



## AGENDA

Garden Grove Housing Authority

Tuesday,  
January 26, 2016

6:30 PM

Courtyard Center  
12732 Main Street, Garden Grove, CA  
92840

**Bao Nguyen**

Chair

**Kris Beard**

Vice Chair

**Phat Bui**

Commissioner

**Steven R. Jones**

Commissioner

**Christopher V. Phan**

Commissioner

**James O'Connor**

Commissioner

**Carol Beckles**

Commissioner

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**Meeting Assistance:** Any person requiring auxiliary aids and services, due to a disability, to address the Housing Authority, should contact the City Clerk's Office 72 hours prior to the meeting to arrange for accommodations. Phone: 714) 741-5040.

**Agenda Item Descriptions:** Are intended to give a brief, general description of the item. The Housing Authority may take legislative action deemed appropriate with respect to the item and is not limited to the recommended action indicated in staff reports or the agenda.

**Documents/Writings:** Any revised or additional documents/writings related to an item on the agenda distributed to all or a majority of the Commissioners within 72 hours of a meeting, are made available for public inspection at the same time (1) in the City Clerk's Office at 11222 Acacia Parkway, Garden Grove, CA 92840, during normal business hours; (2) on the City's website as an attachment to the Housing Authority meeting agenda; and (3) at the Council Chamber at the time of the meeting.

**Public Comments:** Members of the public desiring to address the Housing Authority are requested to complete a **pink speaker card** indicating their name and address, and identifying the subject matter they wish to address. This card should be given to the City Clerk prior to the start of the meeting. General comments are made during "Oral Communications," and should be limited to matters under consideration and/or what the Housing Authority has jurisdiction over. Persons wishing to address the Housing Authority regarding a Public Hearing matter will be called to the podium at the time the matter is being considered.

**Manner of Addressing the Housing Authority:** After being called by the Chair, you may approach the podium, it is requested that you state your name for the record, and proceed to address the Housing Authority. All remarks and questions should be addressed to the Housing Authority as a whole and not to individual Commissioners or staff members. Any person making impertinent, slanderous, or profane remarks or who

becomes boisterous while addressing the Housing Authority shall be called to order by the Chair. If such conduct continues, the Chair may order the person barred from addressing the Housing Authority any further during that meeting.

**Time Limitation:** Speakers must limit remarks for a total of (5) five minutes. When any group of persons wishes to address the Housing Authority on the same subject matter, the Chair may request a spokesperson be chosen to represent the group, so as to avoid unnecessary repetition. At the Housing Authority's discretion, a limit on the total amount of time for public comments during Oral Communications and/or a further limit on the time allotted to each speaker during Oral Communications may be set.

***PLEASE SILENCE YOUR CELL PHONES DURING THE MEETING.***

AGENDA

Open Session

6:30 PM

ROLL CALL: COMMISSIONER BECKLES, COMMISSIONER BUI,  
COMMISSIONER JONES, COMMISSIONER O'CONNOR, COMMISSIONER PHAN,  
VICE CHAIR BEARD, CHAIR NGUYEN

1. ORAL COMMUNICATIONS

2. REORGANIZATION

2.a. Selection of Chair and Vice Chair. (Action Item)

3. CONSENT ITEMS

*(Consent Items will be acted on simultaneously with one motion unless separate discussion and/or action is requested by a Housing Authority member.)*

3.a. Receive and file the Housing Authority as Housing Successor Annual Report - Fiscal Year 2014-15. (Action Item)

3.b. Receive and File the Housing Authority Status Report - November 2015. (Action Item)

3.c. Receive and File the Housing Authority Status Report - December 2015. (Action Item)

3.d. Receive and file the minutes from the meeting held November 24, 2015. (Action Item)

4. ITEMS FOR CONSIDERATION

5. MATTERS FROM CHAIR, COMMISSIONERS AND DIRECTOR

6. ADJOURNMENT

The next Regular Meeting will be held on Tuesday, February 23, 2016, at 6:30 p.m. in the Community Meeting Center, 11300 Stanford Avenue, Garden Grove.

**Garden Grove Housing Authority**

**INTER-DEPARTMENT MEMORANDUM**

To:	Scott C. Stiles	From:	Karl Hill
Dept.:	Director	Dept.:	Community Development
Subject:	Receive and file the Housing Authority as Housing Successor Annual Report - Fiscal Year 2014-15. <i>(Action Item)</i>	Date:	1/26/2016

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**OBJECTIVE**

To provide Housing Authority Commissioners the Fiscal Year 2014-2015 Housing Successor Annual Report.

**BACKGROUND**

In 2012, upon the dissolution of redevelopment, the Garden Grove Housing Authority assumed the housing assets and functions of the former Garden Grove Agency for Community Development ("Former Agency"). As result the Housing Authority as Housing Successor ("Housing Successor") is responsible for housing monitoring, administration, and certain housing production requirements.

In 2014, the Governor signed into law SB-341 requiring Housing Successors to conduct an annual report of their housing activities associated with the assumed assets and functions of the Former Agency. The required report is attached and includes all of the sections required by the statute. Additionally, as required, this report and its attachments were previously provided to the Housing Successor and posted on the City's website prior to the December 31, 2015, deadline.

**FINANCIAL IMPACT**

None.

**RECOMMENDATION**

It is recommended that the Housing Authority Commissioners:

- Receive and file the 2014-15 Housing Successor Annual Report.

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>	<b>File Name</b>
2014-15 Housing Successor Annual Report	1/7/2016	Cover Memo	2014- 15_GG_Hsg_Suc_Annual_Report_w_Exhibit_A.pdf

**HOUSING SUCCESSOR ANNUAL REPORT  
REGARDING THE  
LOW AND MODERATE INCOME HOUSING ASSET FUND  
FOR FISCAL YEAR 2014-15  
PURSUANT TO  
CALIFORNIA HEALTH AND SAFETY CODE SECTION 34176.1(f)  
FOR THE  
GARDEN GROVE HOUSING AUTHORITY, AS HOUSING SUCCESSOR**

This Housing Successor Annual Report (Report) regarding the Low and Moderate Income Housing Asset Fund (LMIHAF) has been prepared pursuant to California Health and Safety Code Section 34176.1(f) and is dated as of December 8, 2015. This Report sets forth certain details of the Garden Grove Housing Authority's, as housing successor (Housing Successor), activities during Fiscal Year 2014-15 (Fiscal Year). The purpose of this Report is to provide the governing body of the Housing Successor an annual report on the housing assets and activities of the Housing Successor under Part 1.85, Division 24 of the California Health and Safety Code, in particular sections 34176 and 34176.1 (Dissolution Law).

This Report is based upon information prepared by Housing Successor staff and information contained within the independent financial audit of the Low and Moderate Income Housing Asset Fund within the City of Garden Grove Comprehensive Annual Financial Report (CAFR) for Fiscal Year 2014-15 (Fiscal Year) as prepared by Macias Gini & O'Connell, certified public accountants (Audit), which Audit is separate from this annual Report; further, this Report conforms with and is organized into sections I. through XI., inclusive, pursuant to Section 34176.1(f) of the Dissolution Law:

- I. Amount Received by the City per HSC Section 34191.4:** This section provides the total amount of funds received by the City in repayment of reinstated City/Agency loans per Section 34191.4.
- II. Amount Deposited into LMIHAF:** This section provides the total amount of funds deposited into the LMIHAF during the Fiscal Year. Any amounts deposited for items listed on the Recognized Obligation Payment Schedule (ROPS) must be distinguished from the other amounts deposited.
- III. Ending Balance of LMIHAF:** This section provides a statement of the balance in the LMIHAF as of the close of the Fiscal Year. Any amounts deposited for items listed on the ROPS must be distinguished from the other amounts deposited.
- IV. Description of Expenditures from LMIHAF:** This section provides a description of the expenditures made from the LMIHAF during the Fiscal Year. The expenditures are to be categorized.

- V. **Statutory Value of Assets Owned by Housing Successor:** This section provides the statutory value of real property owned by the Housing Successor, the value of loans and grants receivables, and the sum of these two amounts.
- VI. **Description of Transfers:** This section describes transfers, if any, to another housing successor agency made in previous Fiscal Year(s), including whether the funds are unencumbered and the status of projects, if any, for which the transferred LMIHAF will be used. The sole purpose of the transfers must be for the development of transit priority projects, permanent supportive housing, housing for agricultural employees or special needs housing.
- VII. **Project Descriptions:** This section describes any project for which the Housing Successor receives or holds property tax revenue pursuant to the ROPS and the status of that project.
- VIII. **Status of Compliance with Section 33334.16:** This section provides a status update on compliance with Section 33334.16 for interests in real property acquired by the former redevelopment agency prior to February 1, 2012. For interests in real property acquired on or after February 1, 2012, provide a status update on the project.
- IX. **Description of Outstanding Obligations under Section 33413:** This section describes the outstanding inclusionary and replacement housing obligations, if any, under Section 33413 that remained outstanding prior to dissolution of the former redevelopment agency as of February 1, 2012 along with the Housing Successor's progress in meeting those prior obligations, if any, of the former redevelopment agency and how the Housing Successor's plans to meet unmet obligations, if any.
- X. **Income Test:** This section provides the information required by Section 34176.1(a)(3)(B), or a description of expenditures by income restriction (Income Test) for five-year period, with the time period beginning January 1, 2014 and whether the statutory thresholds have been met. However, reporting of the Income Test is not required until 2019.
- XI. **Senior Housing Test:** This section provides the percentage of units of deed-restricted rental housing restricted to seniors and assisted individually or jointly by the Housing Successor, its former redevelopment Agency, and its host jurisdiction within the previous 10 years in relation to the aggregate number of units of deed-restricted rental housing assisted individually or jointly by the Housing Successor, its former Redevelopment Agency and its host jurisdiction within the same time period. For this Report, the ten-year period reviewed is July 1, 2005 to June 30, 2015.
- XII. **Excess Surplus Test:** This section provides the amount of excess surplus in the LMIHAF, if any, and the length of time that the Housing Successor has had excess surplus, and the Housing Successor's plan for eliminating the excess surplus.

**XIII. INVENTORY OF HOMEOWNERSHIP UNITS.** This section provides an inventory of homeownership units assisted by the former Agency or the Housing Successor, that are subject to covenants or restrictions or to an adopted program that protects the former Agency's investment of moneys from the Low and Moderate Income Housing Fund pursuant to Health and Safety Code Section 33334.3(f), including information regarding any inventory loss since February 1, 2012, and information about outside entities with which the Housing Successor contracts for monitoring and administrative services relating to its inventory of assisted homeownership units.

**XIV. ADDITIONAL INFORMATION ABOUT THE GARDEN GROVE HOUSING AUTHORITY'S ACTIVITIES FOR THE PRECEDING YEAR FY 14-15 PER HSC SECTION 34328:** This section provides a summary of the Housing Authority's activities during the prior year.

This Report is to be provided to the Housing Successor's governing body by December 31, 2015. In addition, this Report and the former redevelopment agency's pre-dissolution Implementation Plans are to be made available to the public on the City's website: <http://www.ci.garden-grove.ca.us/finance/econdev/RedevelopmentAgencyDissolution>.

**I. AMOUNT RECEIVED BY THE CITY PER HSC SECTION 34191.4**

A total of \$0.00 was received by the City in repayment of reinstated City/Agency loans per Section 34191.4.

**II. AMOUNT DEPOSITED INTO LMIHAF**

A total of \$127,075 (2014-15 City of Garden Grove CAFR) was deposited into the LMIHAF during the Fiscal Year. Of the total funds deposited into the LMIHAF, a total of \$0 was held for items listed on the ROPS, [or received pursuant to Health and Safety Code Section 34191.4(b)(3)(B) or (C).]

**III. ENDING BALANCE OF LMIHAF**

At the close of the Fiscal Year, the ending balance in the LMIHAF was \$314,555 (2014-15 CAFR), of which \$0 is held for items listed on the ROPS.



#### IV. DESCRIPTION OF EXPENDITURES FROM LMIHAF

The following is a description of expenditures from the LMIHAF by category:

	Fiscal Year
<b>Monitoring &amp; Administration Expenditures (2014-15 CAFR)</b>	<b>\$73,992</b>
<b>Homeless Prevention and Rapid Rehousing Services Expenditures</b>	<b>\$0</b>
<b>Housing Development Expenditures</b>	<b>\$0</b>
➤ Expenditures on Low Income Units	
➤ Expenditures on Very-Low Income Units	
➤ Expenditures on Extremely-Low Income Units	
➤ Total Housing Development Expenditures	
<b>Total LMIHAF Expenditures in Fiscal Year</b>	<b>\$73,992</b>

The administrative expenditures total less than five percent of the statutory value of real property owned by the Housing Successor and of loans and grants receivable held by the Housing Successor.

#### V. STATUTORY VALUE OF HOUSING ASSETS OWNED BY HOUSING SUCCESSOR IN LMIHAF

Under the Dissolution Law and for purposes of this Report, the "statutory value of real property" means the value of properties formerly held by the former redevelopment agency as listed on the housing asset transfer schedule (HAT) approved by the Department of Finance (DOF) as listed in HAT under Section 34176(a)(2), the value of the properties transferred to the Housing Successor pursuant to Section 34181(f), and the purchase price of property(ies) purchased by the Housing Successor. Further, the value of loans and grants receivable is included in these reported assets held in the LMIHAF.

The following provides the statutory value of assets owned by the Housing Successor (2014-15 CAFR).

	As of End of Fiscal Year
<b>Statutory Value of Real Property Owned by Housing Authority</b>	<b>\$4,852,253</b>
<b>Value of Loans and Grants Receivable</b>	<b>\$16,531,747</b>
<b>Total Value of Housing Successor Assets</b>	<b>\$21,384,000</b>

## VI. DESCRIPTION OF TRANSFERS

The Housing Successor did not make any LMIHAF transfers to other Housing Successor(s) under Section 34176.1(c)(2) during the Fiscal Year.

## VII. PROJECT DESCRIPTIONS

The Housing Successor does not receive or hold property tax revenue pursuant to the ROPS.

## VIII. STATUS OF COMPLIANCE WITH SECTION 33334.16

Section 34176.1 provides that Section 33334.16 does not apply to interests in real property acquired by the Housing Successor on or after February 1, 2012; nevertheless, this Report presents a status update on the project related to such real property.

With respect to interests in real property acquired by the former redevelopment agency *prior* to February 1, 2012, the time periods described in Section 33334.16 shall be deemed to have commenced on the date that the Department of Finance approved the property as a housing asset in the LMIHAF; thus, as to real property acquired by the former redevelopment agency now held by the Housing Successor in the LMIHAF, the Housing Successor must initiate activities consistent with the development of the real property for the purpose for which it was acquired within five years of the date the DOF approved such property as a housing asset on the HAT.

The following table provides a status update on the real property or properties housing asset(s) that were acquired prior to February 1, 2012 and compliance with five-year period that commenced on August 30, 2012, the date of the letter issued by DOF approving the these properties as housing assets on the HAT:

12912 7 <sup>th</sup> Street	05/07/2007	n/a	Currently being rented to income eligible tenant.
11361 Garden Grove Blvd.	07/30/2008	n/a	Currently being rented to income eligible tenant.
12931 9 <sup>th</sup> Street	04/06/2010	n/a	Currently being rented to income eligible tenant.
12892, 12942 Grove St., 10936 Acacia Pkwy, no situs	03/11/2011	04/29/2017	No status at this time [vacant].
12291 Thackery Dr.	01/10/2008	04/29/2017	No status at this time [vacant].

12661 Sunswept Ave.	1992	n/a	This property was acquired with Low-Moderate Income Housing Funds of the former Agency in 1992 and was included on the DOF-approved LRPMP to be returned to the City for governmental use. The existing Buena Clinton Family Resource Center (FRC) was built and operates on this property; the FRC provides services to families residing in the surrounding low and very-low income neighborhood.
12602 Keel Ave.	04/25/1989	n/a	This property is subject to an Affordable Housing Agreement dated 6/25/1990 with Orange County Community Housing Corporation and is encumbered with recorded affordable housing covenants (HAT).

The following provides a status update on the project(s) for property(ies), if any, that have been acquired by the Housing Successor using LMIHAF on or after February 1, 2012:

Address of Property	Date of Acquisition	Deadline to Initiate Development Activity	Status of Housing Successor Activity
*			

\*The property previously listed here has been removed pursuant to a letter from the Department of Finance dated June 26, 2015 regarding real property included on the Housing Asset Transfer form.

#### IX. DESCRIPTION OF OUTSTANDING OBLIGATIONS PURSUANT TO SECTION 33413

**Replacement Housing:** Whatever unmet obligation that existed according to the 2010-2014 Implementation Plan for the former redevelopment agency, if any, this obligation has been superseded and is being met pursuant to that certain *Stipulation to Substitute Party and for Entry of Interlocutory Judgment (Judgment)* approved by the Superior Court, County of Orange, State of California in the action *Marina Limon, et. al., v. Garden Grove Agency for Community Development* attached as Exhibit A.

**Inclusionary/Production Housing:** Whatever unmet obligation that existed according to the 2010-2014 Implementation Plan for the former redevelopment agency, if any, this obligation has been superseded and is being met pursuant to that certain *Stipulation to Substitute Party and for Entry of Interlocutory Judgment (Judgment)* approved by the Superior Court, County of Orange, State of California in the action *Marina Limon, et. al., v. Garden Grove Agency for Community Development* attached as Exhibit A.

The Judgment and the former redevelopment agency's Implementation Plans are posted on the City's website at:

<http://www.ci.garden-grove.ca.us/finance/econdev/RedevelopmentAgencyDissolution>

The Successor Agency, Housing Successor, and City are pursuing affordable housing development opportunities to meet the requirements set forth in the Settlement Agreement.

#### **X. EXTREMELY-LOW INCOME TEST**

Section 34176.1(a)(3)(B) requires that the Housing Successor must require at least 30% of the LMIHAF to be expended for development of rental housing affordable to and occupied by households earning 30% or less of the AMI. If the Housing Successor fails to comply with the Extremely-Low Income requirement in any five-year report, then the Housing Successor must ensure that at least 50% of the funds remaining in the LMIHAF be expended in each fiscal year following the latest fiscal year following the report on households earning 30% or less of the AMI until the Housing Successor demonstrates compliance with the Extremely-Low Income requirement. *This information is not required to be reported until 2019 for the 2014 – 2019 period, which is the first of the five-year periods added by Section 34176.1.*

#### **XI. SENIOR HOUSING TEST**

The Housing Successor is to calculate the percentage of units of deed-restricted rental housing restricted to seniors and assisted by the Housing Successor, the former redevelopment agency and/or the City within the previous 10 years in relation to the aggregate number of units of deed-restricted rental housing assisted by the Housing Successor, the former redevelopment agency and/or City within the same time period. If this percentage exceeds 50%, then the Housing Successor cannot expend future funds in the LMIHAF to assist additional senior housing units until the Housing Successor or City assists and construction has commenced on a number of restricted rental units that is equal to 50% of the total amount of deed-restricted rental units.

The following provides the Housing Successor's Senior Housing Test for the 10-year period of July 1, 2005 through June 30, 2015:

<b>Senior Housing Test</b>		<b>07/01/2005 – 6/30/2015</b>
<b># of Assisted Senior Rental Units</b>		0
<b># of Total Assisted Rental Units</b>		159
<b>Senior Housing Percentage</b>		0%

## **XII. EXCESS SURPLUS TEST**

Excess Surplus is defined in Section 34176.1(d) as an unencumbered amount in the account that exceeds the greater of one million dollars (\$1,000,000) or the aggregate amount deposited into the account during the Housing Successor's preceding four Fiscal Years, whichever is greater.

The following provides the Excess Surplus test for the preceding Fiscal Years of the Housing Successor:

	<b>FY 2010/11</b>	<b>FY 2011/12</b>	<b>FY 2011/12</b>	<b>FY 2013/14</b>	<b>FY 2014/15</b>
<b>Beginning Balance</b>	N/A		(\$405,232)	\$191,355	\$252,996
<b>Add: Deposits</b>	N/A	\$124,080	\$743,360	\$89,909	\$135,552
<b>(Less)</b>	N/A	(\$529,312)	(\$146,773)	(\$28,268)	(\$73,992)
<b>Expenditures</b>					
<b>Ending Balance</b>	N/A	(\$405,232) *	\$191,355	\$252,996	\$314,555

*\*FY 11/12 Ending Balance does not equal CAFR Cash Balance. Variance reflects a short-term interfund loan.*

The Low and Moderate Income Housing Asset Fund does not have an Excess Surplus.

## **XIII. INVENTORY OF HOMEOWNERSHIP UNITS**

This section provides an inventory of homeownership units assisted by the former Agency or the Garden Grove Housing Authority, as Housing Successor, that are subject to covenants or restrictions or to an adopted program that protects the former Agency's investment of moneys from the Low and Moderate Income Housing Fund pursuant to Health and Safety Code Section 33334.3(f).

This inventory includes: [At this time the inventory is not confirmed to be complete; the inventory will be completed in 2016.]

**(A) The total number of homeownership units assisted by the former Agency:**

9852 Oranewood Ave., Garden Grove, CA
11861 Winton St., Garden Grove, CA
10330 Belinda Ct, Garden Grove, CA
10301 Garden Grove Blvd., Garden Grove, CA
12741-12831 Arbor Ct. & 12752-12852 Arbor Ct., Garden Grove, CA
13143 Michael Monsoor Ct., Garden Grove, CA
10852 Sonoma Ln., Garden Grove, CA
13100 Mendocino Ln., Garden Grove, CA
10803 Sonoma Ln., Garden Grove, CA
10811 Sonoma Ln., Garden Grove, CA
10853 Sonoma Ln., Garden Grove, CA
10831 Sonoma Ln., Garden Grove, CA

**(B) Summary of Lost Units.**

**a. The total number of homeownership units lost to the Housing Successor's portfolio between February 1, 2012 up to June 30, 2015, along with the reason or reasons for those losses:**

	Property Address	Reason for Loss
FY 2011-12	11861 Winton St., Garden Grove, CA	Loan paid off by owner
FY 2013-14	9852 Oranewood Ave., Garden Grove, CA	Loan paid off by owner
FY 2014-15	12741-12831 Arbor Ct. & 12752-12852 Arbor Ct., Garden Grove, CA	Covenants expired
FY2014-15	10831 Sonoma Lane, Garden Grove, CA	Loan paid off by owner

**b. Total losses between 2/1/12 to 6/30/15:**

	Property Address	Payoff Date
FY 2011-12	11861 Winton St., Garden Grove, CA	3/27/2012
FY 2013-14	9852 Oranewood Ave., Garden Grove, CA	1/6/2014
FY 2014-15	12741-12831 Arbor Ct. & 12752-12852 Arbor Ct., Garden Grove, CA	N/A
FY2014-15	10831 Sonoma Lane, Garden Grove, CA	5/8/2015

**c. Reason for loss from portfolio of each such unit:**

	Property Address	Reason for Loss
FY 2011-12	11861 Winton St., Garden Grove, CA	Loan paid off by owner
FY 2013-14	9852 Orangewood Ave., Garden Grove, CA	Loan paid off by owner
FY 2014-15	12741-12831 Arbor Ct. & 12752-12852 Arbor Ct., Garden Grove, CA	Covenants expired
FY2014-15	10831 Sonoma Lane, Garden Grove, CA	Loan paid off by owner

**d. Funds returned to the Housing Successor as part of an adopted program that protects the former Agency's investment of moneys from the Low and Moderate Income Housing Fund. This includes repayments of all Single Family Rehab and First Time Homebuyer loans including principal, interest, and equity sharing payments between February 1, 2012 to June 30, 2015.**

**\$ 92,164.77**

**(C) The number of homeownership units lost to the Housing Successor's portfolio in fiscal year 2014-15 and the reason for those losses.**

a. Total losses to portfolio in FY 14-15:

10831 Sonoma Lane, Garden Grove, CA

b. Reason for loss from portfolio of each such unit:

10831 Sonoma Lane, Garden Grove, CA	Loan paid off by owner
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c. Funds returned to the Housing Successor as part of an adopted program that protects the former Agency's investment of moneys from the Low and Moderate Income Housing Fund. This includes repayments of all Single Family Rehab and First Time Homebuyer loans including principal, interest, and equity sharing payments during FY 2014-15.

**\$ 57,664.77**

**(D) State whether the Housing Successor has contracted with any outside entity for the management of the units and, if so, the identity of the entity.**

The City's Neighborhood Improvement Division administered a majority of the former Agency's Single Family Rehabilitation Program and First Time Homebuyer Program. The Neighborhood Improvement Division does have an existing agreement with Amerinational Community Services, Inc., a Minnesota Corporation relating to certain, but not all, aspects of administration of the former Agency's Single Family Rehabilitation loans and First Time Homebuyer loans that provided second lien mortgages for homeownership units. These consulting services include assistance with oversight and administration of amortized loan payments, if any, due; with tracking and calculation of loan balances in the event of payoff; and, other administrative activities for these outstanding Single Family Rehab and First Time Homebuyer loans.

**XIV. ADDITIONAL INFORMATION ABOUT GARDEN GROVE HOUSING AUTHORITY'S ACTIVITIES FOR THE PRECEDING YEAR FY 14-15 PER HSC SECTION 34328**

The Housing Authority can provide rental assistance to 2,337 households per month through Section 8 vouchers. The lease up rate by month for FY 2014-15 was as follows:

<u>Month</u>	<u>Number of units leased</u>
July	2275
August	2285
September	2277
October	2284
November	2289
December	2298
January	2296
February	2294
March	2293
April	2272
May	2289
June	2279

Additionally, the Housing Authority also administers a Tenant Based Rental Assistance Program for the City's Neighborhood Improvement Division funded with HOME Investment Partnership Program (HOME) funds from the Department of Housing and Urban Development. During FY 2014-15, the Housing Authority provided a total of 62 Tenant Based Rental Assistance vouchers.

During FY 2014-15, there were no terminations of Section 8 vouchers of victims of domestic violence.



Exhibit A

Limón v. Garden Grove Agency for Community Development  
Case No. 30-2009-00291597  
Stipulation to Substitute Party and for Entry of Interlocutory Judgment

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Case No. 30-2009-00291597

**STIPULATION TO SUBSTITUTE  
PARTY AND FOR ENTRY OF  
INTERLOCUTORY JUDGMENT**

GARDEN GROVE AGENCY FOR  
COMMUNITY DEVELOPMENT, a municipal  
entity, *et al.*,

Complaint Filed: August 10, 2009  
Dept.: CX-102  
Judge: Robert J. Moss

### Real Parties in Interest.

- 1 -

DOCUMENT PREPARED  
ON RECYCLED PAPER

1 Development ("Successor Agency"), the Garden Grove Housing Authority as Successor Agency  
2 to the Garden Grove Agency for Community Development ("Housing Successor") and the  
3 Garden Grove City Council (collectively, "Defendants"), hereby enter into this stipulation to  
4 substitute party and for entry of judgment ("Judgment"). Plaintiffs and Defendants (collectively,  
5 "Parties") settled the above-captioned matter through Voluntary Settlement Conferences before  
6 Judge Gail Andler, Department CX-101, on September 20, 2013 and February 28, 2014. The  
7 Parties stipulate as follows:

8 1. On September 20, 2013, the Parties entered into a settlement on the record in open  
9 court in Department CX-101 that resolved the above captioned matter conditioned upon the  
10 settlement of the issue of attorneys' fees. On February 28, 2014, the Parties reached agreement  
11 on attorneys' fees. The terms of the settlement are as follows:

12 2. The term "Low Income Households" shall have the meaning set forth in Health  
13 and Safety Code section 50079.5.

14 3. The term "Very Low Income Households" shall have the meaning set forth in  
15 Health and Safety Code section 50105.

16 4. The term "Low Income Rent" shall be rent affordable to lower income households  
17 as set forth in Health and Safety Code section 50053(b)(3).

18 5. The term "Very Low Income Rent" shall be rent affordable to very low income  
19 households as set forth in Health and Safety Code section 50053(b)(2).

20 6. Within the timeframe described in Paragraph 9, below, the Successor Agency or,  
21 at its discretion, the Housing Successor (hereinafter "Successors"), shall develop replacement  
22 housing. Pursuant to this paragraph funds held in the Low and Moderate Income Housing Asset  
23 Fund, as defined in Health and Safety Code section 34176, shall be available for development of  
24 the replacement housing pursuant to this Judgment. The Successors shall develop or cause to be  
25 developed twenty five (25) additional new construction dwelling units as replacement housing for  
26 the Travel Country Recreational Vehicle Park ("Park") to address Plaintiffs' claims for  
27 development of replacement housing pursuant to Health and Safety Code section 33413. No less  
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1 than twelve (12) of the units developed pursuant to this paragraph shall be covenanted to be  
2 leased at Very Low Income Rent and restricted to occupancy by Very Low Income Households;  
3 the balance of thirteen (13) units shall be covenanted to be leased at Low Income Rent and  
4 restricted to occupancy by Low Income Households.

5 7. In addition to the dwelling units described in Paragraph 6, within the timeframe  
6 described in Paragraph 9, below Successors shall develop or cause to be developed thirteen (13)  
7 additional dwelling units, either as new construction or Substantial Rehabilitation (as defined  
8 below), as replacement housing for the Park to address Plaintiffs' claims for development of  
9 replacement housing pursuant to Health and Safety Code section 33413. No less than seven (7)  
10 of the units developed pursuant to this paragraph shall be covenanted to be leased at Very Low  
11 Income Rent and restricted to occupancy by Very Low Income Households; the balance of six (6)  
12 units shall be covenanted to be leased at Low Income Rent and restricted to occupancy by Low  
13 Income Households.

14 8. The Successors may reduce the number of dwelling units required to be developed  
15 pursuant to Paragraph 7 (but not Paragraph 6) by one dwelling unit for each dwelling unit offered  
16 to a household listed on Exhibit A or B hereto that is rejected by such household provided that a  
17 household's rejection of a unit under this section will not disqualify that household from  
18 eligibility under Paragraph 11. In order to reduce the unit count, (1) a displaced household must  
19 receive an offer of affordable replacement housing after a determination (provided to the  
20 displaced household in writing) by the operator of that housing that the displaced household  
21 is eligible for occupancy of the replacement housing with respect to all of its qualifications and  
22 restrictions, including but not limited to income, family size, rental history and credit score, (2)  
23 the offer of affordable housing must be either hand delivered to the displaced household as  
24 evidenced by a proof of personal service, or through regular and certified U.S. mail, and (3) the  
25 displaced household must be allowed ten (10) business days after receipt of the offer to accept or  
26 reject the offer.

1           9. The Successors shall develop, rehabilitate, construct or cause the development,  
2 rehabilitation or construction (as applicable) of the dwelling units described in Paragraphs 6 and  
3 7 ("Replacement Units") within four years from entry of judgment in this case.

4           10. "Substantial Rehabilitation" shall have the same meaning as contained in Health  
5 and Safety Code section 33413.

6           11. In accordance with Health and Safety Code section 33411.3, all residents displaced  
7 by the Redevelopment Agency shall have priority in occupancy of the Replacement Units  
8 developed pursuant to this Judgment. Successors shall provide for such priority in any agreement  
9 for development or administration of the Replacement Units, and shall maintain a list of eligible  
10 persons and families displaced by the Redevelopment Agency.

11           12. Defendants shall provide notice to Plaintiffs' counsel upon (1) entry into an  
12 agreement for development of Replacement Units, and (2) completion of construction of any  
13 replacement dwelling units, no later than ten (10) days after issuance of a certificate of  
14 occupancy. The number of required replacement dwelling units shall not be reduced pursuant to  
15 Paragraph 8 unless the Successor Agency shall have provided notice (including a copy of the  
16 offer) to Plaintiffs' Counsel within five (5) business days of making an offer of affordable  
17 housing to a displaced household. Notice to Plaintiffs' counsel pursuant to this paragraph shall be  
18 delivered by electronic mail and first class mail to: Public Counsel, Shashi Hanuman, Directing  
19 Attorney, Community Development Project, 610 South Ardmere Avenue, Los Angeles,  
20 California 90005, shanuman@publiccounsel.org. Parties shall cooperate in the exchange of  
21 information relating to any offers.

22           13. Successor Agency shall pay additional relocation amounts to Individual Plaintiffs  
23 based on rents paid in 2003 as initiation of negotiation rents, pursuant to the California Relocation  
24 Assistance Act, 25 Code of California Regulations, § 6104, as set forth in the "Total Payment"  
25 column of Exhibit A hereto.<sup>1</sup> Successor Agency shall pay additional relocation amounts to all

26 <sup>1</sup> The parties note that in order to protect the privacy of the individual plaintiffs and displacees,  
27 Exhibits A and B hereto reference each household by space number only. Parties have reviewed  
28 and agree that the relocation amounts, household names, and corresponding space numbers in  
Exhibit A, as previously exchanged by their respective counsel of record are correct.

1 other former residents of the Park whom they determined to be eligible for relocation assistance,  
2 based on rents paid in 2005 as initiation of negotiation rents; pursuant to the California Relocation  
3 Assistance Act, 25 Code of California Regulations, § 6104, as set forth in the "Total Payment"  
4 column of Exhibit B hereto.

5 14. Pursuant to action of the California Legislature in Stats. 2012, Ch. 5 (Assembly  
6 Bill No. 26, 2011-2012 1st Ex. Sess.) (the "Dissolution Act"), effective June 29, 2011,  
7 redevelopment agencies throughout California began a dissolution process. The Dissolution Act  
8 provides that the city "that authorized the creation of each redevelopment agency" became the  
9 "successor agency" to that redevelopment agency, by operation of law, unless the designated  
10 successor entity elected not to serve as the successor agency. California Health and Safety Code  
11 sections 34173(a), (d). The Garden Grove City Council adopted resolutions electing to serve as  
12 the Successor Agency to the dissolved Redevelopment Agency pursuant to Health and Safety  
13 Code section 34173, and designating the Garden Grove Housing Authority as the Housing  
14 Successor pursuant to Health and Safety Code section 34176. City of Garden Grove Resolution  
15 Nos. 9072-11 (July 12, 2011) and 9089-12 (Jan 17, 2012). As prescribed by the Dissolution Act,  
16 the amounts the Successor Agency is obligated to pay pursuant to the terms of this Judgment shall  
17 be included as an enforceable obligation of the Successor Agency on each applicable Recognized  
18 Obligation Payment Schedule ("ROPS"), as defined in California Health and Safety Code section  
19 34171(h) and in accordance with Health and Safety Code section 34177(l), (m), and as set forth  
20 below.

21 15. The Successor Agency shall include in the ROPS due to be completed and  
22 approved by the oversight board of the Successor Agency no later than October 3, 2014, the  
23 entire amount of relocation assistance due pursuant to Paragraph 13.

24 16. The Successor Agency shall include in the ROPS due to be completed and  
25 approved by the oversight board of the Successor Agency no later than October 3, 2015 (ROPS  
26 2015-16B), amounts for Replacement Units that will be expended during the January 1, 2016  
27 through June 30, 2016 period. The amounts to be expended during this ROPS 2015-16B period

1 shall be appropriate to complete development of the Replacement Units for occupancy within  
2 four years from entry of the Judgment.

3 17. The Successor Agency shall pay \$795,000 in attorneys' fees to Public Counsel.  
4 This amount shall bear interest at the rate of 7 percent per annum, from the date of entry of this  
5 Judgment, pursuant to Article XV, Section 1, of the California Constitution. The entire amount of  
6 attorneys' fees shall be placed on the ROPS due to be completed by the oversight board of the  
7 Successor Agency no later than October 3, 2014 (ROPS 2014-15B).

8 18. Parties agree that the obligations contained herein are obligations of the Garden  
9 Grove Agency for Community Development ("Redevelopment Agency"), now dissolved, prior to  
10 enactment of the Dissolution Act. Consistent with Health and Safety Code § 34173(e), Successor  
11 Agency's liability for amounts owing pursuant to this Judgment shall be limited to the extent of  
12 the total sum of property tax revenues the Successor Agency and the Housing Successor receive  
13 pursuant to the ROPS process and the value of the assets received by the Successor Agency and  
14 the Housing Successor. The Successor Agency shall continue to list the obligations of this  
15 Judgment on each ROPS until all obligations required by the Judgment are satisfied.

16 19. Jackquelyn Bodenstedt as executor of the Estate of Randolph Maynor is substituted  
17 as a plaintiff in this action in place of plaintiff Randolph Maynor, by reason of his death.

18 20. The Parties agree that the Court shall have continuing jurisdiction to enforce the  
19 terms of this settlement and Judgment pursuant to California Code of Civil Procedure section  
20 664.6.

21 21. This Stipulation may be executed in any number of counterparts, each of which  
22 when so executed shall be deemed an original and all of which taken together shall constitute one  
23 and the same agreement.

1 Dated: <sup>April</sup> March 2, 2014

PUBLIC COUNSEL  
CALIFORNIA AFFORDABLE HOUSING LAW PROJECT  
FULBRIGHT & JAWORSKI L.L.P.

2  
3  
4 By:   
SHASHI HANUMAN

5 Attorneys for Plaintiffs/Petitioners *Marina Limon,*  
6 *Alfredo Cordero, Celia Gonzalez, Jose Sanchez,*  
7 *Raymond Kent Creamer, Ana Rosa Olea, Elidia*  
8 *Gonzalez, Ivan Torres, Javier Ibarra and The Kennedy*  
9 *Commission*

10 Dated: March 25, 2014

11 By:   
MARINA LIMON

12  
13  
14 Dated: March 25, 2014

15 By:   
ALFREDO CORDERO

16  
17 Dated: March 25, 2014

18 By:   
CELIA GONZALEZ

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21 Dated: March \_\_, 2014

22 By: \_\_\_\_\_  
JACKQULYN BODENSTEDT AS EXECUTOR  
OF THE ESTATE OF RANDOLPH MAYNOR



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Dated: March \_\_, 2014

PUBLIC COUNSEL  
CALIFORNIA AFFORDABLE HOUSING LAW PROJECT  
FULBRIGHT & JAWORSKI L.L.P.

By: \_\_\_\_\_  
SHASHI HANUMAN

Attorneys for Plaintiffs/Petitioners *Marina Limon, Alfredo Cordero, Celia Gonzalez, Jose Sanchez, Raymond Kent Creamer, Ana Rosa Olea, Elidia Gonzalez, Ivan Torres, Javier Ibarra and The Kennedy Commission*

Dated: March \_\_, 2014

By: \_\_\_\_\_  
MARINA LIMON

Dated: March \_\_, 2014

By: \_\_\_\_\_  
ALFREDO CORDERO

Dated: March \_\_, 2014

By: \_\_\_\_\_  
CELIA GONZALEZ

Dated: March 27 2014

By:  \_\_\_\_\_  
JACKOULYN BODENSTEDT AS EXECUTOR  
OF THE ESTATE OF RANDOLPH MAYNOR

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Dated: March 25, 2014

By: Jose Sanchez  
JOSE SANCHEZ

Dated: March 25, 2014

By: R. Kent Creamer  
RAYMOND KENT CREAMER

Dated: March 25, 2014

By: Ana Rosa Olea  
ANA ROSA OLEA

Dated: March 25, 2014

By: Elidia Gonzalez  
ELIDIA GONZALEZ

Dated: March 28, 2014

By: Edwardo I Torres  
IVAN TORRES

Dated: March 25, 2014

By: Javier Ibarra  
JAVIER IBARRA

Dated: March \_\_, 2014

By: \_\_\_\_\_  
THE KENNEDY COMMISSION

Dated: March \_\_, 2014

STRADLING YOCOA CARLSON & RAUTH

By: Allison Burns  
ALLISON BURNS

Attorneys for Plaintiffs/Petitioners Defendants  
Garden Grove Agency for Community Development (by  
and through its successor agencies), The City of Garden  
Grove, The Garden Grove Housing Authority and The  
Garden Grove City Council

Dated: March \_\_, 2014

By: \_\_\_\_\_  
JOSE SANCHEZ

Dated: March \_\_, 2014

By: \_\_\_\_\_  
RAYMOND KENT CREAMER

Dated: March \_\_, 2014

By: \_\_\_\_\_  
ANA ROSA OLEA

Dated: March \_\_, 2014

By: \_\_\_\_\_  
ELIDIA GONZALEZ

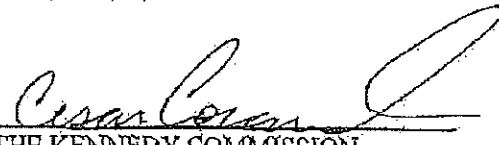
Dated: March \_\_, 2014

By: \_\_\_\_\_  
IVAN TORRES

Dated: March \_\_, 2014

By: \_\_\_\_\_  
JAVIER IBARRA

Dated: March 27, 2014

By:   
THE KENNEDY COMMISSION

Dated: March 27, 2014

Stradling Yocca Carlson & Rauth

By: \_\_\_\_\_  
ALLISON BURNS

*Attorneys for Plaintiffs/Petitioners Defendants  
Garden Grove Agency for Community Development (by  
and through its successor agencies), The City of Garden  
Grove, The Garden Grove Housing Authority and The  
Garden Grove City Council*

1 Dated: March \_\_, 2014

By: Matthew Fintel  
THE GARDEN GROVE HOUSING  
AUTHORITY AS SUCCESSOR AGENCY TO  
THE GARDEN GROVE AGENCY FOR  
COMMUNITY DEVELOPMENT

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3  
4 Dated: March \_\_, 2014.

By: Matthew Fintel  
CITY OF GARDEN GROVE AS SUCCESSOR  
AGENCY TO THE GARDEN GROVE AGENCY  
FOR COMMUNITY DEVELOPMENT

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6  
7 Dated: March \_\_, 2014

By: Matthew Fintel  
THE GARDEN GROVE CITY COUNCIL

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Exhibit A  
Additional Relocation Payments to Plaintiffs

SPACE	Relocation Base Rent	2003 Rent	Differential	Total Payment
1	955	800	155	\$6,510.00
35	416	410	6	\$252.00
38	665	410	255	\$10,710.00
45	418.5	400	18.5	\$777.00
60	630	420	210	\$8,820.00
82	655	400	255	\$10,710.00
93	695	490	205	\$8,610.00
94a	392.4	470	-77.6	0
114	423.73	540	-116.27	0
118a	523.31	450	73.31	\$3,079.02

\$49,468

Exhibit B  
Additional Relocation Payments to Non-Plaintiff Displacees

SPACE	Relocation Base Rent	2005 Rent	Differential	Total Payment
2	587.95	575	12.95	\$543.90
14	331.19	565	-233.81	0
22	705	575	130	\$5,460.00
23	720	590	130	\$5,460.00
41	670	540	130	\$5,460.00
53	394.3	625	-230.7	0
57	695	565	130	\$5,460.00
74	695	565	130	\$5,460.00
75	344.1	555	-210.9	0
80a	715	585	130	\$5,460.00
85a	680	550	130	\$5,460.00
88a	402.97	590	-187.03	0
92a	698	615	83	\$3,486.00
98	650	520	130	\$5,460.00
100a	685	555	130	\$5,460.00
104	339	515	-176	0
105	695	565	130	\$5,460.00
107	675	545	130	\$5,460.00
109	336.3	550	-213.7	0
111a	675	545	130	\$5,460.00
115	670	540	130	\$5,460.00
116	690	560	130	\$5,460.00
119a	385.37	545	-159.63	0
120	705	575	130	\$5,460.00
122	669.29 (Section 8)	575	0	\$0.00
126	541.23	525	16.23	\$681.66
129	356.3	565	-208.7	0
130	695	565	130	\$5,460.00

92,071.56

**Garden Grove Housing Authority**

**INTER-DEPARTMENT MEMORANDUM**

To:	Scott C. Stiles	From:	Karl Hill
Dept.:	Director	Dept.:	Community Development
Subject:	Receive and File the Housing Authority Status Report - November 2015. <i>(Action Item)</i>	Date:	1/26/2016

---

**OBJECTIVE**

To provide Housing Authority Commissioners the November 2015 Housing Authority Status Report.

**BACKGROUND**

The Housing Choice Voucher Program assists low-income families, senior citizens, and handicapped persons in the payment of their monthly rent. Under this program, a qualified participant pays a portion of his/her adjusted household income for rent. The remainder of the rent is paid by the City's Housing Authority utilizing funds received from the Department of Housing and Urban Development (HUD). The units rented under the program are inspected on a biennial basis to ensure that they are decent, safe, sanitary, and have no code violations. Approximately 2,337 senior citizens, disabled persons, and families are funded by the Section 8 Rental Assistance Program.

**DISCUSSION**

The following is a status report for the month of November 2015:

**PROGRAM ELIGIBILITY:** All participants of the Housing Choice Voucher Program must be income eligible. Applicants are ranked on the Waiting List by local preferences. When an applicant is next on the Waiting List, they have an Initial Qualifying (IQ) interview where their eligibility is verified. If they are eligible, they receive a program briefing and their voucher. The Authority replaces those families who terminate from the program as a part of normal turnover. Once on the program, they are recertified for eligibility at least annually and their portion of the rent adjusted according to their income.

**INITIAL QUALIFICATION (IQ) INTERVIEWS:** Staff conducted no Initial Qualification interviews (IQ) from the Waiting List and the following:

- (a) Emergency Situations - 0

- (b) Referred by a Garden Grove Homeless Shelter - 0
- (c) Incoming Portability – 3

Briefings: Two briefings were conducted this month, and 2 vouchers were issued.

Re-certifications: Staff conducted 173 re-examination interviews with participants to determine continued eligibility. One hundred and four were interviewed who had interim changes in income, which necessitated an adjustment in their portion of the rent.

Moves: Staff met with 23 tenants currently on the program that were moving and were briefed on move procedures.

Terminations: There were 13 families who terminated from the program during the month.

#### FAMILY SELF-SUFFICIENCY PROGRAM (FSS):

Assists families to become employed and no longer dependent on public assistance. The Family Self-Sufficiency Program enters into contracts with Voucher participants to provide support services such as education, training, and career development.

Status of FSS participants this month: There was one prospective FSS participant interviewed for the month of November. There were no new contracts signed and three contracts were terminated. There are a total of 353 families who have signed contracts for the FSS program. Thirty-five contracts are active. Ten update meetings were held with FSS participants.

One hundred and twenty-three families have completed their FSS goals and 55 of these are self-sufficient and no longer need housing assistance. Eight families have purchased houses. There are 27 escrow accounts. Sixteen escrow accounts are active with monthly deposits.

The Authority has paid out a total of \$1,016,906 in escrow funds to tenants who have completed their contract obligations. Each graduate that successfully completes his or her family obligations on the contract after October 21, 1998, reduces the minimum program size. The original program size of 140 is now reduced to 22.

#### UNIT INSPECTIONS:

All units that are leased under the Housing Choice Voucher program must pass an initial Housing Quality Standards (HQS) inspection before the Housing Assistance Payments contract is signed, and must pass a biennial HQS inspection to continue to receive rental assistance payments. HQS inspections determine that the unit is decent, safe and sanitary, and has passed City building codes.

New Leases: There were 24 requests for new lease approvals with 12 units passing and 12 units failing.



Annuals: There were 116 annual inspections conducted this month. Seventy-two passed and 44 units failed to meet Housing Quality Standards (HQS) and code requirements. The owners were requested to make the necessary repairs.

Re-inspections: There were 84 re-inspections conducted on units that failed their first inspection.

Move-out: There were no move-out inspections conducted.

Specials: There were 21 special inspections conducted.

Quality Control: There were two quality control inspections conducted this month. These inspections are required by HUD to ensure that field staff is in compliance with inspection requirements and are conducted by supervisory staff.

#### FINANCIAL IMPACT

None.

#### RECOMMENDATION

It is recommended that the Housing Authority Commissioners:

- Receive and file the 2015 November Housing Authority Status Report.

#### ATTACHMENTS:

Description	Upload Date	Type	File Name
November Statistical Report	1/12/2016	Cover Memo	Nov-Statistical.pdf

# GARDEN GROVE HOUSING AUTHORITY

## "STATISTICAL REPORT"

November 2015

<b>I. <u>LEASED FAMILIES</u></b>	<b><u>NUMBER</u></b>	<b><u>FAMILIES</u></b>
Total Participating Families:	<u>2588</u>	<u>100%</u>
Elderly:	<u>1441</u>	<u>56%</u>
Disabled:	<u>851</u>	<u>33%</u>
Female Head of Household:	<u>1367</u>	<u>53%</u>
Employed:	<u>1161</u>	<u>45%</u>

<b>II. <u>UNITS UNDER LEASE</u></b>	<b><u>UNITS LEASED</u></b>	<b><u>TOTAL UNITS ALLOCATED</u></b>	<b><u>% LEASED</u></b>	<b><u>PORT IN ADMINISTERED</u></b>
	<u>2288</u>	<u>2337</u>	<u>98%</u>	<u>300</u>

<b>III. <u>CURRENT PAYMENT STANDARD</u></b>	<b><u>1-BEDRM</u></b>	<b><u>2-BEDRM</u></b>	<b><u>3-BEDRM</u></b>	<b><u>4+BEDRM</u></b>	<b><u>MOBILE HOME</u></b>
	<u>\$1282</u>	<u>\$1620</u>	<u>\$2255</u>	<u>\$2454</u>	<u>\$926</u>

<b>IV. <u>RENTS AND INCOME</u></b>	<b><u>VOUCHERS</u></b>
Average HAP Payment:	<u>\$913</u>
Average Tenant Rent:	<u>\$388</u>
Average Contract Rent:	<u>\$1297</u>
Average Annual Income:	<u>\$16964</u>
Hard to House:	<u>6</u>

<b>V. <u>TOTAL NUMBER OF UNITS LEASED BY BEDROOM SIZE</u></b>	<b><u>1-BEDRM</u></b>	<b><u>2-BEDRM</u></b>	<b><u>3-BEDRM</u></b>	<b><u>4+BEDRM</u></b>	<b><u>MOBILE HOME</u></b>	<b><u>TOTAL</u></b>
	<u>1489</u>	<u>794</u>	<u>249</u>	<u>33</u>	<u>23</u>	<u>2588</u>

# GARDEN GROVE HOUSING AUTHORITY

## "STATISTICAL REPORT"

November 2015

### VI. MONTHLY ACTIVITY BY UNIT SIZE

	<u>1-BEDRM</u>	<u>2-BEDRM</u>	<u>3-BEDRM</u>	<u>4+BEDRM</u>	<u>MOBILE HOME</u>	<u>TOTAL</u>
New Admission	<u>10</u>	<u>6</u>	<u>1</u>	<u>1</u>		<u>18</u>
Annual Reexamination	<u>167</u>	<u>77</u>	<u>16</u>	<u>1</u>	<u>2</u>	<u>263</u>
Interim Reexamination	<u>67</u>	<u>63</u>	<u>22</u>	<u>3</u>	<u>1</u>	<u>156</u>
Portability Move-in (S8 only)	<u>2</u>	<u>1</u>	<u>3</u>			<u>6</u>
Portability Move-out (S8 only)		<u>5</u>				<u>5</u>
End Participation	<u>6</u>	<u>1</u>				<u>7</u>
Other Change of Unit	<u>12</u>	<u>8</u>	<u>1</u>			<u>21</u>
FSS/WtW Addendum Only		<u>2</u>	<u>2</u>			<u>4</u>
Annual Reexamination Searching (S8)	<u>4</u>	<u>1</u>	<u>1</u>			<u>6</u>
Accounting Adjustment	<u>6</u>	<u>2</u>	<u>2</u>			<u>10</u>
Own Business	<u>2</u>					<u>2</u>

Form Completed by:

**Garden Grove Housing Authority**

**INTER-DEPARTMENT MEMORANDUM**

To: Scott C. Stiles From: Karl Hill  
Dept.: Director Dept.: Community Development  
Subject: Receive and File the Housing Date: 1/26/2016  
Authority Status Report -  
December 2015. (*Action Item*)

---

**OBJECTIVE**

To provide Housing Authority Commissioners the December 2015 Housing Authority Status Report.

**BACKGROUND**

The Housing Choice Voucher Program assists low-income families, senior citizens, and handicapped persons in the payment of their monthly rent. Under this program, a qualified participant pays a portion of his/her adjusted household income for rent. The remainder of the rent is paid by the City's Housing Authority utilizing funds received from the Department of Housing and Urban Development (HUD). The units rented under the program are inspected on a biennial basis to ensure that they are decent, safe, sanitary, and have no code violations. Approximately 2,337 senior citizens, disabled persons, and families are funded by the Section 8 Rental Assistance Program.

**DISCUSSION**

The following is a status report for the month of December 2015:

**PROGRAM ELIGIBILITY:** All participants of the Housing Choice Voucher Program must be income eligible. Applicants are ranked on the Waiting List by local preferences. When an applicant is next on the Waiting List, they have an Initial Qualifying (IQ) interview where their eligibility is verified. If they are eligible, they receive a program briefing and their voucher. The Authority replaces those families who terminate from the program as a part of normal turnover. Once on the program, they are recertified for eligibility at least annually and their portion of the rent adjusted according to their income.

**INITIAL QUALIFICATION (IQ) INTERVIEWS:** Staff conducted 61 Initial Qualification interviews (IQ) from the Waiting List and the following:

- (a) Emergency Situations - 0

- (b) Referred by a Garden Grove Homeless Shelter - 0
- (c) Incoming Portability – 1

Briefings: Two briefings were conducted this month, and 2 vouchers were issued.

Re-certifications: Staff conducted 179 re-examination interviews with participants to determine continued eligibility. Eighty-eight tenants were interviewed who had interim changes in income, which necessitated an adjustment in their portion of the rent.

Moves: Staff met with 12 tenants currently on the program that were moving and were briefed on move procedures.

Terminations: There were 4 families who terminated from the program during the month.

#### FAMILY SELF-SUFFICIENCY PROGRAM (FSS):

Assists families to become employed and no longer dependent on public assistance. The Family Self-Sufficiency Program enters into contracts with Voucher participants to provide support services such as education, training, and career development.

Status of FSS participants this month: There were three prospective FSS participant interviewed for the month of December. There were three new contracts signed and no contracts were terminated. There are a total of 356 families who have signed contracts for the FSS program. Thirty-eight contracts are active. Six update meetings were held with FSS participants.

One hundred and twenty-three families have completed their FSS goals and 55 of these are self-sufficient and no longer need housing assistance. Eight families have purchased houses. There are 27 escrow accounts. Sixteen escrow accounts are active with monthly deposits.

The Authority has paid out a total of \$1,016,906 in escrow funds to tenants who have completed their contract obligations. Each graduate that successfully completes his or her family obligations on the contract after October 21, 1998, reduces the minimum program size. The original program size of 140 is now reduced to 22.

#### UNIT INSPECTIONS:

All units that are leased under the Housing Choice Voucher program must pass an initial Housing Quality Standards (HQS) inspection before the Housing Assistance Payments contract is signed, and must pass a biennial HQS inspection to continue to receive rental assistance payments. HQS inspections determine that the unit is decent, safe and sanitary, and has passed City building codes.

New Leases: There were 24 requests for new lease approvals with 7 units passing and 17 units failing.

Annuals: There were 99 annual inspections conducted this month. Fifty-one units passed and 48 units failed to meet Housing Quality Standards (HQS) and code requirements. The owners were requested to make the necessary repairs.

Re-inspections: There were 77 re-inspections conducted on units that failed their first inspection.

Move-out: There were no move-out inspections conducted.

Specials: There were no special inspections conducted.

Quality Control: There were five quality control inspections conducted this month. These inspections are required by HUD to ensure that field staff is in compliance with inspection requirements and are conducted by supervisory staff.

#### FINANCIAL IMPACT

None.

#### RECOMMENDATION

It is recommended that the Housing Authority Commissioners:

- Receive and file the 2015 December Housing Authority Status Report.

#### ATTACHMENTS:

Description	Upload Date	Type	File Name
December Statistical Report	1/12/2016	Cover Memo	Dec-statistical.pdf

**GARDEN GROVE HOUSING AUTHORITY**  
**"STATISTICAL REPORT"**

December 2015

<b>I. <u>LEASED FAMILIES</u></b>	<b><u>NUMBER</u></b>	<b><u>FAMILIES</u></b>
Total Participating Families:	<u>2600</u>	<u>100%</u>
Elderly:	<u>1449</u>	<u>56%</u>
Disabled:	<u>851</u>	<u>33%</u>
Female Head of Household:	<u>1373</u>	<u>53%</u>
Employed:	<u>1165</u>	<u>45%</u>

<b>II. <u>UNITS UNDER LEASE</u></b>	<b><u>UNITS LEASED</u></b>	<b><u>TOTAL UNITS ALLOCATED</u></b>	<b><u>% LEASED</u></b>	<b><u>PORT IN ADMINISTERED</u></b>
	<u>2296</u>	<u>2337</u>	<u>98%</u>	<u>306</u>

<b>III. <u>CURRENT PAYMENT STANDARD</u></b>	<b><u>1-BEDRM</u></b>	<b><u>2-BEDRM</u></b>	<b><u>3-BEDRM</u></b>	<b><u>4+BEDRM</u></b>	<b><u>MOBILE HOME</u></b>
	<u>\$1282</u>	<u>\$1620</u>	<u>\$2255</u>	<u>\$2454</u>	<u>\$926</u>

<b>IV. <u>RENTS AND INCOME</u></b>	<b><u>VOUCHERS</u></b>
Average HAP Payment:	<u>\$912</u>
Average Tenant Rent:	<u>\$392</u>
Average Contract Rent:	<u>\$1301</u>
Average Annual Income:	<u>\$17012</u>
Hard to House:	<u>6</u>

<b>V. <u>TOTAL NUMBER OF UNITS LEASED BY BEDROOM SIZE</u></b>	<b><u>1-BEDRM</u></b>	<b><u>2-BEDRM</u></b>	<b><u>3-BEDRM</u></b>	<b><u>4+BEDRM</u></b>	<b><u>MOBILE HOME</u></b>	<b><u>TOTAL</u></b>
	<u>1501</u>	<u>793</u>	<u>248</u>	<u>34</u>	<u>24</u>	<u>2600</u>

**GARDEN GROVE HOUSING AUTHORITY**  
**"STATISTICAL REPORT"**

December 2015

**VI. MONTHLY ACTIVITY BY UNIT SIZE**

	<u>1-BEDRM</u>	<u>2-BEDRM</u>	<u>3-BEDRM</u>	<u>4+BEDRM</u>	<u>MOBILE HOME</u>	<u>TOTAL</u>
New Admission	<u>2</u>	<u>11</u>	<u>1</u>		<u>1</u>	<u>15</u>
Annual Reexamination	<u>110</u>	<u>66</u>	<u>27</u>	<u>2</u>	<u>1</u>	<u>206</u>
Interim Reexamination	<u>36</u>	<u>42</u>	<u>14</u>	<u>5</u>	<u>1</u>	<u>98</u>
Portability Move-in (S8 only)		<u>1</u>				<u>1</u>
Portability Move-out (S8 only)	<u>1</u>	<u>1</u>				<u>2</u>
End Participation	<u>2</u>		<u>1</u>			<u>3</u>
Other Change of Unit	<u>9</u>	<u>10</u>	<u>3</u>			<u>22</u>
Annual Reexamination Searching (S8	<u>3</u>		<u>2</u>			<u>5</u>
Accounting Adjustment	<u>6</u>	<u>1</u>	<u>1</u>			<u>8</u>
Own Business	<u>6</u>	<u>2</u>	<u>1</u>	<u>1</u>		<u>10</u>

Form Completed by:



**Garden Grove Housing Authority**

**INTER-DEPARTMENT MEMORANDUM**

To: Scott C. Stiles From: Kathy Bailor  
Dept.: Director Dept.: City Clerk  
Subject: Receive and file the minutes from Date: 1/26/2016  
the meeting held November 24,  
2015. *(Action Item)*

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Attached are the minutes from the meeting held November 24, 2015, for the Housing Authority to review and take action to receive and file.

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>	<b>File Name</b>
November 24, 2015, minutes	1/19/2016	Cover Memo	November_24__2015.docx



The motion carried by a 6-0-1 vote as follows:

Ayes: (6) Beard, Bui, Jones, Nguyen, O'Connor, Phan  
Noes: (0) None  
Absent: (1) Beckles

ADJOURNMENT

At 6:35 p.m., Chair Nguyen adjourned the meeting. The next meeting is scheduled for Tuesday, January 26, 2016, at 6:30 p.m. in the Courtyard Center, 12732 Main Street, Garden Grove, California.

Kathleen Bailor, CMC  
Secretary