



Rincon Consultants, Inc.

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February 7, 2018
Project Number 17-04700

Erin Webb, Senior Planner
City of Garden Grove
Planning Services Division
11222 Acacia Parkway
Garden Grove, CA 92840

Subject: Contract Amendment for the Garden Grove Galleria

Dear Ms. Webb:

This letter is a request to amend Rincon Consultants, Inc.'s contract for the above project to include tasks necessary to complete a Mitigated Negative Declaration (MND) for the project. Specific tasks needed to complete the MND process include:

- Update of the traffic study to address City comments (work to be performed by Kunzman)
- Production and circulation of the MND for public review
- Preparation of responses to comments on the Draft MND
- Preparation of a mitigation monitoring and reporting plan (MMRP)
- Production of the Final MND
- Attendance at 3 public hearings

Our estimated costs for these tasks are shown in the table on the following page. The cost is \$15,080. This includes 20 hours to respond to comments and printing of 15 copies of the Draft MND and 10 copies of the Final MND. When added to our current budget of \$49,745, this would bring the overall budget to \$64,825.

Thank you for the opportunity to continue to work with the City on this assignment. Please do not hesitate to contact me if you have questions about this correspondence.

Sincerely,

RINCON CONSULTANTS, INC.

A handwritten signature in blue ink, appearing to read "Joe Power", is written over a light blue circular stamp.

Joe Power, AICP CEP
Vice President, Senior Principal



City of Garden Grove
Garden Grove Galleria

MND Task Cost Estimate											
Tasks	Team Totals		Principal II \$230	Senior Professional I \$150	Professional III \$120	Env. Technician \$90	Technical Editor \$105	GIS Specialist I \$100	Production Specialist \$80	Clerical I \$75	
	Cost	Hours									
	IS-MND										
1. Circulation of Draft MND	\$1,190	11	1		4				6		
2. Responses to Comments on the Draft MND	\$2,770	20	4		12		2	2			
3. MMRP	\$1,180	8	2		6						
4. Final MND	\$1,030	9	1		4				4		
4. Public Hearings (3)	\$4,140	18	18								
Subtotal Labor:	\$10,310	66	26		26		2	2	10		

Additional Costs	
Kunzman Traffic Study	\$2,800
Travel	\$300
Printing (15 copies of Draft MND, 10 copies of Final MND)	\$1,250
General & Administrative	\$420
Total Additional Costs	\$4,770
TOTAL LABOR + ADDITIONAL COSTS	\$15,080