

1 AMENDMENT TO AGREEMENT

2 BETWEEN

3 COUNTY OF ORANGE

4 AND

5 CITY OF GARDEN GROVE

6 AND

7 CHILD GUIDANCE CENTER

8 AND

9 INTERVAL HOUSE

10 AND

11 TEAM OF ADVOCATES FOR SPECIAL KIDS, INC.

12 FOR THE PROVISION OF

13 SERVICES PROMOTING SAFE AND STABLE FAMILIES

14
15 THIS FIRST AMENDMENT, entered into this 1st day of October, 2017, which
16 date is particularized for reference purposes only, is to that certain
17 AGREEMENT Number FFZ1015 between the parties hereto, dated June 2, 2015,
18 hereinafter referred to as the "Agreement" and is by and between the COUNTY OF
19 ORANGE, hereinafter referred to as "COUNTY," and City of Garden Grove, a
20 California municipal agency; Child Guidance Center, a California non-profit
21 corporation; Interval House, a California non-profit corporation; and Team of
22 Advocates for Special Kids, Inc., a California non-profit corporation:
23 hereinafter collectively referred to as "Magnolia Park Family Resource Center"
24 or "CONTRACTOR". The City of Garden Grove, Child Guidance Center, Interval
25 House, and Team Advocates for Special Kids, Inc. may also be referred to as
26 "Contractor Partner Agencies". This Amendment shall be administered by the
27 County of Orange Social Services Agency, hereinafter referred to as
28 "ADMINISTRATOR."

W I T N E S S E T H:

WHEREAS, COUNTY desires to modify the terms of the Agreement in order to provide services promoting Safe and Stable Families in Orange County; and

WHEREAS, CONTRACTOR agrees to such modified terms and to continue to provide such services under the terms and conditions set forth in this Agreement;

NOW, THEREFORE, IT IS MUTUALLY AGREED AS FOLLOWS:

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1 1. Paragraph 12.7 of the Agreement is hereby amended to read as follows:

2 12.7 The policy or policies of insurance maintained by CONTRACTOR
3 shall provide the minimum limits and coverage as set forth below:

Coverage	Minimum Limits	Responsible Contractor Partner Agencies
Commercial General Liability	\$1,000,000 per occurrence \$2,000,000 aggregate	City of Garden Grove, (City); Child Guidance Center (CGC); Interval House (IH); and Team of Advocates for Special Kids (TASK)
Automobile Liability including coverage for owned, non-owned and hired vehicles	\$1,000,000 per occurrence	City, CGC, IH, and TASK
Workers' Compensation	Statutory	City, CGC, IH, and TASK
Employer's Liability Insurance	\$1,000,000 per occurrence	City, CGC, IH, and TASK
Professional Liability Insurance	\$1,000,000 per claims made or per occurrence \$1,000,000 aggregate	City, and CGC
Sexual Misconduct Liability	\$1,000,000 per occurrence	City, CGC, IH, and TASK

21 2. Paragraph 5 of Exhibit A of the Agreement is hereby amended to read as
22 follows:

23 "5 SERVICES:

24 Throughout this Exhibit, the Contractor Partner Agencies shall
25 hereinafter be referred to as: City of Garden Grove (City), Child Guidance
26 Center (CGC), Interval House (IH), and Team of Advocates for Special Kids,
27 Inc. (TASK).
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1 5.1 Clinical Supervision (CITY and CGC):

2 5.1.1 City and CGC shall provide Clinical Supervision services to
3 ensure the quality of counseling services provided at the FRC.

4 5.1.3.2 CGC shall provide on a weekly basis a minimum of
5 one (1) hour of individual supervision for CGC counselor staff only.

6 5.1.6 CGC shall provide qualified licensed Clinical Supervisor
7 staff as specified in Subparagraph 14.5 of this Exhibit.

8 5.3 Counseling CGC):

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10 5.3.2 CGC shall provide Crisis, Family, Group and Individual
11 counseling services for a minimum of eighty-five (85) unduplicated
12 PARTICIPANTS annually. Counseling services shall include, but not be
13 limited to: assess PARTICIPANT's needs, provide emotional support,
14 stabilize immediate crisis, develop goals for PARTICIPANTS, address
15 parenting issues, cycle of abuse, victimization, enhance family dynamics
16 and make appropriate linkages to all needed treatment programs and social
17 support systems. CGC shall utilize evidence-based Trauma-Focused Cognitive
18 Behavioral Therapy (TF-CBT) and Parent-Child Interaction Therapy (PCIT) for
19 Individual and Family Counseling when deemed clinically appropriate. The
20 Counselor and/or designee, as approved by ADMINISTRATOR, shall attend the
21 FRC's CMT meetings.

22 5.3.3 CGC shall provide Crisis, Family, Group and Individual
23 counseling services continuously throughout the term of this Agreement by
24 appointment during FRC operating hours. CGC may also schedule evening
25 hours as able at the request of PARTICIPANTS.

26 5.3.4 CGC shall provide Group counseling services for a minimum of
27 twenty-five (25) PARTICIPANTS annually. CGC shall provide three (3) Group
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1 counseling series on a weekly basis for a minimum of six (6) sessions each
2 series. Each session shall be a minimum of ninety (90) minutes in
3 duration. Group counseling sessions shall consist of a minimum of six (6)
4 participants. Group counseling topics will be determined by CGC Counselor
5 and will consider emerging needs within the community and feedback from
6 community partners. Topics for group counseling shall include but are not
7 limited to anger management, communication skills, men's support, children
8 empowerment, parent-child, enhancing healthy relationships, stress
9 management/coping skills, and women's support.

10 5.3.5 CGC shall provide Individual counseling services for a
11 minimum of twenty-six (26) unduplicated PARTICIPANTS annually. CGC
12 Individual counseling sessions shall be a minimum of fifty (50) minutes in
13 duration with a minimum of four (4) weekly sessions and a maximum of twenty
14 (20) weekly sessions. CGC Individual counseling services shall be provided
15 by a Master's level clinician specifically trained in behavior health
16 treatment. Counseling services shall treat a variety of emotional and
17 behavioral mental health issues, as deemed clinically appropriate.

18 5.3.6 CGC Counseling staff will assist FRC staff with walk-in
19 clients experiencing crisis. CGC shall provide Crisis counseling services
20 to a minimum of thirty (30) unduplicated PARTICIPANTS annually. Crisis
21 counseling sessions shall be a minimum of one (1) session and a maximum of
22 four (4) sessions per individual. Each session shall be a minimum of fifty
23 (50) minutes in duration.

24 5.3.7 CGC shall provide Family counseling services to a minimum of
25 four (4) unduplicated Families and/or Caregivers annually. Family
26 counseling sessions shall be a minimum of fifty (50) minutes in duration
27 and shall be provided to two (2) or more family members and/or caregivers
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1 concurrently with a minimum of four (4) weekly sessions and a maximum of
2 twenty (20) weekly sessions.

3 5.3.8 CGC shall provide qualified, bilingual Counselor staff as
4 specified in Subparagraph 14.7 of this Exhibit.

5 5.15 Parenting Education (City):

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7 5.15.2 City, through a subcontract, shall provide Parenting
8 Education services for a minimum of forty-five (45) unduplicated
9 PARTICIPANTS annually. Parent Education services shall improve parenting
10 skills and family functioning by teaching parent/caregivers about child
11 development (e.g., developmental expectations), behavior management (e.g.
12 discipline techniques), and coping skills (e.g. communication and stress
13 management). Parent education topics shall include, but not be limited to
14 the following: parent education, with psychologically based behavior
15 principles, including consequences, emotional reactivity, proactivity in
16 planning child's growth process, modeling appropriate behaviors, limit
17 setting and boundaries, attachment, bonding, child development expectations
18 and milestones, effective praise, safety and prevention, coping skills
19 development, self-control, self-esteem, communication with adolescents,
20 health, nutrition, and responsible behavior. Parent Educators shall use
21 videos, parent manuals, and other tools in class. Parenting Education
22 services shall be provided in English and Spanish as needed by PARTICIPANT.

23 5.15.3 City, through a subcontract, shall provide a minimum
24 of three (3) Parent Education series per year during the term of this
25 Agreement. City, through a subcontract, shall offer series comprised of
26 six (6) weekly sessions. Each class session shall be a minimum of two (2)
27 hours in duration. City, through a subcontract, shall provide Parenting
28 Education during the term of this Agreement at dates and times convenient

1 for PARTICIPANTS. City, through a subcontract, shall offer Parenting
 2 Education services at additional times based on PARTICIPANT availability.
 3 The subcontract is subject to the requirements in Section 6.2. This
 4 Subsection 5.15.3 does not serve as County approval of the specific
 5 subcontract.

6 5.15.4 City shall ensure completion of required paperwork
 7 when providing parenting education to PARTICIPANTS receiving child welfare
 8 services, including, but not limited to, verification of attendance,
 9 issuance of certificates of completion, and verbal and/or written reports
 10 to COUNTY Social Workers.

11 5.15.5 City shall provide qualified, bilingual Parenting
 12 Educator staff as specified in Subparagraph 14.17 of this Exhibit.

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 14 3. Paragraph 13.11 of Exhibit A of the Agreement is hereby amended to read as
 15 follows:

16 13.11 The annual budget for services provided pursuant to Exhibit
 17 A of this Agreement is set forth as follows:

<u>SALARIES</u>	<u>FTE</u> ⁽¹⁾	<u>Hourly Maximum Rate</u> ⁽²⁾	<u>Budget</u>
<u>City of Garden Grove (City)</u> ⁽⁶⁾			
Childcare Worker (Svcs. 5.8, 5.9, 5.17, 6.2)	500 hrs.	\$11.40	\$5,700
Community Engagement Volunteer Coordinator (Svcs. 5.5, 5.14, 5.17, 6.1.4)	0.50	17.90	18,616
Family Support Specialist(Svcs. 5.4)	1.00	15.00	31,200
FRC Coordinator	1.00	25.00	52,000
Information and Referral Specialist (Svcs. 5.5, 5.7)	1.00	14.90	30,992
OST Youth Program Leader (Svc. 5.14)	400 hrs.	14.00	5,600
SUBTOTAL City SALARIES:			\$144,108
City Benefits (20%) ⁽³⁾⁽⁴⁾			28,822
City Bilingual Pay			1,000
SUBTOTAL City SALARIES AND BENEFITS:			\$173,930

1	<u>Child Guidance Center</u> ⁽⁶⁾			
2	Counselor (Svc. 5.3)	0.40	\$27.30	\$22,900
3	Clinical Supervisor (Svc. 5.2)	0.05	34.00	3,540
4	Program Director	0.50	43.00	<u>4,470</u>
	SUBTOTAL CGC SALARIES:			\$30,910
5	CGC Benefits (27%) ⁽³⁾⁽⁵⁾			<u>7,890</u>
6	SUBTOTAL CGC SALARIES:			\$38,800
7	<u>Interval House (IH)</u> ⁽⁶⁾			
8	Personal Empowerment Program Instructor (Svc. 5.16)	0.225	\$23.00	<u>\$10,764</u>
9	SUBTOTAL IH SALARIES:			\$10,764
10	IH Benefits (20 %) ⁽³⁾⁽⁵⁾			<u>2,079</u>
11	SUBTOTAL IH SALARIES AND BENEFITS			\$12,843
12	<u>TASK</u> ⁽⁶⁾			
13	Executive Director (Svc. 5.12)	0.02325	\$40.00	\$1,934
14	Grants/IT Coordinator (Svc. 5.12)	0.01825	25.00	949
15	Parent Advocate (Svc. 5.11)	0.09231	18.00	<u>3,456</u>
16	SUBTOTAL TASK SALARIES:			\$6,339
17	TASK Benefits (8.6 %) ⁽³⁾⁽⁵⁾			<u>684</u>
18	SUBTOTAL TASK SALARIES AND BENEFITS:			\$7,023
19	SUBTOTAL ALL SALARIES AND BENEFITS:			\$232,596
20	<u>PARTICIPANT RELATED SERVICES AND EXPENSE</u>			
21	City CEAC			\$1,000
22	City Direct Service Expense			32,232
23	City Parent Education (Svc. 5.10)			4,346
24	City TLFR Family Fun Activities			1,000
25	CGC Direct Service Expense			400
26	IH Direct Service Expense			210
27	TASK Direct Service Expense			<u>1,876</u>
28	SUBTOTAL PARTICIPANT RELATED SERVICES AND EXPENSES			\$41,064
29	<u>ADMINISTRATIVE SERVICES AND SUPPLIES</u> ⁽⁶⁾			
30	City Operating Expense			14,439
31	CGC Operating Expense			5,800
32	TASK Operating Expense			<u>1,101</u>

1	SUBTOTAL ADMINISTRATIVE SERVICES AND	
	SUPPLIES:	\$21,340
2	<u>INDIRECT COST</u>	
3	CGC Indirect Cost	<u>\$5,000</u>
	SUBTOTAL INDIRECT COST:	\$5,000
4	SUBTOTAL ALL SALARIES, BENEFITS, PARTICIPANT	
5	RELATED SERVICES, ADMINISTRATIVE SERVICES AND	
	SUPPLIES, AND INDIRECT COST:	\$300,000
6	MAXIMUM COUNTY OBLIGATION	<u>\$300,000</u>

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8 ⁽³⁾ Employee Benefits may include contributions to 401k or retirement

9 plans; health insurance; dental insurance; life, vision insurance; long-

10 term/short-term disability insurance; life and disability insurance; payroll

11 taxes such as FICA, Federal Unemployment Tax, State Unemployment Tax, and

12 Worker's Compensation Tax, based on the currently prevailing rates, and

13 vacation/sick time accrual as specified in footnotes four (4) and/or five

14 (5) below. City's overall benefit rate shall not exceed twenty percent

15 (20)% of actual salary expense claimed. CGC's overall benefit rate shall not

16 exceed twenty-seven percent (27)% of actual salary expense claimed. IH's

17 overall benefit rate shall not exceed twenty percent (20)% of actual salary

18 expense claimed. TASK's overall benefit rate shall not exceed (8.6)% of

19 actual salary expense claimed.

20 4. Paragraph 14 of Exhibit A of the Agreement is hereby amended to read as

21 follows:

22 14.5 Clinical Supervisor (CGC):

23 14.5.1 Duties: Provide individual and group supervision as

24 applicable, and clinical supervision for counseling services. Be available

25 for crisis and clinical consultation as needed, and follow BBS and/or BOP

26 licensing board requirements. Discuss client symptoms, evaluate counselor

27 treatment goals/interventions, and assess for the presence of any high risk

28 issues. Review chart documents for clinical content, verify the laws of

1 confidentiality, and ensure that child and elder/dependent adult abuse
2 reporting are followed-up on every case consult. Identify counselor training
3 needs and oversee training for counselors in the Parent Child-Interaction
4 Therapy and TF-CBT evidence-based modalities, as applicable. Provide
5 feedback to Program Director for completion of counselor performance reviews.
6 Oversee PARTICIPANT referrals and track counselor client lists. Assist with
7 coordination of care for PARTICIPANTS and communication with partner agencies
8 and FRC site staff, as needed.

9 14.5.2 Qualifications: Licensed Clinical Social Worker
10 (LCSW), Licensed Marriage and Family Therapist (LMFT), Licensed Professional
11 Clinical Counselor (LPCC), PsyD. or Ph.D. and two (2) years clinical
12 experience in working with child abuse victims and their families. Possess
13 the experience and training necessary to supervise within the guidelines of
14 the California BBS or BOP. Proficiency in English is required.

15 14.7 Counselor (City):

16 14.17 Parenting Educator (City):

17 14.21 Counselor (CGC):

18 14.21.1 Duties: Provide counseling, including comprehensive
19 psychosocial assessment, treatment planning, termination, and documentation.
20 Collaborate with community social, health, and judicial agencies as required.
21 Administer FaCT approved pre/post measurement tools and enter results into the
22 FaCT Database.

23 14.21.2 Qualifications: LCSW, LMFT, Licensed Professional
24 Clinical Counselor (LPCC), PsyD., Ph.D., or license-eligible Associate
25 Marriage and Family Therapist (AMFT)/Associate Clinical Social Worker (ASW) or
26 Associate Professional Clinical Counselor (APCC), either graduated from or
27 currently enrolled in an accredited graduate program under clinical
28 supervision, or Registered Psychologist. Proficiency in English and

1 bilingual, based on community language need, is required.

2 14.22 Program Director (CGC):

3 14.22.1 Duties: Responsible for overseeing all aspects of the
4 FaCT Contract for CGC. Tasks include: monitoring counselor
5 caseload/referrals/scheduling, monitoring/approving timesheets, maintaining
6 staff oversight and completing performance reviews, tracking budget spend out
7 and completing budget modifications, attending monthly collaborative steering
8 committee meetings, and recording meeting minutes or providing counselor
9 success stories as needed, following through with clinical record requests,
10 ensuring accuracy of services for PARTICIPANTS are entered into the FaCT
11 database, and maintaining close communication with partner agencies and FRC
12 site staff.

13 14.22.2 Qualifications: Master's degree in social work,
14 psychology, or related field. Licensed Clinical Social Worker (LCSW),
15 Licensed Marriage and Family Therapist (LMFT), Licensed Psychologist
16 (Ph.D./Psy.D.), Licensed Professional Clinical Counselor (LPCC), or a Licensed
17 Eligible clinician registered with the California Board of Behavioral Sciences
18 (BBS) as an ASW, AMFT, or APCC, or with the Board of Psychology (BOP) as a
19 Registered Psychologist or Psychological Assistant, requiring clinical
20 supervision pre-licensure.

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WHEREFORE, the parties hereto have executed this First Amendment to Agreement dated June 2, 2015, in the County of Orange, California.

By: _____
SCOTT C. STILES
CITY MANAGER
CITY OF GARDEN GROVE

By: _____
CHAIRMAN OF THE
BOARD OF SUPERVISORS
COUNTY OF ORANGE, CALIFORNIA

Dated: _____

Dated: _____

By: _____
LORI M. PACK
CHIEF EXECUTIVE OFFICER
CHILD GUIDANCE CENTER

By: _____
CAROL WILLIAMS
EXECUTIVE DIRECTOR
INTERVAL HOUSE

Dated: _____

Dated: _____

SIGNED AND CERTIFIED THAT A COPY OF THIS DOCUMENT HAS BEEN DELIVERED TO THE CHAIRMAN OF THE BOARD
ATTEST:

By: _____
DARLENE J. BLOOM
Clerk of the Board of Supervisors
Orange County, California

BY: _____
MARIO HAUG
EXECUTIVE DIRECTOR
TEAM OF ADVOCATES FOR
SPECIAL KIDS, INC.

Dated: _____

Dated: _____

APPROVED AS TO FORM
COUNTY COUNSEL
COUNTY OF ORANGE, CALIFORNIA

By: *Ann Doo*
DEPUTY

Dated: 8/28/17