

**City of Garden Grove**

**INTER-DEPARTMENT MEMORANDUM**

To: Scott C. Stiles  
Dept.: City Manager  
Subject: APPROVAL OF THE FISCAL YEAR 2017-18  
AND 2018-19 OVERNIGHT CONFERENCE  
AND TRAINING LIST

From: Maria Stipe  
Dept.: City Manager  
Date: June 27, 2017

**OBJECTIVE**

To convey the attached list of overnight conferences and training sessions included in the proposed FY 2017-18 and 2018-19 Budget for City Council approval.

**BACKGROUND**

City Council Policy #100-23, pertaining to staff participation in conferences, meetings and training directs the City Manager to submit a list of conferences and training programs for City Council approval as part of the budget adoption process. Once this list is adopted, the City Manager can then approve specific attendance at conferences and training seminars in accordance with the list, and may authorize substitutions. The City Manager may authorize attendance at conferences not on the list where the City is paying for registration only, and the employee is paying for all non-registration costs associated with attendance.

**DISCUSSION**

The attached list provides information on the overnight conferences and overnight training programs included in the proposed FY 2017-18 and 2018-19 Budget for which the City is paying for more than registration. These conferences, training sessions and seminars will allow staff to remain up-to-date on matters and practices relevant to the City of Garden Grove. Only mandatory and essential conferences and training programs are listed and the majority of programs are conducted in California.

**FINANCIAL IMPACT**

Funds for specified conferences and training programs are included in the proposed FY 2017-18 and 2018-19 Budget.

APPROVAL OF THE FISCAL YEAR 2017-18  
AND 2018-19 OVERNIGHT CONFERENCE  
AND TRAINING LIST  
June 27, 2017  
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RECOMMENDATION

It is recommended that the City Council:

- Approve the attached list of overnight conferences, training and seminars pursuant to City Council Policy #100-23.

  
MARIA STIPE  
Deputy City Manager

Attachment: FY 2017-18 and 2018-19 Overnight Conferences, Training, and Seminars List

**City of Garden Grove  
FY 2017-18 and 2018-19 Budget  
Overnight Conferences, Training and Seminars**

**DEPARTMENT**

**POSITION**

**CONFERENCES:**

**City Manager**

CAHA	Housing Manager
CCAC Annual Conference	City Clerk
Finance Officers Meetings (4)	Housing Manager/ Housing Supervisor
HUD Training	Housing Supervisor
ICMA Annual Conference	City Manager
LOCC Annual Conference	City Manager, Deputy City Manager
NAHRO/HUD	Housing Manager, Housing Supervisor

**Community/Economic Development**

APA Conference (New York)	Director, Planning Manager
CACEO Annual Conference	Code Officers
CALED Annual Conference	Director, Sr. Proj Mgr, Project Mgr, Sr. Program Spec.
ICSC National Deal Making	Director, Sr. Proj Mgr, Project Mgr, Sr. Program Spec.
ICSC RECon	Director, Sr. Proj Mgr, Project Mgr, Sr. Program Spec.
ICSC West Division	Director, Sr. Proj Mgr, Project Mgr, Sr. Program Spec.
The Lodging Conference	Director, Sr. Proj Mgr, Project Mgr, Sr. Program Spec.
NAHRO/HUD	Neighborhood Improvement Manager

**Finance**

CALPERS	Finance Director
CMRTA Annual Conference	Finance Dir, Bus. Tax Spvsr, Bus. Tax Inspctr, 2 Sr. Acct.
CMTA	Finance Director
CSMFO	Finance Director, Accounting Manager

**Fire**

Cal Chiefs Annual Conference	Fire Chief
IAFC EMS Conference	Battalion Chief
JAC Labor Conference	Fire Chief, Division Chief
League of Cities	Fire Chief, Division Chief
OC Fire Chiefs	Fire Chief
OC Training Officers	Fire Captain
PELRAC	Fire Chief, Division Chief
SAFER	Division Chief, Fire Captain
WFC Annual Conference	Fire Chief

**Human Resources**

CALPELRA Annual Conference	Director, Manager
PASMA Meetings	Principal Personnel Analyst

**Information Technology**

FOSS4G	GIS Coordinator, IT Programmer
MISAC	IT Director, IT Manager
OSCON	3 Sr. IT Analysts
Rubyconf	Sr. IT Analyst

**Police**

Cal Chiefs	Police Chief
CHIA	Homicide Detective
CNOA	SIU Officers
IACP	Police Management Staff - TBD
ICAC	Detectives

**Public Works**

LOCC	Public Works Director
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**City of Garden Grove  
FY 2017-18 and 2018-19 Budget  
Overnight Conferences, Training and Seminars**

**DEPARTMENT**

**POSITION**

**TRAINING AND SEMINARS:**

**City Manager's Office**

Finance/HUD  
HAMA/HUD  
LOCC City Manager Training  
LOCC New Laws and Elections

Housing Manager  
Housing Mgr, Housing Supervisor, Sr. Housing Spec.  
City Manager, Deputy City Manager  
City Clerk

**Community/Economic Development**

AEP  
ALIS  
APA  
CALBO  
CEQA & GIS  
CTI  
IAPMO  
ICC  
NFPA  
OCVA Tourism Conferences  
Open Streets National Summit/CICLAVIA

Current Planners  
Director, Sr. Proj Mgr  
Planning Commissioner, Planning Manager  
POA, Bldg. Inspector, Permit Tech, Supervising Bldg. Insp.  
Current Planners  
Bldg. Inspector, Plans Examiner  
POA, Bldg. Inspector, Permit Tech, Supervising Bldg. Insp.  
Building Official, Bldg. Inspector, Permit Supervisor  
Building Official, Bldg. Inspector, Plan Check Engineer  
Sr. Proj Mgr, Project Mgr, Sr. Program Specialist  
Director, Planning Manger, Sr. Planner

**Community Services**

CPRS

Director, 2 Division Managers

**Finance**

CAPPO  
CMTA Annual Conference  
CSFMO Annual Training/Seminar  
GFOA (Various Training)  
GFOA Accounting Academy\*  
GFOA Annual Training/Seminar\*  
GFOA Finance Institute  
LOCC Financial Seminar

Purchasing Agent, Buyer  
Revenue Manager  
Accounting Manager, Sr. Accountant  
Finance Director  
Accounting Supervisor, 2 Sr. Accountants  
Accounting Manager  
Finance Director  
Finance Director

\*FY 17-18 only  
\*FY 18-19 only

**Fire**

Auto Extrication Training  
CA Training Officers Workshops  
Cal. Fire Academy  
EMT Recert, RSC  
IFIC Cert. Classes  
NFPA Code Hearing  
Paramedic Training Seminars  
Red Helmet  
Regional Fire Training  
Regional Fire Training  
Rio Hondo Truck Academy  
Saddleback College

3 Staff (All Ranks)  
Training Officer, Captain  
4 Staff (All Ranks)  
90 Staff (All Ranks)  
Fire Prevention Staff  
Fire Marshal  
Various Paramedic Staff  
Various (All Ranks)  
Fire Prevention Staff  
90 Staff (All Ranks)  
6 Staff (All Ranks)  
Various (All Ranks)

**Human Resources**

CalPERS Annual Educational Forum  
NEOGov Training

Director, Manager  
Principal Personnel Analyst

**Information Technology**

CISSP Training  
ITIL Training

Sr. IT Analyst  
IT Manager

**Police**

CaINENA  
CALRO  
CVSA Training  
FARA  
LEIU  
Redflex Training  
Non-POST Training  
POST Reimbursable Classes  
Spillman Users Conference  
SWAT Training

Communications Mgr., Comm. Supervisors  
Resort Unit Officer, Intel Officer  
Background Investigators  
Ordinance Coordinator  
Lieutenant, Intel Officer  
Red Light Camera Officer  
Officers & Civilians  
Officers & Civilians  
Spillman Administrators  
SWAT Team

**Public Works**

Animal Care Training  
Fire Mechanics

2 Officers  
2 Mechanics