



AGENDA

Garden Grove Sanitary District
Board of Directors

Tuesday, December 8, 2020

6:30 PM

SPECIAL MEETING - Community
Meeting Center, 11300 Stanford Avenue,
Garden Grove, CA 92840

Patrick Phat Bui
President

John R. O'Neill
Vice President

George S. Brietigam
Member

Steven R. Jones
Member

**Stephanie
Klopfenstein**
Member

Kim B. Nguyen
Member

**Diedre Thu-Ha
Nguyen**
Member

COVID-19 Information: Masks are required to be worn and adherence to six foot distancing from others when attending public meetings.

Meeting Assistance: Any person requiring auxiliary aids and services, due to a disability, to address the City Council, should contact the City Clerk's Office 72 hours prior to the meeting to arrange for accommodations. Phone: (714) 741-5040.

Agenda Item Descriptions: Are intended to give a brief, general description of the item. The City Council may take legislative action deemed appropriate with respect to the item and is not limited to the recommended action indicated in staff reports or the agenda.

Documents/Writings: Any revised or additional documents/writings related to an item on the agenda distributed to all or a majority of the Council Members within 72 hours of a meeting, are made available for public inspection at the same time (1) in the City Clerk's Office at 11222 Acacia Parkway, Garden Grove, CA 92840, during normal business hours; (2) on the City's website as an attachment to the City Council meeting agenda; and (3) at the Council Chamber at the time of the meeting.

Public Comments: Members of the public desiring to address the City Council are requested to complete a **pink speaker card** indicating their name and address, and identifying the subject matter they wish to address. This card should be given to the City Clerk prior to the start of the meeting. General comments are made during "Oral Communications" and should be limited to matters under consideration and/or what the City Council has jurisdiction over. Persons wishing to address the City Council regarding a Public Hearing matter will be called to the podium at the time the matter is being considered.

Manner of Addressing the City Council: After being called by the Mayor, you may approach the podium, it is requested that you state your name for the record, and proceed to address the City Council. All remarks and questions should be addressed to the City Council as a whole and not to individual Council Members or staff members. Any person making impertinent, slanderous, or profane remarks or who becomes boisterous while addressing the City Council shall be called to order by the

Mayor. If such conduct continues, the Mayor may order the person barred from addressing the City Council any further during that meeting.

Time Limitation: When any group of persons wishes to address the City Council on the same subject matter, the Mayor may request a spokesperson be chosen to represent the group, so as to avoid unnecessary repetition. At the City Council's discretion, a limit on the total amount of time for public comments during Oral Communications and/or a further limit on the time allotted to each speaker during Oral Communications may be set.

PLEASE SILENCE YOUR CELL PHONES DURING THE MEETING.

AGENDA

Open Session

6:30 PM

ROLL CALL: MEMBER BRIETIGAM, MEMBER JONES, MEMBER KLOPFENSTEIN, MEMBER K. NGUYEN, MEMBER D. NGUYEN, VICE PRESIDENT O'NEILL, PRESIDENT BUI

1. ORAL COMMUNICATIONS (to be held simultaneously with other legislative bodies)
2. REORGANIZATION
 - 2.a. Selection of President and Vice President. (*Action Item*)
3. CONSENT ITEMS

(*Consent Items will be acted on simultaneously with one motion unless separate discussion and/or action is requested by a Sanitary District Member.*)

 - 3.a. Receive and file the minutes from the meeting held on November 24, 2020. (*Action Item*)
 - 3.b. Receive and file agreed-upon procedures applied to Appropriation Limit Worksheets for Fiscal Year 2019-20. (*Action Item*)
4. MATTERS FROM THE PRESIDENT, BOARD MEMBERS AND GENERAL MANAGER
5. ADJOURNMENT

The next Regular Sanitary District Meeting will be on Tuesday, January 26, 2021, at 5:30 p.m. in the Community Meeting Center, 11300 Stanford Avenue, Garden Grove, California.

City of Garden Grove

INTER-DEPARTMENT MEMORANDUM

To: Scott C. Stiles From: Teresa Pomeroy
Dept.: General Manager Dept.: Secretary
Subject: Receive and file the minutes Date: 12/8/2020
from the meeting held on
November 24, 2020. (*Action
Item*)

Attached are the minutes from the meeting held on November 24, 2020,
recommended to be received and filed as submitted or amended.

ATTACHMENTS:

Description	Upload Date	Type	File Name
Minutes	12/3/2020	Minutes	sd-min_11_24_2020.pdf

MINUTES

GARDEN GROVE SANITARY DISTRICT BOARD OF DIRECTORS

Regular Meeting

Tuesday, November 24, 2020

Community Meeting Center
11300 Stanford Avenue, Garden Grove, CA 92840

CONVENE MEETING

At 6:43 p.m., Vice President O'Neill convened the meeting telephonically.

ROLL CALL PRESENT: (6) Members Brietigam, D. Nguyen, Jones,
Klopfenstein, K. Nguyen, Vice President
O'Neill

ABSENT: (1) President Bui

ORAL COMMUNICATIONS

Speaker: Craig Durfey

Written Communication: Craig Durfey

RECEIVE AND FILE MINUTES FROM THE MEETING HELD ON NOVEMBER 10, 2020
(F: Vault)

It was moved by Member Brietigam, seconded by Member Klopfenstein that:

The minutes from the meeting held on November 10, 2020, be received and filed.

The motion carried by a 6-0-1 vote as follows:

Ayes: (6) Brietigam, O'Neill, D. Nguyen, Jones, Klopfenstein,
K. Nguyen
Noes: (0) None
Absent: (1) Bui

AWARD A CONTRACT FOR PROJECT CP1141000 PARTRIDGE LIFT STATION IMPROVEMENTS TO PACIFIC HYDROTECH CORPORATION (F: 55-Pacific Hydrotech Corporation)

Following staff introduction and Member discussion, it was moved by Member Brietigam, seconded by Member D. Nguyen that:

A contract be awarded, in the amount of \$614,900 for the construction of Project CP1141000 – Partridge Lift Station Improvements Project, to Pacific Hydrotech Corporation; and

The General Manager be authorized to execute the agreement on behalf of the Sanitary District, and to make minor modifications as appropriate.

The motion carried by a 6-0-1 vote as follows:

Ayes:	(6)	Brietigam, O'Neill, D. Nguyen, Jones, Klopfenstein, K. Nguyen
Noes:	(0)	None
Absent:	(1)	Bui

ADJOURNMENT

At 6:57 p.m., Vice President O'Neill adjourned the meeting. The next Regular Sanitary District Meeting will be on Tuesday, December 22, 2020, at 5:30 p.m. at the Community Meeting Center, 11300 Stanford Avenue, Garden Grove, California.

Teresa Pomeroy, CMC
Secretary

City of Garden Grove

INTER-DEPARTMENT MEMORANDUM

To:	Scott C. Stiles	From:	Patricia Song
Dept.:	General Manager	Dept.:	Finance
Subject:	Receive and file agreed-upon Date: 12/8/2020 procedures applied to Appropriation Limit Worksheets for Fiscal Year 2019-20. (<i>Action Item</i>)		

OBJECTIVE

For the Garden Grove Sanitary District (District) Board to receive and file the agreed-upon procedures applied to appropriation limit worksheets for Fiscal Year 2019-20.

BACKGROUND

Article XIII B of the California Constitution requires a review of a government entity's appropriations limit worksheets on an annual basis. In order to ensure the independence and reliability of the review, the City contracted with an independent audit firm, Davis Farr LLP, to perform the annual agreed-upon procedures.

DISCUSSION

The review of the District's appropriations limit worksheets for the year ended June 30, 2020 was completed on December 1, 2020 by Davis Farr LLP. The procedures applied in the review comply with Article XIII B Appropriations Limitation Uniform Guidelines published by the League of California Cities. No exceptions were noted.

FINANCIAL IMPACT

There is no fiscal impact to receive and file the auditor's reports related to the review of the District's appropriation limit worksheets for the year ended June 30, 2020. The fees for review services were provided for in the District's annual operating budget.

RECOMMENDATION

It is recommended that the Sanitary District Board:

- Receive and file the Independent Accountant's Report on Agreed-Upon Procedures Applied to Appropriation Limit Worksheets.

ATTACHMENTS:

Description	Upload Date	Type	File Name
Attachment 1 - Appropriation Limit Review - 12/2/2020 Sanitary District		Exhibit	Attachment_1- GANN_Limit_- _Sanitary_District.pdf

**Independent Accountant's Report on Agreed-Upon Procedures
Applied to Appropriations Limit Worksheets**

Board of Directors
of The Garden Grove Sanitary District
Garden Grove, California

We have applied the procedures enumerated below to the appropriations limit worksheets prepared by the Garden Grove Sanitary District (the District) for the year ended June 30, 2019. These procedures, which were agreed to by the District and the League of California Cities (as presented in the League publication entitled *Article XIII B Appropriations Limitation Uniform Guidelines*) were performed solely to assist the District in meeting the requirements of Section 1.5 of *Article XIII B of the California Constitution*. The District is responsible for the calculations and adoption of the Appropriations Limit.

The sufficiency of the procedures is solely the responsibility of the specified users of the report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

The procedures performed and the results of those procedures were as follows:

1. We obtained the worksheets referred to above and compared the limit and annual adjustment factors included in those worksheets to the limit and annual adjustment factors that were adopted by resolution of the Board of Directors. We also compared the population and inflation options included in the aforementioned worksheets to those that were selected by a recorded vote of the Board of Directors.

Results: No exceptions were noted as a result of our procedures.

2. We recalculated the mathematical calculations reflected in the District's worksheets.

Results: No exceptions were noted as a result of our procedures.

3. We compared the current year information used to determine the current year limit and found that it agreed to worksheets prepared by the District and to information provided by the State Department of Finance.

Results: No exceptions were noted as a result of our procedures.

4. We compared the amount of the prior year appropriations limit presented in the worksheets to the amount adopted by the Board of Directors as the limit for the prior year.

Results: No exceptions were noted as a result of our procedures.

This engagement to apply agreed-upon procedures was performed in accordance with attestation standards established by the American Institute of Certified Public Accountants. We were not engaged to and did not conduct an examination or review, the objective of which would be the expression of an opinion or conclusion, respectively, on the worksheets referred to above. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you. No procedures have been performed with respect to the determination of the appropriation limit for

the base year, as defined by the League publication entitled *Article XIII B Appropriations Limitation Uniform Guidelines*.

This report is intended solely for the use of the District and is not intended to be, and should not be, used by anyone other than the specified parties.

Davis Fan up

Irvine, California
December 4, 2019