

MINUTES

GARDEN GROVE HOUSING AUTHORITY

Regular Meeting

Tuesday, May 23, 2023

Community Meeting Center

11300 Stanford Avenue, Garden Grove, CA 92840

CONVENE MEETING

At 6:36 p.m., Chair Brietigam convened the meeting in the Council Chamber.

ROLL CALL PRESENT: (8) Commissioners Beckles, O'Neill, Tran, Jones, DoVinh, Klopfenstein, T. Nguyen, Vice Chair K. Nguyen, Chair Brietigam

ABSENT: (1) Commissioner Beckles

ORAL COMMUNICATIONS

Audience member

AWARD A CONTRACT TO H.L. MILLER, INC., FOR INTERIOR OFFICE IMPROVEMENT PROJECT, 11277 GARDEN GROVE NO. 03-2023 (F: 55-H.L. MILLER, INC.)

It was moved by Commissioner O'Neill, seconded by Commissioner Klopfenstein that:

The award of contract to H.L. Miller, Inc., in the amount of \$88,472.12, for the Interior Office Improvement Project, 11277 Garden Grove No. 03-2023, be approved;

The Finance Director be authorized to create a new Capital Improvement Project (CIP) for the Housing Authority and appropriate \$88,472.12 from the Housing Authority's existing operating funds for the CIP. In the case that the Housing Authority's operating funds are insufficient to cover the entire Project cost, the Finance Director shall allocate the General Fund money to subsidize for the balance;

Authorize the City Manager/Director, or her designee, to execute the contract, and make minor modifications, on behalf of the City and the Housing Authority, as appropriate.

The motion carried by a 8-0-1 vote as follows:

Ayes: (8) O'Neill, Tran, Jones, DoVinh, Klopfenstein, T.
Nguyen, K. Nguyen, Brietigam
Noes: (0) None
Absent: (1) Beckles

CITY COUNCIL ACTION

It was moved by Council Member Klopfenstein, seconded by Council Member Nguyen that:

The award of contract to H.L. Miller, Inc., in the amount of \$88,472.12, for the Interior Office Improvement Project, 11277 Garden Grove No. 03-2023, be approved;

The Finance Director be authorized to create a new Capital Improvement Project (CIP) for the Housing Authority and appropriate \$88,472.12 from the Housing Authority's existing operating funds for the CIP. In the case that the Housing Authority's operating funds are insufficient to cover the entire Project cost, the Finance Director shall allocate the General Fund money to subsidize for the balance;

Authorize the City Manager/Director, or her designee, to execute the contract, and make minor modifications, on behalf of the City and the Housing Authority, as appropriate.

The motion carried by a 7-0 vote as follows:

Ayes: (7) O'Neill, Tran, DoVinh, Klopfenstein, Nguyen,
Brietigam, Jones
Noes: (0) None

RECEIVE AND FILE THE HOUSING AUTHORITY STATUS REPORT FOR APRIL 2023
(F: H-117.2)

It was moved by Commissioner O'Neill, seconded by Commissioner Klopfenstein that:

The April 2023 Housing Authority Status Report, be received and filed.

The motion carried by a 8-0-1 vote as follows:

Ayes: (8) O'Neill, Tran, Jones, DoVinh, Klopfenstein, T.
Nguyen, K. Nguyen, Brietigam
Noes: (0) None
Absent: (1) Beckles

RECEIVE AND FILE MINUTES FROM THE MEETING HELD ON APRIL 11, 2023 AND APRIL 25, 2023 (F: Vault)

It was moved by Commissioner O'Neill, seconded by Commissioner Klopfenstein that:

Minutes from the meeting held on April 11, 2023 and April 25, 2023, be received and filed.

The motion carried by a 8-0-1 vote as follows:

Ayes: (8) O'Neill, Tran, Jones, DoVinh, Klopfenstein, T. Nguyen, K. Nguyen, Brietigam
Noes: (0) None
Absent: (1) Beckles

MATTERS FROM CHAIR, COMMISSIONERS AND DIRECTOR

Chair Brietigam shared that over the weekend he was a keynote speaker at a housing event in the City of Westminster. He commended City staff for their work in gathering information that he shared with those in attendance.

ADJOURNMENT

At 6:38 p.m., Chair Brietigam adjourned the meeting. The next Regular Housing Authority Meeting is scheduled for Tuesday, June 27, 2023, at 5:30 p.m., in the Community Meeting Center, 11300 Stanford Avenue, Garden Grove, California.

Lizabeth Vasquez
Deputy Secretary