

City of Garden Grove

INTER-DEPARTMENT MEMORANDUM

To: Kingsley Okereke

From: Paul Whittaker

Dept: Finance

Dept: Fire

Subject: SOLE SOURCE VENDOR REQUEST; (FS3)
FIRE SERVICE SPECIFICATION & SUPPLY

Date: June 7, 2018

OBJECTIVE

To utilize Fire Service Specification & Supply (FS3), as the sole source vendor for the purchasing of Holmatro Rescue Systems equipment.

BACKGROUND

The Fire Department was awarded a 2016 Assistance to Firefighter Grant (AFG) for the amount of \$338,942, and the City Council accepted the grant at the January 23, 2018 City Council Meeting. After completing the grant's scope of work, there were funds remaining. FEMA has granted the Fire Department an amendment to spend \$25,567.00 of the remaining funds on extrication equipment.

DISCUSSION

The Fire Department uses Holmatro tools for extrication equipment. FS3 is the sole distributor for Holmatro equipment, including all accessories, upgrades, maintenance, and annual service for the State of California. Currently, the Fire Department has an open purchase order with FS3; however, purchase order limit is set at \$1,999; the cost for the equipment is above that single order limit.

It is necessary to purchase the equipment, through the following vendor:

Fire Service Specification and Supply (FS3)
Contact: Tom Gilbertsen
800-388-6607 or 714-222-9377
PO Box 10817, Santa Ana, CA 92711-0817

RECOMMENDATION

It is recommended that the Finance Director:

- Authorize the Fire Department to use FS3 as a sole vendor for the purchasing of Holmatro equipment

Paul Whittaker

PAUL WHITTAKER
Division Chief, Administration

By: Trevor Smouse
Public Safety Fiscal Analyst

Kal

Finance Director

6/12/18

Date

Sandra Legana

Purchasing Agent

6/12/18

Date



Fire Service Specification & Supply

January 18, 2018

Garden Grove Fire Department
Attn: James Gaber

RE: SOLE SOURCE LETTER

This letter will serve as notification that FS3, located at 18662 Beachmont Ave, Santa Ana, CA 92705 is the Sole Authorized Sales & Service Dealer for Holmatro Rescue Systems for the State of California.

Holmatro Inc. requires an extremely high level of commitment from its Dealer Network including Extrication Training Certification, Service and Warranty Certification, a 24 hour response to service issues with loaner tools provided should the item needing service requires a longer period of time for repair. In addition, all Dealers must adhere to their Integrity Policy which governs their general approach to business practices. FS3 meets or exceeds all of the above requirements. Our Service Technicians must be recertified every (2) years at the Holmatro facility in Maryland.

Please contact me for any additional information that may be required.

Sincerely,

Frank Lane

FS3

714-566-4484

Phone 800.388.6607 Fax 714.832.5296
P.O. Box 10817 · Santa Ana, California 92711-0817
www.holmatro-fs3.com