

**CITY OF GARDEN GROVE**

**AMENDMENT NO. 1**

**Planning Contractual Services**

This Amendment No. **1** to provide **Planning Contractual Services** is made and entered into this \_\_\_\_ day of \_\_\_\_\_, by and between the **CITY OF GARDEN GROVE**, hereinafter referred to as "CITY", and **CSG Consultants, Inc.**, hereinafter referred to as "CONTRACTOR".

WHEREAS, CONTRACTOR and CITY entered into Contract No.159237, dated **October 4, 2018** for Planning Contractual Services (the "Existing Contract").

WHEREAS, the Existing Contract provides planning services which includes: **Advanced and current planning, land use, plan check, and project management experience in accordance with the Scope of Work set forth in Attachment "A", and Rate Sheet in Attachment "B", through Fiscal Year 2018-2019, not to exceed \$50,000 per year.**

WHEREAS, CONTRACTOR and CITY desire to amend the Existing Contract as provided herein.

Now, therefore, it is mutually agreed, by and between the parties as follows:

Section 3.0., COMPENSATION - shall be amended as follows:

The not to exceed amount in Section 3.1 shall be increased by **\$50,000.00** additional funds to cover increased Planning Services required of contractor.

Except as expressly amended hereby, all of the terms and conditions in the Existing Contract remain in full force and effect as originally executed.

IN WITNESS WHEREOF, the parties have caused this Amendment No. **1** to the Existing Contract to be executed by their respective officers duly authorized on the date first written above.

Date: \_\_\_\_\_

**"CITY"**  
**CITY OF GARDEN GROVE**

By: \_\_\_\_\_  
**City Manager**

**ATTESTED:**

\_\_\_\_\_  
**City Clerk**

Date: \_\_\_\_\_

**"CONTRACTOR"**  
**CSG Consultants, Inc.**

By: \_\_\_\_\_

Name: Cyrus Kianpour

Title: President

Date: 06-11-19

If CONTRACTOR is a corporation, a Corporate Resolution and/or Corporate Seal are required. If a partnership, Statement of Partnership must be submitted to CITY.

**APPROVED AS TO FORM:**

(see next page)  
Garden Grove City Attorney

\_\_\_\_\_  
Date



IN WITNESS WHEREOF, the parties have caused this Amendment No. **1** to the Existing Contract to be executed by their respective officers duly authorized on the date first written above.

Date: \_\_\_\_\_

**"CITY"**  
**CITY OF GARDEN GROVE**

By: \_\_\_\_\_  
**City Manager**

**ATTESTED:**

\_\_\_\_\_  
**City Clerk**

Date: \_\_\_\_\_

**"CONTRACTOR"**  
**CSG Consultants, Inc.**

By: \_\_\_\_\_  
*(see previous page)*

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

If CONTRACTOR is a corporation, a Corporate Resolution and/or Corporate Seal are required. If a partnership, Statement of Partnership must be submitted to CITY.

**APPROVED AS TO FORM:**

*[Signature]*  
\_\_\_\_\_  
Garden Grove City Attorney

*6-12-19*  
\_\_\_\_\_  
Date

## **Attachment "A"**

### **Scope of Work**

- 1. Associate Planner Services** which includes current planning, land use and project management experience.
  - a.** Manage discretionary and administrative permits, prepared agenda, and review and prepare staff reports.
  - b.** Interpret zoning regulations, process entitlements for residential and commercial projects
  - c.** Contract management, building permit processing streamlining and customer service recommendations, economic development and CEQA review.
  - d.** Current planning projects, design review code revisions, planning commission, presentations to zoning administrator, planning commission.

## **Attachment "B"**

### **Rate Sheet**

The proposed fee for this project will be billed monthly based on labor hours and expenses for the services provided.

The rate for the Associate Planner classification will be:

**\$100 / per hour**

Overtime rate will be 1.5 x Hourly Rate