parties with respect to the subject matter hereof. No representations, oral or otherwise, express or implied, other than those contained herein, have

ATTACHMENT NO. 11 REGULATORY AGREEMENT

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been made by the parties. In the event of a conflict between the provisions of this Regulatory Agreement and the Agreement, this Regulatory Agreement shall control.

[Signatures appear on following pages]

IN WITNESS WHEREOF, the parties hereto have caused this Regulatory Agreement to be executed as of the day and year first above written.

DEVELOPER:

AMERICAN FAMILY HOUSING,
a California nonprofit public benefit corporation

By: _____

By: _____

[Signatures continue on following page.]

[Signatures continue from previous page.]

AUTHORITY:

GARDEN GROVE HOUSING AUTHORITY,
a public body, corporate and politic

By: _____
Director or Authorized Designee

ATTEST:

Authority Secretary

APPROVED AS TO FORM:

STRADLING YOCCA CARLSON & RAUTH

Counsel to Authority

EXHIBIT “A” TO ATTACHMENT NO. 11

LEGAL DESCRIPTION

That real property located in the State of California, County of Orange, City of Garden Grove, and described as follows:

[to be attached]

APN:

EXHIBIT “B” TO ATTACHMENT NO. 11

**AFFORDABLE RENT CHART
(11742 Stuart Drive)³**

Unit Type	Low HOME Rent (2021)	Section 8 FMR Rent (2021)	Most Restricted Rent HSC 50053⁴ (2021)	All Utilities Paid by Developer per Agreement
1 BR - 30% AMI	\$1,261	\$1,458.33	\$640	N/A
1 BR - 50% AMI	\$1,261	\$1,458.33	\$1,067	N/A
2 BR - 30% AMI	\$1,513	\$1,808.33	\$720	N/A
2 BR - 50% AMI	\$1,513	\$1,808.33	\$1,201	N/A
2 BR – MGR	N/A	N/A	N/A	N/A

³ The foregoing Rent Schedule is provided for illustration only. Rents for each Housing Unit shall be updated annually in accordance with Regulatory Agreement.

⁴ Affordable Rent follows the HOME Agreement and Authority Regulatory Agreement.

**EXHIBIT B TO ATTACHMENT NO. 11
AFFORDABLE RENT CHART**

EXHIBIT “C” TO ATTACHMENT NO. 11

HOME DOCUMENTATION, RECORDKEEPING, REPORTING AND MONITORING REQUIREMENTS

Developer shall comply with the requirements set forth in this Exhibit C at all times during the term of that certain HOME Investment Partnership Affordable Housing and Loan Agreement (11742 Stuart Drive) (“Agreement”) and that certain Regulatory Agreement to which this Exhibit is attached (“Regulatory Agreement”; and, together with the Agreement, the “Agreement”) between Authority and Developer, to which this Attachment is attached.

1. Documentation and Recordkeeping.

(a) **Records to be maintained.** Developer shall maintain all records required by the federal regulations specified in 24 CFR 92.508(a)(3), which are pertinent to the Construction and operation of the Project funded under this Agreement. Records shall be maintained for each tenant household, each Housing Unit, and each expenditure of HOME Funds for the Project pursuant to the Agreement. Such records shall include but are not limited to:

(i) Records providing a full description of each activity undertaken for which HOME Funds were applied;

(ii) Records required to determine the eligibility of activities for use of HOME Funds;

(iii) Records (including property inspection reports) demonstrating that each Housing Unit meets the property standards of 24 CFR 92.251(d) and 24 CFR 982.401 upon occupancy and at the time of each annual inspection and was constructed and is maintained in accordance with the Agreement.

(iv) Records demonstrating compliance with the property standards and financial reviews and actions pursuant to 24 CFR §92.504(d).

(v) Records demonstrating the eligibility of each tenant household, including documentation showing income eligibility in accordance with 24 CFR 92.203 (for the HOME Units) and Section 1204 of the Agreement, verification that such household satisfied the priorities set forth in Section 1202.1 of the Agreement, and for households to which Developer has provided a preference based on Developer’s determination that the households are “Unstably Housed,” that such households satisfy the definition of “Unstably Housed. Retained documentation shall include all source documentation collected by Developer or the Property Manager, written eligibility determinations and documentation regarding any appeals of eligibility determinations shall be retained for not less than six (6) years under the HOME Regulations.

(vi) Records indicating the designation of each Housing Unit as a HOME Unit and/or HAP Unit, as applicable.

EXHIBIT C TO ATTACHMENT NO. 11 HOME DOCUMENTATION, RECORDKEEPING, REPORTING AND MONITORING REQUIREMENTS

(vii) With respect to the HOME Units, records demonstrating that Developer is in compliance with Authority's written tenant selection policies and criteria of 24 CFR 92.209(c), including any targeting requirements, the rent reasonableness requirements of 24 CFR 92.209(f), the maximum subsidy provisions of 24 CFR 92.209(h), and calculation of each Subsidy Payment.

(viii) Records demonstrating that each rental agreement or lease for tenant household occupying a Housing Unit complies with the tenant and participant protections of 24 CFR 92.253 (for the HOME Units) and the Agreement (for all Housing Units).

(ix) Records documenting compliance with Developer's marketing and outreach obligations under the Agreement, including compliance with the fair housing and equal opportunity components of the HOME program, HUD's Affirmative Fair Housing and Marketing regulations and Authority's Affirmative Fair Housing Marketing Plan, when adopted.

(x) Records documenting compliance with the lead-based hazards requirements under the Agreement, the HOME Program, and 24 CFR Part 35, subparts A, B, J, K, M and R.

(xi) Financial records as required by 24 CFR §92.508(a)(5) and 24 CFR §84.21–28.

(xii) Records documenting the expenditures at the Project that may be eligible to be applied to the HOME Matching Contributions pursuant to the HOME Program, specifically including 24 CFR 92.218 through 24 CFR 92.222.

(xiii) The specific waiting list or person or entity from which tenant household referrals were received for each tenant household occupying a Housing Unit at the Project.

(xiv) Records demonstrating compliance by Developer, and each of its contractors and subcontractors with Section 3 and all applicable prevailing wage and labor compliance requirements set forth in the Agreement or otherwise required by applicable law.

(b) **Retention.** Developer shall retain all financial records, supporting documents, statistical records, and all other records pertinent to the Agreement for a period of five (5) years after the end of each Developer's fiscal year. Notwithstanding the above, if there are litigation matters, claims, audits, negotiations or other actions that involve any of the records cited and that have started before the expiration of the five-year period, then all pertinent records must be retained until completion of the actions and resolution of all issues, or the expiration of the five-year period, whichever occurs later.

(c) **Client Data.** Developer shall maintain data regarding each tenant household that rents and occupies a Housing Unit at the Project demonstrating eligibility under the Agreement. Such data shall include, but not be limited to, client name, address, income level, and for any household to which Developer has provided a preference based on Developer's determination that the household is Unstably Housed, evidence that the household was Unstably Housed before the household occupied the Housing Unit, or other basis for determining eligibility, Housing Unit

**EXHIBIT C TO ATTACHMENT NO. 11
HOME DOCUMENTATION, RECORDKEEPING,
REPORTING AND MONITORING REQUIREMENTS**

occupied and all written notices or other communications with the household, including any defaults under the applicable lease for nonpayment of rent or otherwise. Such information shall be made available to Authority monitors or their designees for review upon request.

(d) **Disclosure.** Developer understands that client information collected under this Agreement is private and the use or disclosure of such information, when not directly connected with the administration of Authority's or Developer's responsibilities with respect to Developer's performance under this Agreement, is prohibited unless written consent is obtained from such person receiving housing or any services and, in the case of a minor, that of a responsible parent/guardian.

(e) **Close Outs.** Developer's obligation to Authority shall not end until all close-out requirements are completed. Activities during the close-out period shall include, but are not limited to: making final payments, disposing of program assets (including the return of all unused materials, equipment, unspent cash advances, program income balances, and accounts receivable to Authority), and determining the custodianship of records. Notwithstanding the foregoing, the terms of this Agreement shall remain in effect during any period that Developer has control over HOME Funds, including program income.

(f) **Audits and Inspections.** In accordance with Section 203.3 of the Agreement, all Developer records with respect to any matters covered by this Agreement shall be made available to Authority, the City of Garden Grove, HUD and the Comptroller General of the United States or any of their authorized representatives, at any time during normal business hours, as often as deemed necessary, to audit, examine, and make excerpts or transcripts of all relevant data. Any deficiencies noted in audit reports must be fully cleared by Developer within 30 days after receipt by Developer. Failure of Developer to comply with the above audit requirements will constitute a violation of this Agreement and may result in the withholding of future payments. Developer hereby agrees to have an annual agency audit conducted in accordance with current Authority policy concerning Developer audits and OMB Circular A-122.

2. Annual Reports. Developer shall submit annual reports to Authority in a form approved or directed by Authority on or before each April 30, which shall include all of the following information regarding Developer's activities during the prior calendar:

(a) The number of tenant applications received, processed, approved and disapproved.

(b) The property inspection report for the Property, the Project and each Housing Unit therein and confirmation of compliance with the applicable property standards as set forth in the Agreement.

(c) Specific information regarding the number of and ages of all tenant household members, income categories, and Affordable Rent amounts for each Housing Unit and a description of each tenant household's participation in Supportive Services programs made available to tenant households at the Project or by Developer or its Supportive Services provider, if any. Documentation regarding the eligibility of each new tenant household to occupy a Housing Unit, in accordance with Section 1(a)(v) above.

**EXHIBIT C TO ATTACHMENT NO. 11
HOME DOCUMENTATION, RECORDKEEPING,
REPORTING AND MONITORING REQUIREMENTS**

(d) The designation of each Housing Unit as a HOME Unit, HAP Unit, MHSA Unit and/or Density Bonus Housing Agreement Unit, as applicable.

(e) The Affordable Rent charged for each Housing Unit and an explanation for the calculation of each such Affordable Rent.

(f) Budget reconciliation information (construction and/or operating budgets, as applicable), including year-to-date expenditures and remaining balance available for Operating Expenses, Debt Service and outstanding Construction Costs or Project costs (as applicable) in accordance with the Agreement.

(g) Number of vacant Housing Units and an explanation for any vacancies lasting over 60 days.

(h) Information regarding any complaints received from tenant households and any correspondence received from community members or organizations or other nonprofit organizations regarding the Project, the Property, or the Construction or operation of the Project or the Property.

(i) Documentation of expenditures at the Project that may be eligible to be applied to the HOME Matching Contributions pursuant to the HOME Program, specifically including 24 CFR 92.218 through 24 CFR 92.222.

(j) Evidence that Developer is maintaining a waiting list in accordance with Section 1202.1 of the Agreement.

3. Performance Monitoring.

(a) **Periodic Meetings.** Developer shall be available to attend meetings with Authority staff every two weeks during the Construction, to review the Construction progress and pending or upcoming draw requests on the HOME Loan and/or other funding sources for the Project. Following completion of Construction Developer shall be available upon request by Authority staff to review Developer's activities under the Agreement and to ensure the Project is operating in accordance with the Agreement and the HOME Program.

(b) **Authority Oversight and Review.** In connection with Authority's oversight and compliance by Developer and each of its contractors and subcontractors as to all applicable federal and state labor laws, and if applicable, prevailing wage laws, Developer acknowledges that Authority already has retained and has under contract a professional services agreement with an experienced, professional labor compliance consultant- Labor Compliance Management ("Labor Compliance Consultant"). In this regard, Developer agrees to pay for and reimburse Authority for the services provided by the Labor Compliance Consultant within thirty (30) days of Authority's submittal of an invoice therefor. Developer shall maintain records, and the Labor Compliance Consultant, will oversee Developer's compliance with and submittal of all labor-related reports including certified payroll records for review by Authority not less frequently than once per month. In the event Authority is required to conduct an audit of each of Developer's contractor's and subcontractor's labor compliance activities and/or records to evaluate noncompliance with labor laws

EXHIBIT C TO ATTACHMENT NO. 11 HOME DOCUMENTATION, RECORDKEEPING, REPORTING AND MONITORING REQUIREMENTS

evidenced in Developer's submittals under the Agreement, Developer shall pay Authority's third party costs incurred in accordance with any compliance audit.

(i) In the event Authority becomes aware of any noncompliance with federal Section 3 requirements, Labor Code Section 1720, *et seq.*, or other applicable labor requirements, Authority shall have the right to require Developer to set aside into a third party escrow account moneys in an amount reasonably determined by Authority to be sufficient to remedy such noncompliance.

**EXHIBIT C TO ATTACHMENT NO. 11
HOME DOCUMENTATION, RECORDKEEPING,
REPORTING AND MONITORING REQUIREMENTS**

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ATTACHMENT NO. 12

[intentionally omitted]

ATTACHMENT NO. 13

CERTIFICATION OF CONTINUING PROGRAM COMPLIANCE

_____, a duly authorized officer of and on behalf of (“Owner/Operator”), hereby represents and warrants that:

1. He/she has read and is thoroughly familiar with the provisions of the **HOME Investment Partnership Affordable Housing and Loan Agreement (11742 Stuart Drive)** (“Agreement”) by and between the **Garden Grove Housing Authority** (“Authority”) and **American Family Housing** of which this certification is an attachment.

2. As of the date of this certification, each Housing Unit on the Property (other than one on-site manager’s unit) (i) is currently occupied by tenants qualifying as Low Income Household at an Affordable Rent (as such terms are defined in the Agreement); or (ii) is currently vacant and being held available for occupancy by such tenants in accordance with the Agreement and have been so held continuously since the date the previous qualifying tenant vacated such Housing Unit, as indicated: **[describe number of vacant Housing Units and length of time each such Housing Unit has remained vacant]**; or (iii) is occupied by qualifying tenants whose incomes have increased above such qualifications in accordance with the terms and conditions of Section 2.4 of the Regulatory Agreement.

3. The unit size, the rental amount charged and collected by Owner/Operator, the number of occupants and the income of the occupants for the Property is set forth below: **[Add attachment if needed]**

This affidavit is made with the knowledge that it will be relied upon by Authority to determine compliance with the Agreement. Owner/Operator warrants that all information set forth in this document is true, correct and complete and based upon information Owner/Operator deems reliable and based upon such investigation as Owner/Operator deemed necessary.

Owner/Operator acknowledges that Owner/Operator has been advised that the making of any misrepresentation or misstatement in this affidavit will constitute a material breach of the Agreement with Authority and may entitle Authority to initiate and pursue all applicable legal and equitable remedies with respect such Agreement.

[CONTINUED ON NEXT PAGE]

ATTACHMENT NO. 13

CERTIFICATE OF CONTINUING PROGRAM COMPLIANCE

Owner/Operator does hereby swear under penalty of perjury that the foregoing statements are true and correct and that this certificate was executed on _____, 20__ at Garden Grove, California.

“OWNER/OPERATOR”

AMERICAN FAMILY HOUSING,
a California nonprofit public benefit corporation

By: _____

By: _____

ATTACHMENT NO. 14

CERTIFICATE OF SUBCONTRACTOR

This **CERTIFICATE OF SUBCONTRACTOR** ("Certificate") is hereby made as of _____, 202_, by [insert name of each subcontractor] and a duly licensed in the State of California ("subcontractor"), in favor of the **GARDEN GROVE HOUSING AUTHORITY**, a public body, corporate and politic ("Authority"). Any capitalized terms used herein and not defined shall have the same meanings as set forth in the Agreement.

RECITALS

A. Authority and Developer have entered into an *HOME Investment Partnership Affordable Housing and Loan Agreement (11742 Stuart Drive)* dated as of September 14, 2021 ("Agreement"), which Agreement provides for Developer's Rehabilitation of certain real property situated within the corporate limits of the City of Garden Grove, California ("Property") improved with a 10-unit apartment complex. The Property is generally located at 11742 Stuart Drive within the corporate limits of the City of Garden Grove. Capitalized terms used herein are as defined in the Agreement.

B. As required in the Agreement, subcontractor shall furnish Authority with this Certificate of subcontractor acknowledging that any construction performed pursuant to the terms of the Agreement shall comply with Section 3 of the Housing and Urban Development Act of 1968, 12 U.S.C. §1701u, *et seq.*, as amended, and the prevailing wage requirements set forth in the federal Davis-Bacon Act (40 U.S.C. §276a–276a-5).

C. Capitalized terms used herein have the meanings set forth in the Agreement.

NOW, THEREFORE, subcontractor hereto certifies as follows:

1. As provided in the Agreement, subcontractor does hereby certify that it understands that the provisions of Section 3 of the Housing and Urban Development Act of 1968, 12 U.S.C. §1701u, *et seq.*, as amended, and the provisions of the Davis-Bacon Act (40 U.S.C. §276a–276a-5) shall be applicable to any construction work performed pursuant to the Agreement;

2. Subcontractor shall be solely responsible for determining the requirements under Section 3 and the prevailing wage laws, and for complying with such requirements; and

3. The recitals above are incorporated in full as part of the substantive text of this Certificate.

IN WITNESS WHEREOF, subcontractor does hereby swear under penalty of perjury that the foregoing statements are true and correct and that this certificate was executed on _____, 20__ at Garden Grove, California.

SUBCONTRACTOR:

By: _____

Name: _____

Title: _____

**ATTACHMENT NO. 14
CERTIFICATE OF SUBCONTRACTOR**

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ATTACHMENT NO. 15

DISBURSEMENT PROCEDURES

The proceeds of the Authority Loan shall be disbursed pursuant to the *HOME Investment Partnership Affordable Housing and Loan Agreement (11742 Stuart Drive)* dated as of September 14, 2021 (“Agreement”) and in accordance with the following disbursement procedures. All initially capitalized terms used herein have the meanings set forth in the Agreement unless expressly otherwise defined herein.

A. INITIAL DISBURSEMENT AMOUNT FOR REHABILITATION

Authority Loan Proceeds. Subject to the satisfaction of all Conditions Precedent to the initial disbursement of the Authority Loan, Authority shall disburse Four Hundred Twenty Thousand Dollars (\$420,000.00) into Escrow concurrently with the Closing, which proceeds shall be used solely to commence Rehabilitation of the Property and Relocation of the existing tenants pursuant to the Agreement and Relocation Laws.

B. RELOCATION COSTS

Developer shall pay all Relocation costs in accordance with all Relocation Laws and the Agreement from funds sourced from the proceeds of the Primary Loan, or other sources of funding or financing but in no event shall such Relocation costs (including without limitation, temporary moves (or permanent displacement, if any), advisory assistance, and monetary benefits paid to eligible persons (as reviewed by Authority or Authority’s consultant), consultant fees, attorneys’ fees, and court costs arising or in any way connected with claims for Relocation assistance or benefits under the Relocation Laws as may be asserted by any existing or previous resident of the Property) be eligible for payment from Authority Loan proceeds. Such Relocation costs may be paid for out of the proceeds of the Authority Loan.

C. REHABILITATION

1. Disbursement Account for Authority Loan Proceeds. The balance of Authority Loan proceeds will not to be disbursed into Escrow but shall be retained by Authority and deposited into a “Disbursement Account” established in accordance with the provisions set forth herein for the “Eligible Costs” for the Rehabilitation. Notwithstanding the following provisions, Authority’s obligation to make any disbursement of the proceeds of the Authority Loan is expressly conditioned on the availability to Authority of HOME Funds and Authority shall have no obligation to use any other source of funding to make the Authority Loan to Developer.

(a) Subject to the satisfaction of all Conditions Precedent to the disbursement of the Authority Loan, Authority has established a progress payment Disbursement Account for the Rehabilitation. The amount deposited in the Disbursement Account shall be the total unexpended balance of the Authority Loan, which as of the Date of Agreement is estimated to be approximately \$980,000. All interest, if any, earned on the Disbursement Account shall accrue to Authority.

ATTACHMENT NO. 15 DISBURSEMENT PROCEDURES

(i) Following the initial disbursement of Authority Loan proceeds at the Close of Escrow, Authority will make four installment payments of the Authority Loan as follows:

(A) Twenty percent (20%) of the principal amount of the Authority Loan (\$280,000.00) to be disbursed by Authority to Developer when Developer meets the completion milestone of thirty percent (30%) completion of the Rehabilitation;

(B) Twenty percent (20%) of the principal amount of the Authority Loan (\$280,000.00) to be disbursed by Authority to Developer when Developer meets the completion milestone of sixty percent (60%) completion of the Rehabilitation;

(C) Twenty percent (20%) of the principal amount of the Authority Loan (\$280,000.00) to be disbursed by Authority to Developer when Developer meets the completion milestone of ninety percent (90%) completion of the Rehabilitation; and

(D) Ten percent (10%) of the principal amount of the Authority Loan (\$140,000.00) concurrent with Authority's issuance of the final certificate of occupancy by City's Building Official and recordation of the Release of Construction Covenants evidencing that all of the Rehabilitation is complete.

(b) Upon meeting the applicable completion milestone of Rehabilitation work at the Property, Developer may submit a request for disbursement of Authority Loan proceeds from the Disbursement Account.

(c) Authority shall disburse funds from the Disbursement Account on the basis of milestone completion certificates executed by Developer and the applicable contractors and subcontractors and delivered to Authority, certifying that the percentage of the Rehabilitation work for which payment is requested has been accomplished in accordance with the approved plans and specifications for the Project, including the Rehabilitation Plans ("Plans and Specifications"), and upon approval by the Monitor (as defined below) of (i) such certificates and (ii) the completed Rehabilitation work for which disbursement of Authority Loan proceeds is being requested. Each such certificate shall be in a form approved by Authority.

(d) Notwithstanding Developer's compliance with all other Conditions Precedent set forth in Section 403, *et seq.* of the Agreement, Authority shall not make the Final Disbursement of Authority Loan Proceeds until Authority the City's Building Official certifies that 100% of the Rehabilitation work of the Project is complete and final inspection has occurred with issuance of a final certificate of occupancy by the City Building Official and Authority has executed and caused to be recorded the Release of Construction Covenants for the Project.

(e) At Authority's option, and with Primary Lender's consent, disbursements from the Disbursement Account may be made (i) to Developer, or (ii) as joint disbursements to Developer and one or more contractors and/or subcontractors as determined by the Monitor and Authority.

(f) All funds disbursed to Developer shall be immediately used to pay or reimburse bills and charges for labor and/or materials with respect to the Rehabilitation in

ATTACHMENT NO. 15
DISBURSEMENT PROCEDURES

accordance with the milestone completion certificate submitted by Developer as provided in paragraph (c) above.

(g) If at any time proposed changes in the Rehabilitation process shall increase the cost of the Project, Developer shall notify Authority thereof and Authority may withhold consent to such changes until Developer deposits sufficient funds in the Disbursement Account to cover the increased costs of such proposed changes and furnishes Authority with written consents to such changes from the sureties on any applicable bonds.

(h) Developer shall evidence continuing compliance with the Section 3 Clause, as set forth in the Agreement.

2. Rehabilitation Monitor. Authority shall appoint a staff member to serve as a Rehabilitation work monitor (“Monitor”) to review the Plans and Specifications, to review periodically the progress of the Rehabilitation, to review, verify the accuracy of, and approve each of the milestone completion certificates submitted by Developer, and each of its applicable contractors and subcontractors, with Developer’s written requests for disbursement of Authority Loan and Related Party proceeds. Authority shall have the right to rely on, and Authority shall have the right to disburse funds in accordance with, each disbursement certificate approved by the Monitor pursuant to the above terms and conditions.

3. Protection of Security. Representatives of Authority shall have the right to enter upon the Property during normal business hours and upon seventy-two (72) hours’ notice. If in Authority’s opinion the work does not conform with the final, approved Plans and Specifications (as amended or modified with the consent of Authority), Authority shall have the right to stop the work and order its replacement whether or not such unsatisfactory work has theretofore been incorporated in the Property or the improvements thereon, and to withhold all disbursements from the Disbursement Account until the work is satisfactory. If correction of the work is not commenced within thirty (30) calendar days from the date Authority notifies Developer of the unsatisfactory work, failure to do so shall constitute an Event of Default under the Agreement.

(a) Developer expressly agrees and acknowledges that Authority (i) does not assume the duties of Developer’s or any of its contractors and subcontractors, or architect, (ii) is not required to make inspections of the Rehabilitation work, (iii) does not represent that the funds deposited in the Disbursement Account and/or Developer Disbursement Account are sufficient to complete the Rehabilitation (and if such funds are not sufficient for such purpose, Authority shall not have any obligation to complete the Rehabilitation with Authority’s funds or with any other funds). Authority’s execution of the Agreement and Authority’s selection and engagement of the Monitor shall not constitute a representation that the Rehabilitation conforms to any existing covenants, laws, regulations or codes relating to the Property. Any inspection by Authority shall be made solely for the benefit and protection of Authority. Developer may not rely on any inspection by Authority. Developer shall notify Authority in writing if, during the course of its own inspection of the work comprising the Rehabilitation, any labor or materials used therefor are not satisfactory to Developer.

(b) Authority agrees that Authority will select the Monitor. Authority shall have no liability to Developer for such selection or for any inspection, report or other action taken or not taken by the Monitor in connection with the Rehabilitation and disbursements from the Disbursement Account and/or the Developer Disbursement Account.

**ATTACHMENT NO. 15
DISBURSEMENT PROCEDURES**

APPLICATION FOR DISBURSEMENT

TO: GARDEN GROVE HOUSING AUTHORITY ("Authority")
FROM: [insert correct AFH corporate entity name] ("Developer")
MILESTONE COMPLETION CERTIFICATE; DISBURSEMENT REQUEST NO. ____ [1-4]
DATE: _____, 202__

Under that certain *HOME Investment Partnership Affordable Housing And Loan Agreement (11742 Stuart Drive)* ("Agreement") dated as of September 14, 2021 ("Agreement") entered into between Developer and Authority, Developer hereby requests that Authority disburse \$_____ of the Authority Loan. This disbursement is requested to pay for various expenses incurred in reaching the [__%] completion milestone in connection with the Stuart Drive Housing Project ("Project"), as summarized on the schedule attached hereto and detailed in the invoices submitted herewith. Developer hereby certifies that the amounts shown on the attached schedule and the accompanying invoices represent costs set forth in the approved Final Budget and Construction Contract for the Rehabilitation which are eligible for reimbursement at this milestone completion time in accordance with the provisions of the Agreement.

Developer acknowledges that any increased costs of construction arising out of change orders or otherwise are not included in, or provided for, in the Construction Contract or the Final Budget and cannot be invoiced on this Application for Disbursement unless and until such change orders and/or other increases in costs have been approved in writing by Authority, except as otherwise provided in the Agreement.

Developer certifies that there have been no change orders or changes in the work of the Project increasing the cost of the Project by \$5,000 or more, individually, or when taken together with all previous change orders for the Project, by \$15,000 or more, except as previously expressly approved by Authority in writing, or as referenced below, with a copy of the appropriate documentation describing the change attached hereto (whether or not a disbursement is requested herein on account of such change). The following change orders, identified by number and date, have been proposed and/or approved since the last Application for Disbursement:

SUBMITTED BY: _____

Date: _____, 202__

REVIEWED AND APPROVED BY: _____
Authority Construction Monitor

Date: _____, 20__

ATTACHMENT NO. 15 DISBURSEMENT PROCEDURES

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SUPPORTING DOCUMENTS FOR DISBURSEMENT

[to be attached]

ATTACHMENT NO. 15 DISBURSEMENT PROCEDURES

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ATTACHMENT NO. 16

SECTION 3 CHECKLIST

HOME Funds Recipient-Section 3 Checklist

HUD may monitor funding recipients (Developer/owner), contractors and subcontractors based on these mandatory requirements. HUD-funded projects that involve construction, reconstruction, rehabilitation, or demolition are subject to Section 3 compliance.

Basis for Section 3 Requirements (24 CFR 135)

- Housing & Urban Development Act of 1968 (12 U.S.C. 1701u) (“Section 3”)
- Section 3 Clause [24 CFR 135.38] must appear in all Section 3-covered HUD contracts [24 CFR 135.3].

Responsibilities of Developer to Garden Grove Housing Authority, the City of Garden Grove, and HUD:

To the greatest extent feasible, and consistent with existing federal, state, and local laws and regulations:

- Demonstrate good faith efforts to notify Section 3 residents and businesses about training, employment, and contracting opportunities generated by this Section 3 covered assistance.
- Prepare and maintain records and all supporting documents and actions taken to comply with Section 3 and verifiable, justifiable records reasons if unable to comply.
- Submit Summary Reports (based on form HUD-60002).

As a recipient HUD HOME Program Funds in excess of \$200,000, you are required to comply with Section 3. As a recipient of HUD assistance, *you are obligated to meet the safe harbor goals even if none of your contracts exceed \$200,000.*

- HUD Section 3 website has sample forms re compliance with Section 3. (https://portal.hud.gov/hudportal/HUD?src=/program_offices/fair_housing_equal_opp/section3/section3)

Section 3 requires that you and your contractors and subcontractors with contracts of more than \$100,000 who hire or award contracts associated with the project take steps so that low- and very low-income residents and Section 3 business concerns have an opportunity to benefit from the project.

Described below are steps you must take to ensure that you comply with Section 3:

1. Include the Section 3 clause in all of your contracts and subcontracts.
2. Develop a list of Section 3 business concerns to use in selecting your contractors and to distribute to your contractors, subcontractors, and persons you will pay or provide any funds.
3. Require all of your contractors and subcontractors to provide you copies of subcontracts over \$100,000 showing inclusion of the Section 3 Clause and retain them for later review by Authority and by HUD and their representatives.
4. If you hire employees for the Project, provide documentation of your efforts to identify and provide training and employment opportunities to Section 3 residents.

ATTACHMENT NO. 16 SECTION 3 CHECKLIST

Page 1 of 2

5. If you award contracts for more than \$100,000 you must take steps to provide contracts to Section 3 business concerns and document your efforts.
6. If you or your contractors and subcontractors encounter impediments in hiring Section 3 residents or awarding contracts to Section 3 business concerns, provide Authority a written explanation of the impediments before any contracts are signed for the Project
7. Keep and maintain organized records and supporting documentation of the above items and retain all records for later review by HUD, Authority and their representatives.
8. Collect from all of your contractors and subcontractors with contracts over \$100,000 a completed Section 3 data form regarding each entity's efforts and success in providing training and employment opportunities to Section 3 residents, and contracting with Section 3 business concerns.
9. Submit the Section 3 data to Authority after the bids have been received but before construction contracts are signed. If new subcontractors are hired, submit the forms before their contracts are signed.

ATTACHMENT NO. 17
FINANCING ASSUMPTIONS
(to be attached)

Cash Flow												
Assumptions												
		Rental Inflation Factor		2.50%		Op. Exp. Inflat. factor		2.50%				
		Other Inc. Inflat. Factor		2.50%		Taxes Inflation Factor		2.50%				
		Vacancy Rate		5.00%		Repl. Res. Infl. Factor		0.00%				
		Subsidy Loss		5.00%								
		2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
		1	2	3	4	5	6	7	8	9	10	11
	Tenant Rental Income	17,304	17,737	18,180	18,635	19,100	19,578	20,067	20,569	21,083	21,610	22,151
	Rent Subsidy/Gross Project Based Vouchers	160,968	164,992	169,117	173,345	177,679	182,121	186,674	191,340	196,124	201,027	206,053
	Gross Rental Income	178,272	182,729	187,297	191,979	196,779	201,698	206,741	211,909	217,207	222,637	228,203
	Other Income (Laundry)	-	-	-	-	-	-	-	-	-	-	-
	Vacancy Loss Factor - Rental Income	(865)	(887)	(909)	(932)	(955)	(979)	(1,003)	(1,028)	(1,054)	(1,081)	(1,108)
	Vacancy Loss Factor - Project Based Vouchers	(8,048)	(8,250)	(8,456)	(8,667)	(8,884)	(9,106)	(9,334)	(9,567)	(9,806)	(10,051)	(10,303)
	Effective Gross Income	169,358	173,592	177,932	182,380	186,940	191,613	196,404	201,314	206,347	211,505	216,793
	Administrative Expenses	6,000	6,150	6,304	6,461	6,623	6,788	6,958	7,132	7,310	7,493	7,681
	Management Fee	8,400	8,610	8,825	9,046	9,272	9,504	9,741	9,985	10,235	10,490	10,753
	Utilities	4,000	4,100	4,203	4,308	4,415	4,526	4,639	4,755	4,874	4,995	5,120
	Payroll / Payroll Taxes	17,712	18,155	18,609	19,074	19,551	20,040	20,540	21,054	21,580	22,120	22,673
	Insurance	2,100	2,153	2,206	2,261	2,318	2,376	2,435	2,496	2,559	2,623	2,688
	Maintenance	17,240	17,671	18,113	18,566	19,030	19,505	19,993	20,493	21,005	21,530	22,069
	Resident Support Services (PSH)	36,600	37,515	38,453	39,414	40,400	41,410	42,445	43,506	44,594	45,708	46,851
	Real Estate Taxes	3,236	3,317	3,400	3,485	3,572	3,661	3,753	3,847	3,943	4,041	4,142
	Replacement Reserve	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
	Total Expenses	100,288	102,670	105,112	107,615	110,180	112,810	115,505	118,267	121,099	124,002	126,977
	Net Operating Income	69,070	70,922	72,820	74,766	76,760	78,804	80,899	83,046	85,248	87,504	89,816
	Pacific Premier Bank required debt payment (Perm Loan)	34,374	34,374	34,374	34,374	34,374	34,374	34,374	34,374	34,374	34,374	34,374
	American Family Housing required debt payment (Perm Loan)	28,417	30,101	31,826	33,595	35,408	37,266	39,171	41,123	43,124	45,175	47,277
	DCR	1.10	1.10	1.10	1.10	1.10	1.10	1.10	1.10	1.10	1.10	1.10
Net Cash Flow		6,279	6,447	6,620	6,797	6,978	7,164	7,354	7,550	7,750	7,955	8,165
Deferred Developer Fee		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Cash Flow for Distribution		6,279	6,447	6,620	6,797	6,978	7,164	7,354	7,550	7,750	7,955	8,165
AFH	1.0	\$6,279	\$6,447	\$6,620	\$6,797	\$6,978	\$7,164	\$7,354	\$7,550	\$7,750	\$7,955	\$8,165
City Home Loan	0.0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
1700000	Cumr	34,697	71,245	109,691	150,083	192,469	236,899	283,424	332,097	382,970	436,100	491,543
0.025	Annu	34,697	36,548	38,446	40,392	42,386	44,430	46,525	48,673	50,874	53,130	55,442
AFH Loan	Paydown	1,707,803	1,713,950	1,718,353	1,720,920	1,721,557	1,720,166	1,716,645	1,710,888	1,702,787	1,692,227	1,679,090



2033	2034	2035	2036	2037	2038	2039	2040	2041	2042	2043	2044	2045	2046	2047	2048
12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27
22,704	23,272	23,854	24,450	25,061	25,688	26,330	26,988	27,663	28,355	29,063	29,790	30,535	31,298	32,081	32,883
211,204	216,484	221,896	227,444	233,130	238,958	244,932	251,055	257,332	263,765	270,359	277,118	284,046	291,147	298,426	305,886
233,908	239,756	245,750	251,894	258,191	264,646	271,262	278,043	284,995	292,119	299,422	306,908	314,581	322,445	330,506	338,769
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
(1,135)	(1,164)	(1,193)	(1,223)	(1,253)	(1,284)	(1,317)	(1,349)	(1,383)	(1,418)	(1,453)	(1,490)	(1,527)	(1,565)	(1,604)	(1,644)
(10,560)	(10,824)	(11,095)	(11,372)	(11,656)	(11,948)	(12,247)	(12,553)	(12,867)	(13,188)	(13,518)	(13,856)	(14,202)	(14,557)	(14,921)	(15,294)
222,213	227,768	233,462	239,299	245,281	251,413	257,699	264,141	270,745	277,513	284,451	291,563	298,852	306,323	313,981	321,831
7,873	8,069	8,271	8,478	8,690	8,907	9,130	9,358	9,592	9,832	10,077	10,329	10,588	10,852	11,124	11,402
11,022	11,297	11,579	11,869	12,166	12,470	12,782	13,101	13,429	13,764	14,108	14,461	14,823	15,193	15,573	15,962
5,248	5,380	5,514	5,652	5,793	5,938	6,086	6,239	6,395	6,554	6,718	6,886	7,058	7,235	7,416	7,601
23,240	23,821	24,416	25,027	25,652	26,294	26,951	27,625	28,315	29,023	29,749	30,492	31,255	32,036	32,837	33,658
2,755	2,824	2,895	2,967	3,041	3,117	3,195	3,275	3,357	3,441	3,527	3,615	3,706	3,798	3,893	3,991
22,620	23,186	23,766	24,360	24,969	25,593	26,233	26,889	27,561	28,250	28,956	29,680	30,422	31,182	31,962	32,761
48,022	49,223	50,454	51,715	53,008	54,333	55,691	57,084	58,511	59,973	61,473	63,010	64,585	66,199	67,854	69,551
4,246	4,352	4,461	4,572	4,687	4,804	4,924	5,047	5,173	5,303	5,435	5,571	5,710	5,853	5,999	6,149
5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
130,026	133,152	136,356	139,639	143,005	146,456	149,992	153,617	157,332	161,140	165,044	169,045	173,146	177,350	181,659	186,075
92,187	94,616	97,107	99,660	102,276	104,958	107,707	110,525	113,413	116,373	119,407	122,517	125,705	128,973	132,322	135,755
34,374	34,374	34,374	34,374	34,374	34,374	34,374	34,374	34,374	34,374	34,374	34,374	34,374	34,374	34,374	34,374
49,432	51,641	53,905	56,226	58,604	61,042	63,541	66,103	68,729	71,420	74,178	77,006	79,904	82,874	85,919	89,040
1.10	1.10	1.10	1.10	1.10	1.10	1.10	1.10	1.10	1.10	1.10	1.10	1.10	1.10	1.10	1.10
8,381	8,601	8,828	9,060	9,298	9,542	9,792	10,048	10,310	10,579	10,855	11,138	11,428	11,725	12,029	12,341
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
8,381	8,601	8,828	9,060	9,298	9,542	9,792	10,048	10,310	10,579	10,855	11,138	11,428	11,725	12,029	12,341
\$8,381	\$8,601	\$8,828	\$9,060	\$9,298	\$9,542	\$9,792	\$10,048	\$10,310	\$10,579	\$10,855	\$11,138	\$11,428	\$11,725	\$12,029	\$12,341
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
549,356	609,598	672,331	737,617	805,519	876,103	949,436	1,025,587	1,104,625	1,186,625	1,271,658	1,359,802	1,451,133	1,545,732	1,643,681	1,745,062
57,813	60,243	62,733	65,286	67,902	70,584	73,333	76,151	79,039	81,999	85,033	88,144	91,332	94,599	97,949	101,382
1,663,254	1,644,593	1,622,975	1,598,263	1,570,318	1,538,992	1,504,134	1,465,586	1,423,187	1,376,768	1,326,153	1,271,164	1,211,611	1,147,302	1,078,036	1,003,606

2049	2050	2051	2052	2053	2054	2055	2056	2057	2058	2059	2060	2061	2062	2063	2064
28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43
33,705	34,547	35,411	36,296	37,204	38,134	39,087	40,064	41,066	42,093	43,145	44,224	45,329	46,462	47,624	48,815
313,533	321,372	329,406	337,641	346,082	354,734	363,603	372,693	382,010	391,560	401,349	411,383	421,668	432,209	443,015	454,090
347,238	355,919	364,817	373,938	383,286	392,868	402,690	412,757	423,076	433,653	444,494	455,607	466,997	478,672	490,638	502,904
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
(1,685)	(1,727)	(1,771)	(1,815)	(1,860)	(1,907)	(1,954)	(2,003)	(2,053)	(2,105)	(2,157)	(2,211)	(2,266)	(2,323)	(2,381)	(2,441)
(15,677)	(16,069)	(16,470)	(16,882)	(17,304)	(17,737)	(18,180)	(18,635)	(19,101)	(19,578)	(20,067)	(20,569)	(21,083)	(21,610)	(22,151)	(22,704)
329,876	338,123	346,576	355,241	364,122	373,225	382,555	392,119	401,922	411,970	422,270	432,826	443,647	454,738	466,107	477,759
11,687	11,979	12,278	12,585	12,900	13,223	13,553	13,892	14,239	14,595	14,960	15,334	15,717	16,110	16,513	16,926
16,362	16,771	17,190	17,620	18,060	18,512	18,974	19,449	19,935	20,433	20,944	21,468	22,004	22,555	23,118	23,696
7,791	7,986	8,186	8,390	8,600	8,815	9,035	9,261	9,493	9,730	9,973	10,223	10,478	10,740	11,009	11,284
34,499	35,362	36,246	37,152	38,081	39,033	40,009	41,009	42,034	43,085	44,162	45,266	46,398	47,558	48,747	49,965
4,090	4,193	4,297	4,405	4,515	4,628	4,744	4,862	4,984	5,108	5,236	5,367	5,501	5,639	5,780	5,924
33,580	34,420	35,280	36,162	37,066	37,993	38,943	39,916	40,914	41,937	42,985	44,060	45,161	46,291	47,448	48,634
71,289	73,072	74,899	76,771	78,690	80,658	82,674	84,741	86,859	89,031	91,257	93,538	95,876	98,273	100,730	103,248
6,303	6,461	6,622	6,788	6,957	7,131	7,310	7,492	7,680	7,872	8,068	8,270	8,477	8,689	8,906	9,129
5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
190,602	195,242	199,998	204,873	209,870	214,992	220,241	225,622	231,138	236,791	242,586	248,526	254,614	260,854	267,251	273,807
139,274	142,881	146,578	150,368	154,252	158,233	162,314	166,497	170,784	175,179	179,683	184,300	189,033	193,884	198,856	203,952
34,374	34,374	-	-	-	-	-	-	-	-	-	-	-	-	-	-
92,239	95,518	133,253	136,698	140,229	143,848	147,558	151,361	-	-	-	-	-	-	-	-
1.10	1.10	1.10	1.10	1.10	1.10	1.10	1.10	-	-	-	-	-	-	-	-
12,661	12,989	13,325	13,670	14,023	14,385	14,756	15,136	170,784	175,179	179,683	184,300	189,033	193,884	198,856	203,952
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
12,661	12,989	13,325	13,670	14,023	14,385	14,756	15,136	170,784	175,179	179,683	184,300	189,033	193,884	198,856	203,952
\$12,661	\$12,989	\$13,325	\$13,670	\$14,023	\$14,385	\$14,756	\$15,136	\$51,235	\$52,554	\$53,905	\$55,290	\$56,710	\$58,165	\$59,657	\$61,186
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$119,549	\$122,625	\$125,778	\$129,010	\$132,323	\$135,719	\$139,199	\$142,767
1,849,963	1,958,470	2,105,048	2,255,416	2,409,668	2,567,901	2,730,215	2,896,712	30/70 split about year 36							
104,900	108,507	146,578	150,368	154,252	158,233	162,314	141,722	-	-	-	-	-	-	-	-
923,795	838,383	712,764	580,216	440,469	293,248	138,265	(0)	-	-	-	-	-	-	-	-

2065	2066	2067	2068	2069	2070	2071	2072	2073	2074	2075	2076	2077
44	45	46	47	48	49	50	51	52	53	54	55	56
50,035	51,286	52,568	53,882	55,229	56,610	58,025	59,476	60,963	62,487	64,049	65,650	67,291
465,442	477,078	489,005	501,230	513,761	526,605	539,770	553,265	567,096	581,274	595,805	610,701	625,968
515,477	528,364	541,573	555,112	568,990	583,215	597,795	612,740	628,059	643,760	659,854	676,351	693,259
-	-	-	-	-	-	-	-	-	-	-	-	-
(2,502)	(2,564)	(2,628)	(2,694)	(2,761)	(2,830)	(2,901)	(2,974)	(3,048)	(3,124)	(3,202)	(3,283)	(3,365)
(23,272)	(23,854)	(24,450)	(25,062)	(25,688)	(26,330)	(26,989)	(27,663)	(28,355)	(29,064)	(29,790)	(30,535)	(31,298)
489,703	501,946	514,494	527,357	540,541	554,054	567,906	582,103	596,656	611,572	626,862	642,533	658,596
17,349	17,783	18,227	18,683	19,150	19,629	20,120	20,623	21,138	21,667	22,208	22,764	23,333
24,289	24,896	25,518	26,156	26,810	27,481	28,168	28,872	29,594	30,333	31,092	31,869	32,666
11,566	11,855	12,152	12,455	12,767	13,086	13,413	13,748	14,092	14,444	14,806	15,176	15,555
51,215	52,495	53,807	55,153	56,531	57,945	59,393	60,878	62,400	63,960	65,559	67,198	68,878
6,072	6,224	6,380	6,539	6,703	6,870	7,042	7,218	7,398	7,583	7,773	7,967	8,166
49,850	51,096	52,373	53,683	55,025	56,400	57,810	59,256	60,737	62,256	63,812	65,407	67,042
105,830	108,475	111,187	113,967	116,816	119,737	122,730	125,798	128,943	132,167	135,471	138,858	142,329
9,357	9,591	9,831	10,076	10,328	10,587	10,851	11,122	11,401	11,686	11,978	12,277	12,584
5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
280,527	287,415	294,476	301,713	309,130	316,734	324,527	332,515	340,703	349,096	357,698	366,516	375,553
209,176	214,530	220,019	225,644	231,410	237,321	243,379	249,588	255,953	262,477	269,163	276,018	283,043
-	-	-	-	-	-	-	-	-	-	-	-	-

209,176	214,530	220,019	225,644	231,410	237,321	243,379	249,588	255,953	262,477	269,163	276,018	283,043
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
209,176	214,530	220,019	225,644	231,410	237,321	243,379	249,588	255,953	262,477	269,163	276,018	283,043
\$62,753	\$64,359	\$66,006	\$112,822	\$115,705	\$118,660	\$121,689	\$124,794	\$127,976	\$131,238	\$134,582	\$138,009	\$283,043
\$146,423	\$150,171	\$154,013	\$112,822	\$115,705	\$118,660	\$121,689	\$124,794	\$127,976	\$131,238	\$134,582	\$138,009	

50/50 split about year 47

RESOLUTION NO. 2021-____

**A RESOLUTION OF THE GARDEN GROVE HOUSING AUTHORITY
APPROVING THE HOME INVESTMENT PARTNERSHIP AFFORDABLE
HOUSING AND LOAN AGREEMENT (11742 STUART DRIVE);
AUTHORIZING THE AUTHORITY DIRECTOR TO IMPLEMENT THE
HOME AGREEMENT AND PROJECT DOCUMENTS; FINDING AND
DETERMINING THE PROJECT IS CATEGORICALLY EXEMPT UNDER
CEQA; AND, MAKING CERTAIN OTHER FINDINGS IN CONNECTION
THEREWITH**

WHEREAS, the City of Garden Grove, a California municipal corporation (“City”), is a participating jurisdiction with the United States Department of Housing and Urban Development (“HUD”) that has received funds (“HOME Funds”) pursuant to Title II of the Cranston-Gonzalez National Affordable Housing Act (42 U.S.C. 12701 12839) and the HOME Program regulations codified at 24 CFR Part 92, as amended by the 2013 HOME Final Rule (together, “HOME Program”). The HOME Program has, among its purposes, the strengthening of public-private partnerships to provide more affordable housing, and particularly to provide decent, safe, sanitary, and affordable housing, with primary attention for this Project to provide housing to qualified Extremely Low Income Households and a Very Low Income Household in accordance with the HOME Program and this Agreement. The HOME Funds are used by the City, as a participating jurisdiction, to carry out multi-year housing strategies through acquisition, rehabilitation, and new construction of housing for target income persons and families; and

WHEREAS, the Garden Grove Housing Authority (“Authority”) is a California housing authority acting under the California Housing Authorities Law, Part 2 of Division 24, Section 34200, *et seq.*, of the Health and Safety Code (“HAL”); and

WHEREAS, further, the Authority serves as the “housing successor” to the former Garden Grove Agency for Community Development, a dissolved redevelopment agency (“Former Agency”) pursuant to Part 1.85 of Division 24 of the Health and Safety Code, in particular Sections 34176 and 34176.1 (“Dissolution Law” or “Housing Successor Law”) and the Dissolution Law references and incorporates certain affordable housing laws set forth in Health and Safety Code Section 33000, *et seq.* that survived the dissolution of all California redevelopment agencies and remain effective as to housing successors, including the Authority (“CRL”); and

WHEREAS, state law statutory references in this Agreement are to the California Health and Safety Code (“HSC”) unless otherwise stated; and

WHEREAS, American Family Housing is a California nonprofit public benefit corporation, (“Developer”) that is experienced in the ownership, operation, management and maintenance of affordable housing developments, including permanent supportive housing projects in Orange County and other parts of California; and

WHEREAS, Developer is the current owner of that certain property located at 11742 Stuart Drive, City of Garden Grove, California (“Property”), which is improved with ten (10) residential rental apartments (each, a “Housing Unit”) in one (1) two-story building with appurtenant amenities and improvements; and

WHEREAS, Developer desires to cause the substantial rehabilitation of the Property, and then operate, maintain, and manage the Property, long-term, as a permanent supportive affordable housing Project. Nine of the ten apartments will be made available to and occupied by qualified and eligible tenants including (i) one (1) Very Low Income Household as to a one 1-bedroom unit, (ii) eight (8) Extremely Low Income Households as to five 2-bedroom units and three 1-bedroom units (together, nine “Housing Units” and each a “Housing Unit”), and (iii) one (1) Manager’s Unit that is unrestricted as to income and rent, with the nine (9) restricted apartments operated and leased at an Affordable Rent pursuant that certain HOME Investment Partnership Affordable Housing and Loan Agreement (11742 Stuart Drive) (“HOME Agreement”); and

WHEREAS, capitalized terms used in this resolution are as defined in the HOME Agreement unless otherwise defined herein; and

WHEREAS, under the HOME Agreement the Authority commits to provide certain Authority Assistance, including a subordinate HOME Loan of \$1,400,000 sourced solely from the HOME Program and eight Mainstream PBVs, to facilitate Developer’s substantial rehabilitation, and operation, management and maintenance of the Property and Housing Units as a permanent supportive housing project to be made available to and occupied by qualified and eligible Extremely Low and Very Low Income Households at an Affordable Rent pursuant to the HOME Agreement and the Regulatory Agreement appended thereto; and

WHEREAS, the Authority is investing in the Project and providing the Authority Assistance to Developer to cause and qualify all Housing Units as long-term affordable housing for Extremely Low and Very Low Income Households, including the HOME Units under the HOME Program during the HOME Compliance Period, and all Housing Units for the Affordability Period, and that all Housing Units qualify as replacement housing to meet replacement housing obligations, if any, of the Authority as housing successor under the Dissolution Law, as and if applicable under those certain *Limon* Judgments (defined in the HOME Agreement) and under applicable federal or state laws, as, if and when necessary for the Authority (and/or City); and

WHEREAS, under the California Environmental Quality Act, California Public Resources Code Section 21000, *et seq.*, and the implementing regulations at Title 14 California Code of Regulations Section 15000, *et seq.*, in particular Sections 15301, 15326, 15354 and 15374 (together, “CEQA”), provide that certain existing facilities and affordable housing projects establish that the Project are categorically exempt from CEQA; and

WHEREAS, the Project meets the categorical exemption set forth in Section 15301 (Class 1 Facilities) that consist of the operation, repair, maintenance, permitting, leasing, licensing, or alteration of existing public or private structures, and Section 15326 (Class 26: Acquisition of Housing for Housing Assistance Programs) that consist of actions by a housing authority implementing an affordable housing project; and

WHEREAS, in connection with the HOME Agreement, the Authority prepared an environmental assessment in accordance with the National Environmental Policy Act and determined that the Project is categorically excluded thereunder, including 24 CFR 58.35; and

WHEREAS, the Authority's participation and subsidy to the Project will be in the public interest in that it will increase the number of affordable housing units in the community and carry out the objectives of the City's Housing Element of its General Plan; and

WHEREAS, the Authority desires by this Resolution to approve the HOME Agreement for implementation of the Project and provision of affordable housing and replacement housing under federal and state laws.

NOW THEREFORE, THE GARDEN GROVE HOUSING AUTHORITY RESOLVES:

1. The foregoing recitals are true and correct and are a substantive part of this resolution.

2. As the lead agency under CEQA, the Authority finds and determines that the HOME Agreement and the Project to be implemented by the Project documents meet the categorical exemptions under CEQA and categorical exclusion under NEPA as cited in the above recitals, including Class 1 Existing Facilities: operation, repair, maintenance, permitting, leasing, licensing, or alteration of existing public or private structures, and Class 26: Acquisition of Housing for Housing Assistance Programs: actions by a housing authority implementing an affordable housing project.

3. The Authority's participation in the financing of the Project and the provision of replacement housing units meet statutory exceptions to, and do not constitute development, construction or acquisition of a low-rent housing project within the meaning of, Article XXXIV of the State Constitution; in any event, this resolution is intended to and constitutes an approval within the meaning of California Health and Safety Code Section 36005 of a development that may result in housing assistance benefiting persons of low income.

4. The Authority hereby approves the HOME Agreement with such changes as may be mutually agreed upon by the Authority Director, and his duly authorized representative(s), the general and/or special counsel, as are minor and in substantial conformance with the form of the HOME Agreement (Attachment 1) submitted herewith. The Authority Chair, Authority Director, and their duly authorized representatives (together, "Authorized Officers") are hereby authorized, as applicable, to execute and attest the HOME Agreement, including any related attachments and implementing documents, on behalf of the Authority. In such regard, the Authorized Officers are authorized to sign or attest the final version of the HOME Agreement after completion of any such non-substantive, minor revisions. Copies of the final form of the HOME Agreement, when duly executed and attested, shall be placed on file in the office of the Authority Secretary (City Clerk). Further, the Authorized Officers are authorized to implement the HOME Agreement and take all further actions and execute all documents referenced therein or necessary and appropriate to carry out the transaction contemplated by the

HOME Agreement. The Authorized Officers are also authorized to the extent necessary during the implementation of the HOME Agreement to make technical or minor changes and interpretations thereof after execution, as reasonably necessary to properly implement and carry out the HOME Agreement, including all exhibits thereto, provided any and all such changes shall not in any manner materially affect the rights and obligations of the Authority under the HOME Agreement.

5. The Authority Secretary shall certify to the adoption of this Resolution.

PASSED and ADOPTED this 14th day of September 2021.

Chair

ATTEST:

AUTHORITY SECRETARY

Teresa Pomeroy, CMC, or Authorized Designee

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss.
CITY OF GARDEN GROVE)

I, Teresa Pomeroy, Secretary of the Garden Grove Housing Authority, do hereby certify that the foregoing Resolution No. _____ was duly and regularly adopted by vote of the Authority at its regular meeting held on the 14th day of September 2021 by the following vote.

AYES:

NOES:

ABSENT:

Teresa Pomeroy, Authority Secretary

ATTACHMENT NO. 1
HOME AGREEMENT
(ATTACHED)

**U.S. Department of Housing and Urban Development
Office of Public and Indian Housing**

SECTION 8 PROJECT-BASED VOUCHER PROGRAM

**AGREEMENT TO ENTER INTO A
HOUSING ASSISTANCE PAYMENTS CONTRACT**

NEW CONSTRUCTION OR REHABILITATION

PART I

Public reporting burden for this collection of information is estimated to average 0.5 hours. This includes the time for collecting, reviewing and reporting the data. The information is being collected as required by 24 CFR 983.152, which requires the PHA to enter into an Agreement with the owner prior to execution of a HAP contract for PBV assistance as provided in §983.153. This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless that collection displays a valid OMB control number. Assurances of confidentiality are not provided under this collection.

Privacy Act Statement. HUD is committed to protecting the privacy of individuals' information stored electronically or in paper form, in accordance with federal privacy laws, guidance, and best practices. HUD expects its third-party business partners, including Public Housing Authorities, who collect, use maintain, or disseminate HUD information to protect the privacy of that information in Accordance with applicable law.

1.1 Parties

This Agreement to Enter into Housing Assistance Payments Contract ("Agreement") is between:

_____ ("PHA") and
_____ ("owner").

1.2 Purpose

The owner agrees to develop the Housing Assistance Payments Contract ("HAP Contract") units to in accordance with Exhibit B and to comply with Housing Quality Standards ("HQS"), and the PHA agrees that, upon timely completion of such development in accordance with the terms of the Agreement, the PHA will enter into a HAP Contract with the owner of the Contract units.

1.3 Contents of Agreement

This Agreement consists of Part I, Part II, and the following Exhibits:

EXHIBIT A: The approved owner's PBV proposal. (Selection of proposals must be in accordance with 24 CFR 983.51.)

EXHIBIT B: Description of work to be performed under this Agreement, including:

- if the Agreement is for rehabilitation of units, this exhibit must include the rehabilitation work write-up and, where the PHA has determined necessary, specifications and plans.
- if the Agreement is for new construction of units, the work description must include the working drawings and specifications.
- any additional requirements beyond HQS relating to quality, design and architecture that the PHA requires.
- work items resulting from compliance with the design and construction requirements of the Fair Housing Act and implementing regulations at 24 CFR 100.205, the accessibility requirements under section 504 of the Rehabilitation Act of 1973 and implementing regulations at 24 CFR 8.22 and 8.23, and accessibility requirements under Titles II and III of the Americans with Disabilities Act at 28 CFR parts 35 and 36, as applicable.

EXHIBIT C: Description of housing, including:

- project site.
- total number of units in project covered by this Agreement.
- locations of contract units on site.
- number of contract units by area (size) and number of bedrooms and bathrooms.
- services, maintenance, or equipment to be supplied by the owner without charges in addition to the rent to owner.
- utilities available to the contract units, including a specification of utility services to be paid by the owner (without charges in addition to rent) and utility services to be paid by the tenant.

- estimated initial rent to owner for the contract units.

EXHIBIT D: The HAP contract.

1.4 Significant Dates

- A. Effective Date of the Agreement: The Agreement must be executed promptly after PHA notice of proposal selection to the owner has been given. The PHA may not enter this Agreement with the owner until a subsidy layering review has been performed and an environmental review has been satisfactorily completed in accordance with HUD requirements.
- B. A project may either be a single-stage or multi-stage project. A single-stage project will have the same Agreement effective date for all contract units. A multi-stage project will separate effective dates for each stage.

_____ Single-stage project

- i. Effective Date for all contract units: _____
- ii. Date of Commencement of the Work: The date for commencement of work is not later than _____ calendar days after the effective date of this Agreement.
- iii. Time for Completion of Work: The date for completion of the work is not later than _____ calendar days after the effective date of this Agreement.

_____ Multi-Stage Project

Enter the information for each stage upon execution of the Agreement for the corresponding stage.

STAGE	NUMBER OF UNITS	EFFECTIVE DATE	DATE OF COMMENCEMENT OF WORK	TIME FOR COMPLETION OF WORK

1.5 Nature of the Work

_____ This Agreement is for **New Construction** of units to be assisted by the project-based Voucher program.

_____ This Agreement is for **Rehabilitation** of units to be assisted by the project-based Voucher program.

1.6 Schedule of Completion

- A. Timely Performance of Work: The owner agrees to begin work no later than the date for commencement of work as stated in Section 1.4. In the event the work is not commenced, diligently continued and completed as required under this Agreement, the PHA may terminate this Agreement or take other appropriate action. The owner agrees to report promptly to the PHA the date work is commenced and furnish the PHA with progress reports as required by the PHA.
- B. Time for Completion: All work must be completed no later than the end of the period stated in Section 1.4. Where completion in stages is provided for, work related to units included in each stage shall be completed by the stage completion date and all work on all stages must be completed no later than the end of the period stated in Section 1.4.
- C. Delays: If there is a delay in the completion due to unforeseen factors beyond the owner's control as determined by the PHA, the PHA agrees to extend the time for completion for an appropriate period as determined by the PHA in accordance with HUD requirements.

1.7 Changes in Work

- A. The owner must obtain prior PHA approval for any change from the work specific in Exhibit B which would alter the design or quality of the rehabilitation or construction. The PHA is not required to approve any changes requested by the owner. PHA approval of any change may be conditioned on establishment of a lower initial rent to owner at the amounts determined by PHA.

- B. If the owner makes any changes in the work without prior PHA approval, the PHA may establish lower initial rents to owner at the amounts determined by PHA in accordance with HUD requirements.
- C. The PHA (or HUD in the case of insured or coinsured mortgages) may inspect the work during rehabilitation or construction to ensure that work is proceeding on schedule, is being accomplished in accordance with the terms of the Agreement, meets the level of material described in Exhibit B and meets typical levels of workmanship for the area.

1.8 Work completion

- A. Conformance with Exhibit B: The work must be completed in accordance with Exhibit B. The owner is solely responsible for completion of the work.
- B. Evidence of Completion: When the work is completed, the owner must provide the PHA with the following:
 - 1. A certification by the owner that the work has been completed in accordance with the HQS and all requirements of this Agreement.
 - 2. A certification by the owner that the owner has complied with labor standards and equal opportunity requirements in the development of the housing. (See 24 CFR 983.155(b)(1)(ii).)
 - 3. Additional Evidence of Completion: At the discretion of the PHA, or as required by HUD, this Agreement may specify additional documentation that must be submitted by owner as evidence of completion of the housing. Check the following that apply:
 - _____ A certificate of occupancy or other evidence that the contract units comply with local requirements.
 - _____ An architect's or developer's certification that the housing complies with:
 - _____ the HQS;
 - _____ State, local, or other building codes;
 - _____ Zoning;
 - _____ The rehabilitation work write-up for rehabilitated housing;

- _____ The work description for newly constructed housing; or
- _____ Any additional design or quality requirements pursuant to this Agreement.

1.9 Inspection and Acceptance by the PHA of Completed Contract Units

- A. Completion of Contract Units: Upon receipt of owner notice of completion of Contract units, the PHA shall take the following steps:
 - 1. Review all evidence of completion submitted by owner.
 - 2. Inspect the units to determine if the housing has been completed in accordance with this Agreement, including compliance with the HQS and any additional requirements imposed by the PHA under this Agreement.
- B. Non-Acceptance: If the PHA determines the work has not been completed in accordance with this Agreement, including non-compliance with the HQS, the PHA shall promptly notify the owner of this decision and the reasons for the non-acceptance. The parties must not enter into the HAP contract.
- C. Acceptance: If the PHA determines housing has been completed in accordance with this Agreement, and that the owner has submitted all required evidence of completion, the PHA must submit the HAP contract for execution by the owner and must then execute the HAP contract.

1.10 Acceptance where defects or deficiencies are reported:

- A. If other defects or deficiencies exist, the PHA shall determine whether and to what extent the defects or deficiencies are correctable, whether the units will be accepted after correction of defects or deficiencies, and the requirements and procedures for such correction and acceptance.
- B. Completion in Stages: Where completion in stages is provided for, the procedures of this paragraph shall apply to each stage.

1.11. Execution of HAP Contract

- A. Time and Execution: Upon acceptance of the units by the PHA, the owner and the PHA execute the HAP contract.

- B. Completion in Stages: Where completion in stages is provided for the number and types of units in each stage, and the initial rents to owner for such units, shall be separately shown in Exhibit C of the contract for each stage. Upon acceptance of the first stage, the owner shall execute the contract and the signature block provided in the contract for that stage. Upon acceptance of each subsequent stage, the owner shall execute the signature block provided in the contract for such stage.
- C. Form of Contract: The terms of the contract shall be provided in Exhibit D of this Agreement. There shall be no change in the terms of the contract unless such change is approved by HUD headquarters. Prior to execution by the owner, all blank spaces in the contract shall be completed by the PHA.
- D. Survival of owner Obligations: Even after execution of the contract, the owner shall continue to be bound by all owner obligations under the Agreement.

1.12 Initial determination of rents

- A. The estimated amount of initial rent to owner shall be established in Exhibit C of this Agreement.
- B. The initial amount of rent to owner is established at the beginning of the HAP contract term.
- C. The estimated and initial contract rent for each units may in no event exceed the amount authorized in accordance with HUD regulations and requirements. Where the estimated initial rent to owner exceeds the amount authorized in accordance with HUD regulations, the PHA shall establish a lower initial rent tow owner, in accordance with HUD regulations and requirements.

1.13 Uniform Relocation Act

- A. A displaced person must be provided relocation assistance at the levels described in and in accordance with the requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (URA) (42 U.S.C. 4201-4655) and implementing regulations at 49 CFR part 24.
- B. The cost of required relocation assistance may be paid with funds provided by the owner, or with local public funds, or with funds available from other sources. Payment of relocation assistance must be paid in accordance with HUD requirements.

- C. The acquisition of real property for a project to be assisted under the program is subject to the URA and 49 CFR part 24, subpart B.
- D. The PHA must require the owner to comply with the URA and 49 CFR part 24.
- E. In computing a replacement housing payment to a residential tenant displaced as a direct result of privately undertaken rehabilitation or demolition of the real property, the term “initiation of negotiations” means the execution of the Agreement between the owner and the PHA.

1.14 Protection of In-Place Families

- A. In order to minimize displacement of in-place families, if a unit to be placed under Contract is occupied by an eligible family on the proposal selection date, the in-place family must be placed on the PHA’s waiting list (if they are not already on the list) and, once their continued eligibility is determined, given an absolute selection preference and referred to the project owner for an appropriately sized unit in the project.
- B. This protection does not apply to families that are not eligible to participate in the program on the proposal selection date.
- C. The term “in-place family” means an eligible family residing in a proposed contract unit on the proposal selection date.
- D. Assistance to in-place families may only be provided in accordance with the program regulations and other HUD requirements.

1.15 Termination of Agreement and Contract

The Agreement or HAP contract may be terminated upon at least 30 days notice to the owner by the PHA or HUD if the PHA or HUD determines that the contract units were not eligible for selection in conformity with HUD requirements.

1.16 Rights of HUD if PHA Defaults Under Agreement

If HUD determines that the PHA has failed to comply with this Agreement, or has failed to take appropriate action to HUD’s satisfaction or as directed by HUD, for enforcement of the PHA’s rights under this Agreement, HUD may assume the PHA’s rights and obligations under the Agreement, and may perform the obligations and enforce the rights of the PHA under the Agreement. HUD will, if it determines that the owner is not in default, pay Annual Contributions for the purpose of providing housing assistance payments with respect to the dwelling unit(s) under this Agreement for the duration of the HAP contract.

1.17 Owner Default and PHA Remedies

A. Owner Default

Any of the following is a default by the owner under the Agreement:

1. The owner has failed to comply with any obligation under the Agreement.
2. The owner has violated any obligation under any other housing assistance payments contract under Section 8 of the United States Housing Act of 1937 (42 U.S.C. 1437f).
3. The owner has committed any fraud or made any false statement to the PHA or HUD in connection with the Agreement.
4. The owner has committed fraud, bribery, or any other corrupt or criminal act in connection with any Federal housing assistance program.
5. If the property where the contract units are located is subject to a lien or security interest securing a HUD loan or mortgage insured by HUD and:
 - a. The owner has failed to comply with the regulations for the applicable HUD loan or mortgage insurance program, with the mortgage or mortgage note, or with the regulatory agreement; or
 - b. The owner has committed fraud, bribery, or any other corrupt or criminal act in connection with the HUD loan or HUD-insured mortgage.
6. The owner has engaged in any drug-related criminal activity or any violent criminal activity.

B. PHA Remedies

1. If the PHA determines that a breach has occurred, the PHA may exercise any of its rights or remedies under the Agreement.
2. The PHA must notify the owner in writing of such determination. The notice by the PHA to the owner may require the owner to take corrective action (as verified by the PHA) by a time prescribed in the notice.

3. The PHA's rights and remedies under the Agreement include, but are not limited to: (i) terminating the Agreement; and (ii) declining to execute the HAP contract for some or all of the units.

C. PHA Remedy is not Waived

The PHA's exercise or non-exercise of any remedy for owner breach of the Agreement is not a waiver of the right to exercise that remedy or any other right or remedy at any time.

1.18 PHA and Owner Relation to Third Parties

A. Selection and Performance of Contractor

1. The PHA has not assumed any responsibility or liability to the owner, or any other party for performance of any contractor, subcontractor or supplier, whether or not listed by the PHA as a qualified contractor or supplier under the program. The selection of a contractor, subcontractor or supplier is the sole responsibility of the owner and the PHA is not involved in any relationship between the owner and any contractor, subcontractor or supplier.
2. The owner must select a competent contractor to undertake rehabilitation or construction. The owner agrees to require from each prospective contractor a certification that neither the contractor nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in contract by the Comptroller General or any federal Department or agency. The owner agrees not to award contracts to, otherwise engage in the service of, or fund any contractor that does not provide this certification.

B. Injury Resulting from Work under the Agreement: The PHA has not assumed any responsibility for or liability to any person, including a worker or a resident of the unit undergoing work pursuant to this Agreement, injured as a result of the work or as a result of any other action or failure to act by the owner, or any contractor, subcontractor or supplier.

C. Legal Relationship: The owner is not the agent of the PHA and this Agreement does not create or affect any relationship between the PHA and any lender to the owner or any suppliers, employees, contractor or subcontractors used by the owner in the implementation of the Agreement.

D. Exclusion of Third Party Claims: Nothing in this Agreement shall be construed as creating any right of any third party (other than HUD) to

enforce any provision of this Agreement or the Contract, or to assert any claim against HUD, the PHA or the owner under the Agreement or the Contract.

- E. Exclusion of owner Claims against HUD: Nothing in this Agreement shall be construed as creating any right of the owner to assert any claim against HUD.

1.19 PHA-Owned Units

Notwithstanding Section 1.18 of this Agreement, a PHA may own units assisted under the project-based voucher program, subject to the special requirements in 24 CFR 983.59 regarding PHA-owned units.

1.20 Conflict of Interest

- A. Interest of Members, Officers, or Employees of PHA, Members of Local Governing Body, or Other Public Officials
 - 1. No present or former member or officer of the PHA (except tenant-commissioners), no employee of the PHA who formulates policy or influences decisions with respect to the housing choice voucher program or project-based voucher program, and no public official or member of a governing body or State or local legislator who exercises functions or responsibilities with respect to these programs, shall have any direct or indirect interest, during his or her tenure or for one year thereafter, in the Agreement or HAP contract.
 - 2. HUD may waive this provision for good cause.
- B. Disclosure

The owner has disclosed to the PHA any interest that would be a violation of the Agreement or HAP contract. The owner must fully and promptly update such disclosures.

1.21 Interest of Member or Delegate to Congress

No member of or delegate to the Congress of the United States of America or resident-commissioner shall be admitted to any share or part of the Agreement or HAP contract or to any benefits arising from the Agreement or HAP contract.

1.22 Transfer of the Agreement, HAP Contract, or Property

A. PHA Consent to Transfer

The owner agrees that the owner has not made and will not make any transfer in any form, including any sale or assignment, of the Agreement, HAP contract, or the property without the prior written consent of the PHA. A change in ownership in the owner, such as a stock transfer or transfer of the interest of a limited partner, is not subject to the provisions of this section. Transfer of the interest of a general partner is subject to the provisions of this section.

B. Procedure for PHA Acceptance of Transferee

Where the owner requests the consent of the PHA for a transfer in any form, including any sale or assignment, of the Agreement, the HAP contract, or the property, the PHA must consent to a transfer of the Agreement or HAP contract if the transferee agrees in writing (in a form acceptable to the PHA) to comply with all the terms of the Agreement and HAP contract, and if the transferee is acceptable to the PHA. The PHA's criteria for acceptance of the transferee must be in accordance with HUD requirements.

C. When Transfer is Prohibited

The PHA will not consent to the transfer if any transferee, or any principal or interested party, is debarred, suspended, subject to a limited denial of participation, or otherwise excluded under 2 CFR part 2424, or is listed on the U.S. General Services Administration list of parties excluded from Federal procurement or nonprocurement programs.

1.23 Exclusion from Federal Programs

A. Federal Requirements

The owner must comply with and is subject to requirements of 2 CFR part 2424.

B. Disclosure

The owner certifies that:

1. The owner has disclosed to the PHA the identity of the owner and any principal or interested party.

2. Neither the owner nor any principal or interested party is listed on the U.S. General Services Administration list of parties excluded from Federal procurement and nonprocurement programs; and none of such parties are debarred, suspended, subject to a limited denial of participation, or otherwise excluded under 2 CFR part 2424.

1.24 Lobbying Certifications

- A. The owner certifies, to the best of the owner's knowledge and belief, that:
 1. No Federally appropriated funds have been paid or will be paid, by or on behalf of the owner, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of the Agreement or HAP contract, or the extension, continuation, renewal, amendment, or modification of the HAP contract.
 2. If any funds other than Federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the Agreement or HAP contract, the owner must complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- B. This certification by the owner is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. 1352.

1.25 Subsidy Layering

- A. Owner Disclosure

The owner must disclose to the PHA, in accordance with HUD requirements, information regarding any related assistance from the Federal government, a State, or a unit of general local government, or any agency or instrumentality thereof, that is made available or is expected to be made available with respect to the contract units. Such related assistance includes, but is not limited to, any loan, grant, guarantee, insurance, payment, rebate, subsidy, credit, tax benefit, or any other form of direct or indirect assistance.

B. Limit of Payments

Housing assistance payments under the HAP contract must not be more than is necessary, as determined in accordance with HUD requirements, to provide affordable housing after taking account of such related assistance. The PHA will adjust in accordance with HUD requirements the amount of the housing assistance payments to the owner to compensate in whole or in part for such related assistance.

1.26 Prohibition of Discrimination

- A. The owner may not refuse to lease contract units to, or otherwise discriminate against, any person or family in leasing of a contract unit, because of race, color, religion, sex, national origin, disability, age, or familial status.
- B. The owner must comply with the following requirements:
1. The Fair Housing Act (42 U.S.C. 3601–19) and implementing regulations at 24 CFR part 100 *et seq.*;
 2. Executive Order 11063, as amended by Executive Order 12259 (3 CFR 1959–1963 Comp., p. 652, and 3 CFR, 1980 Comp., p. 307) (Equal Opportunity in Housing Programs) and implementing regulations at 24 CFR part 107;
 3. Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d–2000d–4) (Nondiscrimination in Federally Assisted Programs) and implementing regulations at 24 CFR part 1;
 4. The Age Discrimination Act of 1975 (42 U.S.C. 6101–6107) and implementing regulations at 24 CFR part 146;
 5. Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and implementing regulations at part 8 of this title;
 6. Title II of the Americans with Disabilities Act, 42 U.S.C. 12101 *et seq.*;
 7. 24 CFR part 8;
 8. Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR part 135;

9. Executive Order 11246, as amended by Executive Orders 11375, 11478, 12086, and 12107 (3 CFR, 1964–1965 Comp., p. 339; 3 CFR, 1966–1970 Comp., p. 684; 3 CFR, 1966–1970 Comp., p. 803; 3 CFR, 1978 Comp., p. 230; and 3 CFR, 1978 Comp., p. 264, respectively) (Equal Employment Opportunity Programs) and implementing regulations at 41 CFR chapter 60;
10. Executive Order 11625, as amended by Executive Order 12007 (3 CFR, 1971–1975 Comp., p. 616 and 3 CFR, 1977 Comp., p. 139) (Minority Business Enterprise Development); and
11. Executive Order 12138, as amended by Executive Order 12608 (3 CFR, 1977 Comp., p. 393, and 3 CFR, 1987 Comp., p. 245) (Women’s Business Enterprise).
12. HUD’s Equal Access Rule at 24 CFR 5.105. [OGC-Nonconcurrence: This section failed to reference protections with respect to actual or perceived sexual orientation, gender identity, or marital status in accordance with HUD’s Equal Access Rule at 24 CFR 5.105(a). Revising as indicated above is sufficient to resolve this concern.

- C. The PHA and the owner must cooperate with HUD in the conducting of compliance reviews and complaint investigations pursuant to all applicable civil rights statutes, Executive Orders, and all related rules and regulations.

1.27 Owner Duty to Provide Information and Access to HUD and PHA

- A. The owner must furnish any information pertinent to this Agreement as may be reasonably required from time to time by the PHA or HUD. The owner shall furnish such information in the form and manner required by the PHA or HUD.
- B. The owner must permit the PHA or HUD or any of their authorized representatives to have access to the premises during normal business hours and, for the purpose of audit and examination, to have access to any books, documents, papers, and records of the owner to the extent necessary to determine compliance with this Agreement.

1.28 Notices and Owner Certifications

- A. Where the owner is required to give any notice to the PHA pursuant to this Agreement, such notice shall be in writing and shall be given in the manner designated by the PHA.

- B. Any certification or warranty by the owner pursuant to the Agreement shall be deemed a material representation of fact upon which reliance was placed when this transaction was entered into.

1.29 HUD Requirements

- A. The Agreement and the HAP contract shall be interpreted and implemented in accordance with all statutory requirements, and will all HUD requirements, including amendments or changes in HUD requirements. The owner agrees to comply with all such laws and HUD requirements.
- B. HUD requirements are requirements that apply to the project-based voucher program. HUD requirements are issued by HUD Headquarters as regulations, *Federal Register* notices, or other binding program directives.

1.30 Applicability of Part II Provisions — Check All that Apply

- _____ Training, Employment, and Contracting Opportunities
Section 2.1 applies if the total of the contract rents for all units under the proposed HAP contract, over the maximum term of the contract, is more than \$200,000.
- _____ Equal Employment Opportunity
Section 2.2 applies only to construction contracts of more than \$10,000.
- _____ Labor Standards Requirements
Sections 2.4, 2.8, and 2.10 apply only when this Agreement covers nine or more units.
- _____ Flood Insurance
Section 2.11 applies if units are located in areas having special flood hazards and in which flood insurance is available under the National Flood Insurance Program.

EXECUTION OF THE AGREEMENT

PUBLIC HOUSING AGENCY (PHA) Name of PHA (Print)
By:
Signature of authorized representative
Name and official title (Print)
Date
OWNER Name of Owner (Print)
By:
Signature of authorized representative
Name and official title (Print)
Date

**U.S. Department of Housing and Urban Development
Office of Public and Indian Housing**

SECTION 8 PROJECT-BASED VOUCHER PROGRAM

**AGREEMENT TO ENTER INTO A
HOUSING ASSISTANCE PAYMENTS CONTRACT**

NEW CONSTRUCTION OR REHABILITATION

PART II

Public reporting burden for this collection of information is estimated to average 0.5 hours. This includes the time for collecting, reviewing and reporting the data. The information is being collected as required by 24 CFR 983.152, which requires the PHA to enter into an Agreement with the owner prior to execution of a HAP contract for PBV assistance as provided in §983.153. This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless that collection displays a valid OMB control number. Assurances of confidentiality are not provided under this collection.

Privacy Act Statement. HUD is committed to protecting the privacy of individuals' information stored electronically or in paper form, in accordance with federal privacy laws, guidance, and best practices. HUD expects its third-party business partners, including Public Housing Authorities, who collect, use maintain, or disseminate HUD information to protect the privacy of that information in Accordance with applicable law.

2.1 Training, Employment, and Contracting Opportunities

- A. The project assisted under this Agreement is subject to the requirements of section 3 of the Housing Urban Development Act of 1968, as amended, 12 U.S.C. 1701u. The owner shall carry out the provisions of section 3 and the regulations issued by HUD as set forth in 24 CFR part 135 and all applicable rules and orders of HUD issued thereunder prior to the execution of this Agreement. This shall be a condition of the Federal financial assistance provided to the project, binding upon the owner, the owner's contractors and subcontractors, successors and assigns. Failure to fulfill these requirements shall subject the owner, the owner's contractors and subcontractors, successors and assigns to the sanctions specified by this Agreement, and to such sanctions as are specified by 24 CFR part 135.
- B. The owner shall incorporate or cause to be incorporated into any contract or subcontract for work pursuant to this Agreement in excess of \$100,000 the following clause:

1. The work to be performed under this contract is subject to the requirements of section 3 of the Housing Urban Development Act of 1968, as amended, 12 U.S.C. 1701u. The purpose of section 3 is to ensure that employment and other economic opportunities generated by HUD assistance or HUD-assisted projects covered by section 3 shall, to the greatest extent feasible, be directed to low- and very low-income persons, particularly persons who are recipients of HUD assistance for housing.
2. The parties to this Agreement agree to comply with HUD's regulations in 24 CFR part 135, which implement section 3. As evidenced by their execution of this Agreement, the parties to this Agreement certify that they are under no contractual or other impediment that would prevent them from complying with the part 135 regulations.
3. The contractor agrees to send to each labor organization or representative of workers with which the contractor has a collective bargaining agreement or other understanding, if any, a notice advising the labor organization or workers' representative of the contractor's commitments under this section 3 clause, and will post copies of the notice in conspicuous places at the work site where both employees and applicants for training and employment positions can see the notice. The notice shall describe the section 3 preference, and shall set forth minimum number and job titles subject to hire, availability of apprenticeship and training positions, the qualifications for each; the name and location of the person(s) taking applications for each of the positions; and the anticipated date the work shall begin.
4. The contractor agrees to include this section 3 clause in every subcontract subject to compliance with regulations in 24 CFR part 135, and agrees to take appropriate action, as provided in an applicable provision of the subcontract or in this section 3 clause, upon a finding that the subcontractor is in violation of the regulations in 24 CFR part 135. The contractor will not subcontract with any subcontractor where the contractor has notice or knowledge that the subcontractor has been found in violation of the regulations in 24 CFR part 135.
5. The contractor will certify that any vacant employment positions, including training positions, that are filled (1) after the contractor is selected but before the contract is executed, and (2) with persons other than those to whom the regulations of 24 CFR part 135

require employment opportunities to be directed, were not filled to circumvent the contractor's obligations under 24 CFR part 135.

6. Pursuant to 24 CFR §135.90, recipients of HUD financial assistance that is subject to Part 135 requirements, are required to submit Section 3 Annual Reports on Form HUD-60002 to the Office of Fair Housing and Equal Opportunity (FHEO). This form must be submitted electronically and can be found at www.hud.gov/section3.
7. Noncompliance with HUD's regulations in 24 CFR part 135 may result in sanctions, termination of this Agreement for default, and debarment or suspension from future HUD assisted contracts.
8. With respect to work performed in connection with section 3 covered Indian housing assistance, section 7(b) of the Indian Self-Determination and Education Assistance Act (25 U.S.C. 405e) also applies to the work to be performed under this contract. Section 7(b) requires that to the greatest extent feasible: (i) preference and opportunities for training and employment shall be given to Indians, and (ii) preference in the award of contracts and subcontracts shall be given to Indian organizations and Indian-owned Economic Enterprise. Parties to this contract that are subject to the provisions of section 3 and section 7(b) agree to comply with section 3 to the maximum extent feasible, but not in derogation of compliance with section 7(b).

2.2 Equal Employment Opportunity

- A. The owner shall incorporate or cause to be incorporated into any contract in excess of \$10,000 for construction work, or modification thereof, as defined in the regulations of the Secretary of Labor at 41 CFR chapter 60, which is to be performed pursuant to this Agreement, the following nondiscrimination clause:

During the performance of this contract, the contractor agrees as follows:

1. The contractor will not discriminate against any employee or applicant for employment because of race, color, creed, religion, sex, or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, creed, sex, or national origin. Such action shall include, but not be limited to, the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising;

layoffs or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause.

2. The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, creed, sex, or national origin.
3. The contractor will send to each labor union or representative of workers with which the contractor has a collective bargaining agreement or other contract or understanding, a notice to be provided by or at the direction of the Government advising the labor union or workers representative of the contractor's commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
4. The contractor of will comply with all provisions of Executive Order No. 11246 of September 24, 1965, and with the rules, regulations, and relevant orders of the Secretary of Labor.
5. The contractor will furnish all information and reports required by Executive Order No. 11246 of September 24, 1965, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to its books, records, and accounts by HUD and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations and orders.
6. In the event of the contractor's noncompliance with the nondiscrimination clauses of this contract or with any of the rules, regulations, or orders, the contract may be canceled, terminated, or suspended in whole or in part and the contractor may be declared ineligible for further contracts in accordance with procedures authorized in Executive Order No. 11246 of September 24, 1965, and such other sanctions as may be imported and remedies invoked as provided in Executive Order No. 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor or as otherwise provided by law.

7. The contractor will include the provisions of paragraphs (1) through (7) in every subcontract or purchase order unless exempted by the rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order No. 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as the Government may direct as a means of enforcing such provisions including sanctions for noncompliance; provided, however, that in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the Government, the contractor may request the United States to enter into such litigation to protect the interest of the United States.
- B. The owner agrees to be bound by the above nondiscrimination clause with respect to his or her own employment practices when participating in federally assisted construction work.
- C. The owner agrees to assist and cooperate actively with HUD and the Secretary of Labor in obtaining the compliance of contractors and subcontractors with the nondiscrimination clause and the rules, regulations, and relevant orders of the Secretary of Labor, to furnish HUD and the Secretary of Labor such information as they may require for the supervision of such compliance, and to otherwise assist HUD in the discharge of HUD's primary responsibility for securing compliance.
- D. The owner further agrees to refrain from entering into any contract or contract modification subject to Executive Order No. 11246 of September 24, 1965, with a contractor debarred from, or who has not demonstrated eligibility for, Government contracts and federally assisted construction contracts pursuant to the Executive Order and will carry out such sanctions and penalties for violation of the nondiscrimination clause as may be imposed upon contractors and subcontractors by HUD or the Secretary of Labor pursuant to the Executive Order. In addition, if the owner fails or refuses to comply with these undertakings, HUD may take any or all of the following actions; cancel, terminate, or suspend in whole or in part this Agreement; refrain from extending any further assistance to the owner under the program with respect to which the failure or refusal occurred until satisfactory assurance of future compliance has been received from the owner, and refer the case to the Department of Justice for appropriate legal proceedings.

2.3 Reserved

2.4 HUD—Federal Labor Standards Provisions

The owner is responsible for inserting the entire text of section 2.4 of this Agreement in all construction contracts and, if the owner performs any rehabilitation work on the project, the owner must comply with all provisions of section 2.4. (Note: Sections 2.4(b) and (c) apply only when the amount of the prime contract exceeds \$100,000.)

(a)(1) Minimum Wages. (i) All laborers and mechanics employed or working upon the site of the work (or under the United States Housing Act of 1937 or under the Housing Act of 1949 in the construction or development of the project) will be paid unconditionally and not less often than once a week, and without subsequent deduction or rebate on any account (except such payroll deductions as are permitted by regulations issued by the Secretary of Labor under the Copeland Act (29 CFR part 3)), the full amount of wages and bona fide fringe benefits (or cash equivalents thereof) due at time of payment computed at rates not less than those contained in the wage determination of the Secretary of Labor which is attached hereto and made part hereof regardless of any contractual relationship which may be alleged to exist between the contractor and such laborers and mechanics. Contributions made or costs reasonably anticipated for bona fide fringe benefits under section l(b)(2) of the Davis-Bacon Act on behalf of laborers or mechanics are considered wages paid to such laborers or mechanics, subject to the provisions of 29 CFR 5.5(a)(1)(iv); also, regular contributions made or costs incurred for more than a weekly period (but not less often than quarterly) under plans, funds, or programs, which cover the particular weekly period, are deemed to be constructively made or incurred during such weekly period.

Such laborers and mechanics shall be paid the appropriate wage rate and fringe benefits on the wage determination for the classification of work actually performed, without regard to skill, except as provided in 29 CFR 5.5(a)(4). Laborers or mechanics performing work in more than one classification may be compensated at the rate specified for each classification for the time actually worked therein: Provided, That the employer's payroll records accurately set forth the time spent in each classification in which work is performed. The wage determination (including any additional classification and wage rates conformed under 29 CFR 5.5(a)(1)(ii) and the Davis-Bacon poster (WH-

1321)) shall be posted at all times by the contractor and its subcontractors at the site of the work in a prominent and accessible place where it can be easily seen by the workers.

(ii)(A) Any class of laborers or mechanics, including helpers, which is not listed in the wage determination and which is to be employed under the contract shall be classified in conformance with the wage determination. HUD shall approve an additional classification and wage rate and fringe benefits therefore only when the following criteria have been met:

(1) The work to be performed by the classification requested is not performed by a classification in the wage determination;

(2) The classification is utilized in the area by the construction industry; and

(3) The proposed wage rate, including any bona fide fringe benefits, bears a reasonable relationship to the wage rates contained in the wage determination.

(B) If the contractor and the laborers and mechanics to be employed in the classification (if known), or their representatives, and HUD or its designee agree on the classification and wage rate (including the amount designated for fringe benefits where appropriate), a report of the action taken shall be sent by HUD or its designee to the Administrator of the Wage and Hour Division, U.S. Department of Labor, Washington, D. C. 20210. The Administrator, or an authorized representative, will approve, modify, or disapprove every additional classification action within 30 days of receipt and so advise HUD or its designee or will notify HUD or its designee within the 30-day period that additional time is necessary.

(C) In the event the contractor, the laborers or mechanics to be employed in the classification or their representatives, and HUD or its designee do not agree on the proposed classification and wage rate (including the amount designated for fringe benefits, where appropriate), HUD or its designee shall refer the questions, including the views of all interested parties and the recommendation of HUD or its designee, to the Administrator for determination. The Administrator, or an authorized representative, will issue a determination within 30 days of receipt and so advise HUD or its designee or will notify HUD or its designee within the 30-day period that additional time is necessary.

(D) The wage rate (including fringe benefits where appropriate) determined pursuant to subparagraphs (1)(B) or (C) of this paragraph, shall be paid to all workers performing work in the classification under this contract from the first day on which work is performed in the classification.

(iii) Whenever the minimum wage rate prescribed in the contract for a class of laborers or mechanics includes a fringe benefit which is not expressed as an hourly rate, the contractor shall either pay the benefit as stated in the wage determinations or shall pay another bona fide fringe benefit or an hourly cash equivalent thereof.

(iv) If the contractor does not make payments to a trustee or other third person, the contractor may consider as part of the wages of any laborer or mechanic the amount of any costs reasonably anticipated in providing bona fide fringe benefits under a plan or program: Provided, That the Secretary of Labor has found, upon the written request of the contractor, that the applicable standards of the Davis-Bacon Act have been met. The Secretary of Labor may require the contractor to set aside in a separate account assets for the meeting of obligations under the plan or program.

(2) Withholding. HUD or its designee shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld from the contractors under this contract or any other Federal contract with the same prime contractor, or any other Federally-assisted contract subject to Davis-Bacon prevailing wage requirements, which is held by the same prime contractor so much of the accrued payments or advances as may be considered necessary to pay laborers and mechanics, including apprentices, trainees and helpers, employed by the contractor or any subcontractor the full amount of wages required by the contract. In the event of failure to pay any laborer or mechanic, including any apprentice, trainee or helper, employed or working on the site of the work (or under the United States Housing Act of 1937 or under the Housing Act of 1949 in the construction or development of the project), all or part of the wages required by the contract, HUD or its designee may, after written notice to the contractor, sponsor, applicant, or owner, take such action as may be necessary to cause the suspension of any further payment, advance, or guarantee of funds until such violations have ceased. HUD or its designee may, after written notice to the contractor, disburse such amounts withheld for and

on account of the contractor or subcontractor to the respective employees to whom they are due.

(3)(i) Payrolls and Basic Records. Payrolls and basic records relating thereto shall be maintained by the contractor during the course of the work and preserved for a period of three years thereafter for all laborers and mechanics working at the site of the work (or under the United States Housing Act of 1937, or under the Housing Act of 1949, in the construction or development of the project). Such records shall contain the name, address, and social security number of each such worker, his or her correct classification, hourly rates of wages paid (including rates of contributions or costs anticipated for bona fide fringe benefits or cash equivalents thereof of the types described in section 1(b)(2)(B) of the Davis-Bacon Act), daily and weekly number of hours worked, deductions made and actual wages paid. Whenever the Secretary of Labor has found under 29 CFR 5.5 (a)(1)(iv) that the wages of any laborer or mechanic include the amount of any costs reasonably anticipated in providing benefits under a plan or program described in section 1(b)(2)(B) of the Davis-Bacon Act, the contractor shall maintain records which show that the commitment to provide such benefits is enforceable, that the plan or program is financially responsible, and that the plan or program has been communicated in writing to the laborers or mechanics affected, and records which show the costs anticipated or the actual cost incurred in providing such benefits. Contractors employing apprentices or trainees under approved programs shall maintain written evidence of the registration of apprenticeship programs and certification of trainee programs, the registration of the apprentices and trainees, and the ratios and wage rates prescribed in the applicable programs.

*(ii)(A) The contractor shall submit weekly for each week in which any contract work is performed a copy of all payrolls to HUD the PHA. The payrolls submitted shall set out accurately and completely all of the information required to be maintained under 29 CFR 5.5(a)(3)(i), except that full social security numbers and home addresses shall not be included in weekly transmittals. Instead the payrolls shall only need to include an individually identifying number for each employee (e.g. the last four digits of the employee's social security number). The required weekly payroll information may be submitted in any form desired. Optional Form WH-347 is available for this purpose from the Wage and Hour Division Web site at:
<http://www.dol.gov/esa/whd/forms/wh347instr.htm> or its successor*

site. The prime contractor is responsible for the submission of copies of payrolls by all subcontractors. Contractors and subcontractors shall maintain the full social security number and current address of each covered worker, and shall provide them upon request to HUD or its designee if the agency is a party to the contract, but if the agency is not such a party, the contractor will submit them to the applicant, sponsor, or owner, as the case may be, for transmission to HUD, the contractor, or the Wage and Hour Division of the Department of Labor for purposes of an investigation or audit of compliance with prevailing wage requirements. It is not a violation of this section for a prime contractor to require a subcontractor to provide addresses and social security numbers to the prime contractor for its own records, without weekly submission to the sponsoring government agency (or the applicant, sponsor, or owner).

(B) Each payroll submitted shall be accompanied by a "Statement of Compliance," signed by the contractor or subcontractor or his or her agent who pays or supervises the payment of the persons employed under the contract and shall certify the following:

(1) That the payroll for the payroll period contains the information required to be provided under 29 CFR 5.5(a)(3)(ii), the appropriate information is being maintained under 29 CFR 5.5(a)(3)(i) and that such information is correct and complete;

(2) That each laborer or mechanic (including each helper, apprentice, and trainee) employed on the contract during the payroll period has been paid the full weekly wages earned, without rebate, either directly or indirectly, and that no deductions have been made either directly or indirectly from the full wages earned, other than permissible deductions as set forth in 29 CFR part 3;

(3) That each laborer or mechanic has been paid not less than the applicable wage rates and fringe benefits or cash equivalents for the classification of work performed, as specified in the applicable wage determination incorporated into the contract.

(C) The weekly submission of a properly executed certification set forth on the reverse side of Optional Form WH-347 shall satisfy the requirement for submission of the "Statement of Compliance" required by paragraph (a)(3)(ii)(B) of this section.

(D) The falsification of any of the above certifications may subject the contractor or subcontractor to civil or criminal prosecution

under section 1001 of Title 18 and section 231 of Title 31 of the United States Code.

(iii) The contractor or subcontractor shall make the records required under paragraph (a)(3)(i) of this section available for inspection, copying, or transcription by authorized representatives of HUD or its designee or the Department of Labor, and shall permit such representatives to interview employees during working hours on the job. If the contractor or subcontractor fails to submit the required records or to make them available, HUD or its designee may, after written notice to the contractor, sponsor, applicant, or owner, take such action as may be necessary to cause the suspension of any further payment, advance, or guarantee of funds. Furthermore, failure to submit the required records upon request or to make such records available may be grounds for debarment action pursuant to 29 CFR 5.12.

(4) Apprentices and Trainees.(i) Apprentices. Apprentices will be permitted to work at less than the predetermined rate for the work they performed when they are employed pursuant to and individually registered in a bona fide apprenticeship program registered with the U.S. Department of Labor, Employment and Training Administration, Office of Apprenticeship Training, Employer and Labor Services, or with a State Apprenticeship Agency recognized by the Office, or if a person is employed in his or her first 90 days of probationary employment as an apprentice in such an apprenticeship program, who is not individually registered in the program, but who has been certified by the Office of Apprenticeship Training, Employer and Labor Services, or a State Apprenticeship Agency (where appropriate) to be eligible for probationary employment as an apprentice. The allowable ratio of apprentices to journeymen on the job site in any craft classification shall not be greater than the ratio permitted to the contractor as to the entire work force under the registered program. Any worker listed on a payroll at an apprentice wage rate, who is not registered or otherwise employed as stated above, shall be paid not less than the applicable wage rate on the wage determination for the classification of work actually performed. In addition, any apprentice performing work on the job site in excess of the ratio permitted under the registered program shall be paid not less than the applicable wage rate on the wage determination for the work actually performed. Where a contractor is performing construction on a project in a locality other than that in which its program is registered, the ratios and wage rates (expressed in percentages of the journeyman's hourly rate) specified in the

contractor's or subcontractor's registered program shall be observed. Every apprentice must be paid at not less than the rate specified in the registered program for the apprentice's level of progress, expressed as a percentage of the journeymen hourly rate specified in the applicable wage determination. Apprentices shall be paid fringe benefits in accordance with the provisions of the apprenticeship program. If the apprenticeship program does not specify fringe benefits, apprentices must be paid the full amount of fringe benefits listed on the wage determination for the applicable classification. If the Administrator determines that a different practice prevails for the applicable apprentice classification, fringes shall be paid in accordance with that determination. In the event the Office of Apprenticeship Training, Employee and Labor Services, or a State Apprenticeship Agency recognized by the Office, withdraws approval of an apprenticeship program, the contractor will no longer be permitted to utilize apprentices at less than the applicable predetermined rate for the work performed until an acceptable program is approved.

(ii) Trainees. Except as provided in 29 CFR 5.16, trainees will not be permitted to work at less than the predetermined rate for the work performed unless they are employed pursuant to and individually registered in a program which has received prior approval, evidenced by formal certification by the U.S. Department of Labor, Employment and Training Administration. The ratio of trainees to journeymen on the job site shall not be greater than permitted under the plan approved by the Employment and Training Administration. Every trainee must be paid at not less than the rate specified in the approved program for the trainee's level of progress, expressed as a percentage of the journeyman hourly rate specified in the applicable wage determination. Trainees shall be paid fringe benefits in accordance with the provisions of the trainee program. If the trainee program does not mention fringe benefits, trainees shall be paid the full amount of fringe benefits listed on the wage determination unless the Administrator of the Wage and Hour Division determines that there is an apprenticeship program associated with the corresponding journeyman wage rate on the wage determination which provides for less than full fringe benefits for apprentices. Any employee listed on the payroll at a trainee rate who is not registered and participating in a training plan approved by the Employment and Training Administration shall be paid not less than the applicable wage rate on the wage determination for the classification of work actually performed. In addition, any trainee performing work on the job site in excess of the ratio permitted

under the registered program shall be paid not less than the applicable wage rate on the wage determination for the work actually performed. In the event the Employment and Training Administration withdraws approval of a training program, the contractor will no longer be permitted to utilize trainees at less than the applicable predetermined rate for the work performed until an acceptable program is approved.

(iii) Equal Employment Opportunity. The utilization of apprentices, trainees and journeymen under this part shall be in conformity with the equal employment opportunity requirements of Executive Order 11246, as amended, and 29 CFR part 30.

(5) Compliance with Copeland Act Requirements. The contractor shall comply with the requirements of 29 CFR part 3 which are incorporated by reference in this Agreement.

(6) Subcontracts. The contractor or subcontractor will insert in any subcontracts the clauses contained in section 2.4(a)(1) through (11) and such other clauses as HUD or its designee may by appropriate instructions require, and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for the compliance by any subcontractor or lower tier subcontractor with all the contract clauses in this section 2.4(a).

(7) Contract Terminations; Debarment. A breach of the contract clauses in 29 CFR 5.5 may be grounds for termination of the contract, and for debarment as a contractor and a subcontractor as provided in 29 CFR 5.12.

(8) Compliance with Davis-Bacon and Related Act Requirements. All rulings and interpretations of the Davis-Bacon and related Acts contained in 29 CFR parts 1, 3, and 5 are herein incorporated by reference in this contract.

(9) Disputes Concerning Labor Standards. Disputes arising out of the labor standards provisions of this contract shall not be subject to the general disputes clause of this contract. Such disputes shall be resolved in accordance with the procedures of the Department of Labor set forth in 29 CFR parts 5, 6, and 7. Disputes within the meaning of this clause include disputes between the contractor (or any of its subcontractors) and the PHA, HUD, the U. S. Department of Labor, or the employees or their representatives.

(10) Certification of Eligibility. (i) By entering into this Agreement, the contractor certifies that neither it (nor he or she) nor any person or firm who has an interest in the contractor's firm is a person or firm ineligible to be awarded Government contracts by virtue of section 3(a) of the Davis-Bacon Act or 29 CFR 5.12(a)(1) or to be awarded HUD contracts or participate in HUD programs pursuant to 24 CFR part 24.

(ii) No part of this Agreement shall be subcontracted to any person or firm ineligible for award of a Government contract by virtue of section 3(a) of the Davis-Bacon Act or 29 CFR 5.12(a)(1) or to be awarded HUD contracts or participate in HUD programs pursuant to 24 CFR part 24.

(iii) The penalty for making false statements is prescribed in the U.S. Criminal Code, 18 U.S.C. 1001. Additionally, U.S. Criminal Code, section 1010, Title 18, U.S.C., "Federal Housing Administration transactions, provides in part: "Whoever, for the purpose of ...influencing in any way the action of such Administration...makes, utters or publishes any statement, knowing the same to be false... shall be fined not more than \$5,000 or imprisoned not more than two years, or both."

11. Complaints, Proceedings, or Testimony by Employees. No laborer or mechanic to whom the wage, salary, or other labor standards provisions of this Agreement are applicable shall be discharged or in any other manner discriminated against by the Contractor or any subcontractor because such employee has filed any complaint or instituted or caused to be instituted any proceeding or has testified or is about to testify in any proceeding under or relating to the labor standards applicable under this Agreement to his employer.

(b) Contract Work Hours and Safety Standards Act. The provisions of this paragraph (b) are applicable only where the amount of the prime contract exceeds \$100,000. As used in this paragraph, the terms "laborers" and "mechanics" include watchmen and guards.

(1) Overtime Requirements. No contractor or subcontractor contracting for any part of the contract work which may require or involve the employment of laborers or mechanics shall require or permit any such laborer or mechanic in any workweek in which he or she is employed on such work to work in excess of forty hours in such workweek unless such laborer or mechanic receives compensation at a rate not less than one and one-half times the

basic rate of pay for all hours worked in excess of forty hours in such workweek.

(2) Violation; Liability for Unpaid Wages; Liquidated Damages. In the event of any violation of the clause set forth in subparagraph (1) of this paragraph, the contractor and any subcontractor responsible therefore shall be liable for the unpaid wages. In addition, such contractor and subcontractor shall be liable to the United States (in the case of work done under contract for the District of Columbia or a territory, to such District or to such territory), for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer or mechanic, including watchmen and guards, employed in violation of the clause set forth in subparagraph (1) of this paragraph, in the sum of \$25 for each calendar day on which such individual was required or permitted to work in excess of the standard workweek of forty hours without payment of the overtime wages required by the clause set forth in subparagraph (1) of this paragraph.

(3) Withholding for Unpaid Wages and Liquidated Damages. HUD or its designee shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any monies payable on account of work performed by the contractor or subcontractor under any such contract or any other Federal contract with the same prime contractor, or any other Federally-assisted contract subject to the Contract Work Hours and Safety Standards Act, which is held by the same prime contractor such sums as may be determined to be necessary to satisfy any liabilities of such contractor or subcontractor for unpaid wages and liquidated damages as provided in the clause set forth in subparagraph (2) of this paragraph.

(4) Subcontractors. The contractor or subcontractor shall insert in any subcontracts the clauses set forth in subparagraph (1) through (4) of this paragraph and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in subparagraphs (1) through (4) of this paragraph.

(c) Health and Safety. The provisions of this paragraph (c) are applicable only where the amount of the prime contract exceeds \$100,000.

- (1) No laborer or mechanic shall be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous to his health and safety as established under construction safety and health standards promulgated by the Secretary of Labor by regulation.*
- (2) The contractor shall comply with all regulations issue by the Secretary of Labor pursuant to Title 29 part 1926 and failure to comply may result in imposition of sanctions pursuant to the Contract Work Hours and Safety Standards Act, 40 USC 3701 et seq.*
- (3) The contractor shall include the provisions of this paragraph in every subcontract so that such provisions will be binding on each subcontractor. The contractor shall take such action with respect to any subcontract as the Secretary of Housing and Urban Development or the Secretary of Labor shall direct as a means of enforcing such provisions.*

2.5 Reserved

2.6 Reserved

2.7 Reserved

2.8 Wage and Claims Adjustments

The owner shall be responsible for the correction of all violations under section 2.4, including violations committed by other contractors. In cases where there is evidence of underpayment of salaries or wages to any laborers or mechanics (including apprentices and trainees) by the owner or other contractor or a failure by the owner or other contractor to submit payrolls and related reports, the owner shall be required to place an amount in escrow, as determined by HUD sufficient to pay persons employed on the work covered by the Agreement the difference between the salaries or wages actually paid such employees for the total number of hours worked and the full amount of wages required under this Agreement, as well as an amount determined by HUD to be sufficient to satisfy any liability of the owner or other contractor for liquidated damages pursuant to section 2.4. The amounts withheld may be disbursed by HUD for and on account of the owner or other contractor to the respective employees to whom they are due, and to the Federal Government in satisfaction of liquidated damages under section 2.4.

2.9 Reserved

2.10 Evidence of Unit(s) Completion; Escrow

- A. The owner shall evidence the completion of the unit(s) by furnishing the PHA, in addition to the requirements listed in Part I of this Agreement, a certification of compliance with the provisions of sections 2.4 and 2.8 of this Agreement, and that to the best of the owner's knowledge and belief there are no claims of underpayment to laborers or mechanics in alleged violation of these provisions of the Agreement. In the event there are any such pending claims to the knowledge of the owner, the PHA, or HUD, the owner will place a sufficient amount in escrow, as directed by the PHA or HUD, to assure such payments.
- B. The escrows required under this section and section 2.8 of shall be paid to HUD, as escrowee, or to an escrowee designated by HUD, and the conditions and manner of releasing such escrows shall be designated and approved by HUD.

2.11 Flood Insurance

If the project is located in an area that has been identified by the Federal Emergency Management Agency as an area having special flood hazards and if the sale of flood insurance has been made available under the National Flood Insurance Program, the owner agrees that: (1) the project will be covered, during the life of the property, by flood insurance in an amount at least equal to its development or project cost (less estimated land cost) or to the limit of coverage made available with respect to the particular type of property under the National Flood Insurance Act of 1968, whichever is less; and (2) that it will advise any prospective purchaser or transferee of the property in writing of the continuing statutory requirement to maintain such flood insurance during the life of the property.

AMERICAN FAMILY HOUSING



Response to Request for Proposals (RFP):
Permanent Supportive Housing

Prepared for: City of Garden Grove
Attn: Nate Robbins
11222 Acacia Parkway
Garden Grove, CA 92840

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Welcome Home

March 2, 2021

Nate Robbins
Senior Program Specialist
Community and Economic Development Department
City of Garden Grove
11222 Acacia Parkway
Garden Grove, CA 92840

Dear Nate,

I am pleased to present this response to the RFP for Permanent Supportive Housing issued by the City of Garden Grove. American Family Housing is submitting a proposal for 8 of the 24 Project-Based Vouchers (PBV's) as identified by the City. The 8 PBV's we are submitting a proposal for will be used for our 10 unit property located at 11742 Stuart Drive in the City of Garden Grove. American Family Housing brings 40 years of experience in developing and managing affordable housing to meet the needs of communities and residents. We are uniquely qualified to operate housing and social services together, with both in-house property management and in-house supportive services.

This site has operated as affordable housing for more than 25 years. We propose to modernize the building, beautify landscaping around the property, add space for service provision and resident activities, and bring an art component to the building. Once completed, 11742 Stuart Drive will be a source of pride and an asset for the City. Investing in this property will allow AFH to maintain a high-quality housing product, which will enable formerly homeless residents to thrive and attain housing stability, and become active members of the Garden Grove community.

I hereby declare that the only person, persons, company, or parties interested in the proposal as principals are named herein; that the proposal is made without collusion with any other person, persons, company, or parties submitting a proposal; that it is in all respects fair and in good faith without collusion or fraud, and that the signer has full authority to bind the proposer. Should you have any questions, you may contact me by email at milo@afhusa.org or by telephone at (714) 897-3221 x101. We look forward to your consideration and opportunity to work with the city on its first supportive housing project.

Sincerely,

A handwritten signature in black ink, appearing to read "Milo Peinemann", with a long horizontal line extending to the right.

Milo Peinemann
Chief Executive Officer

PROJECT DESCRIPTION

American Family Housing (AFH) will rehabilitate ten units of housing at 11742 Stuart Drive in an existing 13,000 square foot two-story wood frame apartment building. Eight units will be permanent supportive housing (PSH) units, one unit will be for a household earning less than 50% AMI and one unit will be for an on-site resident manager. There are 4 one bedroom units and 6 two bedroom units. At this time, there are thirteen tenants occupying seven of the ten units. AFH owns the site and no entitlements are needed for the proposed scope of work.

Stuart Drive tenants will have access to on-site and off-site programs that are flexible and responsive to tenants' needs. The voluntary services are target population-specific, culturally-specific and linguistically-appropriate. Housing is the primary intervention for tenants, emphasizing a street-to-home model that incorporates "wrap-around" service delivery.

Offices: AFH will provide two offices on-site for the property manager and supportive services staff. Design of the offices will address sound transmission so as to maximize privacy.

Community Space: The courtyard will be an appealing space for interaction, a welcoming space with shaded seating and a barbecue area. A designated smoking area will be provided. The common area landscape design aesthetic shall be warm, pleasant and convey a hopeful positive message, and will include living items into the décor such as plants that might be integrated into a potential tenant gardening program. The project will include security cameras to ensure everyone's safety. There will be an on-site laundry room.

Units - Renovation will include painting and finishes, doors and hardware, new flooring, updated cabinets with new countertops, energy-efficient appliances, updated plumbing and HVAC as well as electrical upgrades. Units will be prewired for internet and cable TV access.

The neighboring community is located within a mile of schools, recreation, transportation a grocery store, retail, restaurants, pharmacies and banks. The Garden Grove community serves as the foundation to introduce social service programs that are designed to help tenants to successfully maintain independent living, and obtain assistance in the coordination of their housing and service needs. Case management services guarantee that those who have special needs will gain better access to services they need in order to heal from mental and physical trauma.

Proposed Rents and Income Table:

# of units	# of BR	AMI	Proposed Rents	Income Limits				
				Household size	1	2	3	4
4	1	30%	\$720	30%	\$26,910	\$30,750	\$34,590	\$38,430
4	2	30%	\$864	50%	\$44,850	\$51,250	\$57,650	\$64,050
1	2	50%	\$971					
1	2	MGR	NA					

Site Photos:



Site photos





Site Photo



Supportive Services Budget

EXPENSE ITEM (Non-staff)	AMOUNT			Funding Sources
Client transportation	1,500			Project budget
Equipment (#2 FTE - 2 work cell phones)	720			Project budget
Staff Training (2# FTE @ \$)	1,000			AFH
Supplies	1,500			Project budget
Resident move-in expenses	0			
Community Engagement Activities	1,500			Project budget
Other costs (ie) software licensing, IT support, Flex fund for clients	800			Project budget
Admin Expenses	4,000			AFH
Staff Mileage	1,000			AFH
Total	12,020			
EXPENSE ITEM (Staff)	SALARY AMOUNT		BENEFITS AMOUNT	
Staff Position: Clinican/ Residential Service Coordinator	FTE: 0.1	\$ 8,000	1,840	AFH
Staff Position: Case Manager + Coordinator	FTE: 0.5	\$ 24,000	5,520	Project budget
Total Staff Expenses	\$39,360			
TOTAL Non-Staff Expenses	\$12,020			
Total	\$51,380			

Supportive Services Provided to Tenants

Intensive case management and additional supportive services is provided to the PBV Residents. Case management meets with PBV Residents a minimum of twice per month and provides an overnight direct contact for PBV Residents or Property Management to contact for emergencies on weekends/weekday evenings.

Individuals and families receive a comprehensive range of basic and supportive services to provide stable housing that lead them to economic security and enhanced quality of life. AFH addresses the multiple life challenges specific to each PBV Resident/family, and creates a plan of action developed by the Case Manager and individual(s) participating in the program.

All PBV Residents are given an opportunity to work with a Case Manager to develop and implement a service plan that specifies their current goals. The case management team engages with each PBV Resident, including attempts to engage with those declining services, at minimum, monthly to provide

support and services noted above. PBV Residents are able to meet with a Case Manager in a private space at the Project.

Working under a Housing First and “Whatever It Takes” philosophy, Provider utilizes strategies from evidence-based models and practices, including: Recovery Model, Critical Time Intervention, Harm Reduction, Person-Centered, and Motivational Interviewing.

The goal of service for every PBV Resident is centered on building a relationship and developing trust between the Case Manager and the PBV Resident to assist the individual in his or her journey toward improved health and well-being.

AFH is strongly committed to fostering personal growth and self-sufficiency throughout our program, and offer a range of services in support of that goal including: mental health counseling, employment advising and placement, support groups, life skills training, budgeting education, housing searches and placement, nutritional programs, and intensive case management. Our goal is to provide opportunities for struggling individuals and families so that they may achieve self-sustainability by increasing household income, developing life skills and coping mechanisms, securing permanent housing, and addressing the life issues that led to homelessness.

The team members will engage PBV Residents on all levels using a health-enhancing harm reduction approach.

AFH will refer PBV Residents who are struggling with unmanaged substance use issues, mental health, and combinations thereof, and/or face impending eviction proceedings due to lease violations to appropriate off-site referral and resources.

Budget including funding sources

See attached budget and funding sources. Below are some key assumptions related to our proposed financing structure:

- **Project Based Vouchers** – We are requesting Project Based Vouchers from the City of Garden Grove for the eight affordable units via this RFP. This will allow us to rent units to tenants with special needs so that the City can gain eight units of supportive housing. The budget provides an allowance for the relocation of all of the existing residents. We will hire a relocation consultant to interview the tenants and develop a more accurate relocation budget.
- **Acquisition Costs:**
 - We estimate the current as-is market value for the site to be \$2,300,000. While our proposal does not actually contemplate a sale of the property to a different entity, we are accounting for the value of the existing site which has no affordability restrictions. This is an opportunity for the City to support the long-term affordability of nine units of affordable housing at a relatively low per unit subsidy amount.
 - A \$600,000 conventional term loan from a Bank would be in first position and provide another portion of the site cost. American Family Housing would provide a \$1,700,000 loan in 2nd position with a 30-year term.

- **Construction Costs:**
 - **Prevailing wages** – Not applicable, the number of units is below the threshold for prevailing wage for the HOME program.
- **Project Financing:**
 - **Predevelopment/bridge loans** – None, AFH is using its own funds for predevelopment expenses.
 - **Construction loans** – No conventional construction loan is needed. AFH proposes to use the City of Garden Grove funds for construction period expenses.
 - **Permanent Loans** –

Lien Position	Lender/Status	Amount	Rate	Type
1st	Bank (Committed)	\$600,000	4.00%	Amortizing
2nd	AFH (Committed)	\$1,700,000	2.50%	Amortizing
3rd	City of Garden Grove (Applied for)	\$1,400,000	0.00%	Residual Receipts

FINANCING

PROJECT NAME	Stuart Apartments	DATE	02/27/21
STREET ADDRESS	11742 Stuart Avenue		
CITY	Garden Grove, California		
NAME OF SPONSOR	American Family Housing		

USES OF FUNDS

	Acquisition	Construction	Permanent	Per Unit
Land & Buiding Contribution	2,300,000	2,300,000	2,300,000	230,000
Construction	-	742,589	742,589	74,259
Soft	-	463,996	520,022	52,002
Contingency	-	137,389	137,389	13,739
Deferred Costs*	-	56,026	-	0
TOTAL	2,300,000	3,700,000	3,700,000	370,000

*Developer Fee, Perm. Lender Fees, Capitalized Reserves

ok

SOURCES OF FUNDS

	Acquisition	Construction	Permanent	Per unit
Bank Mortgage	600,000	600,000	600,000	60,000
AFH Loan	1,700,000	1,700,000	1,700,000	170,000
GG - HOME	0.00	1,343,974	1,400,000	140,000
Garden Grove - Successor Agency		0	0	-
Deferred Costs		56,026		-
TOTAL	2,300,000	3,700,000	3,700,000	370,000
Surplus/(gap)	-	-	-	

CITY LOAN

	# Units	Per Unit	Total
0 BR	0	-	-
1 BR	4	140,000	560,000
2 BR	6	140,000	840,000
3 BR	0	-	-
TOTAL	10		1,400,000

TOTAL CITY FUNDS REQUESTED	1,400,000
TOTAL BANK FUNDS REQUESTED	600,000

PROJECT / DEVELOPMENT COSTS

PROJECT NAME	Stuart Apartments
STREET ADDRESS	11742 Stuart Avenue
CITY	Garden Grove, California
NAME OF SPONSOR	American Family Housing

RESIDENTIAL ONLY	TOTAL COST	\$/UNIT
ACQUISITION		
Land & Building	2,300,000	230,000
Closing Costs	-	-
SUBTOTAL: ACQUISITION	2,300,000	230,000
HARD COSTS		
Rehab-construction	623,343	62,334
Overhead and Profit	87,268	8,727
Insurance	14,212	
Bonds	17,765	
Prevailing Wage	-	
SUBTOTAL: HARD COSTS	742,589	71,061
SOFT COSTS		
Project Soft Costs to Date	3,500	350
Architecture & Engineering - Additional Work	35,000	3,500
Construction Manager	15,000	1,500
City Permits	10,000	1,000
SUBTOTAL: TECHNICAL CONSULTANTS	63,500	6,350
Construction Lender Fee	-	-
Construction Interest Reserve	-	-
Permanent Lender Fees	10,600	1,060
Loan Fee	12,000	1,200
SUBTOTAL: FINANCING COSTS	22,600	2,260
Developer Fee	226,388	22,639
Legal - HOME Documents	5,000	500
Capitalized Reserve	56,026	5,603
Local Permits and Fees	-	-
Waste Management Deposit	-	-
Marketing	-	-
Lease-Up	-	-
Appliances	-	-
Relocation & Tenant Expenses	122,388	12,239
Administrative and Organizational	-	-
Real Estate Taxes	-	-
Insurance	3,500	350
Escrow, Title and Recording	15,620	1,562
Appraisal	5,000	500
SUBTOTAL: MISC SOFT COSTS	433,922	43,392
SUBTOTAL: SOFT COSTS	520,022	52,002
Hard Cost Contingency	111,388	11,139
Soft Cost Contingency	26,001	2,600
SUBTOTAL: CONTINGENCY	137,389	13,739
TOTAL DEVELOPMENT COSTS	3,700,000	370,000
DEFERRED COSTS		
Capitalized Reserves	(56,026)	100% of Capitalized Reserves
SUB-TOTAL OF DEFERRED COSTS	(56,026)	

Who we are- American Family Housing

American Family Housing (AFH) brings nearly 40 years of experience in developing and managing affordable housing to meet the needs of communities and residents. We are experts in providing housing-first, evidence based services to homeless individuals and families, so that residents can achieve stability and contribute to their community. Currently, AFH operates 63 sites, offering affordable housing and permanent supportive housing to 267 households in Los Angeles, Orange, and San Bernardino Counties. Recently AFH gained national attention with the completion of Potter's Lane, 16 units of permanent supportive housing in a structure built from repurposed shipping containers.

SUPPORTIVE SERVICES

About 25% of AFH's affordable housing units are considered service enriched permanent supportive housing and are reserved for households with one disabled family member. About 10% of the units are set aside for formerly homeless Veterans. Homeless families are 2x more likely to have a disabled household member than the general population. AFH provides service enriched permanent supportive housing reserved for households with one disabled family member in about 25% of its affordable housing units.

AFH permanent supportive housing provides flexible and responsive services based on each individual's need and ensure long term housing stability, including but not limited to, budgeting, employment services, children's services, counseling-therapeutic, credit, and housing, crisis intervention, and eviction prevention. The program goal is to address issues that jeopardize housing stability and place adults and families at-risk for returning to homelessness. American Family Housing utilizes the HMIS database to track and report services provided to clients receiving assistance in our Permanent Supportive Housing programs. Please click [here](#) to learn more about these reporting practices and your privacy rights.

AMERICAN FAMILY HOUSING KEY PERSONNEL**Milo Peinemann | Chief Executive Officer**

Mr. Peinemann is the Chief Executive Officer of American Family Housing. Milo has over 15 years of senior management, relationship management, housing development, and non-profit finance experience. He has a proven record of strategic leadership and relationship-building in times of transition and change including a diverse background in urban planning, real estate financial analysis and transactions, operational budgeting, and strategic planning. Mr. Peinemann has secured projects and funding streams that increased sustainability and diversity of revenues, and enhanced relationships with internal and external stakeholders. Milo joined American Family Housing as CEO in October 2017. Prior to joining AFH, Milo served as Chief Strategy Officer for New Directions for Veterans and has substantial experience in affordable housing development and finance.

Milo has a Master of Arts Degree in Planning from the University of Southern California, and Bachelor of Arts in History and English from University of California, Berkeley. He participated in an Education Abroad program at the University of York in England.

Ryan Lehman | Director of Real Estate Development

Mr. Lehman has been with American Family Housing since July 2019 and is responsible for coordinating and managing all necessary resources through concept development, design, regulatory permitting, construction and final project closeout of assigned development projects. Responsibilities range from coordination with city and county planning officials, working with development and finance consultants,

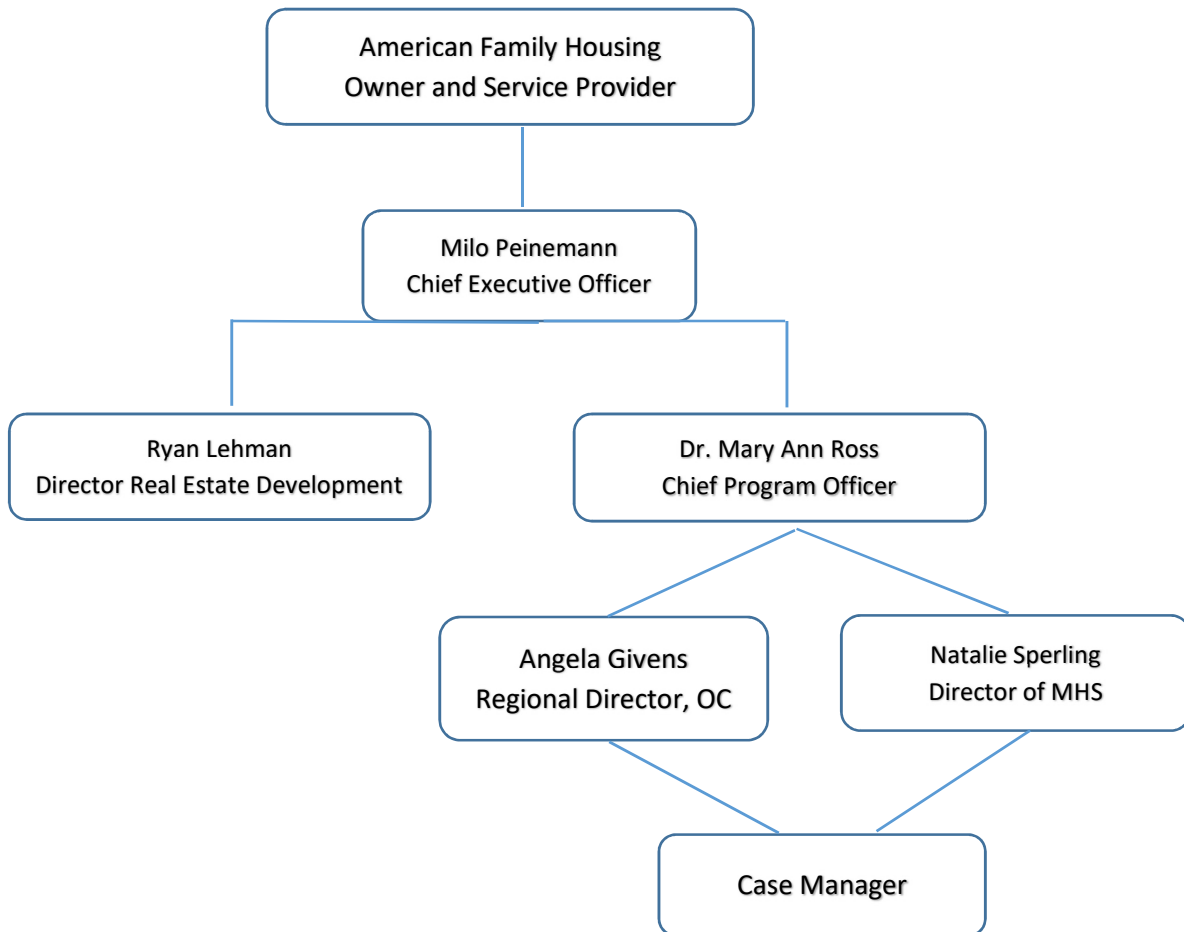
contracted developers, and general supervision through all aspects of project development, construction and closeout. Prior to joining AMF, Ryan was Senior Project Manager with A Community of Friends, one of the leading developers of special needs affordable rental housing in Southern California. He was responsible for predevelopment, deal structuring, oversight of the design and entitlement process, assembling of complex layered financing, and managing projects during the construction, lease-up and permanent conversion phases.

Mary Ann Ross | Chief Program Officer

Dr. Mary Ann Ross holds has a Ph.D. in Psychology, a Master's in Education, a B.A. in Criminal Justice/Social Work, and holds credentials/certifications in Substance Use Disorder Treatment and Human Resources Management. Dr. Ross has twenty-five years of experience in Executive Management and expertise in the fields of Mental Health, Corrections, Substance Use Disorder Treatment, Permanent and Supportive Housing and Nonprofit Management and Consulting. As an executive, Dr. Ross has directed the service continuum of organizations in the public and private sector, designed and directed multiple "landmark" social service programs, successfully wrote and secured state and federal grants, managed multi-million-dollar projects, monitored the compliance of state and federal contracts, and served as the sole Clinical Director of 40 permanent and supportive housing sites.

Project Name	Address	# of Units	Type	Population Served
Completed				
Locust (2019)	13811 Locust Street	3	New Construction	General affordable for families
Potters Lane (2017)	15171 Jackson St., Midway City	16	New Construction	Homeless veterans with special needs
Locust Apartments (2015)	14242, 14262, & 14282 Locust St., Westminster	12	Renovation of existing building with assistance from the City of Westminster	Eight of the units are for homeless people with special needs
In Construction				
Isla Intersections (Partnership with Clifford Beers Housing)	283 W. Imperial Highway, Los Angeles	54	New Construction	Homeless people with special needs, 10 veteran units
In Predevelopment				
Casa Paloma	15162 Jackson St, Midway City	71	New Construction	Homeless families and individuals in 48 of the units
Alhambra	Downtown Alhambra	50	New Construction	Homeless families and individuals in 24 of the 50 units

Organizational chart showing lines of responsibility:



List of team members and their duties as part of the team:

Regional Director provides strong leadership to ensure AFH operates a safe and secure system of affordable housing with services that is outcome and performance driven and that all programs are focused on maintaining permanent housing for clients. In coordination with the CPO, the Regional Director is responsible for maintaining the highest quality services and efficiency of operations while further developing relationships with funders and partners. The Regional Director ensures timely submission of all internal and external program reporting on the data base such as HMIS, SAGE, E-Snaps and CHAMP.

Director Mental Health Services position provides strong leadership to MSW interns, counselor and Case Manager. As part of a multi-disciplinary team, the Director of Mental Health Services travels to multiple locations to meet and work with clients to attain wellness and recovery and sustain permanent housing. The Director of Mental Health Services provides intensive mental health and case management services to ensure housing stability, improved health outcomes, increased wellness and recovery, and community integration. The Director of Mental Health Services maintains the highest quality provision of direct individual and group therapeutic services while fostering internal teamwork and continuity of care with other service provider partners.

The Case Manager travels to multiple location in the Orange County area or LA area to case management and assist with clients' attainment of housing and recovery support service. The Case Manager's Primary responsibilities are to outreach and engage new clients, coordinate housing, support clients with mental and primary health recovery services, and ensure community integration. The person in this position uses harm reduction model to help maintain the highest quality services and foster collaboration between clients and programs. The case manager is required work a 40-hour workweek and may find it necessary to work some evenings and weekends to meet with clients.

Documentation that the service provider is certified by the U.S. Internal Revenue Service as a 501(c)3 tax exempt non-profit corporation, and is in good standing with both state and federal requirements.

See IRS 501(c)3 Letter at end of SOQ. AFH is in good standing with both state and federal requirements.

Service Provider Experience

American Family Housing develops and manages service-enriched housing in Los Angeles, Orange, and San Bernardino Counties. American Family Housing is committed to providing case management and referral for a variety of supportive services (Mental Health Care, Substance Abuse, Educational Enrichment, Employment Development, Physical Health Care, and Legal Assistance) to the residents in "affordable" units (earning less than 50% of Area Median Income). In addition, our staff provides Life Skills Training, Benefits Assistance, and Representative Payee assistance to the affordable population and other residents who need assistance

i. Include a minimum of three (3) project summaries outlining-

Project name and address	Beginning date and end date of services	Months providing services	Type of SN population	# of SN units	Total # of units	Principals involved and role.
Potter's Lane, 15171 Jackson St., Midway City, CA 92655	May 2017	41	Homeless and chronically homeless. Veterans	17	18	Owner and service provider
14242, 14262, 14282 Locust St., Westminster CA	May 2015	65	Homeless with mental illness	8	12	Owner and service provider
9845 San Vicente Ave., South Gate, CA	Greater than 12 months	Greater than 12 months	Homeless with mental illness	4	11	Owner and service provider
Della Rosa 14800 Beach Boulevard, Westminster, CA 92683	July 2020	7	Homeless with mental illness	25	50	Service provider

ii. Include detailed experience with implementation of Mainstream (or similar) Vouchers-

Orange County Programs Permanent Supportive (PSH Programs)

AFH's Permanent Housing and Interim Housing programs consist of two categories: scattered-site housing, and site-based (or project-based) housing. Scattered site housing is where AFH leases a unit in a larger apartment building for a person who is participating in our Supportive Housing program; or where a person who is participating in our Supportive Housing program leases a unit, then receives supportive services from AFH. A Permanent Housing Program is where there is a property owner, a long-term rental lease, and the household has a tenancy in place at that property. An interim housing program is run directly by AFH, is a short-term occupancy agreement of no more than 30 days, and has a focus on securing a long-term rental lease with a property owner.

Della Rosa project, Westminster, CA - Scope of Work – PBV Units:

Intensive case management and additional supportive services are provided to the 25 PBV Residents. Case management staff meet with PBV Residents a minimum of twice per month and provide an overnight direct contact for PBV Residents or Property Management to contact for emergencies on weekends/weekday evenings. Individuals and families receive a comprehensive range of basic and

supportive services to provide stable housing that leads them to economic security and enhanced quality of life. AFH addresses the multiple life challenges specific to each PBV Resident/family, and creates a plan of action developed by the Case Manager and individual(s) participating in the program.

All PBV Residents will be given an opportunity to work with a Case Manager to develop and implement a service plan that specifies their current goals. The case management team will engage with each PBV Resident, including attempts to engage with those declining services, at minimum, monthly to provide support and services noted above. PBV Residents will be able to meet with a Case Manager in a private space at the Project.

Working under a Housing First and “Whatever It Takes” philosophy, Provider utilizes strategies from evidence-based models and practices, including: Recovery Model, Critical Time Intervention, Harm Reduction, Person-Centered, and Motivational Interviewing.

The goal of service for every PBV Resident is centered on building a relationship and developing trust between the Case Manager and the PBV Resident to assist the individual in his or her journey toward improved health and well-being.

AFH is strongly committed to fostering personal growth and self-sufficiency throughout our program, and offers a range of services in support of that goal including: mental health counseling, employment advising and placement, support groups, life skills training, budgeting education, housing searches and placement, nutritional programs, and intensive case management. Our goal is to provide opportunities for struggling individuals and families so that they may achieve self-sustainability by increasing household income, developing life skills and coping mechanisms, securing permanent housing, and addressing the life issues that led to homelessness.

The team members engage PBV Residents on all levels using a health-enhancing harm reduction approach.

AFH refers PBV Residents who are struggling with unmanaged substance use issues, mental health, and combinations thereof, and/or face impending eviction proceedings due to lease violations to appropriate off-site referral and resources.

The supportive services provided to PBV Residents by AFH Case Managers and their approximate or estimated frequency is shown below:

Intensive Case Management Activity	Frequency
Assessment of Service Needs: Includes outreach & engagement and authorization to participate	Weekly
Case management (Please see below for all Case Manager activities)	Weekly – Frequency is increased as needed
Employment and Training Assistance	Weekly
Education Services	Weekly
Food	As needed
Legal Services	As needed per assessment

Life Skills Training	Monthly
Mental Health Services	Weekly
Outpatient Health Services	As needed
Outreach Services	As needed
Substance Abuse Treatment Services	As needed
Transportation	As needed

Supportive Housing - Site-Based Programs

Potters Lane – 15 households

In 2017, the opening of Potters Lane in Midway City, CA, had a great impact on the narrative around supportive housing for Veterans, as well as the need to innovate in order to reduce construction costs. Potters Lane was the first residential community funded by state bond funds under the Veterans Housing and Homelessness Prevention Program (VHHP) to open in California. Its remarkably rapid construction was made possible by AFH's use of recycled shipping containers.

There are 15 qualifying units and 1 manager unit. Eight (8) of the units are prioritized for chronically homeless Veterans under the Veterans Affairs Supportive Housing (VASH) program. Two (2) more units are prioritized for Veterans who do not work with the US Dept. of Veterans Affairs. The remaining five (5) qualifying units have been prioritized for Veterans, but is expected to be shifted for use by chronically homeless individuals (regardless of Veteran status) as Orange County is rapidly approaching "functional zero" homelessness.

The purpose of the program is to provide tenants with supportive services that include case management, life and social skills development, linkages to medical and mental services, job search and resume writing, recovery groups and family reunification.

- Operational funding source: Rental revenues from project-based vouchers and from tenant rent, and the VA
- Capital funding source: State of California Dept. of Housing and Community Development, Federal Home Loan Bank of San Francisco Affordable Housing Program (AHP).
- Capital Funding Source.
- Number of households / clients: 15/15
- Location: Midway City, CA.
- Services Planning Area: Central.
- Population: referred to AFH through the US Dept. of Veterans Affairs if they are qualifying Veterans who are eligible for VASH; otherwise, through the Coordinated Entry System (CES).

Supportive Housing - Scattered Site Programs

HUD- funded Supportive Housing

- The Orange County Permanent and Supportive Housing (PSH) Program consists of 35 households living in independent apartments spread throughout Orange County, California. The Orange County PSH Program offers low-barrier affordable housing, health care, and supportive services to help individuals and families lead more stable lives. Staffing for this program is comprised of one (1) Program Manager and two (2) case managers who provide clinical oversight and intensive case management to individuals and families.

- Funding source: OC Continuum of Care funds both rental subsidies and all staff costs. AFH is funded for 27 units directly, and six (6) units under the Bonus Project, a collaborative partnership headed by another Orange County agency in which AFH is a sub-grantee.
- Number of households / clients: 35/85
- Location: Units in Huntington Beach, Westminster, and Stanton communities.
- Services Planning Areas: Central and North.
- Target population: referred to AFH through the Coordinated Entry System.

Housing for Health Orange County

The Housing for Health Orange County Program currently consists of 169 households who are in housing, or homeless. Living in independent apartments spread throughout Orange County, California. Most of the apartments are secured in partnership with Orange County's United Way. The Orange County PSH Program offers low-barrier affordable housing, health care, and supportive services to help individuals and families lead more stable lives. Staffing for this program is comprised of one (1) Program Manager and two (2) case managers who provide clinical oversight and intensive case management to individuals and families.

Orange County Housing Authority Voucher Program is a collaboration between Mercy House, Friendship Shelter, Jamboree and United Way. The purpose of the program is to provide housing navigation, sustainability services, financial assistance and after care services for individuals and families experiencing homelessness.

- Funding source: Rental subsidies provided by vouchers provided by the County of Orange, by the City of Santa Ana, and by the City of Anaheim. Services funded by the County of Orange Healthcare Agency (OCHCA) Whole Person Care program is the source of funds for all staff costs.
- Number of households / clients: 169/ 169
- Location: Units in Fountain valley, Santa Ana, Garden Grove, Irvine, Huntington Beach, Fullerton, Costa Mesa, Anaheim, Westminster, and San Juan Capistrano communities.
- Services Planning Areas: South, Central and North.
- Target population: The target population is referred to AFH through the OCHCA. Referrals are high-risk, high-utilizers of the healthcare system who are eligible for Medi-Cal, who have repeated and avoidable incidents of use of emergency rooms, hospital admission, or nursing facility placement. Most people have two or more chronic conditions, such as mental health and/or substance use disorders; are currently experiencing homelessness; or will experience homelessness upon release from institutions (e.g., hospital, skilled nursing facility, rehabilitation facility, jail/prison, etc.).

LOS ANGELES COUNTY PROGRAMS

Supportive Housing – Scattered-Site Programs

LA County Dept. of Health Services /DHS – 100 Households

The purpose of the **DHS Program** is to provide intensive case management services to assist high utilizers of the health care system to secure and maintain permanent housing.

The DHS Program consists of a multidisciplinary team of Clinicians and Case Managers that serve nine-nine (99) families, individuals and transitional-aged youth that reside in scattered-sites or rather independent apartments across Los Angeles County. The DHS Program utilizes the evidenced-based practices of the Harm Reduction Model and Housing First Philosophy to create individualized housing plans that meet clients “where they are” while actively addressing barriers specific to housing stability. DHS Program services include, but are not limited to— referrals and linkages to shelters, mainstream benefits, identification and birth certificates, medical and mental health services, housing navigation, and wrap-around/aftercare services upon placement into PSH.

- Operational funding source: Rental revenues from project-based vouchers or from DHS flexible housing subsidies. All staff costs funded by DHS.
- Capital funding source: N/A. Often uses AFH-owned apartments.
- Number of households / clients: 99/120
- Location: Lomita, Los Angeles, Huntington Park, Gardena, San Pedro, Artesia, Long Beach, South Gate, El Monte, Alhambra, Bellflower, Whittier, Downey, Pasadena, and El Monte.
- Services Planning Area: Services Planning Area 4, 3, 6, 7, 8
- Population: referred to AFH through LA DHS.

Outreach & Assessment of Service Needs:

Outreach and engagement is the first step in the relationship building process. Case Managers establish rapport and build a trusting relationship with the Resident. This initial contact could take place in hospitals and clinics, recuperative care settings, transitional housing and emergency shelters, behavioral health facilities, the street, and other locations. The outreach/engagement activities are precursors to assessment, which informs the development of the case management plan that guides all of the supportive services the Resident will participate in. Residents are assessed for service needs (immediate and long-term), and for psychosocial status. Assessment is an on-going process, with the case management plan flexing and changing as the needs of the Resident change.

Case Management:

Intensive Case Management Services (ICMS) include the cooperative development of a case management plan using an assessment of service needs assessment psychosocial status. The case management plan addresses future goals, reduction of frequency and quantity of drug and alcohol use (if appropriate), improvement of coping mechanisms for mental health disorders and chronic medical conditions, and improvement of interpersonal relationships. Case Managers assist with applications and paperwork for a variety of supportive programs including, rental applications for the Housing Authority and Section 8 programs, and public benefits (i.e. Medi-Cal/Medicaid, VA benefits, food stamps, social security disability, etc.) and also provide referrals to medical care, mental health services, and other community services, connect Residents with transportation as necessary, provide eviction prevention counseling and advocacy with landlords, and provide on-going outreach and engagement to Residents at their residence and in other community based settings. Case Managers provide individual life skills training such as budgeting and money management, overcoming bad credit, no credit, and/or eviction histories, and arranging for representative payees when appropriate.

Case Managers maintain regular ongoing Resident contact and tailor the intensity of services provided, including the frequency of face-to-face and home visits conducted to Resident’s level of functioning and acuity of needs. The frequency of visits varies and may require a minimum of three (3) or more face-to-

face visits per week at initial engagement and no less than twice a month after Residents are stable in housing and fully engaged in supportive services. ICMS are primarily conducted in the field with the provider meeting regularly with Residents at their housing location, at medical/ service providers' offices, and other locations as appropriate.

Mental Health & Substance Abuse Treatment Services:

Case Managers provide referrals to mental health and substance abuse treatment, in addition to on-site supportive services (support groups) being offered by or coordinated by AFH.

Other Supportive Services:

Other supportive services linkage includes: education services, food assistance and other immediate needs, legal services, transportation, outpatient services and utility deposits.

iii. Include a description of current involvement with the Orange County Continuum of Care (CoC) and the Orange County Coordinated Entry system.

AFH is an active member of Orange County's Continuum of Care (CoC). Applicants for the Stuart Drive site will be referred by the local CoC Coordinated Entry System (CES) to ensure priority is given to the most vulnerable and high-acuity individuals in Orange County. Vulnerability will be determined by the Vulnerability Index & Service Prioritization Decision Assistance Tool (VI-SPDAT), a process that enforces the Housing First practice and assures that high-acuity individuals, who might encounter additional barriers when navigating the extensive housing placement process, are given immediate access to the appropriate resources. Applicants partner with AFH's MSW Clinical Coordinator and a Case Manager to assist them with completing all stages of the process in an expeditious manner.

Applicants will be referred through Orange County's designated Coordinated Entry System (CES), in accordance with the provisions of 25 CCR Section 8305, and in compliance with Housing First requirements consistent with the core components set forth in Welfare and Institutions Code Division 8 Chapter 6.5 Section 8255 subsection (b), and basic tenant protections established under federal, state, and local law.

References

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714-480-2994
Michelle.Zdeba@occr.ocgov.com
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- Virginia Correa
California Dept. of Housing and Community Development
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Sacramento, CA 95833
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Virginia.Correa@hcd.ca.gov
Project: Casa Paloma, Midway City, CA
- Lorrie Blevins
CalHFA
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LBlevins@CalHFA.ca.gov
Project: Casa Paloma, Midway City, CA
- Alyssa Thunberg
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ThunberA@fhlbsf.com
Project: Casa Paloma, Midway City, CA
- David Grunwald
National Community Renaissance
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Los Angeles, CA 90025
310-622-3373
dgrunwald@nationalcore.org
Mariposa on Second, Alhambra, CA

ATLANTA GA 39901-0001

In reply refer to: 0752857574
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AMERICAN FAMILY HOUSING
SHELTER FOR THE HOMELESS
15161 JACKSON ST
MIDWAY CITY CA 92655-1432

Employer Identification Number: 33-0071782
Person to Contact: CUSTOMER SERVICE
Toll Free Telephone Number: 1-877-829-5500

Dear AMERICAN FAMILY HOUSING:

This is in response to your July 24, 2014, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(03) of the Internal Revenue Code in a determination letter issued in JULY 1985.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

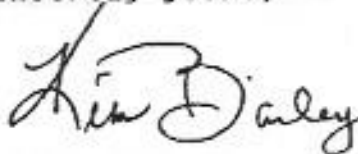
Please refer to our website www.irs.gov/eo for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.

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Aug. 04, 2014 LTR 4168C 0
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AMERICAN FAMILY HOUSING
SHELTER FOR THE HOMELESS
15161 JACKSON ST
MIDWAY CITY CA 92655-1432

If you have any questions, please call us at the telephone number
shown in the heading of this letter.

Sincerely yours,

A handwritten signature in black ink, appearing to read "Kim D. Bailey". The signature is fluid and cursive, with the first name "Kim" and last name "Bailey" clearly distinguishable.

Kim D. Bailey
Operations Manager, AM Operations 3

Project Objectives and Goals

American Family Housing intends to renovate its property at 11742 Stuart Drive, Garden Grove, to adapt its existing apartments for permanent supportive housing for formerly homeless individuals with mental illness. Units will be upgraded and brought to current codes, spaces will be created for social interaction and treatment, appropriate to the residents' needs, and the property revamped for more efficient operation.

Renovation will include conversion of some spaces to be used as offices for counseling and social service space; structural and life- safety upgrades of the building structures; upgrades of the existing shared spaces- living room, patio, community kitchen; creation of a laundry room; installation of a modern HVAC system serving all units; upgrade of plumbing and bathrooms; new surfaces including paint and flooring; new roof; new efficient lighting fixtures in rooms and common areas; new fencing; new windows; and upgrading the landscaping. An existing swimming pool will be filled in, creating a patio space with seating and planting. Internet connectivity will be provided, and rooms will be wired for cable television.

Role of AFH Staff in the Development Process

a) Design of the building will be the responsibility of a project architect, guided by AFH's staff which has deep experience in development of permanent supportive housing. Real Estate Director, Ryan Lehman, will have an ongoing role in the development, supported by his professional staff and a contract construction specialist. Staff commitment is "whatever it takes" at critical periods, averaging 20- hours per week for staff project manager. The design will be further vetted by AFH senior staff, Dr. Mary Ann Ross, the Director of Social Services, and Sean Thiele, AFH Director of Property Management.

b) Coordination of proposed management and service delivery has already begun. The draft service plan and management plan are adapted from comparable projects in AFH's large inventory. The goals help to establish the needs for manager's unit, site office, counseling space, recreation space, security, furnishings, unit amenities, and other features that contribute to successful permanent supportive housing.

c) Design and predevelopment work will span at least six months, including plan submittal. Coordination of this period is about 15-20 hours/week for responsible staff. The Real Estate Director provides strong input several times per week. A larger staff group (CEO, Director of Property Management, Director of Social Services, tenant reps) provides input in the schematic and design development phases.

d) Construction is expected to last 3-4 months. Primary responsibility will lie with the project architect and construction specialist, under the direction of the project manager. The project manager's role will require 15-20 hours/week.

e) Marketing and rent-up for this small property will be activated three months prior to completion. This will require coordination with the project manager, and the Property Management and Service Delivery teams.

Procedures to acquire and rehabilitate

American Family Housing owns the property at 11742 Stuart Drive—renovation is described above.

Property Management and Maintenance

The Property Management division will hire a part-time property manager for this site. Maintenance will be provided by the AFH maintenance team, located a few miles away in Midway City.

Marketing and Tenant Selection procedures

Units shall be marketed in accordance with Affirmative Fair Housing marketing guidelines. All advertising for 11742 Stuart Drive will include prominent use of Equal Housing Opportunity logos, slogans and/or statements of intent to affirmatively market the units.

Outreach to the community will specifically be through newspapers, local government agencies, Community Organizations and internet listings. The outreach will be citywide and reach a diverse racial, ethnic and economic mix.

Permanent Supportive Housing units will be filled by referral from the Orange County Coordinated Entry System.

Tenant Selection Procedure

1. Property Management notifies AFH immediately of any vacancy in a supportive housing unit.
2. AFH submits a request to CES administration for a referral for the unit within 3 business day of receiving a notification of vacancy from the Property Manager.*
3. Within 3 business day of receiving a referral from CES, AFH will notify Property Manager of the referral and referrals contact information.*
4. Within 3 business day of receiving notification of a referral from AFH, Property Manager will attempt contact/ contact referral, notify them that a unit is available as well as requirements to qualify for the unit. Property Manager will notify referral that AFH support staff will reach out to help with the application process.*
5. Within 3 business day of receiving notification from Property Manager that they have made initial contact with referral, AFH staff will attempt contact/ contact referral to begin process of verifying homeless status and special needs status, if applicable.*
6. During verification process, AFH staff will give timely updates to keep Property

Manager abreast of progress and potential delays.

7. Within 3 business day of completing homeless and special needs verification process, AFH staff with notify Property Manager that referral meets criteria. If applicant does not meet criteria, this process will restart at step 2.*
8. Upon receiving AFH's notification that referral meets criteria, Property Management will verify that the household meets the tenant selection criteria for the unit within 5 days.
9. Once Property Management verifies eligibility of tenant, Property Manager will notify tenant that they are eligible and schedule date and time for lease signing and orientation.
10. Property Management will coordinate with AFH on date and time of orientation to ensure AFH is available to assist.

*Recognizing that time is of the essence, efforts will be made to have same day turnaround. Contact is defined as a conversation between two parties. Attempted contact is defined as leaving a voicemail, sending a text, email, or letter without receiving a reply

Timeline

11742 Stuart Project Schedule	
Activity	Completion Date
City Council Approval of HOME Loan	May 2021
Submission of plans to Building Department	June 2021
Approval of plans by Building Department	August 2021
Issuance of Building Permit	August 2021
Commencement of Construction	September 2021
Completion of Construction	December 2021
100% Lease-up	January 2022
<i>Note site already owned by AFH and no entitlements are needed for the proposed scope of work</i>	

Flexibility and Project Modifications

Current plans are preliminary and we expect to make changes, within the approved scope of work and budget.

Broader Impacts of Stuart Street project

The count of homeless persons and families in Orange County, the larger region, the state, and the nation, is astoundingly high. However, the solution for the homeless problem will be permanent supportive housing which is widely distributed. American Family Housing has the capacity to maintain smaller PSH projects which fit communities like Garden Grove, which don't have reserves of dense residential areas and other facilities which will readily house needy people. Each project is a brick in solving the national problem. And the community problem.

Exhibit B: Additional Endorsement for Commercial General Liability Policy

American Family Housing will provide, if selected

CITY OF GARDEN GROVE
REQUEST FOR PROPOSALS FOR PERMANENT SUPPORTIVE HOUSING

EXHIBIT C
TO BE INCLUDED IN PROPOSAL

PROPOSAL & CONTRACT AGREEMENT

PROPOSER'S STATEMENT

Proposer understands and agrees that this written RFP (or any part thereof specifically designated and accepted by the City of Garden Grove (hereinafter "City")) shall constitute the entire agreement between proposer and the City only after it has been accepted by the City, endorsed by the Clerk of the Council with his/her signature and official seal noting here on the action of approval of the Council, signed by the City Manager or his/her duly authorized agent, and signed by the City Attorney, denoting his/her approval of the form of this document, and its execution, and when it or an exact copy of it has been either delivered to proposer or deposited with the United States Postal Service properly addressed to the proposer with the correct postage affixed thereto.


Proposer further agrees that upon delivery (as defined above) of the accepted agreement he/she will furnish the City all required bonds and certificates of liability insurance within ten (10) days (excluding Saturdays, Sundays and the City's legal holidays), or the funds, check, draft, or proposer's bond substituted in lieu thereof accompanying this proposal shall become the property of the City and shall be considered as payment of damages due to the delay and other causes suffered by the City because of the failure to enter into an Agreement and/or furnish the necessary bonds and because it is distinctly agreed that the proof of damages actually suffered by the City is difficult to ascertain; otherwise said funds, check drafts, or proposer's bond substituted in lieu thereof shall be returned to the undersigned.

Proposer understands that a proposal is required for the entire work, that the estimated quantities set forth in the RFP schedule are solely for the purpose of comparing proposals, and that final compensation under the contract will be based upon the actual quantities of work satisfactorily completed.

All terms contained in the Specifications, the Certification of Non-Discrimination by Owners, and the Workers' Compensation Insurance Certificate are to be incorporated by reference into this Agreement and are made specifically as part of this RFP.

American Family Housing

FIRM

 MYLES A. PEINEMANN II

SIGNED AND PRINTED NAME

Chief Executive Officer

TITLE

3-2-21

DATE

CITY OF GARDEN GROVE
REQUEST FOR PROPOSALS FOR PERMANENT SUPPORTIVE HOUSING

EXHIBIT D

PROPOSAL AND CONTRACT AGREEMENT

CERTIFICATION OF NONDISCRIMINATION BY OWNER

The undersigned Owner or corporate officer, during the performance of this contract, certifies as follows:

1. The Owner shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin or any other protected class. The Owner shall take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, national origin or any other protected class. Such action shall include, but not be limited to, the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Owner agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.
2. The Owner shall, in all solicitations or advertisements for employees placed by or on behalf of the Owner, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin or any other protected class.
3. The Owner shall send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided advising the said labor union or workers' representatives of the Owner's commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
4. The Owner shall comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.
5. The Owner shall furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his/her books, records, and accounts by the administering agency and the Secretary of Labor for purposes of investigation, to ascertain compliance with such rules, regulations, and orders.
6. In the event of the Owner's non-compliance with the nondiscrimination clauses of this contract or with any of the said rules, regulations, or orders, the contract may be canceled, terminated, or suspended in whole or in part and the Owner may be declared ineligible for further Government contracts or federally assisted construction/services contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulations, or order of the Secretary of Labor, or as otherwise provided by law.
7. The Owner shall include the portion of the sentence immediately preceding paragraph (1) and the provisions of paragraphs (1) through (7) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontract or purchase order as the administering agency may direct as means of enforcing such provisions, including sanctions for noncompliance; provided, however, that in the event the Owner

becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the administering agency, the

8. Owner may request that the United States enter into such litigation to protect the interests of the United States.

9. Pursuant to California Labor Code Section 1735, as added by Chapter 643 Stats. 1039, and as amended,

No discrimination shall be made in the employment of persons because of race, religious creed, color national origin, ancestry, physical handicaps, mental condition, marital status, sex of such persons, or any other protected class, except as provided in Section 1420, and any Owner violating this Section is subject to all the penalties imposed for a violation of the Chapter.

American Family Housing

FIRM



MYLES A. PEINEMANN II

SIGNED AND PRINTED NAME

Chief Executive Officer

TITLE

3-2-21

DATE

CITY OF GARDEN GROVE
REQUEST FOR PROPOSALS FOR PERMANENT SUPPORTIVE HOUSING

**EXHIBIT E – NON-COLLUSION AFFIDAVIT
TO BE INCLUDED IN PROPOSAL**

PROPOSAL AND CONTRACT AGREEMENT

NON-COLLUSION AFFIDAVIT
(Title 23 United States Code Section 112 and
Public Contract Code Section 7106)

To the CITY OF GARDEN GROVE,

In accordance with Title 23 United States Code Section 112 and Public Contract Code 7106 the PROPOSER declares that the bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the PROPOSER has not directly or indirectly induced or solicited any other PROPOSER to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived or agreed with any PROPOSER or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the PROPOSER has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the PROPOSER or any PROPOSER, or to fix any overhead, profit, or cost element of the bid price, or of that of any other PROPOSER, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and, further, that the PROPOSER has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.

Note: The above Non-collusion Affidavit is part of the Proposal. Signing this Proposal on the signature portion thereof shall also constitute signature of this Non-collusion Affidavit. PROPOSERS are cautioned that making a false certification may subject the certifier to criminal prosecution.

State of California

County of

Los Angeles

Subscribed and sworn to (or affirmed) before me on this 2nd day of March, 20 21, by Myles A Peinemann, proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.


Notary Public Signature



EXHIBIT B

Description of Work

American Family Housing (AFH) will rehabilitate a small apartment complex at 11742 Stuart Drive in an existing 11,000 square foot two-story wood frame apartment building. There are 10 units: 3 one-bedroom units and 7 two-bedroom units. Eight units are permanent supportive housing (PSH) units, reserved for households earning less than 30% AMI. These units will receive project-based voucher assistance, too. The 8 units consist of 3 one-bedroom units and 5 two-bedroom units. Of the remaining units, 1 two bedroom unit is for a household earning less than 50% AMI and 1 two-bedroom unit is for an on-site resident manager. At this time, there are sixteen tenants occupying six of the ten units. AFH owns the site and no entitlements are needed for the proposed scope of work.

Stuart Drive tenants will have access to on-site and off-site social service programs that are flexible and responsive to tenants' needs. The voluntary services are target population-specific, culturally specific and linguistically- appropriate. Housing is the primary intervention for tenants, emphasizing a street-to home model that incorporates "wrap- around" service delivery.

Offices: AFH will convert the current laundry room to provide on-site office space for the property manager, and support services staff. Design of the offices will address sound transmission to maximize privacy.

Community Space: A designated smoking area will be provided. An existing swimming pool will remain as a form of passive recreation. The common area landscape design aesthetic shall be warm, pleasant and convey a hopeful positive message. The project will include security cameras to ensure everyone's safety.

Units: The unit renovation will include painting and finishes, closet doors and hardware, new flooring, new updated kitchen-cabinets with new countertops, bathroom vanities, energy-efficient appliances, updated ultra-low flow plumbing fixtures and toilets, lever handles on all doors, in unit vent less washer/dryer combo and replace unit light fixtures with energy efficient led lighting fixtures.

Renovations to the building include, drought tolerant landscape, security gates, high efficient exterior and security lighting, garage repairs, replace roof, repair second floor decks, fresh paint and graffiti coating and convert the existing laundry room into office space.

The complex is located within a mile of schools, recreation, transportation, a grocery store, retail, restaurants, pharmacies and banks. The Garden Grove community serves as the foundation to introduce social service programs that are designed to help tenants to successfully maintain independent living, and obtain assistance in the coordination of their housing and service needs. Case management services guarantee that those who have special needs will gain better access to services they need in order to heal from mental and physical trauma.

Work Drawings: Not yet available

Specifications: Not yet available

Compliance with Section 504 of the Rehabilitation Act of 1974:

To meet the requirements of Section 504, we plan to make the site accessible for persons with mobility, hearing or vision impairments.

We plan to follow the requirements of Section 504. All public areas will meet accessibility requirements of Section 504. The on-site office will include a ramp to make the area accessible for all residents, visitors and members of the general public as required by Section 504.

Further, to meet the requirements of Section 504, at least one unit will be designed with increased access to and through the dwelling as required by Section 504. We will include changes to make the unit more accessible for persons with mobility, vision or hearing impairments as required by Section 504. Options include accessible unit entry, adaptable or lower kitchen cabinets, reachable light switches, thermostats and outlet, and bathroom walls with grab bars.

EXHIBIT C

Description of Housing

Project Name: Stuart Drive

Address: 11742 Stuart Drive, Garden Grove, CA 92843

County: Orange County

APN: 100-503-01

Total Contract Units

Located within the 2-story building, 8 of the 10 units are Mainstream PBV units. There is one – 2 BD unit on the first floor for the onsite manager and one 2 BD unit reserved for a very low-income tenant.

- 3 1 BDRM PBV units
- 5 2 BDRM PBV units
- 1 2 BDRM Very Low Income unit
- 1 2 BDRM MNGR's unit

Services, Maintenance and Equipment

Common area amenities include a swimming pool for passive recreation, and onsite office for management and supportive services staff.

Services: American Family Housing, supplemented by third parties through the County of Orange, will provide enriched permanent supportive housing services reserved for households with one disabled family member. AFH provides an array of flexible and responsive permanent supportive housing services based on each individual's need and ensures long term housing stability, including but not limited to budgeting, employment services, children's services, counseling-therapeutic, credit, and housing, crisis intervention, and eviction prevention. The program's goal is to address issues that jeopardize housing stability and place adults and families at-risk for returning to homelessness. American Family Housing utilizes the HMIS database to track and report services provided to clients receiving assistance in our Permanent Supportive Housing programs.

Maintenance: The AFH maintenance team, located a few miles away in Midway City, will provide Maintenance.

Utilities Available

The Owner pays all utilities including water, trash, electricity, hot water, heating, and cooling.

Estimated Initial Rents

Unit Type	# of Units	Contract Rent
1 BR	3	\$1,718
2 BR	5	\$2,121

City of Garden Grove

INTER-DEPARTMENT MEMORANDUM

To:	Scott C. Stiles	From:	Tom DaRé
Dept.:	City Manager	Dept.:	Police Chief
Subject:	Approval to participate in the 2021-2022 Office of Traffic Safety (OTS) Selective Traffic Enforcement Program (STEP). (Grant Funding: \$278,000)(<i>Action Item</i>)		
		Date:	9/14/2021

OBJECTIVE

To obtain City Council approval to participate in a Traffic Safety Grant through the California Office of Traffic Safety (OTS). The proposed grant the City is eligible to receive is \$278,000.00 in federal funds to implement DUI/CDL Checkpoints and Selective Traffic Enforcement Operations.

BACKGROUND

The California Office of Traffic Safety awards grants to local law enforcement agencies through the University of California Berkeley Traffic Safety Center (TSC). These one-year grants begin October 1, 2021, and end September 30, 2022. The Garden Grove Police Department has applied for and received similar grants dating back to 1996.

DISCUSSION

The grant that was applied for this year focuses on the reduction of persons killed and injured in alcohol-involved crashes by using "Best Practice" strategies. These strategies include driving under the influence (DUI)/Driver's License checkpoints, DUI Saturation Patrols, Know Your Limits Campaign, Motorcycle Safety, Distracted Driving, Educational Presentations, Traffic, Bicycle, Pedestrian Enforcement and Collaborative DUI Enforcement. The Police and Finance departments will be responsible for providing the necessary reporting to fulfill the goals and objectives of the grant.

FINANCIAL IMPACT

The total amount for the 2021-2022 grant will be \$278,000.00. There is no requirement to hire additional personnel, and there are no out of pocket expenses.

There is neither cost nor income to the City based upon participation in this grant.

RECOMMENDATION

It is recommended that the City Council:

- Authorize participation in the Selective Traffic Enforcement Program (STEP) and accept grant funding in the amount of \$278,000;
- Authorize the City Manager as Authorizing Official, Finance Director as Fiscal Official, and Police Officer Jeremy Morse as Grant Director to sign the grant agreement on behalf of the City; and
- Allocate these grant monies to fund Selective Traffic Enforcement Operations.

ATTACHMENTS:

Description	Upload Date	Type	File Name
OTS 2021-22 STEP Grant Agreement	8/19/2021	Backup Material	OTS_2021-2022_Step_Grant_Agreement.pdf

1. GRANT TITLE Selective Traffic Enforcement Program (STEP)	
2. NAME OF AGENCY Garden Grove	3. Grant Period From: 10/01/2021 To: 09/30/2022
4. AGENCY UNIT TO ADMINISTER GRANT Garden Grove Police Department	
5. GRANT DESCRIPTION Best practice strategies will be conducted to reduce the number of persons killed and injured in crashes involving alcohol and other primary crash factors. The funded strategies may include impaired driving enforcement, enforcement operations focusing on primary crash factors, distracted driving, night-time seat belt enforcement, special enforcement operations encouraging motorcycle safety, enforcement and public awareness in areas with a high number of bicycle and pedestrian crashes, and educational programs. These strategies are designed to earn media attention thus enhancing the overall deterrent effect.	
6. Federal Funds Allocated Under This Agreement Shall Not Exceed: \$278,000.00	
7. TERMS AND CONDITIONS: The parties agree to comply with the terms and conditions of the following which are by this reference made a part of the Agreement: <ul style="list-style-type: none">• Schedule A – Problem Statement, Goals and Objectives and Method of Procedure• Schedule B – Detailed Budget Estimate and Sub-Budget Estimate (if applicable)• Schedule B-1 – Budget Narrative and Sub-Budget Narrative (if applicable)• Exhibit A – Certifications and Assurances• Exhibit B* – OTS Grant Program Manual• Exhibit C – Grant Electronic Management System (GEMS) Access <p>*Items shown with an asterisk (*), are hereby incorporated by reference and made a part of this agreement as if attached hereto.</p> <p>These documents can be viewed at the OTS home web page under Grants: www.ots.ca.gov.</p> <p>We, the officials named below, hereby swear under penalty of perjury under the laws of the State of California that we are duly authorized to legally bind the Grant recipient to the above described Grant terms and conditions.</p> <p>IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.</p>	
8. Approval Signatures	
A. GRANT DIRECTOR NAME: Jeremy Morse TITLE: Police Officer EMAIL: jeremym@ggcity.org PHONE: (714) 741-5767 ADDRESS: 11301 Acacia Parkway Garden Grove, CA 92840 _____ (Signature) (Date)	B. AUTHORIZING OFFICIAL NAME: Scott Stiles TITLE: City Manager EMAIL: ssstiles@ci.garden-grove.ca.us PHONE: 714-741-5100 ADDRESS: 11222 Acacia Parkway Garden Grove, CA 92840 _____ (Signature) (Date)
C. FISCAL OFFICIAL NAME: Patricia Song TITLE: Finance Director EMAIL: psong@ci.garden-grove.ca.us PHONE: (714) 741-5062 ADDRESS: 11222 Acacia Parkway Garden Grove, CA 92840 _____ (Signature) (Date)	D. AUTHORIZING OFFICIAL OF OFFICE OF TRAFFIC SAFETY NAME: Barbara Rooney TITLE: Director EMAIL: barbara.rooney@ots.ca.gov PHONE: (916) 509-3030 ADDRESS: 2208 Kausen Drive, Suite 300 Elk Grove, CA 95758 _____ (Signature) (Date)

E. ACCOUNTING OFFICER OF OFFICE OF TRAFFIC SAFETY NAME: Carolyn Vu ADDRESS: 2208 Kausen Drive, Suite 300 Elk Grove, CA 95758	9. SAM INFORMATION SAM #: ME8LG18RT6M9 REGISTERED ADDRESS: 11301 Acacia Parkway CITY: Garden Grove ZIP+4: 92840-5857
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10. PROJECTED EXPENDITURES						
FUND	CFDA	ITEM/APPROPRIATION	F.Y.	CHAPTER	STATUTE	PROJECTED EXPENDITURES
164AL-22.1	20.608	0521-0890-101	2020	6/20	BA/20	\$150,000.00
402PT-22	20.600	0521-0890-101	2021	21/21	BA/21	\$128,000.00
				AGREEMENT TOTAL		\$278,000.00
				AMOUNT ENCUMBERED BY THIS DOCUMENT \$278,000.00		
<i>I CERTIFY upon my own personal knowledge that the budgeted funds for the current budget year are available for the period and purpose of the expenditure stated above.</i>				PRIOR AMOUNT ENCUMBERED FOR THIS AGREEMENT \$ 0.00		
				TOTAL AMOUNT ENCUMBERED TO DATE \$278,000.00		
OTS ACCOUNTING OFFICER'S SIGNATURE			DATE SIGNED			

1. PROBLEM STATEMENT

In the City of Garden Grove, there has been a total of 51 fatal traffic crashes since the beginning of 2016 to 2020. Of those fatalities 29 of them have involved impaired drivers, as well as over 147 other injury traffic crashes involving impaired drivers. The negative effects of drinking and driving have struck our community on several occasions and the Garden Grove Police Department is committed to using all resources available to combat the problem. The City of Garden Grove has taken a zero-tolerance approach towards drunk/impaired driving over the five-year period of time and have made over 1708 arrests and initiated several thousand citizen contacts related to DUI Investigations. The City of Garden Grove is committed to the safety of our citizens and has utilized DUI Checkpoints and DUI Saturation patrols as a means to deter, locate, and arrest alcohol/drug impaired drivers, as well as a means to provide educational opportunities to the members of the community. Through the opportunities granted to our department through the awarding of the OTS STEP Grant, we intend to continue our zero tolerance efforts towards the eliminating and alcohol/drug impaired driving. The efforts will focus on all motorists and citizens in the community. Through the use of Press Releases and social media platforms, an effort will be made to educate the community on the dangers of alcohol/drug impaired driving, the costs of being prosecuted for DUI/DUID, and alternative methods of transportation available to those that may consider driving while impaired.

The City of Garden Grove has seen a marked increase in the number of fatalities and injury crashes involving pedestrians and bicyclists. From 2016 through 2020 there were over 480 injury traffic crashes involving bicyclists and pedestrians with 21 of them being fatalities. The number of fatalities in Garden Grove involving bicyclists and pedestrians is more than all other fatalities combined including those involving impaired driving. The increase has been alarming to the community and in response a city-wide campaign was launched in September 2016 to address the problem. The Garden Grove Police Department Neighborhood Traffic Unit formed what is known as the Accident Reduction Team or ART team with personnel from our city's public works, traffic engineering department and community relations. Through a collaborative effort between all members of the ART team, we have identified and addressed traffic engineering issues that could lead to a decrease in these types of crashes, used Public Works to assist with the use of adequate traffic control measures in areas lacking the proper measures for safe bicycling and walking, and used our community relations department to get the message out through the use of city billboards, social media, press releases, city mailers and public service announcements that was filmed and used as an educational tool. As an enforcement and educational tool, the Neighborhood Traffic Unit has utilized grant funds to conduct heavily publicized bicyclist/pedestrian enforcement operations in areas targeted for high volumes of crashes and violations. These events are publicized using press releases and social media. The events have been live streamed on Facebook, clips have been posted on Instagram, and operations have been broadcasted on local news channels. Typically, all of the comments from those following are very supportive and positive towards the operations. During each of the events that have been conducted since the inception of the Art team there has been an average of 130 citations issued for various violations related to bicyclist/pedestrian safety, including issuing motorists citations for failing to yield to bicyclists and pedestrians. In conjunction with the issuing of citations the strong Police presence is a reminder of the possibility of being issued a citation and an opportunity to have educational contacts with members of the community.

The Garden Grove Police Department Neighborhood Traffic Unit has participated in events such as the National Walk Your Child to School Day, National Teen Driver Safety Week, NHTSA Winter Mobilization, National Distracted Driver Awareness Month, National Motorcycle Safety Month, National Bicycle Safety Month, National Click It or Ticket Mobilization, NHTSA Summer Mobilization, National Child Passenger Safety Week and Pedestrian Safety Month. The Neighborhood Traffic Unit have presented various safety presentations to both senior citizens and school children, teens and adults. Flyers and safety messages related to pedestrian and bicycle safety have been deployed. With the help of both the Neighborhood Traffic Unit and members of the ART team, these flyers and safety messages have been distributed at various community events and over 1,000 reflective slap wristbands, reflector flashing lights and reflective lanyards were given to children year by year at community events and DUI/CDL Checkpoints.

Motorcycle safety has become an issue in the City of Garden Grove. The Garden Grove Police Department experienced 3 fatality crashes involving a motorcyclist, and a total of 76 injuries related to motorcycle crashes from the year 2016 to 2020. These injuries resulted in hundreds of man-hours of traffic enforcement, putting the citizens of Garden Grove at even greater risk. From 2016 to 2020, approximately 75 percent of fatal and injury-combined crashes involved various Primary Crashe Factors (PCF) such as DUI, DUID, unsafe speed, right of way violations, traffic control violations, pedestrian violations and improper turning movements.

The City of Garden Grove experiences a high volume of motorists that travel within the City to be traveling at unsafe speeds. Between 2016 to 2020, with funding by the OTS STEP Grant, the Garden Grove Police Department issued a total of approximately 8000 citations to motorists for unsafe speed on City streets. By conducting highly publicized operations with the use of social media platforms, use of city billboards, press releases and public service announcements, a sense of community partnership is established by informing the public with traffic enforcement education and the presence of mind to safely travel.

The Garden Grove Police Department continues to notice several arrestees and cited violators are not showing up for their notices to appear in court and are subsequently issued warrants for not appearing. This enables repeat offending and allows the public to be put at risk by conscious neglect of impaired drivers. The same issues arise with the driver's whom have had their driver's license's suspended. Traffic violators are stopped daily by the Garden Grove Police Department and are found to have suspended driving privileges. This happens as close as the courtroom parking lot, where violators drive away directly after having their driver's license suspended.

The Garden Grove Police Department Neighborhood Traffic Unit has partnered up with the Huntington Beach Police Department and received the necessary training for the "Know Your Limit" campaign. Officers from both Police agencies have partnered up to educate patrons at local restaurants and bar establishments focusing on the importance of being responsible when consuming alcoholic beverages. The topic was to educate and inform patrons on the topic and consequences of drinking and driving. Breathalyzer Intoximeters were voluntarily used by patrons to give them self-awareness pertaining to their blood alcohol content (BAC), which is a measurement of alcohol intoxication. For example, a BAC of 0.08, or 0.08% one tenth of one percent means there are 0.08 grams of alcohol for every 100mL of blood. Patrons are informed of their current status of impairment and educating them on finding other alternatives for traveling back home safe.

Car meet ups with the intention of street takeovers, sideshows and drag racing have become a growing concern throughout all cities in Orange County. It has especially been amplified by a novel Coronavirus pandemic, gaining in popularity and danger. Several times a week during the weekday and weekend nights, car meets have taken over private property lots where drivers perform dangerous sideshow maneuvers that put residents of Garden Grove in danger of getting hurt or even killed. These car meet up sideshows also take away from local establishments and take away the potential for customers at these businesses. The Garden Grove Police Department has a zero-tolerance approach and saturate the area with a high Police presence, conducting traffic enforcement education and citing drivers for various vehicle code violations. The Garden Grove Police Department has assisted the Santa Ana Police Department to combat the ongoing problem of street racing, intersection takeovers and sideshows. Police departments throughout Orange County formed the "Orange County Street Racing Partnership" which include Santa Ana PD, Garden Grove PD, Irvine PD, Costa Mesa PD, Fountain Valley PD, Buena Park PD and Huntington Beach PD. The goal and focus of the partnership is to combat illegal street racing and to protect city streets for safe passage of all travelers. This partnership was established in October of 2020. As a result, to date, a total of 469 citations, 53 arrests and 39 impounds were completed to combat the issue of street racing.

Fatal traffic crashes and traffic crashes involving criminal prosecution have increased within the City of Garden Grove over the last several years. In 2020, the Garden Grove Police Neighborhood Traffic Unit responded to 10 fatal traffic crashes which resulted in 11 fatalities. In 2020, Garden Grove Police officers responded to 1,740 reported traffic crashes. Of those crashes, 473 involved a significant reportable injury per the California Highway Patrol's Crash Investigation Manual standards. 82 arrests were made subsequent to traffic crashes and referred to the District Attorney's Office for prosecution.

2. PERFORMANCE MEASURES

A. Goals:

1. Reduce the number of persons killed in traffic crashes.

2. Reduce the number of persons injured in traffic crashes.
3. Reduce the number of pedestrians killed in traffic crashes.
4. Reduce the number of pedestrians injured in traffic crashes.
5. Reduce the number of bicyclists killed in traffic crashes.
6. Reduce the number of bicyclists injured in traffic crashes.
7. Reduce the number of persons killed in alcohol-involved crashes.
8. Reduce the number of persons injured in alcohol-involved crashes.
9. Reduce the number of persons killed in drug-involved crashes.
10. Reduce the number of persons injured in drug-involved crashes.
11. Reduce the number of persons killed in alcohol/drug combo-involved crashes.
12. Reduce the number of persons injured in alcohol/drug combo-involved crashes.
13. Reduce the number of motorcyclists killed in traffic crashes.
14. Reduce the number of motorcyclists injured in traffic crashes.
15. Reduce hit & run fatal crashes.
16. Reduce hit & run injury crashes.
17. Reduce nighttime (2100 - 0259 hours) fatal crashes.
18. Reduce nighttime (2100 - 0259 hours) injury crashes.

B. Objectives:	Target Number
1. Issue a press release announcing the kick-off of the grant by November 15. The kick-off press releases and media advisories, alerts, and materials must be emailed to the OTS Public Information Officer at pio@ots.ca.gov , and copied to your OTS Coordinator, for approval 14 days prior to the issuance date of the release.	1
2. Participate and report data (as required) in the following campaigns, National Walk to School Day, National Teen Driver Safety Week, NHTSA Winter Mobilization, National Distracted Driving Awareness Month, National Motorcycle Safety Month, National Bicycle Safety Month, National Click it or Ticket Mobilization, NHTSA Summer Mobilization, National Child Passenger Safety Week, and California's Pedestrian Safety Month.	10
3. Develop (by December 31) and/or maintain a "HOT Sheet" program to notify patrol and traffic officers to be on the lookout for identified repeat DUI offenders with a suspended or revoked license as a result of DUI convictions. Updated HOT sheets should be distributed to patrol and traffic officers monthly.	12
4. Send law enforcement personnel to the NHTSA Standardized Field Sobriety Testing (SFST) (minimum 16 hours) POST-certified training.	6
5. Send law enforcement personnel to the NHTSA Advanced Roadside Impaired Driving Enforcement (ARIDE) 16 hour POST-certified training.	6
6. Send law enforcement personnel to the Drug Recognition Expert (DRE) training.	3
7. Send law enforcement personnel to the DRE Recertification training.	3
8. Send law enforcement personnel to SFST Instructor training.	1
9. Send law enforcement personnel to DRE Instructor training.	1
10. Conduct DUI/DL Checkpoints. A minimum of 1 checkpoint should be conducted during the NHTSA Winter Mobilization and 1 during the Summer Mobilization. To enhance the overall deterrent effect and promote high visibility, it is recommended the grantee issue an advance press release and conduct social media activity for each checkpoint. For combination DUI/DL checkpoints, departments should issue press releases that mention DL's will be checked at the DUI/DL checkpoint. Signs for DUI/DL checkpoints should read "DUI/Driver's License Checkpoint Ahead." OTS does not fund or support independent DL checkpoints. Only on an exception basis and with OTS pre-approval will OTS fund checkpoints that begin prior to 1800 hours. When possible, DUI/DL Checkpoint screeners should be DRE- or ARIDE-trained.	3
11. Conduct DUI Saturation Patrol operation(s).	26
12. Conduct Traffic Enforcement operation(s), including but not limited to, primary crash factor violations.	20
13. Conduct highly publicized Distracted Driving enforcement operation(s) targeting drivers using hand held cell phones and texting.	4

14. Conduct highly publicized Motorcycle Safety enforcement operation(s) in areas or during events with a high number of motorcycle incidents or crashes resulting from unsafe speed, DUI, following too closely, unsafe lane changes, improper turning, and other primary crash factor violations by motorcyclists and other drivers.	1
15. Conduct highly publicized pedestrian and/or bicycle enforcement operation(s) in areas or during events with a high number of pedestrian and/or bicycle crashes resulting from violations made by pedestrians, bicyclists, and drivers.	10
16. Conduct Traffic Safety educational presentation(s) with an effort to reach community members. Note: Presentation(s) may include topics such as distracted driving, DUI, speed, bicycle and pedestrian safety, seat belts and child passenger safety.	4
17. Conduct Know Your Limit campaigns with an effort to reach members of the community.	1
18. Conduct highly visible collaborative DUI Enforcement operations	2
19. Conduct highly visible collaborative Traffic Enforcement operations	2

3. METHOD OF PROCEDURE

A. Phase 1 – Program Preparation (1st Quarter of Grant Year)

- The department will develop operational plans to implement the “best practice” strategies outlined in the objectives section.
- All training needed to implement the program should be conducted this quarter.
- All grant related purchases needed to implement the program should be made this quarter.
- In order to develop/maintain the “Hot Sheets,” research will be conducted to identify the “worst of the worst” repeat DUI offenders with a suspended or revoked license as a result of DUI convictions. The Hot Sheets may include the driver’s name, last known address, DOB, description, current license status, and the number of times suspended or revoked for DUI. Hot Sheets should be updated and distributed to traffic and patrol officers at least monthly.
- Implementation of the STEP grant activities will be accomplished by deploying personnel at high crash locations.

Media Requirements

- Issue a press release approved by the OTS PIO announcing the kick-off of the grant by November 15, but no sooner than October 1. The kick-off release must be approved by the OTS PIO and only distributed after the grant is fully signed and executed. If you are unable to meet the November 15 deadline to issue a kick-off press release, communicate reasons to your OTS coordinator and OTS PIO.

B. Phase 2 – Program Operations (Throughout Grant Year)

- The department will work to create media opportunities throughout the grant period to call attention to the innovative program strategies and outcomes.

Media Requirements

- The following requirements are for all grant-related activities
- Send all media advisories, alerts, videos, graphics, artwork, posters, radio/PSA/video scripts, storyboards, digital and/or print educational materials for grant-related activities to the OTS PIO at pio@ots.ca.gov for approval and copy your OTS coordinator. Optimum lead time would be 7 days before the scheduled release but at least 3 business days prior to the scheduled release date for review and approval is appreciated.
- The OTS PIO is responsible for the approval of the design and content of materials. The agency understands OTS PIO approval is not authorizing approval of budget expenditure or cost. Any cost approvals must come from the Coordinator.
- Pre-approval is not required when using any OTS-supplied template for media advisories, press releases, social media graphics, videos or posts, or any other OTS-supplied educational material. However, copy the OTS PIO at pio@ots.ca.gov and your OTS coordinator when any material is distributed to the media and public, such as a press release, educational material, or link to social media post. The OTS-supplied kick-off press release templates and any kickoff press releases are an exception to this policy and require prior approval before distribution to the media and public.
- If an OTS-supplied template, educational material, social media graphic, post or video is substantially changed, the changes shall be sent to the OTS PIO at pio@ots.ca.gov for approval and copy to your OTS Coordinator. Optimum lead time would be 7 days prior to the scheduled

release date, but at least 3 business days prior to the scheduled release date for review and approval is appreciated.

- Press releases, social media posts and alerts on platforms such as NextDoor and Nixle reporting immediate and time-sensitive grant activities (e.g. enforcement operations, day of event highlights or announcements, event invites) are exempt from the OTS PIO approval process. The OTS PIO and your Coordinator should still be notified when the grant-related activity is happening (e.g. car seat checks, bicycle rodeos, community presentations, DUI checkpoints, etc.).
- Enforcement activities such as warrant and probation sweeps, court stings, etc. that are embargoed or could impact operations by publicizing in advance are exempt from the PIO approval process. However, announcements and results of activities should still be copied to the OTS PIO at pio@ots.ca.gov and your Coordinator with embargoed date and time or with "INTERNAL ONLY: DO NOT RELEASE" message in subject line of email.
- Any earned or paid media campaigns for TV, radio, digital or social media that are part of a specific grant objective, using OTS grant funds, or designed and developed using contractual services by a subgrantee, requires prior approval. Please send to the OTS PIO at pio@ots.ca.gov for approval and copy your grant coordinator at least 3 business days prior to the scheduled release date.
- Social media posts highlighting state or national traffic safety campaigns (Distracted Driving Month, Motorcycle Safety Awareness Month, etc.), enforcement operations (DUI checkpoints, etc.), or any other grant-related activity such as Bicycle rodeos, presentations, or events, are highly encouraged but do not require prior approval.
- Submit a draft or rough-cut of all digital, printed, recorded or video material (brochures, posters, scripts, artwork, trailer graphics, digital graphics, social posts connected to an earned or paid media campaign grant objective) to the OTS PIO at pio@ots.ca.gov and copy your OTS Coordinator for approval prior to the production or duplication.
- Use the following standard language in all press, media, and printed materials, space permitting: Funding for this program was provided by a grant from the California Office of Traffic Safety, through the National Highway Traffic Safety Administration.
- Space permitting, include the OTS logo on all grant-funded print materials, graphics and paid or earned social media campaign grant objective; consult your OTS Coordinator for specifics, format-appropriate logos, or if space does not permit the use of the OTS logo.
- Email the OTS PIO at pio@ots.ca.gov and copy your OTS Coordinator at least 21 days in advance, or when first confirmed, a short description of any significant grant-related traffic safety event or program, particularly events that are highly publicized beforehand with anticipated media coverage so OTS has sufficient notice to arrange for attendance and/or participation in the event. If unable to attend, email the OTS PIO and coordinator brief highlights and/or results, including any media coverage (broadcast, digital, print) of event within 7 days following significant grant-related event or program. Media and program highlights are to be reflected in QPRs.
- Any press releases, work plans, scripts, storyboards, artwork, graphics, videos or any educational or informational materials that received PIO approval in a prior grant year needs to be resubmitted for approval in the current grant year.
- Contact the OTS PIO or your OTS Coordinator for consultation when changes from any of the above requirements might be warranted.

C. Phase 3 – Data Collection & Reporting (Throughout Grant Year)

1. Prepare and submit invoice claims (due January 30, April 30, July 30, and October 30)
2. Prepare and submit Quarterly Performance Reports (QPR) (due January 30, April 30, July 30, and October 30)
 - Collect and report quarterly, appropriate data that supports the progress of goals and objectives.
 - Provide a brief list of activity conducted, procurement of grant-funded items, and significant media activities. Include status of grant-funded personnel, status of contracts, challenges, or special accomplishments.
 - Provide a brief summary of quarterly accomplishments and explanations for objectives not completed or plans for upcoming activities.
 - Collect, analyze and report statistical data relating to the grant goals and objectives.

4. METHOD OF EVALUATION

Using the data compiled during the grant, the Grant Director will complete the "Final Evaluation" section in the fourth/final Quarterly Performance Report (QPR). The Final Evaluation should provide a brief summary of the grant's accomplishments, challenges and significant activities. This narrative should also include whether goals and objectives were met, exceeded, or an explanation of why objectives were not completed.

5. ADMINISTRATIVE SUPPORT

This program has full administrative support, and every effort will be made to continue the grant activities after grant conclusion.

FUND NUMBER	CATALOG NUMBER (CFDA)	FUND DESCRIPTION	TOTAL AMOUNT
164AL-22	20.608	Minimum Penalties for Repeat Offenders for Driving While Intoxicated	\$150,000.00
402PT-22	20.600	State and Community Highway Safety	\$128,000.00

COST CATEGORY	FUND NUMBER	UNIT COST OR RATE	UNITS	TOTAL COST TO GRANT
A. PERSONNEL COSTS				
<u>Straight Time</u>				\$0.00
<u>Overtime</u>				
DUI/DL Checkpoints	164AL-22	\$9,700.00	3	\$29,100.00
DUI Saturation Patrols	164AL-22	\$3,500.00	26	\$91,000.00
Collaborative DUI Enforcement	164AL-22	\$2,500.00	2	\$5,000.00
Know Your Limit	164AL-22	\$2,000.00	1	\$2,000.00
Benefits for 164AL - OT @16.24%	164AL-22	\$127,100.00	1	\$20,641.00
Traffic Enforcement	402PT-22	\$2,800.00	20	\$56,000.00
Distracted Driving	402PT-22	\$2,800.00	4	\$11,200.00
Motorcycle Safety	402PT-22	\$2,800.00	1	\$2,800.00
Pedestrian and Bicycle Enforcement	402PT-22	\$2,800.00	10	\$28,000.00
Collaborative Traffic Enforcement	402PT-22	\$2,500.00	2	\$5,000.00
Traffic Safety Education	402PT-22	\$900.00	4	\$3,600.00
Benefits for 402PT - OT @ 16.24%	402PT-22	\$106,600.00	1	\$17,312.00
Category Sub-Total				\$271,653.00
B. TRAVEL EXPENSES				
In State Travel	402PT-22	\$2,088.00	1	\$2,088.00
				\$0.00
Category Sub-Total				\$2,088.00
C. CONTRACTUAL SERVICES				
				\$0.00
Category Sub-Total				\$0.00
D. EQUIPMENT				
				\$0.00
Category Sub-Total				\$0.00
E. OTHER DIRECT COSTS				
DUI Checkpoint Supplies	164AL-22	\$2,259.00	1	\$2,259.00
Bicycle Safety Equipment	402PT-22	\$2,000.00	1	\$2,000.00
Category Sub-Total				\$4,259.00
F. INDIRECT COSTS				
				\$0.00
Category Sub-Total				\$0.00
GRANT TOTAL				\$278,000.00

BUDGET NARRATIVE

PERSONNEL COSTS

DUI/DL Checkpoints - Overtime for grant funded law enforcement operations conducted by appropriate department personnel.

DUI Saturation Patrols - Overtime for grant funded law enforcement operations conducted by appropriate department personnel.

Collaborative DUI Enforcement - Overtime for grant funded Collaborative DUI Enforcement operations conducted by appropriate department personnel

Know Your Limit - Overtime for grant funded traffic safety presentations or campaigns conducted by appropriate department personnel.

Benefits for 164AL - OT @16.24% - Benefits breakdown:
WC - 14.79%
Medicare - 1.45%

Traffic Enforcement - Overtime for grant funded law enforcement operations conducted by appropriate department personnel.

Distracted Driving - Overtime for grant funded law enforcement operations conducted by appropriate department personnel.

Motorcycle Safety - Overtime for grant funded law enforcement operations conducted by appropriate department personnel.

Pedestrian and Bicycle Enforcement - Overtime for grant funded law enforcement operations conducted by appropriate department personnel.

Collaborative Traffic Enforcement - Overtime for grant funded Collaborative Traffic Enforcement operations conducted by appropriate department personnel

Traffic Safety Education - Overtime for grant funded traffic safety presentations or campaigns conducted by appropriate department personnel.

Benefits for 402PT - OT @ 16.24% - Benefits breakdown:
WC - 14.79%
Medicare - 1.45%

TRAVEL EXPENSES

In State Travel - Costs are included for appropriate staff to attend conferences and training events supporting the grant goals and objectives and/or traffic safety. Local mileage for grant activities and meetings is included. All conferences, seminars or training not specifically identified in the Budget Narrative must be approved by OTS. All travel claimed must be at the agency approved rate. Per Diem may not be claimed for meals provided at conferences when registration fees are paid with OTS grant funds.

CONTRACTUAL SERVICES

-

EQUIPMENT

-

OTHER DIRECT COSTS

DUI Checkpoint Supplies - On-scene supplies needed to conduct sobriety checkpoints. Costs may include 28" traffic cones, MUTCD compliant traffic signs, MUTCD compliant high visibility vests (maximum of 10), traffic counters (maximum of 2), generator, gas for generators, lighting, reflective banners, electronic flares, PAS device supplies, heater, propane for heaters, fan, anti-fatigue mats, and canopies. Additional items may be purchased if approved by OTS. The cost of food and beverages will not be reimbursed.

Bicycle Safety Equipment - Safety equipment such as bicycle headlights/taillights, reflectors, and reflective arm and leg bands to be distributed during bicycle rodeos and other bicycle safety related events. Additional items may be purchased if approved by OTS.

INDIRECT COSTS

-

STATEMENTS/DISCLAIMERS

There will be no program income generated from this grant.

Nothing in this "agreement" shall be interpreted as a requirement, formal or informal, that a particular law enforcement officer issue a specified or predetermined number of citations in pursuance of the goals and objectives here under.

CERTIFICATIONS AND ASSURANCES FOR HIGHWAY SAFETY GRANTS
(23 U.S.C. Chapter 4; Sec. 1906, Pub. L. 109-59, As Amended By Sec. 4011, Pub. L. 114-94)

The officials named on the grant agreement, certify by way of signature on the grant agreement signature page, that the Grantee Agency complies with all applicable Federal statutes, regulations, and directives and State rules, guidelines, policies and laws in effect with respect to the periods for which it receives grant funding. Applicable provisions include, but are not limited to, the following:

GENERAL REQUIREMENTS

- 23 U.S.C. Chapter 4 – Highway Safety Act of 1966, as amended
- Sec. 1906, Pub. L. 109-59, as amended by Sec. 4011, Pub. L. 114-94
- 23 CFR part 1300 – Uniform Procedures for State Highway Safety Grant Programs
- 2 CFR part 200 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards
- 2 CFR part 1201 – Department of Transportation, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards

NONDISCRIMINATION

(applies to subrecipients as well as States)

The State highway safety agency will comply with all Federal statutes and implementing regulations relating to nondiscrimination ("Federal Nondiscrimination Authorities"). These include but are not limited to:

- **Title VI of the Civil Rights Act of 1964** (42 U.S.C. 2000d *et seq.*, 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin) and 49 CFR part 21;
- **The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970**, (42 U.S.C. 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- **Federal-Aid Highway Act of 1973**, (23 U.S.C. 324 *et seq.*), and **Title IX of the Education Amendments of 1972**, as amended (20 U.S.C. 1681-1683 and 1685-1686) (prohibit discrimination on the basis of sex);
- **Section 504 of the Rehabilitation Act of 1973**, (29 U.S.C. 794 *et seq.*), as amended, (prohibits discrimination on the basis of disability) and 49 CFR part 27;
- **The Age Discrimination Act of 1975**, as amended, (42 U.S.C. 6101 *et seq.*), (prohibits discrimination on the basis of age);
- **The Civil Rights Restoration Act of 1987**, (Pub. L. 100-209), (broadens scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal aid recipients, subrecipients and contractors, whether such programs or activities are Federally-funded or not);
- **Titles II and III of the Americans with Disabilities Act** (42 U.S.C. 12131-12189) (prohibits discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing) and 49 CFR parts 37 and 38;
- **Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations** (prevents discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations); and
- **Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency** (guards against Title VI national origin discrimination/discrimination because of limited English proficiency (LEP) by ensuring that funding recipients take reasonable steps to ensure that LEP persons have meaningful access to programs (70 FR 74087-74100).

The Subgrantee-

- Will take all measures necessary to ensure that no person in the United States shall, on the grounds of race, color, national origin, disability, sex, age, limited English proficiency, or membership in any other class protected by Federal Nondiscrimination Authorities, be excluded from participation in, be denied the benefits of

or be otherwise subjected to discrimination under any of its programs or activities, so long as any portion of the program is Federally-assisted;

- Will administer the program in a manner that reasonably ensures that any of its subrecipients, contractors, subcontractors, and consultants receiving Federal financial assistance under this program will comply with all requirements of the Non-Discrimination Authorities identified in this Assurance;
- Agrees to comply (and require its subrecipients, contractors, subcontractors, and consultants to comply) with all applicable provisions of law or regulation governing US DOT's or NHTSA's access to records, accounts, documents, information, facilities, and staff, and to cooperate and comply with any program or compliance reviews, and/or complaint investigations conducted by US DOT or NHTSA under any Federal Nondiscrimination Authority;
- Acknowledges that the United States has a right to seek judicial enforcement with regard to any matter arising under these Non-Discrimination Authorities and this Assurance;
- Agrees to insert in all contracts and funding agreements with other State or private entities the following clause:

"During the performance of this contract/funding agreement, the contractor/funding recipient agrees—

- a. To comply with all Federal nondiscrimination laws and regulations, as may be amended from time to time;
- b. Not to participate directly or indirectly in the discrimination prohibited by any Federal non-discrimination law or regulation, as set forth in appendix B of 49 CFR part 21 and herein;
- c. To permit access to its books, records, accounts, other sources of information, and its facilities as required by the State highway safety office, US DOT or NHTSA;
- d. That, in event a contractor/funding recipient fails to comply with any nondiscrimination provisions in this contract/funding agreement, the State highway safety agency will have the right to impose such contract/agreement sanctions as it or NHTSA determine are appropriate, including but not limited to withholding payments to the contractor/funding recipient under the contract/agreement until the contractor/funding recipient complies; and/or cancelling, terminating, or suspending a contract or funding agreement, in whole or in part; and
- e. To insert this clause, including paragraphs (a) through (e), in every subcontract and sub agreement and in every solicitation for a subcontract or sub-agreement, that receives Federal funds under this program.

POLITICAL ACTIVITY (HATCH ACT)

(applies to subrecipients as well as States)

The State will comply with provisions of the Hatch Act (5 U.S.C. 1501-1508), which limits the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

CERTIFICATION REGARDING FEDERAL LOBBYING

(applies to subrecipients as well as States)

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of

any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions;

3. The undersigned shall require that the language of this certification be included in the award documents for all sub-award at all tiers (including subcontracts, subgrants, and contracts under grant, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

RESTRICTION ON STATE LOBBYING

(applies to subrecipients as well as States)

None of the funds under this program will be used for any activity specifically designed to urge or influence a State or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any State or local legislative body. Such activities include both direct and indirect (e.g., "grassroots") lobbying activities, with one exception. This does not preclude a State official whose salary is supported with NHTSA funds from engaging in direct communications with State or local legislative officials, in accordance with customary State practice, even if such communications urge legislative officials to favor or oppose the adoption of a specific pending legislative proposal.

CERTIFICATION REGARDING DEBARMENT AND SUSPENSION

(applies to subrecipients as well as States)

Instructions for Primary Tier Participant Certification (States)

1. By signing and submitting this proposal, the prospective primary tier participant is providing the certification set out below and agrees to comply with the requirements of 2 CFR parts 180 and 1200.

2. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective primary tier participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary tier participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.

3. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default or may pursue suspension or debarment.

4. The prospective primary tier participant shall provide immediate written notice to the department or agency to which this proposal is submitted if at any time the prospective primary tier participant learns its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

5. The terms *covered transaction*, *civil judgment*, *debarment*, *suspension*, *ineligible*, *participant*, *person*, *principal*, and *voluntarily excluded*, as used in this clause, are defined in 2 CFR parts 180 and 1200. You may contact the department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.

6. The prospective primary tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is excluded, debarred, or suspended from participation in Federal transactions.

who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction.

7. The prospective primary tier participant further agrees by submitting this proposal that it will include the clause titled "Instructions for Lower Tier Participant Certification" including the "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion—Lower Tier Covered Transaction," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions and will require lower tier participants to comply with 2 CFR parts 180 and 1200.

8. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant is responsible for ensuring that its principals are not suspended, debarred, or otherwise ineligible to participate in covered transactions. To verify the eligibility of its principals, as well as the eligibility of any prospective lower tier participants, each participant may, but is not required to, check the System for Award Management Exclusions website (<https://www.sam.gov/>).

9. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

10. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal government, the department or agency may terminate the transaction for cause or default.

Certification Regarding Debarment, Suspension, and Other Responsibility Matters-Primary Tier Covered Transactions

(1) The prospective primary tier participant certifies to the best of its knowledge and belief, that it and its principals:

- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in covered transactions by any Federal department or agency;
- (b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or Local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
- (d) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.

(2) Where the prospective primary tier participant is unable to certify to any of the Statements in this certification, such prospective participant shall attach an explanation to this proposal.

Instructions for Lower Tier Participant Certification

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below and agrees to comply with the requirements of 2 CFR parts 180 and 1200.

2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered in to. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal government, the

department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.

3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

4. The terms *covered transaction*, *civil judgment*, *debarment*, *suspension*, *ineligible*, *participant*, *person*, *principal*, and *voluntarily excluded*, as used in this clause, are defined in 2 CFR parts 180 and 1200. You may contact the person to whom this proposal is submitted for assistance in obtaining a copy of those regulations.

5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.

6. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled "Instructions for Lower Tier Participant Certification" including the "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions and will require lower tier participants to comply with 2 CFR parts 180 and 1200.

7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant is responsible for ensuring that its principals are not suspended, debarred, or otherwise ineligible to participate in covered transactions. To verify the eligibility of its principals, as well as the eligibility of any prospective lower tier participants, each participant may, but is not required to, check the System for Award Management Exclusions website (<https://www.sam.gov/>).

8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion -- Lower Tier Covered Transactions:

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in covered transactions by any Federal department or agency.

2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

BUY AMERICA ACT

(applies to subrecipients as well as States)

The State and each subrecipient will comply with the Buy America requirement (23 U.S.C. 313) when purchasing items using Federal funds. Buy America requires a State, or subrecipient, to purchase with Federal funds only steel, iron and manufactured products produced in the United States, unless the Secretary of Transportation determines that such domestically produced items would be inconsistent with the public interest, that such materials are not reasonably available and of a satisfactory quality, or that inclusion of domestic materials will increase the cost of the overall project contract by more than 25 percent. In order to use Federal

funds to purchase foreign produced items, the State must submit a waiver request that provides an adequate basis and justification for approval by the Secretary of Transportation.

PROHIBITION ON USING GRANT FUNDS TO CHECK FOR HELMET USAGE

(applies to subrecipients as well as States)

The State and each subrecipient will not use 23 U.S.C. Chapter 4 grant funds for programs to check helmet usage or to create checkpoints that specifically target motorcyclists.

POLICY ON SEAT BELT USE

In accordance with Executive Order 13043, Increasing Seat Belt Use in the United States, dated April 16, 1997, the Grantee is encouraged to adopt and enforce on-the-job seat belt use policies and programs for its employees when operating company-owned, rented, or personally-owned vehicles. The National Highway Traffic Safety Administration (NHTSA) is responsible for providing leadership and guidance in support of this Presidential initiative. For information and resources on traffic safety programs and policies for employers, please contact the Network of Employers for Traffic Safety (NETS), a public-private partnership dedicated to improving the traffic safety practices of employers and employees. You can download information on seat belt programs, costs of motor vehicle crashes to employers, and other traffic safety initiatives at www.trafficsafety.org. The NHTSA website (www.nhtsa.gov) also provides information on statistics, campaigns, and program evaluations and references.

POLICY ON BANNING TEXT MESSAGING WHILE DRIVING

In accordance with Executive Order 13513, Federal Leadership On Reducing Text Messaging While Driving, and DOT Order 3902.10, Text Messaging While Driving, States are encouraged to adopt and enforce workplace safety policies to decrease crashes caused by distracted driving, including policies to ban text messaging while driving company-owned or rented vehicles, Government-owned, leased or rented vehicles, or privately-owned vehicles when on official Government business or when performing any work on or behalf of the Government. States are also encouraged to conduct workplace safety initiatives in a manner commensurate with the size of the business, such as establishment of new rules and programs or re-evaluation of existing programs to prohibit text messaging while driving, and education, awareness, and other outreach to employees about the safety risks associated with texting while driving.

City of Garden Grove

INTER-DEPARTMENT MEMORANDUM

To:	Scott C. Stiles	From:	William E. Murray
Dept.:	City Manager	Dept.:	Public Works
Subject:	Graffiti Abatement update as requested by the City Council.		
	Date:	9/14/2021	

OBJECTIVE

To provide the City Council with information on the Public Works graffiti abatement program as requested at the July 27, 2021, meeting.

BACKGROUND

The Public Works Department has run a graffiti abatement program as part of its operation for over 20 years. Originally designated to be an extra task, the program utilized the same staff person that cleaned sidewalks, streets, and alleyways. Graffiti removal soon became the primary task and staffing was subsequently increased to two positions in 2007.

In 2008, to supplement City staffed graffiti efforts, the City entered into a contract for weekend and holiday graffiti abatement services. This agreement allowed the City to send excess work to the contractor and for graffiti abatement to take place when staff was not working. In June 2018, one employee took advantage of an early retirement incentive, and the second position started to address an increase in calls related to homelessness. During this time, staff increased the contractors presence in the City, and in early 2019, a contract was executed for full-time graffiti abatement. Due to that contract expiring, the City updated the scope of work and a new RFP was issued followed by the award of a new contract on November 24, 2020. Under the agreement, the contractor is now responsible for all graffiti in the public right of way, including parks, City facilities, and the Congressional Medal of Honor Bike Path.

The City's current contractor, Graffiti Protective Coatings, Inc., performs graffiti abatement in three states (California, Arizona, and Nevada) and contracts with many cities, both large and small. These include Santa Ana, Fullerton, Long Beach, Torrance, Rancho Palos Verde, Burbank, Ontario, Palm Springs, San Jose and Las Vegas.

DISCUSSION

At the City Council meeting on July 27, 2021, Council requested that staff report back on a variety of issues including use of standard colors, color matching, and private property graffiti. Each topic is outlined below.

Standard Colors

Prior to 2007, staff used 5 common colors throughout the community, and used recycled paint to keep costs down. Unfortunately, there is no color consistency with recycled paint and the quality did not allow the paint to be sprayed using paint sprayers. Staff re-evaluated the colors, and downsized to four colors. Staff also stopped using recycled paint and started purchasing paint at Garden Grove Home Depot at a reduced price. The four colors have remained consistent since 2008 and were used by both staff and the weekend contractor. Only the grey color has changed overtime to better match concrete. The four colors are a light brown (used on block walls), grey (used on concrete), sandalwood (used on beige surfaces) and white. Samples of the paint colors are attached, and may not be a true reflection of the actual color due to being scanned for electronic distribution. These four colors are in addition to a wide variety of other paints used to cover graffiti on miscellaneous surfaces such as red curbs, traffic signal equipment, and park/landscaping equipment.

For City-owned buildings, the contractor has been provided with the color so when graffiti is removed the paint color matches the rest of the building.

The contractor has policies and procedures in place that guide their graffiti removal, such as painting an entire surface of a wall if the wall has not been recently painted. This allows them to only spot cover areas as graffiti appears, and if the wall starts looking patchy due to sun fading, dirt, or other reasons, they then paint the entire section of the wall again.

Currently, a majority of the paint the contractor uses is from Sherwin-Williams and is provided as part of the agreement. Past knowledge has shown that color-codes are specific to a manufacturer, and a Sherwin-Williams paint code will not work at Home Depot or other paint distributors equipment. Due to this, the Public Works Department maintains samples of the paint colors that residents or business owners may obtain so they may get the paint from the store of their choice.

Color Matching

Since the Public Works graffiti abatement program's focus is primarily on city-owned infrastructure and walls that face the public right of way, staff has preferred to use the standard colors to increase graffiti removal productivity. Color matching is available from our consultant however its use will reduce productivity by an unknown amount.

The contractor can offer the following supplemental services at the City's request:

The contractor already trains all of their employees to perform color matching and can readily provide this service. If the contractor is unable to get a color match in the field, they try to obtain a sample of the paint, which they then take to Sherwin-Williams, who

will then match the paint to the sample. It can take the contractor anywhere from 5 to 20 minutes to get a color match. If they take a sample to the paint store, it typically takes 24 hours for the match to be made.

Presently, if a wall that is painted a non-standard color is graffitied, the contractor will try to get permission to paint it one of our standard colors. If the person in control of the property did not want the wall painted one of our standard colors, the contractor will either pressure-wash the wall or do a color match on site, on a case by case basis. Both pressure-washing and color-matching take additional time, thus resulting in less productivity. While there is no extra cost for the color matching, crews will not be able to remove as much graffiti each day, given the necessary time needed to match. However, when completed, the surface should have a more aesthetic finished look.

For the months of September and October 2021, staff and the contractor will conduct a study to assess the effectiveness, time, and extra workload to implement color matching. The results of this will be reported following the study.

Private Property

California Government Code section 53069.3 covers the process of graffiti abatement from private property, along with Garden Grove Municipal Code Chapter 8.64. The state code requires the property owner or possessor of the property to provide consent for the abatement to take place. This consent can take time to obtain. Private property graffiti issues, or locations where consent cannot be obtained, will be referred to Code Enforcement, as is current practice, for their action and follow up.

For the months of September and October 2021, staff and the contractor will conduct a study to assess the effectiveness, time, and extra workload to address graffiti on private property. This study will include private property graffiti abatement for graffiti seen while driving down the road. The results of this will be reported following the study.

Many graffiti abatement or property maintenance contractors enter into agreements with private property owners to remove graffiti from shopping centers, apartment complexes, or other commercial properties. Staff does not recommend the City enter into agreements with private property owners for property maintenance graffiti removal. This presents many challenges such as those who pay the city for the service wanting abatement done above all other work requests.

FINANCIAL IMPACT

There is no financial impact at this time.

RECOMMENDATION

There is no recommendation at this time. A full report to the City Council will be made on graffiti abatement concerning public and private property and related costs following the study.

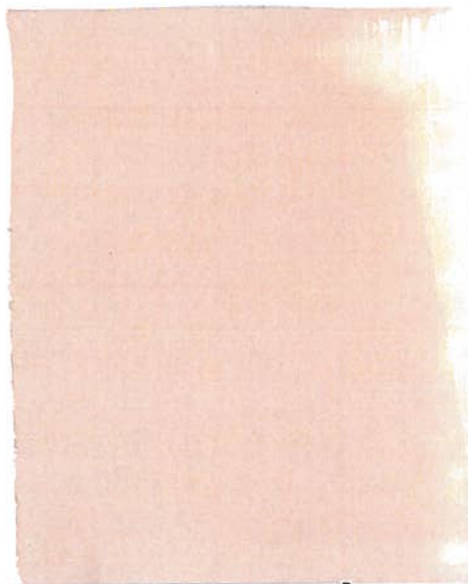
By: Mark Ladney, Public Works Supervisor

ATTACHMENTS:

Description	Upload Date	Type	File Name
Graffiti Color Samples	9/8/2021	Backup Material	Graffiti_Abatement_Color_Samples.pdf



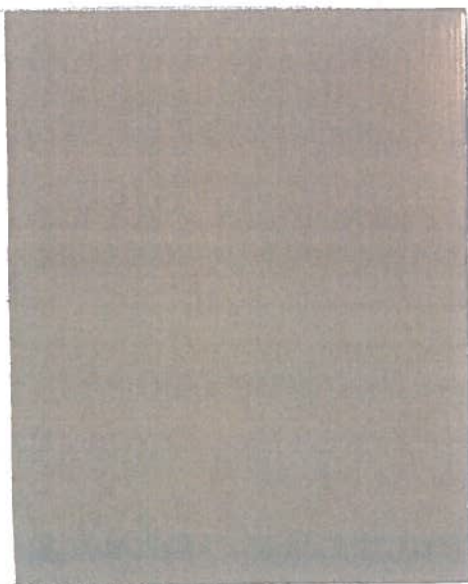
Gray



Sandlewood



White



Light Brown

****Note:** Actual color samples are available at Public Works