

1 **COOPERATIVE AGREEMENT NO. C-3-2416**

2 **BETWEEN**

3 **ORANGE COUNTY TRANSPORTATION AUTHORITY**

4 **AND**

5 **CITY OF GARDEN GROVE**

6 **FOR**

7 **COUNTYWIDE SIGNAL SYNCHRONIZATION BASELINE PROJECT**

8 **THIS COOPERATIVE AGREEMENT** (Agreement), is effective this _____ day of
9 _____, 2023 (“Effective Date”), by and between the Orange County Transportation
10 Authority, 550 South Main Street, P.O. Box 14184, Orange California 92863-1584, a public corporation
11 of the State of California (herein referred to as “AUTHORITY”) and the City of Garden Grove, a municipal
12 corporation duly organized and existing under the constitution and laws of the State of California
13 (“PARTICIPATING AGENCY”), each individually known as “Party” and collectively known as “Parties”.

14 **RECITALS:**

15 **WHEREAS**, the AUTHORITY in cooperation with the PARTICIPATING AGENCY is working
16 together in coordinating traffic signals across multiple jurisdictional boundaries as a part of the Renewed
17 Measure M (M2) Regional Traffic Signal Synchronization Program (RTSSP) to enhance countywide
18 traffic flow and reduce congestion; and

19 **WHEREAS**, the AUTHORITY completed a Countywide Signal Synchronization Plan Study
20 (hereinafter, “PLAN STUDY”) in support of the RTSSP and received authorization from the
21 AUTHORITY’s Board of Directors on March 14, 2022, to update the Traffic Signal Synchronization Master
22 Plan in accordance with the PLAN STUDY recommendations; and

23 **WHEREAS**, the AUTHORITY secured Congestion Mitigation and Air Quality (“CMAQ”) funds for
24 the implementation of a Countywide Signal Synchronization Baseline Project (hereinafter, “PROJECT”) as
25 presented in the PLAN STUDY; and

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1 **WHEREAS**, the AUTHORITY intends to release a request for proposals to secure a consultant
2 (“CONSULTANT”) to implement the PROJECT; and

3 **WHEREAS**, based on the PLAN STUDY the AUTHORITY agrees to act as the implementing
4 agency to carry out the PROJECT; and

5 **WHEREAS**, the PROJECT will include approximately 2,500 traffic signalized intersections
6 along regionally significant corridors within Orange County; and

7 **WHEREAS**, approximately 94 PARTICIPATING AGENCY-owned and operated signalized
8 intersections will be included as part of the PROJECT; and

9 **WHEREAS**, the PROJECT will include all 34 Orange County cities and the County of Orange;
10 and

11 **WHEREAS**, the AUTHORITY will enter into a separate cooperative agreement with each
12 participating agency in each jurisdiction for implementation of the PROJECT; and

13 **WHEREAS**, the AUTHORITY and the PARTICIPATING AGENCY acknowledges and
14 understands that in-house resources (staff hours) from the PARTICIPATING AGENCY will provide
15 various services in support of the PROJECT; and

16 **WHEREAS**, the AUTHORITY and the PARTICIPATING AGENCY desire to enter into this
17 Agreement to implement the PROJECT in support of the RTSSP ; and

18 **WHEREAS**, this Agreement defines the specific terms and conditions, and between the
19 AUTHORITY and the PARTICIPATING AGENCY for the implementation of the PROJECT; and

20 **WHEREAS**, the PARTICIPATING AGENCY’s City Council approved this Agreement on the
21 _____ day of _____, 202____.

22 **NOW, THEREFORE**, it is mutually understood and agreed by the AUTHORITY and the
23 PARTICIPATING AGENCY as follows:

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ARTICLE 1. COMPLETE AGREEMENT

A. This Agreement, including any attachments incorporated herein and made applicable by reference, constitutes the complete and exclusive statement of the term(s) and conditions(s) of this Agreement between the AUTHORITY and the PARTICIPATING AGENCY and supersedes all prior representations, understandings, and communications. The invalidity in whole or in part of any term or condition of this Agreement shall not affect the validity of other term(s) or conditions(s) of this Agreement. The above referenced Recitals are true and correct and are incorporated by reference herein.

B. The AUTHORITY's failure to insist on any instance(s) of the PARTICIPATING AGENCY's performance of any term(s) or condition(s) of this Agreement shall not be construed as a waiver or relinquishment of the AUTHORITY's right to such performance or to future performance of such term(s) or condition(s), and the PARTICIPATING AGENCY's obligation in respect thereto shall continue in full force and effect. Changes to any portion of this Agreement shall not be binding upon the AUTHORITY except when specifically confirmed in writing by an authorized representative of the AUTHORITY by way of a written amendment to this Agreement and issued in accordance with the provisions of this Agreement.

C. The PARTICIPATING AGENCY's failure to insist on any instance(s) of the AUTHORITY's performance of any term(s) or condition(s) of this Agreement shall not be construed as a waiver or relinquishment of the PARTICIPATING AGENCY's right to such performance or to future performance of such term(s) or condition(s), and the AUTHORITY's obligation in respect thereto shall continue in full force and effect. Changes to any portion of this Agreement shall not be binding upon the PARTICIPATING AGENCY except when specifically confirmed in writing by an authorized representative of the PARTICIPATING AGENCY by way of a written amendment to this Agreement and issued in accordance with the provisions of this Agreement.

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1 **ARTICLE 2. SCOPE OF AGREEMENT**

2 This Agreement specifies the roles and responsibilities of the Parties as they pertain to the
3 subjects and PROJECT addressed herein. The Parties agree that each will cooperate and coordinate
4 with the other Party in all activities covered by this Agreement and any other supplemental agreements
5 that may be required to facilitate purposes thereof.

6 **ARTICLE 3. RESPONSIBILITIES OF AUTHORITY**

7 The AUTHORITY, as the lead agency, agrees to the following responsibilities for the
8 implementation of the PROJECT:

9 A. To designate a Project Manager as a single point of contact for the Project.

10 B. The AUTHORITY, or agents of the AUTHORITY, shall manage, procure, implement, and
11 complete all aspects of the PROJECT, including filing all documentation necessary to comply with the
12 Congestion Mitigation and Air Quality (CMAQ) funding for the PROJECT.

13 C. The AUTHORITY, or agents of the AUTHORITY, shall coordinate outreach with the
14 PARTICIPATING AGENCY for the PROJECT.

15 D. The AUTHORITY, or agents of the AUTHORITY, shall collect all data necessary to
16 provide new optimized timing plans including, but not limited to, manual or video all movement counts at
17 each PROJECT signalized intersection, and a mutually agreed upon number and location of 24 hours
18 7 days automated machine traffic counts with vehicle classification.

19 E. The AUTHORITY, or agents of the AUTHORITY, shall develop and implement new timing
20 plans optimized for signal synchronization.

21 F. The AUTHORITY, or agents of the AUTHORITY, shall provide updated timing plans for
22 all control systems and all relevant data used to develop said plans to the PARTICIPATING AGENCY.

23 G. The AUTHORITY, or agents of the AUTHORITY, shall prepare a conceptual plan for the
24 delivery of the PROJECT. The AUTHORITY, or agents of the AUTHORITY, shall provide all reports to
25 the PARTICIPATING AGENCY in draft and final formats for review and comment. The PARTICIPATING
26 AGENCY comments shall be noted in the final report.

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1 H. The AUTHORITY shall provide oversight to maintain inter-jurisdictional traffic signal
2 operational integrity between the PROJECT and other signal synchronization projects not older than three
3 (3) years from the effective date of this Agreement.

4 I. The AUTHORITY shall provide formats, templates, and guidance in reporting
5 requirements necessary for the PROJECT.

6 J. The AUTHORITY, or agents of AUTHORITY, under this Agreement and upon closeout of
7 PROJECT, may perform a technical and/or field review to ensure that the CMAQ guidelines, policies, and
8 procedures were followed.

9 **ARTICLE 4. RESPONSIBILITIES OF THE PARTICIPATING AGENCY**

10 The PARTICIPATING AGENCY agrees to the following responsibilities for implementation of
11 the PROJECT:

12 A. The PARTICIPATING AGENCY shall provide a technical representative to meet and
13 participate as a member of the PROJECT's Traffic Forum.

14 B. The PARTICIPATING AGENCY shall authorize the AUTHORITY to manage, procure,
15 and implement all aspects approved by the PARTICIPATING AGENCY for the PROJECT.

16 C. The PARTICIPATING AGENCY shall participate and support the PROJECT
17 implementation, as agreed by all Parties.

18 D. The PARTICIPATING AGENCY shall provide the AUTHORITY, or agents of the
19 AUTHORITY, all current intersection as-built drawings, all current intersections controller assembly
20 plans as provided by the manufacturer and modified by the PARTICIPATING AGENCY since original
21 installation, local field master, local controller, Advanced Traffic Management System timing plans,
22 and other ITS-related data upon request.

23 E. The PARTICIPATING AGENCY shall inform the AUTHORITY of new traffic signal
24 installations and any traffic signal modifications, which would materially affect the performance of the
25 regional corridors on the PROJECT.

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1 F. The PARTICIPATING AGENCY shall maintain in good condition existing traffic signal
2 equipment for the PROJECT, such as signal communication and traffic signal controllers.

3 G. The PARTICIPATING AGENCY shall waive all fees associated with permits that would
4 otherwise be required from the CONSULTANT, subconsultants, and/or service or equipment providers
5 in the performance of the PROJECT.

6 **ARTICLE 5. DELEGATED AUTHORITY**

7 The actions required to be taken by the PARTICIPATING AGENCY in the implementation of this
8 Agreement are delegated to its respective City Manager, or City Manager's designee, and the actions
9 required to be taken by the AUTHORITY in the implementation of this Agreement are delegated to the
10 AUTHORITY's Chief Executive Officer or Chief Executive Officer's designee.

11 **ARTICLE 6. AUDIT AND INSPECTION**

12 AUTHORITY shall maintain a complete set of records in accordance with generally accepted
13 accounting principles. Upon reasonable notice, PARTICIPATING AGENCY shall permit the authorized
14 representatives of AUTHORITY to inspect and audit all work, materials, payroll, books, accounts, and
15 other data and records of PARTICIPATING AGENCY for a period of five (5) years after final payment,
16 final closeout, or until any on-going audit is completed, whichever is later. For purposes of audit, the date
17 of completion of this Agreement shall be the date of AUTHORITY's payment of CONSULTANT's final
18 billing (so noted on the paid invoice) under this Agreement. AUTHORITY shall have the right to reproduce
19 any such books, records, and accounts. The above provision with respect to audits shall extend to and/or
20 be included in contracts with AUTHORITY'S contractor.

21 **ARTICLE 7. INDEMNIFICATION**

22 A. To the fullest extent permitted by law, the PARTICIPATING AGENCY shall defend
23 (at the PARTICIPATING AGENCY's sole cost and expense with legal counsel reasonably acceptable to
24 the AUTHORITY), indemnify, protect, and hold harmless the AUTHORITY, and its officers, directors,
25 employees, and agents (collectively the "Indemnified Parties"), from and against any and all liabilities,
26 actions, suits, claims, demands, losses, costs, judgments, arbitration awards, settlements, damages,

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1 demands, orders, penalties, and expenses including legal costs and attorney fees (collectively "Claims"),
2 including but not limited to Claims arising from injuries to or death of persons (PARTICIPATING
3 AGENCY's employees included), for damage to property, including property owned by the AUTHORITY,
4 or from any violation of any federal, state, or local law or ordinance, alleged to be caused by the negligent
5 acts, omissions or willful misconduct of the PARTICIPATING AGENCY, its officers, directors, employees
6 or agents in connection with or arising out of the performance of this Agreement.

7 B. To the fullest extent permitted by law, the AUTHORITY shall defend (at the AUTHORITY's
8 sole cost and expense with legal counsel reasonably acceptable to the PARTICIPATING AGENCY),
9 indemnify, protect, and hold harmless the PARTICIPATING AGENCY, including their officers, directors,
10 employees, and agents (collectively the "Indemnified Parties"), from and against any and all liabilities,
11 actions, suits, claims, demands, losses, costs, judgments, arbitration awards, settlements, damages,
12 demands, orders, penalties, and expenses including legal costs and attorney fees (collectively "Claims"),
13 including but not limited to Claims arising from injuries to or death of persons (AUTHORITY's employees
14 included), for damage to property, including property owned by the PARTICIPATING AGENCY, or from
15 any violation of any federal, state, or local law or ordinance, alleged to be caused by the negligent acts,
16 omissions or willful misconduct of the AUTHORITY, its officers, directors, employees or agents in
17 connection with or arising out of the performance of this Agreement.

18 C. The indemnification and defense obligations of this Agreement shall survive its expiration
19 or termination.

20 **ARTICLE 8. ADDITIONAL PROVISIONS**

21 A. Term of Agreement: This Agreement shall be in full force and effect from the Effective
22 Date through December 31, 2028.

23 B. Amendment: This Agreement may be extended or amended in writing at any time by the
24 mutual consent of both Parties. No amendment shall have any force or effect unless executed in writing
25 by all Parties.

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1 C. Termination: In the event any Party defaults in the performance of their respective
2 obligations under this Agreement or breaches any of the provisions of this Agreement, the non-defaulting
3 Party shall have the option to terminate this Agreement upon thirty (30) calendar days prior written notice
4 to the Party in default.

5 D. Termination for Convenience: Either Party may terminate this Agreement for its
6 convenience by providing thirty (30) calendar days prior written notice of its intent to terminate for
7 convenience to the other Party.

8 E. AUTHORITY and Parties shall comply with all applicable federal, state, and local laws,
9 statues, ordinances, and regulations of any governmental authority having jurisdiction over the
10 PROJECT.

11 F. Legal Authority: The Parties hereto consent that they are authorized to execute this
12 Agreement on behalf of said Party and that, by so executing this Agreement, the Parties hereto are
13 formally bound to the provisions of this Agreement.

14 G. Severability: If any term, provision, covenant, or condition of this Agreement is held to be
15 invalid, void or otherwise unenforceable, to any extent, by any court of competent jurisdiction, the
16 remainder of this Agreement shall not be affected thereby, and each remaining term, provision, covenant,
17 or condition of this Agreement shall be valid and enforceable to the fullest extent permitted by law.

18 H. Counterparts of Agreement: This Agreement may be executed and delivered in any
19 number of counterparts, each of which, when executed and delivered shall be deemed an original and all
20 of which together shall constitute the same Agreement. Facsimile/electronic signatures shall be permitted.

21 I. Assignment: Neither this Agreement, nor any of the Parties' rights, obligations, duties, or
22 authority hereunder may be assigned in whole or in part by either Party without the prior written consent
23 of the other Party in its sole and absolute discretion. Any such attempt of assignment shall be deemed
24 void and of no force and effect. Consent to one assignment shall not be deemed consent to any
25 subsequent assignment, nor the waiver of any right to consent to such subsequent assignment.

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1 J. Governing Law: The laws of the State of California and applicable local and federal laws,
2 regulations, and guidelines shall govern this Agreement.

3 K. Litigation Fees: Should litigation arise out of this Agreement for the performance thereof,
4 the court shall award costs and expenses, including attorney's fees, to the prevailing Party.

5 L. Notices: Any notices, requests, or demands made between the Parties pursuant to this
6 Agreement are to be directed as follows:

To PARTICIPATING AGENCY:	To AUTHORITY:
City of Garden Grove	Orange County Transportation Authority
11222 Acacia Parkway Garden Grove, CA 92840	550 South Main Street P. O. Box 14184 Orange, CA 92863-1584
Attention: Dai Vu City Traffic Engineer Public Works Department Tel: (714) 741-5189 Email: daiv@ggcity.org	Attention: Michael Le Senior Contract Administrator Tel: (714) 560-5314 Email: mle1@octa.net
	CC: Alicia Yang OCTA Project Manager Tel: (714) 560-5362 Email: ayang@octa.net

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1 M. Force Majeure: Either Party shall be excused from performing its obligations under this
2 Agreement during the time and to the extent that it is prevented from performing by an unforeseeable
3 cause beyond its control, including but not limited to: any incidence of fire, flood; acts of God;
4 commandeering of material, products, plants or facilities by the federal, state or local government; national
5 fuel shortage; or a material act or omission by the other Party, when satisfactory evidence of such cause
6 is presented to the other Party, and provided further that such nonperformance is unforeseeable, beyond
7 the control and is not due to the fault or negligence of the Party not performing.

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IN WITNESS WHEREOF, the parties hereto have caused this Agreement No. C-3-2416 to be executed as of the date of the last signature below.

CITY OF GARDEN GROVE

ORANGE COUNTY TRANSPORTATION AUTHORITY

By: _____
Lisa L. Kim
City Manager

By: _____
Meena Katakia
Manager, Capital Projects


Dated: _____

Dated: _____

ATTEST:

By: _____
Teresa Pomeroy
City Clerk

Dated: _____


LB