RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDEN GROVE ESTABLISHING AND AMENDING USER FEES FOR VARIOUS CITY SERVICES

WHEREAS, State law authorizes a city to adopt and implement fees, rates, and charges for municipal services, including miscellaneous user fees, provided that such fees, rates, and charges do not exceed the estimated reasonable cost of providing such services;

WHEREAS, the various departments of the City of Garden Grove have identified certain services provided on request to members of the public and organizations;

WHEREAS, the actual and direct costs to the City to provide these services have been calculated and analyzed, and where the cost of such services have changed, a revised fee or charge has been determined as set forth in attached Schedule A;

WHEREAS, the actual and direct costs to the City to provide certain other services have been calculated and analyzed and fees or charges for such other services are set forth in Schedule A;

WHEREAS, the revised fees and charges are based on the actual or estimated reasonable cost of providing the services, including labor, materials and overhead, and do not exceed such costs;

WHEREAS, the City Council has previously established fees and charges for various City services in Resolution 8726-06, as amended by Resolution 8730-06, 8731-06, 8791-07, 8794-07, 8823-08, 8861-08, 8902-09, 8999-10, 9064-11, 9073-11, 9137-12, 9171-13, 9175-13, 9216-14, 9301-15, 9389-16, 9390-16, 9406-17, 9401-16, 9442-17, 9460-17, 9490-18, 9514-18, 9532-18, 9556-19, 9575-19, 9607-20, 9669-21, 9762-22 and each such established fee and charge is unaffected by this Resolution, unless such fee or charge is superseded by a revised fee or charge in attached Schedule A;

WHEREAS, pursuant to legal notice, a Public Hearing was held by the City Council on June 13, 2023, and all interested persons were given an opportunity to be heard;

WHEREAS, all legal prerequisites to the adoption of this Resolution have occurred.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Garden Grove does hereby establish revised fees and charges as set forth in attached Schedule A. The revised fees and charges in Schedule A supersede any fees and charges previously adopted for the same user fees.

BE IT FURTHER RESOLVED that in order to provide the public an easy-to-understand schedule of fees, the City Clerk is directed to compile and make available upon request an updated schedule of fees and charges for City services that combines: (1) the list of previously-established service fees and charges that are not addressed by this Resolution, with (2) the list of services subject to revised fees and charges attached hereto as Schedule A. The combined list is for public information purposes, and clerical or other errors or omissions in the preparation of the list shall not have the effect of increasing, decreasing, invalidating, or waiving adopted fees or charges.

BE IT FURTHER RESOLVED that the fees attached in Schedule A shall become effective sixty (60) days following the adoption of this resolution.

Schedule A

USER FEES FOR VARIOUS CITY SERVICES



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SECTION 5 – COMMUNITY SERVICES

Community Services Fee Classifications

Class I: City sponsored/initiated events, meetings, or activities.

Class II: Garden Grove resident, Garden Grove based non-profit organizations, and non-Garden Grove government agency.

Class III: Garden Grove based business, non-Garden Grove resident, and non-Garden Grove based non-profit.

Class IV: Non-Garden Grove based business or for-profit groups or clubs.

Class V: Sport tournaments, exclusive use, or trade shows.

Cancellation Policy

Cancellation Policy (Does not include Community Meeting Center or Courtyard Center)

Cancellation Fee	
32 or more days prior to event	
7 to 31 days prior	50% of applicable usage fees
Less than 7 days prior	100% of applicable usage fees

Cancellation Policy (Community Meeting Center/Courtyard Center)

- If the City is responsible for the cancellation, notice will be given as far in advance as possible and a full refund will be made.
- For smaller rooms (CMC Founders / Constitution), cancellation must be received in writing seven (7) days prior to event date.
- When proper cancellation notification is received, all fees will be refunded, minus the \$50 administrative fee.
- o If proper cancellation notification is not received, all fees will be retained (excluding deposit).
- For larger rooms (CMC Butterfield Room A and/or B; CYC Meeting Center /Activity Center), cancellation must be received in writing by the first of the month, four (4) calendar months prior.
- When proper cancellation notification is received, all fees will be refunded, minus the \$50 administrative fee.
- o If proper cancellation notification is not received, all fees will be retained (excluding deposit).

Atlantis Play Center

Class I: City sponsored/initiated events, meetings, or activities.

Class II: Garden Grove resident, Garden Grove based non-profit organizations, and non-Garden Grove government agency.

Class III: Garden Grove based business, non-Garden Grove resident, and non-Garden Grove based non-profit.

Class IV: Non-Garden Grove based business or for-profit groups, or private clubs.

Entrance Fee\$2.00 per person
Exclusive Use
Classification INo FeeClassification II\$600.00 for 8 hoursClassification III\$920.00 for 8 hoursClassification IV\$1150.00 for 8 hours
Use of Splash Pad\$25.00/hour
Additional facility hours over the 8 hour minimum Classification I
Classification I
Use of Splash Pad. \$25.00/hour
Additional Staff Hours Staff Fees
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Community Meeting Center (CMC)

Class I: City sponsored/initiated events, meetings, or activities.

Class II: Garden Grove resident, Garden Grove based non-profit organizations, and non-Garden Grove government agency.

Class III: Garden Grove based business, non-Garden Grove resident, and non-Garden Grove based non-profit.

Class IV: Non-Garden Grove based business or for-profit groups, or private clubs.

Class V: Sport tournaments, exclusive use, or trade shows

General Booking Fees for Community Meeting Center and Courtyard Center

Non-Refundable 7-Day Hold Fee
Past Due Fee
No-Show Fee
Administrative Cancellation Fee\$50.00 (This fee applies to cancellations, by the user, if cancellations are within the allowed timeframe.)
Security Guard Fee\$50.00/hour/Guard
<u>DEPOSITS</u>

(These fee apply to Classifications II-V)

Room	No Alcohol or Food	With Alcohol or Food
Butterfield Rooms	\$250.00	\$500.00
CYC Meeting Room	·	•
Founders and Constitution		
Activity Center		
Youth-Oriented Events (under 21 years old)		

FEES

Room Rate Policy and Discounts

- A 3 hour minimum is charged for the Butterfield A and B Rooms and the Constitution Room for weekdays only..
- Class I-IV only: Businesses and organizations that reserve the facility for any meeting which is 8 hours or more in length during the week (Monday 8 a.m. through Friday 5 p.m.) will be charged half the room rental rate after the first 4 hours.
- Businesses and organizations that reserve monthly meetings during the week (Sunday 8 a.m. through Friday 5 p.m.) for 6 consecutive months or more receive a 10% discount on room fees only.

Garden Grove residents or businesses only

- Weekend or weekday rental of CMC or CYC as available.
- Event must be held within 6 weeks of booking.
- Three (3) hours total event time.
- Maximum attendance: Based on room capacity, up to 300 maximum.
- No alcohol allowed.
- Includes 1 hour prior to, and 1 hour after the event, for set-up and clean-up.
- Complimentary LCD projector included in Memorial Package.
- Up to one pre-event extra set-up hour may be purchased as outlined under General Fees.
- Security guard fee may apply if security is needed.

Classification I

<u>DEPOSITS</u>		\$250.00
<u>Use Fees</u> (No	o fees charged Monday-Friday 8	
Staff Fee(These fees apply when hours are before 8:00 a.m. and after 5:0	*	\$45.00/hour/staff

Classification II

Room	Weekdays	Weekends	Set-Up Fee
Butterfield Rooms A and B			
A Room			
Constitution Rooms A and/or B			C
Founders			C
(On weekends, may only be rented in			
Each additional setup hour (up to 4 more maximum*)			
These hours are beyond the included 1	1.5 pre-event set-up he	ours.	

Classification III

Room	<u>Weekdays</u>	Weekends	Set-Up Fee
Butterfield Rooms A and B	\$192/hour	\$1,604.00/event	\$106.00
A Room	\$156.00/hour	\$1,604.00/event	\$53.00
B Room	\$115.00/hour	\$1,604.00/event	\$53.00
	Ф.CO. ОО.И	Φ.CO. 00./I	021.00
Constitution Rooms A and/or B			2
Founders	\$69.00/hour	\$69.00/hour	\$31.00 to change from standard
CMC Atrium (add on)	\$80.00/event	\$80.00/event	\$53.00

(On weekends, may only be rented in conjunction with Butterfield Rooms)

Classification IV

Room	Weekdays	<u>Weekends</u>	Set-Up Fee
Butterfield Rooms A and B	\$215.00/hour	\$1,679.00/event	\$106.00
A Room	\$169.00/hour	\$1,679.00/event	\$53.00
B Room	\$133.00/hour	\$1,679.00/event	\$53.00
Constitution Rooms A and/or B	\$87.00/hour	\$87.00/hour	\$31.00 to change from
standard			
Founders	\$87.00/hour	\$87.00/hour\$31.00	to change from standard
CMC Atrium (add on)	\$80.00/event	\$80.00/event	\$53.00
(On weekends, may only be rented in	conjunction with But	tterfield Rooms)	
	-		
Each additional setup hour (up to 4 n	nore maximum*)	Roon	n Weekday Hourly Rate
These hours are beyond the included	1.5 pre-event set-up h	nours.	•

Classification V

FEES

Room	Weekdays	Weekends	Set-Up Fee
CMC Facility	\$355.00/hour	\$3,000.00/event	\$125.00
Each additional setup hour (up to 4 more may These hours are beyond the included 1.5 pre-			\$355.00/hour

Enhancements Fees for Classification II-V

Easel & Pad (Pad sheets that are used during meetings)	\$25.00
Cocktail Table Rental (Tall cocktail tables for outside use – 42" tall, 24" diameter)	
Microphones	\$10.00 each
Wireless Microphones	\$60.00 each
Microphone Stand	\$5.00 each
Floor Podium	\$15.00 each
47" TV with DVD/VCR	
LCD Projector (Ceiling Mounted)	\$40.00 each
LCD Projector (Portable)	\$30.00 each
Portable Bars	\$25.00
Portable Screens.	\$30.00
Apple VGA Adapter	\$30.00

The Courtyard Center (CYC)

Class I: City sponsored/initiated events, meetings, or activities.

Class II: Garden Grove resident, Garden Grove based non-profit organizations, and non-Garden Grove government agency.

Class III: Garden Grove based business, non-Garden Grove resident, and non-Garden Grove based non-profit.

Class IV: Non-Garden Grove based business or for-profit groups, or private clubs.

Class V: Sport tournaments, exclusive use, or trade shows

DEPOSITS

(These fee apply to Classifications II-V)

Room	No Alcohol or Food	With Alcohol or Food
CYC Meeting Room	\$250.00	\$500.00
Activity Center		
Youth-Oriented Events (under 21 years old)		

All Classifications

All weekend events - Minimum: Three hour rental; Maximum: Six hour rental

Room Rate Policy and Discounts

• Businesses and organizations that reserve monthly meetings during the week for 6 consecutive months or more receive a 10% discount on room fees only.

Courtyard Center Special Package\$557.00 for 4 hour event with \$250.00 Deposit

Garden Grove residents or businesses only

- Weekday and weekend rental of the CYC as available.
- Event must be held within 12 months of booking.
- Four (4) hour total event time.
- Maximum attendees: 80
- No alcohol allowed.
- No Security required.
- Includes 1 hour prior to, and 1 hour after event, for set-up and clean-up.

Garden Grove residents or businesses only

- Weekend or weekday rental of CMC or, CYC as available.
- Event must be held within 6 weeks of booking.
- Three (3) hour total event time.
- Maximum attendance: Based on room capacity, up to 300 maximum.
- No alcohol allowed.
- Includes 1 hour prior to, and 1 hour after the event, for set-up and clean-up.
- Complimentary LCD projector included in Memorial Package.
- Up to one pre-event extra set-up hour may be purchased as outlined under General Fees.
- Security guard fee may apply if security is needed.

Classification I: City sponsored/initiated events, meetings, or activities.

Deposits	\$250.00
Use Fees	None
	(No fees charged Monday-Friday 8:00 a.m. – 5:00 p.m.)

Staff Fee(These fees apply when hours are before			
Classification II			
<u>Weekdays</u>	Weekends	Set-Up_	
Weekdays Meeting Center	\$99.00/hour	\$752.00/event	\$106.00
Activity Center	\$65.00/hour	\$65.00/hour	\$53.00
Outdoor space			
(On weekends, may only be rented in			
Each additional setup hour (up to 4 m These hours are beyond the included	ore maximum*)	Room V	Veekday Hourly Rate
Classification III			
Weekdays	Weekends	Set-Up_	
Meeting Center			\$106.00
Activity Center			
Outdoor space			
			533.00
(On weekends, may only be rented in	conjunction with Mee	eting Center)	
Each additional setup hour (up to 4 m These hours are beyond the included			Veekday Hourly Rate
Classification IV			
Weekdays	Weekends	Set-Up	
Meeting Center			\$106.00
Activity Center			
Outdoor space			
(On weekends, may only be rented in			
(On weekends, may only be remed in	conjunction with Mee	ting Center)	
Each additional setup hour (up to 4 m These hours are beyond the included			Veekday Hourly Rate
CI			N (9 11
Classification V			Not available
Enhancements Fees for Classific	cation II-V		
Easel & Pad (Pad sheets that are used	during meetings)		\$25.00 each
Cocktail Table Rental (Tall cocktail ta	ables for outside use –	42" tall, 24" diameter)	\$25.00 each
Microphone			
Wireless Microphone			
Microphone Stand			
Floor Podium.			
47" TV with DVD			
LCD Projector (Ceiling Mounted)			
LCD Projector (Certifig Mounted)			
Portable Bar			
Portable Projector Screen			
Apple VGA Adapter		•••••	\$30.00

Park Recreation Buildings

Class I: City sponsored/initiated events, meetings, or activities.

Class II: Garden Grove resident, Garden Grove based non-profit organizations, and non-Garden Grove government agency.

Class III: Garden Grove based business, non-Garden Grove resident, and non-Garden Grove based non-profit.

Class IV: Non-Garden Grove based business or for-profit groups, or private clubs.

Class V: Sport tournaments, exclusive use, or trade shows

Edgar Park Building

Deposit	\$150.00
Class I \$55 Class III \$6 Class IV \$7 Class V \$7	5.00/hour 5.00/hour 5.00/hour
West Grove Park Building	
Deposit	\$150.00
Class I \$55 Class III \$6 Class IV \$75 Class V \$75	5.00/hour 5.00/hour 5.00/hour
West Haven Park Building	
Deposit	\$200.00
Class I \$65 Class III \$7 Class IV \$8 Class V \$8	5.00/hour 5.00/hour 5.00/hour
Staffing Rate Staff Fee\$35.00/h	our/staff

Park Shelters and Picnic Pavilion

Class I: City sponsored/initiated events, meetings, or activities.

Class II: Garden Grove resident, Garden Grove based non-profit organizations, and non-Garden Grove government agency.

Class III: Garden Grove based business, non-Garden Grove resident, and non-Garden Grove based non-profit.

Class IV: Non-Garden Grove based business or for-profit groups, or private clubs.

Class V: Sport tournaments, exclusive use, or trade shows.

Garden Grove Park Picnic Pavilion

Deposit	\$250.00
Classification I.	
Classification II	\$225.00/day
Classification III	\$295.00/day
Classification IV	\$315.00/day
Classification V	not available
Bounce House Permit	\$25.00/day

NOTE: Reservations will only be taken up to 6 months in advance to date.

Small Picnic Shelters

Refundable Deposit	\$75.00
Classification I.	
Classification II	\$75.00/day
Classification III	\$95.00/day
Classification IV	\$105.00/day
Classification V	
Bounce House Permit	\$25.00/day

NOTE: Reservations will only be taken up to 6 months in advance to date.

Sports Fields

Class II: City sponsored/initiated events, meetings, or activit Class II: Garden Grove resident, Garden Grove based non-p Class III: Garden Grove based business, non-Garden Grove Class IV: Non-Garden Grove based business or for-profit groups V: Sport tournaments, exclusive use, or trade shows	profit organizations, and non-Garden Grove government agency. e resident, and non-Garden Grove based non-profit.
2 hour minimum use for all sports facility reservations	
Restroom Maintenance* League	\$7.50/day
Field Restoration Fee*	
*Applies to Classifications II through V, which includes all	non-City initiated or conducted activities
Classification I	
Softball Fields—No lights. Softball Fields—With lights. Football Fields—No lights. Football Fields—With lights. Soccer Fields—No lights. Soccer Fields—With lights Baseball Fields—No lights. Baseball Fields—With lights.	
Classification II	
Baseball/Softball Fields-No lights	\$3.00/hour (Youth Org); \$25.00/hour (Adult Org) \$15.00/hour (Resident)
Baseball/Softball Fields—With lights	
Football/Soccer Fields-No lights	\$25.00/hour (Resident) \$3.00/hour (Youth Org); \$25.00/hour (Adult Org) \$20.00/hour (Resident)
Football/Soccer Fields—With lights	
Drag and line field Bases Lost key fee	\$30.00
Classification III	
Baseball/Softball Fields-No lights	\$32.00/hour (Non-Resident)
Baseball/Softballs –With lights	\$25.00/hour (Youth Org); \$35.00/hour (Adult Org) \$38.00/hour(Non-Resident)
Football/Soccer Fields-No lights	\$20.00/hour (Youth Org); \$30.00/hour (Adult Org)

Football/Soccer Fields—With lights.......\$30.00/hour (Youth Org); \$40.00/hour (Adult Org) \$45.00/hour(Non-Resident)

\$32.00/hour (Non-Resident)

Drag and line field	\$30.00
Classification IV	
Baseball/Softball Fields–No lights Baseball/Softball Fields–With lights. Football/Soccer Fields–No lights Football/Soccer Fields–With lights. Drag and line field. Bases. Lost key fee	\$38.00/hour (Youth Org); \$45.00/hour (Adult Org)\$32.00/hour (Youth Org); \$45.00/hour (Adult Org)\$45.00/hour (Youth Org); \$65.00/hour (Adult Org)\$50.00\$30.00
Classification V	
Baseball/Softball Fields—No lights Baseball/Softball Fields—With lights Football/Soccer Fields—No lights Football/Soccer Fields—With lights. Drag and line field Bases Lost key fee	\$55.00/hour (Youth Org); \$65.00/hour (Adult Org)\$45.00/hour (Youth Org); \$55.00/hour (Adult Org)\$55.00/hour (Youth Org); \$65.00/hour (Adult Org)\$50.00\$30.00

Sports and Recreation Center

Class I: City sponsored/initiated events, meetings, or activities.

Class II: Garden Grove resident, Garden Grove based non-profit organizations, and non-Garden Grove government agency.

Class III: Garden Grove based business, non-Garden Grove resident, and non-Garden Grove based non-profit.

Class IV: Non-Garden Grove based business or for-profit groups, or private clubs.

Class V: Sport tournaments, exclusive use, or trade shows

(2 hour minimum use for all sports facility reservations)

Classification I

Gymnasium		No feeNo fee
Classification II Gymnasium		\$55.00/hour
Classification III Gymnasium. Multipurpose Room. Deposit		\$65.00/hour
Classification IV Gymnasium. Multipurpose Room. Deposit.		\$75.00/hour
Classification V Gymnasium Multipurpose Room Deposit	Inc	luded in above rate

Special Classifications

Buena Clinton Youth and Family Center

Special Classification for Buena Clinton: Garden Grove Based Nonprofit Organizations, Government Agencies, or GGUSD

DEPOSIT

Room with food (full access of sink ar Room without food			
Room	Weekdays	Weekends	Set-Up Fee
Extended Hour Fee (Staff Fee)	\$84.00/hour		
00/hour \$50.00/hour Upstairs Teen Room	\$50.0	0	\$50.
00/hour\$50.00/hour Outdoor Space (add on)		0	\$50.
00/event\$50.00/event	\$50.0	00	\$50.

Senior Center

Special Classification for Senior Center: Garden Grove Based Nonprofit Organizations, Government Agencies, or GGUSD

Room	<u>Weekdays</u>	Weekend	<u>Set-Up</u>
Dining Room	\$76.00/hour	\$668.00/event	\$53.00

Showmobile

Garden Grove Based Non-profit organizations and Garden Grove based Government Agencies are the only users permitted to rent Showmobile

 \bullet Garden Grove Based Non-Profit is a 501(c)3 non-profit organization operating within the city of Garden Grove relating to service clubs, the arts, and youth activities.

Damage Deposit	\$500.00
Organization	Fees
· 	
Daily rental	\$350/day + all towing costs

Towing costs are paid directly to tow company.

Staff set up/breakdown Fee	\$300.00/rental
Cleaning Fee (non-refundable)	\$100.00

FEE NEGOTIATIONS

The facilities supervisor, under the direction and approval of the Community Services Director and through the guidelines listed below, has the authority to negotiate room rental rates with a business client where there is a potential for regular on-going business or to fill the facility during what would normally be a slow period.

- Said client has to show proof of lower rates from several other facilities that are located in the surrounding area and are comparable to the facility.
- Negotiated rates would only be in effect for the duration of the original contract (no longer than one year). At the end of the contract the fees would have to be renegotiated for any rate other than the standard.
- The Facility Supervisor will only negotiate room rental rates when it is deemed necessary in order to stay comparable with other surrounding facilities, otherwise those standards rates currently in effect will be used.
- Negotiated rates can only be offered to a potential client with the prior approval of the Community Services Director.