

## AGENDA



Garden Grove City  
Council

Tuesday, January 23,  
2018

6:30 PM

Community Meeting  
Center, 11300 Stanford  
Avenue, Garden Grove,  
CA 92840

**Steven R. Jones**

Mayor

**Kris Beard**

Mayor Pro Tem - District 1

**John R. O'Neill**

Council Member - District 2

**Thu-Ha Nguyen**

Council Member - District 3

**Patrick Phat Bui**

Council Member - District 4

**Stephanie Klopfenstein**

Council Member - District 5

**Kim B. Nguyen**

Council Member - District 6

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**Meeting Assistance:** Any person requiring auxiliary aids and services, due to a disability, to address the City Council, should contact the City Clerk's Office 72 hours prior to the meeting to arrange for accommodations. Phone: (714) 741-5040.

**Agenda Item Descriptions:** Are intended to give a brief, general description of the item. The City Council may take legislative action deemed appropriate with respect to the item and is not limited to the recommended action indicated in staff reports or the agenda.

**Documents/Writings:** Any revised or additional documents/writings related to an item on the agenda distributed to all or a majority of the Council Members within 72 hours of a meeting, are made available for public inspection at the same time (1) in the City Clerk's Office at 11222 Acacia Parkway, Garden Grove, CA 92840, during normal business hours; (2) on the City's website as an attachment to the City Council meeting agenda; and (3) at the Council Chamber at the time of the meeting.

**Public Comments:** Members of the public desiring to address the City Council are requested to complete a **pink speaker card** indicating their name and address, and identifying the subject matter they wish to address. This card should be given to the City Clerk prior to the start of the meeting. General comments are made during "Oral Communications" and should be limited to matters under consideration and/or what the City Council has jurisdiction over. Persons wishing to address the City Council regarding a Public Hearing matter will be called to the podium at the time the matter is being considered.

**Manner of Addressing the City Council:** After being called by the Mayor, you may approach the podium, it is requested that you state your name for the record, and proceed to address the City Council. All remarks and questions should be addressed to the City Council as a whole and not to individual Council Members or staff members. Any person making impertinent, slanderous, or profane remarks or who becomes boisterous while addressing the City Council shall be called to order by the Mayor. If such conduct continues, the Mayor may order the person barred from addressing the City Council any further during that meeting.

**Time Limitation:** Speakers must limit remarks for a total of (5) five minutes. When any group of persons wishes to address the City Council on the same subject matter, the Mayor may request a

spokesperson be chosen to represent the group, so as to avoid unnecessary repetition. At the City Council's discretion, a limit on the total amount of time for public comments during Oral Communications and/or a further limit on the time allotted to each speaker during Oral Communications may be set.

**PLEASE SILENCE YOUR CELL PHONES DURING THE MEETING.**

## AGENDA

ROLL CALL: COUNCIL MEMBER O'NEILL, COUNCIL MEMBER T. NGUYEN, COUNCIL MEMBER BUI, COUNCIL MEMBER KLOPFENSTEIN, COUNCIL MEMBER K. NGUYEN, MAYOR PRO TEM BEARD, MAYOR JONES

### INVOCATION

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

#### 1. PRESENTATIONS

- 1.a. Community Spotlight in recognition of Kathryn Beck, a Bolsa Grande High School teacher and a Finalist for the 2017 Presidential Awards for Excellence in Mathematics and Science Teaching.
- 1.b. Presentation from the Orange County Transportation Authority on the Harbor Corridor Study.

#### 2. ORAL COMMUNICATIONS (to be held simultaneously with other legislative bodies)

#### 3. WRITTEN COMMUNICATIONS

- 3.a. Consideration of a request from the Sister City Association of Garden Grove for co-sponsorship of the 2018 Strawberry Stomp 5K. (Cost: \$10,177) (*Action Item*)

### RECESS

### CONDUCT OTHER LEGISLATIVE BODIES' BUSINESS

### RECONVENE

#### 4. CONSENT ITEMS

*(Consent Items will be acted on simultaneously with one motion unless separate discussion and/or action is requested by a Council Member.)*

- 4.a. Acceptance of the Municipal Service Center East Island Fuel Dispenser Replacement Project at 13802 Newhope Street, Garden Grove, as complete. (*Action Item*)
- 4.b. Authorize the issuance of a purchase order to National Auto Fleet Group for one (1) new Community and Economic Development

Department vehicle. (Cost: \$24,313.92) (*Action Item*)

- 4.c. Authorize the issuance of a purchase order to National Auto Fleet Group for one (1) new Public Works Department pickup truck. (Cost: \$23,537.04) (*Action Item*)
- 4.d. Approval of an agreement with LSA Associates to provide California Environmental Quality Act compliance documents for the proposed House Foods expansion project at 7351 and 7421 Orangewood Avenue, Garden Grove; and approval of a Reimbursement Agreement with House Foods America Corporation. (*Action Item*)
- 4.e. Approval of the 2018 Investment Policy; re-appointment of a City Treasurer and a Deputy City Treasurer; and delegation of Investment Authority. (*Action Item*)
- 4.f. Adoption of a Resolution approving the Memorandum of Understanding between the City of Garden Grove and the Garden Grove Fire Management Association. (*Action Item*)
- 4.g. Receive and file minutes from the meeting held on January 9, 2018. (*Action Item*)
- 4.h. Approval of warrants. (*Action Item*)

*(Motion to approve will include adoption of each Resolution unless otherwise stated.)*

## 5. ITEMS FOR CONSIDERATION

- 5.a. Acceptance of 2016 Assistance to Firefighters Grant (AFG) (Grant: \$308,130); authorize the grant matching funds in the amount of \$30,812; authorize the issuance of purchase orders to L.N. Curtis & Sons (Cost: \$147,340.15) and Municipal Emergency Services (Cost: \$135,560.06), to purchase nozzles/appliances and thermal imaging cameras with AFG federal grant funds. (*Action Item*)

## 6. MATTERS FROM THE MAYOR, CITY COUNCIL MEMBERS, AND CITY MANAGER

## 7. ADJOURNMENT

The next Regular City Council Meeting will be held on Tuesday, February 13, 2018, at 5:30 p.m. at the Community Meeting Center, 11300 Stanford Avenue, Garden Grove, California.

**City of Garden Grove**

**INTER-DEPARTMENT MEMORANDUM**

To:	Scott C. Stiles	From:	John Montanez
Dept.:	City Manager	Dept.:	Community Services
Subject:	Consideration of a request from the Sister City Association of Garden Grove for co-sponsorship of the 2018 Strawberry Stomp 5K. (Cost: \$10,177) ( <i>Action Item</i> )		
		Date:	1/23/2018

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**OBJECTIVE**

For the City Council to consider a request for co-sponsorship of the 5th annual Strawberry Stomp 5K from the Sister City Association of Garden Grove.

**BACKGROUND**

The Sister City Association of Garden Grove (Association) is a local 501C(3) organization that is in good standing and has been serving the Garden Grove community since 1989. Each year, the Association sends Garden Grove youth to our sister city, Anyang, South Korea, and also hosts their youth as part of their student exchange program. All proceeds from their fundraising efforts go directly toward sending students overseas and hosting the incoming exchange students.

**DISCUSSION**

The Association is requesting City Council approval for co-sponsorship of the 2018 Strawberry Stomp 5K. This request meets the requirements set within the City's co-sponsorship policy.

**FINANCIAL IMPACT**

Co-sponsorship for the 2018 Strawberry Stomp 5K will have an impact to the City's General Fund. The cost to provide Police, Fire and Public Works staff required to support this event is approximately \$11,177. The Association contribution is \$1,000 toward the City's costs, therefore the impact is reduced to an approximate amount of \$10,177. The Association is striving to make this event self-sufficient and with continued success they hope to contribute a larger amount each year until they are able to pay the full amount for City support.

## RECOMMENDATION

It is recommended that the City Council:

- Consider the Sister City Association of Garden Grove request for co-sponsorship of their 5th annual Strawberry Stomp 5K.

By: Janet Pelayo, Community Services Manager

### **ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>	<b>File Name</b>
Written Request from Sister City Association of Garden Grove	1/10/2018	Letter	Ltr- _Cosponsorship_Request_from_Sister_City_Association_of_GG.pdf

Sister City Association of Garden Grove  
5th Annual Strawberry Stomp 5K  
GARDEN GROVE, CALIFORNIA

January 9, 2018  
Honorable Mayor Steve Jones  
11222 Acacia Parkway  
P.O. Box 3070  
Garden Grove, California 92842

Dear Mayor Steve Jones,

On behalf of the Sister City Association of Garden Grove, I am writing to request co-sponsorship of the 5th annual Strawberry Stomp 5K by the City of Garden Grove. This event is scheduled to take place on **Saturday, May 26, 2018** just before the Strawberry Festival Parade. In addition to the parade route on Euclid and Chapman, it will require the partial closure of Main Street and Acacia Parkway. We are expecting over 1,000 participants this year. We will once again be cooperating with Main Street businesses to promote maximum exposure to participants. In the past, the streets have been closed from 7:00 a.m. to 10:00 a.m.

The estimated cost to the City for this event is \$11,177. While we are unable to cover the entire amount at this time, we are striving to become self-sufficient for this event and are able to contribute \$1,000 toward the City's costs. With the continued success of this event in future years, we hope to increase the amount we contribute each year until we are able to pay the full amount for City support.

The Sister City Association of Garden Grove is a nonprofit California corporation, organized to further the knowledge and understanding between the people of Garden Grove and those of similar cities in foreign countries. Every year since 1989, the Sister City Association has been sending the best of Garden Grove's high school students to our sister city, Anyang, South Korea, and receiving their youth in our student exchange program. All proceeds from our fundraisers go directly toward sending our students overseas and hosting the incoming exchange students.

If you need any further information, please feel free to contact me at 714-321-1669 or [camarena.rachel@gmail.com](mailto:camarena.rachel@gmail.com).

Sincerely,



Rachel Camarena  
President, Sister City Association of Garden Grove  
P.O. Box CI  
Garden Grove, CA 92842

**City of Garden Grove**

**INTER-DEPARTMENT MEMORANDUM**

To:	Scott C. Stiles	From:	William E. Murray
Dept.:	City Manager	Dept.:	Public Works
Subject:	Acceptance of the Municipal Service Center East Island Fuel Dispenser Replacement Project at 13802 Newhope Street, Garden Grove, as complete. ( <i>Action Item</i> )	Date:	1/23/2018

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**OBJECTIVE**

For the City Council to accept the Municipal Service Center East Island Fuel Dispenser Replacement Project as complete; and authorize the City Manager to execute the Notice of Completion of Public Improvement and Work.

**BACKGROUND**

The Public Works Vehicle Maintenance Division is responsible for providing reliable refueling sites for City vehicles and equipment. Several fuel dispensers located at the Municipal Services Center at 13802 Newhope Street, required replacement; and on May 9, 2017, the City Council awarded a contract to Fuel Equipment Services Inc. dba Fuel Serv in the amount of \$83,770 for the Municipal Service Center East Island Fuel Dispenser project. The project consisted of removal and replacement of three (3) fuel dispensers at the service center's east fuel island.

**DISCUSSION**

The contractor, Fuel Equipment Services, Inc., dba Fuel Serv has completed the project in accordance with the contract.

**FINANCIAL IMPACT**

The financial impact of this project is \$83,770. Funds were encumbered in Fiscal Year 2016/17 under Purchase Order 156898.

**RECOMMENDATION**

It is recommended that the City Council:

- Accept the Municipal Service Center East Island Fuel Dispenser Replacement Project as complete.
- Authorize the City Manager to execute the Notice of Completion of Public Improvement and Work; and
- Authorize the Finance Director to release the retention payment when appropriate to do so.

By: Philip Carter, Facilities Manager

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>	<b>File Name</b>
Notice of Completion	1/11/2018	Backup Material	Notice_of_Completion.pdf



RECORDING REQUESTED BY

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When Recorded Mail To:

City Clerk  
City of Garden Grove  
P. O. Box 3070  
Garden Grove, CA 92842

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NOTICE OF COMPLETION  
OF PUBLIC IMPROVEMENT AND WORK

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NOTICE IS HEREBY GIVEN that The City of Garden Grove, Orange County, California, has caused a public improvement, to wit:

**REPLACEMENT OF FUEL DISPENSERS**  
**LOCATED AT 13902 NEWHOPE ST. GARDEN GROVE, CA 92843**

to be constructed upon the property hereinafter described. The contract for furnishing of all plant, labor, services, materials, and equipment, and all utilities and transportation, including power, fuel, and water, and performing all work necessary to construct and complete, in a good and workmanlike manner in strict accordance with the specifications, plans, and drawings therefore on file in the office of the City Clerk of the City of Garden Grove, for the construction, installation and completion of the above-described public improvement and work, was heretofore made and entered into with

FUEL EQUIPMENT SERVICES INC. DBA FUEL SERV

on the 9<sup>th</sup> day of MAY, 2017, and filed for record in the office of the City Clerk of the City of Garden Grove; that the work upon said public improvement has been completed, and that the Public Works Director has notified the City Council that he has made and completed a final inspection of the materials furnished and installed and the work performed in the construction, installation, and completion of said public improvement hereinabove more particularly described and set forth, and has certified in writing to the City Council that all the provisions of the contract and contract documents for the furnishing of all plant, labor, services, materials, and equipment, and the performing of all work necessary for the construction, installation, and completion of said public improvement above described have been fully complied with to his satisfaction as required by the contract document; that final acceptance of the construction, installation, and completion of said public improvement above described was made on the 23<sup>rd</sup> day of JANUARY, 2018; that the nature of the title to said property of said City of Garden Grove is as follows: That is to say, it owns said public improvement in fee except the right-of-way upon which it is constructed, and that it owns an easement upon, over, and along said right-of-way for the purpose of the construction, installation, and completion of said public improvement herein above described and the use thereof after said completion; that the property herein above referred to and on which said public improvement is situated is described as follows, to wit:

**REPLACEMENT OF FUEL DISPENSERS**  
**LOCATED AT 13802 NEWHOPE ST. GARDEN GROVE, CA 92843**

NAME OF SURETY on Labor and Material Bond is: Allied World Insurance Company  
30 S. 17<sup>th</sup>. Suite 1600  
Philadelphia, PA 19103  
Tel No. (650) 274-0194

DATED this 23 day of January 20 18

CITY OF GARDEN GROVE

By \_\_\_\_\_  
City Manager of the City of the  
Garden Grove

ATTEST:

\_\_\_\_\_  
City Clerk of the City of Garden Grove

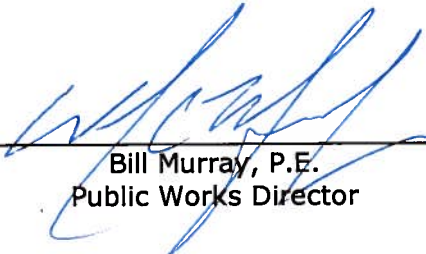
STATE OF CALIFORNIA  
COUNTY OF ORANGE

I am the Public Works Director of the City of Garden Grove.

I have read the foregoing Notice of Completion of Public Improvement and Work, and know the contents thereof; and I certify that the same is true of my own knowledge, except as to those matters, which are therein stated upon my information or belief, and as to those matters I believe to be true.

I certify (or declare), under penalty of perjury, that the foregoing is true and correct.

Executed on January 23<sup>rd</sup> at Garden Grove, California  
(Date) (Place)

  
\_\_\_\_\_  
Bill Murray, P.E.  
Public Works Director

**City of Garden Grove**

**INTER-DEPARTMENT MEMORANDUM**

To:	Scott C. Stiles	From:	William E. Murray
Dept.:	City Manager	Dept.:	Public Works
Subject:	Authorize the issuance of a purchase order to National Auto Fleet Group for one (1) new Community and Economic Development Department vehicle. (Cost: \$24,313.92) ( <i>Action Item</i> )		
		Date:	1/23/2018

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**OBJECTIVE**

To secure City Council authorization to purchase one (1) new Community & Economic Development Department sedan from National Auto Fleet Group through the National Joint Powers Alliance (NJPA) competitive bid program, Contract #102811.

**BACKGROUND**

The Public Works Department is responsible for providing all city departments safe and reliable vehicles. Recently, a Community & Economic Development Department sedan was involved in a traffic collision with costs to repair the damage exceeding the vehicle's value. Consequently, the vehicle was totaled and under policy guidelines requires replacement. Experience has shown that the City's buying power is enhanced through joining with other public agencies to purchase fleet vehicles and equipment.

**DISCUSSION**

The NJPA nationally solicits, evaluates and awards contracts through a competitive bid process. As a member, the City is able to utilize NJPA bid awards for equipment purchases. Staff recommends piggybacking on the results of a recent NJPA competitive bid program, Contract #102811. The results deemed National Auto Fleet Group as the lowest responsive bid.

National Auto Fleet Group	\$24,313.92 each*
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\* This price includes all applicable tax and destination charges.

### FINANCIAL IMPACT

The financial impact is \$24,313.92 to the Fleet Management Fund. There is no impact to the General Fund. The surplus vehicle will be sold at public auction.

### RECOMMENDATION

It is recommended that the City Council:

- Authorize the Finance Director to issue a purchase order in the amount of \$24,313.92 to National Auto Fleet Group for the purchase of one (1) new Community & Economic Development Department sedan.

By: Steve Sudduth, Public Works Supervisor

**City of Garden Grove**

**INTER-DEPARTMENT MEMORANDUM**

To:	Scott C. Stiles	From:	William E. Murray
Dept.:	City Manager	Dept.:	Public Works
Subject:	Authorize the issuance of a purchase order to National Auto Fleet Group for one (1) new Public Works Department pickup truck. (Cost: \$23,537.04) ( <i>Action Item</i> )		
		Date:	1/23/2018

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**OBJECTIVE**

To secure City Council authorization to purchase one (1) new pickup truck from National Auto Fleet Group through the National Joint Powers Alliance (NJPA) competitive bid program, Contract #120716.

**BACKGROUND**

The Public Works Department has one (1) pickup truck that currently meets the City's guidelines for replacement. One (1) replacement was approved through Fiscal Year 2017/18 budget process. Experience has shown that the City's buying power is enhanced through joining with other public agencies to purchase fleet vehicles and equipment.

**DISCUSSION**

The NJPA nationally solicits, evaluates and awards contracts through a competitive bid process. As a member, the City is able to utilize NJPA bid awards for equipment purchases. Staff recommends piggybacking on the results of a recent NJPA competitive bid program, Contract #120716. The results deemed National Auto Fleet Group as the lowest responsive bid.

National Auto Fleet Group	\$23,537.04*
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\* This price includes all applicable tax and destination charges.

**FINANCIAL IMPACT**

There is no impact to the General Fund. The financial impact is \$23,537.04 to the Fleet Management Fund. The surplus equipment will be sold at public auction.

#### RECOMMENDATION

It is recommended that the City Council:

- Authorize the Finance Director to issue a purchase order in the amount of \$23,537.04 to National Auto Fleet Group for the purchase of one (1) new pickup truck.

By: Steve Sudduth, Public Works Supervisor

**City of Garden Grove**

**INTER-DEPARTMENT MEMORANDUM**

To:	Scott C. Stiles	From:	Lisa L. Kim
Dept.:	City Manager	Dept.:	Community and Economic Development
Subject:	Approval of an agreement with LSA Associates to provide California Environmental Quality Act compliance documents for the proposed House Foods expansion project at 7351 and 7421 Orangewood Avenue, Garden Grove; and approval of a Reimbursement Agreement with House Foods America Corporation. ( <i>Action Item</i> )		
		Date:	1/23/2018

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**OBJECTIVE**

The purpose of this report is to request City Council approval of an agreement with LSA Associates to provide preparation and processing of California Environmental Quality Act (CEQA) compliance documents, and to approve a Reimbursement Agreement with House Foods America Corporation.

**BACKGROUND**

In 1997, House Foods America Corporation (Developer) acquired the property located at 7351 Orangewood Avenue for food manufacturing. In 2017, the Developer acquired the adjacent property, located at 7421 Orangewood Avenue (Site), currently developed with an industrial building, with the intention to construct a 37,274 square foot expansion between the two existing buildings, and a lot line adjustment to consolidate the two properties into one (Project). Significant progress with the Developer and staff to develop preliminary plans that would meet the City's and the California Building Code requirements is near completion.

**DISCUSSION**

In November 2017, the Developer submitted preliminary plans for a 37,274 square foot expansion at the Site between the two existing industrial buildings, and a request for a lot line adjustment to consolidate the two properties into one. Based

on the proposed Project, the City requested for the preparation and processing of CEQA compliance documents to analyze the Project's potential impacts in accordance with CEQA.

LSA Associates was selected to prepare the necessary CEQA documents for the Project. The proposed scope of work outlines anticipated tasks to prepare an Initial Study/Mitigated Negative Declaration (IS/MND) and technical reports. The estimated cost shall not exceed \$67,350. The entire amount of the contract and all related costs shall be reimbursed by the Developer pursuant to a Reimbursement Agreement. Upon completion of the CEQA documents for the Project, it will be considered by the Planning Commission. Due to the nature of the work that is performed, such tasks are contracted with a consultant that specialize in analyzing development impacts related to CEQA. As the local land use agency, the City oversees the work, but the cost of the CEQA documents are paid by the Developer.

### FINANCIAL IMPACT

Approval of the Professional Services Agreement with LSA Associates will have no net cost to the City. The Developer will deposit funds with the City. The funds would be administered through a Reimbursement Agreement between the City and the Developer, which requires the Developer to pay all costs associated with preparation of the CEQA documents.

### RECOMMENDATION

It is recommended that the City Council:

- Approve the Professional Services Agreement with LSA Associates in the amount of \$67,350, to prepare and process the California Environmental Quality Act compliance documents for the Project site located at 7351 and 7421 Orangewood Avenue, Garden Grove;
- Approve the Reimbursement Agreement with House Foods America Corporation for the cost of the Professional Services Agreement with LSA Associates; and
- Authorize the City Manager to execute the agreements on behalf of the City, and to make minor modifications as appropriate.

By: Mary Medrano, Associate Planner

### **ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>	<b>File Name</b>
Professional Services Agreement	1/8/2018	Backup Material	Professional_Services_Agreement.pdf
Reimbursement Agreement	1/8/2018	Backup Material	Reimbursement_Agreement.pdf



## PROFESSIONAL SERVICES AGREEMENT

**THIS AGREEMENT** is made this \_\_\_\_\_ day of \_\_\_\_\_, 2017, by the **CITY OF GARDEN GROVE**, a municipal corporation, ("CITY") and **LSA ASSOCIATES**, herein after referred to as "CONTRACTOR".

### RECITALS

The following recitals are a substantive part of this Agreement:

1. This Agreement is entered into pursuant to Garden Grove Council Resolution No. 9212-14 (January 28, 2014).
2. CITY desires to utilize the services of CONTRACTOR to **provide preparation and processing of California Environmental Quality Act (CEQA) compliance documents for the proposed House Foods expansion project at 7351 and 7421 Oranewood Avenue.**
3. CONTRACTOR is qualified by virtue of experience, training, education and expertise to accomplish services.

### AGREEMENT

THE PARTIES MUTUALLY AGREE AS FOLLOWS:

1. **Term and Termination.** The term of the agreement shall remain in effect until completion of the services to be provided by CONTRACTOR hereunder, unless earlier terminated by CITY. This agreement may be terminated by the CITY without cause. In such event, the CITY will compensate CONTRACTOR for work performed to date in accordance with CONTRACTOR's proposal which is attached as Attachment "A" and is hereby incorporated by reference. Contractor is required to present evidence to support performed work.
2. **Services to be Provided.** The services to be performed by CONTRACTOR shall consist of tasks as set forth in the Proposal. The Proposal is attached as Attachment "A" (preparation and processing of California Environmental Quality Act (CEQA) compliance documents for the proposed House Foods expansion project at 7351 and 7421 Oranewood Avenue), and is incorporated herein by reference. The Proposal and this Agreement do not guarantee any specific amount of work.
3. **Compensation.** CONTRACTOR shall be compensated as follows:
  - 3.1 **AMOUNT.** Total Compensation under this agreement shall not exceed (NTE) amount of Sixty Seven Thousand Three Hundred Fifty Dollars

(\$67,350.00), payable in arrears and in accordance with the proposal in Attachment "A".

- 3.2 Payment. For work under this Agreement, payment shall be made per invoice for work completed. For extra work not a part of this Agreement, a written authorization by the Community and Economic Development Director will be required, and amendment to the budget will be requested before proceeding, and payment shall be based on the **Billing Rates for LSA Associates** which is included in the Proposal attached as Exhibit A.
- 3.3 Records of Expenses. CONTRACTOR shall keep complete and accurate records of all costs and expenses incidental to services covered by this Agreement. These records will be made available at reasonable times to CITY.
- 3.4 Termination. CITY and CONTRACTOR shall have the right to terminate this agreement, without cause, by giving thirty (30) days written notice of termination. If the Agreement is terminated by CITY, then the provisions of paragraph 3 would apply to that portion of the work completed.

#### 4. **Insurance requirements.**

- 4.1 COMMENCEMENT OF WORK. CONTRACTOR shall not commence work under this Agreement until all certificates and endorsements have been received and approved by the CITY. All insurance required by this Agreement shall contain a Statement of Obligation on the part of the carrier to notify the CITY of any material change, cancellation, or termination at least thirty (30) days in advance.
- 4.2 WORKERS COMPENSATION INSURANCE. During the duration of this Agreement, CONTRACTOR and all subcontractors shall maintain Workers Compensation Insurance in the amount and type required by law, if applicable.
- 4.3 INSURANCE AMOUNTS. CONTRACTOR shall maintain the following insurance for the duration of this Agreement:
  - (a) Commercial general liability in an amount of \$1,000,000.00 per occurrence (**claims made and modified occurrence policies are not acceptable**); Insurance companies must be acceptable to CITY and have a Best's Guide Rating of A-, Class VII or better, as approved by the CITY.

- (b) Automobile liability in an amount of \$1,000,000.00 combined single limit **(claims made and modified occurrence policies are not acceptable)**; Insurance companies must be acceptable to CITY and have a Best's Guide Rating of A-, Class VII or better, as approved by the CITY.
- (c) Professional liability in an amount not less than \$2,000,000. Insurance companies must be admitted and licensed in California and have a Best's Guide Rating of A-Class VII or better, as approved by the City. If the policy is written on a "claims made" basis, the policy shall be continued in full force and effect at all times during the term of the agreement, and for a period of three (3) years from the date of the completion of services provided. In the event of termination, cancellation, or material change in the policy, professional/consultant shall obtain continuing insurance coverage for the prior acts or omissions of professional/consultant during the course of performing services under the term of the agreement. The coverage shall be evidenced either by a new policy evidencing no gap in coverage, or by obtaining separate extended "tail" coverage with the present or new carrier.

An **On-Going and Completed Operations Additional Insured Endorsement** for the policy under section 4.3 (a) shall designate CITY, its officers, officials, employees, agents, and volunteers as additional insureds for liability arising out of work or operations performed by or on behalf of the CONTRACTOR. CONTRACTOR shall provide to CITY proof of insurance and endorsement forms that conform to CITY's requirements, as approved by the CITY.

An Additional Insured Endorsement for the policy under section 4.3 (b) shall designate CITY, its officers, officials, employees, agents, and volunteers as additional insureds for automobiles, owned, leased, hired, or borrowed by the CONTRACTOR. CONTRACTOR shall provide to CITY proof of insurance and endorsement forms that conform to CITY's requirements, as approved by the CITY.

For any claims related to this Agreement, CONTRACTOR's insurance coverage shall be primary insurance as respects CITY, its officers, officials, employees, agents, and volunteers. Any insurance or self-insurance maintained by the CITY, its officers, officials, employees, agents, and volunteers shall be excess of the CONTRACTOR's insurance and shall not contribute with it.

*If CONTRACTOR maintains higher insurance limits than the minimums shown above, CONTRACTOR shall provide coverage for the higher insurance limits otherwise maintained by the CONTRACTOR.*

5. **Non-Liability of Officials and Employees of the CITY.** No official or employee of CITY shall be personally liable to CONTRACTOR in the event of any default or breach by CITY, or for any amount which may become due to CONTRACTOR.
6. **Non-Discrimination.** CONTRACTOR covenants there shall be no discrimination against any person or group due to race, color, creed, religion, sex, marital status, age, handicap, national origin, or ancestry, in any activity pursuant to this Agreement.
7. **Independent Contractor.** It is agreed to that CONTRACTOR shall act and be an independent contractor and not an agent or employee of the CITY, and shall obtain no rights to any benefits which accrue to CITY'S employees.
8. **Compliance with Law.** CONTRACTOR shall comply with all applicable laws, ordinances, codes, and regulations of the federal, state, and local government. CONTRACTOR shall comply with, and shall be responsible for causing all contractors and subcontractors performing any of the work pursuant to this Agreement to comply with, all applicable federal and state labor standards, including, to the extent applicable, the prevailing wage requirements promulgated by the Director of Industrial Relations of the State of California Department of Labor. The City makes no warranty or representation concerning whether any of the work performed pursuant to this Agreement constitutes public works subject to the prevailing wage requirements.
9. **Notices.** All notices shall be personally delivered or mailed to the below listed address, or to such other addresses as may be designated by written notice. These addresses shall be used for delivery of service of process.
  - a. LSA Associates  
20 Executive Park, Suite 200  
Irvine, CA 92614  
Attention: Ashley Davis
  - b. (Address of CITY) (with a copy to):  
City of Garden Grove Garden Grove City Attorney  
11222 Acacia Parkway 11222 Acacia Parkway  
Garden Grove, CA 92840 Garden Grove, CA 92840
10. **CONTRACTOR'S PROPOSAL.** This Agreement shall include CONTRACTOR's proposal or bid which shall be incorporated herein by reference. In the event of any inconsistency between the terms of the proposal and this Agreement, this Agreement shall govern.

11. **Licenses, Permits, and Fees.** At its sole expense, CONTRACTOR shall obtain a Garden Grove Business License, all permits, and licenses as may be required by this Agreement.
12. **Familiarity with Work.** By executing this Agreement, CONTRACTOR warrants that: (1) it has investigated the work to be performed; (2) it has investigated the site of the work and is aware of all conditions there; and (3) it understands the facilities, difficulties, and restrictions of the work under this Agreement. Should Contractor discover any latent or unknown conditions materially differing from those inherent in the work or as represented by CITY, it shall immediately inform CITY of this and shall not proceed, except at CONTRACTOR's risk, until written instructions are received from CITY.
13. **Time of Essence.** Time is of the essence in the performance of this Agreement.
14. **Limitations Upon Subcontracting and Assignment.** The experience, knowledge, capability, and reputation of CONTRACTOR, its principals and employees were a substantial inducement for CITY to enter into this Agreement. CONTRACTOR shall not contract with any other entity to perform the services required without written approval of the CITY. This Agreement may not be assigned voluntarily or by operation of law, without the prior written approval of CITY. If CONTRACTOR is permitted to subcontract any part of this Agreement, CONTRACTOR shall be responsible to CITY for the acts and omissions of its subcontractor as it is for persons directly employed. Nothing contained in this Agreement shall create any contractual relationship between any subcontractor and CITY. All persons engaged in the work will be considered employees of CONTRACTOR. CITY will deal directly with and will make all payments to CONTRACTOR.
15. **Authority to Execute.** The persons executing this Agreement on behalf of the parties warrant that they are duly authorized to execute this Agreement and that by executing this Agreement, the parties are formally bound.
16. **Indemnification.** To the fullest extent permitted by law, CONTRACTOR shall defend, and hold harmless CITY and its elective or appointive boards, officers, agents, and employees from any and all claims, liabilities, expenses, or damages of any nature, including attorneys' fees, for injury or death of any person, or damages of any nature, including interference with use of property, arising out of, or in any way connected with the negligence, recklessness and/or intentional wrongful conduct of CONTRACTOR, CONTRACTOR'S agents, officers, employees, subcontractors, or independent contractors hired by CONTRACTOR in the performance of the Agreement. The only exception to CONTRACTOR'S responsibility to protect, defend, and hold harmless CITY, is due to the sole negligence, recklessness and/or

wrongful conduct of CITY, or any of its elective or appointive boards, officers, agents, or employees.

This hold harmless agreement shall apply to all liability regardless of whether any insurance policies are applicable. The policy limits do not act as a limitation upon the amount of indemnification to be provided by CONTRACTOR.

\\ \\ \\

(Agreement Signature Block On Next Page)

**IN WITNESS THEREOF**, these parties have executed this Agreement on the day and year shown below.

Date: \_\_\_\_\_

**"CITY"**  
**CITY OF GARDEN GROVE**

By: \_\_\_\_\_  
**City Manager**

**ATTESTED:**

\_\_\_\_\_  
**City Clerk**

Date: \_\_\_\_\_

**"CONTRACTOR"**  
**LSA Associates**

By: \_\_\_\_\_

Name: Rob McCann

Title: CEO

Date: 1/3/18

Tax ID No. 94-2341614

Contractor's License: N/A

Expiration Date: N/A

If CONTRACTOR is a corporation, a Corporate Resolution and/or Corporate Seal is required. If a partnership, Statement of Partnership must be submitted to CITY.

**APPROVED AS TO FORM:**

  
Garden Grove City Attorney

1-8-18  
Date

**Attachment "A"**  
**Preparation and Processing of California Environmental Quality Act (CEQA)**  
**Compliance Documents for the Proposed House Foods Expansion Project at**  
**7351 and 7421 Oranewood Avenue**





BERKELEY  
CARLSBAD  
FRESNO  
IRVINE  
LOS ANGELES  
PALM SPRINGS  
POINT RICHMOND  
RIVERSIDE  
ROSEVILLE  
SAN LUIS OBISPO

December 1, 2017

Lisa Kim, Director  
Community Development Department  
City of Garden Grove  
11222 Acacia Parkway  
Garden Grove, CA 92840

Subject: Proposal to Prepare an Initial Study/Mitigated Negative Declaration and  
Technical Studies for the House Foods Expansion Project in the City of Garden  
Grove, California

Dear Ms. Kim:

LSA Associates, Inc., doing business as LSA, is pleased to submit this proposal for the preparation of an Initial Study/Mitigated Negative Declaration (IS/MND) and technical reports for the proposed House Foods Expansion Project (project) at 7351 and 7421 Orangewood Avenue in the City of Garden Grove.

As detailed in the attached Scope of Work, LSA will provide professional services to assist you in the preparation of an environmental document that meets the requirements of the California Environmental Quality Act (CEQA) and *State CEQA Guidelines*. This Scope of Work is based on information provided by Lloyd R Nikaido, AIA, of Kajima Associates, Inc., on behalf of the Applicant; the Site Plan prepared by Kajima Associates dated November 27, 2017; and direction that an IS/MND is the appropriate environmental document required under CEQA. LSA acknowledges that the final CEQA determination is not a foregone conclusion; that determination shall be made by the City of Garden Grove and shall be based on the analysis in the IS.

Although every effort has been made to anticipate your needs, LSA welcomes the opportunity to discuss strategy and the details of this Scope of Work. If you have any questions, please contact me at (949) 553-0666.

Thank you again for contacting LSA and for your consideration of this proposal. If, after reviewing the proposal, you accept the terms and conditions therein, please sign and return the authorization on the following page.

LSA looks forward to working on the House Foods Expansion Project in the City of Garden Grove.

Sincerely,

**LSA Associates, Inc.**



Ashley Davis  
Principal

Attachment: A. Schedule of Standard Contract Provisions and Billing Rates

THE ABOVE STATED TERMS ARE HEREBY ACCEPTED AND AUTHORIZED.

**CONSULTANT:**

**CLIENT:**

LSA Associates, Inc.

Company

Company

Authorized Signature

Authorized Signature

Ashley Davis

Print Name

Print Name

Principal

Title

Title

Date

Date

**PROPOSAL TO PREPARE AN INITIAL  
STUDY/MITIGATED NEGATIVE DECLARATION  
AND TECHNICAL REPORTS**

**THE HOUSE FOODS EXPANSION PROJECT  
GARDEN GROVE, CALIFORNIA**

**LSA**

December 2017

**PROPOSAL TO PREPARE AN INITIAL  
STUDY/MITIGATED NEGATIVE DECLARATION  
AND TECHNICAL REPORTS**

**THE HOUSE FOODS EXPANSION PROJECT  
GARDEN GROVE, CALIFORNIA**

Submitted to:

City of Garden Grove  
Community Development Department  
11222 Acacia Parkway  
Garden Grove, CA 92840

Prepared by:

LSA  
20 Executive Park, Suite 200  
Irvine, California 92614  
(949) 553-0666

**LSA**

December 2017

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## **SCOPE OF WORK**

LSA is pleased to submit this proposal for the proposed House Foods Expansion Project (project) in the City of Garden Grove.

### **PROFESSIONAL CAPABILITIES**

LSA is a diversified environmental, transportation, and community planning firm that evolved from a small consulting firm formed by Larry Seeman in 1976, then called Larry Seeman Associates. Since its founding, LSA has advanced from a small firm of a few biologists, archaeologists, and environmental analysts to a full-service environmental consulting firm with 10 offices in California.

Environmental Planning has been the cornerstone of LSA's professional services and continues to be one of the firm's key practice areas. LSA's environmental staff includes expert practitioners of the California Environmental Quality Act (CEQA) and the National Environmental Policy Act (NEPA), and has prepared thousands of Negative Declarations (NDs), Mitigated Negative Declarations (MNDs), Environmental Impact Reports (EIRs), and Environmental Impact Statements (EISs). Processing CEQA documents is the core service which LSA provides. LSA's environmental planners offer deep knowledge of science and regulations, solid problem-solving skills, and well-rounded solutions. This balanced approach has earned LSA a reputation for thorough, credible, and objective reports. While LSA prides itself on its technical document preparation skills, the most important aspect of its overall service is its project management skills. On a daily basis, this translates into tracking and expediting documents through the steps necessary to successfully achieve completion of CEQA requirements in a timely manner.

LSA assigns skilled professionals to each of its projects, including many who are recognized experts in their fields. All projects are overseen by a Principal in Charge throughout the life of the contract to ensure a high level of expertise and quality control. To ensure that the company's quality control program is implemented, all substantial work products are reviewed at the Principal level. LSA has a proven track record in project management and preparation of planning and environmental documents involving challenging technical, political, and community issues.

### **Additional Professional Capabilities**

#### *Transportation*

LSA's Transportation staff offers comprehensive planning and engineering services for all aspects of development and transportation projects. Services include preparation of Traffic Impact Assessment reports, modeling for regional transportation networks, identifying roadway funding and cost-sharing opportunities, assessing traffic and parking conditions, and developing strategic solutions.

#### *Natural Resources*

LSA's Natural Resources staff members are known for their outstanding expertise in evaluation, management, and restoration of biological resources. LSA's staff of scientists prepares biological resource inventories, constraints analyses, and impact assessments. LSA's extensive experience in wetlands analysis, special-status species evaluation, and environmental permitting is respected by

both clients and regulatory agency staff. LSA designs habitat restoration plans and mitigation banks, implements and monitors revegetation programs, and facilitates successful completion of permitting assignments. Extensive use of geographic information systems (GIS) and global positioning systems (GPS) has become a regular part of LSA's work.

#### *Noise and Air Quality*

In Noise and Air Quality, the LSA staff offers complete assessment modeling and monitoring of noise and air quality impacts for school, residential, commercial, and industrial developments; General Plan and Specific Plan studies; and transportation projects. These services include modeling of construction and operational emissions with mobile and stationary sources. In addition, LSA remains current in regard to ever-changing regulations and requirements pertaining to greenhouse gas (GHG) emissions and global climate change.

#### *Cultural Resources*

LSA's Cultural Resources staff provides field surveys, testing, laboratory services, resource evaluation, and historical assessments. When required to offset significant impacts, LSA will develop cost-sensitive and practical mitigation for cultural and paleontological resource protection and preservation.

#### *Water Quality*

LSA's Water Quality staff offers specialized expertise in storm water runoff management, water quality assessment, and best management practices (BMPs) to develop effective solutions to water quality issues and prevent contamination of our nation's waters. LSA also provides water quality monitoring services for active construction sites.

#### *Geographic Information Systems*

LSA's GIS staff uses up-to-date technology to map and analyze environmental data and information. LSA applies GPS technology to locate resources and geographic reference points for surveys. Spatial data are used to generate digital maps and aerial photographic overlays to facilitate project planning, augment environmental impact assessments, and enhance public presentations.

#### *Graphics*

LSA's Graphics staff is critical to the firm's success, presenting complex information in visually appealing presentations. Accurate and clear mapping, visual simulations, shade and shadow analyses, and photography are essential components of the company's presentation of environmental analyses and planning projects.

## **PROJECT STAFF**

Ashley Davis will serve as the Principal in Charge and the Project Manager for this contract. As the key team member, Ms. Davis will direct qualified supporting staff, as necessary, to assist in accomplishing specific requested assignments. LSA will also provide in-house review of all products by a technical editor prior to submittal to the City of Garden Grove (City).

Ms. Davis has extensive experience preparing environmental documents in accordance with the requirements of CEQA and the *State CEQA Guidelines*; her qualifications are discussed below. Through submission of this proposal, LSA guarantees that Ms. Davis will be available to respond to requests in a timely manner.

Ongoing and frequent communication between the Principal in Charge/Project Manager and the City will serve as the primary vehicle for identifying emerging project issues and developing solutions early in order to minimize schedule impacts. LSA staff will be available and easily accessible to the Project Team for meetings and conference calls as required.

### **LSA PROJECT MANAGEMENT STAFF**

#### **ASHLEY DAVIS, PRINCIPAL**

Ms. Davis will serve as the Principal in Charge and Project Manager and main point of contact for this project. She will be responsible for the management and administrative aspects of this project as well as the team's performance with regard to technical issues. Her responsibilities include project oversight and preparation of environmental documents for a variety of land development, redevelopment, and public agency projects. Currently, Ms. Davis is preparing an Initial Study/Mitigated Negative Declaration (IS/MND) for a proposed residential project in Coto de Caza (Orange County), and a General Plan Land Use Element EIR for the City of Long Beach, and is overseeing the preparation of technical reports for a Medical Office Building in the City of Santee. She has also successfully provided CEQA clearance for a mixed-use project in the City of Garden Grove.

#### **ALYSSA HELPER, ENVIRONMENTAL PLANNER**

Ms. Helper will serve as the Assistant Project Manager for this work effort. She will assist in directing staff, disseminating project information, and ensuring that deliverables are submitted to the Applicant in a timely manner. Ms. Helper has assisted in preparing environmental compliance documents and managing projects with Ms. Davis on several development projects in the Southern California region as well.



## RELEVANT PROJECT EXPERIENCE

### **United Methodist Church Mixed-Use**

*Garden Grove, California*

LSA prepared the IS/MND for a mixed-use development consisting of 47 affordable housing units, 2,975 square feet (sf) of leasing office commercial space, and a new Head Start preschool facility on a 5.2 acre (ac) site in the City of Garden Grove. Discretionary actions associated with the project included a rezone of a 0.51 ac vacant parcel on the project site from Community Center Specific Plan-Civic Center Residential-20 Area 20 (CCSP-CCR20) to Civic Center Core (CC-3) as well as a General Plan Amendment for the 0.51 ac vacant parcel from Medium Density Residential to Civic Center Mixed Use. Primary environmental issues of concern included traffic and transportation as well as the provision of adequate parking for the project. The IS/MND was circulated in late 2014 and approved by the City Council in January 2015.

### **Oak Grove Residential Project**

*Coto de Caza, Orange County*

LSA is currently preparing the IS/MND for a proposed residential development consisting of 13 low-density residential lots (approximately 13,900 sf each) on a 5.1 ac site in the community of Coto de Caza in southeastern Orange County. Discretionary actions associated with the project include a Specific Plan Amendment to the Coto de Caza Specific Plan to adjust the boundary of Planning Area (PA) 5 (Low Density Residential) to encompass the 5.1 ac project site currently located within a portion of PA 21 (Community Center/Commercial). Primary environmental issues of concern include biological resources (related to the preservation of Heritage Oak Trees) and hydrology and water quality.

### **CSULB Technology Park Phase III Project**

*Long Beach, California*

LSA prepared an IS/MND for the construction and operation of a warehouse/office project on an approximately 10 ac site on the north side of Pacific Coast Highway between Cota Avenue and Hayes Avenue in the City of Long Beach. The proposed project would include 185,300 sf of warehouse space and 20,000 sf of office space. The IS/MND evaluated two operational variations for the project (single tenant/user and two tenants/users). LSA also provided technical analysis for air quality, GHG emissions, noise, and cultural/historic resources. Because the project would result in an increase in diesel-truck trips, a Health Risk Assessment was prepared by LSA. Key issues included traffic and air quality/health risks. The Draft IS/MND was circulated for public review in September 2017. The project and related Final IS/MND are expected to be considered by the Long Beach Planning Commission in December 2017.

### **Imperial Promenade**

*La Habra, California*

Ms. Davis served as Project Manager for an IS/MND prepared for the redevelopment of a commercial site in La Habra. The proposed Imperial Promenade Project was intended to serve as a regional retail commercial center consistent with the City's Redevelopment Plan. The project

involved rehabilitation of the existing commercial structure by partitioning the interior, enclosing the uncovered portions of the garden center for retail space and updating the architectural elements on the exterior of the building. In addition, two new development pads with freestanding buildings were included to accommodate additional commercial tenants. Key issues addressed in the IS/MND included traffic, hydrology, and potential noise impacts.

### **Ganahl Lumber Expansion**

#### *Costa Mesa, California*

Ms. Davis served as Principal in Charge for preparation of an IS/MND for this project in the City of Costa Mesa, which involved the construction of a new lumberyard, three sheds totaling 42,972 sf, and a 68,712 sf building materials retail store for the Ganahl Lumber Company adjacent to its existing lumberyard and store on Bristol Street. Solar panels would be installed on the roof of the retail building. The IS/MND was adopted and the project was approved by the Costa Mesa Planning Commission on February 23, 2015. The project was subsequently appealed to the Costa Mesa City Council, which upheld the Planning Commission's approval in December 2015.

### **34202 Del Obispo Street Residential Mixed-Use Project EIR**

#### *Dana Point, California*

Ms. Davis served as Principal in Charge for this project with the City of Dana Point. LSA was contracted to address potential environmental impacts associated with the construction and operation of the 34202 Del Obispo Street Mixed-Use Project. An MND had previously been prepared for the project site to analyze the theoretical maximum development scenario that would be permitted by the proposed General Plan Amendment, Zone Change, and Local Coastal Program Amendment. The mixed-use project addressed in the MND included the addition of 168 residential condominiums, 2,471 sf of commercial space, and 0.45 ac of parkland on a 9 ac site in the City's Coastal Overlay Zone. Technical work performed by the project team included a traffic impact analysis, an air quality and GHG analysis, a noise and vibration analysis, a cultural resource assessment, a paleontological assessment, a biological resources memorandum, and review of existing technical reports and data. Key environmental and controversial issues included geotechnical stability, hydrology and water quality, flooding, traffic, and aesthetics.

### **General Plan Land Use and Urban Design Elements**

#### *Long Beach, California*

LSA prepared an EIR for the City of Long Beach General Plan Land Use and Urban Design Elements Project located in the City of Long Beach. The General Plan Land Use Element (LUE) and Urban Design Element (UDE) are being prepared as companion documents to each other and are integrated with the new Mobility Element. The City is looking to target future growth in a few specific transit-rich corridors and districts, seeking to increase job density in commercial and industrial areas, focus on improving the corridors, and maintaining and improving the existing established neighborhoods in a largely built-out City of 468,000. The LUE will replace land use designations with PlaceTypes that are more flexible and comprehensive, and will lead to a subsequent comprehensive zoning code update. The UDE will provide minimum design standards for the PlaceTypes and their respective component development types and patterns. In support of the EIR, LSA is preparing technical documentation, including air quality/GHG emissions, noise, and

traffic analyses, as well as assisting with Native American Consultation. Ms. Davis is serving as Principal in Charge for this project.

### **24 Hour Fitness EIR Addendum**

#### *San Juan Capistrano, California*

Ms. Davis served as Principal in Charge for the preparation of an Addendum to the previously certified Ventanas Business Center (VBC) EIR for the proposed 24 Hour Fitness Center Project in the City of San Juan Capistrano. The VBC EIR found no significant impacts based on the environmental assessment of a 225,000 sf office-industrial project. The project consists of development of a less intense 38,000 sf health club that would develop about 16.9 percent of the building area proposed by the VBC project. The Addendum summarized the findings of the VBC EIR and was supported by updated technical data generated by LSA, including an air quality and GHG memorandum. LSA also assisted the City with Native American consultation as it relates to the project, consistent with Assembly Bill 52.

### **Port of Long Beach Joint Security Operations Facility**

#### *Long Beach, California*

Ms. Davis is currently serving as Principal in Charge for preparation of an MND for a proposed Joint Security Operations Facility to serve Port of Long Beach (POLB) Security, the Long Beach Police Department, and the Long Beach Fire Department on Pier F in the POLB. The proposed project consists of both land-side and marine improvements in order to complete a new shared-use Security Operations Campus that would allow for efficient emergency response operations. Marine improvements would include the removal of the security dock and the existing Challenger Fireboat dock, the relocation and extension of the existing Jacobsen Pilot Services dock, and construction of a multi-use boat dock providing eight slips for security vessels. The proposed project also includes a fixed breakwater to protect the proposed multi-use boat basin by reducing impacts associated with wind waves, swells, seiches, and tsunami currents. Land-side improvements would include the demolition of the existing Fire Station No. 15 buildings and existing apparatus/storage building, construction of a 23,200 sf shared-use Security Operations Campus Building and a 3,500 sf shared-use Dive Locker facility. The project also requires an Amendment to the Port Master Plan. Primary environmental issues to be addressed include water quality, marine biology, and construction impacts.

## PROJECT UNDERSTANDING AND APPROACH

### Project Understanding

House Foods America Corporation (located at 7351 Orangetown Avenue) has recently purchased the adjacent property located at 7421 Orangetown Avenue and is proposing to construct a new one-story tofu manufacturing plant expansion between the two existing buildings. As part of the entitlement process, a request for a Lot Line Adjustment will be submitted to the City of Garden Grove for approval in order to consolidate both properties to one site. A summary of the existing and proposed square-footage uses is provided below in Table A.

**Table A: House Foods Square Footage Summary**

Use	Existing		Proposed		Net Difference
	7421 Orangetown	Expansion Area	7421 Orangetown	Expansion Area	
Office	35,101	0	24,470	0	-10,631
Manufacturing	46,512	0	0	25,864	-20,648
Warehouse	0	0	57,143	11,410	68,553
Total	81,613	0	81,613	37,274	37,274

As indicated in the table above, the project will result in a reduction of office and manufacturing uses and an increase of warehouse uses, for a total increase of 37,274 sf as compared to the existing conditions.

### Project Approach

The City of Garden Grove has recommended that Air Quality/GHG Emissions, Noise, and Water Quality studies be prepared for the proposed project to support the analysis in the IS/MND. The City's traffic engineer has determined that a Traffic Study will not be required for this project based on a traffic generation analysis prepared by LSA that indicated an overall reduction in both peak hour and daily traffic trips. The Water Quality Study (Preliminary and Final WQMP) will be prepared by the Applicant's Civil Engineer and provided to LSA.

LSA understands that the following project-specific studies have already been prepared and will also be made available for LSA's use in preparing the IS/MND:

- Phase 1 Environmental Site Assessment (prepared by PSI)
- Geotechnical Investigation Report (prepared by AMEC Foster Wheeler)
- Hazardous Materials Report (prepared by PSI)

LSA will take a proactive role in resolving issues and pursuing needed information and decisions to facilitate completion of the environmental analysis within the schedule. If issues arise that would jeopardize the schedule, LSA will immediately apprise the City and project Applicant of the problem and diligently develop alternative approaches to maintain the schedule.

## WORK PROGRAM

The tasks identified below comprise LSA's work program for completion of the environmental analysis and CEQA process for the proposed project.

### TASK 1: PROJECT INITIATION AND PROJECT DESCRIPTION

#### Task 1.1: Project Description

The environmental document will include a detailed Project Description based on the project plans provided by Kajima Associates. LSA will use the Project Description to determine the potential environmental effects of project implementation and to identify appropriate mitigation measures, if necessary. LSA will assemble all pertinent data provided by Kajima Associates for the preparation of the environmental document. To enable LSA to proceed, the following information must be provided by the project Applicant to conduct the environmental analysis:

- The most current Site Plan and any related statistical summary of the proposed project including any "green features" beyond those required by the California Green Building Code;
- A photometric study;
- A grading plan with cut-and-fill quantities;
- A construction Phasing Plan (if applicable), including estimated construction equipment and personnel;
- A conceptual Landscape Plan;
- A Lighting Plan;
- Conceptual infrastructure improvement plans (e.g., water, sewer, storm drain, and electricity connections).
- A hydrology Report that includes the necessary information for completion of the CEQA checklist Hydrology Study. The Hydrology Report will include calculations of the existing and proposed impervious/pervious surface areas and change in runoff volumes and peak flow using appropriate County of Orange (County) *Hydrology Manual* guidelines, as necessary. The Hydrology Report will identify storm drain and detention facilities necessary to mitigate changes in runoff resulting from the project. The Hydrology Report will also confirm that the downstream storm drain lines have adequate capacity to accommodate any increased flows.
- A Water Quality Management Plan (WQMP) that includes the necessary information for completion of the CEQA Checklist for water quality. The WQMP will include the disturbed soil area, any change in impervious/pervious surface areas, the receiving water bodies, pollutants of concern, and 303(d) listings and existing and the proposed total maximum daily loads for receiving waters. The WQMP must also identify and recommend applicable Site Design, Source Control, and Treatment Control BMPs, including Low-Impact Development features, for incorporation in the proposed project to minimize impacts and satisfy water quality requirements; and

- A Geotechnical Report prepared in accordance with applicable State requirements that addresses all CEQA-related topics, including those outlined in the California Department of Mines and Geology Note 46.

LSA will work with Kajima Associates to prepare a detailed CEQA-oriented Project Description for use in the IS/MND. LSA will submit the draft Project Description to the City and the project Applicant for review and comment. For the purposes of this scope and budget, LSA will respond to one round of comments from the City and the project Applicant on the Project Description.

## **TASK 2: TECHNICAL ANALYSIS**

The following tasks outline the technical analyses to be prepared by LSA to support the proposed project. For budgetary purposes, the Scope of Work assumes LSA will respond to one round of comments on the technical studies from the City and one round of comments from the project Applicant.

### **Task 2.1: Air Quality**

LSA will prepare an Air Quality Analysis for the proposed project in accordance with the City and South Coast Air Quality Management District (SCAQMD) *CEQA Air Quality Handbook* (1993) guidelines. The CEQA-based Air Quality Analysis will address emissions that are generated by both the construction and operations phases of the proposed manufacturing use. This scope and budget does not include preparation of a stand-alone report; rather, the analysis will be included in the air quality section of the IS/MND. Applicable modeling outputs will be included in an appendix.

#### *Task 2.1.1: Air Quality Analysis*

LSA will prepare the air quality section that will focus on the criteria pollutants of greatest concern in the South Coast Air Basin (Basin) that would be generated by construction and operation of the project. Those pollutants include ozone precursors (volatile organic compounds [VOCs] and oxides of nitrogen [NO<sub>x</sub>]), carbon monoxide (CO), sulfur dioxide (SO<sub>2</sub>), and inhalable particulate matter (PM<sub>10</sub> and PM<sub>2.5</sub>). The air quality analysis will address all of the five air quality issues identified in the Initial Study Checklist in Appendix G of the *State CEQA Guidelines*. The air quality study will consist of the following tasks:

1. LSA will evaluate whether the project would conflict with or obstruct implementation of the Air Quality Management Plan (AQMP). The existing air quality in the vicinity of the project site will be characterized, including local meteorology and existing pollutant levels based on data obtained from nearby air quality monitoring stations. LSA will describe the existing State and Federal ambient air quality standards, the Basin's attainment status with regard to those standards, and the SCAQMD's AQMP.
2. LSA will analyze whether construction and operational emissions will result in a violation of air quality standards. The impact evaluation will be based on the SCAQMD's Air Quality Significance Thresholds in their CEQA Air Quality Guidelines. LSA will estimate construction emissions, including diesel truck and heavy-duty equipment exhaust and fugitive dust based on available information from the project Applicant and City. If the project-specific

construction equipment and schedule are not available, a generalized schedule will be used along with the default construction equipment anticipated in the model. LSA will calculate future operational emissions associated with the net increase in motor vehicle activity and on-site energy consumption. Construction and operational emissions would be estimated using the California Emission Estimator Model (CalEEMod) program, which includes OFFROAD and EMFAC emission factors to calculate off-road construction equipment and on-road vehicle emissions.

3. LSA will evaluate whether the project could lead to the potential exposure of sensitive receptors to substantial concentrations of air emissions. The evaluation of the potential for carbon monoxide (CO) and toxics air contaminants will be assessed in a qualitative manner, since it is not expected that the project would result in a significant increase in traffic congestion.
4. LSA will assess whether the project would result in a cumulatively considerable net increase of any criteria pollutant for which the Basin is in non-attainment under an applicable Federal or State Ambient Air Quality Standard. The evaluation of cumulative impacts will follow the procedures outlined in the SCAQMD's *CEQA Air Quality Handbook* guidelines.
5. LSA will evaluate whether the proposed project would create objectionable odors affecting a substantial number of people, based on the guidance provided in the SCAQMD *CEQA Air Quality Handbook* guidelines. However, objectionable odors are not anticipated to be a significant concern for this project.

## Task 2.2: Greenhouse Gas Emissions

LSA will prepare a technical GHG impact analysis based on the *State CEQA Guidelines* and SCAQMD's *Interim CEQA Greenhouse Gas Significance Threshold*. The GHG impact analysis will place particular emphasis on delineating the issues specific to the City's and SCAQMD's air quality requirements. This scope and budget does not include preparation of a stand-alone report; rather, the analysis will be included in the GHG section of the IS/MND. Applicable model outputs will be included in an appendix.

### Task: 2.2.1: Greenhouse Gas Analysis

The City of Garden Grove does not have a qualified climate action plan. LSA will prepare a GHG emission analysis that complies with the SCAQMD *CEQA Greenhouse Gas (GHG) Significance Threshold Guidance*. The analysis will focus on the emissions of GHG that would be generated by construction and operation of the project (primarily carbon dioxide [CO<sub>2</sub>], methane (CH<sub>4</sub>), and nitrous oxide [N<sub>2</sub>O]). In addition, the GHG analysis will be prepared in response to the two GHG questions in the Appendix G Checklist of the *State CEQA Guidelines*. The GHG analysis will include the following tasks:

1. LSA will prepare a discussion of the potential GHG emission impacts. This discussion will describe the methodology used to estimate GHG construction and operational emission impacts and (if applicable) identify mitigation measures. LSA will estimate project-related GHG emissions using the CalEEMod software program. The analysis would include the five

primary sources of GHG emissions (as applicable): motor vehicle vehicular traffic, generation of electricity, natural gas consumption/combustion, solid waste generation, and water usage.

- a. LSA will compare the net annual increase of GHG emissions from the project to regulatory thresholds. Should the project exceed the 3,000 metric ton per year emission threshold for the commercial site, the project must prepare a consistency analysis to demonstrate the reduction in GHG emissions.
  - b. LSA will provide mitigation strategies to reduce GHG emissions if the project is determined not to be consistent with applicable regulatory strategies to reduce GHG emissions. This could include vehicle mile reduction, energy/water conservation measures, Leadership in Energy and Environmental Design (LEED) certification, carbon sequestration, or contribution to available regional and state mitigation programs to reduce GHG impacts to a less than significant level.
2. Local GHG emission background information will be obtained from the California Air Resources Board's ambient GHG background and Scoping Plan for the state, the City of Garden Grove's *General Plan*. LSA will conduct a consistency analysis to determine whether the project conforms to these plans in accordance with the procedures set forth by CARB.

### Task 2.3: Noise

LSA will conduct a Noise and Vibration Impact Analysis for the proposed project. LSA will review the City's Municipal Code and the City's General Plan Noise Element to identify applicable noise regulations for the proposed project and adjacent noise-sensitive land uses. Noise standards applicable to mobile and stationary noise sources will be identified. Noise standards identified in the General Plan Noise Element will be discussed for land uses on and adjacent to the project site, and potential noise impact criteria from project-related traffic trips will be discussed. This scope and budget does not include the preparation of a stand-alone report; rather, the analysis will be included in the noise section of the IS/MND. Applicable model outputs will be included in an appendix.

LSA will identify vibration standards from the City's regulatory documents, if any, as well as those recommended by the Federal Transit Administration (FTA) in its *Transit Noise and Vibration Impact Assessment* (May 2006) and the California Department of Transportation (Caltrans) in its *Transportation and Construction Vibration Guidance Manual* (September 2013).

LSA will conduct an ambient noise survey to document existing noise environment in the project area to be used as baseline conditions for noise impact determination purposes. A noise measurement will be conducted with hourly average noise levels over a period of 24 hours, including daytime and nighttime hours. Measured ambient noise levels will be summarized in a table and included as part of the existing conditions.

Construction would occur during implementation of the proposed project. LSA will review and identify applicable construction noise standards in the City's Municipal Code. Potential noise impacts on adjacent land uses during project construction will be identified based on the equipment to be used, the length of a specific construction task, the equipment power type (i.e., gasoline or



diesel engine), horsepower, load factor, and the percentage of time in use. California Environmental Protection Agency-recommended or industry-recognized empirical noise emission levels will be used for the construction equipment. Construction noise impacts will be evaluated in terms of maximum levels ( $L_{max}$ ) and the frequency of occurrence at adjacent sensitive locations. Analysis requirements will be based on the sensitivity of the area and the City Noise Ordinance specifications. Noise abatement measures designed to reduce short-term impacts to acceptable noise levels in the vicinity of the project site will be determined where necessary.

The potential vibration impacts from on-site construction equipment and on-road delivery trucks will be assessed at the nearest sensitive land uses to the project site. The proposed project is not expected to generate long-term vibration impacts. Vibration thresholds identified in the *FTA Transit Noise and Vibration Impact Assessment* (May 2006) will be used to assess potential construction vibration impacts.

LSA will evaluate potential outdoor stationary noise sources and vibration impacts from the project site to adjacent noise-sensitive uses in the study area. LSA will assess all feasible noise and vibration mitigation measures, if necessary, for the proposed land uses on the project site to reduce the stationary source noise and vibration impacts to a less than significant level.

If necessary, mitigation measures will be identified to ensure that both short-term and long-term noise and vibration impacts, if any, will be reduced to the extent possible.

#### **Task 2.4: Native American Consultation**

##### *Task 2.4.1: Native American Consultation per Assembly Bill 52*

As required under CEQA, specifically Public Resources Code 21080.3.1 and Chapter 532 Statutes of 2014 (Assembly Bill 52), Native American consultation is required for any CEQA project that has a Notice of Preparation or a Notice of Negative Declaration filed or Mitigated Negative Declaration on or after July 1, 2015.

The Lead Agency must notify Tribes that have requested to be notified regarding projects, within 14 days of determining that a project application is complete or deciding to undertake a project (i.e., prior to the release of the environmental document). This is a government-to-government process between the CEQA Lead Agency (the City of Garden Grove) and the Native American tribe(s) that request consultation. LSA is available to advise and assist the City with this process.

Tasks performed by LSA would include the following: (1) contacting the Native American Heritage Commission for a search of the Sacred Lands File and a list of Native American tribes to be invited to consult on the project; (2) drafting a letter for the City to send to the tribal contacts on City letterhead that includes a project description, an invitation to consult on the project, and a request for cultural information pertaining to the project area; (3) mailing the letters via certified mail; and (4) preparing a summary of the consultation for inclusion in the CEQA document. LSA's involvement does not include following up with the interested parties or attending any meetings. If these tasks are requested of LSA, a budget adjustment will be necessary.

### **TASK 3: INITIAL STUDY/MITIGATED NEGATIVE DECLARATION**

As part of this task, LSA will prepare an IS/MND consistent with the requirements of CEQA and the *State CEQA Guidelines*. The environmental documentation will include a careful, objective, and detailed evaluation of the proposed project. For each document submittal described below, LSA's Scope of Work and budget assumes one set of nonconflicting and consolidated comments from the City and one set of nonconflicting and consolidated comments from the project Applicant. Unless instructed otherwise from the City, documents will first be submitted to the City for review and comment, and then to the project Applicant. Preparation of an IS/MND includes the following subtasks.

#### **Task 3.1: Administrative Draft Initial Study/Mitigated Negative Declaration**

LSA will prepare an Administrative Draft IS/MND. The technical analyses completed to date along with the technical analysis identified above will be incorporated into the environmental document.

Preparation of the Administrative Draft IS/MND includes an evaluation of the potential impact of the proposed project on the on the various public services and utilities that will serve the project. The public services that will be analyzed include police and fire protection, solid waste collection, water, wastewater, electricity, and natural gas. Service letters will be sent to the relevant utility/public agencies to solicit their comments with regards to impacts of the project on their respective services.

Once complete, LSA will submit the administrative draft document to the City. LSA will submit five hard copies of the document and one electronic copy of the document for staff review and comment.

LSA will incorporate the City's comments into the MND and submit a second Administrative Draft IS/MND to both the City and the project Applicant for review. LSA will submit five hard copies of the document and one electronic copy of the document for staff review and comment.

After the City and Applicant have reviewed the second Administrative Draft IS/MND, LSA will prepare a Mitigation Monitoring and Reporting Program (MMRP) in accordance with *State CEQA Guidelines* Section 15097 for use in ensuring implementation of the project's mitigation measures. The MMRP will list all mitigation measures presented in the MND and identify the City department that will be responsible for monitoring and/or implementing each mitigation measure. LSA recommends that the MMRP be circulated with the Draft IS/MND.

#### **Task 3.2: Draft Initial Study/Mitigated Negative Declaration for Public Review**

As described above, LSA will respond to two rounds of comments from the City and the project Applicant and will complete necessary revisions to the document. LSA will provide the preprint version of the Draft IS/MND to City staff and the Applicant for a limited final review prior to printing. The purpose of submitting this preprint version will be to review the changes to the document, resolve any remaining questions that arise from comments, and verify that the City and the project Applicant are satisfied with the overall Draft IS/MND.

LSA will prepare a Draft Notice of Intent (NOI) regarding the availability of the Draft IS/MND for public review. LSA will assemble the project distribution list for the NOI in consultation with the City; this Scope of Work assumes distribution of up to 30 NOIs via the United States Postal Service (first class). The distribution list does not include preparation of a "radius distribution list" for private addresses (i.e., neighbors). If such a list is desired, the list can be prepared and provided at an additional cost.

Once the preprint Draft IS/MND is approved for public review, LSA will print and mail (via overnight delivery service) up to 30 copies of the IS/MND (this assumes 15 print copies with technical information on CD to the State Clearinghouse and 15 CD copies to other interested agencies) to a distribution list for the project that is developed by LSA with City staff input. This distribution list will include responsible agencies and other relevant public agencies. Copies of the document will be distributed via overnight delivery service with delivery confirmation.

LSA will also provide up to three print copies (with technical information on CD) to the City, one print copy (with technical information on CD) to an area library, and two print copies (with technical information on CD) to the project Applicant.

LSA will also prepare and submit a Notice of Completion (NOC) to the State Clearinghouse for distribution to State agencies.

It is assumed that the City will make the IS/MND available in Portable Document Format (PDF) on its website. The City will also be responsible for publication of the public notice in a general-circulation newspaper.

LSA will file the NOI with the Orange County Clerk to begin the required public review period. The project Applicant will be responsible for providing checks for all necessary filing fees the County Clerk requires.

### **Task 3.3: Final Initial Study/Mitigated Negative Declaration**

LSA will confer with City staff to review written comments and to develop a general framework and strategies for the preparation of responses. LSA will then prepare written responses to comments received on the Draft IS/MND that raise substantive environmental issues and will submit the responses for review to City staff and the project Applicant after the close of the public comment period. Although it is hard to estimate the number of comments to be received, LSA specifies 30 professional staff hours for the preparation of responses to comments. If a large number of comments are received or comments require additional technical analysis, a budget augment may be warranted. Any revisions to the IS/MND will be included in an Errata to be prepared as part of the Final IS/MND. Responses to comments and the Errata, if necessary, will be submitted to the City and the project Applicant for one concurrent round of review.

LSA will provide up to 15 print copies (with technical information on CD) of the proposed Final IS/MND.

Following the City's approval of the IS/MND, LSA will prepare and file a Notice of Determination (NOD) with the County Clerk. The project Applicant shall provide a check for all necessary filing fees (including California Department of Fish and Wildlife [CDFW] fees) to be submitted to the County Clerk with the NOD. Once the NOD is filed with the Orange County Clerk, LSA will provide the original CDFW receipt and copy of the filed NOD to the City for its records.

#### **TASK 4: PROJECT MANAGEMENT**

This task represents an active project management role and includes attendance at various project meetings and coordination with agencies and interested parties. The project management role provides a mechanism to ensure there is an adequate exchange of information during project startup and preparation of the IS/MND.

This task includes notifying both the City and the project Applicant of problems as they are encountered and working expeditiously to resolve them. Important elements of this task will be to maintain the project schedule, oversee the budget, and coordinate efforts with the project Applicant, the City, and other team members. This task also includes time to provide the Project Team with information and advice related to the particular environmental issues associated with the proposed project. As such, LSA's Principal in Charge/Project Manager will maintain ongoing verbal and email communication with the Project Team. Per standard protocol, the City will be included in any and all correspondence with the project Applicant.

LSA's Scope of Work includes attendance at one scoping meeting, four conference calls, and two public hearings (e.g., City Planning Commission and City Council) by LSA's Principal in Charge and Assistant Project Manager. During the environmental documentation process, LSA will monitor the number of meetings actually attended in order to determine compliance with this estimate. Any additional meetings will be attended at an additional cost with the project Applicant's prior written approval.

#### **PROJECT SCHEDULE**

LSA can begin work on the Scope of Work provided herein immediately upon receipt of a Notice to Proceed. Based on LSA's experience, the Draft IS/MND can be completed within 4 to 6 months.

#### **BUDGET ESTIMATE**

LSA proposes to accomplish Tasks 1–4 as described in the Scope of Work for an estimated fee of \$67,350 as shown in Table B.

LSA fees are charged on an hourly basis, consistent with the Schedule of Standard Contract Provisions and Billing Rates, provided in Attachment A. The fee will not be exceeded without prior authorization. This fee is based on LSA's past experience related to the level of effort needed to complete the environmental process and technical studies for projects of this type. LSA will aggressively identify strategies for reducing the overall work effort while maintaining the Client's objectives and the legal adequacy of the work products.

**Table B: LSA Initial Study/Mitigated Negative Declaration Budget Estimate**

Task	Fee Estimate
<b>Task 1: Project Initiation/Project Description</b>	<b>\$2,500</b>
<b>Task 2: Technical Analyses</b>	
Task 2.1: Air Quality Analysis	\$3,750
Task 2.2: Greenhouse Gas Emissions Analysis	\$3,750
Task 2.3: Noise Analysis	\$4,900
Task 2.4: Native American Consultation	\$1,500
<b>Task 2: Technical Analyses Subtotal</b>	<b>\$13,900</b>
<b>Task 3: Preparation of the IS/MND</b>	
Task 3.1: Administrative Draft IS/MND	\$23,500
Task 3.2: Draft IS/MND	\$11,750
Task 3.3: Final IS/MND	\$7,500
<b>Task 3: Preparation of the IS/MND Subtotal</b>	<b>\$42,750</b>
<b>Task 4: Project Management</b>	<b>\$6,200</b>
<b>Labor Subtotal</b>	<b>\$65,350</b>
Reimbursable Expenses	\$2,000
<b>Total</b>	<b>\$67,350</b>

## BUDGET SPECIFICATIONS AND REIMBURSABLE COSTS

Direct costs (including outside vendors used for photocopying) are to be reimbursed at cost (unless other arrangements are made in advance) and are not included in the hourly fee for professional services provided above. Appendix B provides LSA's current fee schedule for direct costs.

Printing costs are difficult to quantify because the size and composition (i.e., graphics size and medium) are uncertain at this time. LSA stresses that the cost of reproducing a document is not known until the document is complete. For the purposes of the reimbursable estimate provided above, LSA estimates a cost of \$45 per draft document (with technical information on CD) and \$55 for the proposed final document (with technical information on CD). Reimbursable expenses also include mileage for site visits, team meetings, and public meetings. Table C provides a summary of LSA work products and the number of copies anticipated.

**Table C: LSA Work Products**

LSA Work Products	Deliverable Quantities
First Administrative Draft IS/MND	5 bound hard copies and one electronic (PDF) copy on CD
Second Administrative Draft IS/MND	5 bound hard copies and one electronic (PDF) copy on CD
Preprint IS/MND	1 bound hard copy and one electronic (PDF) copy on CD
IS/MND	21 bound hard copies of the Draft IS/MND with technical information on CD, 15 CDs (complete IS/MND), overnight delivery
Notice of Intent to Adopt a Negative Declaration/Notice of Completion	30 copies mailed via first class United States Postal Service; 1 PDF. LSA will prepare and file with the County Clerk and the State Clearinghouse, if necessary. The City will be responsible for all newspaper postings.
Proposed Final IS/MND	15 bound copies (technical information on CD); 1 PDF
Notice of Determination	LSA will prepare and file with the County Clerk and the State Clearinghouse.

CDFW = California Department of Fish and Wildlife  
City = City of Garden Grove  
IS/MND = Initial Study/Mitigated Negative Declaration

LSA = LSA Associates, Inc.  
PDF = Portable Document Format

## **ATTACHMENT A**

### **SCHEDULE OF STANDARD CONTRACT PROVISIONS AND BILLING RATES**

## **SCHEDULE OF STANDARD CONTRACT PROVISIONS AND BILLING RATES**

### **FEES FOR PROFESSIONAL SERVICES**

#### **Fixed-Fee Contracts**

If a fixed-fee proposal, the professional services described in the Scope of Services Section of the attached proposal shall be provided for the fixed fee noted in the proposal. All other professional services are considered extra services. Extra services shall be provided on a time and expenses basis at the same rates specified for hourly contracts, unless other arrangements are made in advance.

#### **Hourly Contracts**

If an hourly plus expenses proposal, the professional services described in the Scope of Services Section of the attached proposal shall be provided on a time and materials basis at current hourly rates. These rates are as shown on a Rate Schedule that is attached, or can be made available. Hourly rates are subject to review at least annually on or about June 1 of each year, and may be adjusted to reflect changing labor costs, at our discretion, at that time. (A schedule can be made available upon request.)

Direct costs (including cost of subconsultants) shall be reimbursed at cost plus 10 percent, unless other arrangements are made in advance, and are not included in the hourly fee for professional services.

The total estimated amount of time and expenses noted in the proposal will serve as a control on the services to be provided. The specified amount will not be exceeded without prior approval of the client.

### **INVOICING**

Monthly invoices shall be submitted for progress payment based on work completed to date. Clients requesting changes to LSA's standard invoice may be billed for the time to develop the invoice and monthly administration of the billing.

### **PAYMENT OF ACCOUNTS**

Terms are net 30 days. A service charge of 1.5 percent of the invoice amount (18 percent annual rate) may be applied to all accounts not paid within 30 days of invoice date. Any attorney's fees or other costs incurred in collecting any delinquent amount shall be paid by the client.

### **STANDARD OF CARE**

Services provided by LSA under this Agreement will be performed in a manner consistent with the degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances.

### **INDEMNIFICATION**

Client and consultant each agree to indemnify and hold the other harmless and their respective officers, employees, agents, and representatives from and against liability for all claims, losses, damages, and expenses, including reasonable attorneys' fees, to the extent such claims, losses, damages, and expenses are caused by the indemnifying party's negligent acts, errors, or omissions.

**ELECTRONIC FILE DATA CHANGES**

Copies of documents that may be relied upon by client are limited to the printed copies (also known as hard copies) that are signed or sealed by LSA. Files in electronic media format or text, data, graphic, or other types that are furnished by LSA to client are only for convenience of client. Any conclusion or information obtained or derived from such electronic files will be at the user's sole risk. When transferring documents in electronic media format, LSA makes no representations as to long-term compatibility, usability, or readability of documents resulting from the use of software application packages, operating systems, or computer hardware differing from those of LSA at the beginning of the assignment.

**FORCE MAJEURE**

Neither party shall be deemed in default of this Agreement to the extent that any delay in performance of its obligation results from any cause beyond its reasonable control and without its negligence.

**LITIGATION**

In the event that either party brings action under the proposal for the breach or enforcement thereof, the prevailing party in such action shall be entitled to its reasonable attorneys' fees and costs whether or not such action is prosecuted to judgment.

**NOTICES**

Any notice or demand desired or required to be given hereunder shall be in writing, and shall be deemed given when personally delivered or deposited in the mail, postage prepaid, sent certified or registered, and addressed to the parties as set forth in the proposal or to such other address as either party shall have previously designated by such notice. Any notice so delivered personally shall be deemed to be received on the date of delivery, and any notice mailed shall be deemed to be received 5 days after the date on which it was mailed.

**TERMINATION OF CONTRACT**

Client may terminate this agreement with 7 days prior notice to LSA for convenience or cause. Consultant may terminate this Agreement for convenience or cause with seven days prior written notice to client. Failure of client to make payments when due shall be cause for suspension of services, or ultimately termination of the contract, unless and until LSA has been paid in full all amounts due for services, expenses, and other related charges.

If this Schedule of Standard Contract Provisions is attached to a proposal, said proposal shall be considered revoked if acceptance is not received within 90 days of the date thereof, unless otherwise specified in the proposal.



## HOURLY BILLING RATES EFFECTIVE JUNE 2017

Principal	Principal	Principal	Principal	Principal	Principal	Principal	\$180-325
Associate	Associate	Associate	Associate	Associate	Associate	Associate	\$95-240
Senior Planner	Senior Environmental Planner	Senior Transportation Planner/Engineer	Senior Air Quality/Noise Specialist	Senior Cultural Resources Manager	Senior Biologist/Botanist/Wildlife Biologist/Ecologist/Soil Scientist/Herpetologist/Arborist	Senior GIS Specialist	\$95-195
Planner	Environmental Planner	Transportation Planner/Engineer	Air Quality/Noise Specialist	Cultural Resources Manager	Biologist/Botanist/Wildlife Biologist/Ecologist/Soil Scientist/Herpetologist/Arborist	GIS Specialist	\$80-140
Assistant Planner	Assistant Environmental Planner	Assistant Transportation Planner/Engineer	Air Quality/Noise Analyst	Cultural Resources Analyst	Assistant Biologist/Botanist/Wildlife Biologist/Ecologist/Soil Scientist/Herpetologist/Arborist	Assistant GIS Specialist	\$70-105
<b>Field Services</b>							
Senior Field Crew/Field Crew							\$70-100
<b>Office Services</b>							
Graphics							\$115-125
Marketing							\$80-185
Office Assistant							\$55-105
Project Assistant							\$70-100
Research Assistant/Intern							\$50-70
Word Processing/Technical Editing							\$60-115

<sup>1</sup> The hourly rate for work involving actual expenses in court (e.g., giving depositions or similar expert testimony) will be billed at \$400 per hour regardless of job classifications.

<sup>2</sup> Hourly rates are subject to review at least annually, on or about June 1 of each year, and may be adjusted to reflect changing labor costs at LSA's discretion at that time.

## LSA IN-HOUSE DIRECT EXPENSES EFFECTIVE JUNE 2017

Reproduction (8.5 x 11) B/W	\$0.07 per page	GPS Unit	\$75.00 per day
Reproduction (8.5 x 11) Color	\$0.40 per page	Total Station Surveying Instrument	\$50.00 per day
Reproduction (11 x 17) B/W	\$0.10 per page	Level (Laser or Optical)	\$25.00 per day
Reproduction (11 x 17) Color	\$0.75 per page	Laser Rangefinder	\$25.00 per day
CD Production	\$5.00 per CD	Sound Meter	\$75.00 per day
USB Flash Drive	\$5.00 per drive	Sound Meter with Velocity Transducer	\$85.00 per day
Plotting	\$3.75 per sq ft	Aerial Photo	Cost
Aerial Drone	\$200.00 per day	Boat Rental	\$125.00 per day
Mileage On-Road	Current federal rate	Water Quality Meter	\$25.00 per day
Mileage Off-Road	Current federal rate		

**AGREEMENT FOR REIMBURSEMENT  
FOR PREPARATION OF  
ENVIRONMENTAL CLEARANCE DOCUMENTS**

This Agreement is made and entered into as of the \_\_\_\_ day of \_\_\_\_\_, 2017, by and between the **City of Garden Grove** ("City") and **HOUSE FOODS AMERICA CORPORATION** a California corporation. ("Developer") (collectively referred to as the "parties").

**RECITALS**

- A. Developer seeks to construct a project in the City of Garden Grove; and
- B. Such project requires that environmental clearance and review be completed in compliance with the California Environmental Quality Act ("CEQA"); and
- C. City will hire a consultant to complete the required environmental review; and
- D. Developer acknowledges and agrees that the costs associated with the preparation of environmental clearance and environmental review documents are project specific costs that are the responsibility of the Developer as part of the entitlement process.

**AGREEMENT**

1. Selection of Consultant. Developer acknowledges and agrees that there is a need to hire an independent third party consultant(s) to use his/her own professional judgment to conduct and prepare the environmental clearance and environmental review documents. City reserves the right to contract the most qualified consultant through the third party contract at the discretion of the Community and Economic Development Director ("Director").
2. Method of Payment. Developer shall deposit 100% of the estimated total cost of completing the environmental review, and prepare necessary supporting reports. **No work shall be performed by an environmental review consultant until Developer has deposited such money with the City.** City shall keep the money deposited to complete the environmental review in a separate non-interest bearing account and will use the money to pay for the consultant's services. When the City has depleted the funds in the account, City shall immediately notify Developer of the additional funds necessary to complete the environmental review. Further, City shall notify consultant that no work should continue on the environmental review process until Developer has deposited additional funds with the City. If Developer fails to provide additional funds to the City, no further environmental review shall be completed. Developer shall be responsible for all costs incurred by

the City for the consultant's services up until the point that the City notifies the consultant to stop work on the project.

3. Administration Costs. In addition to the cost of completing the environmental review, the amounts reimbursed by Developer shall include administrative the costs incurred by City, including, without limitation, staff time, fees and services, which shall be reimbursed on a time and materials basis based on current City reimbursement rates.
4. Examination of Bills. Developer shall have the right to examine all invoices of the environmental consultant that are submitted to the City. Once Developer has made the request to review the invoices from the consultant, City shall have 10 days to copy and produce such invoices for inspection by Developer.
5. Authority of City. Because City has the ultimate authority and responsibility to prepare and review the environmental documents prior to approval of a project, City shall guide the environmental consultant as to the appropriate considerations for the review. If additional environmental or technical studies are required as a result of comments received from internal and external agencies, Developer is solely responsible for the costs of such studies. Nothing in this Agreement is meant to be a guarantee that Developer's project will be approved or that the environmental clearance will be obtained. Further, nothing in this Agreement specifies or guarantees the timing of completion of the environmental clearance and review or other related documents. The City has discretion under its police powers to approve land development projects in accordance with pertinent laws and policies.
6. Indemnity. Developer agrees to defend, indemnify and hold harmless the City, its officers, agents, employees and volunteers from and against any and all claims, demands, actions, losses, damages, injuries, and liability, direct or indirect (including any and all related costs and expenses in connection therein), arising out of the performance of this Agreement, except for any such claim arising out of the sole negligence or willful misconduct of the City, its officers, agents, employees or volunteers.
7. No Inducement. Developer declares and represents that no promise, inducement or agreement not herein expressed has been made to it and that this Agreement contains the entire agreement between and among the parties, and that the terms of this Agreement are contractual and not a mere recital. This Agreement is entered into knowingly, freely, intelligently, and voluntarily by the parties, without any duress, or coercion. The parties have had a full opportunity to review and consider the matter prior to executing this Agreement. The parties fully acknowledge that they also have had a full opportunity to discuss its contents with their respective representatives.

- If to City: City of Garden Grove  
Attn.: Community and Economic Development  
Planning Division  
11222 Acacia Parkway  
Garden Grove, CA 92840
- If to Developer: House Foods America Corporation  
7351 Orangewood Avenue  
Garden Grove, CA 92841

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15. Termination. This Agreement may be terminated with thirty (30) days notice if Developer decides not to proceed with the proposed development project. Upon termination, Developer shall be responsible for compensation of the consultant's services performed up to the effective date of termination.
16. Insolvency; Receiver. Either the appointment of a receiver to take possession of all or substantially all of the assets of Developer, or a general assignment by Developer for the benefit of creditors, or any action taken or offered by Developer under any insolvency or bankruptcy action, will constitute a breach of this Agreement by Developer, and in such event this Agreement will automatically cease and terminate.
17. Developer Default. Should Developer fail to perform any of its obligations under this Agreement, then City may, at its option, pursue any one or more or all of the remedies available to it under this Agreement, at law or in equity. Without limiting any other remedy which may be available to it, if Developer fails to perform any of its obligations under this Agreement, City may cease performing its obligations under this Agreement and may bring an action to recover all costs and expenses incurred by the City in completing the Studies, together with interest thereon from the date incurred at the rate of 10% per annum.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed on the date first written above.

CITY:

DEVELOPER: House Foods America Corporation

\_\_\_\_\_  
City Manager

  
By: Koji Itada  
Its: Vice President

ATTEST:

\_\_\_\_\_  
City Clerk

APPROVED AS TO FORM:

  
City Attorney

**City of Garden Grove**

**INTER-DEPARTMENT MEMORANDUM**

To:	Scott C. Stiles	From:	Kingsley Okereke
Dept.:	City Manager	Dept.:	Finance
Subject:	Approval of the 2018 Investment Policy; re-appointment of a City Treasurer and a Deputy City Treasurer; and delegation of Investment Authority. (Action Item)	Date:	1/23/2018

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**OBJECTIVE**

To comply with California Government Code Section 53646(a)(1), which states that the Treasurer or Chief Fiscal Officer of the local agency may annually render to the legislative body of that local agency a statement of investment policy, which the legislative body of the local agency shall consider at a public meeting; and to renew delegation to the City Treasurer and Deputy City Treasurer the authority to invest City funds.

**BACKGROUND**

The current City Investment Policy, has continued to remain in compliance with State guidelines including the following stipulations:

1. The Chief Fiscal Officer may submit a quarterly report to the legislative body that contains detailed information on all securities, investments, and monies of the local agency.
2. Prohibition of governments investing in inverse floaters.
3. Prohibition of governments investing in any security that could result in zero interest accrual if held to maturity.

Also, consistent with State guidelines, the City Council may renew the delegation of authority each year to the City Treasurer and to the Finance Director, or his designee, as Deputy City Treasurer, as the persons responsible for the investments. The City Council has delegated this authority by Resolution No. 9456-17 to said positions.

**DISCUSSION**

Prior to Chapter 889, Statutes of 2004 (AB 2853, Laird), California Government Code Section 53646 required cities to annually render an investment policy to be considered at a public meeting. With the advent of AB 2853, the requirement to submit investment policies was made optional, although the Legislature still encourages the submittal of investment policies because of the public interest served. The Finance Director, acting as Deputy City Treasurer, provides the City Council a copy of the investment portfolio monthly. Also, the City's Investment Policy is presented to the City Council for review and approval at a public meeting annually. The Investment Policy outlines the City's investment guidelines and investing strategy. The Policy requires the City to hold the securities or have safekeeping by a recognized financial institution. Currently, U.S. Bank and Union Bank, N.A. (which is a custodial service completely separate from Union Bank operations) provide custodial/safekeeping services to the City.

The City Investment Policy applies to secure the investment principal, allows for ease of liquidation, and provides a reasonable return on the investments. In addition, the Investment Policy allows the City of Garden Grove to maintain sufficient cash so all payments due in at least the next six months may be made in a timely manner. The requirements and strategies outlined in the City's Investment Policy have allowed the City of Garden Grove to have no losses in principal while maintaining a reasonable return on the portfolio. Last fiscal year the City's Investment Portfolio return was approximately 1.25%. All of the investments held in the portfolio at this time are either Federal Securities or invested in the Local Agency Investment Fund (LAIF).

#### FINANCIAL IMPACT

None.

#### RECOMMENDATION

It is recommended that the City Council take the following actions:

- Approve the attached 2018 Investment Policy;
- Re-appoint Laura J. Stover as City Treasurer, and Kingsley Okereke as the Deputy City Treasurer; and
- Renew delegation to the City Treasurer and Deputy City Treasurer the responsibility to invest or to reinvest City funds.

#### ATTACHMENTS:

Description	Upload Date	Type	File Name
2018 Investment Policy	1/17/2018	Backup Material	1-23-18_2018_INVESTMENT_POLICY_(1).pdf

# **City of Garden Grove**

## **INVESTMENT POLICY**

**2018**

### **CITY COUNCIL**

**STEVEN R. JONES, MAYOR**

**KRIS BEARD, MAYOR PRO TEM, DISTRICT 1**

**JOHN R. O'NEILL, COUNCIL MEMBER, DISTRICT 2**

**THU-HA NGUYEN, COUNCIL MEMBER, DISTRICT 3**

**PATRICK PHAT BUI, COUNCIL MEMBER, DISTRICT 4**

**STEPHANIE KLOPFENSTEIN, COUNCIL MEMBER, DISTRICT 5**

**KIM B. NGUYEN, COUNCIL MEMBER, DISTRICT 6**

**CITY MANAGER  
SCOTT C. STILES**

**ASSISTANT CITY MANAGER/FINANCE DIRECTOR  
KINGSLEY OKEREKE**

**City of Garden Grove  
11222 Acacia Parkway, Garden Grove, CA 92840**



# **CITY OF GARDEN GROVE INVESTMENT POLICY**

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# **CITY OF GARDEN GROVE**

## **INVESTMENT POLICY**

### **MISSION STATEMENT**

It is the policy of the City of Garden Grove to invest public funds in a manner that will provide in priority order, maximum security, adequate liquidity and sufficient yield, while meeting the daily cash flow demands of the City of Garden Grove and conforming to all sections of California Government Code Section 53600, et seq., and related statutes and regulations governing the investment of public funds.

#### **1. PURPOSE**

This statement is intended to provide direction for the investment of the City of Garden Grove's temporary idle cash under the prudent investor standard. California Government Code Section 53600.3 defines the prudent investor as an individual who is authorized to make investment decisions as trustees, and therefore they are considered fiduciaries subject to the prevailing standard. Furthermore, the trustee is to act to safeguard the principal and maintain the liquidity needs of the agency.

The City's ultimate investment goal is to invest public funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow demands of the entity and conforming to all state and local statutes governing the investment of public funds.

#### **2. SCOPE**

This investment policy applies to all financial assets of the City of Garden Grove. These funds are accounted for in the City of Garden Grove's audited Comprehensive Annual Financial Report (CAFR) and include all funds under the direction of the City. Bond Proceeds are excluded from this Policy. Investment of bond proceeds will be made in accordance with applicable bond indentures.

#### **3. PRUDENCE**

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

The standard of prudence to be used by investment officials shall be the "prudent person" standard and shall be applied in the context of managing an overall portfolio. Investment officers acting in accordance with written procedures and this investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from

expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

#### **4. OBJECTIVES**

The City's funds shall be invested in accordance with all applicable City policies and codes, State statutes, and Federal regulations, and in a manner designed to accomplish the following objectives.

Section 53600.5 of the California Government Code defines the investment objectives of the investment of public funds and that the primary objective of a trustee is the safety of the principal of funds under its control. The secondary objective is to meet the liquidity needs of the depositor. The third objective is to achieve a return on the funds under its control.

##### **A. Safety**

Safety and the minimizing of risk associated with investing refers to attempts to reduce the potential for loss of principal, interest or a combination of the two. The first level of risk control is found in State law that restricts the particular type of investments permissible for municipalities. The second level of risk control is reduction of default risk by investing in instruments that appear upon examination to be the most credit worthy. The third level of risk control is reductions of market risk by investing in instruments that have maturities coinciding with dates of disbursements, thereby eliminating risk of loss from a forced sale. The City of Garden Grove only invests in those instruments that are considered very safe. Safety of principal is the foremost objective of the City of Garden Grove's Investment Program.

##### **B. Liquidity**

Liquidity refers to the ability to easily sell at any time with a minimal risk of losing some portion of principal or interest. Liquidity is an important quality for an investment to have, for at any time the City may have unexpected or unusual circumstances that result in larger disbursements than expected. When this occurs the existence of highly liquid investments allows the City to meet the cash requirements without unfavorable forced liquidation penalties. Generally investments and their maturities are selected in anticipation of disbursement needs. The City of Garden Grove's Investment Portfolio will remain sufficiently liquid to enable the City to meet all operating requirements which might be reasonably anticipated.

C. Yield

Yield is the potential dollar earnings an investment can provide, and also is sometimes described as the rate of return. To meet the objectives, the City of Garden Grove attempts to obtain the highest yield on its investments consistent with the preservation of principal and liquidity. The yield benchmark for the City is the 6 month Treasury Bill as listed in the Money Rates section of the Wall Street Journal.

**5. DELEGATION OF AUTHORITY**

The City invests in the spectrum of instruments allowable under the Government Code Section 53600 et seq. of the State of California. The City Council has delegated, by resolution No. 9456-17, the authority to invest with the City Finance Director and the appropriate assistants, subject to the limitations set forth in the Investment Policy and Investment Guidelines. (The City holds its public investor harmless for responsible investment transactions undertaken in accordance with the Investment Policy.)

**6. ETHICS AND CONFLICT OF INTEREST**

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Employees and investment officials shall disclose to the Finance Director of the City any material financial interest in financial institutions that conduct business with the jurisdiction, and they shall further disclose any large personal financial/investment positions that could be related to the performance of the City, particularly with regard to the time of purchases and sales.

**7. INVESTMENT GUIDELINES AND INVESTMENT STRATEGY**

The City of Garden Grove uses a set of written Investment Guidelines (Attachment 1) that define the procedures for investing within the directives of the Investment Policy. In accordance with the Investment Guidelines, Investment Strategy (Attachment 2) is used to maximize yield depending on market conditions.

**8. INVESTMENT INSTRUMENTS**

The City invests in the following investment instruments as approved by the California Government Code, Sections 53600 et seq. subject to the limitations stated in the City's Investment Guidelines and Investment Strategy:

1. Securities of the U. S. Government or its Agencies  
An obligation of the U. S. Government, backed by the full faith and credit of the government. These securities are regarded as the highest quality of investment securities available in the U.S. securities market.
2. Federal Home Loan Bank (FHLB)  
Members of the Home Loan Bank system issue consolidated bonds and discount notes as joint and severable obligations of the Home Loan Bank System. Although the banks operate under federal charter with government supervision, there is no explicit federal guarantee of Federal Home Loan Bank debt. The reserves against the debt, which must be maintained, are considerable and this investment is considered very safe.
3. Federal National Mortgage Association (FNMA)  
FNMA purchases conventional mortgages which are generated from the sale of corporate obligations to private investors. Its strong secondary market is financed in part through issuance of short-term notes that resemble commercial paper. The notes range up to 360 days.
4. Federal Farm Credit Bank (FFCB)  
Farm Credit Bonds are high credit quality bonds. The Farm Credit System's status as a Government-sponsored enterprise, results from its public mission and ties to the federal government; the traditionally strong governmental support of the agricultural sector; and the System's strong financial performance in recent years, including favorable earnings and strong capital ratios. Farm Credit Debt Securities are the joint and several obligations of the Farm Credit System Banks and are not obligations of and are not guaranteed by the United States or any Federal agency instrumentality, other than the Banks.
5. Local Agency Investment Fund (LAIF)  
The LAIF is established by the State Treasurer for the benefit of local agencies in which their money is pooled as a method for managing funds.
6. Local Agency Bonds  
Bonds, notes, warrants, or other evidences of indebtedness of any local agency within this state, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by the local agency, or by a department, board, agency, or authority of the local agency.

7. Certificate of Deposit (CD)  
A time deposit with a specific maturity evidenced by a certificate.
8. Bankers Acceptances  
A draft or bill of exchange accepted by a bank or trust company. The accepting institution guarantees payment of the bill, as well as the issuer.
9. Negotiated Certificates of Deposit  
Unsecured obligations of a financial institution, bank or savings and loan, bought at par value with the promise to pay face value plus accrued interest at maturity. They are high-grade negotiable instruments, paying a higher interest rate than regular certificates of deposit.
10. Commercial Paper  
An unsecured short-term promissory note issued by corporations, with maturities ranging from 2 to 180 days.
11. Repurchase Agreements (Overnight)  
An agreement of one party to purchase securities at a specified price from a second party and a simultaneous agreement by the first party to resell the securities at a specified price or at a specified later date.
12. Passbook Savings Account  
A savings account is an interest-bearing deposit account held at a bank or another financial institution that provides a modest interest rate.
13. Other investments that are, or may become, legal investments through the State of California Government Code.

## **9. DELIVERY**

All security transactions entered into by the City shall be conducted on a delivery-versus-payment (DVP) basis to ensure that securities are deposited in an eligible financial institution prior to the release of the funds. Securities will be held by a third party custodian designated by the Finance Director and evidenced by safekeeping receipts and monthly reports.

## **10. POLICY CONSTRAINTS**

The City operates its investment program with many State and self-imposed constraints. It does not speculate; it does not buy stocks or corporate bonds; it does not deal in futures or options; it does not purchase on margin through Reverse Repurchase Agreements. The weighted average life of the portfolio is maintained within limits dictated by the cash flow needs of the City, the economy, and the Investment Guidelines. The City diversifies its investments to reduce potential

default on market risks. The portfolio is carefully monitored to assure the prudent management of the portfolio.

#### **11. INVESTMENT CONTROLS**

The City has developed a System of Internal Investment Controls and a Segregation of Responsibilities of Investment Functions in order to assure an adequate system of internal control over the investment function.

The Finance Director shall establish an annual process of independent review by an external auditor. This review will provide internal control by assuring compliance with policies and procedures.

#### **12. INVESTMENT REPORTS**

The Finance Director renders a monthly Investment Report to the City Manager and City Council, through the Manager's Memo, showing the type of investment, institution, date of maturity, amount of deposit, current market value for all securities under the City control, rate of interest, amount of interest received during the month and Par Value. A graph is included which indicates the percent of the portfolio that is invested in each type of investment instrument.

## **GLOSSARY**

**ACCRUED INTEREST** – Interest earned but not yet received.

**AGENCIES** – Agencies of the Federal government set up to supply credit to various classes of institutions (e.g., S&L's, small business firms, students, farmers, housing agencies, etc.). Examples include Federal Home Loan Mortgage Corporation (FHLMC), Federal National Mortgage Association (FNMA), Federal Home Loan Bank (FHLB) and Federal Farm Credit Bank (FFCB).

**BANKERS' ACCEPTANCE (BA)** – A draft or bill of exchange accepted by a bank or trust company. The accepting institution guarantees payment of the bill as well as the issuer.

**BROKER/DEALER** – An individual or firm acting as principal in a securities transaction.

**CALLABLES** – Securities that the issuer has the right to redeem prior to maturity.

**CERTIFICATE OF DEPOSIT (CD)** – A time deposit with a specific maturity evidenced by a certificate. Large denomination CD's are typically negotiable.

**COLLATERAL** – Securities, evidence of deposit or other property which a borrower pledges to secure repayment of a loan. Also refers to securities pledged by a bank to secure deposits of public monies.

**COMMERCIAL PAPER** – Short term unsecured promissory note issued by a corporation (including limited liability companies) to raise working capital. These negotiable instruments are purchased at a discount to par value or at par value with interest bearing. Commercial paper is issued by corporations such as General Motors Acceptance Corporation, IBM, Bank of America, etc.

**COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR)** – The official annual report of the City. It includes five combined statements for each individual fund and account group prepared in conformity with Generally Accepted Accounting Principles (GAAP). It also includes supporting schedules necessary to demonstrate compliance with finance-related legal and contractual provisions, extensive introductory material, and a detailed Statistical Section.

**COUPON** – a) The annual rate of interest that a bond's issuer promises to pay the bondholder on the bond's face value; b) a certificate attached to a bond evidencing interest due on a payment date.

**DELIVERY VS PAYMENT** – Delivery of securities with a simultaneous exchange of money.



**DEMAND ACCOUNT** – An account with a commercial bank from which check withdrawals may be made at any time.

**DISCOUNT** – The difference between the cost price of a security and its maturity when quoted at lower than face value. A security selling below original offering price shortly after sale also is considered to be at a discount.

**DIVERSIFICATION** – Dividing investment funds among a variety of securities offering independent returns.

**FEDERAL DEPOSIT INSURANCE CORPORATION (FDIC)** – A Federal agency that insures bank deposits in the United States against bank failure. The standard deposit insurance coverage limit is \$250,000 per depositor, per FDIC-insured bank, per ownership category.

**FEDERAL HOME LOAN BANKS (FHLB)** – The institutions that regulate and lend to savings and loan associations. The Federal Home Loan Banks play a role analogous to that played by the Federal Reserve Banks vis-à-vis member commercial banks.

**FEDERAL NATIONAL MORTGAGE ASSOCIATION (FNMA)** – FNMA, like GNMA was chartered under the Federal National Mortgage Association Act in 1938. FNMA is a Federal corporation working under the auspices of the Department of Housing and Urban Development (HUD). It is the largest single provider of residential mortgage funds in the United States. Fannie Mae, as the corporation is called, is a private stockholder-owned corporation. The corporation's purchases include a variety of adjustable mortgages and second loans, in addition to fixed-rate mortgages. FNMA's securities are highly liquid and are widely accepted. FNMA assumes and guarantees that all security holders will receive timely payment of principal and interest.

**LIQUIDITY** – A liquid asset is one that can be converted easily and rapidly into cash without a substantial loss of value.

**LOCAL AGENCY INVESTMENT FUND (LAIF)** – The aggregate of all funds from political subdivisions that are placed in the custody of the State Treasurer for investment and reinvestment.

**MARKET VALUE** – The price at which a security is trading, usually the liquidation value.

**MATURITY** – The date upon which the principal or stated value of an investment becomes due and payable.

**PAPER GAIN OR LOSS** – Term used for unrealized gain or loss on securities being held in a portfolio based on comparison of current market quotes and their original cost. This situation exists as long as the security is held while there is a difference between cost value (book value) and the market value.

**PORTFOLIO** – Collection of securities held by an investor.

**PRUDENT PERSON RULE** – An investment standard. In some states, the law requires that a fiduciary, such as a trustee, may invest money only in a list of securities selected by the custody state—the so-called “legal list.” In other states, the trustee may invest in a security if it is one that would be bought by a prudent person of discretion and intelligence who is seeking a reasonable income and preservation of capital.

**RATE OF RETURN** – The yield obtainable on a security based on its purchase price or its current market price. This may be the amortized yield to maturity on a bond, the current income return.

**REPURCHASE AGREEMENT (REPO)** – A holder of securities sells these securities to an investor with an agreement to repurchase them at a fixed price on a fixed date. The security “buyer” in effect lends the “seller” money for the period of the agreement, and the terms of the agreement are structured to compensate them for this.

**REVERSE REPURCHASE AGREEMENT (REVERSE REPO)** – A reverse-repurchase agreement (reverse repo) involves an investor borrowing cash from a financial institution in exchange for securities. The investor agrees to repurchase the securities at a specific date for the same cash value plus an agreed upon interest rate. Although the transaction is similar to repo, the purpose of entering into a reverse repo is quite different. While a repo is a straightforward investment of public funds, the reverse repo is a borrowing.

**SAFEKEEPING** – The service provided by banks and trust companies for clients when the bank or trust company stores the securities, takes in coupon payments, and redeems issues at maturity.

**SPREAD** – a) The yield or price difference between the bid and offer on an issue; b) the yield or price difference between different issues.

**TREASURY BILLS** – A non-interest bearing discount security issued by the U.S. Treasury to finance the national debt. Most bills are issued to mature in three months, six months or one year.

**TREASURY BONDS** – U.S. Treasury securities that have initial maturities of more than ten years.

**TREASURY NOTES** – Intermediate-term coupon bearing U.S. Treasury securities having initial maturities of from one year to ten years.

**TRUSTEE** – A financial institution with trust powers that acts in a fiduciary capacity for the benefit of the bondholders in enforcing the terms of the bond contract.

**YIELD** – The rate of annual income return on an investment, expressed as a percentage. (a) Income Yield is obtained by dividing the current dollar income by the current market price for the security. (b) Net Yield or Yield to Maturity is the current income yield minus any premium above par or plus any discount from par in purchase price, with the adjustment spread over the period from the date of purchase to the date of maturity of the bond.

**YIELD CURVE** – Yield calculations of various maturities at a given time to observe spread difference.

**YIELD TO MATURITY** – The current coupon yield minus any premium above par, or plus any discount from par in the purchase price with the adjustment spread over the period from date of purchase to maturity.

## **INVESTMENT GUIDELINES**

INVESTMENT GUIDELINES STATE THE PARAMETERS OF HOW INVESTING IS TO BE ACCOMPLISHED.

### **1. CASH AVAILABILITY GUIDELINES**

A. Cash flow analysis is developed which serves as a basis for determining the cash available for investment and maturity dates needed to cover future disbursements.

B. A close rapport is maintained with all other departments having a significant impact on cash flow to ensure receipt of timely and accurate data.

C. Revenue receipts are consolidated into one bank account and invested on a pooled concept basis. This provides maximum interest with minimal accounting steps. Interest earnings are allocated according to fund cash and investment balances.

D. Active bank balances are kept as low as possible without jeopardizing good banking relationships by maintaining investment of available cash as near to 100 percent as possible.

E. Bank balances are obtained daily to assure fast, accurate, and detailed information.

F. Sufficient funds are maintained in very liquid investments to meet most unexpected contingencies.

### **2. INVESTING GUIDELINES**

A. Based on the economy a close working relationship is maintained with a list of well-established brokers, and bankers whose expertise is of assistance in making investing decisions.

B. Economic data, forecasts, and conditions are continuously obtained from financial experts in the field and evaluated as to impact on investing decisions.

C. Business journals are routinely reviewed and education programs attended to enhance knowledge and professional skills required managing an investment portfolio.

D. Only investments authorized by the Investment Policy are transacted.

E. Investments are diversified by (1) type, (2) institution, (3) length of maturity, and (4) broker/dealer/bank as is consistent with safety, liquidity, yield, and administrative cost.

F. Purchases of investments are made with the intent of holding the investments to maturity.

G. The City does not permit the purchase of securities on margin (the borrowing of funds via Reverse Repurchase Agreements using the security to be purchased as collateral).

H. Competitive bids are obtained and documented on all investments when practical.

I. Every investment transaction is documented and the procedure for monitoring is clearly defined.

J. Security purchases are maintained within statutory limits imposed by the California Government Code.

Current limits are:

Bankers Acceptances-30% and not over 180 days in maturity (53601-f)  
Commercial Paper - 15% (53601-g)  
Negotiated Certificates of Deposit - 30% (53601-h)

K. The weighted average life of the portfolio is maintained within limits dictated by the cash flow needs of the City and the economy.

L. Investment strategies are reviewed for possible changes at least quarterly. They are reviewed more frequently as changes in economic conditions dictate.

### **3. GUIDELINES FOR TYPES OF INVESTMENTS**

#### **A. CALIFORNIA STATE-LOCAL AGENCY INVESTMENT FUND**

A resolution of the City is on file with the State Treasurer, which permits maintaining an account in the Local Agency Investment Fund. Effective January 01, 2016, the maximum per account balance that can be held in the fund was increased from \$50 million to \$65 million. LAIF has a policy limiting the number of total deposit and withdrawals each month (currently it is a total of 15 transactions). Since periodically LAIF changes the maximum balance and the number of transactions allowed each month, the City will make the necessary adjustments to conform to any new requirements. Interest is paid quarterly on an average of what the fund earned for the quarter.

B. REPURCHASE AGREEMENTS (REPOS)

Repos are used only as a short-term investment not exceeding 30 days.

C. BANKERS ACCEPTANCES

Bankers Acceptances are mainly used for investments with a maturity of one to six months. The City will only invest in the 100 largest banks in the world (in terms of assets). Investment in any one institution will not exceed 10 percent of the City's portfolio. Investment in Bankers Acceptances will not exceed 30 percent of the City's portfolio as per State law. Maturities will be for 180 days or less.

D. TIME CERTIFICATES OF DEPOSITS (TCDs)

Only Time Certificates of Deposits that are insured for \$250,000 by FDIC, FLSIC, or fully collateralized as required by state law if over \$250,000 are purchased. Not more than five percent of the City's portfolio is invested in any one institution. Time Certificates of Deposit are kept in the City's safe, in a fire file or in an acceptable safekeeping account with a perfected interest in the City's name. The institution must be located in California.

E. COMMERCIAL PAPER

Commercial paper is a short-term unsecured promissory note issued by a corporation to raise working capital. Local agencies are permitted by state law to invest in commercial paper of "prime" quality of highest rank. The City of Garden Grove invests in high quality commercial paper for periods of one to ten days to maximize temporary idle funds.

F. TREASURY NOTES AND FEDERAL AGENCY SECURITIES

Investments in Treasury Notes and Federal Agency Securities are limited to those with maturity of five years or less.

**INVESTMENT STRATEGY**

1. When making an investment decision, the purchase of an investment is made with the intent of holding that investment to maturity.
2. Fully utilize the cash flow projection to balance the liquidity needs at all times.
3. Maintain close working relationships with bankers and brokers, and contact several with each investment transaction.
4. Obtain, at least weekly, economic forecasts from bankers, brokers or other financial experts in the field.
5. Keep the active bank balance at the lowest possible level without jeopardizing good bank relationships.
6. Maintain sufficient funds in overnight investments to meet current cash flow.
7. Review investment plan and strategy annually or as the need arises.
8. Review investment strategy quarterly and update as needed.

**City of Garden Grove**

**INTER-DEPARTMENT MEMORANDUM**

To:	Scott C. Stiles	From:	Laura J. Stover
Dept.:	City Manager	Dept.:	Human Resources
Subject:	Adoption of a Resolution approving the Memorandum of Understanding between the City of Garden Grove and the Garden Grove Fire Management Association. ( <i>Action Item</i> )		
		Date:	1/23/2018

---

**OBJECTIVE**

To obtain City Council approval for a new one (1) year Memorandum of Understanding (hereinafter "MOU") with the Garden Grove Fire Management Association (hereinafter "Association").

**BACKGROUND**

The City met and conferred with the Association and agreed to a one year MOU that will expire on December 31, 2018. The prior MOU expired on December 31, 2017.

**DISCUSSION**

The MOU provides for an increase to the City's cafeteria benefits in January 2018, and a new four percent (4%) H step added to the top of the salary range for Fire Battalion Chief and Fire Division Chief. These provisions provide the same benefit to the Association members as has been provided to the rest of the city employees. The proposed Agreement was ratified by members of the Fire Management Association.

**FINANCIAL IMPACT**

The new 4% H step will not add any cost to the City for Fiscal Year 2017/18 (FY 17/18), as no member of the association is currently at top step of the salary range. The estimated cost for FY 17/18 for the increase in the City's cafeteria contributions is \$1,200. The cost was appropriated in the FY 17/18 adopted budget.

**RECOMMENDATION**



It is recommended that the City Council:

- Adopt the attached Resolution to approve the Memorandum of Understanding between the Garden Grove Fire Management Association and the City of Garden Grove; and
- Approve the attached Salary Schedule.

By: Jany Lee, Human Resources Manager

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>	<b>File Name</b>
Resolution	1/11/2018	Resolution	1-23-18_Resolution_adopt_fire_mgmt_MOU.pdf
Memorandum of Understanding	1/10/2018	Backup Material	Fire_Management_MOU_2018_final.docx
Salary Schedule	1/10/2018	Backup Material	Paymosal_01232018.pdf

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
GARDEN GROVE APPROVING THE MEMORANDUM OF UNDERSTANDING  
ON SALARIES, WAGES, AND FRINGE BENEFITS FOR THE 2018 TERM  
BY AND BETWEEN THE GARDEN GROVE FIRE MANAGEMENT ASSOCIATION AND  
THE CITY OF GARDEN GROVE

THE CITY COUNCIL OF THE CITY OF GARDEN GROVE DOES HEREBY RESOLVE:

1. That the Memorandum of Understanding on Salaries, Wages, and Fringe Benefits 2018, by and between the Garden Grove Fire Management Association and the City of Garden Grove, and signed by the President on behalf of the Garden Grove Fire Management Association, and the Human Resources Director on behalf of the City of Garden Grove, is hereby approved.
2. That all prior Resolutions in conflict herewith are hereby repealed so as to avoid all conflict.

Adopted this 23rd day of January, 2018.

CITY OF GARDEN GROVE  
MEMORANDUM OF UNDERSTANDING  
PURSUANT TO THE CALIFORNIA MEYERS-MILIAS-BROWN ACT  
BY AND BETWEEN  
THE GARDEN GROVE FIRE MANAGEMENT ASSOCIATION  
AND  
THE CITY OF GARDEN GROVE  
2018

THIS MEMORANDUM OF UNDERSTANDING has been prepared pursuant to Resolution No. 4066-71, as amended, of the City of Garden Grove, which Resolution is generally identified as the "EMPLOYEE RELATIONS RESOLUTION" and the Government Code Sections 3500 through 3510, as amended, which is generally referred to as the Meyers-Milias-Brown Act.

This Agreement has been developed as a result of the requests of the Garden Grove Fire Management Association. The items in this Agreement are subject to the approval of the City Manager and the City Council of the City of Garden Grove and will be placed into effect upon the taking of administrative action by the City Manager's Office and the adoption of the necessary ordinances and resolutions by the City Council, if acceptable to them, in accordance with the terms and conditions hereinafter set forth.

For simplicity of language and usage, whenever the male pronoun is used, it shall be assumed to apply to both genders.

The term of this Memorandum of Understanding shall be from January 1, 2018 through December 31, 2018.

FIRE MANAGEMENT ASSOCIATION/CITY  
MEMORANDUM OF UNDERSTANDING

2018

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## SECTION 1: MANAGEMENT RECOGNITION AND MANAGEMENT RIGHTS

I. This Memorandum of Understanding (MOU) establishes wages, benefits, terms and conditions of employment for the Fire Management classifications of Fire Battalion Chief and Fire Division Chief.

II. All management rights and functions except those which are clearly and expressly limited in this MOU shall remain vested exclusively in the City. It is expressly recognized merely by way of illustration and not by way of limitation that such rights and functions include, but are not limited to:

1. Manage the City.
2. Establish and schedule working hours.
3. Establish, modify, or change work schedules or standards.
4. Institute changes in procedures.
5. Direct the work force, including the right to hire, promote, demote, transfer, suspend, discipline or discharge any employee.
6. Determine the location of any new facilities, buildings, departments, divisions, or subdivisions thereof, and the relocation, sale, leasing or closing of facilities, departments, divisions, or subdivisions thereof.
7. Determine services to be rendered and frequency thereof.
8. Determine the layout of buildings and equipment and materials to be used therein.
9. Determine processes, techniques, methods, and means of performing work.
10. Determine the size, character and use of inventories.
11. Determine financial policy including accounting procedure; establish and administer the fiscal year budget.
12. Determine the administrative organization of the City including those of departments, divisions, bureaus, units, and other subdivisions.
13. Determine selection, promotion, or transfer of employees.
14. Determine the size and characteristics of the work force.
15. Determine the allocation and assignment of work to employees.
16. Determine policy affecting the selection of new employees.
17. Determine the establishment of quality and quantity standards and the judgment of quality and quantity standards of work required.
18. Determine administration of discipline.
19. Determine control and use of City property, materials, and equipment.
20. Schedule work periods and determine the number and duration of work periods.
21. Establish, modify, eliminate or enforce rules and regulations.
22. Place work with outside firms.
23. Determine the kinds and numbers of personnel necessary to execute the City mission.

24. Determine the methods and means by which such operations are to be conducted.
25. Require employees, where necessary, to take in service training courses during working hours.
26. Determine duties to be included in any job classifications.
27. Take any necessary action to carry out the mission of the City in cases of an emergency, urgency, or other unusual situations.
28. Prescribe a uniform dress to be worn by designated employees.

The exercise of the foregoing powers, rights, authority, duties, and responsibilities by the City, adoption of policies, rules, regulations, and practices in furtherance thereof, and the use of judgment and discretion in connection therewith, shall be limited only by the specific and express terms of this MOU, and then only to the extent such specific and express terms are in conformance with law. As pursuant to the law, all subjects, in relation to wages, hours, and working conditions will continue to be the subject of meet and confer or meet and consult, whichever is applicable.

- C. All provisions for wages, hours, fringe benefits, terms and conditions of employment not specifically enumerated herein shall continue to be provided in the same amount, time, place, and manner as was done during the period of time prior to this Fire Management Resolution.

## SECTION 2: SALARY RANGE MERIT STEP ELIGIBILITY

Step increases for individual employees are granted in recognition of merit. The normal time intervals between the steps are as follows:

<u>Employment at Step A</u>	
Step A to Step B .....	Six months
Step B to Step C .....	One year
Step C to Step D .....	One year
Step D to Step E .....	One year
Step E to Step F .....	One year
Step F to Step G .....	One year
Step G to Step H .....	One year

### SECTION 3: SALARY RANGE SCHEDULE

A. Fire Management positions are identified as follows:

<u>Classification</u>	<u>Salary Range</u>	<u>STEP</u>	<u>MONTHLY</u>
Fire Division Chief	G240	A	11,434
		B	12,006
		C	12,606
		D	13,236
		E	13,898
		F	14,593
		G	15,323
		H	15,936
Fire Battalion Chief	G224	A	9,858
		B	10,351
		C	10,869
		D	11,412
		E	11,983
		F	12,582
		G	13,211
		H	13,739

### SECTION 4: WAGES

A. During the term of this MOU, there will be no adjustment to base salary

B. Salary on Promotion

Any employee who is appointed to a position in a class allocated to a higher salary range than the class in which he formerly occupied a position shall receive the nearest higher monthly salary which is at least five percent higher than his previous base salary, including any special assignment pay currently in effect, but in no case shall he be compensated above the top step of the new salary range unless the City Council grants specific approval. Payment in such new salary range shall be effective at the beginning of the next pay period. The effective date of the promotion shall be the employee's new salary anniversary date. (Muni Code 2.44.210)

## SECTION 5: FRINGE BENEFITS & LEAVE POLICY

### A. Fringe Benefit Contribution

- i. All Fire Management Association (hereinafter "Association") employees must enroll in one of the PERS health program plans, unless they submit to the City both (1) proof of health coverage and (2) sign a health insurance waiver. Employees who fail to complete both requirements shall not be allowed to utilize their cafeteria plan contributions for any other eligible plans.
- ii. Fire Management Association employees shall be provided cafeteria benefits as follows:

Employee Only	\$655.00
Employee & One Dependent	\$1,120.00
Employee & Full Family	\$1,400.00
Waiver of Coverage	\$205.00

### B. Tuition Reimbursement Program

Fire Battalion Chiefs and Fire Division Chiefs are eligible for reimbursement of tuition and text/materials up to \$3,000 per fiscal year for approved completed coursework toward a college degree.

### C. Retirement

#### i. Retirement Plan

1. Unit members who are "classic members" as defined by the Public Employees' Pension Reform Act of 2013 (PEPRA) are covered by the 3% @ 50 formula provided for by the Public Employees' Retirement Law at Government Code section 21362.2. This formula applies to "classic members" defined as any member hired before December 31, 2012 as well as any member hired after January 1, 2013 who is a lateral hire from another PERS agency, public agency with reciprocity or a member who has had less than a six month break in service from his/her previous public agency employment.
  - a. One-Year Final Compensation option "single highest year" (Government Code section 20042).
2. Unit members hired on or after January 1, 2013 who are defined as "new members" under the PEPRA, are covered by the 2.7% @ 57 formula provided for by the Public Employees' Retirement Law at Government Code section 7522.25(d).



- b. Final compensation will be based on the highest annual average pensionable compensation during the 36 consecutive months immediately preceding the effective date of his or her retirement, or some other 36 consecutive month period designated by the member per Government Code section 7522.32(a).

ii. Employee Contributions to the Retirement System

3. Employees subject to the 3%@50 Formula:

These employees shall contribute twelve percent (12%) as an employee retirement contribution. The twelve percent shall be comprised of nine percent (9%) of compensation earnable as the required CalPERS member contribution and three percent (3%) of compensation earnable per Government Code section 20516(a).

4. Employees subject to the 2.7%@57 Formula:

Per the PEPRA and Government Code section 20516.5, these employees shall contribute the statutorily mandated employee contribution rate of one half of the normal cost as determined by CalPERS for the City.

Such employees' contribution to CalPERS shall be one half the normal cost rate as established by CalPERS on the annual employee contribution rate determination.

- iii. The City has adopted the CalPERS resolution in accordance with and as permitted by IRS Code section 414(h)(2) to ensure that the employees' payment (*i.e.*, "pick up" as that term is used in section 414(h)(2)) of their employee contribution is made on a pre-tax basis.
- iv. At retirement, Fire Management employees shall be paid 100% of his total accumulated but unused sick leave hours, provided that the 100% pay out under this provision may be applied to no more than 500 hours accumulated but unused sick leave. At the request of the member, 100% of accumulated but unused sick leave hours may be used toward the extension of his service period under PERS Section 20862.8 and no payout will occur.

D. Long-Term Disability

A long-term disability Plan is provided by the City at no cost to the employee. The plan will provide up to 80% of pay up to a maximum benefit of \$10,000 per month through California Association of Professional Firefighters. The Plan consists of a waiting period of 30 calendar days and

includes lifetime benefits, catastrophic benefits, sick-leave integration benefits, challenged worker's compensation benefits and a death benefit. For pre-existing medical conditions, this new CAPF policy will pay based off the former policy limits for the first two years after conversion to the new plan, which will go into effect after each member enrolls.

E. Short Term Disability Leave

The Short Term Disability Leave Plan is to provide paid leave for up to twenty (20) consecutive workdays (12 hour/day – 24 hour platoon shifts) (8 hour/day – 40 hour assignment) for an employee who has a documented non-industrial personal serious illness or injury that requires them to be off work.

To be eligible for this benefit, an employee must first be off work for twenty (20) consecutive days with a documented non-industrial personal serious illness or injury and have used twenty (20) consecutive days of annual leave, sick leave, allowable holiday leave, or leave without pay if they have no annual or sick leave on the books. The City will then allow the employee to use up to twenty (20) consecutive days of Short Term Disability Leave (12 hour/1 day) until they are able to return to work or be eligible for the Long Term Disability Leave. In no instance will the employee be allowed to use more than twenty (20) days of Short Term Disability leave per incident.

Short Term Disability leave is not an accrued benefit and accordingly it may not be cashed out during, at separation or subsequent to the employee's employment with the City.

F. Annual Leave

i. Rate of Accrual

Effective January 1, 2016, Sworn Fire Management employees shall receive annual leave benefits for each full month of continuous service in which the employee has worked or has been on authorized leave of absence with pay in accordance with the schedules listed below. The annual leave accruals are adjusted for those assigned to a 40-hour shift schedule.

56 hour work week:

From the first full pay period after date of hire through one (1) year of continuous service: 17.00 hours of annual leave per month.

Beginning in the pay period after one (1) year of service through nine (9) years of consecutive service: 22.00 hours of annual leave per month.

Beginning in the pay period after nine (9) years of consecutive service through fourteen (14) years of consecutive service: 25.00 hours of annual leave per month.

Beginning in the pay period after fourteen (14) years of consecutive service through nineteen (19) years of consecutive service: 28.00 hours of annual leave per month.

Beginning in the pay period after nineteen (19) years of consecutive service through twenty-four (24) years of consecutive service: 31.25 hours of annual leave per month.

Beginning in the pay period after twenty-four (24) years of consecutive service and for each continuous year of service thereafter: 34.5 hours of annual leave per month.

40 hour work week:

From the first full pay period after date of hire through one (1) year of continuous service: 12.14 hours of annual leave per month.

Beginning in the pay period after one (1) year of service through nine (9) years of consecutive service: 15.71 hours of annual leave per month.

Beginning in the pay period after nine (9) years of consecutive service through fourteen (14) years of consecutive service: 17.86 hours of annual leave per month.

Beginning in the pay period after fourteen (14) years of consecutive service through nineteen (19) years of consecutive service: 20.00 hours of annual leave per month.

Beginning in the pay period after nineteen (19) years of consecutive service through twenty-four (24) years of consecutive service: 22.32 hours of annual leave per month.

Beginning in the pay period after twenty-four (24) years of consecutive service and for each continuous year of service thereafter: 24.64 hours of annual leave per month.

ii. Total Annual Leave Accrual

Employees shall be entitled to carry an annual leave balance equal to twice their annual accrual plus seventy-two (72) hours (51.5 for those on a 40 work week). If for some specific reason an employee wishes to accrue annual leave in excess of the limits established herein, he or she must submit a request to the Fire Chief in writing listing these reasons. The Fire Chief and the Director of Human Resources shall review and may grant such request if it is in the best interests of the City. The excess of the limit shall be determined by the department head and the Director of Human Resources.

iii. Effect of Holiday on Annual Leave

In the event one or more authorized municipal holidays fall within annual leave, such holidays shall not be charged as annual leave, and the annual leave will be extended accordingly.

iv. Effect of Leave of Absence on Accrual of Annual Leave

The granting of any leave of absence without pay exceeding fifteen (15) consecutive calendar days shall cause the employee's annual leave earned during the month to be reduced proportionately for each month or major portion of a month that the employee is on leave of absence without pay.

v. Annual Leave Pay Upon Separation

Any employee with regular or interim status, separating from the City service who has accrued annual leave shall receive a cash out of all accrued annual leave hours at their base salary hourly rate. When separation is caused by death of an employee, payment shall be made to the estate of such employee, or, in applicable cases, as provided by the Probate Code of the State.

vi. Annual Leave Cash Out

Employees may cash out annual leave at their base salary hourly rate during any pay period during the calendar year.

G. Sick Leave

Effective January 1, 2016, Sworn Fire Management employees shall no longer accrue sick leave. Sick leave banks of members (as of 1/1/2016) will be frozen and available for use until retirement or separation from the City. Sick leave is eligible for pay out at retirement in accordance with section 5.C.iv.

H. Uniforms

The City shall provide up to four work uniforms per year on an as-needed basis. The cost of uniforms shall not constitute compensation for purposes of the regular rate calculation under the Fair Labor Standard Act. This policy shall remain in effect unless a change is dictated by applicable law.

The City shall report to CalPERS the monetary value of uniforms and uniform maintenance for those employees required to wear uniforms. The monetary value for Fire Division Chief is \$54.40 and for Fire Battalion Chief is \$54.40 per pay period.

Uniform allowance is defined as compensation paid or the monetary value for the purchase, rental and/or maintenance of required clothing, including clothing made from specially designed protective fabrics, which is a ready substitute for personal attire the employee would otherwise have to acquire and maintain.

## I. Holiday Pay

### i. General Provision

Fire Division Chiefs each receive a bank of 125 hours which is paid at (9) hours of pay unless specified differently, in-lieu of holiday leave for each of the holidays as designated below in subsection I (iv). This additional compensation will be paid as the holiday occurs and shall be reported to PERS as Special Compensation pursuant to Title 2, Division 1, Chapter 2 of the California Code of Regulations, specifically § 571 (a)(5) – Statutory Items, Holiday Pay.

Fire Battalion Chiefs each receive a bank of 175 hours. Fire Battalion Chiefs may, at their option, cash out holiday time.

The total available holiday hours for shift personnel will be divided as follows:

- a. 50% of the total will be available on January 1; and
- b. The remaining 50% will be available on July 1.

### ii. Part-Year Employment

Employees who commence employment at a time other than the beginning of a calendar year shall only be entitled to receive those holidays described in subsection I (iv) that occur during the period actually worked. Likewise, employees who separate from service during the course of a calendar year shall only be entitled in that year to receive those holidays described in subsection I (iv) of this section that occurred prior to their date of separation. The value of any holidays used in excess of those entitled shall be deemed a wage advance and shall be deducted from the employee's final paycheck.

### iii. Effect of Unpaid Leave of Absence

An employee who is on an unpaid leave of absence during any holiday designated in subsection I (iv) is not entitled to receive any holiday benefits for that holiday.

iv. Designated Holidays

January 1<sup>st</sup> (New Year's Day)  
Third Monday of January (Martin Luther King Jr. Day)  
Third Monday of February (President's Day)  
Last Monday of May (Memorial Day)  
July 4<sup>th</sup> (Independence Day)  
First Monday in September (Labor Day)  
November 11<sup>th</sup> (Veteran's Day)  
Fourth Thursday in November (Thanksgiving Day)  
Day after Thanksgiving (8 Hours)  
December 24<sup>th</sup> (Christmas Eve)  
December 25<sup>th</sup> (Christmas Day)  
December 26<sup>th</sup> (Day After Christmas)  
December 30<sup>th</sup> (Day Before New Year's Eve)  
December 31<sup>st</sup> (New Year's Eve)

v. Holiday – End of Year Cash Out

Any portion of the annual holiday hours not used at the end of the calendar year will be relinquished in return for a cash payment equal to the value of those benefits based upon the employee's hourly rate of pay in effect on December 31 of the calendar year in question.

J. Retiree Medical Trust Fund

i. Option for Union to Direct Part of Salary to Retiree Medical Trust

The Association shall have the option, during the life of this Agreement, to direct the City to transfer a monthly pre-tax employee contribution for each employee covered by the Agreement to the Garden Grove Firefighters Union Retiree Medical Reimbursement Plan (the "Retiree Trust"), or any other Retiree Trust as designated by the Union pending verification of tax-exempt and legal IRS status is provided to the City (verification will be provided to the City in the form of a letter from the Trust's tax counsel certifying compliance), at which time the City shall transfer an ongoing [monthly/biweekly/etc.] employee contribution to such Retiree Trust in the amount designated by Association, e.g. \$X per pay period. No employee election forms will be allowed or requested; i.e., there shall be no employee election to take the amount in cash. Contributions will be made on all employees covered by the Agreement, and employees may not individually elect against participation in the Retiree Trust, nor may an employee individually elect the level of his or her contributions.

The purpose of this Retiree Trust shall be to provide for retiree health expense reimbursement benefits. The Retiree Trust shall be and remain separate and apart from the City's health insurance funding program,

unless changed by mutual agreement of the parties to the Agreement. These contributions shall be included as salary for purpose of calculating pension benefits, if permitted by the Public Employees' Retirement Law.

ii. Modification of Employee Contribution

The City and the Association agree that the Association has the right, subject to approval of its members according to the Association's internal rules, to prospectively modify the amount of the mandatory employee monthly contribution in any increment of \$50, during the course of this Agreement, so long as the modification is mandatory for all employees covered by this agreement. The Association must notify the City in writing 15 days in advance of the effective date of any change to the above monthly employee contribution amount and certify compliance with internal rules and provide certification to the City of compliance with internal Union rules and procedures. The change will take effect on the first full pay period following expiration of the 15 days' advance notice.

The City hereby agrees to be bound by the provisions of the Trust Agreement governing the Retiree Trust in regard to reporting, depositing, and accounting for the required contributions set forth above, subject to any legal requirements or restrictions.

iii. Transfer of Leave Cashout to Retiree Trust – Option for the Future

The Association shall have the option, during the life of the Agreement, to direct the City to transfer, upon retirement of an employee, to the Retiree Trust, an amount equal to a percentage of the employee's annual leave cash out. The Association shall communicate such percentage to the City at such time as it determines to exercise this option, and such percentage shall be the same for all employees. The City shall contribute the monies on a pre-tax basis if permitted by law. The monies contributed to the Retiree Trust shall only be used for retiree health insurance premiums or health services expenses. There shall be no employee election to take such amount in cash.

iv. Remittance of Contributions

The City shall remit the above contributions directly to the Retiree Trust for the duration of the Agreement as follows. Those contributions shall be remitted [bi-weekly or monthly], in one aggregate [*method of payment, e.g., ACH transfer or wire*] directly to the account designated by the Retiree Trust within 30 days of the date the payment would have been payable to the employee. In addition, the City shall submit a monthly report of contributing employees, to the administrator designated by the Retiree Trust, in the format requested by such administrator. The City agrees to allow an audit of its payroll records for

members of this bargaining unit solely for the purpose of verifying the accuracy of the contribution amounts.

v. Retiree Trust Employee Funded

The Retiree Trust shall be entirely funded by employee contributions deducted from employees' wages. The City shall under no circumstances have any obligation to make contributions from City-controlled funds to the Retiree Trust. The City may, subject to its obligations under the MMBA, modify or terminate employee contributions to the Retiree Trust or the ability to convert sick leave. The City shall have no obligation to administer or expend any sums of money in the administration of the Retiree Trust.

vi. Hold Harmless

The Association will defend, indemnify, and hold harmless the City from any loss, liability, or cause of action arising out of the operation of the Retiree Trust. The Association shall take full and complete responsibility for any and all of the tax liabilities that may result from the Retiree Trust. The Association will indemnify and hold the City harmless from any and all tax liability, if any, resulting from the Retiree Trust, including but not limited to, claims arising under the Internal Revenue Code or Treasury Regulations. The Association expressly represents that the Retiree Trust complies with all laws, including Internal Revenue Code provisions.

SECTION 6: OVERTIME & ADMINISTRATIVE LEAVE

A. Overtime

Sworn Fire Battalion Chiefs regularly assigned to Fire Suppression shall be eligible to receive overtime pay, at time and one-half the base hourly rate, for hours worked for extra shifts (e.g., to cover absences) in addition to the employee's normal work schedule.

B. Fire Division Chief Substitution for Fire Battalion Chief

Fire Division Chiefs may substitute for a Fire Battalion Chief suppression shift and receive time and a half base pay equal to the top step of Battalion Chief pay. Fire Division Chiefs with a salary rate less than top step Battalion Chief will keep their current Division Chief rate for overtime.

- i. Such substitutions are at the sole discretion of the Fire Chief and there is no right of such an assignment.
- ii. Division Chiefs will still be responsible for their normal daily functions as well as working as a Battalion Chief.



- iii. Every effort will be made that Division Chiefs will not respond to long term assignments as a Strike Team Leader.
- iv. The Association explicitly agrees that the performance of overtime shifts by a Fire Division Chief substituting for a Fire Battalion Chief pursuant to the terms of this section in no way modifies the status of Fire Division Chiefs as "exempt" management employees under the U.S. Fire Labor Standards Act (FLSA).

#### C. Administrative Leave

##### Fire Division Chiefs

FLSA exempt employees, Fire Division Chiefs, shall receive 40 hours of Administrative Leave each January. Upon recommendation of the Fire Chief, the City Manager may approve up to forty (40) hours of additional Administrative Leave for Fire Division Chiefs involved in extraordinary projects or assignments. The granting of leave time shall be at the sole determination of the City Manager.

##### Fire Battalion Chiefs

Upon recommendation of the Fire Chief, the City Manager may approve up to forty (40) hours of Administrative Leave for Battalion Chiefs involved in extraordinary projects or assignments. The granting of leave time shall be at the sole determination of the City Manager.

Administrative Leave cannot be cashed out at any time. The Human Resources Director shall establish procedures for employees who are hired or who are terminated during a calendar year.

#### SECTION 7: REOPENER

The City agrees to reopen this Fire Management contract for the sole purpose of negotiating the terms and conditions of employment, should the City chose to contract with the Orange County Fire Authority.

SECTION 8: EFFECTIVE DATE AND TERM

The provisions of this MOU shall be effective January 1, 2018 – December 31, 2018 unless extended by mutual agreement or superseded by subsequent Resolution or Ordinance.

DATED: \_\_\_\_\_

FOR THE CITY OF GARDEN GROVE:

FOR THE GARDEN GROVE FIRE  
MANAGEMENT ASSOCIATION:

\_\_\_\_\_  
LAURA J. STOVER  
Human Resources Director

\_\_\_\_\_  
Fire Division Chief TJ MCGOVERN  
President

FIRE MANAGEMENT ASSOCIATION/CITY  
MEMORANDUM OF UNDERSTANDING  
2018  
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10 Jan 2018

CLS#	TITLE	RANGE	STEP	MONTHLY	BI-WEEKLY	HOURLY
053	ACCOUNT SPEC	E112	A	3295.00	1520.77	19.0096
			B	3460.00	1596.92	19.9615
			C	3633.00	1676.77	20.9596
			D	3815.00	1760.77	22.0096
			E	4006.00	1848.92	23.1115
			F	4206.00	1941.23	24.2654
			G	4416.00	2038.15	25.4769
			H	4593.00	2119.85	26.4981
054	ACCOUNTANT	E160	A	5311.00	2451.23	30.6404
			B	5577.00	2574.00	32.1750
			C	5856.00	2702.77	33.7846
			D	6149.00	2838.00	35.4750
			E	6456.00	2979.69	37.2462
			F	6779.00	3128.77	39.1096
			G	7118.00	3285.23	41.0654
			H	7403.00	3416.77	42.7096
039	ACCOUNTING MGR	M194	A	7306.00	3372.00	42.1500
			B	7671.00	3540.46	44.2558
			C	8055.00	3717.69	46.4712
			D	8458.00	3903.69	48.7962
			E	8881.00	4098.92	51.2365
			F	9325.00	4303.85	53.7981
			G	9791.00	4518.92	56.4865
			H	10183.00	4699.85	58.7481
015	ACCOUNTING SUPV	M176	A	6107.00	2818.62	35.2327
			B	6412.00	2959.38	36.9923
			C	6733.00	3107.54	38.8442
			D	7070.00	3263.08	40.7885
			E	7424.00	3426.46	42.8308
			F	7795.00	3597.69	44.9712
			G	8185.00	3777.69	47.2212
			H	8512.00	3928.62	49.1077
060	ACCOUNTING TECH	E152	A	4905.00	2263.85	28.2981
			B	5150.00	2376.92	29.7115
			C	5408.00	2496.00	31.2000
			D	5678.00	2620.62	32.7577
			E	5962.00	2751.69	34.3962
			F	6260.00	2889.23	36.1154
			G	6573.00	3033.69	37.9212
			H	6836.00	3155.08	39.4385
024	ADMIN AIDE	E135	A	4143.00	1912.15	23.9019
			B	4350.00	2007.69	25.0962
			C	4568.00	2108.31	26.3538
			D	4796.00	2213.54	27.6692
			E	5036.00	2324.31	29.0538
			F	5288.00	2440.62	30.5077
			G	5552.00	2562.46	32.0308
			H	5774.00	2664.92	33.3115

## CITY OF GARDEN GROVE PAY RATES

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10 Jan 2018

CLS#	TITLE	RANGE	STEP	MONTHLY	BI-WEEKLY	HOURLY
016	ADMIN ANALYST	M150	A	4716.00	2176.62	27.2077
			B	4952.00	2285.54	28.5692
			C	5200.00	2400.00	30.0000
			D	5460.00	2520.00	31.5000
			E	5733.00	2646.00	33.0750
			F	6020.00	2778.46	34.7308
			G	6321.00	2917.38	36.4673
			H	6574.00	3034.15	37.9269
063	ADMIN SECRETARY	M162	A	5312.00	2451.69	30.6462
			B	5578.00	2574.46	32.1808
			C	5857.00	2703.23	33.7904
			D	6150.00	2838.46	35.4808
			E	6458.00	2980.62	37.2577
			F	6781.00	3129.69	39.1212
			G	7120.00	3286.15	41.0769
			H	7405.00	3417.69	42.7212
202	ANIMAL CONTROL OFFCR	E153	A	4954.00	2286.46	28.5808
			B	5202.00	2400.92	30.0115
			C	5462.00	2520.92	31.5115
			D	5735.00	2646.92	33.0865
			E	6022.00	2779.38	34.7423
			F	6323.00	2918.31	36.4788
			G	6639.00	3064.15	38.3019
			H	6905.00	3186.92	39.8365
073	ASSIST BUYER	E134	A	4100.00	1892.31	23.6538
			B	4305.00	1986.92	24.8365
			C	4520.00	2086.15	26.0769
			D	4746.00	2190.46	27.3808
			E	4983.00	2299.85	28.7481
			F	5232.00	2414.77	30.1846
			G	5494.00	2535.69	31.6962
			H	5714.00	2637.23	32.9654
027	ASSIST CITY MGR	C255	A	13407.00	6187.85	77.3481
			B	14077.00	6497.08	81.2135
			C	14781.00	6822.00	85.2750
			D	15520.00	7163.08	89.5385
			E	16296.00	7521.23	94.0154
			F	17111.00	7897.38	98.7173
			G	17967.00	8292.46	103.6558
			H	18686.00	8624.31	107.8038
286	ASSIST COMM SVS SUPV	E150	A	4808.00	2219.08	27.7385
			B	5048.00	2329.85	29.1231
			C	5300.00	2446.15	30.5769
			D	5565.00	2568.46	32.1058
			E	5843.00	2696.77	33.7096
			F	6135.00	2831.54	35.3942
			G	6442.00	2973.23	37.1654
			H	6700.00	3092.31	38.6538

## CITY OF GARDEN GROVE PAY RATES

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CLS#	TITLE	RANGE	STEP	MONTHLY	BI-WEEKLY	HOURLY
214	ASSIST ENGINEER	E175	A	6167.00	2846.31	35.5788
			B	6475.00	2988.46	37.3558
			C	6799.00	3138.00	39.2250
			D	7139.00	3294.92	41.1865
			E	7496.00	3459.69	43.2462
			F	7871.00	3632.77	45.4096
			G	8265.00	3814.62	47.6827
			H	8596.00	3967.38	49.5923
271	ASSIST PLANNER	E150	A	4808.00	2219.08	27.7385
			B	5048.00	2329.85	29.1231
			C	5300.00	2446.15	30.5769
			D	5565.00	2568.46	32.1058
			E	5843.00	2696.77	33.7096
			F	6135.00	2831.54	35.3942
			G	6442.00	2973.23	37.1654
			H	6700.00	3092.31	38.6538
012	ASSIST TO CITY MGR	M186	A	6746.00	3113.54	38.9192
			B	7083.00	3269.08	40.8635
			C	7437.00	3432.46	42.9058
			D	7809.00	3604.15	45.0519
			E	8199.00	3784.15	47.3019
			F	8609.00	3973.38	49.6673
			G	9039.00	4171.85	52.1481
			H	9401.00	4338.92	54.2365
215	ASSOC ENGINEER	E195	A	7525.00	3473.08	43.4135
			B	7901.00	3646.62	45.5827
			C	8296.00	3828.92	47.8615
			D	8711.00	4020.46	50.2558
			E	9147.00	4221.69	52.7712
			F	9604.00	4432.62	55.4077
			G	10084.00	4654.15	58.1769
			H	10487.00	4840.15	60.5019
272	ASSOC PLANNER	E161	A	5364.00	2475.69	30.9462
			B	5632.00	2599.38	32.4923
			C	5914.00	2729.54	34.1192
			D	6210.00	2866.15	35.8269
			E	6521.00	3009.69	37.6212
			F	6847.00	3160.15	39.5019
			G	7189.00	3318.00	41.4750
			H	7477.00	3450.92	43.1365
130	BENEFITS SUPV	M171	A	5811.00	2682.00	33.5250
			B	6102.00	2816.31	35.2038
			C	6407.00	2957.08	36.9635
			D	6727.00	3104.77	38.8096
			E	7063.00	3259.85	40.7481
			F	7416.00	3422.77	42.7846
			G	7787.00	3594.00	44.9250
			H	8098.00	3737.54	46.7192

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CLS#	TITLE	RANGE	STEP	MONTHLY	BI-WEEKLY	HOURLY
230	BLDG INSPCTR	E160	A	5311.00	2451.23	30.6404
			B	5577.00	2574.00	32.1750
			C	5856.00	2702.77	33.7846
			D	6149.00	2838.00	35.4750
			E	6456.00	2979.69	37.2462
			F	6779.00	3128.77	39.1096
			G	7118.00	3285.23	41.0654
			H	7403.00	3416.77	42.7096
238	BLDG OFFICIAL	M215	A	9003.00	4155.23	51.9404
			B	9453.00	4362.92	54.5365
			C	9926.00	4581.23	57.2654
			D	10422.00	4810.15	60.1269
			E	10943.00	5050.62	63.1327
			F	11490.00	5303.08	66.2885
			G	12065.00	5568.46	69.6058
			H	12548.00	5791.38	72.3923
031	BUDGET SVS MGR	M194	A	7306.00	3372.00	42.1500
			B	7671.00	3540.46	44.2558
			C	8055.00	3717.69	46.4712
			D	8458.00	3903.69	48.7962
			E	8881.00	4098.92	51.2365
			F	9325.00	4303.85	53.7981
			G	9791.00	4518.92	56.4865
			H	10183.00	4699.85	58.7481
241	BUSINESS TAX INSPCTR	E143	A	4485.00	2070.00	25.8750
			B	4709.00	2173.38	27.1673
			C	4944.00	2281.85	28.5231
			D	5191.00	2395.85	29.9481
			E	5451.00	2515.85	31.4481
			F	5724.00	2641.85	33.0231
			G	6010.00	2773.85	34.6731
			H	6250.00	2884.62	36.0577
029	BUSINESS TAX SUPV	M166	A	5528.00	2551.38	31.8923
			B	5804.00	2678.77	33.4846
			C	6094.00	2812.62	35.1577
			D	6399.00	2953.38	36.9173
			E	6719.00	3101.08	38.7635
			F	7055.00	3256.15	40.7019
			G	7408.00	3419.08	42.7385
			H	7704.00	3555.69	44.4462
072	BUYER	E154	A	5003.00	2309.08	28.8635
			B	5253.00	2424.46	30.3058
			C	5516.00	2545.85	31.8231
			D	5792.00	2673.23	33.4154
			E	6082.00	2807.08	35.0885
			F	6386.00	2947.38	36.8423
			G	6705.00	3094.62	38.6827
			H	6973.00	3218.31	40.2288

## CITY OF GARDEN GROVE PAY RATES

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CLS#	TITLE	RANGE	STEP	MONTHLY	BI-WEEKLY	HOURLY
019	CABLE PROD COORD	E150	A	4808.00	2219.08	27.7385
			B	5048.00	2329.85	29.1231
			C	5300.00	2446.15	30.5769
			D	5565.00	2568.46	32.1058
			E	5843.00	2696.77	33.7096
			F	6135.00	2831.54	35.3942
			G	6442.00	2973.23	37.1654
			H	6700.00	3092.31	38.6538
038	CABLE PROD SUPV	M166	A	5528.00	2551.38	31.8923
			B	5804.00	2678.77	33.4846
			C	6094.00	2812.62	35.1577
			D	6399.00	2953.38	36.9173
			E	6719.00	3101.08	38.7635
			F	7055.00	3256.15	40.7019
			G	7408.00	3419.08	42.7385
			H	7704.00	3555.69	44.4462
240	CHIEF OF COLLECTIONS	M171	A	5811.00	2682.00	33.5250
			B	6102.00	2816.31	35.2038
			C	6407.00	2957.08	36.9635
			D	6727.00	3104.77	38.8096
			E	7063.00	3259.85	40.7481
			F	7416.00	3422.77	42.7846
			G	7787.00	3594.00	44.9250
			H	8098.00	3737.54	46.7192
125	CITY ATTORNEY	C	A	0.00	0.00	
			B			
			C			
			D			
			E			
			F			
			G			
			H			
020	CITY CLERK	M199	A	7679.00	3544.15	44.3019
			B	8063.00	3721.38	46.5173
			C	8466.00	3907.38	48.8423
			D	8889.00	4102.62	51.2827
			E	9333.00	4307.54	53.8442
			F	9800.00	4523.08	56.5385
			G	10290.00	4749.23	59.3654
			H	10702.00	4939.38	61.7423
200	CITY ENGINEER	M224	A	9847.00	4544.77	56.8096
			B	10339.00	4771.85	59.6481
			C	10856.00	5010.46	62.6308
			D	11399.00	5261.08	65.7635
			E	11969.00	5524.15	69.0519
			F	12567.00	5800.15	72.5019
			G	13195.00	6090.00	76.1250
			H	13723.00	6333.69	79.1712



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CLS#	TITLE	RANGE	STEP	MONTHLY	BI-WEEKLY	HOURLY
120	CITY MGR	C900	A	0.00	0.00	
			B			
			C			
			D			
			E			
			F			
			G	21333.00	9846.00	123.0750
			H			
058	CLERICAL ASSIST	E108	A	3167.00	1461.69	18.2712
			B	3325.00	1534.62	19.1827
			C	3491.00	1611.23	20.1404
			D	3666.00	1692.00	21.1500
			E	3849.00	1776.46	22.2058
			F	4041.00	1865.08	23.3135
			G	4243.00	1958.31	24.4788
			H	4413.00	2036.77	25.4596
235	CODE ENFORCE OFFCR	E153	A	4954.00	2286.46	28.5808
			B	5202.00	2400.92	30.0115
			C	5462.00	2520.92	31.5115
			D	5735.00	2646.92	33.0865
			E	6022.00	2779.38	34.7423
			F	6323.00	2918.31	36.4788
			G	6639.00	3064.15	38.3019
			H	6905.00	3186.92	39.8365
034	COMM DEV DIR	C245	A	12136.00	5601.23	70.0154
			B	12743.00	5881.38	73.5173
			C	13380.00	6175.38	77.1923
			D	14049.00	6484.15	81.0519
			E	14751.00	6808.15	85.1019
			F	15489.00	7148.77	89.3596
			G	16263.00	7506.00	93.8250
			H	16914.00	7806.46	97.5808
085	COMM SHIFT SUPV	E160	A	5311.00	2451.23	30.6404
			B	5577.00	2574.00	32.1750
			C	5856.00	2702.77	33.7846
			D	6149.00	2838.00	35.4750
			E	6456.00	2979.69	37.2462
			F	6779.00	3128.77	39.1096
			G	7118.00	3285.23	41.0654
			H	7403.00	3416.77	42.7096
099	COMM SVC OFFCR	E131	A	3981.00	1837.38	22.9673
			B	4180.00	1929.23	24.1154
			C	4389.00	2025.69	25.3212
			D	4608.00	2126.77	26.5846
			E	4838.00	2232.92	27.9115
			F	5080.00	2344.62	29.3077
			G	5334.00	2461.85	30.7731
			H	5547.00	2560.15	32.0019

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CLS#	TITLE	RANGE	STEP	MONTHLY	BI-WEEKLY	HOURLY
289	COMM SVS COORD	E130	A	3941.00	1818.92	22.7365
			B	4138.00	1909.85	23.8731
			C	4345.00	2005.38	25.0673
			D	4562.00	2105.54	26.3192
			E	4790.00	2210.77	27.6346
			F	5030.00	2321.54	29.0192
			G	5282.00	2437.85	30.4731
			H	5493.00	2535.23	31.6904
035	COMM SVS DIR	C240	A	11547.00	5329.38	66.6173
			B	12124.00	5595.69	69.9462
			C	12730.00	5875.38	73.4423
			D	13367.00	6169.38	77.1173
			E	14035.00	6477.69	80.9712
			F	14737.00	6801.69	85.0212
			G	15474.00	7141.85	89.2731
			H	16093.00	7427.54	92.8442
287	COMM SVS SUPV	M176	A	6107.00	2818.62	35.2327
			B	6412.00	2959.38	36.9923
			C	6733.00	3107.54	38.8442
			D	7070.00	3263.08	40.7885
			E	7424.00	3426.46	42.8308
			F	7795.00	3597.69	44.9712
			G	8185.00	3777.69	47.2212
			H	8512.00	3928.62	49.1077
228	CONSTR INSPCTR	E161	A	5364.00	2475.69	30.9462
			B	5632.00	2599.38	32.4923
			C	5914.00	2729.54	34.1192
			D	6210.00	2866.15	35.8269
			E	6521.00	3009.69	37.6212
			F	6847.00	3160.15	39.5019
			G	7189.00	3318.00	41.4750
			H	7477.00	3450.92	43.1365
447	CUSTODIAL SUPV	M160	A	5208.00	2403.69	30.0462
			B	5468.00	2523.69	31.5462
			C	5741.00	2649.69	33.1212
			D	6028.00	2782.15	34.7769
			E	6329.00	2921.08	36.5135
			F	6645.00	3066.92	38.3365
			G	6977.00	3220.15	40.2519
			H	7256.00	3348.92	41.8615
445	CUSTODIAN	U108	A	3168.00	1462.15	18.2769
			B	3326.00	1535.08	19.1885
			C	3492.00	1611.69	20.1462
			D	3667.00	1692.46	21.1558
			E	3850.00	1776.92	22.2115
			F	4043.00	1866.00	23.3250
			G	4245.00	1959.23	24.4904
			H	4415.00	2037.69	25.4712

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CLS#	TITLE	RANGE	STEP	MONTHLY	BI-WEEKLY	HOURLY
062	DEPT SECRETARY	E143	A	4485.00	2070.00	25.8750
			B	4709.00	2173.38	27.1673
			C	4944.00	2281.85	28.5231
			D	5191.00	2395.85	29.9481
			E	5451.00	2515.85	31.4481
			F	5724.00	2641.85	33.0231
			G	6010.00	2773.85	34.6731
			H	6250.00	2884.62	36.0577
021	DEPUTY CITY CLERK	M157	A	5054.00	2332.62	29.1577
			B	5307.00	2449.38	30.6173
			C	5572.00	2571.69	32.1462
			D	5851.00	2700.46	33.7558
			E	6144.00	2835.69	35.4462
			F	6451.00	2977.38	37.2173
			G	6774.00	3126.46	39.0808
			H	7045.00	3251.54	40.6442
037	DEPUTY CITY MGR	C240	A	11547.00	5329.38	66.6173
			B	12124.00	5595.69	69.9462
			C	12730.00	5875.38	73.4423
			D	13367.00	6169.38	77.1173
			E	14035.00	6477.69	80.9712
			F	14737.00	6801.69	85.0212
			G	15474.00	7141.85	89.2731
			H	16093.00	7427.54	92.8442
046	DEPUTY DIR	M215	A	9003.00	4155.23	51.9404
			B	9453.00	4362.92	54.5365
			C	9926.00	4581.23	57.2654
			D	10422.00	4810.15	60.1269
			E	10943.00	5050.62	63.1327
			F	11490.00	5303.08	66.2885
			G	12065.00	5568.46	69.6058
			H	12548.00	5791.38	72.3923
049	DIVISION MGR	M204	A	8069.00	3724.15	46.5519
			B	8472.00	3910.15	48.8769
			C	8896.00	4105.85	51.3231
			D	9341.00	4311.23	53.8904
			E	9808.00	4526.77	56.5846
			F	10298.00	4752.92	59.4115
			G	10813.00	4990.62	62.3827
			H	11246.00	5190.46	64.8808
028	ECON DEV DIR	C245	A	12136.00	5601.23	70.0154
			B	12743.00	5881.38	73.5173
			C	13380.00	6175.38	77.1923
			D	14049.00	6484.15	81.0519
			E	14751.00	6808.15	85.1019
			F	15489.00	7148.77	89.3596
			G	16263.00	7506.00	93.8250
			H	16914.00	7806.46	97.5808

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CLS#	TITLE	RANGE	STEP	MONTHLY	BI-WEEKLY	HOURLY
269	ECON DEV MGR	M215	A	9003.00	4155.23	51.9404
			B	9453.00	4362.92	54.5365
			C	9926.00	4581.23	57.2654
			D	10422.00	4810.15	60.1269
			E	10943.00	5050.62	63.1327
			F	11490.00	5303.08	66.2885
			G	12065.00	5568.46	69.6058
			H	12548.00	5791.38	72.3923
259	ECON DEV SPEC	E150	A	4808.00	2219.08	27.7385
			B	5048.00	2329.85	29.1231
			C	5300.00	2446.15	30.5769
			D	5565.00	2568.46	32.1058
			E	5843.00	2696.77	33.7096
			F	6135.00	2831.54	35.3942
			G	6442.00	2973.23	37.1654
			H	6700.00	3092.31	38.6538
273	ELIGIBILITY TECH	E128	A	3863.00	1782.92	22.2865
			B	4056.00	1872.00	23.4000
			C	4259.00	1965.69	24.5712
			D	4472.00	2064.00	25.8000
			E	4696.00	2167.38	27.0923
			F	4931.00	2275.85	28.4481
			G	5178.00	2389.85	29.8731
			H	5385.00	2485.38	31.0673
042	EMPLOYEE DEV DIR	C240	A	11547.00	5329.38	66.6173
			B	12124.00	5595.69	69.9462
			C	12730.00	5875.38	73.4423
			D	13367.00	6169.38	77.1173
			E	14035.00	6477.69	80.9712
			F	14737.00	6801.69	85.0212
			G	15474.00	7141.85	89.2731
			H	16093.00	7427.54	92.8442
274	EMPLOYMENT SPEC	E125	A	3750.00	1730.77	21.6346
			B	3938.00	1817.54	22.7192
			C	4135.00	1908.46	23.8558
			D	4342.00	2004.00	25.0500
			E	4559.00	2104.15	26.3019
			F	4787.00	2209.38	27.6173
			G	5026.00	2319.69	28.9962
			H	5227.00	2412.46	30.1558
211	ENGINEERING TECH	E149	A	4761.00	2197.38	27.4673
			B	4999.00	2307.23	28.8404
			C	5249.00	2422.62	30.2827
			D	5511.00	2543.54	31.7942
			E	5787.00	2670.92	33.3865
			F	6076.00	2804.31	35.0538
			G	6380.00	2944.62	36.8077
			H	6635.00	3062.31	38.2788

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CLS#	TITLE	RANGE	STEP	MONTHLY	BI-WEEKLY	HOURLY
262	ENVIRO SVS MGR	M204	A	8069.00	3724.15	46.5519
			B	8472.00	3910.15	48.8769
			C	8896.00	4105.85	51.3231
			D	9341.00	4311.23	53.8904
			E	9808.00	4526.77	56.5846
			F	10298.00	4752.92	59.4115
			G	10813.00	4990.62	62.3827
			H	11246.00	5190.46	64.8808
236	ENVIRO SVS SPEC	E143	A	4485.00	2070.00	25.8750
			B	4709.00	2173.38	27.1673
			C	4944.00	2281.85	28.5231
			D	5191.00	2395.85	29.9481
			E	5451.00	2515.85	31.4481
			F	5724.00	2641.85	33.0231
			G	6010.00	2773.85	34.6731
			H	6250.00	2884.62	36.0577
422	EQUIP MECH	U141	A	4399.00	2030.31	25.3788
			B	4619.00	2131.85	26.6481
			C	4850.00	2238.46	27.9808
			D	5093.00	2350.62	29.3827
			E	5348.00	2468.31	30.8538
			F	5615.00	2591.54	32.3942
			G	5896.00	2721.23	34.0154
			H	6132.00	2830.15	35.3769
421	EQUIP SVC WRKR	U117	A	3465.00	1599.23	19.9904
			B	3638.00	1679.08	20.9885
			C	3820.00	1763.08	22.0385
			D	4011.00	1851.23	23.1404
			E	4212.00	1944.00	24.3000
			F	4423.00	2041.38	25.5173
			G	4644.00	2143.38	26.7923
			H	4830.00	2229.23	27.8654
041	FINANCE DIR	C245	A	12136.00	5601.23	70.0154
			B	12743.00	5881.38	73.5173
			C	13380.00	6175.38	77.1923
			D	14049.00	6484.15	81.0519
			E	14751.00	6808.15	85.1019
			F	15489.00	7148.77	89.3596
			G	16263.00	7506.00	93.8250
			H	16914.00	7806.46	97.5808
030	FINANCE MGR	M204	A	8069.00	3724.15	46.5519
			B	8472.00	3910.15	48.8769
			C	8896.00	4105.85	51.3231
			D	9341.00	4311.23	53.8904
			E	9808.00	4526.77	56.5846
			F	10298.00	4752.92	59.4115
			G	10813.00	4990.62	62.3827
			H	11246.00	5190.46	64.8808

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CLS#	TITLE	RANGE	STEP	MONTHLY	BI-WEEKLY	HOURLY
423	FIRE APPARATUS MECH	U147	A	4670.00	2155.38	26.9423
			B	4904.00	2263.38	28.2923
			C	5149.00	2376.46	29.7058
			D	5406.00	2495.08	31.1885
			E	5676.00	2619.69	32.7462
			F	5960.00	2750.77	34.3846
			G	6258.00	2888.31	36.1038
			H	6508.00	3003.69	37.5462
584	FIRE BATTALION CHIEF	G224	A	9858.00	4549.85	56.8731
			B	10351.00	4777.38	59.7173
			C	10869.00	5016.46	62.7058
			D	11412.00	5267.08	65.8385
			E	11983.00	5530.62	69.1327
			F	12582.00	5807.08	72.5885
			G	13211.00	6097.38	76.2173
			H	13739.00	6341.08	79.2635
	FIRE 112 HR SHIFT		A			40.6236
			B			42.6552
			C			44.7898
			D			47.0275
			E			49.3805
			F			51.8489
			G			54.4409
			H			56.6168
583	FIRE CAPTAIN	F130	A	6570.00	3032.31	37.9038
			B	6899.00	3184.15	39.8019
			C	7244.00	3343.38	41.7923
			D	7606.00	3510.46	43.8808
			E	7986.00	3685.85	46.0731
			F	8385.00	3870.00	48.3750
			G	8804.00	4063.38	50.7923
			H	9244.00	4266.46	53.3308
			I	9614.00	4437.23	55.4654
	FIRE 112 HR SHIFT		A			27.0742
			B			28.4299
			C			29.8516
			D			31.3434
			E			32.9093
			F			34.5536
			G			36.2802
			H			38.0934
			I			39.6181

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CLS#	TITLE	RANGE	STEP	MONTHLY	BI-WEEKLY	HOURLY
586	FIRE CHIEF	C253	A	13143.00	6066.00	75.8250
			B	13800.00	6369.23	79.6154
			C	14490.00	6687.69	83.5962
			D	15215.00	7022.31	87.7788
			E	15976.00	7373.54	92.1692
			F	16775.00	7742.31	96.7788
			G	17614.00	8129.54	101.6192
			H	18319.00	8454.92	105.6865
	FIRE 112 HR SHIFT		A			54.1607
			B			56.8681
			C			59.7115
			D			62.6992
			E			65.8352
			F			69.1277
			G			72.5852
			H			75.4904
585	FIRE DIVISION CHIEF	G240	A	11434.00	5277.23	65.9654
			B	12006.00	5541.23	69.2654
			C	12606.00	5818.15	72.7269
			D	13236.00	6108.92	76.3615
			E	13898.00	6414.46	80.1808
			F	14593.00	6735.23	84.1904
			G	15323.00	7072.15	88.4019
			H	15936.00	7355.08	91.9385
	FIRE 112 HR SHIFT		A			47.1181
			B			49.4753
			C			51.9478
			D			54.5440
			E			57.2720
			F			60.1360
			G			63.1442
			H			65.6703
581	FIRE ENGINEER	F114.5	A	5727.00	2643.23	33.0404
			B	6013.00	2775.23	34.6904
			C	6314.00	2914.15	36.4269
			D	6630.00	3060.00	38.2500
			E	6961.00	3212.77	40.1596
			F	7309.00	3373.38	42.1673
			G	7675.00	3542.31	44.2788
			H	8059.00	3719.54	46.4942
			I	8381.00	3868.15	48.3519
	FIRE 112 HR SHIFT		A			23.6003
			B			24.7788
			C			26.0192
			D			27.3214
			E			28.6854
			F			30.1195
			G			31.6277
			H			33.2102
			I			34.5371

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CLS#	TITLE	RANGE	STEP	MONTHLY	BI-WEEKLY	HOURLY
245	FIRE PREVENTION TECH	E140	A	4353.00	2009.08	25.1135
			B	4571.00	2109.69	26.3712
			C	4800.00	2215.38	27.6923
			D	5040.00	2326.15	29.0769
			E	5292.00	2442.46	30.5308
			F	5557.00	2564.77	32.0596
			G	5835.00	2693.08	33.6635
			H	6068.00	2800.62	35.0077
256	FIRE PROTECTION SPEC	E161	A	5364.00	2475.69	30.9462
			B	5632.00	2599.38	32.4923
			C	5914.00	2729.54	34.1192
			D	6210.00	2866.15	35.8269
			E	6521.00	3009.69	37.6212
			F	6847.00	3160.15	39.5019
			G	7189.00	3318.00	41.4750
			H	7477.00	3450.92	43.1365
580	FIREFIGHTER	F100	A	4980.00	2298.46	28.7308
			B	5229.00	2413.38	30.1673
			C	5490.00	2533.85	31.6731
			D	5765.00	2660.77	33.2596
			E	6053.00	2793.69	34.9212
			F	6356.00	2933.54	36.6692
			G	6674.00	3080.31	38.5038
			H	7008.00	3234.46	40.4308
			I	7288.00	3363.69	42.0462
	FIRE 112 HR SHIFT		A			20.5220
			B			21.5481
			C			22.6236
			D			23.7569
			E			24.9437
			F			26.1923
			G			27.5027
			H			28.8791
			I			30.0330



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CLS#	TITLE	RANGE	STEP	MONTHLY	BI-WEEKLY	HOURLY
593	FIREFIGHTER/PARAMEDIC	F114.5	A	5727.00	2643.23	33.0404
			B	6013.00	2775.23	34.6904
			C	6314.00	2914.15	36.4269
			D	6630.00	3060.00	38.2500
			E	6961.00	3212.77	40.1596
			F	7309.00	3373.38	42.1673
			G	7675.00	3542.31	44.2788
			H	8059.00	3719.54	46.4942
			I	8381.00	3868.15	48.3519
	FIRE 112 HR SHIFT		A			23.6003
			B			24.7788
			C			26.0192
			D			27.3214
			E			28.6854
			F			30.1195
			G			31.6277
			H			33.2102
			I			34.5371
107	GIS COORD	E174	A	6106.00	2818.15	35.2269
			B	6411.00	2958.92	36.9865
			C	6732.00	3107.08	38.8385
			D	7069.00	3262.62	40.7827
			E	7422.00	3425.54	42.8192
			F	7793.00	3596.77	44.9596
			G	8183.00	3776.77	47.2096
			H	8510.00	3927.69	49.0962
088	GRAPHICS ASSIST	E115	A	3395.00	1566.92	19.5865
			B	3565.00	1645.38	20.5673
			C	3743.00	1727.54	21.5942
			D	3930.00	1813.85	22.6731
			E	4127.00	1904.77	23.8096
			F	4333.00	1999.85	24.9981
			G	4550.00	2100.00	26.2500
			H	4732.00	2184.00	27.3000
089	GRAPHICS DESIGNER	E135	A	4143.00	1912.15	23.9019
			B	4350.00	2007.69	25.0962
			C	4568.00	2108.31	26.3538
			D	4796.00	2213.54	27.6692
			E	5036.00	2324.31	29.0538
			F	5288.00	2440.62	30.5077
			G	5552.00	2562.46	32.0308
			H	5774.00	2664.92	33.3115
414	HEAVY EQUIP OPERATOR	U141	A	4399.00	2030.31	25.3788
			B	4619.00	2131.85	26.6481
			C	4850.00	2238.46	27.9808
			D	5093.00	2350.62	29.3827
			E	5348.00	2468.31	30.8538
			F	5615.00	2591.54	32.3942
			G	5896.00	2721.23	34.0154
			H	6132.00	2830.15	35.3769

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CLS#	TITLE	RANGE	STEP	MONTHLY	BI-WEEKLY	HOURLY
234	HOUSING ASSIST	E135	A	4143.00	1912.15	23.9019
			B	4350.00	2007.69	25.0962
			C	4568.00	2108.31	26.3538
			D	4796.00	2213.54	27.6692
			E	5036.00	2324.31	29.0538
			F	5288.00	2440.62	30.5077
			G	5552.00	2562.46	32.0308
			H	5774.00	2664.92	33.3115
232	HOUSING SPEC	E140	A	4353.00	2009.08	25.1135
			B	4571.00	2109.69	26.3712
			C	4800.00	2215.38	27.6923
			D	5040.00	2326.15	29.0769
			E	5292.00	2442.46	30.5308
			F	5557.00	2564.77	32.0596
			G	5835.00	2693.08	33.6635
			H	6068.00	2800.62	35.0077
261	HOUSING SUPV	M171	A	5811.00	2682.00	33.5250
			B	6102.00	2816.31	35.2038
			C	6407.00	2957.08	36.9635
			D	6727.00	3104.77	38.8096
			E	7063.00	3259.85	40.7481
			F	7416.00	3422.77	42.7846
			G	7787.00	3594.00	44.9250
			H	8098.00	3737.54	46.7192
026	HUMAN RESOURCES DIR	C240	A	11547.00	5329.38	66.6173
			B	12124.00	5595.69	69.9462
			C	12730.00	5875.38	73.4423
			D	13367.00	6169.38	77.1173
			E	14035.00	6477.69	80.9712
			F	14737.00	6801.69	85.0212
			G	15474.00	7141.85	89.2731
			H	16093.00	7427.54	92.8442
131	HUMAN RESOURCES MGR	M199	A	7679.00	3544.15	44.3019
			B	8063.00	3721.38	46.5173
			C	8466.00	3907.38	48.8423
			D	8889.00	4102.62	51.2827
			E	9333.00	4307.54	53.8442
			F	9800.00	4523.08	56.5385
			G	10290.00	4749.23	59.3654
			H	10702.00	4939.38	61.7423
105	INFO SYSTEMS MGR	M220	A	9463.00	4367.54	54.5942
			B	9936.00	4585.85	57.3231
			C	10433.00	4815.23	60.1904
			D	10955.00	5056.15	63.2019
			E	11503.00	5309.08	66.3635
			F	12078.00	5574.46	69.6808
			G	12682.00	5853.23	73.1654
			H	13189.00	6087.23	76.0904

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CLS#	TITLE	RANGE	STEP	MONTHLY	BI-WEEKLY	HOURLY
044	INFO TCHNLGY DIR	C240	A	11547.00	5329.38	66.6173
			B	12124.00	5595.69	69.9462
			C	12730.00	5875.38	73.4423
			D	13367.00	6169.38	77.1173
			E	14035.00	6477.69	80.9712
			F	14737.00	6801.69	85.0212
			G	15474.00	7141.85	89.2731
			H	16093.00	7427.54	92.8442
108	INFO TCHNLGY PRGMR	E179	A	6417.00	2961.69	37.0212
			B	6738.00	3109.85	38.8731
			C	7075.00	3265.38	40.8173
			D	7429.00	3428.77	42.8596
			E	7800.00	3600.00	45.0000
			F	8190.00	3780.00	47.2500
			G	8600.00	3969.23	49.6154
			H	8944.00	4128.00	51.6000
103	INFO TCHNLGY TECH	E149	A	4761.00	2197.38	27.4673
			B	4999.00	2307.23	28.8404
			C	5249.00	2422.62	30.2827
			D	5511.00	2543.54	31.7942
			E	5787.00	2670.92	33.3865
			F	6076.00	2804.31	35.0538
			G	6380.00	2944.62	36.8077
			H	6635.00	3062.31	38.2788
081	INSURANCE PROG COORD	E150	A	4808.00	2219.08	27.7385
			B	5048.00	2329.85	29.1231
			C	5300.00	2446.15	30.5769
			D	5565.00	2568.46	32.1058
			E	5843.00	2696.77	33.7096
			F	6135.00	2831.54	35.3942
			G	6442.00	2973.23	37.1654
			H	6700.00	3092.31	38.6538
061	JAILER/FLEET SUPV	M171	A	5811.00	2682.00	33.5250
			B	6102.00	2816.31	35.2038
			C	6407.00	2957.08	36.9635
			D	6727.00	3104.77	38.8096
			E	7063.00	3259.85	40.7481
			F	7416.00	3422.77	42.7846
			G	7787.00	3594.00	44.9250
			H	8098.00	3737.54	46.7192
416	MAINT REPAIR HELPER	U122	A	3641.00	1680.46	21.0058
			B	3823.00	1764.46	22.0558
			C	4014.00	1852.62	23.1577
			D	4215.00	1945.38	24.3173
			E	4426.00	2042.77	25.5346
			F	4647.00	2144.77	26.8096
			G	4879.00	2251.85	28.1481
			H	5074.00	2341.85	29.2731

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CLS#	TITLE	RANGE	STEP	MONTHLY	BI-WEEKLY	HOURLY
415	MAINT REPAIR WRKR	U138	A	4269.00	1970.31	24.6288
			B	4482.00	2068.62	25.8577
			C	4706.00	2172.00	27.1500
			D	4941.00	2280.46	28.5058
			E	5188.00	2394.46	29.9308
			F	5447.00	2514.00	31.4250
			G	5719.00	2639.54	32.9942
			H	5948.00	2745.23	34.3154
109	NETWORK ADMINISTRATOR	E179	A	6417.00	2961.69	37.0212
			B	6738.00	3109.85	38.8731
			C	7075.00	3265.38	40.8173
			D	7429.00	3428.77	42.8596
			E	7800.00	3600.00	45.0000
			F	8190.00	3780.00	47.2500
			G	8600.00	3969.23	49.6154
			H	8944.00	4128.00	51.6000
066	OFFICE ASSIST	E113	A	3327.00	1535.54	19.1942
			B	3493.00	1612.15	20.1519
			C	3668.00	1692.92	21.1615
			D	3851.00	1777.38	22.2173
			E	4044.00	1866.46	23.3308
			F	4246.00	1959.69	24.4962
			G	4458.00	2057.54	25.7192
			H	4636.00	2139.69	26.7462
406	PARK MAINT WRKR	U127	A	3827.00	1766.31	22.0788
			B	4018.00	1854.46	23.1808
			C	4219.00	1947.23	24.3404
			D	4430.00	2044.62	25.5577
			E	4652.00	2147.08	26.8385
			F	4885.00	2254.62	28.1827
			G	5129.00	2367.23	29.5904
			H	5334.00	2461.85	30.7731
494	PARKING CONTROL SPEC	U111.8	A	3003.00	1386.00	17.3250
			B	3190.00	1472.31	18.4038
			C	3377.00	1558.62	19.4827
			D	3565.00	1645.38	20.5673
			E	3753.00	1732.15	21.6519
			F	3753.00	1732.15	21.6519
			G	3753.00	1732.15	21.6519
			H	3903.00	1801.38	22.5173
133	PAYROLL SUPV	M171	A	5811.00	2682.00	33.5250
			B	6102.00	2816.31	35.2038
			C	6407.00	2957.08	36.9635
			D	6727.00	3104.77	38.8096
			E	7063.00	3259.85	40.7481
			F	7416.00	3422.77	42.7846
			G	7787.00	3594.00	44.9250
			H	8098.00	3737.54	46.7192

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CLS#	TITLE	RANGE	STEP	MONTHLY	BI-WEEKLY	HOURLY
213	PERMIT CENTER SUPV	M174	A	5987.00	2763.23	34.5404
			B	6286.00	2901.23	36.2654
			C	6600.00	3046.15	38.0769
			D	6930.00	3198.46	39.9808
			E	7277.00	3358.62	41.9827
			F	7641.00	3526.62	44.0827
			G	8023.00	3702.92	46.2865
			H	8344.00	3851.08	48.1385
210	PERMIT TECH	E140	A	4353.00	2009.08	25.1135
			B	4571.00	2109.69	26.3712
			C	4800.00	2215.38	27.6923
			D	5040.00	2326.15	29.0769
			E	5292.00	2442.46	30.5308
			F	5557.00	2564.77	32.0596
			G	5835.00	2693.08	33.6635
			H	6068.00	2800.62	35.0077
127	PERSONNEL ANALYST	M150	A	4716.00	2176.62	27.2077
			B	4952.00	2285.54	28.5692
			C	5200.00	2400.00	30.0000
			D	5460.00	2520.00	31.5000
			E	5733.00	2646.00	33.0750
			F	6020.00	2778.46	34.7308
			G	6321.00	2917.38	36.4673
			H	6574.00	3034.15	37.9269
201	PLAN CHECK ENGINEER	E190	A	7159.00	3304.15	41.3019
			B	7517.00	3469.38	43.3673
			C	7893.00	3642.92	45.5365
			D	8288.00	3825.23	47.8154
			E	8702.00	4016.31	50.2038
			F	9137.00	4217.08	52.7135
			G	9594.00	4428.00	55.3500
			H	9978.00	4605.23	57.5654
267	PLANNER	E174	A	6106.00	2818.15	35.2269
			B	6411.00	2958.92	36.9865
			C	6732.00	3107.08	38.8385
			D	7069.00	3262.62	40.7827
			E	7422.00	3425.54	42.8192
			F	7793.00	3596.77	44.9596
			G	8183.00	3776.77	47.2096
			H	8510.00	3927.69	49.0962
263	PLANNING SVS MGR	M215	A	9003.00	4155.23	51.9404
			B	9453.00	4362.92	54.5365
			C	9926.00	4581.23	57.2654
			D	10422.00	4810.15	60.1269
			E	10943.00	5050.62	63.1327
			F	11490.00	5303.08	66.2885
			G	12065.00	5568.46	69.6058
			H	12548.00	5791.38	72.3923

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CLS#	TITLE	RANGE	STEP	MONTHLY	BI-WEEKLY	HOURLY
270	PLANS EXAMINER	E160	A	5311.00	2451.23	30.6404
			B	5577.00	2574.00	32.1750
			C	5856.00	2702.77	33.7846
			D	6149.00	2838.00	35.4750
			E	6456.00	2979.69	37.2462
			F	6779.00	3128.77	39.1096
			G	7118.00	3285.23	41.0654
			H	7403.00	3416.77	42.7096
304	POLICE CAPTAIN	Q232.1	A	11650.00	5376.92	67.2115
			B	12233.00	5646.00	70.5750
			C	12845.00	5928.46	74.1058
			D	13487.00	6224.77	77.8096
			E	14161.00	6535.85	81.6981
			F	14869.00	6862.62	85.7827
			G	15612.00	7205.54	90.0692
			H	16236.00	7493.54	93.6692
305	POLICE CHIEF	C258	A	13812.00	6374.77	79.6846
			B	14503.00	6693.69	83.6712
			C	15228.00	7028.31	87.8538
			D	15989.00	7379.54	92.2442
			E	16788.00	7748.31	96.8538
			F	17627.00	8135.54	101.6942
			G	18508.00	8542.15	106.7769
			H	19248.00	8883.69	111.0462
076	POLICE COMM MGR	M186	A	6746.00	3113.54	38.9192
			B	7083.00	3269.08	40.8635
			C	7437.00	3432.46	42.9058
			D	7809.00	3604.15	45.0519
			E	8199.00	3784.15	47.3019
			F	8609.00	3973.38	49.6673
			G	9039.00	4171.85	52.1481
			H	9401.00	4338.92	54.2365
303	POLICE LIEUTENANT	Q220.1	A	10137.00	4678.62	58.4827
			B	10644.00	4912.62	61.4077
			C	11176.00	5158.15	64.4769
			D	11735.00	5416.15	67.7019
			E	12322.00	5687.08	71.0885
			F	12938.00	5971.38	74.6423
			G	13585.00	6270.00	78.3750
			H	14128.00	6520.62	81.5077
300	POLICE OFFCR	P174	A	6106.00	2818.15	35.2269
			B	6411.00	2958.92	36.9865
			C	6732.00	3107.08	38.8385
			D	7069.00	3262.62	40.7827
			E	7422.00	3425.54	42.8192
			F	7793.00	3596.77	44.9596
			G	8183.00	3776.77	47.2096
			H	8510.00	3927.69	49.0962

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CLS#	TITLE	RANGE	STEP	MONTHLY	BI-WEEKLY	HOURLY
306	POLICE OFFCR/CORPORAL	P174	A	6106.00	2818.15	35.2269
			B	6411.00	2958.92	36.9865
			C	6732.00	3107.08	38.8385
			D	7069.00	3262.62	40.7827
			E	7422.00	3425.54	42.8192
			F	7793.00	3596.77	44.9596
			G	8183.00	3776.77	47.2096
			H	8510.00	3927.69	49.0962
301	POLICE OFFCR/MSTR OFFCR I	P174	A	6106.00	2818.15	35.2269
			B	6411.00	2958.92	36.9865
			C	6732.00	3107.08	38.8385
			D	7069.00	3262.62	40.7827
			E	7422.00	3425.54	42.8192
			F	7793.00	3596.77	44.9596
			G	8183.00	3776.77	47.2096
			H	8510.00	3927.69	49.0962
075	POLICE RECORDS MGR	M186	A	6746.00	3113.54	38.9192
			B	7083.00	3269.08	40.8635
			C	7437.00	3432.46	42.9058
			D	7809.00	3604.15	45.0519
			E	8199.00	3784.15	47.3019
			F	8609.00	3973.38	49.6673
			G	9039.00	4171.85	52.1481
			H	9401.00	4338.92	54.2365
074	POLICE RECORDS SHIFT SUPV	E140	A	4353.00	2009.08	25.1135
			B	4571.00	2109.69	26.3712
			C	4800.00	2215.38	27.6923
			D	5040.00	2326.15	29.0769
			E	5292.00	2442.46	30.5308
			F	5557.00	2564.77	32.0596
			G	5835.00	2693.08	33.6635
			H	6068.00	2800.62	35.0077
057	POLICE RECORDS SPEC	E125	A	3750.00	1730.77	21.6346
			B	3938.00	1817.54	22.7192
			C	4135.00	1908.46	23.8558
			D	4342.00	2004.00	25.0500
			E	4559.00	2104.15	26.3019
			F	4787.00	2209.38	27.6173
			G	5026.00	2319.69	28.9962
			H	5227.00	2412.46	30.1558
302	POLICE SERGEANT	P199.2	A	7846.00	3621.23	45.2654
			B	8238.00	3802.15	47.5269
			C	8650.00	3992.31	49.9038
			D	9083.00	4192.15	52.4019
			E	9537.00	4401.69	55.0212
			F	10014.00	4621.85	57.7731
			G	10515.00	4853.08	60.6635
			H	10936.00	5047.38	63.0923

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CLS#	TITLE	RANGE	STEP	MONTHLY	BI-WEEKLY	HOURLY
056	POLICE SVS SUPV	M166	A	5528.00	2551.38	31.8923
			B	5804.00	2678.77	33.4846
			C	6094.00	2812.62	35.1577
			D	6399.00	2953.38	36.9173
			E	6719.00	3101.08	38.7635
			F	7055.00	3256.15	40.7019
			G	7408.00	3419.08	42.7385
			H	7704.00	3555.69	44.4462
059	PRIN ACCOUNTANT	M186	A	6746.00	3113.54	38.9192
			B	7083.00	3269.08	40.8635
			C	7437.00	3432.46	42.9058
			D	7809.00	3604.15	45.0519
			E	8199.00	3784.15	47.3019
			F	8609.00	3973.38	49.6673
			G	9039.00	4171.85	52.1481
			H	9401.00	4338.92	54.2365
052	PRIN ACCOUNTS SPEC	E132	A	4020.00	1855.38	23.1923
			B	4221.00	1948.15	24.3519
			C	4432.00	2045.54	25.5692
			D	4654.00	2148.00	26.8500
			E	4887.00	2255.54	28.1942
			F	5131.00	2368.15	29.6019
			G	5388.00	2486.77	31.0846
			H	5604.00	2586.46	32.3308
036	PRIN ADMIN ANALYST	M186	A	6746.00	3113.54	38.9192
			B	7083.00	3269.08	40.8635
			C	7437.00	3432.46	42.9058
			D	7809.00	3604.15	45.0519
			E	8199.00	3784.15	47.3019
			F	8609.00	3973.38	49.6673
			G	9039.00	4171.85	52.1481
			H	9401.00	4338.92	54.2365
208	PRIN ENGINEERING TECH	E169	A	5809.00	2681.08	33.5135
			B	6099.00	2814.92	35.1865
			C	6404.00	2955.69	36.9462
			D	6724.00	3103.38	38.7923
			E	7060.00	3258.46	40.7308
			F	7413.00	3421.38	42.7673
			G	7784.00	3592.62	44.9077
			H	8095.00	3736.15	46.7019
064	PRIN OFFICE ASSIST	E133	A	4062.00	1874.77	23.4346
			B	4265.00	1968.46	24.6058
			C	4478.00	2066.77	25.8346
			D	4702.00	2170.15	27.1269
			E	4937.00	2278.62	28.4827
			F	5184.00	2392.62	29.9077
			G	5443.00	2512.15	31.4019
			H	5661.00	2612.77	32.6596



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CLS#	TITLE	RANGE	STEP	MONTHLY	BI-WEEKLY	HOURLY
129	PRIN PERSONNEL ANALYST	M186	A	6746.00	3113.54	38.9192
			B	7083.00	3269.08	40.8635
			C	7437.00	3432.46	42.9058
			D	7809.00	3604.15	45.0519
			E	8199.00	3784.15	47.3019
			F	8609.00	3973.38	49.6673
			G	9039.00	4171.85	52.1481
			H	9401.00	4338.92	54.2365
023	PROG SPEC	E150	A	4808.00	2219.08	27.7385
			B	5048.00	2329.85	29.1231
			C	5300.00	2446.15	30.5769
			D	5565.00	2568.46	32.1058
			E	5843.00	2696.77	33.7096
			F	6135.00	2831.54	35.3942
			G	6442.00	2973.23	37.1654
			H	6700.00	3092.31	38.6538
209	PROJECT ENGINEER	M204	A	8069.00	3724.15	46.5519
			B	8472.00	3910.15	48.8769
			C	8896.00	4105.85	51.3231
			D	9341.00	4311.23	53.8904
			E	9808.00	4526.77	56.5846
			F	10298.00	4752.92	59.4115
			G	10813.00	4990.62	62.3827
			H	11246.00	5190.46	64.8808
265	PROJECT PLANNER	M186	A	6746.00	3113.54	38.9192
			B	7083.00	3269.08	40.8635
			C	7437.00	3432.46	42.9058
			D	7809.00	3604.15	45.0519
			E	8199.00	3784.15	47.3019
			F	8609.00	3973.38	49.6673
			G	9039.00	4171.85	52.1481
			H	9401.00	4338.92	54.2365
083	PUBLIC SAFETY DISPATCHER	E150	A	4808.00	2219.08	27.7385
			B	5048.00	2329.85	29.1231
			C	5300.00	2446.15	30.5769
			D	5565.00	2568.46	32.1058
			E	5843.00	2696.77	33.7096
			F	6135.00	2831.54	35.3942
			G	6442.00	2973.23	37.1654
			H	6700.00	3092.31	38.6538
126	PUBLIC SAFETY FISCAL ANALYST	M171	A	5811.00	2682.00	33.5250
			B	6102.00	2816.31	35.2038
			C	6407.00	2957.08	36.9635
			D	6727.00	3104.77	38.8096
			E	7063.00	3259.85	40.7481
			F	7416.00	3422.77	42.7846
			G	7787.00	3594.00	44.9250
			H	8098.00	3737.54	46.7192

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CLS#	TITLE	RANGE	STEP	MONTHLY	BI-WEEKLY	HOURLY
033	PUBLIC WORKS DIR	C245	A	12136.00	5601.23	70.0154
			B	12743.00	5881.38	73.5173
			C	13380.00	6175.38	77.1923
			D	14049.00	6484.15	81.0519
			E	14751.00	6808.15	85.1019
			F	15489.00	7148.77	89.3596
			G	16263.00	7506.00	93.8250
			H	16914.00	7806.46	97.5808
420	PUBLIC WORKS FOREMAN	M155	A	4955.00	2286.92	28.5865
			B	5203.00	2401.38	30.0173
			C	5463.00	2521.38	31.5173
			D	5736.00	2647.38	33.0923
			E	6023.00	2779.85	34.7481
			F	6324.00	2918.77	36.4846
			G	6640.00	3064.62	38.3077
			H	6906.00	3187.38	39.8423
204	PUBLIC WORKS SUPV	M176	A	6107.00	2818.62	35.2327
			B	6412.00	2959.38	36.9923
			C	6733.00	3107.54	38.8442
			D	7070.00	3263.08	40.7885
			E	7424.00	3426.46	42.8308
			F	7795.00	3597.69	44.9712
			G	8185.00	3777.69	47.2212
			H	8512.00	3928.62	49.1077
244	PUBLIC WORKS TECH	E145	A	4576.00	2112.00	26.4000
			B	4805.00	2217.69	27.7212
			C	5045.00	2328.46	29.1058
			D	5297.00	2444.77	30.5596
			E	5562.00	2567.08	32.0885
			F	5840.00	2695.38	33.6923
			G	6132.00	2830.15	35.3769
			H	6377.00	2943.23	36.7904
402	PUBLIC WORKS TRAINEE	U089	A	2364.00	1091.08	13.6385
			B	2439.00	1125.69	14.0712
			C	2495.00	1151.54	14.3942
			D	2551.00	1177.38	14.7173
			E	2629.00	1213.38	15.1673
			F	2685.00	1239.23	15.4904
			G	2814.00	1298.77	16.2346
			H	2927.00	1350.92	16.8865
070	PURCHASING AGENT	M191	A	7091.00	3272.77	40.9096
			B	7446.00	3436.62	42.9577
			C	7818.00	3608.31	45.1038
			D	8209.00	3788.77	47.3596
			E	8619.00	3978.00	49.7250
			F	9050.00	4176.92	52.2115
			G	9503.00	4386.00	54.8250
			H	9883.00	4561.38	57.0173

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CLS#	TITLE	RANGE	STEP	MONTHLY	BI-WEEKLY	HOURLY
222	REAL PROPERTY AGENT	E162	A	5418.00	2500.62	31.2577
			B	5689.00	2625.69	32.8212
			C	5973.00	2756.77	34.4596
			D	6272.00	2894.77	36.1846
			E	6586.00	3039.69	37.9962
			F	6915.00	3191.54	39.8942
			G	7261.00	3351.23	41.8904
			H	7551.00	3485.08	43.5635
221	REAL PROPERTY MGR	M199	A	7679.00	3544.15	44.3019
			B	8063.00	3721.38	46.5173
			C	8466.00	3907.38	48.8423
			D	8889.00	4102.62	51.2827
			E	9333.00	4307.54	53.8442
			F	9800.00	4523.08	56.5385
			G	10290.00	4749.23	59.3654
			H	10702.00	4939.38	61.7423
092	REPRO EQUIP OPERATOR	E109	A	3197.00	1475.54	18.4442
			B	3357.00	1549.38	19.3673
			C	3525.00	1626.92	20.3365
			D	3701.00	1708.15	21.3519
			E	3886.00	1793.54	22.4192
			F	4080.00	1883.08	23.5385
			G	4284.00	1977.23	24.7154
			H	4455.00	2056.15	25.7019
032	REVENUE MGR	M194	A	7306.00	3372.00	42.1500
			B	7671.00	3540.46	44.2558
			C	8055.00	3717.69	46.4712
			D	8458.00	3903.69	48.7962
			E	8881.00	4098.92	51.2365
			F	9325.00	4303.85	53.7981
			G	9791.00	4518.92	56.4865
			H	10183.00	4699.85	58.7481
132	RISK MGMT SUPV	M171	A	5811.00	2682.00	33.5250
			B	6102.00	2816.31	35.2038
			C	6407.00	2957.08	36.9635
			D	6727.00	3104.77	38.8096
			E	7063.00	3259.85	40.7481
			F	7416.00	3422.77	42.7846
			G	7787.00	3594.00	44.9250
			H	8098.00	3737.54	46.7192
460	SEWER MAINT WRKR	U132	A	4022.00	1856.31	23.2038
			B	4223.00	1949.08	24.3635
			C	4434.00	2046.46	25.5808
			D	4656.00	2148.92	26.8615
			E	4889.00	2256.46	28.2058
			F	5133.00	2369.08	29.6135
			G	5390.00	2487.69	31.0962
			H	5606.00	2587.38	32.3423

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CLS#	TITLE	RANGE	STEP	MONTHLY	BI-WEEKLY	HOURLY
424	SMALL ENGINES MECH	U127	A	3827.00	1766.31	22.0788
			B	4018.00	1854.46	23.1808
			C	4219.00	1947.23	24.3404
			D	4430.00	2044.62	25.5577
			E	4652.00	2147.08	26.8385
			F	4885.00	2254.62	28.1827
			G	5129.00	2367.23	29.5904
			H	5334.00	2461.85	30.7731
312	SPECIAL OFFCR	E157	A	5155.00	2379.23	29.7404
			B	5413.00	2498.31	31.2288
			C	5684.00	2623.38	32.7923
			D	5968.00	2754.46	34.4308
			E	6266.00	2892.00	36.1500
			F	6579.00	3036.46	37.9558
			G	6908.00	3188.31	39.8538
			H	7184.00	3315.69	41.4462
051	SR ACCOUNT SPEC	E122	A	3639.00	1679.54	20.9942
			B	3821.00	1763.54	22.0442
			C	4012.00	1851.69	23.1462
			D	4213.00	1944.46	24.3058
			E	4424.00	2041.85	25.5231
			F	4645.00	2143.85	26.7981
			G	4877.00	2250.92	28.1365
			H	5072.00	2340.92	29.2615
055	SR ACCOUNTANT	E171	A	5927.00	2735.54	34.1942
			B	6223.00	2872.15	35.9019
			C	6534.00	3015.69	37.6962
			D	6861.00	3166.62	39.5827
			E	7204.00	3324.92	41.5615
			F	7564.00	3491.08	43.6385
			G	7942.00	3665.54	45.8192
			H	8260.00	3812.31	47.6538
014	SR ADMIN AIDE	E150	A	4808.00	2219.08	27.7385
			B	5048.00	2329.85	29.1231
			C	5300.00	2446.15	30.5769
			D	5565.00	2568.46	32.1058
			E	5843.00	2696.77	33.7096
			F	6135.00	2831.54	35.3942
			G	6442.00	2973.23	37.1654
			H	6700.00	3092.31	38.6538
017	SR ADMIN ANALYST	M166	A	5528.00	2551.38	31.8923
			B	5804.00	2678.77	33.4846
			C	6094.00	2812.62	35.1577
			D	6399.00	2953.38	36.9173
			E	6719.00	3101.08	38.7635
			F	7055.00	3256.15	40.7019
			G	7408.00	3419.08	42.7385
			H	7704.00	3555.69	44.4462

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CLS#	TITLE	RANGE	STEP	MONTHLY	BI-WEEKLY	HOURLY
203	SR ANIMAL CONTROL OFFCR	E164	A	5527.00	2550.92	31.8865
			B	5803.00	2678.31	33.4788
			C	6093.00	2812.15	35.1519
			D	6398.00	2952.92	36.9115
			E	6718.00	3100.62	38.7577
			F	7054.00	3255.69	40.6962
			G	7407.00	3418.62	42.7327
			H	7703.00	3555.23	44.4404
231	SR BLDG INSPCTR	E170	A	5867.00	2707.85	33.8481
			B	6160.00	2843.08	35.5385
			C	6468.00	2985.23	37.3154
			D	6791.00	3134.31	39.1788
			E	7131.00	3291.23	41.1404
			F	7488.00	3456.00	43.2000
			G	7862.00	3628.62	45.3577
			H	8176.00	3773.54	47.1692
216	SR CIVIL ENGINEER	M211	A	8652.00	3993.23	49.9154
			B	9085.00	4193.08	52.4135
			C	9539.00	4402.62	55.0327
			D	10016.00	4622.77	57.7846
			E	10517.00	4854.00	60.6750
			F	11043.00	5096.77	63.7096
			G	11595.00	5351.54	66.8942
			H	12059.00	5565.69	69.5712
098	SR CMNTY SVC OFFCR	E136	A	4182.00	1930.15	24.1269
			B	4391.00	2026.62	25.3327
			C	4611.00	2128.15	26.6019
			D	4842.00	2234.77	27.9346
			E	5084.00	2346.46	29.3308
			F	5338.00	2463.69	30.7962
			G	5605.00	2586.92	32.3365
			H	5829.00	2690.31	33.6288
242	SR CODE ENFORCE OFFCR	E160	A	5311.00	2451.23	30.6404
			B	5577.00	2574.00	32.1750
			C	5856.00	2702.77	33.7846
			D	6149.00	2838.00	35.4750
			E	6456.00	2979.69	37.2462
			F	6779.00	3128.77	39.1096
			G	7118.00	3285.23	41.0654
			H	7403.00	3416.77	42.7096
091	SR ECON DEV SPEC	E162	A	5418.00	2500.62	31.2577
			B	5689.00	2625.69	32.8212
			C	5973.00	2756.77	34.4596
			D	6272.00	2894.77	36.1846
			E	6586.00	3039.69	37.9962
			F	6915.00	3191.54	39.8942
			G	7261.00	3351.23	41.8904
			H	7551.00	3485.08	43.5635

## CITY OF GARDEN GROVE PAY RATES

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CLS#	TITLE	RANGE	STEP	MONTHLY	BI-WEEKLY	HOURLY
226	SR EMPLOYMENT SPEC	E135	A	4143.00	1912.15	23.9019
			B	4350.00	2007.69	25.0962
			C	4568.00	2108.31	26.3538
			D	4796.00	2213.54	27.6692
			E	5036.00	2324.31	29.0538
			F	5288.00	2440.62	30.5077
			G	5552.00	2562.46	32.0308
			H	5774.00	2664.92	33.3115
212	SR ENGINEERING TECH	E159	A	5258.00	2426.77	30.3346
			B	5521.00	2548.15	31.8519
			C	5797.00	2675.54	33.4442
			D	6087.00	2809.38	35.1173
			E	6391.00	2949.69	36.8712
			F	6711.00	3097.38	38.7173
			G	7047.00	3252.46	40.6558
			H	7329.00	3382.62	42.2827
246	SR ENVIRO SVS SPEC	E153	A	4954.00	2286.46	28.5808
			B	5202.00	2400.92	30.0115
			C	5462.00	2520.92	31.5115
			D	5735.00	2646.92	33.0865
			E	6022.00	2779.38	34.7423
			F	6323.00	2918.31	36.4788
			G	6639.00	3064.15	38.3019
			H	6905.00	3186.92	39.8365
260	SR FIRE PROTECTION SPEC	E171	A	5927.00	2735.54	34.1942
			B	6223.00	2872.15	35.9019
			C	6534.00	3015.69	37.6962
			D	6861.00	3166.62	39.5827
			E	7204.00	3324.92	41.5615
			F	7564.00	3491.08	43.6385
			G	7942.00	3665.54	45.8192
			H	8260.00	3812.31	47.6538
294	SR HOUSING SPEC	E150	A	4808.00	2219.08	27.7385
			B	5048.00	2329.85	29.1231
			C	5300.00	2446.15	30.5769
			D	5565.00	2568.46	32.1058
			E	5843.00	2696.77	33.7096
			F	6135.00	2831.54	35.3942
			G	6442.00	2973.23	37.1654
			H	6700.00	3092.31	38.6538
104	SR INFO TCHNLGY ANALYST	M194	A	7306.00	3372.00	42.1500
			B	7671.00	3540.46	44.2558
			C	8055.00	3717.69	46.4712
			D	8458.00	3903.69	48.7962
			E	8881.00	4098.92	51.2365
			F	9325.00	4303.85	53.7981
			G	9791.00	4518.92	56.4865
			H	10183.00	4699.85	58.7481

## CITY OF GARDEN GROVE PAY RATES

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CLS#	TITLE	RANGE	STEP	MONTHLY	BI-WEEKLY	HOURLY
106	SR INFO TCHNLGY TECH	E159	A	5258.00	2426.77	30.3346
			B	5521.00	2548.15	31.8519
			C	5797.00	2675.54	33.4442
			D	6087.00	2809.38	35.1173
			E	6391.00	2949.69	36.8712
			F	6711.00	3097.38	38.7173
			G	7047.00	3252.46	40.6558
			H	7329.00	3382.62	42.2827
067	SR OFFICE ASSIST	E123	A	3676.00	1696.62	21.2077
			B	3860.00	1781.54	22.2692
			C	4053.00	1870.62	23.3827
			D	4256.00	1964.31	24.5538
			E	4469.00	2062.62	25.7827
			F	4692.00	2165.54	27.0692
			G	4927.00	2274.00	28.4250
			H	5124.00	2364.92	29.5615
407	SR PARK MAINT WRKR	U137	A	4227.00	1950.92	24.3865
			B	4438.00	2048.31	25.6038
			C	4660.00	2150.77	26.8846
			D	4893.00	2258.31	28.2288
			E	5138.00	2371.38	29.6423
			F	5395.00	2490.00	31.1250
			G	5665.00	2614.62	32.6827
			H	5892.00	2719.38	33.9923
128	SR PERSONNEL ANALYST	M166	A	5528.00	2551.38	31.8923
			B	5804.00	2678.77	33.4846
			C	6094.00	2812.62	35.1577
			D	6399.00	2953.38	36.9173
			E	6719.00	3101.08	38.7635
			F	7055.00	3256.15	40.7019
			G	7408.00	3419.08	42.7385
			H	7704.00	3555.69	44.4462
266	SR PLANNER	M194	A	7306.00	3372.00	42.1500
			B	7671.00	3540.46	44.2558
			C	8055.00	3717.69	46.4712
			D	8458.00	3903.69	48.7962
			E	8881.00	4098.92	51.2365
			F	9325.00	4303.85	53.7981
			G	9791.00	4518.92	56.4865
			H	10183.00	4699.85	58.7481
025	SR PROG SPEC	M166	A	5528.00	2551.38	31.8923
			B	5804.00	2678.77	33.4846
			C	6094.00	2812.62	35.1577
			D	6399.00	2953.38	36.9173
			E	6719.00	3101.08	38.7635
			F	7055.00	3256.15	40.7019
			G	7408.00	3419.08	42.7385
			H	7704.00	3555.69	44.4462

## CITY OF GARDEN GROVE PAY RATES

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CLS#	TITLE	RANGE	STEP	MONTHLY	BI-WEEKLY	HOURLY
264	SR PROJECT PLANNER	M194	A	7306.00	3372.00	42.1500
			B	7671.00	3540.46	44.2558
			C	8055.00	3717.69	46.4712
			D	8458.00	3903.69	48.7962
			E	8881.00	4098.92	51.2365
			F	9325.00	4303.85	53.7981
			G	9791.00	4518.92	56.4865
			H	10183.00	4699.85	58.7481
223	SR REAL PROPERTY AGENT	M173	A	5929.00	2736.46	34.2058
			B	6225.00	2873.08	35.9135
			C	6536.00	3016.62	37.7077
			D	6863.00	3167.54	39.5942
			E	7206.00	3325.85	41.5731
			F	7566.00	3492.00	43.6500
			G	7944.00	3666.46	45.8308
			H	8262.00	3813.23	47.6654
253	SR RECREATION SPEC	E101	A	2954.00	1363.38	17.0423
			B	3102.00	1431.69	17.8962
			C	3257.00	1503.23	18.7904
			D	3420.00	1578.46	19.7308
			E	3591.00	1657.38	20.7173
			F	3771.00	1740.46	21.7558
			G	3960.00	1827.69	22.8462
			H	4118.00	1900.62	23.7577
090	SR REPRO EQUIP OPERATOR	E135	A	4143.00	1912.15	23.9019
			B	4350.00	2007.69	25.0962
			C	4568.00	2108.31	26.3538
			D	4796.00	2213.54	27.6692
			E	5036.00	2324.31	29.0538
			F	5288.00	2440.62	30.5077
			G	5552.00	2562.46	32.0308
			H	5774.00	2664.92	33.3115
462	SR SEWER MAINT WRKR	U137	A	4227.00	1950.92	24.3865
			B	4438.00	2048.31	25.6038
			C	4660.00	2150.77	26.8846
			D	4893.00	2258.31	28.2288
			E	5138.00	2371.38	29.6423
			F	5395.00	2490.00	31.1250
			G	5665.00	2614.62	32.6827
			H	5892.00	2719.38	33.9923
419	SR STREET MAINT WRKR	U137	A	4227.00	1950.92	24.3865
			B	4438.00	2048.31	25.6038
			C	4660.00	2150.77	26.8846
			D	4893.00	2258.31	28.2288
			E	5138.00	2371.38	29.6423
			F	5395.00	2490.00	31.1250
			G	5665.00	2614.62	32.6827
			H	5892.00	2719.38	33.9923



## CITY OF GARDEN GROVE PAY RATES

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CLS#	TITLE	RANGE	STEP	MONTHLY	BI-WEEKLY	HOURLY
412	SR TRAFFIC SIGNAL ELECTRICIAN	U163	A	5474.00	2526.46	31.5808
			B	5748.00	2652.92	33.1615
			C	6035.00	2785.38	34.8173
			D	6337.00	2924.77	36.5596
			E	6654.00	3071.08	38.3885
			F	6987.00	3224.77	40.3096
			G	7336.00	3385.85	42.3231
			H	7629.00	3521.08	44.0135
437	SR WATER PROD OPERATOR	U157	A	5157.00	2380.15	29.7519
			B	5415.00	2499.23	31.2404
			C	5686.00	2624.31	32.8038
			D	5970.00	2755.38	34.4423
			E	6269.00	2893.38	36.1673
			F	6582.00	3037.85	37.9731
			G	6911.00	3189.69	39.8712
			H	7187.00	3317.08	41.4635
255	SR WATER QUALITY TECH	E165	A	5581.00	2575.85	32.1981
			B	5860.00	2704.62	33.8077
			C	6153.00	2839.85	35.4981
			D	6461.00	2982.00	37.2750
			E	6784.00	3131.08	39.1385
			F	7123.00	3287.54	41.0942
			G	7479.00	3451.85	43.1481
			H	7778.00	3589.85	44.8731
431	SR WATER SVS WRKR	U146	A	4623.00	2133.69	26.6712
			B	4854.00	2240.31	28.0038
			C	5097.00	2352.46	29.4058
			D	5352.00	2470.15	30.8769
			E	5620.00	2593.85	32.4231
			F	5901.00	2723.54	34.0442
			G	6196.00	2859.69	35.7462
			H	6444.00	2974.15	37.1769
078	SR WORD PROC OPERATOR	E123	A	3676.00	1696.62	21.2077
			B	3860.00	1781.54	22.2692
			C	4053.00	1870.62	23.3827
			D	4256.00	1964.31	24.5538
			E	4469.00	2062.62	25.7827
			F	4692.00	2165.54	27.0692
			G	4927.00	2274.00	28.4250
			H	5124.00	2364.92	29.5615
451	STOCK CLERK	E112	A	3295.00	1520.77	19.0096
			B	3460.00	1596.92	19.9615
			C	3633.00	1676.77	20.9596
			D	3815.00	1760.77	22.0096
			E	4006.00	1848.92	23.1115
			F	4206.00	1941.23	24.2654
			G	4416.00	2038.15	25.4769
			H	4593.00	2119.85	26.4981

## CITY OF GARDEN GROVE PAY RATES

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CLS#	TITLE	RANGE	STEP	MONTHLY	BI-WEEKLY	HOURLY
450	STOREKEEPER	E135	A	4143.00	1912.15	23.9019
			B	4350.00	2007.69	25.0962
			C	4568.00	2108.31	26.3538
			D	4796.00	2213.54	27.6692
			E	5036.00	2324.31	29.0538
			F	5288.00	2440.62	30.5077
			G	5552.00	2562.46	32.0308
			H	5774.00	2664.92	33.3115
411	STREET MAINT WRKR	U132	A	4022.00	1856.31	23.2038
			B	4223.00	1949.08	24.3635
			C	4434.00	2046.46	25.5808
			D	4656.00	2148.92	26.8615
			E	4889.00	2256.46	28.2058
			F	5133.00	2369.08	29.6135
			G	5390.00	2487.69	31.0962
			H	5606.00	2587.38	32.3423
233	SUPERVISING BLDG INSPCTR	M179	A	6292.00	2904.00	36.3000
			B	6607.00	3049.38	38.1173
			C	6937.00	3201.69	40.0212
			D	7284.00	3361.85	42.0231
			E	7648.00	3529.85	44.1231
			F	8030.00	3706.15	46.3269
			G	8432.00	3891.69	48.6462
			H	8769.00	4047.23	50.5904
237	TRAFFIC ENGINEER	M211	A	8652.00	3993.23	49.9154
			B	9085.00	4193.08	52.4135
			C	9539.00	4402.62	55.0327
			D	10016.00	4622.77	57.7846
			E	10517.00	4854.00	60.6750
			F	11043.00	5096.77	63.7096
			G	11595.00	5351.54	66.8942
			H	12059.00	5565.69	69.5712
405	TRAFFIC SIGNAL ELECTRICIAN	U143	A	4488.00	2071.38	25.8923
			B	4712.00	2174.77	27.1846
			C	4948.00	2283.69	28.5462
			D	5195.00	2397.69	29.9712
			E	5455.00	2517.69	31.4712
			F	5728.00	2643.69	33.0462
			G	6014.00	2775.69	34.6962
			H	6255.00	2886.92	36.0865
040	UTILITIES REVENUE SUPV	M166	A	5528.00	2551.38	31.8923
			B	5804.00	2678.77	33.4846
			C	6094.00	2812.62	35.1577
			D	6399.00	2953.38	36.9173
			E	6719.00	3101.08	38.7635
			F	7055.00	3256.15	40.7019
			G	7408.00	3419.08	42.7385
			H	7704.00	3555.69	44.4462

## CITY OF GARDEN GROVE PAY RATES

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CLS#	TITLE	RANGE	STEP	MONTHLY	BI-WEEKLY	HOURLY
410	UTILITY WRKR	U112	A	3296.00	1521.23	19.0154
			B	3461.00	1597.38	19.9673
			C	3634.00	1677.23	20.9654
			D	3816.00	1761.23	22.0154
			E	4007.00	1849.38	23.1173
			F	4207.00	1941.69	24.2712
			G	4417.00	2038.62	25.4827
			H	4594.00	2120.31	26.5038
429	WATER CUSTOMER SVC WRKR	U138	A	4269.00	1970.31	24.6288
			B	4482.00	2068.62	25.8577
			C	4706.00	2172.00	27.1500
			D	4941.00	2280.46	28.5058
			E	5188.00	2394.46	29.9308
			F	5447.00	2514.00	31.4250
			G	5719.00	2639.54	32.9942
			H	5948.00	2745.23	34.3154
433	WATER PROD ELECTRICIAN	U163	A	5474.00	2526.46	31.5808
			B	5748.00	2652.92	33.1615
			C	6035.00	2785.38	34.8173
			D	6337.00	2924.77	36.5596
			E	6654.00	3071.08	38.3885
			F	6987.00	3224.77	40.3096
			G	7336.00	3385.85	42.3231
			H	7629.00	3521.08	44.0135
438	WATER PROD MECH	U147	A	4670.00	2155.38	26.9423
			B	4904.00	2263.38	28.2923
			C	5149.00	2376.46	29.7058
			D	5406.00	2495.08	31.1885
			E	5676.00	2619.69	32.7462
			F	5960.00	2750.77	34.3846
			G	6258.00	2888.31	36.1038
			H	6508.00	3003.69	37.5462
436	WATER PROD OPERATOR	U142	A	4443.00	2050.62	25.6327
			B	4665.00	2153.08	26.9135
			C	4898.00	2260.62	28.2577
			D	5143.00	2373.69	29.6712
			E	5400.00	2492.31	31.1538
			F	5670.00	2616.92	32.7115
			G	5954.00	2748.00	34.3500
			H	6192.00	2857.85	35.7231
115	WATER QUALITY TECH	E150	A	4808.00	2219.08	27.7385
			B	5048.00	2329.85	29.1231
			C	5300.00	2446.15	30.5769
			D	5565.00	2568.46	32.1058
			E	5843.00	2696.77	33.7096
			F	6135.00	2831.54	35.3942
			G	6442.00	2973.23	37.1654
			H	6700.00	3092.31	38.6538

## CITY OF GARDEN GROVE PAY RATES

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10 Jan 2018

CLS#	TITLE	RANGE	STEP	MONTHLY	BI-WEEKLY	HOURLY
430	WATER SVC WRKR	U132	A	4022.00	1856.31	23.2038
			B	4223.00	1949.08	24.3635
			C	4434.00	2046.46	25.5808
			D	4656.00	2148.92	26.8615
			E	4889.00	2256.46	28.2058
			F	5133.00	2369.08	29.6135
			G	5390.00	2487.69	31.0962
			H	5606.00	2587.38	32.3423
409	WATER SVS MGR	M215	A	9003.00	4155.23	51.9404
			B	9453.00	4362.92	54.5365
			C	9926.00	4581.23	57.2654
			D	10422.00	4810.15	60.1269
			E	10943.00	5050.62	63.1327
			F	11490.00	5303.08	66.2885
			G	12065.00	5568.46	69.6058
			H	12548.00	5791.38	72.3923
102	WEBMASTER	E174	A	6106.00	2818.15	35.2269
			B	6411.00	2958.92	36.9865
			C	6732.00	3107.08	38.8385
			D	7069.00	3262.62	40.7827
			E	7422.00	3425.54	42.8192
			F	7793.00	3596.77	44.9596
			G	8183.00	3776.77	47.2096
			H	8510.00	3927.69	49.0962
077	WORD PROC OPERATOR	E113	A	3327.00	1535.54	19.1942
			B	3493.00	1612.15	20.1519
			C	3668.00	1692.92	21.1615
			D	3851.00	1777.38	22.2173
			E	4044.00	1866.46	23.3308
			F	4246.00	1959.69	24.4962
			G	4458.00	2057.54	25.7192
			H	4636.00	2139.69	26.7462

**City of Garden Grove**

**INTER-DEPARTMENT MEMORANDUM**

To: Scott C. Stiles                      From: Teresa Pomeroy  
Dept.: City Manager                      Dept.: City Clerk  
Subject: Receive and file minutes      Date: 1/23/2018  
            from the meeting held on  
            January 9, 2018. (*Action*  
            *Item*)

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Attached are the minutes from the meeting held on January 9, 2018, to be received and filed as submitted or amended.

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>	<b>File Name</b>
Minutes	1/17/2018	Minutes	cc-min_01_09_2018.pdf

MINUTES

GARDEN GROVE CITY COUNCIL

Regular Meeting

Tuesday, January 9, 2018

Community Meeting Center  
11300 Stanford Avenue, Garden Grove, CA 92840

CONVENE CLOSED SESSION

At 5:32 p.m., Mayor Jones convened the meeting in the Council Chamber.

ROLL CALL      PRESENT:      (7)      Mayor Jones, Council Members Beard,  
O'Neill, T. Nguyen, Bui, Klopfenstein, K.  
Nguyen

ABSENT:      (0)      None

ORAL COMMUNICATIONS FOR CLOSED SESSION

Speakers:    None

CONVENE CLOSED SESSION

At 5:33 p.m., Mayor Jones announced that the City Council was going into Closed Session in the Founders Room to discuss the following matters:

Conference with Legal Counsel – Existing Litigation

Pursuant to Government Code Section 54956.9(d)(1)

Gultoprak v. City of Garden Grove, et al., SDSC Case No. 37-2017-00004481-CU-PA-NC

Conference with Legal Counsel – Anticipated Litigation/Administrative Procedure

Pursuant to Government Code Section 54956.9(d)(2): one potential case relating to CalRecycle's review of City's compliance with State recycling mandates.

ADJOURN CLOSED SESSION

At 6:25 p.m., Mayor Jones adjourned the Closed Session.

## CONVENE REGULAR MEETING

At 6:36 p.m., Mayor Jones convened the meeting in the Council Chamber with all Council Members present.

Mayor Jones announced that there was nothing to report on the Closed Session matters.

## INVOCATION

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

COMMUNITY SPOTLIGHT IN RECOGNITION OF CARLSON GRACIE JIU-JITSU FOR THEIR 2017 CHAMPIONSHIP

PRESENTATION ON ORGANIC WASTE RECYCLING MANDATE PRESENTED BY PUBLIC WORKS

## ORAL COMMUNICATIONS

Speakers: Charles Mitchell, John Wildsmith

SELECTION OF MAYOR PRO TEMPORE (F: 10.2)(VIP)

It was moved by Council Member Bui, seconded by Mayor Jones that:

Council Member Beard be selected as Mayor Pro Tempore.

The motion carried by a 7-0 vote as follows:

Ayes:	(7)	Beard, O'Neill, T. Nguyen, Bui, Klopfenstein, K. Nguyen, Jones
Noes:	(0)	None

## RECESS

At 7:01 p.m., Mayor Jones recessed the meeting.

## RECONVENE

At 7:07 p.m., Mayor Jones reconvened the meeting in the Council Chamber with all Council Members present.

AWARD OF CONTRACT TO A&H REFRIGERATION TO FURNISH, DELIVER AND  
INSTALL A WALK-IN FREEZER AT THE POLICE DEPARTMENT  
(F: 55-A&H Refrigeration)

This matter was heard later in the meeting.

APPROVAL TO EXONERATE THE SUBDIVISION IMPROVEMENT BONDS FOR TRACT  
MAP NO. 17818 FOR PROPERTY LOCATED AT 12381 NELSON STREET, GARDEN  
GROVE (F: 103.TT17818)

It was moved by Council Member Beard, seconded by Council Member T. Nguyen that:

Exoneration of the Public Improvement Bonds for Tract Map No. 17818 for the property located on the west side of Nelson Street between Lampson Avenue and Holly Drive at 12381 Nelson Street, Garden Grove, be approved.

The motion carried by a 7-0 vote as follows:

Ayes: (7) Beard, O'Neill, T. Nguyen, Bui, Klopfenstein, K.  
Nguyen, Jones  
Noes: (0) None

ACCEPTANCE OF PROJECT NO. 7008 – GARDEN GROVE POLICE DEPARTMENT  
RECORDS SECTION REMODEL AS COMPLETE (F: 82.proj.7008)

It was moved by Council Member Beard, seconded by Council Member T. Nguyen that:

Project No. 7008 – Garden Grove Police Department Records Section Remodel, be accepted as complete;

The City Manager be authorized to execute the Notice of Completion of Public Works Improvement and Work; and

The Finance Director be authorized to release the retention payment when appropriate to do so.

The motion carried by a 7-0 vote as follows:

Ayes: (7) Beard, O'Neill, T. Nguyen, Bui, Klopfenstein, K.  
Nguyen, Jones  
Noes: (0) None



RECEIVE AND FILE MINUTES FROM THE MEETING HELD ON DECEMBER 12, 2017  
(F: Vault)

It was moved by Council Member Beard, seconded by Council Member T. Nguyen that:

The minutes from the meeting held on December 12, 2017, be received and filed.

The motion carried by a 7-0 vote as follows:

Ayes: (7) Beard, O'Neill, T. Nguyen, Bui, Klopfenstein, K.  
Nguyen, Jones  
Noes: (0) None

WARRANTS

It was moved by Council Member Beard, seconded by Council Member T. Nguyen that:

Regular Warrants 633598 through 633669; Wires W2054 through W2056; and Direct Deposit W633669; be approved as presented in the warrant register submitted, and have been audited for accuracy and funds are available for payment thereof by the Finance Director; and

Payroll Warrants 181902 through 181944; 181945 through 181970; Direct Deposits D322761 through D323588; D323587 through D324286; Wires W2426 through W2429; and W2430 through W2433; be approved as presented in the warrant register submitted, and have been audited for accuracy and funds are available for payment thereof by the Finance Director.

The motion carried by a 7-0 vote as follows:

Ayes: (7) Beard, O'Neill, T. Nguyen, Bui, Klopfenstein, K.  
Nguyen, Jones  
Noes: (0) None

AWARD OF CONTRACT TO A&H REFRIGERATION TO FURNISH, DELIVER AND  
INSTALL A WALK-IN FREEZER AT THE POLICE DEPARTMENT  
(F: 55-A&H Refrigeration)

Following City Council discussion and questions, it was moved by Council Member Klopfenstein, seconded by Council Member K. Nguyen that:

A contract be awarded to A&H Refrigeration, Inc., in the amount of \$66,500, to furnish, deliver and install a walk-in freezer in the Police Department Property and Evidence building; and

The City Manager be authorized to execute the agreement, and make minor modifications as appropriate thereto.

The motion carried by a 7-0 vote as follows:

Ayes: (7) Beard, O'Neill, T. Nguyen, Bui, Klopfenstein, K.  
Nguyen, Jones  
Noes: (0) None

ADOPTION OF A RESOLUTION TO APPROVE THE DISSOLUTION OF THE  
COUNTYWIDE PUBLIC FINANCING AUTHORITY (F: P-127.1)

Following staff presentation and City Council discussion, it was moved by Council Member Beard, seconded by Council Member O'Neill that:

Resolution No. 9474-18 entitled: A Resolution of the City Council of the City of Garden Grove approving the dissolution of the Countywide Public Financing Authority, be adopted.

The motion carried by a 7-0 vote as follows:

Ayes: (7) Beard, O'Neill, T. Nguyen, Bui, Klopfenstein, K.  
Nguyen, Jones  
Noes: (0) None

MATTERS FROM THE MAYOR, CITY COUNCIL MEMBERS, AND CITY MANAGER

Council Member Beard thanked the Mayor and Council Members for being selected as Mayor Pro Tem and stated that it is an honor.

Council Member O'Neill wished everyone a Happy New Year and encouraged residents to visit the City's website as there is a lot of helpful information.

Council Member T. Nguyen wished everyone a Happy New Year and she congratulated Council Member Beard for being selected as Mayor Pro Tem.

Council Member K. Nguyen congratulated Mayor Pro Tem Beard; she invited the Council Members to attend the Special Election for the Orange County Council of Governments (OCCOG) on Thursday, January 25, 2018, being held at Irvine City Hall. She asked for their support in her bid to run as an OCCOG Board Member for the Southern California Association of Governments (SCAG) District 18, which includes the cities of Cypress, Garden Grove, and La Palma. She also invited those interested to attend the second annual OC Women's March on Saturday, January 20, 2018, from 9:00 a.m. to 1:00 p.m. that begins on Flower Street and Civic

Center Drive in Downtown Santa Ana. Last year, she had the opportunity to attend the march that included over 20,000 people with the purpose of raising awareness of issues that impact women. She further stated that she is wearing a black "Me Too" t-shirt in support of fellow survivors and to denounce harassment and sexual assault.

Council Member Klopfenstein thanked Council Member Bui for his term as Mayor Pro Tem in 2017, and she congratulated Mayor Pro Tem Beard. She acknowledged National Law Enforcement Appreciation Day today and thanked the men and women who serve in Law Enforcement and specifically to the men and women who serve in Garden Grove.

Council Member Bui thanked the Mayor and fellow Council Members for allowing him the honor to serve as Mayor Pro Tem, and he congratulated Mayor Pro Tem Beard. He expressed his optimism for 2018 and thanked everyone in allowing him his passion to serve Garden Grove.

City Manager Stiles commented on the much needed rain; however, serious issues have arisen with the recent mudslides in those communities that had been burned during the Thomas Fires. He noted that due to localized flooding with the heavy rain, Magnolia Street south of Garden Grove Boulevard was closed temporarily. He noted that in the Manager's Memo published last week, there was a brief overview on the Budget Subcommittee. He thanked the City Council for approving the bonds for the construction of Fire Station No. 6, which also allowed for budgeting a much needed renovation of the Records Division in the Public Safety building. In response to comments at tonight's meeting requesting a community forum, there will soon be an online "quality of life conversation" accessible through the City's website to gather opinions from the community.

Mayor Jones commended Council Member Bui on his honorable service as Mayor Pro Tem, commenting on Council Member's Bui fiscal responsibility and thanking him for his hard work. He congratulated Council Member Beard being selected as Mayor Pro Tem and stated he looks forward to working closely with him. He commented on the role of the Southern California Association of Governments (SCAG), which was formed to address Senate Bill 375 that mandates reducing emissions and offers incentives for transportation and regional planning to achieve target emissions, and assists with obtaining grant funding such as Garden Grove's Open Streets event, bicycle and pedestrian master planning and all things active transportation; SCAG was also integral with the Pacific Electric right of way study. He noted that Los Angeles County is working on bringing rail to the border of Orange County that would connect downtown Los Angeles to downtown Santa Ana. He noted that if Council Member K. Nguyen is selected as a board member to OCCOG her participation could serve to connect with potential grant opportunities related to active transportation and regional planning, and he encouraged the City Council Members to rally behind her bid for a seat on OCCOG. He commented on a recent trip to Laos with his family, and that in spite of the poverty in Laos that

makes one appreciate what we have in the U.S., the Laotian people are very warm and welcoming and much less stressed. He stated that he would be closing tonight's meeting in honor of former City Council Member Harry Krebs who passed away on December 16th. Harry Krebs was a personal friend and mentor and a tremendous loss to Garden Grove, who until his passing served as a Police Department Chaplain, Board Member of the Garden Grove Community Foundation and the Acacia Adult Day Care Center. He leaves behind his wife, children, and grandchildren, and the City offers heartfelt condolences.

#### ADJOURNMENT

At 7:32 p.m., Mayor Jones adjourned the meeting in memory of former City Council Member Harry Krebs. The next City Council Meeting will be held on Tuesday, January 23, 2018, at 5:30 p.m. at the Community Meeting Center, 11300 Stanford Avenue, Garden Grove, California.

Teresa Pomeroy, CMC  
City Clerk

**City of Garden Grove**

**INTER-DEPARTMENT MEMORANDUM**

To: Scott C. Stiles From: Teresa Pomeroy  
Dept.: City Manager Dept.: City Clerk  
Subject: Approval of warrants. Date: 1/23/2018  
(*Action Item*)

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Attached are the warrants recommended for approval.

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>	<b>File Name</b>
Warrants	1/18/2018	Warrants	CC_Warrants_1-23-18.pdf

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 01/23/18

WARRANT	VENDOR	DESCRIPTION	AMOUNT
629778	TRAN, TIEN	REV & VOID	-739.00 *
632450	NGUYEN, MICHELLE	REV & VOID	-2,560.00 *
632819	KENNY THANH THACK	REV & VOID	-158.00 *
633485	NGUYEN, MICHELLE	REV & VOID	-2,576.00 *
633613	ANAHEIM HOUSING AUTHORITY COMMUNITY DEV.	REV & VOID	-1,800.00 *
633669	LE, LANH VAN	REV & VOID	-1,470.00 *
633670	STATE OF CALIF-FRANCHISE TAX BOARD	WAGE ATTACHMENT	1,251.66 *
633671	REPUBLIC WASTE SERVICES OF SOUTHERN CALIFORNIA, LLC	AMT DUE GG DISPSL REFUSE COLL SERV	352,944.02 9,813.09 362,757.11 *
633672	LEIVA, EDUARDO	TRAVEL ADVANCE-P.D.	266.00 *
633673	MARYLAND CHILD SUPPORT ACCOUNT	WAGE ATTACHMENT	343.38 *
633674	POSTMASTER	POSTAGE	7,600.00 *
633675	CO. OF ORANGE	WAGE ATTACHMENT	461.54 *
633676	RIVERSIDE COUNTY SHERIFF'S DEPT	TUITION/TRAINING	250.00 *
633677	SAFEWAY INC	FOOD OTHER FOOD ITEMS	109.64 46.94 156.58 *
633678	SEGAWA*, SANDRA	TRAVEL ADVANCE-FIN	285.00 *
633679	VULCAN MATERIALS COMPANY WESTERN DIVISION	TAXES/LICENSES ASPHALT PRODUCTS	116.22 80.27 196.49 *
633680	CO. OF ORANGE	WAGE ATTACHMENT	134.31 *
633681	HODSON, AARON	DEP CARE REIMB	138.46 *
633682	CO. OF ORANGE	WAGE ATTACHMENT	276.92 *
633683	HUTCHINS, DONALD	TRAVEL ADVANCE-P.D.	220.54 *

PAGE TOTAL FOR "\*" LINES = 365,034.99

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 01/23/18

WARRANT	VENDOR	DESCRIPTION	AMOUNT
633684	STATE WATER RESOURCES CONTROL BOARD	PERMITS/OTHER FEES	11,195.00 *
633685	GFOA	TUITION/TRAINING	1,480.00 *
633686	ORANGE COUNTY SHERIFF/ LEVYING OFFICER CENTRAL DIV	WAGE ATTACHMENT	618.82 *
633687	INTERNAL REVENUE SERVICE	WAGE ATTACHMENT	37.50 *
633688	SOUTH COAST AQMD ATTN: STANDARD PERMITS	PERMITS/OTHER FEES	651.94 *
633689	911 VEHICLE	REPAIRS--FURN/MACH/EQ	16,884.49 *
633690	ORANGE COUNTY SHERIFF'S DEPT	TUITION/TRAINING	450.00 *
633691	UNITED STATES TREASURY	WAGE ATTACHMENT	130.00 *
633692	DIVISION OF THE STATE ARCHITECT ATTN: SB 1186	STATE ADA PASSTHRU	1,072.80 *
633693	CO. OF ORANGE	WAGE ATTACHMENT	553.85 *
633694	CAPE	REGISTRATION FEES	225.00 *
633695	CONNOR RAFAEL DE LA VEGA	FIREWK ADMIN CITATON	1,000.00 *
633696	AT&T	TELEPHONE	1,505.02 *
633697	AT&T	TELEPHONE	733.38 *
633698	ANAHEIM, CITY OF	ELECTRICITY	94.75 *
633699	SPOK, INC.	TELEPHONES/BEEPERS	189.38 *
633700	FRONTIER COMMUNICATIONS	TELEPHONE/BEEPERS	1,141.00 *
633701	MCI COMM SERVICE	TELEPHONE	34.21 *
633702-633704	VOID WARRANTS		
633705	SO CALIF EDISON CO	ELECTRICITY	121,888.30 *
633706	SO CALIF GAS CO	NATURAL GAS	6,379.08 *
633707	SPRINT	TELEPHONE	69.60 *

PAGE TOTAL FOR "\*" LINES = 166,334.12

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 01/23/18

WARRANT	VENDOR	DESCRIPTION	AMOUNT
633708	TIME WARNER CABLE	CABLE	606.75 *
633709	VERIZON WIRELESS-LA	TELEPHONE/BEEPERS	15,654.80 *
633710	AMERICAN INTERNET SERVICES, LLC	NETWORK COMMUNICT	1,339.12 *
633711	EMERGENCY MEDICAL SERVICES AUTH	TUITION/TRAINING	85.10 *
633712	RABC-ECC A JOINT VENTURE	BLDGS/IMPROVEMENTS	100,366.19 *
633713	BANNER BANK	BLDGS/IMPROVEMENTS	5,282.42 *
633714	CANDELARIA*, DANIEL J	MED TRUST REIMB	993.89 *
633715	CASACCIA, JOHN	TRAVEL ADVANCE-P.D.	117.96 *
633716	CHEVRON AND TEXACO CARD SERV	MV GAS/DIESEL FUEL	753.08 *
633717	COSTCO C/O CAPITAL ONE COMMERCIAL	DONATION REFUND	373.54
		FACT:YTH ENRCH	49.22
		SEEDS/PLANTS	93.66
		FOOD	464.62
		FOOD SERV SUPPL	255.26
		BOTTLED WATER	43.96
		OTHER FOOD ITEMS	547.31
			1,827.57 *
633718	DALTON, BRIAN	TRAVEL ADVANCE-P.D.	171.80 *
633719	EIFERT, ANN CAO	MED TRUST REIMB	586.00 *
633720	ENTERPRISE RIDESHARE EAN SERVICES, LLC	OTHER RENTALS	3,715.00 *
633721	FIGUEROA, GEORGE	MED TRUST REIMB	1,427.92 *
633722	PARK, BRANDY	DEP CARE REIMB	1,552.00 *
633723	GARCIA, SYLVIA	MED TRUST REIMB	238.30 *
633724	CITY OF GARDEN GROVE-WORK COMP ACCT	SELF-INS CLAIMS	265,016.19 *
633725	GOLDEN WEST COLLEGE CRIMINAL JUSTICE TRAINING CENTER	TUITION/TRAINING	254.00 *

PAGE TOTAL FOR "\*" LINES = 399,988.09



## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 01/23/18

WARRANT	VENDOR	DESCRIPTION	AMOUNT
633726	GUERRERO, PAUL	MED TRUST REIMB	315.00 *
633727	i.i. FUELS, INC	MV GAS/DIESEL FUEL	25,414.39 *
633728	LOWE*, SCOTT T	MED TRUST REIMB	145.00 *
633729	MELANSON, CAROLYN E.	MED TRUST REIMB	400.00 *
633730	FIS ACCOUNTING DEPT	FEE REFUND	190.00
		BANK FEES-CRDT CD	125.03
			315.03 *
633731	VOID WARRANT		
633732	REGAL CINEMEDIA C/O CBO FULFILLMENT	DELIVERY SERVICES	10.00
		ADMN/ENTRANCE FEE	1,700.00
			1,710.00 *
633733	RUITENSCHILD, LES	DEP CARE REIMB	384.00 *
633734	S.C. YAMAMOTO, INC.	MAINT-SERV CONTRACTS	9,684.29 *
633735	SANTOS*, ALEXIS	MED TRUST REIMB	350.00 *
633736	SEGAWA*, SANDRA	MED TRUST REIMB	224.00 *
633737	STOVER, LAURA	DEP CARE REIMB	4,615.26 *
633738	TEX-WIL INC. DBA RICHARD JONES PIT BBQ	FOOD	571.54 *
633739	TRUHILL, JUSTIN	MED TRUST REIMB	299.51 *
633740	U.S. BEHAVIORAL HEALTH PLAN, CA DEPT# 75889	NON-SPEC CONTR SERV	1,671.60 *
633741	GARCIA, DREW	MED TRUST REIMB	972.77 *
633742	YOO, MEENA	MED TRUST REIMB	135.00 *
633743	MARTINEZ, MARIO	TRAVEL ADVANCE-P.D.	159.90 *
633744	CITIBANK %CITIGROUP	OTHER PROF SERV	57.00

PAGE TOTAL FOR "\*" LINES = 47,367.29

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 01/23/18

WARRANT	VENDOR	DESCRIPTION	AMOUNT
633745	HUTCHINS, DONALD	L/S/A TRANSPORTATION	589.96
633746	FIGUEROA, MIGUEL JR.	LODGING	3,936.85
633747	RIO HONDO COLLEGE ATTN: ACCOUNTING	OTHER CONF/MTG EXP	970.52
633748	TRANSAMERICA EMPLOYEE BENEFITS		5,554.33 *
633749	MATRIX IMAGING PRODUCTS, INC.	TRAVEL ADVANCE-P.D.	180.54 *
633750	VU, KHANG	INSTRUCTOR SERVICES	347.76 *
633751	MEERS, BRYAN	TUITION/TRAINING	30.00 *
633752	CHEVRON & TEXACO UNIVERSAL CARD	LIFE INS PREMIUM	5,966.10 *
633753	STANDARD INSURANCE COMPANY	OTHER PROF SERV	9,259.78 *
633754	INFOSEND, INC.	MED TRUST REIMB	1,499.94 *
633755	TANYA SAMOFF	MED TRUST REIMB	1,080.04
633756	LYNN LAI BITE SIZED CATERING	DEP CARE REIMB	1,760.00
633757	KIMLEY-HORN AND ASSOCIATES INC.	MV GAS/DIESEL FUEL	2,840.04 *
633758	CITY OF IRVINE	DISABILITY INSURANCE	788.71 *
633759	AAA OIL, INC. dba California Fuels & Lub	POSTAGE	25,304.48 *
633760	ACA COMPLIANCE SERVICES INC DBA CIMPLX COMPLIANCE SERVICES	PRINTING	4,830.70
		OTHER PROF SERV	274.25
		PAPER/ENVELOPES	629.33
			623.35
			6,357.63 *
		MED TRUST REIMB	2,499.90 *
		FOOD	55.00 *
		OTHER PROF SERV	8,787.50 *
		TUITION/TRAINING	160.00 *
		TAX REBATE	82,081.00 *
		OTHER PROF SERV	1,329.75 *

PAGE TOTAL FOR "\*" LINES = 153,042.46

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 01/23/18

WARRANT	VENDOR	DESCRIPTION	AMOUNT
633761	ADMSURE	SELF-INS ADMN	16,445.00 *
633762	ACOSTA, ANTHONY R	TUITION/TRAINING	350.00 *
633763	ALAN'S LAWN AND GARDEN CENTER INC.	REPAIRS-FURN/MACH/EQ GREASE/LUBE OIL MOTOR VEH PARTS	146.04 134.69 488.63 769.36 *
633764	ALL CITY MANAGEMENT SERVICES, INC.	CROSSING GUARD SERV	19,421.82 *
633765	ALLSTAR FIRE EQUIPMENT INC.	SAFETY EQUIP SAFETY EQ/SUPPLIES	9,046.26 54.52 9,100.78 *
633766	AMTECH ELEVATOR SERVICES	MAINT-SERV CONTRACTS	704.40 *
633767	CITY OF ANAHEIM DIVISION OF COLLECTION	FAIR SHARE COST	43,103.28 *
633768	ANAHEIM HOUSING AUTHORITY COMMUNITY DEV.	MOBILITY INSP FEE	2,250.00 *
633769	ANAHEIM REGIONAL MEDICAL CENTER	MEDICAL SERVICES	1,600.00 *
633770	ANDERSEN'S DOOR SERVICE	MAINT-SERV CONTRACTS	170.00 *
633771	ARROW TOOLS FASTENERS & SAW INC	OTHER MAINT ITEMS	56.45 *
633772	ARROWHEAD MOUNTAIN SPR WATER	BOTTLED WATER	30.92 *
633773	AUTO PARTS DISTRIBUTOR	MOTOR VEH PARTS	37,127.58 *
633774	BAY ALARM COMPANY	MAINT OF REAL PROP	195.00 *
633775	BENDRITE SHEET METAL, INC.	AIR COND SUPPLIES	172.40 *
633776	BERMUDEZ, ROBERT	DUES/MEMBERSHIPS	100.00 *
633777	BIG RON'S AUTO BODY & PAINT, INC.	REPAIRS-FURN/MACH/EQ MOTOR VEH PARTS	2,946.32 10.30 2,956.62 *
633778	ANTHONY BIRMINGHAM WINDOW CLEANING	MAINT-SERV CONTRACTS	1,351.00 *

WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 01/23/18

WARRANT	VENDOR	DESCRIPTION	AMOUNT
633779	BROWNELLS, INC.	OTHER MINOR TOOLS/EQ	1,429.45 *
633780	BUTTERS, THOMAS E.	DUES/MEMBERSHIPS	60.00 *
633781	RUSSELL SIGLER INC.	AIR COND SUPPLIES	263.48 *
633782	C.WELLS PIPELINE MATERIALS INC.	WHSE INVENTORY	473.57 *
633783	CAMERON WELDING SUPPLY	FACT:PROGRAM EXP	20.71
		MOTOR VEH PARTS	107.97
		OTHER REC/CULT SUPP	46.13
			174.81 *
633784	CEMEX	OTHER MAINT ITEMS	7,241.39 *
633785	CHEM PRO LABORATORY, INC	MAINT-SERV CONTRACTS	360.00 *
633786	SUPPLYWORKS	WHSE INVENTORY	995.09
		JANITORIAL SUPPLIES	493.26
			1,488.35 *
633787	CLEANSTREET	STREET SWEEPING SERV	49,729.21
		OTHER MAINT ITEMS	486.50
			50,215.71 *
633788	COMMUNITY VETERINARY HOSPITAL	OTHER PROF SERV	8,099.00 *
633789	CONTINENTAL CONCRETE CUTTING	OTHER MAINT ITEMS	4,746.00
		GEN PURPOSE TOOLS	592.00
			5,338.00 *
633790	COUNTRY CITY TOWING	TOWING SERVICES	380.00 *
633791	CRON & ASSOCIATES TRANSCRIPTION, INC.	OTHER PROF SERV	4,486.88 *
633792	CRUISE, GERALD J	INSTRUCTOR SERVICES	1,408.47 *
633793	WM CURBSIDE, LLC AT YOUR DOOR	OTHER PROF SERV	540.00 *
633794	L.N.CURTIS & SONS	SAFETY EQ/SUPPLIES	59.49 *
633795	DIAMOND ENVIRONMENTAL SERVICES	OTHER RENTALS	737.28
		MAINT-SERV CONTRACTS	426.55

PAGE TOTAL FOR "\*" LINES = 82,018.60

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 01/23/18

WARRANT	VENDOR	DESCRIPTION	AMOUNT
633796	DOCUMEDIA GROUP	PAPER/ENVELOPES OFFICE SUPPLIES/EXP	1,163.83 * 1,993.38 989.15 2,982.53 *
633797	DOG SERVICES UNLIMITED	INSTRUCTOR SERVICES	373.59 *
633798	DOOLEY ENTERPRISES, INC.	GUNS/AMMUNITION	12,108.41 *
633799	ENTERPRISE FLEET MGMT INC CUSTOMER BILLINGS	VEHICLE OP LEASE	5,867.64 *
633800	ENTERPRISE HOLDINGS, INC.	TRANSP EQUIP RENTAL	1,108.42 *
633801	EWING IRRIGATION PRODUCTS, INC.	PIPES/APPURTENANCES	1,941.50 *
633802	EXCLUSIVE AUTO DETAIL	MOTOR VEHICLE MAINT	4,104.00 *
633803	EXPERIAN INFO SOLUTIONS INC	OTHER PROF SERV	79.56 *
633804	FEDERAL EXPRESS CORP	DELIVERY SERVICES OFFICE SUPPLIES/EXP	400.10 27.92 428.02 *
633805	FISHER, TIM*	TUITION/TRAINING	615.00 *
633806	FLOWERS BY CINA, INC.	OTHER AGR SUPPLIES	75.60 *
633807	FORD OF ORANGE	MOTOR VEH PARTS	12,063.21 *
633808	FOREMOST PROMOTIONS	PINS/MEMENTOS	1,686.13 *
633809	FOWLER, ROBERT D	OFFICE SUPPLIES/EXP	47.39 *
633810	FRYE SIGN CO	MOTOR VEH PARTS OTHER MOTOR VEH SUPP SAFETY EQ/SUPPLIES	1,190.00 140.00 89.70 1,419.70 *
633811	MONTROSE ENVIRONMENTAL GROUP ES ENGINEERING SERVICES	ENGINEERING SERVICES	1,735.00 *
633812	GANAHL LUMBER COMPANY	OTHER MINOR TOOLS/EQ	66.85 *

PAGE TOTAL FOR "\*" LINES = 47,866.38

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 01/23/18

WARRANT	VENDOR	DESCRIPTION	AMOUNT
633813	GARCIA, SYLVIA	L/S/A TRANSPORTATION	55.00 *
633814	GARDEN GROVE CHAMBER OF COMMERCE	REGISTRATION FEES	400.00 *
633815	REPUBLIC SERVICES #676	REFUSE COLL SERV	49.35 *
633816	REPUBLIC WASTE SERVICES OF SOUTHERN CALIFORNIA, LLC	AMT DUE GG DISPSL REFUSE COLL SERV	532,126.88 9,813.09 541,939.97 *
633817	GARDEN GROVE SECURED STORAGE	LAND/BLDG/ROOM RENT	240.00 *
633818	GARDEN GROVE UNIFIED SCHOOL DIST	LAND/BLDG/ROOM RENT	595.20 *
633819	GARDEA, LAURA	INSTRUCTOR SERVICES	976.01 *
633820	GOLDEN OFFICE TRAILERS INC	LAND/BLDG/ROOM RENT	862.00 *
633821	GRAFFITI PROTECTIVE COATINGS, INC.	MAINT-SERV CONTRACTS TRAFFIC SIGNAL MAINT	14,168.29 520.94 14,689.23 *
633822	GREEN'S DISCOUNT GLASS & SCREENS	HARDWARE	128.44 *
633823	GRISWOLD, CINDY	INSTRUCTOR SERVICES	214.20 *
633824	HAENDIGES, ROBERT	TUITION REIMB	966.95 *
633825	LEDESMA, ANGELA	MILEAGE REIMB	46.60 *
633826	HILLCO FASTENER WAREHOUSE	MOTOR VEH PARTS OTHER MAINT ITEMS	84.85 13.73 98.58 *
633827	HILL'S BROS LOCK & SAFE INC	MAINT-SERV CONTRACTS MOTOR VEH PARTS OTHER MAINT ITEMS HARDWARE OTHER CONST SUPPLIES	6.47 11.74 96.50 272.55 18.86 406.12 *
633828	APPLE ONE EMPLOYMENT SVS ACCOUNTS RECEIVABLE	TEMP AIDE SERVICES	2,900.07 *

PAGE TOTAL FOR "\*" LINES = 564,567.72

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 01/23/18

WARRANT	VENDOR	DESCRIPTION	AMOUNT
633829	CITY OF HUNTINGTON BEACH	IMPORT WTR-WOCWB	1,911.00 *
633830	INTERWEST CONSULTING GROUP ATTN: ACCOUNTING	OTHER PROF SERV	18,020.00 *
633831	J&M ENVIRONMENTAL CONTROL GROUP	ENGINEERING SERVICES	1,425.00 *
633832	JAY'S CATERING	DONATION REFUND	18.00
		OTHER AGR SUPPLIES	252.14
			270.14 *
633833	KILMER, WAGNER & WISE PAPER COMPANY, INC.	PAPER/ENVELOPES	128.93 *
633834	LA HABRA FENCE CO, INC.	MAINT OF REAL PROP	5,408.00 *
633835	LANGUAGE LINE SERVICES	TELEPHONE	27.26 *
633836	LAWSON PRODUCTS, INC.	MOTOR VEH PARTS	3,593.61 *
633837	LEON'S TRANSMISSION SERVICES INC	REPAIRS-FURN/MACH/EQ	1,547.47 *
633838	LIFECOM SAFETY SERVICE & SUPPLY	SAFETY EQ/SUPPLIES	130.00 *
633839	LORRAINE MENDEZ & ASSOCIATES, LLC	OTHER PROF SERV	1,120.00 *
633840	MC MASTER-CARR SUPPLY CO	OTHER MINOR TOOLS/EQ	98.31 *
633841	MERCHANTS BLDG MAINT LLC	MAINT-SERV CONTRACTS	28,355.38 *
633842	METRO CITIES FIRE AUTH-ATTN: J FERRELL, COMMUNICATIONS MGR	TELEPHONE	370.96 *
633843	MOMAR, INC	MOTOR VEH PARTS	1,634.11 *
633844	MOTOROLA SOLUTIONS, INC.	800 MHZ EQUIP	22,531.25 *
633845	MR. D'S AUTOMOTIVE	MOTOR VEHICLE MAINT	75.00 *
633846	MYERS, NICOLE	INSTRUCTOR SERVICES	93.80 *
633847	NATIONAL BAND & TAG	CANINE EXPENSES	900.00 *
633848	NATIONAL CONSTRUCTION RENTALS	OTHER RENTALS	1,569.85 *
633849	OFFICE DEPOT, INC	OFFICE SUPPLIES/EXP	1,561.57 *

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 01/23/18

WARRANT	VENDOR	DESCRIPTION	AMOUNT
633850	NEW PIG CORP	OTHER MAINT ITEMS	143.16 *
633851	NIAGARA PLUMBING	PIPES/APPURTENANCES	217.55 *
633852	OCEAN BLUE ENVIRONMENTAL SERVICES, INC.	HAZMAT REMOVAL OTHER MAINT ITEMS	9,391.81 620.00 10,011.81 *
633853	OPPERMAN & SONS TRUCK	MOTOR VEH PARTS	3,345.59 *
633854	ORANGE COUNTY APPLIANCE PARTS	AIR COND SUPPLIES	5.02 *
633855	ORANGE COUNTY FIRE PROTECTION	REPAIRS--FURN/MACH/EQ	95.60 *
633856	O.C. HOUSING AUTHORITY ACCTG DEPT.	MOBILITY INSP FEE	2,475.00 *
633857	ORANGE COUNTY NEWS	ADVERTISING	1,786.28 *
633858	OVERLAND, PACIFIC & CUTLER INC.	OTHER RENTALS RELOCATION SERVICES	252.50 325.00 577.50 *
633859	PACIFIC MEDICAL CLINIC	MEDICAL SERVICES	863.00 *
633860	PACIFIC COAST CABLING, INC. PCC NETWORK SOLUTIONS	NETWORKING SERVICES	4,297.61 *
633861	PENCO ENGINEERING, INC.	ENGINEERING SERVICES	14,950.00 *
633862	PETTY CASH - MUN SRVC CTR	TELEPHONE POSTAGE DELIVERY SERVICES OTHER CONF/MTG EXP FOOD MOTOR VEH PARTS OTHER MAINT ITEMS OFFICE SUPPLIES/EXP GEN PURPOSE TOOLS OTHER MINOR TOOLS/EQ LUMBER HARDWARE OTHER CONST SUPPLIES CELL PHONE/BEEPER	20.00 15.68 9.55 12.00 17.99 10.82 43.09 347.03 31.22 77.56 14.56 16.60 100.64 72.31 789.05 *

PAGE TOTAL FOR "\*" LINES = 39,557.17



## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 01/23/18

WARRANT	VENDOR	DESCRIPTION	AMOUNT
633863	POWERTRON BATTERY CO	ELECTRICAL SUPPLIES	35.56 *
633864	POWERWERX, INC.	MOTOR VEH PARTS	380.01 *
633865	PRIME TRUCK TIRE SERVICE	REPAIRS-FURN/MACH/EQ	725.00 *
633866	PYRO-COMM SYSTEMS, INC.	MAINT-SERV CONTRACTS	135.00 *
633867	SHI INTERNATIONAL CORP	MAINT-SERV CONTRACTS MINOR FURN/EQUIP	117.31 778.14 895.45 *
633868	PROACTIVE WORK HEALTH SERVICES	MEDICAL SERVICES	255.00 *
633869	DATA TICKET, INC	OTHER PROF SERV	22.00 *
633870	ALEXANDER'S CONTRACT SERVICES, INC.	OTHER MAINT ITEMS	597.00 *
633871	MULTIRIVER STUDIOS, LLC PIANO PLACE MUSIC & ARTS CENTER	INSTRUCTOR SERVICES	219.24 *
633872	NEWHOPE P & L, INC. DBA NEWHOPE PAINT & COATINGS	MOTOR VEHICLE MAINT	1,990.00 *
633873	AT&T GLOBAL SERVICES INC	TELEPHONE	200.00 *
633874	SAN BERNARDINO COUNTY SHERIFFS DEPT	TUITION/TRAINING	180.00 *
633875	SAUCEDO, DANA	TUITION REIMB	138.00 *
633876	SAXE-CLIFFORD, PH.D., SUSAN	MEDICAL SERVICES	450.00 *
633877	SCHAEFER, NICK	L/S/A TRANSPORTATION	23.25 *
633878	SHRED CONFIDENTIAL, INC.	OTHER PROF SERV	126.00 *
633879	CG SYSTEMS, INC.	OTHER PROF SERV	63.00 *
633880	SIEMENS INDUSTRY, INC. C/O CITIBANK (BLDG TECH)	MAINT OF REAL PROP	91,620.00 *
633881	SIMPSON CHEVROLET OF GG	MOTOR VEH PARTS	325.38 *
633882	SOUTH COAST EMERGENCY VEHICLE SERVICES	REPAIRS-FURN/MACH/EQ MOTOR VEH PARTS	39,823.82 6,912.30 46,736.12 *

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 01/23/18

WARRANT	VENDOR	DESCRIPTION	AMOUNT
633883	SOUTHERN COUNTIES LUBRICANTS LLC.	WHSE INVENTORY	1,367.04 *
633884	SPARKLETT'S	BOTTLED WATER	303.52 *
633885	SPECTRUM GAS PRODUCTS, INC.	MEDICAL SUPPLIES SAFETY EQ/SUPPLIES	152.00 166.50 318.50 *
633886	STATE INDUSTRIAL PRODUCTS	WHSE INVENTORY	1,941.53 *
633887	SUNBELT RENTALS	HEAVY EQUIP RENTAL OTHER MAINT ITEMS	657.14 499.29 1,156.43 *
633888	TT TECHNOLOGIES, INC	WHSE INVENTORY	794.66 *
633889	THOMSON REUTERS- WEST C/O WEST PAYMENT CENTER	DUES/MEMBERSHIPS	535.00 *
633890	TIME WARNER CABLE	CABLE TV SERVICE	80.00 *
633891	TRUCK & AUTO SUPPLY INC. TrucParCo	MOTOR VEH PARTS	218.45 *
633892	TURBO DATA SYSTEMS, INC	OTHER PROF SERV	6,477.90 *
633893	TURNOUT MAINTENANCE COMPANY	FIRE TURNOUTS REPAIR OTHER PROF SERV	1,522.47 85.00 1,607.47 *
633894	TYLER TECHNOLOGIES, INC.	MAINT-SERV CONTRACTS	196.70 *
633895	TYCO FIRE&SECURITY(US) MGMT,INC DBA TYCO INTEGRATED SEC.,LLC	MAINT-SERV CONTRACTS	2,553.70 *
633896	HD SUPPLY FACILITIES MAINTENANCE LTD-USA BLUEBOOK	LABORATORY CHEMICALS	566.51 *
633897	U.S. ARMOR CORP.	UNIFORMS	3,467.38 *
633898	UNIFIRST CORP	LAUNDRY SERVICES	1,843.40 *
633899	UNITED PARCEL SERVICE	UPS-PERSONAL DELIVERY SERVICES	30.16 51.60 81.76 *
633900	UPHUS, MARK	L/S/A TRANSPORTATION	70.50 *

PAGE TOTAL FOR "\*" LINES = 23,580.45

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 01/23/18

WARRANT	VENDOR	DESCRIPTION	AMOUNT
633901	SUNG HO PARK FIVE STAR TAEKWONDO	INSTRUCTOR SERVICES	365.40 *
633902	VALLEY POWER SYSTEMS, INC. DEPT 34677	REPAIRS-FURN/MACH/EQ MOTOR VEH PARTS OTHER MAINT ITEMS	15,131.09 0.00 529.34 15,660.43 *
633903	VISION MARKING DEVICES	OFFICE SUPPLIES/EXP	137.10 *
633904	VOLVO CONSTRUCTION EQUIPMENT VOLVO AB	MOTOR VEH PARTS	515.20 *
633905	VULCAN MATERIALS COMPANY WESTERN DIVISION	ASPHALT PRODUCTS	281.53 *
633906	GRAINGER	JANITORIAL SUPPLIES ELECTRICAL SUPPLIES OTHER MAINT ITEMS GEN PURPOSE TOOLS SAFETY EQ/SUPPLIES FURN/MACH/EQUIP REPL	268.48 389.41 189.11 122.23 1,513.04 152.42 2,634.69 *
633907	WALTERS WHOLESALE ELECTRIC	MAINT SUPP-TRAFF SIG OTHER MAINT ITEMS	36.40 194.96 231.36 *
633908	CARL WARREN & CO	SELF-INS ADMN	9,000.00 *
633909	WATERLINE TECHNOLOGIES, INC.	LABORATORY CHEMICALS	135.12 *
633910	TREMCO/WEATHERPROOFING TECHNOLOGIES, INC.	MAINT-SERV CONTRACTS	2,850.00 *
633911	WELLS TAPPING SERVICE, INC.	OTHER MAINT ITEMS	2,000.00 *
633912	WEST COAST ARBORISTS INC	TREE TRIMMING SERV	7,071.00 *
633913	WESTERN EXTERMINATOR	MAINT-SERV CONTRACTS	632.86 *
633914	WESTERN OIL SPREADING SERVICES	ASPHALT PRODUCTS	230.98 *
633915	CITY OF WESTMINSTER	PISTOL RANGE RENTAL	1,650.00 *
633916	WINSTON, KEITH	MILEAGE REIMB	76.30 *

PAGE TOTAL FOR "\*" LINES = 43,471.97

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 01/23/18

WARRANT	VENDOR	DESCRIPTION	AMOUNT
633917	WOODRUFF, SPRADLIN & SMART A PROFESSIONAL CORP	LEGAL FEES	74,650.91 *
633918	YORBA LINDA FEED STORE, INC.	CANINE EXPENSES	191.71 *
633919	ZUMAR INDUSTRIES	SIGNS/FLAGS/BANNERS	243.23 *
633920	SAFARILAND, LLC	OTHER PROF SUPPLIES	442.97 *
633921	ASSOCIATED SOILS ENGINEERING, INC.	BLDG/IMPROVEMENTS	6,160.00 *
633922	MIDWEST MOTOR SUPPLY CO INC KIMBALL MIDWEST	MOTOR VEH PARTS	691.69 *
633923	SARMIENTO, ADRIAN	DUES/MEMBERSHIPS	8.00 *
633924	CHEMSEARCH	OTHER MAINT ITEMS	75.21 *
633925	MATTHEW BENDER & COMPANY INC. DBA LEXISNEXIS MATTHEW BENDER	BOOKS/SUBS/CASSETTES	1,443.50 *
633926	FELDMAN, JOSHUA	TUITION REIMB	1,014.05 *
633927	FACTORY MOTOR PARTS CO BIN 139107	MOTOR VEH PARTS	352.37 *
633928	TIM HOGAN GRAPHICS	OTHER PROF SERV	2,169.87 *
633929	ELITE EQUIPMENT INC	OTHER CONST SUPPLIES	25.01 *
633930	CHARLES P. CROWLEY CO. INC.	LABORATORY CHEMICALS	1,468.87 *
633931	WESTERN WATER WORKS	WHSE INVENTORY	17,217.68 *
633932	HANDY HOSE SERVICES ADVANTAGE HOSE SERVICES LLC	REPAIRS-FURN/MACH/EQ	398.45 *
633933	SAN DIEGO FLUID SYSTEM TECHNOLOGIES	PIPES/APPURTENANCES	477.33 *
633934	TRELOAR, TOM	OTHER PROF SERV	550.00 *
633935	CHEMEX INDUSTRIES	JANITORIAL SUPPLIES	307.08 *
633936	STATE WATER RESOURCES CONTROL BOARD	PERMITS/OTHER FEES	64,397.20 *
633937	NORTH NET TRAINING AUTHORITY	TUITION/TRAINING	1,288.75 *
633938	GFOA	DUES/MEMBERSHIPS	150.00 *

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 01/23/18

WARRANT	VENDOR	DESCRIPTION	AMOUNT
633939	TRAFFIC MANAGEMENT INC	SAFETY EQ/SUPPLIES	1,059.72 *
633940	E.G. BRENNAN & CO., INC.	MAINT-SERV CONTRACTS	375.00 *
633941	EMERGENCY MEDICAL SERVICES AUTH ATTN: BRAD BELTRAM	TUITION/TRAINING	37.00 *
633942	BEE REMOVERS	MAINT-SERV CONTRACTS	125.00 *
633943	PUMPMAN INC	PIPES/APPURTENANCES	5,022.00 *
633944	CLEARs ATTN:MARIE SY;SAN GABRIEL PD	DUES/MEMBERSHIPS	200.00 *
633945	CCUG COMPUTERIZED CLETS USERS GROUP	DUES/MEMBERSHIPS	75.00 *
633946	O'REILLY AUTO PARTS	MOTOR VEHICLE MAINT MOTOR VEH PARTS	240.00 2,194.51 2,434.51 *
633947	PRIMA	REGISTRATION FEES	385.00 *
633948	AARON HANSEN	TUITION REIMB	276.00 *
633949	BRITHINEE ELECTRIC	REPAIRS-FURN/MACH/EQ	954.30 *
633950	POWERDMS, INC	MAINT-SERV CONTRACTS	6,558.00 *
633951	BEST TINT	MOTOR VEH PARTS	140.00 *
633952	VORTEX INDUSTRIES INC FILE 1095	MAINT-SERV CONTRACTS	655.00 *
633953	VERITIV OPERATING COMPANY	WHSE INVENTORY	1,443.99 *
633954	LEXISNEXIS RISK SOLUTIONS ACCOUNT #1008503	BOOKS/SUBS/CASSETTES	803.50 *
633955	COSTAR GROUP, INC. ATTN: ACCOUNTING DEPT-CONTRACTS	OTHER PROF SERV	450.77 *
633956	911 VEHICLE	REPAIRS-FURN/MACH/EQ	10,458.56 *
633957	DIRECTV	CABLE TV SERVICE	136.98 *
633958	SOUTH COAST FENCING CENTER	INSTRUCTOR SERVICES	192.78 *
633959	EPOWER NETWORK, INC	MAINT-SERV CONTRACTS	819.75 *

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 01/23/18

WARRANT	VENDOR	DESCRIPTION	AMOUNT
633960	ROACH, ANDREW	TUITION REIMB	2,164.00 *
633961	AMERINATIONAL COMMUNITY SERVICES, INC.	OTHER PROF SERV NSP HOME IMP GRANT	187.18 58.93 246.11 *
633962	ORTEGA, DAVID	TUITION REIMB	245.19 *
633963	BATTERY SYSTEMS INC.	MOTOR VEH PARTS	564.24 *
633964	LT PROPERTIES	LAND/BLDG/ROOM RENT	15,920.05 *
633965	JOHNNY DAVID ALLEN JR. DBA JOHNNY ALLEN TENNIS ACADEMY	INSTRUCTOR SERVICES	1,002.33 *
633966	MONTGOMERY, JESSE	DUES/MEMBERSHIPS	90.00 *
633967	LABSOURCE, INC.	WHSE INVENTORY	122.50 *
633968	HTL HOTEL ADVISORS, INC. DBA HTL HOSPITALITY ADVISORS	OTHER PROF SERV	1,757.50 *
633969	THE ORANGE COUNTY HUMANE SOCIETY	OTHER PROF SERV	72,499.98 *
633970	METROLINK TRAINS	WAGE ATTACHMENT L/S/A TRANSPORTATION	433.50 265.25 698.75 *
633971	DEPARTMENT OF JUSTICE ACCOUNTING/CASHERING DEPT	LIFESCAN FEE-DOJ	989.00 *
633972	BANNER BANK	BLDGS/IMPROVEMENTS	3,569.84 *
633973	CHAMPION TROPHY CO. OF ORANGE COUNTY	AWARDS/TROPHIES	48.49 *
633974	ONSCENE SOLUTIONS, LLC	HARDWARE	1,990.67 *
633975	CALIFORNIA FOUNDATION FOR THE PERFORMING ARTS, INC	INSTRUCTOR SERVICES	146.16 *
633976	RABC-ECC A JOINT VENTURE	BLDGS/IMPROVEMENTS	67,826.94 *
633977	FERRARI ENTERPRISES, INC	BLDGS/IMPROVEMENTS	24,350.00 *
633978	THE LEW EDWARDS GROUP	OTHER PROF SERV	5,000.00 *
633979	ASCAP	TAXES/LICENSES	1,808.00 *

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 01/23/18

WARRANT	VENDOR	DESCRIPTION	AMOUNT
633980	CALIFORNIA PUMPCRETE, INC.	OTHER MAINT ITEMS	736.50 *
633981	VICTORIA, ROD	TUITION REIMB	530.95 *
633982	WEST COUNTY TIRE & AUTO INC.	WHSE INVENTORY	2,066.10 *
633983	HF&H CONSULTANTS, LLC	OTHER PROF SERV	1,336.25 *
633984	AMERICAN PAYROLL ASSOCIATION	DUES/MEMBERSHIPS	219.00 *
633985	FLEET SERVICES, INC.	MOTOR VEH PARTS	2,072.98 *
633986	YO-FIRE SUPPLIES	WHSE INVENTORY PIPES/APPUTENANCES OTHER MAINT ITEMS	9,627.63 530.93 1,681.61 11,840.17 *
633987	TRUESDAIL LABORATORIES, INC	OTHER PROF SERV	1,536.00 *
633988	BSN SPORTS, LLC	ATHLETIC SUPPLIES	732.33 *
633989	THE GEO GROUP, INC.	JAILER SERVICES	45,497.33 *
633990	SEAVCO IVR SEAVER MOTORCYCLES	REPAIRS-FURN/MACH/EQ	2,347.31 *
633991	CHEVROLET OF WATSONVILLE NATIONAL AUTO FLEET GROUP	MOTOR VEHICLE REPL	121,569.60 *
633992	GRP2 UNIFORMS, INC KEYSTONE UNIFORMS, OC	UNIFORMS	5,544.05 *
633993	SO CAL INDUSTRIES	OTHER RENTALS	795.68 *
633994	SOUTHERN COMPUTER WAREHOUSE, INC	DATA PROCESSING SUPP	863.09 *
633995	PREMIUM QUALITY LIGHTING	ELECTRICAL SUPPLIES	1,014.68 *
633996	HADRONEX, INC. DBA SMARTCOVER SYSTEMS	FURN/MACH/EQ ADDS	2,000.00 *
633997	SAN DIEGO POLICE EQUIPMENT	UNIFORMS GUNS/AMMUNITION	1,989.06 6,411.13 8,400.19 *
633998	AUTONATION FORD TUSTIN	REPAIRS-FURN/MACH/EQ	720.04 *

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 01/23/18

WARRANT	VENDOR	DESCRIPTION	AMOUNT
633999	DATABLAZE LIGHTING UP WIRELESS DATA	OTHER PROF SERV	79.90 *
634000	JD FUTURE ENTERPRISES INC DBA: BLUEDOGINK	OFFICE SUPPLIES/EXP	552.70 *
634001	VMI INC.	MONITORED EQ-VIDEO	60.61 *
634002	USA BLUE BOOK	OTHER MAINT ITEMS	27.85 *
634003	FIREMASTER DEPT. 1019	SAFETY EQ/SUPPLIES	800.04 *
634004	CA SHOPPING CART RETRIEVAL CORP	OTHER PROF SERV	2,083.00 *
634005	LACEY CUSTOM LINENS, INC.	LAUNDRY SERVICES	52.40 *
634006	ORANGE COUNTY EMERGENCY PET CLINIC	OTHER PROF SERV	1,740.00 *
634007	COUNTY OF ORANGE TREASURER-TAX COLLECTOR	OTHER PROF SERV	6,523.00 *
634008	MWB COPY PRODUCTS, INC DBA:SOCAL OFFICE TECHNOLOGIES	MAINT-SERV CONTRACTS	11,337.20 *
634009	ENGINEERING RESOURCES OF SOUTHERN CALIFORNIA INC.	ENGINEERING SERVICES	15,341.00 *
634010	PRADO FAMILY SHOOTING RANGE	PISTOL RANGE RENTAL	275.00 *
634011	BILL'S SOUND & SECURITY	OTHER PROF SERV	300.00 *
634012	KUSTOM IMPRINTS	UNIFORMS	81.78 *
634013	S.C. SIGNS & SUPPLIES LLC	SIGNS/FLAGS/BANNERS	802.74 *
634014	HUGHES COMMUNICATION INC DBA: HUGHES NETWORK SYSTEMS LLC	OTHER MAINT ITEMS	184.68 *
634015	FEHR & PEERS	PROJECT REAPPROP	608.82 *
634016	PRES-TECH, PRES TECH EQUIPMENT COMPANY	WHSE INVENTORY	17,917.33 *
634017	NATIONAL CREDIT REPORTING	OTHER PROF SERV	102.55 *
634018	JTB SUPPLY CO INC	MAINT SUPP-TRAFF SIG	323.25 *
634019	MurCal, INC.	OTHER MAINT ITEMS	63.92 *
634020	IACP INTL ASSOC CHIEFS OF POLICE	DUES/MEMBERSHIPS	150.00 *

PAGE TOTAL FOR "\*" LINES = 59,407.77



## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 01/23/18

WARRANT	VENDOR	DESCRIPTION	AMOUNT
634021	CALIFORNIA BUILDING STANDARDS COMMISSION	BSASRF STATE FEE	7,493.60 *
634022	BAYER HVAC, INC.	AIR COND SUPPLIES	241.42 *
634023	OCCMA	FOOD	150.00 *
634024	HARVARD BUSINESS REVIEW	DUES/MEMBERSHIPS	129.00 *
634025	UNITED WELDING & FABRICATION INC.	OTHER MAINT ITEMS	431.00 *
634026	DIGITAL BUYER	REPRO SUPPLIES	886.58 *
634027	INSEGO NORTH AMERICA, LLC	DUES/MEMBERSHIPS	456.00 *
634028	TAN DUONG	PROP/EV REFUND	3,089.00 *
634029	GOFORTH & MARTI DBA G/M BUSINESS INTERIORS	PROJECT REAPPROP	12,476.61 *
634030	MICROCEPTION, INC.	16/17 SLESA	22,993.42 *
634031	DATA HARDWARE DEPOT, LP	NETWORKING SUPPLIES	3,605.75 *
634032	KENNY THANH THACK	CITATION DIST	158.00 *
634033	HAZARD, NATALIE	WATER CLOSING BILL REFUND	16.17 *
634034	CHIANG, NANCY	WATER CLOSING BILL REFUND	40.63 *
634035	NGUYEN, VAN	WATER CLOSING BILL REFUND	14.79 *
634036	SHANE, JEANNE	WATER CLOSING BILL REFUND	58.80 *
634037	GARCIA, MARK	WATER CLOSING BILL REFUND	29.82 *
634038	CORDEIRO, RAFAEL	WATER CLOSING BILL REFUND	6.83 *
634039	TRAN RODRIGUEZ INC	WATER CLOSING BILL REFUND	75.00 *
634040	FOX, PAUL W	WATER CLOSING BILL REFUND	25.99 *
634041	GILES, RICHARD	WATER CLOSING BILL REFUND	15.64 *
634042	AYALA, EDUARDO	WATER CLOSING BILL REFUND	10.39 *

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 01/23/18

WARRANT	VENDOR	DESCRIPTION	AMOUNT
634043	DOMINIC LUNA, JONATHAN	WATER CLOSING BILL REFUND	4.43 *
634044	PACIFIC CITY PROPERTIES	WATER CLOSING BILL REFUND	57.01 *
634045	NGUYEN, THIEN	WATER CLOSING BILL REFUND	42.87 *
634046	OH, SHIM	WATER CLOSING BILL REFUND	15.48 *
634047	AYAD, ZIAD	WATER CLOSING BILL REFUND	22.61 *
634048	CENKER, STEVEN	WATER CLOSING BILL REFUND	75.31 *
634049	HAN, THOMAS	WATER CLOSING BILL REFUND	25.11 *
634050	LUU, LOC	WATER CLOSING BILL REFUND	18.00 *
634051	A.P. GARDEN GROVE, LLC c/o ABBEY COMPANY	WATER CLOSING BILL REFUND	23.96 *
634052	NGUYEN, CUONG	WATER CLOSING BILL REFUND	36.88 *
634053	PHAN, BIN	WATER CLOSING BILL REFUND	46.05 *
634054	HOGAN, RICHARD P	WATER CLOSING BILL REFUND	1,195.29 *
634055	NGUYEN, MING T	WATER CLOSING BILL REFUND	22.12 *
634056	ABC MAXWELL LLC	WATER CLOSING BILL REFUND	46.96 *
634057	CHAM, WELBY	WATER CLOSING BILL REFUND	53.11 *
634058	DUONG, MANDI	WATER CLOSING BILL REFUND	46.41 *
634059	TRAN, TOAN	WATER CLOSING BILL REFUND	51.80 *
634060	NGUYEN, JOSEPH	WATER CLOSING BILL REFUND	14.77 *
634061	GARCIA, AMBRAHAM	WATER CLOSING BILL REFUND	300.00 *
634062	KWAK, SANG/EUN	WATER CLOSING BILL REFUND	58.44 *
634063	TASSEY, JUSTIN	WATER CLOSING BILL REFUND	100.49 *
634064	LE, KELLY	WATER CLOSING BILL REFUND	1.71 *

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 01/23/18

WARRANT	VENDOR	DESCRIPTION	AMOUNT
634065	DO BUILDER & DESIGN CO.	WATER CLOSING BILL REFUND	15.98 *
634066	LAM, TAM	WATER CLOSING BILL REFUND	43.47 *
634067	VU, WENDY	WATER CLOSING BILL REFUND	158.09 *
634068	NGUYEN, VU M	WATER CLOSING BILL REFUND	28.54 *
634069	GALA, BHARAT	WATER CLOSING BILL REFUND	20.70 *
634070	BACH, CHUONG	WATER CLOSING BILL REFUND	34.84 *
634071	MATTHEWS, BOB	WATER CLOSING BILL REFUND	33.90 *
634072	ALTISOURCE SINGLE FAMILY INC.	WATER CLOSING BILL REFUND	381.17 *
634073	BARNES, TYRONE	WATER CLOSING BILL REFUND	41.80 *
634074	SALEM, RAAFAD	WATER CLOSING BILL REFUND	38.44 *
634075	NIKAEIN, MASSOOD	WATER CLOSING BILL REFUND	27.55 *
634076	NGUYEN, DAT	WATER CLOSING BILL REFUND	29.23 *
634077	PHAM, HOA	WATER CLOSING BILL REFUND	28.50 *
634078	DOWNER, PAUL	WATER CLOSING BILL REFUND	56.21 *
634079	HOANG, MI	WATER CLOSING BILL REFUND	53.49 *
634080	TRAN, TIEN	RENT SUBSIDY	739.00 *
634081	NGUYEN, MICHELLE	RENT SUBSIDY	5,136.00 *
W2057	PUBLIC EMPLOYEES' RETIREMENT SYSTEM	HEALTH INSURANCE	735,952.51 *
W2058	CALIFORNIA STATE DISBURSEMENT UNIT	WAGE ATTACHMENT	4,233.51 *

PAGE TOTAL FOR "\*" LINES = 747,052.93

## WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 01/23/18

WARRANT	VENDOR	DESCRIPTION	AMOUNT
W2059	KS STATE BANK	INTEREST COSTS LONG TERM DEBT	70.86 7,806.22 7,877.08 *
W2060	PUBLIC EMPLOYEES' RETIREMENT SYSTEM	PENSION PAYMENT	112,503.72 *
W2061	DELTA DENTAL OF CALIFORNIA	SELF-INS ADMN	2,910.78 *
W2062	MUNICIPAL WATER DISTRICT OF ORANGE COUNTY	IMPORT WTR-MWDOC	867,363.28 *
W2063	US BANK TRUST N.A.	BANK FEES	2,750.00 *
W2064	DELTA DENTAL OF CALIFORNIA	SELF-INS ADMN	2,882.52 *
W2065	AGENCY WIRE		
W2066	DELTA CARE USA ATTN: ACCTS RECEIVABLE	SELF-INS ADMN	7,972.59 *
W2067	AGENCY WIRE		
W2068	DELTA DENTAL OF CALIFORNIA	SELF-INS CLAIMS	20,357.00 *
W2069	AGENCY WIRE		
W2070	PUBLIC EMPLOYEES' RETIREMENT SYSTEM	PENSION PAYMENT	519,362.22 *
W2071	CITY OF GARDEN GROVE-LIABILITY ACCT	ACCURED LIAB CLAIMS LEGAL FEES MUN CLAIMS BD PMT	2,088.18 68,387.52 276.20 70,751.90 *
W2072	PUBLIC EMPLOYEES' RETIREMENT SYSTEM	PENSION PAYMENT	1,184,087.00 *
W2073	UNION BANK-COMM CUSTOMER SERV UNIT, GOVT ACCOUNTS	BANK FEES	3,522.28 *

PAGE TOTAL FOR "\*" LINES = 2,802,340.37

WARRANTS SUBMITTED TO CITY COUNCIL FOR APPROVAL 01/23/18

WARRANT	VENDOR	DESCRIPTION	AMOUNT
W2074	LINCOLN FINANCIAL GROUP	LIFE INS PREMIUM	8,356.20 *
W2075	UNION BANK-COMM CUSTOMER SERV UNIT, GOVT ACCOUNTS	BANK FEES	3,019.82 *
W2076	LINCOLN FINANCIAL GROUP	LIFE INS PREMIUM	8,178.86 *
W2077	VISION SERVICE PLAN	VISION INSURANCE	15,487.83 *

PAGE TOTAL FOR "\*" LINES = 35,042.71

FINAL TOTAL 6,620,317.27 \*

DEMANDS #633670 - 634081 AND WIRES W2057 - W2077 AS PRESENTED IN THE WARRANT REGISTER SUBMITTED TO THE GARDEN GROVE CITY COUNCIL JANUARY 23, 2018, HAVE BEEN AUDITED FOR ACCURACY AND FUNDS ARE AVAILABLE FOR PAYMENT THEREOF

  
KINGSLEY C. OKEREKE - FINANCE DIRECTOR

181971	KATHERINE M ANDERSON	725.76	181972	RICHARD L WILLIAMS	2206.49
181973	JUDITH A MOORE	2023.84	181974	DIANE BELAIR	1644.96
181975	JO ANNE M CHUNG	2460.87	181976	THOMAS E BUTTERS	2127.67
181977	JUSTIN E DAVENPORT	488.29	181978	CHRIS M VERES	3191.10
181979	ROBERT R MOUNGEY	541.76	181980	MICHAEL F ROCHA	1905.18
181981	KEVIN L RAY	681.75	181982	ADRIANNA M RODRIGUEZ	594.02
181983	DANIEL C MOSS	1521.63	181984	YUKIYOSHI NAKAGAWA	1506.85
181985	FRANK X DE LA ROSA	3708.54	181986	STEPHANIE AMBRIZ	331.26
181987	DEANNA M CHUMACERO	577.08	181988	STEVEN E GOMEZ	448.32
181989	KERRY L PAXTON	260.04	181990	PHILIP J SEYMOUR	17.86
181991	NICK R SCHAEFER	2137.51	181992	ALBERT R LECO JR	1745.11
181993	RANDY L TUCKER	1249.62	181994	TIMOTHY M SUTTON	804.21
181995	O.C.E.A. GENERAL	2428.09	181996	O.C.E.A.	1282.85
181997	COMMUNITY HEALTH CHARITI	50.00	181998	GARDEN GROVE POLICE ASSO	1530.00
D323834	ALLEN L SERNA	-2335.58	D324285	KRIS C BEARD	301.46
D324286	PHAT T BUI	2.25	D324287	STEVEN R JONES	129.58
D324288	STEPHANIE L KLOPFENSTEIN	153.01	D324289	DIEDRE THU HA NGUYEN	277.66
D324290	KIM B NGUYEN	279.45	D324291	JOHN R O'NEILL	296.97
D324292	PAMELA M HADDAD	1696.73	D324293	SHAWN S PARK	1903.64
D324294	SCOTT C STILES	6500.20	D324295	MARIA A STIPE	5016.84
D324296	MEENA YOO	1989.96	D324297	DENISE KEHN	2164.24
D324298	MARITZA PIZARRO	1813.22	D324299	TERESA L POMEROY	2788.10
D324300	LIZABETH C VASQUEZ	1727.18	D324301	SHAUNA J CARRENO	2011.98
D324302	TERESA G CASEY	1464.75	D324303	VIRGINIA DELGADO	1649.20
D324304	DANNY HUYNH	3413.28	D324305	VILMA C KLOESS	1834.57
D324306	IVY LE	1805.28	D324307	TAMMY LE	1632.06
D324308	LINDA MIDDENDORF	2552.09	D324309	ROSALINDA MOORE	1374.47
D324310	MARIA A NAVARRO	2164.16	D324311	PHUONG VIEN T NGUYEN	2478.14
D324312	QUANG NGUYEN	2309.71	D324313	TINA T NGUYEN	2187.44
D324314	THYANA T PHI	2243.49	D324315	MARIA RAMOS	2131.31
D324316	TANYA L TO	1478.85	D324317	CUONG K TRAN	1968.87
D324318	ELAINE TRUONG	1358.29	D324319	THANH-NGUYEN VO	1720.88
D324320	SYLVIA GARCIA	2031.36	D324321	KINGSLEY C OKEREKE	4982.99
D324322	KAREN M HARRIS	2500.56	D324323	HEIDI M JANZ	2117.22
D324324	CHRISTI C MENDOZA	683.48	D324325	ANN C EIFERT	2705.13
D324326	DEBORAH A POWELL	1686.34	D324327	MARGARITA A ABOLA	1772.21
D324328	MARISA ATIN RAMOS	1127.12	D324329	ELLIS EUN ROK CHANG	2607.82
D324330	JANET J CHUNG	1955.19	D324331	RHONDA C KAWELL	2432.58
D324332	ROBERT W MAY	1345.67	D324333	SHAWNA A MCDONOUGH	1508.07
D324334	HEIDY Y MUNOZ	2032.85	D324335	ALEXANDER TRINIDAD	2346.84
D324336	LIGIA ANDREI	1422.30	D324337	ARIANA B BAUTISTA	1393.62
D324338	KAREN J BROWN	801.91	D324339	CORINNE L HOFFMAN	2403.07
D324340	JEFF N KURAMOTO	2281.03	D324341	CHELSEA E LUKAS	1502.64
D324342	EDWARD E MARVIN JR	1764.71	D324343	ANGELA M MENDEZ	1743.17
D324344	MONICA A NEELY	3393.95	D324345	JENNIFER L PETERSON	3272.14
D324346	ANH PHAM	1672.74	D324347	EVA RAMIREZ	1675.44
D324348	JAIME F CHAVEZ	1452.53	D324349	GARY F HERNANDEZ	1545.32
D324350	NEAL M MANALANSAN	1437.43	D324351	DANIEL J SANCHEZ	1562.73

\*\*\* PAGE TOTAL = 163834.55

D324352	SANDRA E SEGAWA	3249.00	D324353	ALANA R CHENG	2151.94
D324354	LISA L KIM	4044.04	D324355	JAYME K AHLO	2352.18
D324356	MICHAEL G AUSTIN	2464.77	D324357	DAVID A DENT	3651.26
D324358	TODD C HARTWIG	2681.96	D324359	AARON J HODSON	1975.22
D324360	DONALD E LUCAS	2686.77	D324361	GUADALUPE E MERCADO	1654.56
D324362	SVETLANA MOURE	2077.75	D324363	PHU T NGUYEN	3209.09
D324364	LORENA J QUILLA-SOULES	2235.78	D324365	CHRISTOPHER CHUNG	2613.90
D324366	PAUL GUERRERO	2576.75	D324367	LEE W MARINO	3447.49
D324368	MARIA L MEDRANO	2580.39	D324369	MARIA C PARRA	2633.30
D324370	ERIN WEBB	3240.72	D324371	GREG BLODGETT	2770.80
D324372	MONICA COVARUBIAS	2596.84	D324373	GRACE E LEE	2281.12
D324374	AMEENAH ABU-HAMDIYYAH	1689.03	D324375	JULIE A ASHLEIGH	1863.27
D324376	RITA M CRAMER	2402.45	D324377	RALPH V HERNANDEZ	2151.62
D324378	JIMMY NGUYEN	1837.23	D324379	ROY N ROBBINS	2702.26
D324380	ALLISON D WILSON	1936.47	D324381	MICHAEL C BOS	2257.48
D324382	DANIEL J CANDELARIA	4194.12	D324383	VINCENT L DE LA ROSA	1846.33
D324384	KAMYAR DIBAJ	1052.16	D324385	ALICIA M HOFER	1565.95
D324386	NICOLAS C HSIEH	2725.16	D324387	ROSEMARIE JACOT	1888.69
D324388	SHAN L LEWIS	2041.94	D324389	NAVIN B MARU	3377.17
D324390	JUAN C NAVARRO	2040.56	D324391	MICHAEL F SANTOS	2230.03
D324392	MARK P UPHUS	3417.29	D324393	JOSE A VASQUEZ	2218.15
D324394	ANA G VERGARA NEAL	2184.26	D324395	DAI C VU	3396.44
D324396	KHANG L VU	2891.48	D324397	JOSHUA J ARIONUS	1731.53
D324398	JAN BERGER	1921.70	D324399	ROBERT P BERMUDEZ	3031.66
D324400	TIM P CANNON	2606.98	D324401	MYUNG J CHUN	2965.97
D324402	CARINA M DAN	482.93	D324403	RYAN H DAVIS	1231.58
D324404	RONALD W DIEMERT	2247.09	D324405	CHRIS N ESCOBAR	2447.80
D324406	JASON A FERTAL	2951.02	D324407	ALEXANDER L GERRY	1175.45
D324408	ALEJANDRO GONZALEZ	2447.93	D324409	MICHAEL J GRAY	1135.24
D324410	LARRY GRIFFIN	3781.61	D324411	ROBERT A HAENDIGES	1909.66
D324412	RYAN S HART	1527.19	D324413	ROBERT M HIGGINBOTHAM	1265.80
D324414	EDWARD A HUY	2026.57	D324415	VIDAL JIMENEZ	1591.28
D324416	SAMUEL K KIM	3945.33	D324417	BRENDA L LAI	416.73
D324418	REBECCA PIK KWAN LI	3055.56	D324419	SCOTT T LOWE	2698.90
D324420	DAVID MA'AE	1466.92	D324421	TYLER MEISLAHN	1826.42
D324422	JESSE K MONTGOMERY	1680.72	D324423	STEVEN J MOYA JR	1929.74
D324424	BASIL G MURAD	2246.41	D324425	KIRK L NATLAND	793.08
D324426	DUC TRUNG NGUYEN	2043.13	D324427	CORNELIU NICOLAE	2943.20
D324428	ANDREW I ORNELAS	1545.15	D324429	DAVID A ORTEGA	1893.32
D324430	CELESTINO J PASILLAS	2540.70	D324431	WILLIAM F PEARSON	2204.18
D324432	LES A RUITENSCHILD	3906.47	D324433	JONATHAN RUIZ	2662.52
D324434	MODESTO R SALDANA	1845.15	D324435	ALEXIS SANTOS	1015.91
D324436	ADRIAN M SARMIENTO	2091.87	D324437	ALBERT TALAMANTES JR	1381.70
D324438	MINH K TRAN	1751.86	D324439	ALEJANDRO VALENZUELA JR	1227.24
D324440	ALEJANDRO N VALENZUELA	2087.31	D324441	KATHLEEN N VICTORIA	832.13
D324442	RONALD J WOLLAND	1592.86	D324443	VICTOR K YERGENSEN	2424.09
D324444	ALICE K FREGOSO	1811.54	D324445	RAQUEL K MANSON	2466.75
D324446	CAROLYN E MELANSON	1577.40	D324447	WILLIAM E MURRAY JR	5962.99

\*\*\*\* PAGE TOTAL = 219431.44

D324448	EMILY H TRIMBLE	1526.86	D324449	ALFRED J AGUIRRE	3117.60
D324450	ANTHONY U AGUIRRE	374.42	D324451	RODOLPHO M BECERRA	1717.11
D324452	HELEN L CAMDEN	623.74	D324453	EDGAR A CANO	1313.61
D324454	ALBERT J CARRISOZA	1532.34	D324455	MARRAY R CHAPMAN	502.65
D324456	GABRIELA R CONTRERAS	2049.33	D324457	JULIE T COTTON	811.34
D324458	ERIC M ESPINOZA	1309.08	D324459	HECTOR M ESPINOZA	1577.26
D324460	ROBERT J FRANCO	650.03	D324461	MAURICIO S GARCIA	79.61
D324462	GLORIA GAW	1968.35	D324463	RICHARD R GOSSELIN	3097.80
D324464	HERMILO HERNANDEZ	1471.41	D324465	DONALD A HORNE JR	990.84
D324466	DARNELL D JERRY	530.93	D324467	BRENT KAYLOR	6450.99
D324468	MARK W LADNEY	2261.16	D324469	RAUL LEYVA	2125.63
D324470	ANTONIO R MARTIN	2273.53	D324471	ROBERT P MCLOGAN	336.82
D324472	KEVIN E MEJIA	683.46	D324473	RIGOBERTO MENDEZ	1907.76
D324474	JON A MIHAILA	686.94	D324475	STEVEN T ORTIZ	1690.13
D324476	RICHARD L PINKSTON	1972.88	D324477	BRADLEY J POINDEXTER	671.13
D324478	STEVE J TAUANU'U	1893.48	D324479	SUSAN VITALI	805.62
D324480	STEPHANIE A WASINGER	539.15	D324481	IOAN ANDREI	577.73
D324482	JEFFREY G CANTRELL	1871.81	D324483	THOMAS C COUNTS	166.33
D324484	JAMES CUNNINGHAM	2053.79	D324485	EARNEST L DOMINGUEZ	848.60
D324486	JULIA ESPINOZA	1063.66	D324487	ALBERT R EURS II	2098.14
D324488	CECELIA A FERNANDEZ	1129.79	D324489	CONRAD A FERNANDEZ	959.64
D324490	DIANA GOMEZ	493.62	D324491	JORGE GONZALEZ	1087.83
D324492	MICHAEL R GREENE	1952.40	D324493	RONALD D GUSMAN	849.47
D324494	GLORIA A HARO	1093.29	D324495	ERIC W JOHNSON	991.82
D324496	URIEL MACIAS	780.45	D324497	LUIS Y MENDOZA AGUILAR	920.32
D324498	KHUONG NGUYEN	1142.63	D324499	ALEJANDRO ORNELAS	902.73
D324500	WILLIAM R PICKRELL	2561.43	D324501	DELFRADO C REYES	1142.63
D324502	RAFAEL ROBLES	1143.66	D324503	JAVIER RODRIGUEZ	1023.17
D324504	RODERICK THURMAN	1711.67	D324505	EVARISTO VERA	1587.53
D324506	RICHARD L WILLIAMS	1602.40	D324507	ANSELMO AGUIRRE	1766.41
D324508	CHRISTOPHER L ALLEN	1753.08	D324509	PHILLIP J CARTER	2359.32
D324510	RICK L DUVAL	2171.23	D324511	AARON R HANSEN	1205.22
D324512	PATRICIA CLAIR HAYES	3043.16	D324513	HUY HOA HUYNH	1975.96
D324514	BRYAN D KWIATKOWSKI	1300.88	D324515	CHRISTOPHER B PRUDHOMME	353.70
D324516	ROLANDO QUIROZ	1530.08	D324517	TODD R REED	1610.27
D324518	ESTEBAN H RODRIGUEZ	1387.33	D324519	LUIS A TAPIA	2054.16
D324520	MICHAEL W THOMPSON	2650.50	D324521	WILLIAM J WHITE	2012.68
D324522	JEREMY J GLENN	523.06	D324523	JESSE GUZMAN	2492.11
D324524	BRETT A MEISLAHN	1766.66	D324525	MARK E MONSON	2275.67
D324526	AUSTIN H POWELL	1716.98	D324527	MELVIN P REED	1399.16
D324528	STEPHEN D SUDDUTH	2926.19	D324529	TIMOTHY WALLINGFORD	3896.40
D324530	HILLARD J WILLIAMS	749.34	D324531	SOUHELIA K GOUNTOUNA	1556.74
D324532	ALBERT J HOLMON III	3207.43	D324533	VICTOR T BLAS	3289.72
D324534	ERVIN DUBRUL	1870.73	D324535	JOSE GOMEZ	1929.89
D324536	BRENT W HAYES	2761.65	D324537	FRANK D HOWENSTEIN	2294.89
D324538	ALLEN G KIRZHNER	2248.10	D324539	KEON DONTRAY NELSON	1933.86
D324540	BRANDON S NUNES	1210.00	D324541	STEPHEN PORRAS	2610.09
D324542	JESSE VIRAMONTES	1933.77	D324543	JOHN ZAVALA	2125.99

\*\*\*\* PAGE TOTAL = 155191.94



D324544	VERONICA AVILA	1696.94	D324545	JEFFREY P DAVIS	2128.39
D324546	NOELLE N KIM	1643.17	D324547	MISSY M MENDOZA	547.78
D324548	MARIE L MORAN	2410.40	D324549	ANA E PULIDO	3488.47
D324550	KRISTY H THAI	2139.18	D324551	KYLAN C ACOSTA	141.49
D324552	EDWARD D AMBRIZ GARCIA	280.25	D324553	GABRIELLA E BALANDRAN	173.09
D324554	VALERIA J BARON	173.09	D324555	JOSUE BARREIRO MENDOZA	384.92
D324556	NICHOLAS J BARRETT	83.04	D324557	ALEXIS R BAUTISTA-MOYANO	195.79
D324558	DYLAN J BOGGAN	96.01	D324559	ALEJANDRA CAMARENA	126.33
D324560	RACHEL M CAMARENA	1807.36	D324561	RENE CAMARENA	1750.34
D324562	MARTI CARROLL	1081.89	D324563	VICTORIA M CASILLAS	1734.35
D324564	CYNTHIA A CHEW	1436.54	D324565	AMANDA D CROSS	1157.99
D324566	GRISSELL L CRUZ	522.30	D324567	KENNETH E CUMMINGS	422.29
D324568	GRISSELL V EVERASTICO	323.41	D324569	JARED D GARCIA	186.71
D324570	VANESSA L GARCIA	90.96	D324571	JACOB R GRANT	1784.76
D324572	KIMBERLY K HOLER	332.79	D324573	CAROLINA HONSTAIN	211.60
D324574	KELLY L HOWENSTEIN	396.61	D324575	ANA C IZQUIERDO	721.66
D324576	MARITZA JIMENEZ	277.93	D324577	ISABELLA H KUBES	80.96
D324578	STEPHANIA LUNA	320.71	D324579	ELAINE M MA'AE	2019.35
D324580	JESUS MEDINA	1700.79	D324581	JUAN MEDINA	1956.71
D324582	JOHN A MONTANCHEZ	3981.55	D324583	BRIANNA M MOORE	1010.62
D324584	KIRSTEN K NAKAISHI	196.17	D324585	GINA D NECCO	445.98
D324586	JACOB J NEELY	359.73	D324587	NOEL N NICHOLAS	1622.74
D324588	JENNIFER GODDARD NYE	2459.21	D324589	GABRIELA O'CADIZ-HERNAND	2661.11
D324590	NANCY A OCAMPO	30.32	D324591	LORI OCHOA	1930.08
D324592	CHRISTIAN PANGAN	401.93	D324593	JANET E PELAYO	2799.84
D324594	JESUS PEREZ	408.07	D324595	SUGEIRY REYNOSO	2370.20
D324596	MARINA Y ROMERO	1600.32	D324597	MONICA K ROMO	25.95
D324598	TANYA ROSAS	161.70	D324599	DIANA SALDIVAR	218.50
D324600	RICARDO SALDIVAR	449.38	D324601	DANA MARIE SAUCEDO	2358.93
D324602	EMERON J SCHLUMPBERGER	916.21	D324603	AUSTIN M ST MARSEILLE	101.06
D324604	MIRANDA M TORRES	177.63	D324605	KENNETH P TRAVIS III	222.34
D324606	CLAUDIA VALDIVIA	2760.34	D324607	JEFFREY VAN SICKLE	2064.65
D324608	DAISY O VENCES	491.45	D324609	JOSHUA VENCES	368.31
D324610	PAUL E VICTORIA	1152.80	D324611	JACOB D VIRAMONTES	250.27
D324612	DAVID M WILMES	213.38	D324613	AMANDA M POLLOCK	1259.90
D324614	THOMAS R SCHULTZ	4151.11	D324615	TREVOR G SMOUSE	1781.95
D324616	ALBERTO ACOSTA	3503.29	D324617	ANTHONY R ACOSTA	3095.19
D324618	JOHN D BARANGER III	3559.74	D324619	LUCAS B BAUER	2633.87
D324620	BRADLEY D BELL	2585.28	D324621	JERRY R BRENNEMAN	3694.00
D324622	GUY BROWN	412.69	D324623	JOSE J CAMBEROS	4457.50
D324624	DANIEL L CLEARWATER	7334.99	D324625	YVES G CLERMONT	4952.21
D324626	JOE W CRAWFORD	4631.88	D324627	TIMOTHY A CRAWFORD	5173.04
D324628	JUSTIN D DOYLE	3790.51	D324629	MICHAEL G ECKHARDT JR	5763.71
D324630	DAVID W EDNOFF	4588.51	D324631	STEVE P FELNER	3269.01
D324632	JAMES L GABBARD	9778.66	D324633	DREW R GARCIA	7463.32
D324634	JEFF W HANNA	4373.26	D324635	MATTHEW R HENSHAW	9579.18
D324636	MICHAEL L JACOBS	3150.62	D324637	WILLIAM R JAEGER	3462.72
D324638	JORDAN R JEMIOLA	3807.21	D324639	MATTHEW C KLEIBACKER	3116.11

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D324640	SCOTT A KUHLMAN	5358.31	D324641	NICHOLAS A LERARIO	1729.60
D324642	COREY L LINDSAY	1460.22	D324643	NORMAN M LOVELY	2613.33
D324644	JOHN M MARQUEZ JR	1139.68	D324645	CHEYNE C MAULE	6138.27
D324646	TERRY A MCGOVERN JR	5100.49	D324647	SHANE D MELLEEM	3919.84
D324648	TRAVIS M MELLEEM	3894.20	D324649	MARK A MICKELSEN	7848.41
D324650	SON L NGUYEN	4606.81	D324651	THANH Q NGUYEN	3042.01
D324652	FREDERICK N NIBLO	2775.12	D324653	BRENT C PARDOEN	2641.44
D324654	MICHAEL KURT RIETH	4592.35	D324655	WADE E RUHMAN	3640.95
D324656	DENNIS L RUZICKA	4558.57	D324657	DAVID C SANCHEZ	4022.71
D324658	TIMOTHY S SAWYER	5434.16	D324659	SCOTT A SCHERER	4920.11
D324660	MORRIS B SPELL	3904.14	D324661	WILLIAM S STROHM	3806.81
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D324664	JUSTIN TRUHILL	3954.05	D324665	MARIO G VALDERRAMA	3995.92
D324666	DAVID S WALDSCHMIDT	2689.59	D324667	MARK S WEISS	5411.91
D324668	JOSEPH A WINGERT JR	2015.68	D324669	JASON R BLOMGREN	3963.97
D324670	MYLES A BURROUGHS	3312.37	D324671	DAVID M CARLSON	2888.74
D324672	PARKER W CARY	3097.22	D324673	JOSHUA A FELDMAN	4591.08
D324674	TIMOTHY D FISHER	5194.95	D324675	GARRET M FURUTA	4756.35
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D324678	PETER M HUBER	3014.08	D324679	JAYCEN R JUSTUS	3269.67
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D324694	GREGORY D WILLIAMS	2315.62	D324695	JEREMIE E YORKE	2531.63
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D324732	JOSEPH P GROSS JR	2943.69	D324733	TROY HALLER	6860.71
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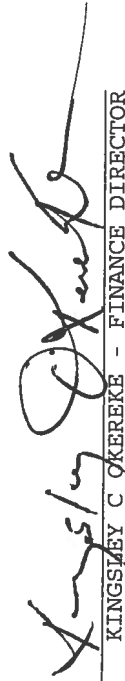
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D324978	ANAND V RAO	5108.07	D324979	JOSEPH M SCHWARTZ	2362.44
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D324984	SO CAL CU	85781.00	D324985	SOUTHLAND CU	5616.94
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W2436	INTERNAL REVENUE SERVICE	373648.58	W2437	EMPLOYMENT DEVELOPMENT D	133188.51

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TOTAL WIRE PAYMENTS 4  
GRAND TOTAL PAYMENTS 734

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Checks #181971 thru #181998, and Direct Deposits #D323834 thru #D324985, and wire #W2434 thru #W2437 presented in the Payroll Register submitted to the Garden Grove City Council 23 JAN 2018, have been audited for accuracy and funds are available for payment thereof.

  
KINGSLEY C OKEREKE - FINANCE DIRECTOR

**City of Garden Grove**

**INTER-DEPARTMENT MEMORANDUM**

To:	Scott C. Stiles	From:	Tom Schultz
Dept.:	City Manager	Dept.:	Fire
Subject:	Acceptance of 2016 Assistance to Firefighters Grant (AFG) (Grant: \$308,130); authorize the grant matching funds in the amount of \$30,812; authorize the issuance of purchase orders to L.N. Curtis & Sons (Cost: \$147,340.15) and Municipal Emergency Services (Cost: \$135,560.06), to purchase nozzles/appliances and thermal imaging cameras with AFG federal grant funds. ( <i>Action Item</i> )		
		Date:	1/23/2018

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**OBJECTIVE**

To request City Council approval to accept a Department of Homeland Security (DHS) award of \$308,130 through the Federal Emergency Management Agency (FEMA) Assistance to Firefighters Grant (AFG) program; and to request authorization to use this federal grant money to purchase equipment outlined in the grant application.

**BACKGROUND**

The AFG is a cost share grant that has helped firefighters and first responders obtain critically needed equipment and training since 2001.

The Fire Department submitted an application during the 2016 grant cycle in November 2016. In the application the Fire Department applied for new nozzles/appliances and thermal imaging cameras, since the current equipment has exceeded its service life and is no longer reliable. On July 2, 2017, the Fire Department was notified of a successful grant award for a total project cost of \$338,942 (federal share is 90 percent or \$308,130, and the City's share is 10 percent or \$30,812).

## DISCUSSION

The Fire Department is ready to move forward with the implementation of this grant. Pursuant to Garden Grove Municipal Code 2.50.110, the Purchasing Division conducted a formal bid process for the acquisition of 387 nozzles/appliances and 15 thermal imaging cameras. Three vendors submitted bids for the nozzles/appliances and three vendors submitted bids for the thermal imaging cameras. The lowest responsive bids were selected for each.

THERMAL IMAGING CAMERAS	
Company	Bid Amount
Municipal Emergency Services	\$135,560.06
AllStar Fire Equipment, Inc.	\$139,282.12
Thermo Fisher Scientific	\$144,533.78

NOZZLES / APPLIANCES	
Company	Bid Amount
L.N. Curtis & Sons	\$147,340.15
Fire ETC	\$149,913.65
AllStar Fire Equipment, Inc.	\$193,075.07

Municipal Emergency Services provided the lowest bid for the thermal imaging cameras. L.N. Curtis & Sons provided the lowest bid for the appliances/nozzles.

## FINANCIAL IMPACT

Funds from Proposition 172 (non-general funding) restricted for public safety, will be used to cover the City's required 10 percent (\$30,812) cost share, which is available in the current adopted FY 2017-18 budget. The AFG program is a reimbursable grant. The additional funds of \$308,130 will be expended and then reimbursed to the City. Ultimately, there will be a net zero impact to the General Fund.

## RECOMMENDATION

It is recommended that the City Council:

- Authorize the acceptance of the 2016 Assistance to Firefighters Grant award of \$308,130;
- Authorize the expense in the amount not to exceed 338,942 for the purchase of thermal imaging cameras and nozzles/appliances in accordance with the AFG grant;
- Authorize the Finance Director to issue purchase orders to:
  - Municipal Emergency Services, in the amount of \$135,560.06 for the purchase of thermal imaging cameras; and
  - L.N. Curtis & Sons, in the amount of \$147,340.15 for the purchase of

nozzles/appliances.

By: Trevor Smouse, Fiscal Analyst

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>	<b>File Name</b>
AFG 2016 Award Package	1/11/2018	Backup Material	1-23-2018_7a._- _Award_Package_2016.pdf



## Award Package

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**FEMA**

Mrs. Lucia Medina-Whittaker  
Garden Grove Fire Department  
11222 Acacia Parkway  
Garden Grove, California 92840-5208

Re: Award No.EMW-2016-FO-03037

Dear Mrs. Medina-Whittaker:

Congratulations, on behalf of the Department of Homeland Security, your application for financial assistance submitted under the Fiscal Year (FY) 2016 Assistance to Firefighters Grant has been approved in the amount of \$308,130.00. As a condition of this award, you are required to contribute a cost match in the amount of \$30,812.00 of non-Federal funds, or 10 percent of the Federal contribution of \$308,130.00.

**Before you request and receive any of the Federal funds awarded to you, you must establish acceptance of the award through the Assistance to Firefighters Grant Programs' e-grant system.** By accepting this award, you acknowledge that the terms of the following documents are incorporated into the terms of your award:

- Summary Award Memo
- Agreement Articles (attached to this Award Letter)
- Obligating Document (attached to this Award Letter)
- FY 2016 Assistance to Firefighters Grant Notice of Funding Opportunity.

Please make sure you read, understand, and maintain a copy of these documents in your official file for this award.

**Prior to requesting Federal funds, all recipients are required to register in the System for Award Management (SAM.gov).** As the recipient, you must register and maintain current information in SAM.gov until you submit the final financial report required under this award or receive the final payment, whichever is later. This requires that the recipient review and update the information annually after the initial registration, and more frequently for changes in your information. There is no charge to register in SAM.gov. Your registration must be completed on-line at <https://www.sam.gov/portal/public/SAM/>. It is your entity's responsibility to have a valid DUNS number at the time of registration.

In order to establish acceptance of the award and its terms, please follow these instructions:

**Step 1:** Please go to <https://portal.fema.gov> to accept or decline your award. This will take you to the Assistance to Firefighters eGrants system. Enter your User Name and Password as requested on the login screen. Your User Name and Password are the same as those used to complete the application on-line.

Once you are in the system, the Status page will be the first screen you see. On the right side of the Status screen, you will see a column entitled Action. In this column, please select the View Award Package from the drop down menu. Click Go to view your award package and indicate your acceptance or declination of award. PLEASE NOTE: your period of performance has begun. If you wish to accept your grant, you should do so immediately. When you have finished, we recommend printing your award package for your records.

**Step 2:** If you accept your award, you will see a link on the left side of the screen that says "Update 1199A" in the Action column. Click this link. This link will take you to the SF-1199A, Direct Deposit Sign-up Form. Please complete the SF-1199A on-line if you have not done so already. When you have finished, you must submit the form electronically. Then, using the Print 1199A Button, print a copy and take it to your bank to have the bottom portion completed. Make sure your application number is on the form. After your bank has filled out their portion of the form, you must fax a copy of the form to FEMA's SF-1199 Processing Staff at 540-504-2883. You should keep the original form in your grant files. After the faxed version of your SF 1199A has been reviewed you will receive an email indicating the form is approved. Once approved you will be able to request payments online. If you have any questions or concerns regarding your 1199A, or the process to request your funds, please call (866) 274-0960.

Sincerely,



Bridget Bean  
Acting Assistant Administrator for Grant Programs



## Summary Award Memo

**SUMMARY OF ASSISTANCE ACTION  
ASSISTANCE TO FIREFIGHTERS GRANT PROGRAM  
Application**

**INSTRUMENT:** GRANT  
**AGREEMENT NUMBER:** EMW-2016-FO-03037  
**GRANTEE:** Garden Grove Fire Department  
**DUNS NUMBER:** 009596495  
**AMOUNT:** \$338,942.00, Operations and Safety

**Project Description**

The purpose of the Assistance to Firefighters Program is to protect the health and safety of the public and firefighting personnel against fire and fire-related hazards.

After careful consideration, FEMA has determined that the recipient's project or projects submitted as part of the recipient's application, and detailed in the project narrative as well as the request details section of the application - including budget information - was consistent with the Assistance to Firefighters Grant program's purpose and worthy of award. The projects approved for funding are indicated by the budget or negotiation comments below. The recipient shall perform the work described in the grant application for the recipient's approved project or projects as itemized in the request details section of the application and further described in the grant application narrative. The content of the approved portions of the application - along with any documents submitted with the recipient's application - are incorporated by reference into the terms of the recipient's award. The recipient may not change or make any material deviations from the approved scope of work outlined in the above referenced sections of the application without prior written approval, via amendment request, from FEMA.

**Period of Performance**

03-JUL-17 to 02-JUL-18

**Amount Awarded**

The amount of the award is detailed in the attached Obligating Document for Award. The following are the budgeted estimates for object classes for this grant (including Federal share plus recipient match):

Personnel:	\$0.00
Fringe Benefits	\$0.00
Travel	\$0.00
Equipment	\$314,563.00
Supplies	\$0.00
Contractual	\$0.00
Construction	\$0.00
Other	\$0.00
Indirect Charges	\$0.00
State Taxes	\$24,379.00
Total	\$338,942.00

**NEGOTIATION COMMENTS IF APPLICABLE (max 8000 characters)**

The Program Office has made the following reductions to your grant:

The request for 5 additional Thermal Imagers will not be funded.  
The amount of state taxes has been reduced to 7.75%.

Therefore, they have recommended the award at this level:

Total budget - \$ 338,942

Federal share - \$ 308,130

Applicant share - \$ 30,812

Any questions pertaining to your award package, please contact your GPD Grants Management Specialist:  
Edith Myerly at [Edith.Myerly@fema.dhs.gov](mailto:Edith.Myerly@fema.dhs.gov).

## FEMA Officials

**Program Officer:** The Program Specialist is responsible for the technical monitoring of the stages of work and technical performance of the activities described in the approved grant application. If you have any programmatic questions regarding your grant, please call the AFG Help Desk at 866-274-0960 to be directed to a program specialist.

**Grants Assistance Officer:** The Assistance Officer is the Federal official responsible for negotiating, administering, and executing all grant business matters. The Officer conducts the final business review of all grant awards and permits the obligation of federal funds. If you have any questions regarding your grant please call ASK-GMD at 866-927-5646 to be directed to a Grants Management Specialist.

**Grants Operations POC:** The Grants Management Specialist shall be contacted to address all financial and administrative grant business matters for this grant award. If you have any questions regarding your grant please call ASK-GMD at 866-927-5646 to be directed to a specialist.

## ADDITIONAL REQUIREMENTS (IF APPLICABLE) (max 8000 characters)

### National Environmental Policy Act

All recipients must comply with the requirements of the National Environmental Policy Act (NEPA) and the Council on Environmental Quality (CEQ) Regulations for Implementing the Procedural Provisions of NEPA, which requires recipients to use all practicable means within their authority, and consistent with other essential considerations of national policy, to create and maintain conditions under which people and nature can exist in productive harmony and fulfill the social, economic, and other needs of present and future generations of Americans.

### Nondiscrimination in Matters Pertaining to Faith-Based Organizations

It is DHS policy to ensure the equal treatment of faith-based organizations in social service programs administered or supported by DHS or its component agencies, enabling those organizations to participate in providing important social services to beneficiaries. All recipients must comply with the equal treatment policies and requirements contained in 6 C.F.R. Part 19 and other applicable statutes, regulations, and guidance governing the participations of faith-based organizations in individual DHS programs.



## Agreement Articles



# FEMA

U.S. Department of Homeland Security  
Washington, D.C. 20472

## AGREEMENT ARTICLES

### ASSISTANCE TO FIREFIGHTERS GRANT PROGRAM - Operations and Safety

**GRANTEE:** Garden Grove Fire Department

**PROGRAM:** Operations and Safety

**AGREEMENT NUMBER:** EMW-2016-FO-03037

**AMENDMENT NUMBER:**

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I. **Assurances, Administrative Requirements and Cost Principles**

Recipients of DHS federal financial assistance must complete OMB Standard Form [424B Assurances - Non-Construction Programs](#). Certain assurances in this document may not be applicable to your program, and the awarding agency may require applicants to certify additional assurances. Please contact the program awarding office if you have any questions.

The administrative requirements and cost principles that apply to DHS award recipients originate from:

[2 C.F.R. Part 200](#), *Uniform Administrative Requirement, Cost Principles, and Audit Requirements for Federal Awards*, as adopted by DHS at 2 C.F.R. Part 3002.

II. **Acknowledgement of Federal Funding from DHS**

All recipients must acknowledge their use of federal funding when issuing statements, press releases, requests for proposals, bid invitations, and other documents describing projects or programs funded in whole or in part with Federal funds.

III. **Activities Conducted Abroad**

All recipients must ensure that project activities carried on outside the United States are coordinated as necessary with appropriate government authorities and that appropriate licenses, permits, or approvals are obtained.

IV. **Age Discrimination Act of 1975**

All recipients must comply with the requirements of the *Age Discrimination Act of 1975* ([42 U.S.C. § 6101 et seq.](#)), which prohibits discrimination on the basis of age in any program or activity receiving Federal financial assistance.

V. **Americans with Disabilities Act of 1990**

All recipients must comply with the requirements of Titles I, II, and III of the *Americans with Disabilities Act*, which prohibits recipients from discriminating on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities ([42 U.S.C. §§ 12101-12213](#)).

VI. **Best Practices for Collection and Use of Personally Identifiable Information (PII)**

All recipients who collect PII are required to have a publically-available privacy policy that describes what PII they collect, how they use the PII, whether they share PII with third parties, and how individuals may have their PII corrected where appropriate.

Award recipients may also find as a useful resource the DHS Privacy Impact Assessments: [Privacy Guidance](#) and [Privacy template](#) respectively.

VII. **Title VI of the Civil Rights Act of 1964**

All recipients must comply with the requirements of Title VI of the *Civil Rights Act of 1964* ([42 U.S.C. § 2000d et seq.](#)), which provides that no person in the United States will, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance. Implementing regulations for the Act are found at [6 C.F.R. Part 21](#) and [44 C.F.R. Part 7](#).

VIII. **Civil Rights Act of 1968**

All recipients must comply with [Title VIII of the Civil Rights Act of 1968](#), which prohibits recipients from discriminating in the sale, rental, financing, and advertising of dwellings, or in the provision of services in connection therewith, on the basis of race, color, national origin, religion, disability, familial status, and sex ([42 U.S.C. § 3601 et seq.](#)), as implemented by the Department of Housing and Urban Development at [24 C.F.R. Part 100](#). The prohibition on disability discrimination includes the requirement that new multifamily housing with four or more dwelling units-i.e., the public and common use areas and individual apartment units (all units in buildings with elevators and ground-floor units in buildings without elevators)-be designed and constructed with certain accessible features (see [24 C.F.R. § 100.201](#)).

IX. **Copyright**

All recipients must affix the applicable copyright notices of [17 U.S.C. §§ 401 or 402](#) and an acknowledgement of Government sponsorship (including award number) to any work first produced under Federal financial assistance awards, unless the work includes any information that is otherwise controlled by the Government (e.g., classified information or other information subject to national security or export control laws or regulations).

X. **Debarment and Suspension**

All recipients must comply with Executive Orders [12549](#) and [12689](#), which provide protection against waste, fraud and abuse by debarring or suspending those persons deemed irresponsible in their dealings with the Federal government.

XI. **Drug-Free Workplace Regulations**

All recipients must comply with the *Drug-Free Workplace Act of 1988* ([41 U.S.C. § 701 et seq.](#)), which requires that all organizations receiving grants from any Federal agency agree to maintain a drug-free workplace. DHS has adopted the Act's implementing regulations at [2 C.F.R. Part 3001](#).

XII. **Duplication of Benefits**

Any cost allocable to a particular Federal award provided for in [2 C.F.R. Part 200, Subpart E](#) may not be charged to other Federal awards to overcome fund deficiencies, to avoid restrictions imposed by Federal statutes, regulations, or terms and conditions of the Federal awards, or for other reasons. However, this prohibition would not preclude the non-Federal entity from shifting costs that are allowable under two or more Federal awards

in accordance with existing Federal statutes, regulations, or the terms and conditions of the Federal awards.

**XIII. Energy Policy and Conservation Act**

All recipients must comply with the requirements of [42 U.S.C. § 6201](#) which contain policies relating to energy efficiency that are defined in the state energy conservation plan issues in compliance with this Act.

**XIV. Reporting Subawards and Executive Compensation**

**a. Reporting of first-tier subawards.**

1. *Applicability.* Unless you are exempt as provided in paragraph d. of this award term, you must report each action that obligates \$25,000 or more in Federal funds that does not include Recovery funds (as defined in section 1512(a)(2) of the American Recovery and Reinvestment Act of 2009, Pub. L. 111-5) for a subaward to an entity (see definitions in paragraph e. of this award term).

2. *Where and when to report.*

i. You must report each obligating action described in paragraph a.1. of this award term to <http://www.fsrs.gov>.

ii. For subaward information, report no later than the end of the month following the month in which the obligation was made. (For example, if the obligation was made on November 7, 2010, the obligation must be reported by no later than December 31, 2010.)

3. *What to report.* You must report the information about each obligating action that the submission instructions posted at <http://www.fsrs.gov> specify.

**b. Reporting Total Compensation of Recipient Executives.**

1. *Applicability and what to report.* You must report total compensation for each of your five most highly compensated executives for the preceding completed fiscal year, if-

i. the total Federal funding authorized to date under this award is \$25,000 or more;

ii. in the preceding fiscal year, you received-

(A) 80 percent or more of your annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and

(B) \$25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and

iii. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <http://www.sec.gov/answers/execomp.htm>.)

2. *Where and when to report.* You must report executive total compensation described in paragraph b.1. of this award term:

- i. As part of your registration profile at <https://www.sam.gov>.
- ii. By the end of the month following the month in which this award is made, and annually thereafter.

**c. Reporting of Total Compensation of Subrecipient Executives.**

1. *Applicability and what to report.* Unless you are exempt as provided in paragraph d. of this award term, for each first-tier subrecipient under this award, you shall report the names and total compensation of each of the subrecipient's five most highly compensated executives for the subrecipient's preceding completed fiscal year, if-

- i. in the subrecipient's preceding fiscal year, the subrecipient received-
  - (A) 80 percent or more of its annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and
  - (B) \$25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts), and Federal financial assistance subject to the Transparency Act (and subawards); and
- ii. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <http://www.sec.gov/answers/execomp.htm>.)

2. *Where and when to report.* You must report subrecipient executive total compensation described in paragraph c.1. of this award term:

- i. To the recipient.
- ii. By the end of the month following the month during which you make the subaward. For example, if a subaward is obligated on any date during the month of October of a given year (*i.e.*, between October 1 and 31), you must report any required compensation information of the subrecipient by November 30 of that year.

**d. Exemptions**

If, in the previous tax year, you had gross income, from all sources, under \$300,000, you are exempt from the requirements to report:

- i. Subawards,
- and
- ii. The total compensation of the five most highly compensated executives of any subrecipient.

**e. Definitions. For purposes of this award term:**

1. *Entity* means all of the following, as defined in 2 CFR part 25:

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- i. A Governmental organization, which is a State, local government, or Indian tribe;
- ii. A foreign public entity;
- iii. A domestic or foreign nonprofit organization;
- iv. A domestic or foreign for-profit organization;
- v. A Federal agency, but only as a subrecipient under an award or subaward to a non-Federal entity.

2. *Executive* means officers, managing partners, or any other employees in management positions.

3. *Subaward*:

- i. This term means a legal instrument to provide support for the performance of any portion of the substantive project or program for which you received this award and that you as the recipient award to an eligible subrecipient.
- ii. The term does not include your procurement of property and services needed to carry out the project or program (for further explanation, see Sec. .210 of the attachment to OMB Circular A-133, "Audits of States, Local Governments, and Non-Profit Organizations").
- iii. A subaward may be provided through any legal agreement, including an agreement that you or a subrecipient considers a contract.

4. *Subrecipient* means an entity that:

- i. Receives a subaward from you (the recipient) under this award; and
- ii. Is accountable to you for the use of the Federal funds provided by the subaward.

5. *Total compensation* means the cash and noncash dollar value earned by the executive during the recipient's or subrecipient's preceding fiscal year and includes the following (for more information see 17 CFR 229.402(c)(2)):

- i. *Salary and bonus*.
- ii. *Awards of stock, stock options, and stock appreciation rights*. Use the dollar amount recognized for financial statement reporting purposes with respect to the fiscal year in accordance with the Statement of Financial Accounting Standards No. 123 (Revised 2004) (FAS 123R), Shared Based Payments.
- iii. *Earnings for services under non-equity incentive plans*. This does not include group life, health, hospitalization or medical reimbursement plans that do not discriminate in favor of executives, and are available generally to all salaried employees.
- iv. *Change in pension value*. This is the change in present value of defined benefit and actuarial pension plans.
- v. *Above-market earnings on deferred compensation which is not tax-qualified*.

vi. Other compensation, if the aggregate value of all such other compensation (e.g. severance, termination payments, value of life insurance paid on behalf of the employee, perquisites or property) for the executive exceeds \$10,000.

**XV. False Claims Act and Program Fraud Civil Remedies**

All recipients must comply with the requirements of [31 U.S.C. §3729](#) which set forth that no recipient of federal payments shall submit a false claim for payment. See also [38 U.S.C. § 3801-3812](#) which details the administrative remedies for false claims and statements made.

**XVI. Federal Debt Status**

All recipients are required to be non-delinquent in their repayment of any Federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowances, and benefit overpayments. See [OMB Circular A-129](#) and form SF-424B, item number 17 for additional information and guidance.

**XVII. Fly America Act of 1974**

All recipients must comply with Preference for U.S. Flag Air Carriers: (air carriers holding certificates under [49 U.S.C. § 41102](#)) for international air transportation of people and property to the extent that such service is available, in accordance with the *International Air Transportation Fair Competitive Practices Act of 1974* ([49 U.S.C. § 40118](#)) and the interpretative guidelines issued by the Comptroller General of the United States in the March 31, 1981, [amendment](#) to Comptroller General Decision B-138942.

**XVIII. Hotel and Motel Fire Safety Act of 1990**

In accordance with Section 6 of the *Hotel and Motel Fire Safety Act of 1990*, [15 U.S.C. §2225a](#), all recipients must ensure that all conference, meeting, convention, or training space funded in whole or in part with Federal funds complies with the fire prevention and control guidelines of the *Federal Fire Prevention and Control Act of 1974*, as amended, 15 U.S.C. §2225.

**XIX. Limited English Proficiency (Civil Rights Act of 1964, Title VI)**

All recipients must comply with the *Title VI of the Civil Rights Act of 1964* (Title VI) prohibition against discrimination on the basis of national origin, which requires that recipients of federal financial assistance take reasonable steps to provide meaningful access to persons with limited English proficiency (LEP) to their programs and services. Providing meaningful access for persons with LEP may entail providing language assistance services, including oral interpretation and written translation. In order to facilitate compliance with Title VI, recipients are encouraged to consider the need for language services for LEP persons served or encountered in developing program budgets. Executive Order 13166, *Improving Access to Services for Persons with Limited English Proficiency* (August 11, 2000), requires federal agencies to issue guidance to recipients, assisting such organizations and entities in understanding their language access obligations. DHS published the required recipient guidance in April 2011, *DHS Guidance to Federal Financial Assistance Recipients Regarding Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient Persons*, 76 Fed. Reg. 21755-21768, (April 18, 2011). The Guidance provides helpful information such as how a recipient can determine the extent of its obligation to provide language services; selecting language services; and elements of an effective plan on language assistance for LEP persons. For additional assistance and information regarding language access obligations, please refer to the DHS Recipient Guidance <https://www.dhs.gov/guidance-published-help-department-supported-organizations-provide-meaningful-access-people-limited> and additional resources on <http://www.lep.gov>.

**XX. Lobbying Prohibitions**

All recipients must comply with [31 U.S.C. §1352](#), which provides that none of the funds provided under an award may be expended by the recipient to pay any person to Page 182 of 189



influence, or attempt to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any Federal action concerning the award or renewal.

**XXI. Non-supplanting Requirement**

All recipients who receive awards made under programs that prohibit supplanting by law must ensure that Federal funds do not replace (supplant) funds that have been budgeted for the same purpose through non-Federal sources. Where federal statutes for a particular program prohibits supplanting, applicants or recipients may be required to demonstrate and document that a reduction in non-Federal resources occurred for reasons other than the receipt of expected receipt of Federal funds.

**XXII. Patents and Intellectual Property Rights**

Unless otherwise provided by law, recipients are subject to the [Bayh-Dole Act, Pub. L. No. 96-517](#), as amended, and codified in [35 U.S.C. § 200](#) et seq. All recipients are subject to the specific requirements governing the development, reporting, and disposition of rights to inventions and patents resulting from financial assistance awards are in [37 C.F.R. Part 401](#) and the standard patent rights clause in 37 C.F.R. § 401.14.

**XXIII. Procurement of Recovered Materials**

All recipients must comply with section 6002 of the [Solid Waste Disposal Act](#), as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired by the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

**XXIV. Contract Provisions for Non-federal Entity Contracts under Federal Awards**

**a. Contracts for more than the simplified acquisition threshold set at \$150,000.**

All recipients who have contracts exceeding the acquisition threshold currently set at \$150,000, which is the inflation adjusted amount determined by Civilian Agency Acquisition Council and the Defense Acquisition Regulation Council as authorized by [41 U.S.C. §1908](#), must address administrative, contractual, or legal remedies in instance where contractors violate or breach contract terms and provide for such sanctions and penalties as appropriate.

**b. Contracts in excess of \$10,000.**

All recipients that have contracts exceeding \$10,000 must address termination for cause and for convenience by the non-Federal entity including the manner by which it will be effected and the basis for settlement.

**XXV. SAFECOM**

All recipients who receive awards made under programs that provide emergency communication equipment and its related activities must comply with the [SAFECOM](#) Guidance for Emergency Communication Grants, including provisions on technical standards that ensure and enhance interoperable communications.

**XXVI. Terrorist Financing E.O. 13224**

All recipients must comply with [U.S. Executive Order 13224](#) and U.S. law that prohibit transactions with, and the provisions of resources and support to, individuals and organizations associated with terrorism. It is the legal responsibility of recipients to ensure compliance with the E.O. and laws.

**XXVII. Title IX of the Education Amendments of 1972 (Equal Opportunity in Education Act)**

All recipients must comply with the requirements of Title IX of the Education Amendments of 1972 ([20 U.S.C. § 1681 et seq.](#)), which provides that no person in the United States will, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity receiving Federal financial assistance. Implementing regulations are codified at [6 C.F.R. Part 17](#) and [44 C.F.R. Part 19](#)

**XXVIII. Trafficking Victims Protection Act of 2000**

All recipients must comply with the requirements of the government-wide award term which implements Section 106(g) of the *Trafficking Victims Protection Act (TVPA) of 2000*, as amended ([22 U.S.C. § 7104](#)). This is implemented in accordance with OMB Interim Final Guidance, *Federal Register*, Volume 72, No. 218, November 13, 2007. Full text of the award term is located at [2 CFR § 175.15](#).

**XXIX. Rehabilitation Act of 1973**

All recipients must comply with the requirements of Section 504 of the *Rehabilitation Act of 1973*, [29 U.S.C. § 794](#), as amended, which provides that no otherwise qualified handicapped individual in the United States will, solely by reason of the handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance. These requirements pertain to the provision of benefits or services as well as to employment.

**XXX. USA Patriot Act of 2001**

All recipients must comply with requirements of the *Uniting and Strengthening America by Providing Appropriate Tools Required to Intercept and Obstruct Terrorism Act (USA PATRIOT Act)*, which amends [18 U.S.C. §§ 175-175c](#). Among other things, the USA PATRIOT Act prescribes criminal penalties for possession of any biological agent, toxin, or delivery system of a type or in a quantity that is not reasonably justified by a prophylactic, protective, bona fide research, or other peaceful purpose.

**XXXI. Use of DHS Seal, Logo and Flags**

All recipients must obtain DHS's approval prior to using the DHS seal(s), logos, crests or reproductions of flags or likenesses of DHS agency officials, including use of the United States Coast Guard seal, logo, crests or reproductions of flags or likenesses of Coast Guard officials.

**XXXII. Whistleblower Protection Act**

All recipients must comply with the statutory requirements for whistleblower protections (if applicable) at [10 U.S.C § 2409](#), [41 U.S.C. § 4712](#), and [10 U.S.C. § 2324](#), [41 U.S.C. §§ 4304](#) and [4310](#).

**XXXIII. DHS Specific Acknowledgements and Assurances**



All recipients must acknowledge and agree-and require any sub-recipients, contractors, successors, transferees, and assignees acknowledge and agree-to comply with applicable provisions governing DHS access to records, accounts, documents, information, facilities, and staff.

1. Recipients must cooperate with any compliance review or complaint investigation conducted by DHS.
2. Recipients must give DHS access to and the right to examine and copy records, accounts, and other documents and sources of information related to the grant and permit access to facilities, personnel, and other individuals and information as may be necessary, as required by DHS regulations and other applicable laws or program guidance.
3. Recipients must submit timely, complete, and accurate reports to the appropriate DHS officials and maintain appropriate backup documentation to support the reports.
4. Recipients must comply with all other special reporting, data collection, and evaluation requirements, as prescribed by law or detailed in program guidance.
5. If, during the past three years, the recipient has been accused of discrimination on the grounds of race, color, national origin (including limited English proficiency), sex, age, disability, religion, or familial status, the recipient must provide a list of all such proceedings, pending or completed, including outcome and copies of settlement agreements to the DHS awarding office and the DHS Office of Civil Rights and Civil Liberties.
6. In the event any court or administrative agency makes a finding of discrimination on grounds of race, color, national origin (including limited English proficiency), sex, age, disability, religion, or familial status against the recipient, or the recipient settles a case or matter alleging such discrimination, recipients must forward a copy of the complaint and findings to the DHS Component and/or awarding office.

The United States has the right to seek judicial enforcement of these obligations.

#### **XXXIV. System of Award Management and Universal Identifier Requirements**

##### **A. Requirement for System of Award Management**

Unless exempted from this requirement under 2 CFR 25.110, you as the recipient must maintain the currency of your information in the SAM until you submit the final financial report required under this award or receive the final payment, whichever is later. This requires that you review and update the information at least annually after the initial registration, and more frequently if required by changes in your information or another award term.

##### **B. Requirement for unique entity identifier**

If authorized to make subawards under this award, you:

1. Must notify potential subrecipients that no entity (see definition in paragraph C of this award term) may receive a subaward from you unless the entity has provided its unique entity identifier to you.
2. May not make a subaward to an entity unless the entity has provided its unique entity identifier to you.

**C. Definitions**

For purposes of this award term:

1. *System of Award Management (SAM)* means the Federal repository into which an entity must provide information required for the conduct of business as a recipient. Additional information about registration procedures may be found at the SAM Internet site (currently at <http://www.sam.gov>).
2. *Unique entity identifier* means the identifier required for SAM registration to uniquely identify business entities.
3. *Entity*, as it is used in this award term, means all of the following, as defined at 2 CFR part 25, subpart C:
  - a. A Governmental organization, which is a State, local government, or Indian Tribe;
  - b. A foreign public entity;
  - c. A domestic or foreign nonprofit organization;
  - d. A domestic or foreign for-profit organization; and
  - e. A Federal agency, but only as a subrecipient under an award or subaward to a non-Federal entity.
4. *Subaward*:
  - a. This term means a legal instrument to provide support for the performance of any portion of the substantive project or program for which you received this award and that you as the recipient award to an eligible subrecipient.
  - b. The term does not include your procurement of property and services needed to carry out the project or program (for further explanation, see 2 CFR 200.330).
  - c. A subaward may be provided through any legal agreement, including an agreement that you consider a contract.
5. *Subrecipient* means an entity that:
  - a. Receives a subaward from you under this award; and
  - b. Is accountable to you for the use of the Federal funds provided by the subaward.

**XXXV. Animal Welfare Act of 1966**

All recipients of financial assistance will comply with the requirements of the Animal Welfare Act, as amended (7 U.S.C. §2131 et seq.), which requires that minimum standards of care and treatment be provided for vertebrate animals bred for commercial sale, used in research, transported commercially, or exhibited to the public. Recipients must establish appropriate policies and procedures for the humane care and use of animals based on the Guide for the Care and Use of Laboratory Animals and comply with the Public Health Service Policy and Government Principles Regarding the Care and Use of Animals.

**XXXVI. Protection of Human Subjects**

All recipients of financial assistance will comply with the requirements of the Federal regulations at 45 CFR Part 46, which requires that recipients comply with applicable provisions/law for the protection of human subjects for purposes of research. Recipients must also comply with the requirements in DHS Management Directive 026-04, Protection of Human Subjects, prior to implementing any work with human subjects. For purposes of 45 CFR Part 46, research means a systematic investigation, including research, development, testing, and evaluation, designed to develop or contribute to general knowledge. Activities that meet this definition constitute research for purposes of this policy, whether or not they are conducted or supported under a program that is considered research for other purposes. The regulations specify additional protections for research involving human fetuses, pregnant women, and neonates (Subpart B); prisoners (Subpart C); and children (Subpart D). The use of autopsy materials is governed by applicable State and local law and is not directly regulated by 45 CFR Part 46.

**XXXVII. Incorporation by Reference of Notice of Funding Opportunity**

The Notice of Funding Opportunity for this program is hereby incorporated into your award agreement by reference. By accepting this award, the recipient agrees that all allocations and use of funds under this grant will be in accordance with the requirements contained in the Notice of Funding Opportunity.

**XXXVIII. Acceptance of Post Award Changes**

In the event FEMA determines that changes are necessary to the award document after an award has been made, including changes to period of performance or terms and conditions, recipients will be notified of the changes in writing. Once notification has been made, any subsequent request for funds will indicate recipient acceptance of the changes to the award. If you have questions about these procedures, please contact the AFG Help Desk at 1-866-274-0960, or send an email to [firegrants@dhs.gov](mailto:firegrants@dhs.gov).

**XXXIX. Prior Approval for Modification of Approved Budget**

Before making any change to the DHS/FEMA approved budget for this award, you must request prior written approval from DHS/FEMA where required by 2 C.F.R. § 200.308. For awards with an approved budget greater than \$150,000, you may not transfer funds among direct cost categories, programs, functions, or activities without prior written approval from DHS/FEMA where the cumulative amount of such transfers exceeds or is expected to exceed ten percent (10%) of the total budget DHS/FEMA last approved. You must report any deviations from your DHS/FEMA approved budget in the first Federal Financial Report (SF-425) you submit following any budget deviation, regardless of whether the budget deviation requires prior written approval.

**XL. Disposition of Equipment Acquired Under the Federal Award**

When original or replacement equipment acquired under this award by the recipient or its sub-recipients is no longer needed for the original project or program or for other activities currently or previously supported by DHS/FEMA, you must request instructions from DHS/FEMA to make proper disposition of the equipment pursuant to 2 C.F.R. § 200.313.

**XLI. Environmental Planning and Historic Preservation Screening**

AFG funded activities (Modification to Facility or Equipment) that may require an EHP review, involving the installation or requiring renovations to facilities, including but not limited to air compressor/fill station/cascade system (Fixed) for filling SCBA, air improvement systems, alarm systems, antennas, gear dryer, generators (fixed), permanently mounted signs, renovations to facilities, sprinklers, vehicle exhaust systems (fixed) or washer/extractors are subject to FEMA's Environmental Planning and Historic Preservation (EHP) review process.

FEMA is required to consider the potential impacts to natural and cultural resources of all projects funded by FEMA grant funds, through its EHP Review process, as mandated by the National Environmental Policy Act; National Historic Preservation Act of 1966, as amended; National Flood Insurance Program regulations; and, any other applicable laws and Executive Orders.

To access the FEMA's Environmental and Historic Preservation (EHP) screening form and instructions go to our Department of Homeland Security/Federal Emergency Management Agency- website at:  
<https://www.fema.gov/library/viewRecord.do?id=6906>

In order to initiate EHP review of your project(s), you must complete all relevant sections of this form and submit it to the Grant Programs Directorate (GPD) along with all other pertinent project information. Failure to provide requisite information could result in delays in the release of grant funds.

# **FEDERAL EMERGENCY MANAGEMENT AGENCY OBLIGATING DOCUMENT FOR AWARD/AMENDMENT**

1a. AGREEMENT NO. EMW-2016-FO-03037	2. AMENDMENT NO. 0	3. RECIPIENT NO. 95-6005848	4. TYPE OF ACTION AWARD	5. CONTROL NO. WX01287N2017T
6. RECIPIENT NAME AND ADDRESS Garden Grove Fire Department 11301 Acacia Parkway Garden Grove California, 92840-5208	7. ISSUING OFFICE AND ADDRESS Grant Programs Directorate 500 C Street, S.W. Washington DC, 20528-7000 POC: Marie Rosalie Isabel Vega	8. PAYMENT OFFICE AND ADDRESS FEMA, Financial Services Branch 500 C Street, S.W., Room 723 Washington DC, 20472		
9. NAME OF RECIPIENT PROJECT OFFICER Lucia Medina-Whittaker	PHONE NO. 7147415652	10. NAME OF PROJECT COORDINATOR Catherine Patterson	PHONE NO. 1-866-274-0960	
11. EFFECTIVE DATE OF THIS ACTION 03-JUL-17	12. METHOD OF PAYMENT SF-270	13. ASSISTANCE ARRANGEMENT Cost Sharing	14. PERFORMANCE PERIOD From:03-JUL-17 To:02-JUL-18  Budget Period From:29-JAN-17 To:30-SEP-17	

## 15. DESCRIPTION OF ACTION

a. (Indicate funding data for awards or financial changes)

PROGRAM NAME ACRONYM	CFDA NO.	ACCOUNTING DATA (ACCS CODE) XXXX-XXX-XXXXXX-XXXXX- XXXX-XXXX-X	PRIOR TOTAL AWARD	AMOUNT AWARDED THIS ACTION + OR (-)	CURRENT TOTAL AWARD	CUMULATIVE NON- FEDERAL COMMITMENT
AFG	97.044	2017-F6-C111-P4310000-4101-D	\$0.00	\$308,130.00	\$308,130.00	\$30,812.00
TOTALS			\$0.00	\$308,130.00	\$308,130.00	\$30,812.00

b. To describe changes other than funding data or financial changes, attach schedule and check here.  
N/A

16a. FOR NON-DISASTER PROGRAMS: RECIPIENT IS REQUIRED TO SIGN AND RETURN THREE (3) COPIES OF THIS DOCUMENT TO FEMA (See Block 7 for address)

Assistance to Firefighters Grant recipients are not required to sign and return copies of this document. However, recipients should print and keep a copy of this document for their records.

16b. FOR DISASTER PROGRAMS: RECIPIENT IS NOT REQUIRED TO SIGN

This assistance is subject to terms and conditions attached to this award notice or by incorporated reference in program legislation cited above.

17. RECIPIENT SIGNATORY OFFICIAL (Name and Title)  
N/ADATE  
N/A18. FEMA SIGNATORY OFFICIAL (Name and Title)  
Marie Rosalie Isabel VegaDATE  
23-JUN-17