

AGENDA STAFF REPORT



ASR Control 21-000024



MEETING DATE: 04/13/21
LEGAL ENTITY TAKING ACTION: Board of Supervisors
BOARD OF SUPERVISORS DISTRICT(S): All Districts
SUBMITTING AGENCY/DEPARTMENT: Sheriff-Coroner (Approved)
DEPARTMENT CONTACT PERSON(S): Ken Burmood (714) 647-1804
 Bruce Houlihan (714) 834-6380

SUBJECT: Approve California Forensic Phlebotomy Incorporated Contract

CEO CONCUR Concur	COUNTY COUNSEL REVIEW Approved Agreement to Form	CLERK OF THE BOARD Consent Calendar 3 Votes Board Majority
-----------------------------	------------------------------------------------------------	-------------------------------------------------------------------------

Budgeted: Yes **Current Year Cost:** \$44,384 **Annual Cost:** FY 2021-22
 \$225,000
 FY 2022-23 \$225,000
 FY 2023-24 \$180,616

Staffing Impact: No **# of Positions:** **Sole Source:** No
Current Fiscal Year Revenue: N/A
Funding Source: Other: 100% (Court Fines) **County Audit in last 3 years:** No

Prior Board Action: 4/9/2019 #8, 4/12/2016 #4

RECOMMENDED ACTION(S):

Authorize the County Procurement Officer or authorized Deputy to execute contract with California Forensic Phlebotomy Incorporated for phlebotomy services related to blood alcohol testing, for the three-year term of April 18, 2021, through April 17, 2024, in an amount not to exceed \$225,000 per year, for a cumulative contract total amount not to exceed \$675,000, renewable for two additional one-year terms.

SUMMARY:

Approval of the contract with California Forensic Phlebotomy Incorporated contract will allow the Sheriff-Coroner Department to continue to contract for phlebotomy services related to blood alcohol testing.

BACKGROUND INFORMATION:

The Sheriff-Coroner Department (Sheriff) requires the services of licensed phlebotomists on a 24 hours per day, 7 days per week basis to withdraw blood samples at various locations within Orange County, including jails, law enforcement agencies, Driving Under the Influence (DUI) checkpoints and local hospitals, from persons arrested on suspicion of DUI. After the samples are taken, they are delivered to the Orange County Crime Lab for testing. The phlebotomists are subject to security clearances by the Sheriff. Phlebotomists are also required to appear in court, when requested, to

provide discussion or testimony regarding drawing blood samples.

On April 12, 2016, the Board of Supervisors (Board) approved a three-year contract with California Forensic Phlebotomy Incorporated in an amount not to exceed \$675,000. Additionally on April 9, 2019, the Board approved Amendment Number One to the California Forensic Phlebotomy Incorporated contract for the term of April 18, 2019, through April 17, 2021, in the not to exceed amount of \$450,000, for a revised cumulative contract total amount not to exceed amount of \$1.1 Million. Moreover, Amendment Number Two to the California Forensic Phlebotomy Incorporated contract was approved administratively since the second Amendment was a change of ownership having no impact on the terms of the contract.

Sheriff had solicited Request for Proposals through an advertisement and California Forensic Phlebotomy Incorporated was the only responsive bidder. Sheriff is now requesting Board approval of the contract with California Forensic Phlebotomy Incorporated for forensic phlebotomy services, for the term of April 18, 2021 through April 17, 2024, in an amount not to exceed \$675,000, renewable for two additional one-year terms, as noted in the Recommended Action. This contract does not currently include subcontractors or pass through to other providers. See Attachment C for Contract Summary. This contract is submitted for Board approval less than 30 days prior to the start of the contract, as the vendor did not return the signed contract in time to file for the previous Board meeting.

Contractor performance has been confirmed as at least satisfactory. Sheriff has verified that there are no concerns that must be addressed with respect to contractor's ownership/name, litigation status or conflicts with County interests.

FINANCIAL IMPACT:

Appropriations and revenue for this agreement are included in the Sheriff-Coroner's FY 2020-21 Budget for Budget Control 060, and will be included in the budgeting process for future years. Revenue from fines received by the courts collected from offenders is used to offset the costs of this service. This contract contains language allowing the Sheriff-Coroner Department to terminate the contract or reduce the level of services without penalty with cause or without cause in the event that funding is reduced and/or not available to continue funding the contract.

STAFFING IMPACT:

N/A

ATTACHMENT(S):

Attachment A - Contract MA-060-21011175

Attachment B - Contract Summary